

STATE OF CALIFORNIA  
CALIFORNIA HIGHWAY PATROL  
**Request for Quotation**



<b>DUE DATE</b> <b>February 6, 2024</b>	<b>Responses must be delivered to the California Highway Patrol before 2:00 PM PST on the due date</b>					
<b>SUPPLIER NAME:</b>	SOLICITATION # 060PR3031	REVISION # N/A	DATE 1/23/24	DELIVERY DATE AS SPECIFIED	PAGE 1 OF 17	
<b>SUPPLIER ADDRESS:</b>	For further information regarding this Request for Quotation contact:  Procurement Official/Buyer: Kayla Farmer Phone: (916) 843-3618 Email: <a href="mailto:kfarmer@chp.ca.gov">kfarmer@chp.ca.gov</a>			ARE YOU CLAIMING PREFERENCE AS A CALIFORNIA CERTIFIED SMALL BUSINESS? YES <input type="checkbox"/> NO <input type="checkbox"/> IF YES, MANUFACTURER? YES <input type="checkbox"/> NO <input type="checkbox"/> ARE YOU A NON-SMALL BUSINESS CLAIMING AT LEAST 25% SMALL BUSINESS SUBCONTRACTOR PREFERENCE? YES <input type="checkbox"/> NO <input type="checkbox"/>		
<b>NAME (PRINT)</b>						
<b>TITLE</b>	<u>Return bid to:</u>					
<b>SIGNATURE</b>	<b>DATE</b>	Department of California Highway Patrol Purchasing Services Unit Attn: Kayla Farmer 601 North 7 <sup>th</sup> Street, Bldg. B Sacramento, CA 95811-0208 916.843.3618 / Fax 916.322.3155 Email: <a href="mailto:kfarmer@chp.ca.gov">kfarmer@chp.ca.gov</a>				
<b>PHONE NUMBER</b>	<b>FAX NUMBER</b>					
<b>EMAIL ADDRESS</b>						
<b>FEDERAL EMPLOYER IDENTIFICATION NUMBER</b>						
Bidder offers and agrees if this response is accepted within 45 calendar days from the date of opening to furnish all of the items upon which prices are quoted, at the prices set opposite each item, delivered at the designated point(s) by the method of delivery and within the times specified above and subject to the attached General Provisions. DECLARATIONS UNDER PENALTY OF PERJURY: By signing above, with inclusion of the date of signature, the above signed bidder DECLARES UNDER PENALTY OF PERJURY under the laws of the State of California as follows: (1) (STATEMENT OF COMPLIANCE). The above signed has complied with the non-discrimination program requirements of Government Code 12990 and Title 2, California Administrative Code Section 8103, and such declaration is true and correct. (2) the National Labor Relations Board declaration set forth in Paragraph 48 of the General Provisions is true and correct. (3) If a claim is made for the small business preference, the information set forth within is true and correct.						
<b><u>Responses may be emailed or faxed to the Procurement Official / Buyer indicated above.</u></b>						

## SCOPE

This solicitation is being conducted by the California Highway Patrol for Leica.

Please Refer to Cost Worksheet for more details.

- If this box is checked, this Request for Quote is limited to participation by California Department of General Services (DGS) certified small businesses (SB), micro-small businesses (MB). (GC 14838.5[a]).
- If this box is checked, this Request for Quote is limited to participation by California Department of General Services (DGS) certified Disabled Veteran Business Enterprises (DVBE). (GC 14838.5[a]).

NOTE: The signature of an authorized supplier's representative is required above. Your signature indicates you agree to all of the terms and conditions contained within this bid.

NOTE: For the purpose of this document, the words "bid" and "solicitation" are interchangeable.

**BIDDER'S INSTRUCTIONS:** Please read carefully. Bidder's Instructions, Department of General Services Procurement Division (GSPD)-451, can be found at the Department of General Services (DGS) webpage:  
<http://www.documents.dgs.ca.gov/pd/modellang/GSPD451-110911.pdf>.

**RESPONSIBLE BIDDER:** The CHP may require bidder(s) to submit evidence of their qualifications at such times and under conditions, as it may deem necessary. The question of whether a particular bidder is a responsible bidder may involve an evaluation of the bidder's experience, type of facility, expertise, or financial resources regarding the particular items requested by the pertinent solicitation. If a bidder has been determined to be non-responsible, the bid shall be disqualified.

**QUOTATION AWARD:** For the purposes of this bid, Contract award will be made on the basis of:

**ALL OR NONE.**

**QUOTATION ATTACHMENTS:** Bid responses that reference a supplier's own terms and conditions or provisions will be considered non-responsive and will be disqualified.

- A. **All required forms** must be completed and returned with the bid for the bid response to be accepted by the Procurement Official/Buyer.
- B. Only bid responses received by the California Highway Patrol (CHP) Procurement Official/Buyer on the bidder's letter header will be considered. Submitted bid responses referencing unsolicited bidder attachments including, but not limited to, bidder's legal terms and conditions may be considered non-responsive and disqualified.

**GENERAL PROVISIONS INFORMATION TECHNOLOGY AND NON-INFORMATION TECHNOLOGY:** Should you not have access to the internet, hard copies of the information technology (IT) and/or non-information technology (non-IT) general provisions can be provided upon request. Contact the Procurement Official/Buyer indicated on the first page of this solicitation.

- A. The GSPD-401 for IT commodities are hereby incorporated by reference. These general provisions can be obtained by accessing the DGS website at: [http://www.documents.dgs.ca.gov/pd/poliproc/gspd401IT14\\_0905.pdf](http://www.documents.dgs.ca.gov/pd/poliproc/gspd401IT14_0905.pdf).
- B. The GSPD-401 for non-IT commodities are hereby incorporated by reference. These general provisions can be obtained by accessing the DGS website at: <http://www.documents.dgs.ca.gov/pd/modellang/GPNonIT060810.pdf>.

**UNRUH CIVIL RIGHTS ACT AND THE FAIR EMPLOYMENT & HOUSING ACT:** Procurement that exceeds \$100,000 must include at the bid or proposal stage, certifications documenting compliance with the Unruh Civil Rights Act and the Fair Employment & Housing Act (the Acts. PCC section 2010). It is intended to preclude State agencies generally from contracting with entities that have policies or practices that violate the Acts. Bidders must complete and return Attachment 7 - California Civil Rights Laws Certification, with their bid response.

**SMALL BUSINESS REGULATIONS:** The SB regulations, which include MB, located in the California Code of Regulations (Title 2, Division 2, Chapter 3, Subchapter 8, Section 1896 et seq.), concerning the application and calculation of the SB/MB preference, SB/MB certification, responsibilities of SB/MB, department certification, and appeals can be viewed at [www.pd.dgs.ca.gov/smbus](http://www.pd.dgs.ca.gov/smbus). Once on the web site, the regulations can be accessed by clicking on the Small Business Regulations tab. For those without Internet access, a copy of the regulations can be obtained by calling the DGS Office of Small Business and Disabled Veteran Business Enterprise (OSDS) at (916) 375-4940.

**SMALL BUSINESS NONPROFIT VETERAN SERVICE AGENCIES:** A Small Business Nonprofit Service Agencies (SB/NVSA) presenting as a prime bidder, meeting the requirements specified in the Military and Veterans Code Section 999.50, et seq., and obtained a DGS OSDS SB certification are eligible for the five percent (5%) SB preference. If claiming this preference, check the appropriate box on page 1 of this bid document.

**NON-SMALL BUSINESS SUBCONTRACTOR PREFERENCE:** A five percent (5%) bid preference is now available to a non-small business claiming 25% DGS OSDS certified SB subcontractor participation. If claiming this preference, check the appropriate box on page 1 of this solicitation.

**DEPARTMENT OF GENERAL SERVICES DISABLED VETERAN BUSINESS ENTERPRISES PROGRAM**

**REQUIREMENTS:** The State has established a goal for Disabled Veteran Business Enterprises (DVBE) participating in State contracts.

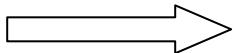
**FOR THIS SOLICITATION, THE DVBE PROGRAM REQUIREMENT IS NOT APPLICABLE**

**DEPARTMENT OF GENERAL SERVICES SMALL BUSINESS or DISABLED VETERAN BUSINESS ENTERPRISES**

**CERTIFICATION:** Bidders claiming the SB or DVBE preference must be certified by DGS OSDS or must commit to subcontract at least 25% of the net bid price with one or more DGS certified SB(s) or MB(s). Completed certification applications and required support documents must be submitted to the DGS OSDS no later than 5:00 p.m. on the bid due date, and the DGS OSDS must be able to approve the application as submitted. Small business non-profit veteran service agency (SB/NVSA) claiming the SB/MB preference must possess certification by DGS OSDS prior to the day and time bids are due. Questions regarding certification should be directed to the DGS OSDS at (916) 375-4940.

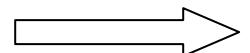
**BIDDER'S DECLARATION:** If bidder is a valid DGS OSDS certified SB/MB, SB/NVSA, or DVBE claiming SB/MB, SB/NVSA, non-small business, or DBVE subcontractor preference, the bidder must complete the attached Bidder Declaration form GSPD-05-105. The GSPD-05-105 must list all of the DGS OSDS certified SB/MB and/or DVBE bidders and suppliers participating in this contract. All DGS OSDS certified SB/MBs must perform a commercially useful function in the performance of the contract as defined in GC Section 14837(d)(4).

**PROVIDE FEDERAL EMPLOYER IDENTIFICATION NUMBER:**

 Federal Employer Identification Number (FEIN) \_\_\_\_\_

**In addition to the FEIN, you must provide your company's California retailer's seller's permit or certification of registration.**

**CALIFORNIA SELLER'S PERMIT:** You must provide your company's California retailer's seller's permit or certification of registration and, if applicable, the permit or certification of all participating affiliates, issued by California's State Board of Equalization, pursuant to all requirements as set forth in Sections 6487, 7101 and sections 6452.1, 6487.3, 18510 of the Revenue and Taxation Code, and Section 10295.1 of the Public Contract Code. In order to expedite the process of verifying the validity of the permit, provide the BOE permit number in the space provided below (or attach a copy of the permit with your bid.)

 Retailer's Seller's Permit Number: \_\_\_\_\_

**PAYEE DATA RECORD:** The successful bidder will be required to submit a Std. 204, Payee Data Record, listing their Taxpayer Identification Number.

**CASH DISCOUNTS:** Cash discounts will not be considered when evaluating bid responses for award purposes. However, cash discounts may be offered and taken by departments processing invoices within the timeframe specified.

**PROMPT PAYMENT ACT:** Government Code Section 927-927.10 requires the State to pay properly submitted, undisputed invoices within 45 days (Net 45) of receipt of the invoice, unless another payment term (e.g. 1% - 20) is offered by the supplier and specified in the contract.

**NEW EQUIPMENT:** The supplier certifies that the product shall be new and latest model in current production. Used, shopworn, demonstrator, prototype, or discontinued models are not acceptable.

**PROTOTYPE OR SAMPLE:** For the purpose of this solicitation, the CHP may require for the supplier(s) to provide a prototype or sample of the product(s) bid, for technical compliance evaluation, prior to acceptance and award of order. If requested, supplier(s) must provide prototype or sample of the product bid within 14 calendars days of request or the offer may be considered non-responsive.

**PALLET SIZE REQUIREMENT:** When required, goods shall be palletized and stacked no higher than 52 inches in height, including pallet. Goods shall be placed on size 42" x 42", Size 2, Type 2 pallets in accordance with State of California Specification #3990-01A-01, dated January 2001. If the product is palletized in any other format, the shipment will be refused and returned "FREIGHT COLLECT" to the originating supplier.

**MATERIAL SAFETY DATA SHEET:** Delivered goods itemized in the bid response that are listed in the California Occupational Safety and Health (better known as Cal/OSHA) "Hazardous Substances List", pursuant to Title 8, California Code of Regulations (CCR 5194 (h)(i)(a), must be accompanied with a copy of the commodity Material Safety Data Sheet.

**RECYCLED CONTENT PRODUCTS:** State agencies are required to report purchases in many product categories. To comply with those requirements, contractors are required to complete and return the attached Recycled Content Certification form with your response. Failure to complete and return the form may disqualify your offer from consideration. Suppliers offering a product meeting the requirement of a recycled content product will receive a preference as follows:

- Fine printing and writing paper receive a 10% preference
- paper products other than fine printing and writing paper receive a 5% preference
- Tire-derived products receive a 5% preference

**FACSIMILE REQUEST FOR PRICING:** Facsimile (fax) request for pricing response will be considered only if they are sent to the fax number (916) 322-3155 for requests originating from CHP Purchasing Services Unit. Request for pricing responses sent to any other fax number will not be considered. To be considered, all pages of the faxed request for pricing response **MUST** be received prior to this solicitation closing date/time specified elsewhere in this request for pricing document. Please be advised that there is a heavy demand placed on this fax machine; therefore, the CHP assumes no responsibility if a supplier cannot transmit their request for pricing response via fax machine, or if the entire request for pricing response is not received prior to this solicitation closing date/time.

### **REQUIRED DOCUMENTS AND ATTACHMENTS**

The following documents are considered part of this solicitation and boxes checked must be returned with bid response or the bid may be considered invalid and could be rejected.

- Attachment 1 – GSPD-05-105 – Bidder Declaration
- Attachment 2 – STD 843 – California Disabled Veteran Business Enterprise Declaration (if applicable)
- Attachment 3 – STD 204 – Payee Data Record
- Attachment 4 – CIWMB 74 – Recycled-Content Certification
- Attachment 5 – CHP 78V – Conflict of Interest and Confidentiality Statement
- Attachment 6 – CHP 116 – Darfur Contracting Act
- Attachment 7 – California Civil Rights Laws Certifications (all acquisitions that exceed \$100,000.00)

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**COST WORKSHEET**

For the purposes of this solicitation, prices quoted must allow up to 20% plus or minus of each line item's quantity at the same bid unit price.

Line Item #	Qty	Description	Taxed: Yes / No	Unit Cost	Extension Total
1	3 ea	Item #6012673, RTC360 Scanner Package Consisting of: 1x RTC360 Laser Scanner (838300) 1x RTC360 Transport Container (817063) 4x GEB361 Lithium-Ion Battery (799191) 1x GKL341 Multicharger Professional 5000 (799187) 2x RTC360 USB Flash Drive-256 GB (842065)			
2	3 ea	Item #842066, GST80, Lightweight Tripod for RTC360 Laser Scanner			
3	1 ea	Item #6018473, GS18 T LTE&UHF Performance NAFTA With following configuration: 855304 1 PC GS18 T LTE&UHF Performance NAFTA 851576 1PC Leica GS18 QG multil.1 849256 1 PC GAT28 UHF Radio Antenna, 403-473MHz			
4	1 ea	Item #6018473, GS18 LTE&UHF Performance NAFTA With following configuration: 855304 1PC GS18 T LTE&UHF Performance NAFTA 851576 1PC Leica GS18 QG multil.1 937440 1PC GVP743 GNSS Rover Container 849256 1PC GAT28 UHF Radio Antenna, 403-473MHz			
5	1 ea	Item #876480, CS20 LTE Disto Field Controller (US, CA) With following configuration: 876480 1PC CS20 LTE Disto Field Controller (US, CA) 896293 1PC Leica CS20 GS Sensor QG multil.1 954518 2PC GEB334 Battery int Li-Ion 10.8V?3450mAh			
					<b>Total: \$0.00</b>

Sales tax is not to be included in the cost worksheets. If awarded the contract, sales tax, if applicable, should be added at time of invoicing. The sales tax rate applied should be based on the rate of the area where the good(s) is to be delivered. See Board of Equalization Regulation 1502 (f) (1) (D).

California Highway Patrol  
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**Prototype or Sample:** For this solicitation, the California Highway Patrol may require for the supplier(s) to provide a prototype or sample of the product(s) bid, for technical compliance evaluation, prior to acceptance and award of order. If requested, supplier(s) must provide prototype or sample of the product bid within 14 calendar days of request, or the offer may be considered non-responsive.

**SHIP TO:**

CALIFORNIA HIGHWAY PATROL  
Sacramento, CA 95811

**Delivery – Anticipated Receipt of Order (ARO):** \_\_\_\_\_ (days)

**Payment Terms:** Net 45 (non-negotiable)

**How long will you honor the price(s) provided?** \_\_\_\_\_ (days)

**SPECIFICATION QUESTIONNAIRE**

The bidder must indicate below if the product or products offered on this bid complies in all respects with the description/specification indicated above:

Yes

No

If no, bidder indicates that the product offered does not comply with all aspects of the specifications provided. In detail, please list below all deviations.

**Deviations:**

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Please email back to the Procurement Official/Buyer Kayla Farmer at [kfarmer@chp.ca.gov](mailto:kfarmer@chp.ca.gov) or fax to (916) 322-3155.