Cajon Valley Union School District
Purchasing Department
225 Roanoke Rd, El Cajon, CA 92020 Phone: (619) 588-3010
P.O. Box 1007, El Cajon, CA 92022 FAX: (619) 441-0843

District website: *www.cajonvalley.net/bids*

IT IS THE BIDDERS' RESPONSIBILITY TO ENSURE THEY HAVE RECEIVED ALL ADDENDUMS. ADDENDUMS ARE POSTED ON THE DISTRICT WEBSITE: WWW.CAJONVALLEY.NET/BIDS

INVITATION TO BID

REQUEST FOR BID NO. 1635
FIRE ALARM REPLACEMENTS
BLOSSOM VALLEY, MONTGOMERY, RIOS AND WD HALL

PRE-BID JOB WALK ..... March 14, 2024, 9:00 a.m.
Beginning at Blossom Valley Elementary School, 9863 Oakmont Terrace, El Cajon, CA 92021

SUBSTITUTION REQUEST DEADLINE……..……March 20, 2024, 4:00 p.m.
(Submit on Request Form in General Conditions)

QUESTION DEADLINE: ..... March 21, 2024, 4:00 p.m.
Questions are to be submitted by e-mail to vegad@cajonvalley.net, (reference Bid #1635 in the subject)

BID OPENING DATE:…….March 27, 2024, 1:00 p.m.
At Cajon Valley Union School District, Purchasing Department, 225 Roanoke Road, El Cajon, CA 92020

CVUSD CONTACT PERSON:
John Heredia, Director, Facilities, Maintenance & Operations, (619) 588-3023,herediaj@cajonvalley.net
Dawn Vega, Contract Specialist, (619) 588-3001, vegad@cajonvalley.net

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SUBMITTED BY:

_____
Name of Company

IMPORTANT NOTICE TO BIDDER: **The following information should be included on the ENVELOPE when submitting your bid:**

1. **Name and address of bidder, Bid #, Bid opening date and time.**
2. **This notice should be cut out and posted on the envelope:**

BID OPENING DATE: **March 27, 2024**	**REQUEST FOR BID NO. 1635** **FIRE ALARM REPLACEMENTS** **BLOSSOM VALLEY, MONTGOMERY, RIOS AND WD HALL**
BID OPENING TIME: **1:00 p.m.**	**BID OPENING LOCATION:** **CVUSD Purchasing Department** **225 Roanoke Road, El Cajon CA 92020**

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- **MUST BE COMPLETED AND RETURNED FOR BID OPENING. THE REST OF THE BID PACKAGE TO BE KEPT FOR YOUR INFORMATION AS CONTRACT DOCUMENTS**

NOTICE INVITING BIDS

The **CAJON VALLEY UNION SCHOOL DISTRICT** will receive sealed bids for:

REQUEST FOR BID NO. 1635
FIRE ALARM REPLACEMENT
BLOSSOM VALLEY, MONTGOMERY, RIOS AND WD HALL

at the office of the Purchasing Department, 225 Roanoke Road, El Cajon, California 92020, no later than **March 27, 2024, one o'clock (1:00:00) p.m.**, at which time or thereafter said bids will be opened and read aloud. Time determined by internet: http://www.time.gov. Bids received after this time will be returned unopened. Bids shall be valid for 90 calendar days after the bid opening date.

Contract documents are now on file and copies may be obtained online at www.cajonvalley.net/bids. It is the Bidder's responsibility to ensure they have received all addendums. Addendums are posted on the same District website.

Bids must be accompanied by cash, a certified or cashier's check, or a Bid Bond in favor of the District in an amount not less than ten percent (10%) of the submitted Total Bid Price.

A Pre-Bid Job Walk will be held for this project March 14, 2024, 9:00 a.m. beginning at Blossom Valley Elementary School, 9863 Oakmont Terrace, El Cajon, Ca 92021 for the purpose of acquainting prospective bidders with the work site(s). Attendance is highly encouraged but not required.

Each bid shall be accompanied by the security referred to in the Contract Documents, the non-collusion declaration, the list of proposed subcontractors, and all additional documentation required by the bid documents.

The successful bidder will be required to furnish the District with a Performance Bond equal to 100% of the successful bid, and a Payment Bond equal to 100% of the successful bid, prior to execution of the Contract, regardless of the contract amount. All bonds are to be secured from a surety that meets all of the State of California bonding requirements, as defined in Code of Civil Procedure Section 995.120. Pursuant to Public Contract Code Section 22300, the successful bidder may substitute certain securities for funds withheld by District to ensure his performance under the Contract.

The Contractor and its subcontractors shall pay minimum labor wage rates as follows:

a) California General Prevailing Wage Rates: The Director of Industrial Relations has determined the general prevailing rate of per diem wages in the locality in which this work is to be performed for each craft or type of worker needed to execute the Contract which will be awarded to the successful bidder, copies of which are on file and will be made available to any interested party upon request online at http://www.dir.ca.gov/dlsr. A copy of these rates shall be posted by the successful bidder at the job site. The successful bidder and all subcontractor(s) under him, shall comply with all applicable Labor Code provisions, which include, but are not limited to the payment of not less than the required prevailing rates to all workers employed by them in the execution of the Contract, the employment of apprentices, the hours of labor and the debarment of contractors and subcontractors.

Or b) Federal Minimum Wages: In addition, Federal Davis Bacon Act wage requirements must be complied with for this project. The most current Wage Decision can be confirmed at: https://sam.gov/content/wage-determinations

If there is a difference between the Federal minimum wage rates predetermined by the U.S. Secretary of Labor and the California prevailing wage rates determined by the Department of Industrial Relations for a

similar classification of labor, the Contractor and its subcontractors shall pay not less than the higher wage rate.

Pursuant to SB854, **No contractor or subcontractor may be listed on a bid proposal for a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5** [with limited exceptions from this requirement for bid purposes only under Labor Code section 1771.1(a)]. No contractor or subcontractor may be awarded a contract for public work on a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5. This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations. In bidding on this project, it shall be the Bidder's sole responsibility to evaluate and include the cost of complying with all labor compliance requirements under this contract and applicable law in its bid.
Pursuant to SB854, **No contractor or subcontractor may be listed on a bid proposal for a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5** [with limited exceptions from this requirement for bid purposes only under Labor Code section 1771.1(a)]. No contractor or subcontractor may be awarded a contract for public work on a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5. This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations. In bidding on this project, it shall be the Bidder's sole responsibility to evaluate and include the cost of complying with all labor compliance requirements under this contract and applicable law in its bid.

Each bidder shall be a licensed contractor pursuant to the Business and Professions Code and shall be licensed in the following appropriate classification(s) of contractor's license(s), for the work bid upon, and must maintain the license(s) throughout the duration of the Contract: **C-10, Electrical. The installing contractor shall be a factory authorized Elite dealer for Gamewell/FCI (or pre-approved equivalent manufacturer certification). Authorization status to be provided within 48 hours of request by District.**

Pursuant to Public Contract Code Section 3400(b), if the District has made any findings designating certain materials, products, things, or services by specific brand or trade name, such findings and the materials, products, things, or services and their specific brand or trade names will be set forth in the Project Specifications.

Minority, women, and disabled veteran (DVBE) contractors are encouraged to submit bids and bidders are encouraged to make a good faith effort to contact and utilize DVBE subcontractors and suppliers, providing documentation with their bid.

Award of Contract: The District reserves the right to reject any or all bids or to waive any irregularities or informalities in any bids or in the bidding process.

For further information, contact Dawn Vega, Contract Specialist, Purchasing, at (619)588-3001, vegad@cajonvalley.net. Questions are to be submitted by email no later than March 21, 2024, 4:00 p.m.

Dated this 5th day of March, 2024.

Jolyana Jirjees, Clerk of the Governing Board
CAJON VALLEY UNION SCHOOL DISTRICT,
San Diego County, California

Publication: The Daily Transcript
Publication Dates: March 5, 2024 and March 12, 2024

CAJON VALLEY UNION SCHOOL DISTRICT

INSTRUCTIONS TO BIDDERS

1. AVAILABILITY OF CONTRACT DOCUMENTS

Bids must be submitted to the District on the Bid Forms which are a part of the Bid Package for the Project. Prospective bidders may obtain one (1) complete electronic set of Contract Documents at no cost. Contract Documents may be obtained from the District at the location(s) and at the time(s) indicated in the Notice Inviting Bids. Any applicable charges for the Contract Documents are outlined in the Notice Inviting Bids.

The District may also make the Contract Documents available for review at one or more plan rooms, as indicated in the Notice Inviting Bids. Please Note: Prospective bidders who choose to review the Contract Documents at a plan room must contact the District to obtain the required Contract Documents if they decide to submit a bid for the Project.

2. EXAMINATION OF CONTRACT DOCUMENTS

The District has made copies of the Contract Documents available, as indicated above. Bidders shall be solely responsible for examining the Project Site and the Contract Documents, including any Addenda issued during the bidding period, and for informing itself with respect to local labor availability, means of transportation, necessity for security, laws and codes, local permit requirements, wage scales, local tax structure, contractors' licensing requirements, availability of required insurance, and other factors that could affect the Work. Bidders are responsible for consulting the standards referenced in the Contract. Failure of Bidder to so examine and inform itself shall be at its sole risk, and no relief for error or omission will be given except as required under State law.

3. INTERPRETATION OF CONTRACT DOCUMENTS

Discrepancies in, and/or omissions from the Plans, Specifications or other Contract Documents or questions as to their meaning shall be immediately brought to the attention of the District by submission of a written request to the Bid Administrator for an interpretation or correction to the District.

Any interpretation of the Contract Documents will be made only by written addenda duly issued and emailed to each person or firm who has registered for a set of Contract Documents. The District will not be responsible for any explanations or interpretations provided in any other manner. Please Note: Bidders are responsible for ensuring that they have received any and all Addenda. Addenda will be posted on the District's webpage: www.cajonvalley.net/bids. No person is authorized to make any oral interpretation of any provision in the Contract Documents to any bidder, and no bidder should rely on any such oral interpretation.

Bids shall include complete compensation for all items that are noted in the Contract Documents as the responsibility of the Contractor.

4. INSPECTION OF SITE; PRE-BID CONFERENCE AND SITE WALK

Each prospective bidder is responsible for fully acquainting itself with the conditions of the Project Site (which may include more than one site), as well as those relating to the construction and labor of the Project, to fully understand the facilities, difficulties and restrictions which may impact the cost or effort required to complete the Project. To this end, a Pre-Bid Conference and Site Walk may be held on the date(s) and time(s) as indicated in the Notice Inviting Bids.

5. ADDENDA

The District reserves the right to revise the Contract Documents prior to the bid opening date. Revisions, if any, shall be made by written Addenda. All addenda issued by the District shall be included in the bid and made part of the Contract Documents. Pursuant to Public Contract Code Section 4104.5, if the District issues an Addendum which includes material changes to the Project less than 72 hours prior to the deadline for submission of bids, the District will extend the deadline for submission of bids. The District may determine, in its sole discretion, whether an Addendum warrants postponement of the bid submission date. Each prospective bidder shall provide District a name, e-mail address and facsimile number to which Addenda may be sent, as well as a telephone number by which the District can contact the bidder. Copies of Addenda will be furnished by facsimile or e-mail without charge to all parties who have obtained a copy of the Contract Documents and provided such current information. Please Note: Bidders are responsible for ensuring that they have received any and all Addenda. To this end, each bidder should contact the Purchasing Department to verify that he has received all Addenda issued, if any, prior to the bid opening. Addenda will also be posted on the District's webpage: www.cajonvalley.net/bids.

6. ALTERNATE BIDS

If alternate bid items are called for in the Contract Documents, the lowest bid will be determined on the basis of the base bid only. However, the District may choose to award the contract for the base bid alone or the base bid and any alternate or combination of alternates. The time required for completion of the alternate bid items has been factored into the Contract duration and no additional Contract time will be awarded for any of the alternate bid items. The District may elect to include one or more of the alternate bid items, or to otherwise remove certain work from the Project scope of work, accordingly each Bidder must ensure that each bid item contains a proportionate share of profit, overhead and other costs or expenses which will be incurred by the Bidder.

7. COMPLETION OF BID FORMS

Bids shall only be prepared using copies of the Bid Forms which are included in the Contract Documents. The use of substitute bid forms other than clear and correct photocopies of those provided by the District will not be permitted. Bids shall be executed by an authorized signatory as described in these Instructions to Bidders. In addition, Bidders shall fill in all blank spaces (including inserting "N/A" where applicable) and initial all interlineations, alterations, or erasures to the Bid Forms. Bidders shall neither delete, modify, nor supplement the printed matter on the Bid Forms nor make substitutions thereon. USE OF BLACK OR BLUE INK, INDELIBLE PENCIL OR A TYPEWRITER IS REQUIRED. Deviations in the bid form may result in the bid being deemed non-responsive.

8. MODIFICATIONS OF BIDS

Each Bidder shall submit its Bid in strict conformity with the requirements of the Contract Documents. Unauthorized additions, modifications, revisions, conditions, limitations, exclusions or provisions attached to a Bid may render it non-responsive and may cause its rejection. Bidders shall neither delete, modify, nor supplement the printed matter on the Bid Forms, nor make substitutions thereon. Oral, telephonic and electronic modifications will not be considered, unless the Notice Inviting Bids authorizes the submission of electronic bids and modifications thereto and such modifications are made in accordance with the Notice Inviting Bids.

9. DESIGNATION OF SUBCONTRACTORS

Pursuant to the Subletting and Subcontracting Fair Practices Act, Bidders must designate the name, business location, DIR registration number, and California contractor license number of each subcontractor who will perform work or render services for the Bidder in an amount that exceeds one-half of one percent (1/2%) of the Bidder's Total Bid Price, as well as the portion of work each such subcontractor will

perform on the form provided herein by the District. The included “Designation of Subcontractors” form is to be submitted with bid.

10. DISABLED VETERAN BUSINESS ENTERPRISES

Compliance with Disabled Veteran Business Enterprise (DVBE) contracting goals is encouraged for this project. In accordance with Education Code section 17076.11 the District has a DVBE participation goal of 3% per year of the overall dollar amount of state funds allocated to the District pursuant to the Leroy F. Greene School Facilities Act of 1998, and expended each year by the District. The District is encouraging DVBE participation in this project.

Bidders are encouraged to make a good faith effort to contact and utilize DVBE subcontractors and suppliers in securing bids for performance of the contract. Information regarding certified DVBE firms can be obtained from the Office of Small Business Certification and Resources (OSBCR) at (916) 323-5478 or (916) 322-5060 as well as the OSBCR website at www.dgs.ca.gov/osbcr. Verification of DVBE status can be obtained from the OSBCR by receiving an approved certification letter and reference number from that office. Bidders are to attach documentation of any good faith efforts to the bid documents.

Bidders must indicate on the bid form whether they are a certified DVBE and if so, provide a copy of the DVBE Certification Letter issued by OSBCR. Bidders are to also indicate whether a good faith effort was made to include DVBE subcontractors and suppliers in the bid. In addition, bidders are to indicate on the Designation of Subcontractors form whether the subcontractor is DVBE certified, and if so, provide the District a copy of the DVBE Certification Letter issued by OSBCR.

For projects funded by the State, prior to, and as a condition precedent for final payment under the Contract, the successful bidder shall provide the District with written documentation identifying the amount paid to certified DVBE subcontractors and suppliers in performance of the Contract and provide a copy of the DVBE Certification Letter issues by OSBCR for each DBVE. This documentation will be used by the District to evaluate its success in meeting its DVBE participation goal.

11. LICENSING REQUIREMENTS

Pursuant to Section 7028.15 of the Business and Professions Code and Section 3300 of the Public Contract Code, all bidders must possess proper licenses for performance of this Contract. Subcontractors must possess the appropriate licenses for each specialty subcontracted. Pursuant to Section 7028.5 of the Business and Professions Code, the District shall consider any bid submitted by a contractor not currently licensed in accordance with state law and pursuant to the requirements found in the Contract Documents to be nonresponsive, and the District shall reject the Bid. The District shall have the right to request, and Bidders shall provide within five (5) calendar days, evidence satisfactory to the District of all valid license(s) currently held by that Bidder and each of the Bidder’s subcontractors, before awarding the Contract.

12. DEPARTMENT OF INDUSTRIAL RELATIONS (DIR) CONTRACTOR REGISTRATION REQUIREMENTS

a) No contractor or subcontractor may be listed on a bid proposal for a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code

section 1725.5 [with limited exceptions from this requirement for bid purposes only under Labor Code section 1771.1(a)].

b) No contractor or subcontractor may be awarded a contract for public work on a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5.

c) This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

No bid will be accepted nor any contract entered into without proof of the contractor's and subcontractors' current registration with the Department of Industrial Relations to perform public work. If awarded a Contract, the Bidder and its subcontractors, of any tier, shall maintain active registration with the Department of Industrial Relations for the duration of the Project. To this end, Bidder shall sign and submit the Certification of Division of Industrial Relations Registration with its Bid, on the form provided, attesting to the facts contained therein. Failure to submit this form may render the Bid non-responsive. In addition, each Bidder shall provide the registration number for each listed subcontractor in the space provided in the Designation of Subcontractors Form.

13. SIGNING OF BIDS

All Bids submitted shall be executed by the Bidder or its authorized representative. Bidders may be asked to provide evidence in the form of an authenticated resolution of its Board of Directors or a Power of Attorney evidencing the capacity of the person signing the Bid to bind the Bidder to each Bid and to any Contract arising therefrom.

If a Bidder is a joint venture or partnership, it may be asked to submit an authenticated Power of Attorney executed by each joint venturer or partner appointing and designating one of the joint venturers or partners as a management sponsor to execute the Bid on behalf of Bidder. Only that joint venturer or partner shall execute the Bid. The Power of Attorney shall also: (1) authorize that particular joint venturer or partner to act for and bind Bidder in all matters relating to the Bid; and (2) provide that each venturer or partner shall be jointly and severally liable for any and all of the duties and obligations of Bidder assumed under the Bid and under any Contract arising therefrom. The Bid shall be executed by the designated joint venturer or partner on behalf of the joint venture or partnership in its legal name.

14. BID GUARANTEE (BOND)

Each bid shall be accompanied by: (a) cash; (b) a certified check made payable to the District; (c) a cashier's check made payable to the District; or (d) a bid bond payable to the District executed by the bidder as principal and surety as obligor in an amount not less than 10% of the maximum amount of the bid, or bid will be rejected as non-responsive. Personal sureties and unregistered surety companies are unacceptable. The surety insurer shall be California admitted surety insurer, as defined in Code of Civil Procedure Section 995.120. The cash, check or bid bond shall be given as a guarantee that the bidder shall execute the Contract if it be awarded to the bidder. Upon award, Bidder shall provide the executed contract, payment and performance bonds, and insurance certificates and endorsements as required herein within five (5) business days after notification of the award of the Contract to the bidder. Failure to provide the required documents may result in forfeiture of the bidder's bid deposit or bond to the District and the District may award the Contract to the next lowest responsible bidder, or may call for new bids.

Rating for the surety must be A++, A+, A, or no less than A-. Rating information can be obtained from Best's State Rate Filings: http://www.ambest.com/bsrf

15. SUBMISSION OF SEALED BIDS

Once the Bid and supporting documents have been completed and signed as set forth herein, they shall be placed, along with the Bid Guarantee and other required materials in an envelope, sealed, addressed and delivered or mailed, postage prepaid to the District at the place and to the attention of the person indicated in the Notice Inviting Bids. No oral or telephonic bids will be considered. No forms transmitted via the internet, e-mail, facsimile, or any other electronic means will be considered unless specifically authorized by District as provided herein.

Only where expressly permitted in the Notice Inviting Bids, may Bidders submit their bids via electronic transmission pursuant to Public Contract Code Sections 1631 and 1601. The acceptable method(s) of electronic transmission shall be stated in the Notice Inviting Bids. District reserves the right to not accept electronically transmitted bids where not specifically authorized in the Notice Inviting Bids, and may reject any bid not strictly complying with District's designated methods for delivery.

16. DELIVERY AND OPENING OF BIDS

Bids will be received by the District at the address shown in the Notice Inviting Bids up to the date and time shown therein. The District will leave unopened any Bid received after the specified date and time, and any such unopened Bid will be returned to the Bidder. It is the Bidder's sole responsibility to ensure that its Bid is received as specified.

Bids will be opened at the date and time stated in the Notice Inviting Bids, and the amount of each Bid will be read aloud and recorded. All Bidders may, if they desire, attend the opening of Bids, as per the instructions in the Notice Inviting Bids. The District may in its sole discretion, elect to postpone the opening of the submitted Bids. District reserves the right to reject any or all Bids and to waive any informality or irregularity in any Bid. In the event of a discrepancy between the written amount of the Bid Price and the numerical amount of the Bid Price, the written amount shall govern.

17. WITHDRAWAL OF BID

Prior to bid opening, a Bidder may withdraw a Bid only by means of a written request signed by the Bidder or its properly authorized representative. After bid opening, the District will consent to a Bidder's request to withdraw a Bid only if the Bidder establishes, in writing to the District, that the request for withdrawal satisfies all criteria set forth in Public Contract Code Section 5103. If the Bid Documents authorize the District, among other options, to award contracts based on separate line items or Base Bids as designated in the Bid Form, then, subject to the provisions of this Section 17, a Bidder may seek to withdraw one or more of the line items or Base Bids, without needing to withdraw all line items or Base Bids.

18. BASIS OF AWARD; BALANCED BIDS

The award of the contract, if made by the Owner, will be by school site to the lowest responsive, responsible bidder(s) therefore, or to the Bidder with the lowest combined bid, whichever results in a lower total cost. The District may reject any Bid which, in its opinion when compared to other bids received or to the District's internal estimates, does not accurately reflect the cost to perform the Work. The District may reject as non-responsive any bid which unevenly weights or allocates costs, including but not limited to overhead and profit to one or more particular bid items. The District reserves the right to reject any or all bids or to waive any irregularities or informalities in any bids or in the bidding process.

19. IDENTICAL BIDS

Pursuant to Section 20117 of the Public Contract Code, in the event there are two or more identical lowest or highest bids, as the case may be, submitted to a school district for the purchase, sale or lease of real property, supplies, materials, equipment, services, bonds, or the awarding of any contract, pursuant to a provision requiring competitive bidding, the governing board of any school district may determine by lot which bid shall be accepted.

When bids are equal, they shall be awarded by lot, and shall be witnessed by three (3) impartial observers.

20. DISQUALIFICATION OF BIDDERS; INTEREST IN MORE THAN ONE BID

No person, firm, or corporation shall be allowed to make, or file, or be interested in more than one bid for the same work unless alternate bids are specifically called for. A person, firm, or corporation that has submitted a sub-proposal to a bidder, or that has quoted prices of materials to a bidder, is not thereby disqualified from submitting a sub-proposal or quoting prices to other bidders or making a prime proposal.

21. INSURANCE REQUIREMENTS

The successful bidder shall procure the insurance in the form and in the amount specified in the Contract Documents.

22. AWARD PROCESS

Once all Bids are opened and reviewed to determine the lowest responsive and responsible Bidder, the District Board may award the contract. The apparent successful Bidder should begin to prepare the following documents: (1) the Performance Bond; (2) the Payment Bond; (3) the required insurance certificates and endorsements; and (4) the Criminal Background Investigation/Fingerprinting Certification. Once the District notifies the Bidder of the award, the Bidder will have five (5) business days from the date of this notification to execute the Contract and supply the District with all of the required documents and certifications. Once the District receives all the properly drafted and executed documents and certifications from the Bidder, the District shall issue a Notice to Proceed to that Bidder.

23. FILING OF BID PROTESTS

Bidders have the right to protest as described below. Whether concerns are about a Request for Proposal (RFP), Request for Quotation or Qualification (RFQ) or an Invitation for Bid (IFB), the following shall apply. The term "Bids" shall refer to either an RFP/Q or an IFB process.

Inquiry or Intention does not constitute a Protest: Notice of an intention to protest does not substitute for filing of a protest following the form and content required within the deadlines stated. Further, casual inquiry or complaint that does not specifically identify the purpose as a protest, and does not comply with the form, content and deadlines herein, are also not considered or acted upon as a protest action.

Certain **concerns must be filed as a protest before bids are due.** Any matter known - or that should have been known - before the bid deadline, must be brought to the Purchasing Department, Bid Administrator, in writing at least three (3) business days before the bid deadline. Such matters include, but are not limited to:

1) Complaints about events or decisions made before the solicitation deadline,

2) Complaints that the solicitation unduly constrains competition through improper minimum qualifications or specifications,

3) Complaints that the pre-bid conference was not fair or accessible,

4) Complaints that questions were not fully or properly addressed by the District.

5) Complaints that the RFP/Q or IFB did not provide adequate information or contained an improper criteria;

6) Other matters known or that should have been known, to interested bidders by reading the solicitation document.

Protest on items known after bid deadline:
After the bid deadline, **only** vendors that submitted a bid are eligible to protest. Only Vendors who would be the next apparent low bidder if the bid protest is successful are eligible to protest.

Grounds for Protest and Protest Form: A written, formal protest must contain the following to be considered. Failure to provide the following information could result in rejection of the protest.

1) Company name, mailing address, phone number, and name of company individual responsible for submission of the protest;

2) The Bid Number and title;

3) The specific action or decision protested to include;

   a) a specific identification of the statutory or regulatory provision(s) that the action complained of is alleged to have violated;

   b) a specific description of each act alleged to have violated the statutory or regulatory provision(s) identified in the above paragraph (a) of this subsection;

   c) a precise statement of the relevant facts;

   d) an identification of the issue or issues to be resolved; and

   e) argument and authorities in support of the protest.

4) Indicate what relief or corrective action you believe the District should make.

5) Demonstrate that every reasonable effort was made within the schedule provided, for you to resolve the basis of the protest during the process, including asking questions, seeking clarification, requesting addenda, and otherwise alerting the District to any perceived problems.

6) Signed by an authorized agent of the company.

7) Deliveries by hand, or fax (must be followed up with a hard copy), in acceptable formats. Deliveries by e-mail will not be accepted. The District is not responsible to assure the protest is received within the protest deadlines. If the District does not receive the protest within the specified deadline, the protest will be rejected. The follow up mailing address for all protests:

Cajon Valley School District
Director, Purchasing & Logistics
225 Roanoke Road
El Cajon, CA 92020

Protest Deadlines:

1) Protests must be received in the Purchasing Office no later than 4:00 p.m. Pacific Time, five (5) business days after the date the RFP/Q or IFB recap is posted on the Purchasing web page under "Bid Recap Results". Webpage: www.cajonvalley.net/bids.

2) Protests received after the time specified are untimely and may be denied on that basis unless the District concludes that the issues raised by the protest involve fraud, gross abuse of the procurement process, or indicate substantial prejudice to the integrity of the procurement process.

3) The Purchasing Department shall make efforts to distribute the recap to the affected bidder(s), such as posting on the District's website or faxing the notice to the affected bidder(s). However, it is the Bidder's responsibility to seek out and obtain the announcement from the District. The District is not responsible for assuring the Bidders have learned of the announcement in time to file a protest.

Protest Process and Appeals

1) The Purchasing Director will review the protest. All available facts will be considered and the Purchasing Director shall issue a decision. This decision shall be delivered in writing by e-mail or fax (will be followed up with a hard copy).

2) If either party believes the Purchasing Director has failed to consider a fact and has made an error in the protest decision, the bidder has a right to appeal that decision. The appeal is limited to only those matters brought forward to the District in the original protest. The appeal must clearly state why the Purchasing Director's decision is in error.

3) The bidder shall issue a Protest Appeal Statement by 4:00 PM (Pacific Standard Time) by the third (3rd) business day following issuance of the Purchasing Director's decision. This appeal shall be delivered by the Protesting vendor, in writing by hand delivery or fax (must be followed up with a hard copy). Delivery by e-mail will not be accepted.

4) The District's Legal Counsel will evaluate the appeal and issue a decision, which will be final.

NOTHING HEREIN SHALL DIMINISH THE AUTHORITY OF THE CAJON VALLEY UNION SCHOOL DISTRICT TO ENTER INTO A CONTRACT, WHETHER A PROTEST ACTION OR INTENTION TO PROTEST HAS BEEN ISSUED.

24. WORKERS COMPENSATION

Each bidder shall submit the Contractor's Certificate Regarding Workers' Compensation form with the bid or the bid will be rejected as non-responsive.

25. SUBSTITUTION OF SECURITY

The Contract Documents call for monthly progress payments based upon the percentage of the work completed. The District will retain five percent (5%) of each progress payment as provided by the Contract Documents. At the request and expense of the successful Bidder, the District will substitute securities for the amount so retained in accordance with Public Contract Code Section 22300.

26. PREVAILING WAGES

The Bidder to which the District awards a contract for the Project, and each of that Bidder's subcontractors of any tier, shall be required to pay not less than the general prevailing rates of per-diem wages in the locality in which the work is to be performed for each craft or type of worker needed to execute the contract ("Prevailing Wages"). All contractors and subcontractors must furnish electronic certified payroll records directly to the Labor Commissioner (Division of Labor Standards Enforcement). The successful bidder must retain copies of certified payrolls for a minimum of five years from the date of completion and submit upon the request of the District or its authorized agent. Awarded Bidder shall post a copy of the per-diem rates of Prevailing Wages at the site of the Project. Rates are available at http://www.dir.ca.gov/dlsr/pwd/index.htm.

27. DEBARMENT OF CONTRACTORS AND SUBCONTRACTORS

In accordance with the provisions of the Labor Code, contractors or subcontractors may not perform work on a public works project with a subcontractor who is ineligible to perform work on a public project pursuant to Section 1777.1 or Section 1777.7 of the Labor Code. Any contract on a public works project entered into between a contractor and a debarred subcontractor is void as a matter of law. A debarred subcontractor may not receive any public money for performing work as a subcontractor on a public works contract. Any public money that is paid to a debarred subcontractor by the Contractor for the Project shall be returned to the District. The Contractor shall be responsible for the payment of wages to workers of a debarred subcontractor who has been allowed to work on the Project.

28. PERFORMANCE BOND AND PAYMENT BOND REQUIREMENTS

Within the time specified in the Contract Documents, the Bidder to whom a Contract is awarded shall deliver to the District four identical counterparts of the Performance Bond and Payment Bond in the form supplied by the District and included in the Contract Documents. Failure to do so may, in the sole discretion of District, result in the forfeiture of the Bid Guarantee. The surety supplying the bond must be an admitted surety insurer, as defined in Code of Civil Procedure Section 995.120, authorized to do business as such in the State of California and satisfactory to the District. The Performance Bond and the Payment Bond shall be for one hundred percent (100%) of the Total Bid Price.

Rating for the surety must be A++, A+, A, or no less than A-. Rating information can be obtained from Best's State Rate Filings: http://www.ambest.com/bsrf

29. REQUEST FOR SUBSTITUTIONS

The successful bidder shall comply with the substitution request provisions set forth in the General Conditions and/or Special Conditions, including any deadlines for substitution requests **which may occur prior to the bid opening date**.

30. SALES AND OTHER APPLICABLE TAXES, PERMITS, LICENSES AND FEES

Contractor and its subcontractors performing work under this Contract will be required to pay California sales tax and other applicable taxes, and to pay for permits, licenses and fees required by the agencies with authority in the jurisdiction in which the work will be located, unless otherwise expressly provided by the Contract Documents.

31. EXECUTION OF CONTRACT

As required herein the Bidder to whom an award is made shall execute the Contract in the amount determined by the Contract Documents. The District may require appropriate evidence that the persons executing the Contract are duly empowered to do so.

32. REQUIRED CERTIFICATIONS

Bidders, for all projects, are required to submit the following certifications: Certification of Division of Industrial Relations Registration; Contractor's Certificate Regarding Workers' Compensation; Asbestos-Free Materials Certification; Recycled Content Certification; Statement Regarding a Drug Free Workplace; Non-Collusion Declaration; Federal Certifications and Iran Contracting Act Certification (if applicable). These forms are included in this package and must be signed under the penalty of perjury and dated, and shall be submitted to the District with the bid. Further, the successful bidder shall execute, under penalty of perjury and dated, the Criminal Background Investigation/Fingerprinting Certification contained within the District's bid package.

33. GRATUITIES

Bidders shall not provide, offer, imply, or otherwise extend any gratuities, including cash gifts, services, allowances, or enticements in any manner or form, to officers, employees, students, agents, or representatives of the District.

34. IRS REQUIREMENTS

The Owner shall view the legal position of the bidder as an "independent contractor" and that all persons employed to furnish services are employees of the bidder and not of the Owner.

a The Owner shall not be liable for any of the contractor's acts or omissions performed under the contract to which the bidder.

b The successful bidder will complete IRS form W-9 providing taxpayer identification number and also indicate whether bidder is a corporation, sole-proprietor, partnership, individual, etc. This form will be sent to the successful bidder with the Agreement, Performance and Payment Bond and is to be returned with same.

END OF INSTRUCTIONS TO BIDDERS

BID FORM

To be returned with bid documents:

LEGAL NAME OF BIDDER: _____

Business Name: _____

Contact Name: _____

Business Address: _____

_____

Phone Number: (_____) _____

FAX: (_____) _____

E-Mail Address: _____

Company Website: _____

Check if Credit Card payment is accepted for no additional charge:

Vendor accepts: _____ Visa _____ American Express

The undersigned, hereby declare that we have carefully examined the location of the proposed Work, and have read and examined the Contract Documents, including all plans, specifications, and all addenda, if any, for the following Project:

REQUEST FOR BID NO. 1635
FIRE ALARM REPLACEMENTS
BLOSSOM VALLEY, MONTGOMERY, RIOS AND WD HALL

We hereby propose to furnish all labor, materials, equipment, tools, transportation, and services, and to discharge all duties and obligations necessary and required to perform and complete the Project for the following bid prices:

BASE BID	BID PRICE (IN WRITTEN FORM) Said Sum includes all applicable taxes and costs	BID PRICE (IN NUMBERS) Said Sum includes all applicable taxes and costs
BASE BID A **Blossom Valley Elementary School** 9863 Oakmont Terrace El Cajon, CA 92021		$ _____
ALLOWANCE NO. A1 ***Owner Allowance for unusable pathways and unforeseen conditions at Blossom Valley Elementary School	Thirty five thousand dollars and zero cents	$35,000.00
BASE BID B **Montgomery Middle School** 1570 Melody Ln El Cajon, CA 92019		$ _____
ALLOWANCE NO. B1 ***Owner Allowance for unusable pathways and unforeseen conditions at Montgomery Middle School	Thirty five thousand dollars and zero cents	$35,000.00
BASE BID C **Rios Elementary School** 14314 Rios Canyon Rd. El Cajon, CA 92019		$ _____
ALLOWANCE NO. C1 ***Owner Allowance for unusable pathways and unforeseen conditions at Rios Elementary School	Thirty five thousand dollars and zero cents	$35,000.00
BASE BID D **WD Hall Elementary School** 1376 Pepper Drive El Cajon, CA 92021		$ _____

BASE BID	BID PRICE (IN WRITTEN FORM) Said Sum includes all applicable taxes and costs	BID PRICE (IN NUMBERS) Said Sum includes all applicable taxes and costs
ALLOWANCE NO. D1 *Owner Allowance for unusable pathways and unforeseen conditions at WD Hall Elementary School	Thirty five thousand dollars and zero cents	$35,000.00
***The allowance amount will be added to the awarded contractor's base bid amount for each corresponding school site. All work performed under the allowance shall be directed by the District. The Contractor shall be responsible to document all costs incurred and provide all required documentation to the District within 60 days of execution of work, and prior to billing for said work. Each allowance shall be listed as a line item on the Contractor's Schedule of Values. A deductive change order will be prepared for any portion of allowances not used.**		
TOTAL BID (Sum of All Base Bids A-D, and including allowances)		$ _____
TOTAL COMBINED BID INCLUDING BASE BIDS AND ALLOWANCES (Discounted cost, if available, if all school sites are awarded to one contractor and not by line item to multiple contractors)		$ _____

The Owner reserves the right to reject any or all bids, or to waive any irregularities or informalities in any bids or in the bidding. The award of the contract, if made by the Owner, will be by school site to the lowest responsive, responsible bidder(s) therefore, or to the bidder with the lowest combined bid, whichever results in a lower total cost.

In case of discrepancy between the written price and the numerical price, the written price shall prevail.

The undersigned agrees that this Bid Form constitutes a firm offer to the District which cannot be withdrawn for the number of calendar days indicated in the Notice Inviting Bids from and after the bid opening, or until a Contract for the Work is fully executed by the District and a third party, whichever is earlier.

The Contract duration shall commence on the date stated in the District's Notice to Proceed, and shall be completed by the Contractor in the time specified in the Contract Documents. In no case shall the Contractor commence construction prior to the date stated in the District's Notice to Proceed.

Bidder certifies that it is licensed in accordance with the law providing for the registration of Contractors,

License No. _____, Expiration Date _____, class of license _____. If the bidder is a joint venture, each member of the joint venture must include the above information.

List all other classifications for this license number

_____

Bidder is to indicate if they are a Certified DVBE Contractor (Attached is a copy of DVBE Certification Letter issued by OSBCR, if applicable).

_____ Yes _____ No

Bidder is to indicate if a Good Faith Effort was made to include DVBE Subcontractors and suppliers in the Bid (Indicating “No” does not disqualify the bid):

_____ Yes _____ No

The undersigned acknowledges receipt, understanding and full consideration of the following addenda to the Contract Documents.

Addenda No. _____

Addenda No. _____

Addenda No. _____

Addenda No. _____

1. The required Certification Of Contractor And Subcontractor Division Of Industrial Relations Registration form is attached hereto or bidder’s bid will be rejected as nonresponsive.

2. The required Contractor’s Certificate Regarding Workers’ Compensation is attached hereto or bidder's bid will be rejected as nonresponsive.

3. The required bid security in the amount of not less than 10% of the Total Bid Price is attached hereto or bidder's bid will be rejected as nonresponsive.

4. The required Designation of Subcontractors is attached hereto or bidder's bid will be rejected as nonresponsive.

5. The Information of Bidders (List of Current Projects & List of Completed Projects) is attached hereto.

6. The required Asbestos-Free Materials Certification is attached hereto or bidder's bid will be rejected as nonresponsive.

7. The required Recycled Content Certification is attached hereto or bidder's bid will be rejected as nonresponsive.

8. The required Contractors Statement Regarding Maintaining a Drug Free Workplace is attached hereto or bidder's bid will be rejected as nonresponsive.

9. The required Non-Collusion Declaration is attached hereto or bidder's bid will be rejected as nonresponsive.

10. The required Federal Certifications form is attached hereto or bidder's bid will be rejected as nonresponsive.

11. The required Iran Contracting Act form is attached hereto if bidder's bid total is $1 million or more.

I hereby certify under penalty of perjury under the laws of the State of California, that all of the information submitted in connection with this Bid and all of the representations made herein are true and correct.

Business Name of Bidder _____

Authorized Signature _____

Name and Title _____

Dated _____

CERTIFICATION OF CONTRACTOR AND SUBCONTRACTOR DIVISION OF INDUSTRIAL RELATIONS REGISTRATION

REQUEST FOR BID NO. 1635
FIRE ALARM REPLACEMENTS
BLOSSOM VALLEY, MONTGOMERY, RIOS AND WD HALL

Pursuant to Public Contract Code Section 1725.5, a contractor or subcontractor must be registered with the Department of Industrial relations in order to bid on, to be listed in a bid proposal or to engage in the performance of any defined public work contract.

I _____, _____ certify that
(Contractor Representative Name) (Title)

_____ is currently registered as a contractor with the Department of Industrial
(Contractor Business Name)

Relations (DIR):

Contractor's DIR Registration Number: _____

Expiration date June 30, 20__

Contractor further acknowledges:

1. Contractor shall maintain DIR registered status for the duration of the project without a gap in registration.
2. Contractor shall note in its invitation to bid the DIR's registration requirement for all subcontractors and their subcontractors.
3. Contractor shall ensure that all subcontractors are registered at time of bid opening and maintain registered status for the duration of the project.
4. Contractor is to furnish DIR Registration Number for all subcontractors on the project within 24 hours of the bid opening.
5. Contractor shall substitute any subcontractor with a DIR registered contractor if listed subcontractor is unable to perform the work.

Failure to comply with any of the above may result in a determination of non-responsiveness.

I declare under penalty of perjury under California law that the foregoing is true and correct.

_____
Signature

_____
Date

CONTRACTOR'S CERTIFICATE REGARDING WORKERS' COMPENSATION

REQUEST FOR BID NO. 1635
FIRE ALARM REPLACEMENTS
BLOSSOM VALLEY, MONTGOMERY, RIOS AND WD HALL

To be returned with bid documents:

Labor Code section 3700 in relevant part provides:

> Every employer except the State shall secure the payment of compensation in one or more of the following ways:
>
> (a) By being insured against liability to pay compensation in one or more insurers duly authorized to write compensation insurance in this State.
>
> (b) By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing proof satisfactory to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to his employees.

I am aware of the provisions of section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.

_____
Signature

_____
Printed Name

_____
Title

_____
Company

(In accordance with article 5 (commencing at section 1860), chapter 1, part 7, division 2 of the Labor Code, the above certificate must be signed and filed with the awarding body prior to performing any work under this contract.)

Dated _____

BID BOND

To be returned with bid documents:

The makers of this bond are, _____ _____, as Principal, and _____ _____, as Surety and are held and firmly bound unto the **Cajon Valley Union School District**, hereinafter called the District, in the penal sum of TEN PERCENT (10%) OF THE TOTAL BID PRICE of the Principal submitted to DISTRICT for the work described below, for the payment of which sum in lawful money of the United States, well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH that whereas the Principal has submitted the accompanying bid dated _____, 20 _____, for

REQUEST FOR BID NO. 1635
FIRE ALARM REPLACEMENTS
BLOSSOM VALLEY, MONTGOMERY, RIOS AND WD HALL

If the Principal does not withdraw its bid within the time specified in the Contract Documents; and if the Principal is awarded the Contract and provides all documents to the District as required by the Contract Documents; then this obligation shall be null and void. Otherwise, this bond will remain in full force and effect.

Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the Contract Documents shall in affect its obligation under this bond, and Surety does hereby waive notice of any such changes.

In the event a lawsuit is brought upon this bond by the District and judgment is recovered, the Surety shall pay all litigation expenses incurred by the District in such suit, including reasonable attorneys' fees, court costs, expert witness fees and expenses.

IN WITNESS WHEREOF, the above-bound parties have executed this instrument under their several seals this _____ day of _____, 20____, the name and corporate seal of each corporation.

(Corporate Seal)

_____
Principal

By _____
Title _____

_____
Surety

(Corporate Seal)

By _____
Attorney-in-Fact

(Attach Attorney-in-Fact Certificate)

Title _____

For District Informational Purpose:

Surety Company Name	_____	Contact	_____
Address	_____	Phone	_____
City, State & Zip	_____	Fax	_____

Notary Acknowledgment

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA
COUNTY OF _____

On _____, 20___, before me, _____, Notary Public, personally

appeared _____, who proved to me on the basis of satisfactory
Name(s) of Signer(s)
evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

_____
Signature of Notary Public

OPTIONAL

Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document.

CAPACITY CLAIMED BY SIGNER

☐ Individual
☐ Corporate Officer

_____
Title(s)

☐ Partner(s) ☐ Limited ☐ General
☐ Attorney-In-Fact
☐ Trustee(s)
☐ Guardian/Conservator
☐ Other:

Signer is representing:
Name Of Person(s) Or Entity(ies)

_____

_____

DESCRIPTION OF ATTACHED DOCUMENT

_____
Title or Type of Document

_____
Number of Pages

_____
Date of Document

_____
Signer(s) Other Than Named Above

NOTE: A copy of the Power-of-Attorney to local representatives of the bonding company must be attached hereto.

DESIGNATION OF SUBCONTRACTORS

REQUEST FOR BID NO. 1635
FIRE ALARM REPLACEMENTS
BLOSSOM VALLEY, MONTGOMERY, RIOS AND WD HALL

To be returned with bid documents:

In compliance with the Subletting and Subcontracting Fair Practices Act of the Public Contract Code of the State of California, each bidder shall set forth below: (a) the name, the location of the place of business, and the California contractor license number and (b) the portion of the work which will be done by each subcontractor who will perform work or labor or render service to the Contractor in or about the construction of the work or improvement, or a subcontractor licensed by the State of California who, under subcontract to the prime contractor, specially fabricates and installs a portion of the work or improvement according to detailed drawings contained in the plans and specifications, in an amount in excess of one-half of one percent (1/2%) of the Contractor's Total Bid Price, or, in the case of bids or offers for the construction of streets or highways, including bridges, in excess of one-half of 1 percent (1/2%) of the prime contractor's total bid or ten thousand dollars ($10,000), whichever is greater.

If no subcontractor is specified, for a portion of the work, or if more than one subcontractor is specified for the same portion of Work, to be performed under the Contract in excess of one-half of one percent (1/2%) of the Contractor's Total Bid Price or $10,000, whichever is greater if the work involves streets or highways, then the Contractor shall be deemed to have agreed that it is fully qualified to perform that Work, and that it shall perform that portion itself.

Name of Bidder _____

Portion of Work	Division of Work or Trade, License, Type	Subcontractor	Complete Address, including Zip Code	CSLB Contractor's License Number	DIR Registration Number	If certified DVBE, List DVBE Reference Number

Portion of Work	Division of Work or Trade, License, Type	Subcontractor	Complete Address, including Zip Code	CSLB Contractor's License Number	DIR Registration Number	If certified DVBE, List DVBE Reference Number

A. LIST OF CURRENT PROJECTS (Backlog)

To be returned with bid documents:

[**Duplicate Page if needed for listing additional current projects, or attach list to this page.**]

Project	Description of Bidder's Work	Anticipated Completion Date	Cost of Bidder's Work / Contract Amount	Contact Person/ Phone Number

B. LIST OF COMPLETED PROJECTS - LAST THREE YEARS

To be returned with bid documents:

[**Duplicate Page if needed for listing additional completed projects, or attach list to this page.**]

Please include only those projects which are similar enough to demonstrate Bidder's ability to perform the required Work.

Project Client	Description of Bidder's Work	Period of Performance	Cost of Bidder's Work / Contract Amount	Contact Name/ Phone Number

ASBESTOS-FREE MATERIALS CERTIFICATION

To be returned with bid documents:

The undersigned declares that he or she is the person who executed the bid for the **REQUEST FOR BID NO. 1635, FIRE ALARM REPLACEMENTS , BLOSSOM VALLEY, MONTGOMERY, RIOS AND WD HALL,** (hereinafter referred to as the "Project"), and submitted it to the **CAJON VALLEY UNION SCHOOL DISTRICT** (hereinafter referred to as the "District") on behalf of _____ (hereinafter referred to as the "Contractor").

To the best of my knowledge, information and belief, in completing the Contractor's Work for the Project, no material furnished, installed or incorporated into the Project will contain, or in itself be composed of, any materials listed by the federal or state EPA or federal or state health agencies as a hazardous material.

Any disputes involving the question of whether or not material installed with asbestos-containing equipment is settled by electron microscopy; the cost of any such tests shall be paid by the Contractor.

All work or materials installed by the Contractor which is found to contain asbestos, or work or material installed with asbestos-containing equipment, will be immediately rejected and this work shall be removed and replaced by the Contractor at no additional cost to the District.

Decontamination and removal of work found to contain asbestos or work installed with asbestos-containing equipment shall be done only under supervision of a qualified consultant, knowledgeable in the field of asbestos abatement and accredited by the Environmental Protection Agency.

The Asbestos Removal Contractor shall be an EPA accredited contractor qualified in the removal of asbestos and shall be chosen and approved the District who shall have sole discretion and final determination in this matter.

The Asbestos Consultant shall be chosen and approved by the District who shall have sole discretion and final determination in this matter.

The work will be not accepted until asbestos contamination is reduced to levels deemed acceptable by the Asbestos Consultant.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Executed on this _____ day of _____, 20___ at _____.

_____

Name of Contractor (Print or Type) _____

By _____ _____

Signature Print Name

. _____

Title

RECYCLED CONTENT CERTIFICATION

To be returned with bid documents:

The undersigned declares that he or she is the person who executed the bid for:

REQUEST FOR BID NO. 1635
FIRE ALARM REPLACEMENTS
BLOSSOM VALLEY, MONTGOMERY, RIOS AND WD HALL

(hereinafter referred to as the "Project"), and submitted it to the **Cajon Valley Union School District** (hereinafter referred to as the "District") on behalf of

_____ hereinafter referred to as the "Contractor").

Pursuant to Public Contract Code Section 10308.5, all contractors are required to certify in writing under penalty of perjury the minimum (if not exact) percentage of recycled content in materials, goods, or supplies offered or products used in the performance of their contract, regardless of whether the product meets the required recycled product percentage as defined in Sections 12161 and 12200. The recycled content shall include both post consumer material and secondary material as defined in Public Contract Code Sections 12161 and 12200 shall apply.

I declare under penalty of perjury under the laws of the State of California that the following percentages of Postconsumer Material and Secondary Material is in the materials, goods or supplies offered for, or products used in, the performance of the Contract for the Project:

_____ % Postconsumer Material _____ % Secondary Material.

Executed on this _____ day of _____, 20___ at _____.

_____

Name of Contractor (Print or Type) _____

By _____ _____
Signature Print Name

_____
Title

CONTRACTOR'S STATEMENT REGARDING
MAINTAINING A DRUG FREE WORKPLACE

REQUEST FOR BID NO. 1635
FIRE ALARM REPLACEMENTS
BLOSSOM VALLEY, MONTGOMERY, RIOS AND WD HALL

To be returned with bid documents:

CAJON VALLEY Union School District Policy 4020 in relevant part provides:

The Governing Board of the CAJON VALLEY Union School District believes that the maintenance of a drug free workplace is essential to school and District operations and is committed to maintaining safe, healthful, and efficient working conditions for all employees. The use of illegal drugs or abuse of alcohol or a controlled substance by employees threatens all of these and will not be tolerated. Job performance deterioration resulting from abuse of drugs and/or alcohol will result in adverse personnel action. The unlawful manufacturer, distribution, dispensation, possession, or use of a controlled substance is prohibited in the workplace.

The Governing Board of the CAJON VALLEY Union School District believes that to further the objective of providing a safe, efficient, and productive workplace, contractors with whom the District contracts for public works projects through the formal bid process, or consultants with whom the District contracts, must agree that while performing services for the District or on District property such consultants, contractors, and vendors, or its employees or agents, shall not in any way be impaired due to being under the influence of alcohol or an illegal drug(s). The use of illegal drugs or abuse of alcohol or a controlled substance threatens the District objective in providing a safe, efficient, and productive workplace and will not be tolerated. No one shall possess an open container of alcohol or consume alcohol, or possess, or be under the influence of an illegal drug, nor shall they sell, offer, or provide alcohol or an illegal drug(s) to another person. All District consultants, contractors, and vendors shall inform their employees and agents that are performing service for the District of the District's objective of a safe, healthful, and productive workplace and the prohibition of drug or alcohol use or impairment from same while performing such service for the District.

Each District consultant, contractor and vendor shall, moreover, advise the District whether they have a policy or procedure for maintaining a drug free workplace at the consultant's, contractor's, or vendor's own place of business and if so, shall briefly describe it in writing to District officials.

If awarded contract for above referenced bid, contractor agrees to comply with CVUSD Board Policy 4020 as detailed above.

In accordance with the above, the following must be signed and filed with the awarding body as part of the bid package.

Business name: _____

Does _____ *Does not* _____ *Have a policy or procedure for maintaining a drug free workplace at their own place of business.*

_____ *Attached is a copy of such policy or procedure or*

_____ *Following is a brief description of such policy or procedure:*

Signature: _____ *Date:* _____

Title: _____

Legal Reference: the Drug Free Workplace Act of 1988 and Public Law 100-690 Section 5151-5160

NON-COLLUSION DECLARATION

REQUEST FOR BID NO. 1635
FIRE ALARM REPLACEMENTS
BLOSSOM VALLEY, MONTGOMERY, RIOS AND WD HALL

TO BE EXECUTED BY BIDDER AND SUBMITTED WITH BID

The undersigned declares: I am the _____ of _____, the party making the foregoing bid. The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose. Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder. I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on _____(date), at _____(city), _____(State).

I certify (or declare) under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Signature of Bidder: _____ Date _____

FEDERAL CERTIFICATIONS

CAJON VALLEY UNION SCHOOL DISTRICT (CVUSD)
BID NO. 1635, FIRE ALARM REPLACEMENTS
BLOSSOM VALLEY, MONTGOMERY, RIOS AND WD HALL

REQUIRED CONTRACT PROVISIONS FOR NON-FEDERAL ENTITY CONTRACTS UNDER FEDERAL AWARDS – APPENDIX II TO 2 CFR PART 200

The following provisions are required and apply to the attached contract.

In addition to other provisions required by the Federal agency or non-Federal entity, all contracts made by the non-Federal entity under the Federal award must contain provisions covering the following, as applicable.

Contractor certifies it agrees to comply with all federal, state, and local laws, rules, regulations, and ordinances, as applicable. Contractor further certifies compliance with all provisions, laws, acts, regulations, etc. as specifically noted below and will require compliance by all subcontractors:

1. **Safety and Health Standards:** Contractor and all subcontractors are to comply with all safety and health standards as per Code of Federal Regulations (CFR) 75.609.

2. **Energy Conservation:** By submitting a bid, Contractor certifies that all work will be in compliance with mandatory standards and policies relating to energy efficiency with are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (42 U.S.C. 6201). All work must be in compliance with the requirements of C.F.R. 75.616, (Energy Conservation) and the Energy Policy and Conservation Act (42 U.S.C. 6201).

3. **Breach of Contract:** Pursuant to 2 CFR Appendix II to Part 200, Rule (A), Cajon Valley Union School District (CVUSD) reserves all rights and privileges under the applicable laws and regulations with respect to this procurement in the event of breach of contract by either party, including sanctions and penalties as appropriate.

4. **Termination for cause and Termination for Convenience:** Pursuant to 2 CFR Appendix II to Part 200, Rule (B), CVUSD reserves the right to immediately terminate any agreement in excess of $10,000 resulting from this procurement process in the event of a breach or default of the agreement by Vendor, in the event vendor fails to: (1) meet schedules, deadlines, specifications, or any other contract terms within the time specified in the bid solicitation, contract, and/or a purchase order; (2) make any payments owed; or (3) otherwise perform in accordance with the contract and/or the bid solicitation. CVUSD also reserves the right to terminate the contract immediately, with written notice to vendor, for convenience, if in its sole discretion that it is in the best interest of CVUSD to do so. The vendor will be compensated for work performed and accepted and goods accepted by CVUSD as of the termination date if the contract is terminated for convenience by CVUSD.

5. **Equal Employment Opportunity:** Contractor agrees to comply with all requirements of 41 CFR 60-1.4(b), including but not limited to: During the performance of this contract, the contractor agrees as follows: (1) The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer;

recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause. (2) The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin. (3) The contractor will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the contractor's legal duty to furnish information. (4) The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of the contractor's commitments under this section and shall post copies of the notice in conspicuous places available to employees and applicants for employment. (5) The contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor. (6) The contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders. (7) In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law. (8) The contractor will include the portion of the sentence immediately preceding paragraph (1) and the provisions of paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance: Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

6. **Copeland "Anti-Kickback" Act:** Contractor must comply with the Copeland "Anti-Kickback" Act (40 U.S.C 3145) as supplemented by the Department of Labor regulations (29 CFR Part3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). Each contractor or subrecipient is prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled.

7. **Contract Work Hours and Safety Standards:** Contractor is required to comply with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Each contractor is required to compute the wages of every mechanic and laborer on the basis of a

standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous.

8. **Rights to Inventions (if applicable):** If the Federal award meets the definition of "funding agreement" under 37 CFR § 401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

9. **Clean Air Act and Federal Water Pollution Control Act:** Each Contractor must comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

10. **Debarment and Suspension:** As per Executive Orders 12549 and 12689 and 2 CFR 180.220), no contract may be entered into with a debarred, suspended or otherwise excluded contractor. Contractor debarment status will be verified using the Excluded Parties List System at www.sam.gov prior to award.

11. **Byrd Anti-Lobbying Amendment:** As per (31 U.S.C. 1352), Contractors that apply or bid for an award exceeding $100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non- Federal award. Contractor certifies that during the term and after the awarded term of an award for all contracts by CVUSD resulting from this procurement process, the contractor certifies that it is in compliance with all applicable provisions of the Byrd Anti-Lobbying Amendment (31 U.S.C. 1352). The undersigned further certifies that: (1) No Federal appropriated funds have been paid or will be paid for on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement. (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to

Report Lobbying", in accordance with its instructions. (3) The undersigned shall require that the language of this certification be included in the award documents for all covered sub-awards exceeding $100,000 in Federal funds at all appropriate tiers and that all subrecipients shall certify and disclose accordingly.

12. **Procurement of Recovered Materials:** Contractor is to comply with all requirements of 2 CFR 200.322. A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds $10,000 or the value of the quantity acquired during the preceding fiscal year exceeded $10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

13. **Record Retention Requirements:** Contractor certifies that it will comply with the record retention requirements detailed in 2 CFR §200.333. The vendor further certifies that vendor will retain all records as required by 2 CFR § 200.333 for a period of three years after grantees or subgrantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.

14. **Contracts for more than the simplified acquisition threshold determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.**

Pursuant to Federal Rule (A) above, when federal funds are expended by CVUSD, CVUSD reserves all rights and privileges under the applicable laws and regulations with respect to this procurement in the event of breach of contract by either party.

15. **Davis-Bacon Act Requirements.** This project is subject to the Davis-Bacon Act. Award of this contract requires acceptance of the wage determination. As such, the following requirements apply to this project and must be adhered to by the awarded contractor:

    1. **Federal Labor Standards Provisions (HUD-4010):** Refer to Attachment for Federal Labor Standards Provisions (HUD-4010) requirements, which are incorporated as a component part of the Contract.

    2. **Wage Rates**: The Contractor and its subcontractors shall pay minimum labor wage rates as follows:

        i. California General Prevailing Wage Rates: The Director of Industrial Relations has determined the general prevailing rate of per diem wages in

the locality in which this work is to be performed for each craft or type of worker needed to execute the Contract which will be awarded to the successful bidder, copies of which are on file and will be made available to any interested party upon request online at http://www.dir.ca.gov/dlsr. A copy of these rates shall be posted by the successful bidder at the job site. The successful bidder and all subcontractor(s) under him, shall comply with all applicable Labor Code provisions, which include, but are not limited to the payment of not less than the required prevailing rates to all workers employed by them in the execution of the Contract, the employment of apprentices, the hours of labor and the debarment of contractors and subcontractors.

OR

ii. Federal Minimum Wages: In addition, Federal Davis Bacon Act wage requirements must be complied with for this project. The most current Wage Decision can be confirmed at: http://www.wdol.gov/dba.aspx.

If there is a difference between the Federal minimum wage rates predetermined by the U.S. Secretary of Labor and the California prevailing wage rates determined by the Department of Industrial Relations for a similar classification of labor, the Contractor and its subcontractors shall pay not less than the higher wage rate.

3. **Debarment:** No contract may be entered into with a debarred contractor. Debarment status will be verified at www.sam.gov prior to award.

4. **Job Site Posting Requirements:** Posters (WH-1321, Attachment) and the applicable Wage Decision must be posted at the job site by the awarded Contractor (at the construction trailer or other place where Contractor's employee gather).

By signing this certification, Vendor agrees to comply with all federal, state, and local laws, rules, regulations and ordinances, as applicable. It is further acknowledged that vendor certifies compliance with all provisions, laws, acts, regulations, etc. as specifically noted above.

_____
Signature of Authorized Representative

_____
Printed Name of Above

_____
Title

_____
Business Name of Contractor

IRAN CONTRACTING ACT
CERTIFICATION OF ELIGILITY TO BID FOR CONTRACTS OF $ 1 MILLION OR MORE
(Public Contract Code sections 2202-2208)

TO BE EXECUTED BY BIDDER AND SUBMITTED WITH BID IF BID TOTAL IS $1 MILLION OR MORE

Pursuant to Public Contract Code 2204. (a) A public entity shall require a person that submits a bid or proposal to, or otherwise proposes to enter into or renew a contract with, a public entity with respect to a contract for goods or services of one million dollars ($1,000,000) or more to certify, at the time the bid is submitted or the contract is renewed, that the person is not identified on a list created pursuant to subdivision (b) of Section 2203 as a person engaging in investment activities in Iran described in subdivision (a) of Section 2202.5, or as a person described in subdivision (b) of Section 2202.5, as applicable. A state agency shall submit the certification information to the Department of General Services.

To comply with this requirement, please insert your vendor or financial institution name and Federal ID Number (if available) and complete **one** of the options below. Please note: California law establishes penalties for providing false certifications, including civil penalties equal to the greater of $250,000 or twice the amount of the contract for which the false certification was made; contract termination; and three-year ineligibility to bid on contracts. (Public Contract Code section 2205.)

OPTION #1 - CERTIFICATION
I, the official named below, certify I am duly authorized to execute this certification on behalf of the vendor/financial institution identified below, and the vendor/financial institution identified below is **not** on the current list of persons engaged in investment activities in Iran created by DGS and is not a financial institution extending twenty million dollars ($20,000,000) or more in credit to another person/vendor, for 45 days or more, if that other person/vendor will use the credit to provide goods or services in the energy sector in Iran and is identified on the current list of persons engaged in investment activities in Iran created by DGS.

Vendor Name/Financial Institution (Printed)	*Federal ID Number (or n/a)*
By (Authorized Signature)	
Printed Name and Title of Person Signing	
Date Executed	*Executed in*

OPTION #2 – EXEMPTION
Pursuant to Public Contract Code sections 2203(c) and (d), a public entity may permit a vendor/financial institution engaged in investment activities in Iran, on a case-by-case basis, to be eligible for, or to bid on, submit a proposal for, or enters into or renews, a contract for goods and services.

If you have obtained an exemption from the certification requirement under the Iran Contracting Act, please fill out the information below, and attach documentation demonstrating the exemption approval.

Vendor Name/Financial Institution (Printed)	*Federal ID Number (or n/a)*
By (Authorized Signature)	
Printed Name and Title of Person Signing	
Date Executed	*Executed in*

CONTRACT

THIS CONTRACT is made this _____ day of _____, 20___, in the County of San Diego, State of California, by and between the **CAJON VALLEY UNION SCHOOL DISTRICT**, hereinafter called District, and _____, hereinafter called Contractor. The District and the Contractor for the considerations stated herein agree as follows:

ARTICLE 1. SCOPE OF WORK. The Contractor shall perform all Work within the time stipulated the Contract and shall provide all labor, materials, equipment, tools, utility services, and transportation to complete all of the Work required in strict compliance with the Contract Documents as specified in Article 5 below for the following Project:

REQUEST FOR BID NO. 1635
FIRE ALARM REPLACEMENTS
BLOSSOM VALLEY, MONTGOMERY, RIOS AND WD HALL

The Contractor and its surety shall be liable to the District for any damages arising as a result of the Contractor's failure to comply with this obligation.

ARTICLE 2. TIME FOR COMPLETION. The Work shall be commenced on the date stated in the District's Notice to Proceed. As specified in District's notice to proceed, the work shall be completed within:

Beginning Date of Contract: April 22, 2024
Ending Date of Contract: August 31, 2024*

The Contractor shall complete all Work required by the Contract Documents within ***one hundred thirty two (132)** calendar days from the commencement date stated in the Notice to Proceed. By its signature hereunder, Contractor agrees the time for completion set forth above is adequate and reasonable to complete the Work.

ARTICLE 3. CONTRACT PRICE. The District shall pay to the Contractor as full compensation for the performance of the Contract, subject to any additions or deductions as provided in the Contract Documents, and including all applicable taxes and costs, the sum of _____ Dollars ($_____). Payment shall be made as set forth in the General Conditions.

ARTICLE 4. LIQUIDATED DAMAGES. In accordance with Government Code section 53069.85, it is agreed that the Contractor will pay the District the sum of twenty five hundred dollars (**$2,500)** per site for each and every calendar day of delay beyond the time prescribed in the Contract Documents for finishing the Work, as Liquidated Damages and not as a penalty or forfeiture. In the event this is not paid, the Contractor agrees the District may deduct that amount from any money due or that may become due the Contractor under the Contract. This Article does not exclude recovery of other damages specified in the Contract Documents.

ARTICLE 5. COMPONENT PARTS OF THE CONTRACT. The "Contract Documents" include the following:

Notice Inviting Bids
Instructions to Bidders
Bid Form
Certification of Division of Industrial Relations Registration
Contractor's Certificate Regarding Workers' Compensation
Bid Security
Designation of Subcontractors
Information Required of Bidders (List of Current and Completed Projects)
Asbestos Free Materials Certifications
Recycled Content Certification

Statement Regarding A Drug-Free Workplace
Non-Collusion Declaration
Federal Certifications
Iran Contracting Act Certification (if applicable)
Contract
Performance Bond
Payment Bond
Criminal Background Investigation/Fingerprinting Certification
General Conditions
Special Conditions
Technical Specifications (as applicable)
Addenda
Plans and Drawings (as applicable)
Approved and fully executed change orders
Any other documents contained in or incorporated into the Contract

The Contactor shall complete the Work in strict accordance with all of the Contract Documents. All of the Contract Documents are intended to be complementary. Work required by one of the Contract Documents and not by others shall be done as if required by all. This Contract shall supersede any prior agreement of the parties.

ARTICLE 6. PROVISIONS REQUIRED BY LAW. Each and every provision of law required to be included in these Contract Documents shall be deemed to be included in these Contract Documents. The Contractor shall comply with all requirements of the California Labor Code applicable to this Project.

ARTICLE 7. INDEMNIFICATION. Contractor shall provide indemnification as set forth in the General Conditions.

ARTICLE 8. PREVAILING WAGES. Contractor shall be required to pay the prevailing rate of wages in accordance with the labor Code which such rates may be obtained online at http//www.dir.ca.gov/dlsr. and which must be posted at the job site OR Federal Minimum Wages as per the Federal Davis Bacon Act wage requirements, whichever is higher. Federal wage decisions can be confirmed at: https://sam.gov/content/wage-determinations

IN WITNESS WHEREOF, this Contract has been duly executed by the above-named parties, on the day and year above written.

NAME OF CONTRACTOR	**CAJON VALLEY UNION SCHOOL DISTRICT** By Governing Board:
By _____ (signature) Name and Title: _____ License No. _____	_____ James P. Miller, Jr. _____ Anthony Carnevale _____ Karen Clark-Mejia _____ Jolyana Jirjees _____

PERFORMANCE BOND

KNOW ALL PERSONS BY THESE PRESENTS:

THAT WHEREAS, **CAJON VALLEY UNION SCHOOL DISTRICT** (hereinafter referred to as "District") has awarded to _____, (hereinafter referred to as the "Contractor") an agreement for:

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BLOSSOM VALLEY, MONTGOMERY, RIOS AND WD HALL

(hereinafter referred to as the "Project").

WHEREAS, the work to be performed by the Contractor is more particularly set forth in the Contract Documents for the Project (hereinafter referred to as "Contract Documents"), the terms and conditions of which are expressly incorporated herein by reference; and

WHEREAS, the Contractor is required by said Contract Documents to perform the terms thereof and to furnish a bond for the faithful performance of said Contract Documents.

NOW, THEREFORE, we, _____, the undersigned Contractor and _____ as Surety, a corporation organized and duly authorized to transact business under the laws of the State of California, are held and firmly bound unto the District in the sum of _____ DOLLARS, ($_____), said sum being not less than one hundred percent (100%) of the total amount of the Contract, for which amount well and truly to be made, we bind ourselves, our heirs, executors and administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that, if the Contractor, his or its heirs, executors, administrators, successors or assigns, shall in all things stand to and abide by, and well and truly keep and perform the covenants, conditions and agreements in the Contract Documents and any alteration thereof made as therein provided, on its part, to be kept and performed at the time and in the manner therein specified, and in all respects according to their intent and meaning; and shall faithfully fulfill all obligations including the one-year guarantee of all materials and workmanship; and shall indemnify and save harmless the District, its officers and agents, as stipulated in said Contract Documents, then this obligation shall become null and void; otherwise it shall be and remain in full force and effect.

As a part of the obligation secured hereby and in addition to the face amount specified therefore, there shall be included costs and reasonable expenses and fees including reasonable attorney's fees, incurred by District in enforcing such obligation.

As a condition precedent to the satisfactory completion of the Contract Documents, unless otherwise provided for in the Contract Documents, the above obligation shall hold good for a period of one (1) year after the acceptance of the work by District, during which time if Contractor shall fail to make full, complete, and satisfactory repair and replacements and totally protect the District from loss or damage resulting from or caused by defective materials or faulty workmanship. The obligations of Surety hereunder shall continue so long as any obligation of Contractor remains. Nothing herein shall limit the District's rights or the Contractor or Surety's obligations under the Contract, law or equity, including, but not limited to, California Code of Civil Procedure section 337.15.

Whenever Contractor shall be, and is declared by the District to be, in default under the Contract Documents, the Surety shall remedy the default pursuant to the Contract Documents, or shall promptly, at the District's option:

(1) Take over and complete the Project in accordance with all terms and conditions in the Contract Documents; or

(2) Obtain a bid or bids for completing the Project in accordance with all terms and conditions in the Contract Documents and upon determination by Surety of the lowest responsive and responsible bidder, arrange for a Contract between such bidder, the Surety and the District, and make available as work progresses sufficient funds to pay the cost of completion of the Project, less the balance of the contract price, including other costs and damages for which Surety may be liable. The term "balance of the contract price" as used in this paragraph shall mean the total amount payable to Contractor by the District under the Contract and any modification thereto, less any amount previously paid by the District to the Contractor and any other set offs pursuant to the Contract Documents.

(3) Permit the District to complete the Project in any manner consistent with California law and make available as work progresses sufficient funds to pay the cost of completion of the Project, less the balance of the contract price, including other costs and damages for which Surety may be liable. The term "balance of the contract price" as used in this paragraph shall mean the total amount payable to Contractor by the District under the Contract and any modification thereto, less any amount previously paid by the District to the Contractor and any other set offs pursuant to the Contract Documents.

Surety expressly agrees that the District may reject any contractor or subcontractor which may be proposed by Surety in fulfillment of its obligations in the event of default by the Contractor.

Surety shall not utilize Contractor in completing the Project nor shall Surety accept a bid from Contractor for completion of the Project if the DISTRICT, when declaring the Contractor in default, notifies Surety of the District's objection to Contractor's further participation in the completion of the Project.

The Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the Contract Documents or to the Project to be performed thereunder shall in any way affect its obligations on this bond, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the Contract Documents or to the Project.

[Remainder of Page Left Intentionally Blank.]

IN WITNESS WHEREOF, we have hereunto set our hands and seals this _____ day of _____ _____, 20___.

_____
CONTRACTOR/PRINCIPAL

_____
Name

By_____

SURETY:

By: _____
Attorney-In-Fact

The rate of premium on this bond is _____ per thousand. The total amount of premium charges, $_____.
(The above must be filled in by corporate attorney.)

THIS IS A REQUIRED FORM

Any claims under this bond may be addressed to:

(Name and Address of Surety) _____

_____

_____

(Name and Address of Agent or Representative for service of process in California, if different from above) _____

_____

_____

(Telephone number of Surety and Agent or Representative for service of process in California _____

Fax number of Surety and Agent _____

Notary Acknowledgment

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA
COUNTY OF _____

On _____, 20___, before me, _____, Notary Public, personally

appeared _____, who proved to me on the basis of satisfactory

evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

_____

Signature of Notary Public

OPTIONAL

Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document.

CAPACITY CLAIMED BY SIGNER

- ☐ Individual
- ☐ Corporate Officer

_____
Title(s)

- ☐ Partner(s) ☐ Limited ☐ General
- ☐ Attorney-In-Fact
- ☐ Trustee(s)
- ☐ Guardian/Conservator
- ☐ Other:

Signer is representing:
Name Of Person(s) Or Entity(ies)

_____

_____

DESCRIPTION OF ATTACHED DOCUMENT

_____
Title or Type of Document

_____
Number of Pages

_____
Date of Document

_____
Signer(s) Other Than Named Above

NOTE: A copy of the Power-of-Attorney to local representatives of the bonding company must be attached hereto.

PAYMENT BOND

KNOW ALL MEN BY THESE PRESENTS That

WHEREAS, the **CAJON VALLEY UNION SCHOOL DISTRICT** (hereinafter designated as the "District"), by action taken or a resolution passed _____, **20**____ has awarded to _____ hereinafter designated as the "Principal," a contract for the work described as follows:

REQUEST FOR BID NO. 1635
FIRE ALARM REPLACEMENTS
BLOSSOM VALLEY, MONTGOMERY, RIOS AND WD HALL

(the "Project"); and WHEREAS, said Principal is required to furnish a bond in connection with said contract; providing that if said Principal or any of its Subcontractors shall fail to pay for any materials, provisions, provender, equipment, or other supplies used in, upon, for or about the performance of the work contracted to be done, or for any work or labor done thereon of any kind, or for amounts due under the Unemployment Insurance Code or for any amounts required to be deducted, withheld, and paid over to the Employment Development Department from the wages of employees of said Principal and its Subcontractors with respect to such work or labor the Surety on this bond will pay for the same to the extent hereinafter set forth.

NOW THEREFORE, we, the Principal and _____ as Surety, are held and firmly bound unto the District in the penal sum of _____ Dollars ($_____) lawful money of the United States of America, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH that if said Principal, his or its subcontractors, heirs, executors, administrators, successors or assigns, shall fail to pay any of the persons named in Section 9100 of the Civil Code, fail to pay for any materials, provisions or other supplies, used in, upon, for or about the performance of the work contracted to be done, or for any work or labor thereon of any kind, or amounts due under the Unemployment Insurance Code with respect to work or labor performed under the contract, or for any amounts required to be deducted, withheld, and paid over to the Employment Development Department or Franchise Tax Board from the wages of employees of the contractor and his subcontractors pursuant to Section 18663 of the Revenue and Taxation Code, with respect to such work and labor the Surety or Sureties will pay for the same, in an amount not exceeding the sum herein above specified, and also, in case suit is brought upon this bond, all litigation expenses incurred by the District in such suit, including reasonable attorneys' fees, court costs, expert witness fees and investigation expenses.

This bond shall inure to the benefit of any of the persons named in Section 9100 of the Civil Code so as to give a right of action to such persons or their assigns in any suit brought upon this bond.

It is further stipulated and agreed that the Surety on this bond shall not be exonerated or released from the obligation of this bond by any change, extension of time for performance, addition, alteration or modification in, to, or of any contract, plans, specifications, or agreement pertaining or relating to any scheme or work of improvement herein above described, or pertaining or relating to the furnishing of labor, materials, or equipment therefore, nor by any change or modification of any terms of payment or extension of the time for any payment pertaining or relating to any scheme or work of improvement herein above described, nor by any rescission or attempted rescission or attempted rescission of the contract, agreement or bond, nor by any conditions precedent or subsequent in the bond attempting to limit the right of recovery of claimants otherwise entitled to recover under any such contract or agreement or under the bond, nor by any fraud practiced by any person other than the claimant seeking to recover on the bond and that this bond be

construed most strongly against the Surety and in favor of all persons for whose benefit such bond is given, and under no circumstances shall Surety be released from liability to those for whose benefit such bond has been given, by reason of any breach of contract between the owner or District and original contractor or on the part of any obligee named in such bond, but the sole conditions of recovery shall be that claimant is a person described in Section 9100 of the Civil Code, and has not been paid the full amount of his claim and that Surety does hereby waive notice of any such change, extension of time, addition, alteration or modification herein mentioned, including but not limited to the provisions of sections 2819 and 2845 of the California Civil Code.

IN WITNESS WHEREOF, four (4) identical counterparts of this instrument, each of which shall for all purposes be deemed an original thereof, have been duly executed by the Principal and Surety above named, on the _____ day of _____ 20____ the name and corporate seal of each corporate party being hereto affixed and these presents duly signed by its undersigned representative pursuant to authority of its governing body.

(Corporate Seal of Principal, if corporation)

_____
Principal (Property Name of Contractor)

By _____
(Signature of Contractor)

(Seal of Surety)

_____
Surety

By _____
Attorney in Fact

THIS IS A REQUIRED FORM

Any claims under this bond may be addressed to:
(Name and Address of Surety) _____

_____

_____

(Name and Address of Agent or Representative for service of process in California, if different from above) _____

_____

_____

(Telephone number of Surety and Agent or Representative for service of process in California _____

Fax number of Surety and Agent _____

(Attached Attorney-In-Fact Certificate and Required Acknowledgements)

***Note: Appropriate Notarial Acknowledgments of Execution by Contractor and +surety and a power of Attorney MUST BE ATTACHED.**

CRIMINAL BACKGROUND INVESTIGATION /FINGERPRINTING CERTIFICATION

TO BE EXECUTED BY SUCCESSFUL BIDDER WITHIN 5 BUSINESS DAYS OF REQUEST:

PROJECT/CONTRACT NO.: **BID NO. 1635, FIRE ALARM REPLACEMENTS , BLOSSOM VALLEY, MONTGOMERY, RIOS AND WD HALL,** between the Cajon Valley Union School District ("District") and _____

("Contractor" or "Bidder") ("Contract" or "Project").

The undersigned does hereby certify to the District that I am a representative of the Contractor currently under contract with the District; that I am familiar with the facts herein certified; and that I am authorized and qualified to execute this certificate on behalf of Contractor.

Contractor certifies that it has taken at least one of the following actions (check all that apply):

☐ Pursuant to Education Code section 45125.2(a), Contractor has installed or will install, prior to commencement of Work, a physical barrier at the Work Site, that will limit contact between Contractor's employees, Subcontractors or suppliers and District pupils at all times; and/or

☐ Pursuant to Education Code section 45125.2(a), Contractor certifies that all employees will be under the continual supervision of, and monitored by, an employee of the Contractor who the California Department of Justice ("DOJ") has ascertained, or as described below, will ascertain, has not been convicted of a violent or serious felony. The name and title of the employee who will be supervising Contractor's and its subcontractors' or suppliers' employees is:

Name: _____

Title: _____

NOTE: If Contractor is a sole proprietor, and elects the above option, Contractor must have the above-named employee's fingerprints prepared and submitted by District for submission to the DOJ, in accordance with Education Code section 45125.1(h). No work shall commence until such determination by DOJ has been made.

☐ Pursuant to Education Code section 45125.2(a), the District will take appropriate steps to protect the safety of any pupils that may come in contact with Contractor's employees, subcontractors or suppliers so that the fingerprinting and criminal background investigation requirements of Education Code section 45125.2 shall not apply to Contractor under the Contract.

☐ The Work on the Contract is either (i) at an unoccupied school site and no employee of Contractor and/or subcontractor or supplier of any tier of the Contract shall come in contact with the District pupils or (ii) if Contractor's employees or any subcontractor or supplier of any tier of the Contract interacts with pupils, such interaction shall only take place under the immediate supervision and control of the pupil's parent or guardian or a school employee, so that the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 shall not apply to Contractor under the Contract.

☐ The Contractor, who is not a sole proprietor, has complied with the fingerprinting requirements of Education Code section 45125.1 with respect to all Contractor's employees and all of its Subcontractors' employees who may have contact with District pupils in the course of providing services pursuant to the Contract, and the DOJ has determined (A) that none of those employees has been convicted of a felony, as that term is defined in Education Code section 45122.1 and/or (B) that the prohibition does not apply to an employee as provided by Education Code section 45125.1(e)(2) or (3). When the Contractor performs the criminal background check, it shall immediately provide any subsequent arrest and conviction information it receives to the District pursuant to the subsequent arrest service. No work shall commence until the Department of Justice ascertains that Contractor's employees and any subcontractors' employees have not been convicted of a felony as defined in Government Code Section 45122.1.

A complete and accurate list of Contractor's employees and of all of its subcontractors' employees who may come in contact with District pupils during the course and scope of the Contract is attached hereto as ATTACHMENT "A;**"** and/or

☐ The Contractor is a sole proprietor and intends to comply with the fingerprinting requirements of Education Code section 45125.1(h) with respect to all Contractor's employees who may have contact with District pupils in the course of providing services pursuant to the Contract, and hereby agrees to the District's preparation and submission of fingerprints such that the DOJ may determine (A) that none of those employees has been convicted of a felony, as that term is defined in Education Code section 45122.1 and/or (B) that the prohibition does not apply to an employee as provided by Education Code section 45125.1(e)(2) or (3). No work shall commence until the Department of Justice ascertains that Contractor's employees and any subcontractors' employees have not been convicted of a felony as defined in Government Code Section 45122.1.

Contractor's responsibility for background clearance extends to all of its employees, Subcontractors or suppliers, and employees of Subcontractors or suppliers coming into contact with District pupils regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

[CONTINUED ON NEXT PAGE]

ATTACHMENT "A"

List of Employees/Subcontractors

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

If further space is required for the list of employees/subcontractors, attach additional copies of this page.

Date: _____

Proper Name of Contractor: _____

Signature: _____

Print Name: _____

Title: _____

END OF DOCUMENT

GENERAL CONDITIONS
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GENERAL CONDITIONS

ARTICLE 1. DEFINITIONS

a. Acceptable, Acceptance or words of similar import shall be understood to be the acceptance of the District Representative and/or the District .

b. Act of God an Act of God is an earthquake of magnitude 3.5 on the Richter scale and tidal waves.

c. Approval means written authorization by District Representative and/or District .

d. Contract Documents includes all documents as stated in the Contract.

e. Day shall mean calendar day unless otherwise specifically designated.

f. District and Contractor are those stated in the Contract. The terms District and Owner may be used interchangeably.

g. District Representative shall mean the DISTRICT'S REPRESENTATIVE FOR PURPOSES OF OVERSEEING CONSTRUCTION as listed in the Special Conditions, or his/her designee, acting either directly or through properly authorized agents, such as agents acting within the scope of the particular duties entrusted to them. Also sometimes referred to as the “District’s Representative” or “Representative” in the Contract Documents.

h. Equal, Equivalent, Satisfactory, Directed, Designated, Selected, As Required and similar words shall mean the written approval, selection, satisfaction, direction, or similar action of the District Representative and/or District.

i. Indicated, Shown, Detailed, Noted, Scheduled or words of similar meaning shall mean that reference is made to the drawings, unless otherwise noted. It shall be understood that the direction, designation, selection, or similar import of the District Representative and/or District is intended, unless stated otherwise.

j. Install means the complete installation of any item, equipment or material.

k. Material shall include machinery, equipment, manufactured articles, or construction such as form work, fasteners, etc., and any other classes of material to be furnished in connection with the Contract. All materials shall be new unless specified otherwise.

l. Perform shall mean that the Contractor, at Contractor’s expense, shall take all actions necessary to complete The Work, including furnishing of necessary labor, tools, and equipment, and providing and installing Materials that are indicated, specified, or required to complete such performance.

m. Project is The Work planned by District as provided in the Contract Documents.

n. Provide shall include provide complete in place, that is furnish, install, test and make ready for use.

o. Recyclable Waste Materials shall mean materials removed from the Project site which is required per local ordinances to be diverted to a recycling center rather than an area landfill. Recyclable Waste Materials include asphalt, concrete, brick, concrete block, and rock.

p. Specifications means that portion of the Contract Documents consisting of the written requirements for materials, equipment, construction systems, standards and workmanship for the work. Except for Sections 1-9 of the Standard Specifications for Public Works Construction (“Greenbook”),

current edition, which are specifically excluded from incorporation into these Contract Documents, the Work shall be done in accordance with the Greenbook, including all current supplements, addenda, and revisions thereof. In the case of conflict between the Greenbook and the Contract Documents, the Contract Documents shall prevail.

q. The Work means the entire improvement planned by the District pursuant to the Contract Documents.

r. Work means labor, equipment and materials incorporated in, or to be incorporated in the construction covered by the Contract Documents.

ARTICLE 2. CONTRACT DOCUMENTS

a. **Contract Documents**. The Contract Documents are complementary, and what is called for by one shall be as binding as if called for by all.

b. **Interpretations**. The Contract Documents are intended to be fully cooperative and to be complementary. If Contractor observes that any documents are in conflict, the Contractor shall promptly notify the District Representative in writing. In case of conflicts between the Contract Documents, the order of precedence shall be as follows:

1. Change Orders or Work Change Directives
2. Addenda
3. Special Provisions (or Special Conditions)
4. Technical Specifications
5. Plans (Contract Drawings)
6. Contract
7. General Conditions
8. Instructions to Bidders
9. Notice Inviting Bids
10. Contractor's Bid Forms
11. Greenbook
12. Standard Plans
13. Reference Documents

With reference to the Drawings, the order of precedence shall be as follows:

1. Figures govern over scaled dimensions
2. Detail drawings govern over general drawings
3. Addenda or Change Order drawings govern over Contract Drawings
4. Contract Drawings govern over Standard Drawings
5. Contract Drawings govern over Shop Drawings

c. **Conflicts in Contract Documents**. Notwithstanding the orders of precedence established above, in the event of conflicts, the higher standard shall always apply.

d. **Organization of Contract Documents**. Organization of the Contract Documents into divisions, sections, and articles, and arrangement of drawings shall not control the Contractor in dividing The Work among subcontractors or in establishing the extent of Work to be performed by any trade.

ARTICLE 3. CONTRACTS DOCUMENTS: COPIES & MAINTENANCE

Contractor will be furnished, free of charge, one (1) copy of the Contract Documents. Additional copies may be obtained at cost of reproduction.

Contractor shall maintain a clean, undamaged set of Contract Documents at the Project site.

ARTICLE 4. DETAIL DRAWINGS AND INSTRUCTIONS

a. **Examination of Contract Documents.** Before commencing any portion of The Work, Contractor shall again carefully examine all applicable Contract Documents, the Project site and other information given to Contractor as to materials and methods of construction and other Project requirements. Contractor shall immediately notify the District Representative of any potential error, inconsistency, ambiguity, conflict or lack of detail or explanation. If Contractor performs, permits, or causes the performance of any Work which is in error, inconsistent or ambiguous, or not sufficiently detailed or explained, Contractor shall bear any and all resulting costs, including, without limitation, the cost of correction. In no case shall the Contractor or any subcontractor proceed with Work if uncertain as to the applicable requirements.

b. **Additional Instructions.** After notification of any error, inconsistency, ambiguity, conflict or lack of detail or explanation, the District Representative will provide any required additional instructions, by means of drawings or other written direction, necessary for proper execution of Work.

c. **Quality of Parts, Construction and Finish.** All parts of The Work shall be of the best quality of their respective kinds and the Contractor must use all diligence to inform itself fully as to the required construction and finish. In no case shall Contractor proceed with The Work without obtaining first from the District Representative such Approval may be necessary for the proper performance of Work.

d. **Contractor's Variation from Contract Document Requirements.** If it is found that the Contractor has varied from the requirements of the Contract Documents including the requirement to comply with all applicable laws, ordinances, rules and regulations, the District Representative may at any time, before or after completion of the Work, order the improper Work removed, remade or replaced by the Contractor at the Contractor's expense.

ARTICLE 5. EXISTENCE OF UTILITIES AT THE WORK SITE

a. The District has endeavored to determine the existence of utilities at the Project site from the records of the owners of known utilities in the vicinity of the Project. The positions of these utilities as derived from such records are shown on the Plans.

b. No excavations were made to verify the locations shown for underground utilities. The service connections to these utilities are not shown on the plans. It shall be the responsibility of the Contractor to determine the exact location of all service connections. The Contractor shall make its own investigations, including exploratory excavations, to determine the locations and type of service connections, prior to commencing Work which could result in damage to such utilities. The Contractor shall immediately notify the District in writing of any utility discovered in a different position than shown on the Plans or which is not shown on the Plans.

c. All water meters, water valves, fire hydrants, electrical utility vaults, telephone vaults, gas utility valves, and other subsurface structures shall be relocated or adjusted to final grade by the Contractor. Locations of existing utilities shown on the Plans are approximate and may not be complete. The Contractor shall be responsible for coordinating its Work with all utility companies during the construction of The Work.

d. Notwithstanding the above, pursuant to Section 4215 of the Government Code, the District has the responsibility to identify, with reasonable accuracy, main or trunkline facilities on the plans and specifications. In the event that main or trunkline utility facilities are not identified with reasonable accuracy in the plans and specifications made a part of the invitation for bids, District shall assume the responsibility for their timely removal, relocation, or protection.

e. Contractor, except in an emergency, shall contact the appropriate regional notification center, Southern California Underground Service Alert at 1-800-227-2600 at least two working days prior to commencing any excavation if the excavation will be performed in an area which is known, or reasonably should be known, to contain subsurface installations other than the underground facilities owned or operated by the District, and obtain an inquiry identification number from that notification center. No excavation shall be commenced or carried out by the Contractor unless such an inquiry identification number has been assigned to the Contractor or any subcontractor of the Contractor and the District has been given the identification number by the Contractor.

ARTICLE 6. SCHEDULE

a. **Estimated Schedule.** Within fourteen (14) days after the issuance of the Notice to Proceed, Contractor shall prepare a Project schedule and shall submit this to the District Representative for Approval. The receipt or Approval of any schedules by the District Representative or the District shall not in any way relieve the Contractor of its obligations under the Contract Documents. The Contractor is fully responsible to determine and provide for any and all staffing and resources at levels which allow for good quality and timely completion of the Project. Contractor's failure to incorporate all elements of Work required for the performance of the Contract or any inaccuracy in the schedule shall not excuse the Contractor from performing all Work required for a completed Project within the specified Contract time period. If the required schedule is not received by the time the first payment under the Contract is due, Contractor shall not be paid until the schedule is received, reviewed and accepted by the District Representative.

b. **Schedule Contents.** The schedule shall allow enough time for inclement weather. The schedule shall indicate the beginning and completion dates of all phases of construction; critical path for all critical, sequential time related activities; and "float time" for all "slack" or "gaps" in the non-critical activities. The schedule shall clearly identify all staffing and other resources which in the Contractor's judgment are needed to complete the Project within the time specified for completion. Schedule duration shall match the Contract time. Schedules indicating early completion will be rejected.

c. **Schedule Updates.** Contractor shall continuously update its construction schedule. Contractor shall submit an updated and accurate construction schedule to the District Representative whenever requested to do so by District Representative and with each progress payment request. The District Representative may withhold progress payments or other amounts due under the Contract Documents if Contractor fails to submit an updated and accurate construction schedule.

ARTICLE 7. SUBSTITUTIONS

a. <u>One Product Specified</u>. Unless the Specifications state that no substitution is permitted, whenever the Contract Documents indicate any specific article, device, equipment, product, material, fixture, patented process, form, method, or type of construction or any specific name, make, trade name, or catalog number, with or without the words "or equal," such specification shall be deemed to be used for the purpose of facilitating description of the material, process, or article desired and shall be deemed to be followed by the words "or equal." Pursuant to Article 22c below, the Contractor may, unless otherwise stated, offer any material, process, article, etc. which shall be materially equal or better in every respect to that so indicated or specified ("Specified Item") and will complete accomplish the purpose of the Contract Documents. Please note, however, that based on the District's RESOLUTION ADOPTING COMPATIBILITY, UNIFORMITY, AND STANDARDIZATION

FOR PROPRIETARY BUILDNG SYSTEM COMPONENTS, Resolution #11 17-1116 DM, substitution requests will not be accepted for the following

1.	Security System	Manufacturer (Radionics or DMP)
2.	Intercom System	Manufacturer (Bogen)
3.	District Computer Networking System:	Manufacturer (Cisco Switches and Routers, AMP Netconnect (Tyco Electronics) Cable, Connectors, Connecting Hardware (Items Listed in the AMP Netconnect Warranted Systems List), HP Servers, HP LaserJet Printers, APC Server Racks and Uninterruptible Power Supplies)
4.	District Voice over IP (VoIP) Phone System	Manufacturer (Cisco Switches, Routers, Call-Manager, Phones, Voice Mail, Gateway)
5.	Surveillance Camera and Management System	Manufacturer (Cisco Systems)
6.	Door Locks, Keying and Hardware System	Manufacturer (Best)
7.	Energy Management System	Manufacturer (Trane)
8.	HVAC System	Manufacturer (Trane)

b. Products Specified Which are Commercially Unavailable. If the Contractor fails to make a request for substitutions for products, prior to the submission of its bid, and such products subsequently become commercially unavailable, the Contractor may request a substitution for such commercially unavailable item. The decision to grant this request is solely at the District's discretion. The written approval of the District, consistent with the procedure for Change Orders, shall be required for the use of a proposed substitute material. The District may condition its approval of the substitution upon the delivery to District of an extended warranty or other assurances of adequate performance of the substitution as well as an equitable deduction in the contract price should the substituted item cost less than the Specified item. All risks of delay due the approval of a requested substitution by the DSA, or any other governmental agency having jurisdiction, shall be on the requesting party. All additional costs, all procurement and construction delays, and all costs for review by the Architect or its consultants shall be the responsibility of the Contractor and will be deducted from Contractor's pay request.

c. Substitution Request Form. Requests for substitutions of products, materials, or processes in place of a Specified Item must be in writing on the District's Substitution Request Form ("Request Form") no later than 5 business days prior to the bid opening (as per the deadline shown in the Special Conditions), except as provided for in Article 7b above. The Request Form must be accompanied by evidence as to whether the proposed substitution:

1. Is equal in quality, service, and ability to the Specified Item;
2 Will entail no changes in detail, construction, and scheduling of related work;
3 Will be acceptable in consideration of the required design and artistic effect;
4 Will provide no cost disadvantage to the District
5 Will require no excessive or more expensive maintenance, including adequacy and availability of replacement parts; and
6 Will require no change in the construction schedule.

d. Bidder agrees that in the event its substitution request is denied, it will provide the initially specified item.

e. Bidder shall provide any and all Drawing, Specifications, samples, performance data, calculations, and other information, as may be required to assist the Architect and the District in determining whether the proposed substitution is acceptable. The burden of establishing these facts shall be upon the bidder.

f. After the District's receipt of such evidence by the bidder, the District will make its final decision as to whether the bidder's request for substitution for any Specified Items will be granted. The decision as to whether a proposed request for substitution is equal to a Specified Item shall be at the sole discretion of the District. Any request for substitution that is granted by the District shall be documented and processed through a Change Order. The District may condition its approval of any substitution upon delivery to the District of any extended warranty or other assurances of adequate performance of the substitution. Any and all risks of delay due to approval by the DSA or any other governmental agency having jurisdiction shall be on the bidder.

g. If the Architect and District accept a proposed substitution, the Contract agrees to pay for all engineering and design services, including, without limitation, compensation to the Architect and affected engineers for their required time to process such substitution through DSA, if required, and to make all changes and adjustments in materials or to the work of all trades directly or indirectly affected by the substituted item or items at no cost to the District.

h. List of Manufacturers and Products Required. The Contractors shall require all Subcontractors to prepare and submit to the Contractor, within (30) days of execution of the Subcontract, comprehensive lists, in quadruplicate, of the manufacturers and products proposed for the Project, including information on materials, equipment, and fixtures required by the Contract Documents, as may be required for the Contractor's or Architect's approval. Approval of such lists of products shall not be construed as a substitute for the shop drawings, manufacturer's descriptive data, and samples, required by the Contract Documents, but rather shall be considered as a base from which more detailed submittals shall be developed for final review by the Contractor and the Architect.

SUBSTITUTION REQUEST FORM

Pursuant to Public Contract Code Section 3400, bidder hereby requests substitution of the following articles, devices, equipment, products, materials, fixtures, patented processes, forms, methods, or types of construction.

SUBMIT TO PURCHASING DEPARTMENT, BID ADMINISTRATOR

a. The bidder may request a substitution. The substitution form must be received no later than 5 business days prior to the bid opening (as per the deadline shown in the Special Conditions) with the District response no later than 2 business days prior to bid opening. The Substitution Request Form as signed and approved by the District must then accompany the bid.

THIS PAGE MUST BE COMPLETED IF A SUBSTITUTION IS REQUESTED

****If this form is not pre-approved or not included with the bid package, it will be the District's conclusion that the contractor intends to use all products as specified in the bid package and/or plans and all bid prices reflect this intent.**

	Specified Item	Requested Substituted Item	District Decision Circle One
1			**Grant** **Deny**
2			**Grant** **Deny**
3			**Grant** **Deny**
4			**Grant** **Deny**
5			**Grant** **Deny**
6			**Grant** **Deny**
7			**Grant** **Deny**

The Request Form must be accompanied by evidence as to whether the proposed substitution (1) is equal in quality, service, and ability to the Specified Item; (2) will entail no change in detail, construction, and scheduling of related work; (3) will be acceptable in consideration of the required design and artistic effect; (4) will provide no cost disadvantage to the District; (5) will require no excessive or more expensive maintenance, including adequacy and availability of replacement parts; and (6) will require no change of the construction schedule.

The undersigned states that the following paragraph, unless modified on attachments, are correct:

1. The proposed substitution does not affect the dimensions shown on the Drawings.

2. The undersigned will pay for changes to the building design, including engineering design, detailing, and construction costs caused by the requested substitution.

3. The proposed substitution will have no adverse effect on other trades, the construction schedule, or specified warranty requirements.

4. Maintenance and service parts will be available locally for the proposed substitution.

Bid # _____

Bid Title: _____

Name of Bidder: _____

By: _____

Phone Number: _____

Fax Number: _____

E-Mail: _____

District Signature: _____

Printed Name & Title _____

Phone Number: _____

This page must be completed, submitted by the Substitution Request Deadline, pre-approved and returned with bid if a substitution is requested.

If this pre-approved form is not included with the bid package, it will be the District's conclusion that the contractor intends to use all products as specified in the bid package and/or plans and all bid prices reflect this intent.

ARTICLE 8. SHOP DRAWINGS

a. Contractor shall check and verify all field measurements and shall submit with such promptness as to provide adequate time for review and cause no delay in his own Work or in that of any other contractor, subcontractor, or worker on the Project, six (6) copies of all shop or setting drawings, calculations, schedules, and materials list, and all other provisions required by the Contract. Contractor shall sign all submittals affirming that submittals have been reviewed and approved by Contractor prior to submission to District Representative. Each signed submittal shall affirm that the submittal meets all the requirements of the Contract Documents except as specifically and clearly noted and listed on the cover sheet of the submittal.

b. Contractor shall make any corrections required by the District Representative, and file with the District Representative six (6) corrected copies each, and furnish such other copies as may be needed for completion of the Work. District Representative's approval of shop drawings shall not relieve Contractor from responsibility for deviations from the Contract Documents unless Contractor has, in writing, called District Representative's attention to such deviations at time of submission and has secured the District Representative's written Approval. District Representative's Approval of shop drawings shall not relieve Contractor from responsibility for errors in shop drawings.

ARTICLE 9. SUBMITTALS

a. Contractor shall furnish to the District Representative for approval, prior to purchasing or commencing any Work, a log of all samples, material lists and certifications, mix designs, schedules, and other submittals, as required in the specifications. The log shall indicate whether samples will be provided in accordance with other provisions of this Contract.

b. Contractor will provide samples and submittals, together with catalogs and supporting data required by the District Representative, to the District Representative within a reasonable time period to provide for adequate review and avoid delays in the Work.

c. These requirements shall not authorize any extension of time for performance of this Contract. District Representative will check and approve such samples, but only for conformance with design concept of work and for compliance with information given in the Contract Documents. Work shall be in accordance with approved samples and submittals.

ARTICLE 10. MATERIALS

a. Except as otherwise specifically stated in the Contract Documents, Contractor shall provide and pay for all materials, labor, tools, equipment, water, lights, power, transportation, superintendence, temporary constructions of every nature, and all other services and facilities of every nature whatsoever necessary to execute and complete this Contract within specified time.

b. Unless otherwise specified, all materials shall be new and the best of their respective kinds and grades as noted and/or specified, and workmanship shall be of good quality.

c. Materials shall be furnished in ample quantities and at such times as to ensure uninterrupted progress of The Work and shall be stored properly and protected as required by the Contract Documents. Contractor shall be entirely responsible for damage or loss by weather or other causes to materials or Work.

d. No materials, supplies, or equipment for Work under this Contract shall be purchased subject to any chattel mortgage or under a conditional sale or other agreement by which an interest therein or in any part thereof is retained by the seller or supplier. Contractor warrants good title to all

material, supplies, and equipment installed or incorporated in the work and agrees upon completion of all work to deliver the Project, to the District free from any claims, liens, or charges.

e. Materials shall be stored on the Project site in such manner so as not to interfere with any operations of the District or any independent contractor.

ARTICLE 11. CONTRACTOR'S SUPERVISION

Contractor shall continuously keep at the Project site, a competent and experienced full-time Project superintendent approved by the District. Superintendent must be able to proficiently speak, read and write in English. Contractor shall continuously provide efficient supervision of the Project.

ARTICLE 12. WORKERS

a. Contractor shall at all times enforce strict discipline and good order among its employees. Contractor shall not employ on the Project any unfit person or any one not skilled in the Work assigned to him or her.

b. Any person in the employ of the Contractor whom the District may deem incompetent or unfit shall be dismissed from The Work and shall not be employed on this Project except with the written Approval of the District.

ARTICLE 13. FINGERPRINTING REQUIREMENTS

Contractor shall comply with the provisions of Education Code section 45125.2 regarding the submission of employee fingerprints to the California Department of Justice and the completion of criminal background investigations of its employees, its subcontractor(s), and its subcontractors' employees. Contractor shall not permit any employee to have any contact with District pupils until such time as Contractor has verified in writing to the governing board of the District, A) that such employee has not been convicted of a violent or serious felony, as defined in Education Code section 45122.1 and/or (B) that the prohibition does not apply to an employee as provided by Education Code section 45125.1(e)(2) or (3). Contractor shall fully complete and perform all tasks required pursuant to the Criminal Background Investigation/ Fingerprinting Certification.

ARTICLE 14. SUBCONTRACTORS

a. Contractor agrees to bind every subcontractor to the terms of the Contract Documents as far as such terms are applicable to subcontractor's portion of The Work. Contractor shall be as fully responsible to the District for the acts and omissions of its subcontractors and of persons either directly or indirectly employed by its subcontractors, as Contractor is for acts and omissions of persons directly employed by Contractor. Nothing contained in these Contract Documents shall create any contractual relationship between any subcontractor and the District.

b. The District reserves the right to Approve all subcontractors. The District's Approval of any subcontractor under this Contract shall not in any way relieve Contractor of its obligations in the Contract Documents.

c. Prior to substituting any subcontractor listed in the Bid Forms, Contractor must comply with the requirements of the Subletting and Subcontracting Fair Practices Act pursuant to California Public Contract Code section 4100 et seq.

ARTICLE 15. PERMITS AND LICENSES

Permits and licenses necessary for prosecution of The Work shall be secured and paid for by Contractor, unless otherwise specified in the Contract Documents.

a. Contractor shall obtain and pay for all other permits and licenses required for The Work, including excavation permit and for plumbing, mechanical and electrical work and for operations in or over public streets or right of way under jurisdiction of public agencies other than the District.

b. The Contractor shall arrange and pay for all off-site inspection of the Work related to permits and licenses, including certification, required by the specifications, drawings, or by governing authorities, except for such off-site inspections delineated as the District's responsibility pursuant to the Contract Documents.

c. Before Acceptance of the Project, the Contractor shall submit all licenses, permits, certificates of inspection and required approvals to the District.

ARTICLE 16. UTILITY USAGE

a. All temporary utilities, including but not limited to electricity, water, gas, and telephone, used on the Work shall be furnished and paid for by Contractor. Contractor shall Provide necessary temporary distribution systems, including meters, if necessary, from distribution points to points on The Work where the utility is needed. Upon completion of The Work, Contractor shall remove all temporary distribution systems.

b. Contractor shall provide necessary and adequate utilities and pay all costs for water, electricity, gas, oil, and sewer charges required for completion of the Project.

c. All permanent meters Installed shall be listed in the Contractor’s name until Project Acceptance.

d. If the Contract is for construction in existing facilities, Contractor may, with prior written Approval of the District, use the District’s existing utilities by compensating the District for utilities used by Contractor.

ARTICLE 17. INSPECTION FEES FOR PERMANENT UTILITIES

All inspection fees and other municipal charges for permanent utilities including, but not limited to, sewer, electrical, phone, gas, water, and irrigation shall be paid for by the District. Contractor shall be responsible for arranging the payment of such fees, but inspection fees and other municipal fees relating to permanent utilities shall be paid by the District. Contractor may either request reimbursement from the District for such fees, or shall be responsible for arranging and coordination with District for the payment of such fees.

ARTICLE 18. TRENCHES

a. Trenches Five Feet or More in Depth. The Contractor shall submit to the District, in advance of excavation, a detailed plan showing the design of shoring, bracing, sloping or other provisions to be made for worker protection from the hazard of caving ground during the excavation of any trench or trenches five feet or more in depth. If the plan varies from shoring system standards, the plan shall be prepared by a registered civil or structural engineer. The plan shall not be less effective than the shoring, bracing, sloping, or other provisions of the Construction Safety Orders, as defined in the California Code of Regulations.

b. Excavations Deeper than Four Feet. If work under this Contract involves digging trenches or other excavation that extends deeper than four feet below the surface, Contractor shall promptly, and before the following conditions are disturbed, notify the District, in writing, of any:

1) Material that the Contractor believes may be material that is hazardous waste, as defined in Section 25117 of the Health and Safety Code, that is required to be removed to a Class I, Class II, or Class III disposal site in accordance with provisions of existing law.

2) Subsurface or latent physical conditions at the site differing from those indicated.

3) Unknown physical conditions at the site of any unusual nature, different materially from those ordinarily encountered and generally recognized as inherent in work of the character provided for in the Contract.

The District shall promptly investigate the conditions, and if it finds that the conditions do so materially differ, or do involve hazardous waste, and cause a decrease or increase in Contractor's cost of, or the time required for, performance of any part of The Work, shall issue a change order under the procedures described in the Contract Documents.

In the event that a dispute arises between the District and the Contractor as to whether the conditions materially differ, or involve hazardous waste, or cause a decrease or increase in the Contractor's cost of, or time required for, performance of any part of The Work, the Contractor shall not be excused from any scheduled completion date provided for by the Contract, but shall proceed with all Work to be performed under the Contract. Contractor shall retain any and all rights provided either by contract or by law which pertain to the resolution of disputes and protests between the parties.

ARTICLE 19. REMOVAL OF HAZARDOUS MATERIALS

Should Contractor encounter material reasonably believed to be polychlorinated biphenyl (PCB) or other toxic wastes and hazardous materials which have not been rendered harmless at the Project site, the Contractor shall immediately stop work at the affected Project site and shall report the condition to the District in writing. The District shall contract for any services required to directly remove and/or abate PCBs and other toxic wastes and hazardous materials, if required by the Project site(s), and shall not require the Contractor to subcontract for such services. The Work in the affected area shall not thereafter be resumed except by written agreement of the District and Contractor.

ARTICLE 20. SANITARY FACILITIES

Contractor shall provide sanitary temporary toilet buildings for the use of all workers. All toilets shall comply with local codes and ordinances. Toilets shall be kept supplied with toilet paper and shall have workable door fasteners. Toilets shall be serviced no less than once weekly and shall be present in a quantity of not less than 1 per 20 workers as required by CAL-OSHA regulation. The toilets shall be maintained in a sanitary condition at all times. Use of toilet facilities in The Work under construction shall not be permitted. Any other Sanitary Facilities required by CAL-OSHA shall be the responsibility of the Contractor.

ARTICLE 21. AIR POLLUTION CONTROL

Contractor shall comply with all air pollution control rules, regulations, ordinances and statutes. All containers of paint, thinner, curing compound, solvent or liquid asphalt shall be labeled to indicate that the contents fully comply with the applicable material requirements.

ARTICLE 22. COMPLIANCE WITH STATE STORM WATER PERMIT

a. Contractor shall be required to comply with all conditions of the State Water Resources Control Board ("State Water Board") National Pollutant Discharge Elimination System General Permit for Waste Discharge Requirements for Discharges of Storm Water Runoff Associated with Construction Activity ("Permit") for all construction activity which results in the disturbance of in excess of one acre of total land area or which is part of a larger common area of development or

sale. Owner shall be responsible for filing the Notice of Intent and for obtaining the Permit. Contractor shall be solely responsible for preparing and implementing a Storm Water Pollution Prevention Plan ("SWPPP") prior to initiating Work. In bidding on this Contract, it shall be Contractor's responsibility to evaluate the cost of procuring the Permit and preparing the SWPPP as well as complying with the SWPPP and any necessary revision to the SWPPP. Contractor shall comply with all requirements of the State Water Resources Control Board. Contractor shall include all costs of compliance with specified requirements in the Contract amount.

b. Contractor shall be responsible for procuring, implementing and complying with the provisions of the Permit and the SWPPP, including the standard provisions, monitoring and reporting requirements as required by the Permit. Contractor shall provide copies of all reports and monitoring information to the District Representative.

c. Contractor shall comply with the lawful requirements of any applicable municipality, the District, drainage district, and other local agencies regarding discharges of storm water to separate storm drain system or other watercourses under their jurisdiction, including applicable requirements in municipal storm water management programs.

d. Storm, surface, nuisance, or other waters may be encountered at various times during construction of The Work. Therefore, the Contractor, by submitting a Bid, hereby acknowledges that it has investigated the risk arising from such waters, has prepared its Bid accordingly, and assumes any and all risks and liabilities arising therefrom.

e. Failure to comply with the Permit is in violation of federal and state law. Contractor hereby agrees to indemnify and hold harmless District, its officials, officers, agents, employees and authorized volunteers from and against any and all claims, demands, losses or liabilities of any kind or nature which District, its officials, officers, agents, employees and authorized volunteers may sustain or incur for noncompliance with the Permit arising out of or in connection with the Project, except for liability resulting from the sole established negligence, willful misconduct or active negligence of the District, its officials, officers, agents, employees or authorized volunteers. District may seek damages from Contractor for delay in completing the Contract in accordance with the Contract Documents, caused by Contractor's failure to comply with the Permit.

ARTICLE 23. CLEANING UP

a. Contractor at all times shall keep premises free from debris such as waste, rubbish, and excess materials and equipment. Contractor shall not store debris under, in, or about the premises. Upon completion of Work, Contractor shall clean the interior and exterior of the building or improvement including fixtures, equipment, walls, floors, ceilings, roofs, window sills and ledges, horizontal projections, and any areas where debris has collected so surfaces are free from foreign material or discoloration. Contractor shall clean and polish all glass, plumbing fixtures, and finish hardware and similar finish surfaces and equipment and contractor shall also remove temporary Flooring, barricades, planking and construction toilet and similar temporary facilities from site. Contractor shall also clean all buildings, asphalt and concrete areas to the degree necessary to remove oil, grease, fuel, or other stains caused by Contractor operations or equipment.

b. Contractor shall fully clean up the site at the completion of The Work. If the Contractor fails to immediately clean up at the completion of The Work, the District may do so and the cost of such clean up shall be charged back to the Contractor.

ARTICLE 24. LAYOUT AND FIELD ENGINEERING

All field engineering required for laying out The Work and establishing grades for earthwork operations shall be furnished by the Contractor at its expense. Layout shall be done by a registered civil engineer Approved

by the District Representative. Any required “as-built” drawings of the Work shall be prepared by the registered civil engineer.

ARTICLE 25. EXCESSIVE NOISE

a. The Contractor shall use only such equipment on the work and in such state of repair so that the emission of sound therefrom is within the noise tolerance level of that equipment as established by CAL-OSHA.

b. The Contractor shall comply with the most restrictive of the following: (1) local sound control and noise level rules, regulations and ordinances and (2) the requirements contained in these Contract Documents, including hours of operation requirements. No internal combustion engine shall be operated on the Project without a muffler of the type recommended by the manufacturer. Should any muffler or other control device sustain damage or be determined to be ineffective or defective, the Contractor shall promptly remove the equipment and shall not return said equipment to the job until the device is repaired or replaced. Said noise and vibration level requirements shall apply to all equipment on the job or related to the job, including but not limited to, trucks, transit mixers or transit equipment that may or may not be owned by the Contractor.

ARTICLE 26. TESTS AND INSPECTIONS

a. If the Contract Documents, the District Representative, or any instructions, laws, ordinances, or public authority require any part of The Work to be tested or Approved, Contractor shall provide the District Representative at least two (2) working days notice of its readiness for observation or inspection. If inspection is by a public authority other than the District, Contractor shall promptly inform the District of the date fixed for such inspection. Required certificates of inspection (or similar) shall be secured by Contractor. Costs for District testing and District inspection shall be paid by the District. Costs of tests for Work found not to be in compliance shall be paid by the Contractor.

b. If any Work is done or covered up without the required testing or approval, the Contractor shall uncover or deconstruct the Work, and the Work shall be redone after completion of the testing at the Contractor’s cost in compliance with the Contract Documents.

c. Where inspection and testing are to be conducted by an independent laboratory or agency, materials or samples of materials to be inspected or tested shall be selected by such laboratory or agency, or by the District, and not by Contractor. All tests or inspections of materials shall be made in accordance with the commonly recognized standards of national organizations.

d. In advance of manufacture of materials to be supplied by Contractor which must be tested or inspected, Contractor shall notify the District so that the District may arrange for testing at the source of supply. Any materials which have not satisfactorily passed such testing and inspection shall not be incorporated into The Work.

e. If the manufacture of materials to be inspected or tested will occur in a plant or location outside the geographic limits of District, the Contractor shall pay for any excessive or unusual costs associated with such testing or inspection, including but not limited to excessive travel time, standby time and required lodging.

f. Reexamination of Work may be ordered by the District. If so ordered, Work must be uncovered or deconstructed by Contractor. If Work is found to be in accordance with the Contract Documents, the District shall pay the costs of reexamination and reconstruction. If such work is found not to be in accordance with the Contract Documents, Contractor shall pay all costs.

ARTICLE 27. PROTECTION OF WORK AND PROPERTY

a. The Contractor shall be responsible for all damages to persons or property that occur as a result of The Work. Contractor shall be responsible for the proper care and protection of all materials delivered and Work performed until completion and final Acceptance by the District. All Work shall be solely at the Contractor's risk. Contractor shall adequately protect adjacent property from settlement or loss of lateral support as necessary. Contractor shall comply with all applicable safety laws and building codes to prevent accidents or injury to persons on, about, or adjacent to the Project site where Work is being performed. Contractor shall erect and properly maintain at all times, as required by field conditions and progress of work, all necessary safeguards, signs, barriers, lights, and watchmen for protection of workers and the public, and shall post danger signs warning against hazards created in the course of construction.

b. In an emergency affecting safety of life or of work or of adjoining property, Contractor, without special instruction or authorization from the District Representative, is hereby permitted to act to prevent such threatened loss or injury; and Contractor shall so act, without appeal, if so authorized or instructed by the District Representative or the District. Any compensation claimed by Contractor on account of emergency work shall be determined by and agreed upon by the District and the Contractor.

c. Contractor shall provide such heat, covering, and enclosures as are necessary to protect all Work, materials, equipment, appliances, and tools against damage by weather conditions.

d. Contractor shall take adequate precautions to protect existing sidewalks, curbs, pavements, utilities, and other adjoining property and structures, and to avoid damage thereto, and Contractor shall repair any damage thereto caused by The Work operations. Contractor shall:

    1) Enclose working area with a substantial barricade, and arrange work to cause minimum amount of inconvenience and danger to the public.

    2) Provide substantial barricades around any shrubs or trees indicated to be preserved.

    3) Deliver materials to the Project site over a route designated by the District Representative.

    4) Provide any and all dust control required and follow the Applicable air quality regulations as appropriate. If the Contractor does not comply, the District shall have the immediate authority to provide dust control and deduct the cost from payments to the Contractor.

    5) Confine Contractor's apparatus, the storage of materials, and the operations of its workers to limits required by law, ordinances, permits, or directions of the District Representative. Contractor shall not unreasonably encumber the Project site with its materials.

    6) Take care to prevent disturbing or covering any survey markers, monuments, or other devices marking property boundaries or corners. If such markers are disturbed by accident, they shall be replaced by an approved civil engineer or land surveyor, at no cost to the District.

ARTICLE 28. CONTRACTORS MEANS AND METHODS

Contractor is solely responsible for the means and methods utilized to Perform The Work. In no case shall the Contractor's means and methods deviate from commonly used industry standards.

ARTICLE 29. AUTHORIZED REPRESENTATIVES

The District shall designate representatives, who shall have the right to be present at the Project site at all times. The District may designate an inspector who shall have the right to observe all of the Contractor's Work. The inspector is not authorized to make changes in the Contract Documents. The inspector shall not be responsible for the Contractor's failure to carry out The Work in accordance with the Contract Documents. Contractor shall provide safe and proper facilities for such access.

ARTICLE 30. HOURS OF WORK

a. Eight (8) hours of work shall constitute a legal day's work. The Contractor and each subcontractor shall forfeit, as penalty to the District, twenty-five dollars ($25) for each worker employed in the execution of Work by the Contractor or any subcontractor for each day during which such worker is required or permitted to work more than eight (8) hours in any one day and forty (40) hours in any week in violation of the provisions of the Labor Code, and in particular, Section 1810 to Section 1815, except as provided in Labor Code Section 1815.

b. Work shall be accomplished on a regularly scheduled eight (8) hour per day work shift basis, Monday through Friday, in compliance with local noise ordinances.

c. Any person to operate, permit, use, or cause to operate any of the following at the Project site, Monday through Friday must be in compliance with local noise ordinances, with no Work allowed on District-observed holidays, unless pre-approved by the District Representative:

    1) Powered Vehicles

    2) Construction Equipment

    3) Loading and Unloading Vehicles

    4) Domestic Power Tool

ARTICLE 31. PAYROLL RECORDS

a. Pursuant to Labor Code Section 1776, the Contractor and each subcontractor shall maintain weekly certified payroll records showing the name, address, social security number, work classification, straight time and overtime hours paid each day and week, and the actual per diem wages paid to each journeyman, apprentice, worker or other employee employed in connection with the work. Contractor shall certify under penalty of perjury that records maintained and submitted by Contractor are true and accurate. Contractor shall also require subcontractor(s) to certify weekly payroll records under penalty of perjury.

b. The payroll records described herein shall be certified and submitted by the Contractor at a time designated by the District. The Contractor shall also provide the following:

    1) A certified copy of the employee's payroll records shall be made available for inspection or furnished to such employee or his or her authorized representative on request.

    2) A certified copy of all payroll records described herein shall be made available for inspection or furnished upon request of the Department of Industrial Relations ("DIR").

c. The certified payroll records shall be on forms provided by the Division of Labor Standards Enforcement ("DLSE") of the DIR or shall contain the same information as the forms provided by the DLSE.

d. Any copy of records made available for inspection and furnished upon request to the public shall be marked or obliterated in such a manner as to prevent disclosure of an individual's name, address, and social security number. The name and address of the Contractor or any subcontractor shall not be marked or obliterated.

e. In the event of noncompliance with the requirements of this Section, the Contractor shall have ten (10) days in which to comply subsequent to receipt of written notice specifying any item or actions necessary to ensure compliance with this section. Should noncompliance still be evident after such ten (10) day period, the Contractor shall, as a penalty to the District, forfeit Twenty-five Dollars ($25.00) for each day, or portion thereof, for each worker until strict compliance is effectuated. Upon the request of the DIR, such penalties shall be withheld from contract payments.

ARTICLE 32. PREVAILING RATES OF WAGES

a. The Contractor is aware of the requirements of Labor Code Sections 1720 et seq. and 1770 et seq., as well as California Code of Regulations, Title 8, Section 16310 et seq. ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on certain "public works" and "maintenance" projects. Since this Project involves an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and since the total compensation is $1,000 or more, Contractor agrees to fully comply with such Prevailing Wage Laws. The Contractor shall obtain a copy of the prevailing rates of per diem wages at the commencement of this Agreement from the website of the Division of Labor Statistics and Research of the Department of Industrial Relations located at www.dir.ca.gov/dlsr/. Contractor shall make copies of the prevailing rates of per diem wages for each craft, classification or type of worker needed to perform work on the Project available to interested parties upon request, and shall post copies at the Contractor's principal place of business and at the Project site. Contractor shall defend, indemnify and hold the District, its elected officials, officers, employees and agents free and harmless from any claims, liabilities, costs, penalties or interest arising out of any failure or allege failure to comply with the Prevailing Wage Laws.

b. The Contractor and each subcontractor shall forfeit as a penalty to the District not more than two hundred dollars ($200) for each calendar day, or portion thereof, for each worker paid less than the stipulated prevailing wage rate for any work done by him, or by any subcontract under him, in violation of the provisions of the Labor Code. The difference between such stipulated prevailing wage rate and the amount paid to each worker for each calendar day or portion thereof for which each worker was paid less than the stipulated prevailing wage rate shall be paid to each worker by the Contractor.

c. Contractor shall post, at appropriate conspicuous points on the Project site, a schedule showing all determined general prevailing wage rates and all authorized deductions, if any, from unpaid wages actually earned.

ARTICLE 33. EMPLOYMENT OF APPRENTICES

The Contractor's attention is directed to the provisions of Sections 1777.5, 1777.6, and 1777.7 of the Labor Code concerning employment of apprentices by the Contractor or any subcontractor. The Contractor shall obtain a certificate of apprenticeship before employing any apprentice pursuant to Section 1777.5, 1777.6, and 1777.7 of the Labor Code. Information relative to apprenticeship standards, wage schedules, and other requirements may be obtained from the Director of Industrial Relations, the Administrator of Apprenticeships, San Francisco, California, or from the Division of Apprenticeship Standards and its branch offices.

ARTICLE 34. PUBLIC WORKS CONTRACTOR REGISTRATION

Pursuant to Labor Code sections 1725.5 and 1771.1, the Contractor and its subcontractors must be

registered with the Department of Industrial Relations at the time of the bid. By entering into this Contract, Contractor represents that it is aware of the registration requirement and is currently registered with the DIR. Contractor shall maintain a current registration for the duration of the Project. Contractor shall further include the requirements of Labor Code sections 1725.5 and 1771.1 in any subcontract and ensure that all subcontractors are registered at the time this Contract is entered into and maintain registration for the duration of the Project.

ARTICLE 35. NONDISCRIMINATION/EQUAL EMPLOYMENT OPPORTUNITY

Pursuant to Labor Code Section 1735 and other applicable provisions of law, the Contractor and its subcontractors shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, age, political affiliation, marital status, or handicap on this Project. The Contractor will take affirmative action to insure that employees are treated during employment or training without regard to their race, color, religion, sex, national origin, age, political affiliation, marital status, or handicap.

ARTICLE 36. LABOR/EMPLOYMENT SAFETY

The Contractor shall maintain emergency first aid treatment for his employees which complies with the Federal Occupational Safety and Health Act of 1970 (29 U.S.C. § 651 et seq.), and California Code of Regulations, Title 8, Industrial Relations Division 1, Department of Industrial Relations, Chapter 4.

ARTICLE 37. WORKERS' COMPENSATION INSURANCE

The Contractor shall Provide, during the life of this Contract, workers' compensation insurance for all of the employees engaged in Work under this Contract, on or at the Project site, and, in case any of sublet Work, the Contractor shall require the subcontractor similarly to provide workers' compensation insurance for all the latter's employees as prescribed by State law. Any class of employee or employees not covered by a subcontractor's insurance shall be covered by the Contractor's insurance. In case any class of employees engaged in work under this Contract, on or at the Project site, is not protected under the Workers' Compensation Statutes, the Contractor shall provide or shall cause a subcontractor to provide, adequate insurance coverage for the protection of such employees not otherwise protected. The Contractor is required to secure payment of compensation to his employees in accordance with the provisions of Section 3700 of the Labor Code. The Contractor shall file with the District certificates of his insurance protecting workers. Company or companies providing insurance coverage shall be acceptable to the District, if in the form and coverage as set forth in the Contract Documents.

ARTICLE 38. EMPLOYER'S LIABILITY INSURANCE

Contractor shall provide during the life of this Contract, Employer's Liability Insurance, including Occupational Disease, in the amount of, at least, one million dollars ($1,000,000.00) per person per accident. Contractor shall provide District with a certificate of Employer's Liability Insurance. Such insurance shall comply with the provisions of the Contract Documents. The policy shall be endorsed, if applicable, to provide a Borrowed Servant/Alternate Employer Endorsement and contain a Waiver of Subrogation in favor of the District.

ARTICLE 39. COMMERCIAL GENERAL LIABILITY INSURANCE

a. Contractor shall procure and maintain during the life of this Contract and for such other period as may be required herein, at its sole expense, Commercial General Liability insurance coverage, including but not limited to, premises liability, contractual liability, products/completed operations if applicable, personal and advertising injury – which may arise from or out of Contractor's operations, use, and management of the Project site, or the performance of its obligations hereunder. Policy limits shall not be less than **$2,000,000** per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is

used, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.

b. Such policy shall comply with all the requirements of this Article. The limits set forth herein shall apply separately to each insured against whom claims are made or suits are brought, except with respect to the limits of liability. Further the limits set forth herein shall not be construed to relieve the Contractor from liability in excess of such coverage, nor shall it limit Contractor's indemnification obligations to the District, and shall not preclude the District from taking such other actions available to the District under other provisions of the Contract Documents or law.

c. Contractor shall make certain that any and all subcontractors hired by Contractor are insured in accordance with this Contract. If any subcontractor's coverage does not comply with the foregoing provisions, Contractor shall indemnify and hold the District harmless from any damage, loss, cost, or expense, including attorneys' fees, incurred by the District as a result thereof.

d. All general liability policies provided pursuant to the provisions of this Article shall comply with the provisions of the Contract Documents.

e. All general liability policies shall be written to apply to all bodily injury, including death, property damage, personal injury, owned and non-owned equipment, blanket contractual liability, completed operations liability, explosion, collapse, under-ground excavation, removal of lateral support, and other covered loss, however occasioned, occurring during the policy term, and shall specifically insure the performance by Contractor of that part of the indemnification contained in these General Conditions, relating to liability for injury to or death of persons and damage to property. If the coverage contains one or more aggregate limits, a minimum of 50% of any such aggregate limit must remain available at all times; if over 50% of any aggregate limit has been paid or reserved, the District may require additional coverage to be purchased by Contractor to restore the required limits. Contractor may combine primary, umbrella, and as broad as possible excess liability coverage to achieve the total limits indicated above. Any umbrella or excess liability policy shall include the additional insured endorsement described in the Contract Documents.

ARTICLE 40. AUTOMOBILE LIABILITY INSURANCE

Contractor shall take out and maintain at all times during the term of this Contract Automobile Liability Insurance in the amount of, at least, one million dollars ($1,000,000). Such insurance shall provide coverage for bodily injury and property damage including coverage for non-owned and hired vehicles, in a form and with insurance companies acceptable to the District. Such insurance shall comply with the provisions of Article 30 below.

ARTICLE 41. BUILDER'S RISK ["ALL RISK"]

a. It is the Contractor's responsibility to maintain or cause to be maintained Builder's Risk ["All Risk"] extended coverage insurance on all work, material, equipment, appliances, tools, and structures which are a part of the Contract and subject to loss or damage by fire, and vandalism and malicious mischief, in an amount to cover 100% of the replacement cost. The District accepts no responsibility until the Contract is formally accepted by the Governing Board for the work. The Contractor is required to file with the District a certificate evidencing fire insurance coverage.

b. Provide insurance coverage on completed value form, all-risk or special causes of loss coverage.

   1) Insurance policies shall be so conditioned as to cover the performance of any extra work performed under the Contract.

   2) Coverage shall include all materials stored on site and in transit.

3) Coverage shall include Contractor's tools and equipment.

4) Insurance shall include boiler, machinery and material hoist coverage.

c. Such insurance shall comply with the provisions of the Contract Documents.

ARTICLE 42. FORM AND PROOF OF CARRIAGE OF INSURANCE

a. Any insurance carrier providing insurance coverage required by the Contract Documents shall be admitted to and authorized to do business in the State of California unless waived, in writing, by the District Risk Manager. Carrier(s) shall have an A.M. Best rating of not less than an A:VIII. Insurance deductibles or self-insured retentions must be declared by the Contractor, and such deductibles and retentions shall have the prior written consent from the District. At the election of the District the Contractor shall either 1) reduce or eliminate such deductibles or self-insured retentions, or 2) procure a bond which guarantees payment of losses and related investigations, claims administration, and defense costs and expenses.

b. Contractor shall cause its insurance carrier(s) to furnish the District with either 1) a properly executed original Certificates(s) of Insurance and certified original copies of Endorsements effecting coverage as required herein, or 2) if requested to do so in writing by the District Risk Manager, provide original Certified copies of policies including all Endorsements and all attachments thereto, showing such insurance is in full force and effect. The District, its Directors and officers, employees, agents or representatives are named as Additional Insured's and Provide a Waiver of Subrogation in favor of those parties. Further, said Certificates(s) and policies of insurance shall contain the covenant of the insurance carrier(s) that shall provide no less than thirty (30) days written notice be given to the District prior to any material modification or cancellation of such insurance. In the event of a material modification or cancellation of coverage, the District may terminate or Stop Work pursuant to the Contract Documents, unless the District receives, prior to such effective date, another properly executed original Certificate of Insurance and original copies of endorsements or certified original policies, including all endorsements and attachments thereto evidencing coverages set forth herein and the insurance required herein is in full force and effect. Contractor shall not take possession, or use the Project site, or commence operations under this Agreement until the District has been furnished original Certificate(s) of Insurance and certified original copies of Endorsements or policies of insurance including all Endorsements and any and all other attachments as required in this Section. The original Endorsements for each policy and the Certificate of Insurance shall be signed by an individual authorized by the insurance carrier to do so on its behalf.

c. It is understood and agreed to by the parties hereto and the insurance company(s), that the Certificate(s) of Insurance and policies shall so covenant and shall be construed as primary, and the District's insurance and/or deductibles and/or self-insured retentions or self-insured programs shall not be construed as contributory.

d. The District reserves the right to adjust the monetary limits of insurance coverage's during the term of this Contract including any extension thereof-if in the District's reasonable judgment, the amount or type of insurance carried by the Contractor becomes inadequate.

e. Contractor shall pass down the insurance obligations contained herein to all tiers of sub-contractors working under this Contract.

ARTICLE 43. TIME FOR COMPLETION AND LIQUIDATED DAMAGES

a. **Time for Completion/Liquidated Damages.** Work shall be commenced within ten (10) days of the date stated in the District's Notice to Proceed and shall be completed by Contractor in the time specified in the Contract Documents. The District is under no obligation to consider early

completion of the Project; and the Contract completion date shall not be amended by the District's receipt or acceptance of the Contractor's proposed earlier completion date. Furthermore, Contractor shall not, under any circumstances, receive additional compensation from the District (including but not limited to indirect, general, administrative or other forms of overhead costs) for the period between the time of earlier completion proposed by the Contractor and the Contract completion date. If The Work is not completed as stated in the Contract Documents, it is understood that the District will suffer damage. In accordance with Government Code section 53069.85, being impractical and infeasible to determine the amount of actual damage, it is agreed that Contractor shall pay to the District as fixed and liquidated damages, and not as a penalty, the sum stipulated in the Contract for each day of delay until The Work is fully completed. Contractor and its surety shall be liable for any liquidated damages. Any money due or to become due the Contractor may be retained to cover liquidated damages.

b. **Inclement Weather.** Contractor shall abide the District Representative's determination of what constitutes inclement weather. Time extensions for inclement weather shall only be granted when the Work stopped during inclement weather is on the critical path of the Project schedule.

c. **Extension of Time.** Contractor shall not be charged liquidated damages because of any delays in completion of The Work due to unforeseeable causes beyond the control and without the fault or negligence of Contractor (or its subcontractors or suppliers). Contractor shall within five (5) Days of identifying any such delay notify the District in writing of causes of delay. The District shall ascertain the facts and extent of delay and grant extension of time for completing The Work when, in its judgment, the facts justify such an extension. Time extensions to the Project shall be requested by the Contractor as they occur and without delay. No delay claims shall be permitted unless the event or occurrence delays the completion of the Project beyond the Contract completion date.

d. **No Damages for Reasonable Delay.** The District's liability to Contractor for delays for which the District is responsible shall be limited to only an extension of time unless such delays were unreasonable under the circumstances. In no case shall the District be liable for any costs which are borne by the Contractor in the regular course of business, including, but not limited to, home office overhead and other ongoing costs. Damages caused by unreasonable District delay, including delays caused by items that are the responsibility of the District pursuant to Government Code section 4215, shall be based on actual costs only, no proportions or formulas shall be used to calculate any delay damages.

ARTICLE 44. COST BREAKDOWN AND PERIODIC ESTIMATES

Contractor shall furnish on forms Approved by the District:

a. Within ten (10) Days of award of the Contract a detailed estimate giving a complete breakdown of the Contract price;

b. A monthly itemized estimate of Work done for the purpose of making progress payments. In order for the District to consider and evaluate each progress payment application, the Contractor shall submit a detailed measurement of Work performed and a progress estimate of the value thereof before the tenth (10th) Day of the following month.

c. Contractor shall submit, with each of its payment requests, an adjusted list of actual quantities, verified by the District Representative, for unit price items listed, if any, in the Bid Form.

d. Following the District's Acceptance of the Work, the Contractor shall submit to the District a written statement of the final quantities of unit price items for inclusion in the final payment request.

e. The District shall have the right to adjust any estimate of quantity and to subsequently correct any error made in any estimate for payment.

Contractor shall certify under penalty of perjury, that all cost breakdowns and periodic estimates accurately reflect the Work on the Project.

ARTICLE 45. MOBILIZATION

a. When a bid item is included in the Bid Form for mobilization, the costs of Work in advance of construction operations and not directly attributable to any specific bid item will be included in the progress estimate ("Initial Mobilization"). When no bid item is provided for "Initial Mobilization," payment for such costs will be deemed to be included in the other items of The Work.

b. Payment for Initial Mobilization based on the lump sum provided in the Bid Form, which shall constitute full compensation for all such Work. No payment for Initial Mobilization will be made until all of the listed items have been completed and substantiated to the satisfaction of the District Representative. The scope of the Work included under Initial Mobilization shall include, but shall not be limited to, the following principal items:

1. Obtaining and paying for all bonds, insurance, and permits.

2. Moving on to the Project site of all Contractor's plant and equipment required for first month's operations.

3. Installing temporary construction power, wiring, and lighting facilities.

4. Establishing fire protection system.

5. Developing and installing a construction water supply.

6. Providing and maintaining the field office trailers for the Contractor and the District Representative, complete, with all specified furnishings and utility services including telephones, telephone appurtenances, computer and printer, and copying machine.

7. Providing on-site communication facilities for the Owner and the District Representative, including telephones, radio pagers, and fax machines.

8. Providing on-site sanitary facilities and potable water facilities as specified per Cal-OSHA and these Contract Documents.

9. Furnishing, installing, and maintaining all storage buildings or sheds required for temporary storage of products, equipment, or materials that have not yet been installed in the Work. All such storage shall meet manufacturer's specified storage requirements, and the specific provisions of the specifications, including temperature and humidity control, if recommended by the manufacturer, and for all security.

10. Arranging for and erection of Contractor's work and storage yard.

11. Posting all OSHA required notices and establishment of safety programs per Cal-OSHA.

12. Full-time presence of Contractor's superintendent at the job site as required herein.

13. Submittal of Construction Schedule as required by the Contract Documents.

ARTICLE 46. PAYMENTS

a. The District shall make monthly progress payments following receipt of undisputed and properly submitted payment requests. Contractor shall be paid a sum equal to ninety-five percent (95%) of the value of Work performed up to the last day of the previous month, less the aggregate of previous payments.

b. The Contractor shall, after the full completion of The Work, submit a final payment application. All prior progress estimates shall be subject to correction in the final estimate and payment.

c. Unless otherwise required by law, the final payment of five percent (5%) of the value of the Work, if unencumbered, shall be paid no sooner than thirty (30) days after the date of recordation of the Notice of Completion.

d. Acceptance by Contractor of the final payment shall constitute a waiver of all claims against the District arising from this Contract.

e. Payments to the Contractor shall not be construed to be an acceptance of any defective work or improper materials, or to relieve the Contractor of its obligations under the Contract Documents.

f. The Contractor shall submit with each payment request the Contractor's conditional waiver of lien for the entire amount covered by such payment request, as well as a valid unconditional waiver of lien from the Contractor and all subcontractors and materialmen for all work and materials included in any prior invoices. Waivers of lien shall be in the forms prescribed by California Civil Code Section 3262. Prior to final payment by the District, the Contractor shall submit a final waiver of lien for the Contractor's work, together with releases of lien from any subcontractor or materialmen.

g. If state funds are used for this project, prior to, and as a condition precedent for final payment, Contractor shall provide the Purchasing Department Bid Administrator with written documentation identifying the amount paid to Disabled Veteran Business Enterprises (DVBE), and shall submit the certification letter issued by the Office of Small Business Certification and Resources verifying the DVBE status of the subject subcontractors. This documentation is required regardless of whether DVBE subcontractors were utilized in the performance of the Contract.

ARTICLE 47. PAYMENTS WITHHELD AND BACK CHARGES

In addition to amounts which the District may retain under other provisions of the Contract Documents the District may withhold payments due to Contractor as may be necessary to cover:

a. Stop Notice Claims.

b. Defective work not remedied.

c. Failure of Contractor to make proper payments to its subcontractors or suppliers.

d. Completion of the Contract if there exists a reasonable doubt that the work can be completed for balance then unpaid.

e. Damage to another contractor or third party.

f. Amounts which may be due the District for claims against Contractor.

g. Failure of Contractor to keep the record ("as-built") drawings up to date.

h. Failure to provide updates on the construction schedule.

i. Site clean up.

j. Failure of the Contractor to comply with requirements of the Contract Documents.

k. Liquated damages.

l. Legally permitted penalties.

Upon completion of the Contract, the District will reduce the final Contract amount to reflect costs charged to the Contractor, back charges or payments withheld pursuant to the Contract Documents.

ARTICLE 48. CHANGES AND EXTRA WORK

a. **Changes in Work**. District, without invalidating contract, and as provided by law, may order extra work or make changes by altering, adding to, or deducting from work, the contract sum being adjusted accordingly. All such work shall be subject to prevailing wage rates and shall be executed under the conditions of the original contract except that any claim for extension of time caused thereby shall be adjusted at the time of ordering such change.

b. In giving instructions, Contractor agrees that architect shall have authority to make minor changes in work, not involving change in cost, and not inconsistent with the purposes or approvals of the project. Otherwise, except in an emergency endangering life or property, no extra work or change shall be made unless pursuant to a written order from District, and no claim for an addition to the contract sum shall be valid unless so ordered.

c. **Unforeseen Conditions**. Contractor shall provide District with notice of unforeseen conditions immediately upon discovery of such conditions.

d. Value of any such extra work, change, or deduction shall be determined at the discretion of District in one or more of the following ways:

1. By acceptable lump sum proposal from Contractor with itemization as required by District.

2. By unit prices contained in Contractor's original bid and incorporated in contract documents or fixed by subsequent agreement between District and Contractor.

3. By the cost of material and labor and a percentage for overhead and profit. The following form shall be followed as applicable for additions and deductions to contract:

		EXTRA/ (CREDIT)
(a)	Material (attach itemized quantity and unit cost plus sales tax)	_____
(b)	Labor (attach itemized hours and base rates from identified prevailing wage schedules)	_____
(c)	General Liability and **Builder's Risk** Insurance, Workers' Compensation Insurance, Social Security, Pension and Unemployment Taxes at actual and verified cost. **(Do not include this amount If OCIP is in place.)**	_____

(d)	Subtotal	_____
(e)	Subcontractor's overhead and profit not to exceed **10%** of Item (d)	_____
(f)	Subtotal	_____
(g)	General Contractor's Overhead and Profit, including extended home office overhead, not to exceed **10**% of Item (d)	_____
(h)	Subtotal	_____
(i)	Bond Premium, not to exceed 1% of Item (h)	_____
(j)	Total	_____

e. Regardless of whether the cost of the change order is determined pursuant to 1, 2, or 3, above, in addition to the cost of the material and labor for deleted items, Contractor shall credit back an appropriate and reasonable overhead mark-up and the bonding mark up for deleted items. In addition, in no circumstance shall contractor be entitled to subcontractor's overhead costs or mark-up where work is performed by Contractor's own forces.

f. Should Contractor claim that any instruction, request, drawing, specification, action, condition, omission, default, or other situation (i) obligates the District to pay additional compensation to the Contractor; or (ii) obligates the District to grant an extension of time for the completion of the contract; or (iii) constitutes a waiver of any provision in the contract, CONTRACTOR SHALL NOTIFY THE DISTRICT, IN WRITING, OF SUCH CLAIM AS SOON AS POSSIBLE, BUT IN NO EVENT WITHIN MORE THAN FIVE (5) WORKING DAYS FROM THE DATE CONTRACTOR HAS ACTUAL OR CONSTRUCTIVE NOTICE OF THE CLAIM. CONTRACTOR SHALL ALSO PROVIDE DISTRICT WITH SUFFICIENT WRITTEN DOCUMENTATION SUPPORTING THE FACTUAL BASIS OF THE CLAIM. Contractor shall be required to certify under penalty of perjury the validity and accuracy of any claims submitted. The Contractor's failure to notify the District within such five (5) working day period shall be deemed a waiver and relinquishment of the claim against the District. If such notice be given within the specified time, the procedure for its consideration shall be as stated above in this article. In the event of a dispute as to any work to be performed, the District has the right to direct the Contractor to continue to proceed with work as directed, and the Contractor is obligated to continue performance of work and advise District of its concerns in writing in accordance with the provisions of this subsection f. The procedure for consideration shall be as stated above in this article.

g. In the event a mutual agreement cannot be reached on the cost of a change order, Contractor and District agree that an industry estimating guide, such as an estimating guide published by Means, shall be used to determine the cost of a disputed change order item.

h. All costs associated with the change are to be included in the change order proposal to the District. Costs may be in terms of time, money or both.

ARTICLE 49. OCCUPANCY

The District reserves the right to occupy or utilize any portion of The Work at any time before completion, and such occupancy or use shall not constitute Acceptance of any part of Work covered by this Contract. This use shall not relieve the Contractor of its responsibilities under the Contract.

ARTICLE 50. INDEMNIFICATION

Contractor shall defend (with counsel of District's choosing), indemnify and hold the District, its officials, officers, agents, employees, and representatives free and harmless from any and all claims, demands, causes of action, costs, expenses, liabilities, losses, damages or injuries, in law or equity, regardless of whether the allegations are false, fraudulent, or groundless, to property or persons, including wrongful death, to the extent arising out of or incident to any acts, omissions or willful misconduct of Contractor, its officials, officers, employees, agents, consultants and contractors arising out of or in connection with the performance of the Work or this Contract, including claims made by subcontractors for nonpayment, including without limitation the payment of all consequential damages and attorneys' fees and other related costs and expenses. Contractor shall defend, at Contractor's own cost, expense and risk, with counsel of District's choosing, any and all such aforesaid suits, actions or other legal proceedings of every kind that may be brought or instituted against District, its officials, officers, agents, employees and representatives. To the extent of its liability, Contractor shall pay and satisfy any judgment, award or decree that may be rendered against District, its officials, officers, employees, agents, employees and representatives, in any such suit, action or other legal proceeding. Contractor shall reimburse District, its officials, officers, agents, employees and representatives for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided. The only limitations on this provision shall be those imposed by Civil Code Section 2782.

ARTICLE 51. RECORD ("AS BUILT") DRAWINGS

a. Contractor shall prepare and maintain a complete set of record drawings (herein referred to as "as-builts") and shall require each trade to prepare its own as-builts. The as-builts must show the entire site for each major trade, including but not limited to water, sewer, electrical, data, telephone, cable, fire alarm, gas and plumbing. Contractor shall mark the as-builts to show the actual installation where the installation varies from the Work as originally shown. Contractor shall mark whichever drawings are most capable of showing conditions fully and where shop drawings are used, Contractor must record a cross-reference at the corresponding location on the contract drawings. Contractor shall give particular attention to concealed elements that would be difficult to measure and record at a later date. Contractor shall use colors to distinguish variations in separate categories of The Work.

b. Contractor shall note related change order numbers where applicable. Contractor shall organize as-builts into manageable sets, bound with durable paper cover sheets and shall print suitable title, dates and other identification on the cover of each set. Contractor to also provide an electronic version of the as-builts. The suitability of the as-builts will be determined by the District Representative.

ARTICLE 52. RESOLUTION OF CONSTRUCTION CLAIMS

a. All public works claims between the Contractor and the District shall be resolved pursuant to the procedures set forth in Public Contract Code section 9204. All public works claims of $375,000 or less which arise between the Contractor and District shall be resolved in accordance with Public Contract Code sections 20104 et seq. and other applicable law, unless District has elected to resolve the dispute pursuant to Public Contract Code Section 10240 et seq.

b. Contractor shall timely comply with all notices and requests for additional compensation and extensions of time, including but not limited to all requirements of Article 48, as a prerequisite to filing any claim governed by this Article. The failure to timely provide any notice or request required by the Contract Documents shall constitute a waiver of the right to these procedures.

c. **All Claims:** All claims shall be submitted in writing and accompanied by substantiating documentation. Claims must be filed on or before the date of final payment unless other notice requirements are provided in the contract. "Claim" means a separate demand by the Contractor for

(1) a time extension, including without limitation relief from damages or penalties for delay assessed by the District, (2) payment of money or damages arising from work done by or on behalf of the Contractor and payment of which is not otherwise expressly provided for or the Contractor is not otherwise entitled, or (3) payment of an amount which is disputed by District.

d. **All Claims.** The Contractor will submit the claim justification in the following format:

a. Summary of claim merit and price, and Contract clause pursuant to which the claim is made.

b. List of documents relating to claim

i. Specifications

ii. Drawings

iii. Clarifications (Requests for Information)

iv. Schedules

v. Other

c. Chronology of events and correspondence

d. Analysis of claim merit

e. Analysis of claim cost

f. Analysis of time impact analysis in CPM format

g. Cover letter and certification of validity of the claim

e. **District Response to Claim.** Upon receipt of a Claim pursuant to this Article, the District shall conduct a reasonable review of the Claim and, within a period not to exceed 45 days of receipt of the claim, or as extended by mutual agreement, shall provide a written statement identifying what portion of the Claim is disputed and what portion is undisputed. Any payment due on an undisputed portion of the Claim will be processed and made within 60 days after the District issues its written response.

If the District needs approval from the Board of Directors to provide Contractor a written statement as set forth above, and Board of Directors does not meet within the 45 days or within the mutually agreed to extension of time following receipt of a Claim, the District shall have up to three (3) days following the next publicly noticed meeting of Board of Directors after the 45-day period, or extension, expires to provide Contractor a written statement identifying the disputed portion and the undisputed portion of the Claim.

The District may request, in writing, within 30 days of receipt of the claim, any additional documentation supporting the claim or relating to defenses or claims the District may have. If additional information is needed thereafter, it shall be provided upon mutual agreement of the District and the claimant. The District's written response shall be submitted 30 days (15 days if the Claim is less than $50,000) after receiving the additional documentation, or within the same period of time taken by the claimant to produce the additional information, whichever is greater.

f. **Meet and Confer Conference.** If the Contractor disputes the District's response, or if the District fails to respond within the statutory time period(s), the Contractor may so notify the District within

15 days of the receipt of the response or the failure to respond, and demand an informal conference to meet and confer for settlement of those portions of the Claim that remain in dispute. Upon such demand, the District shall schedule a meet and confer conference within 30 Days.

g. **Mediation.** Within 10 business days following the conclusion of the meet and confer conference, if the claim or any portion thereof remains in dispute, the District shall provide the Contractor with a written statement identifying the portion of the claim that remains in dispute and the portion that is undisputed. Any portion of the claim that remains in dispute shall be submitted to nonbinding mediation. The selection of the mediator shall be in accordance with Public Contract Code section 9204 and the District and the Contractor shall equally share the associated mediator fees. Each party will be responsible for its own attorneys' fees and other costs incurred due to the resolution of any Claim.

h. **Condition Precedent.** Submission of a claim, properly certified, with all required supporting documentation, and written rejection or denial of all or part of the claim by District, is a condition precedent to any action, proceeding, litigation, suit, general conditions claim, or demand for arbitration by Contractor.

i. **Government Code Claim.** In addition to any and all contract requirements pertaining to notices of and requests for compensation or payment for extra work, disputed work, construction claims and/or changed conditions, the Contractor must comply with the claim procedures set forth in Government Code section 900 et seq. prior to filing any lawsuit against the District. Such Government Code claims and any subsequent lawsuit based upon the Government Code claims shall be limited to those matters that remain unresolved after all procedures pertaining to extra work, disputed work, construction claims, and/or changed conditions have been followed by Contractor. If no such Government Code claim is submitted, or if the prerequisite contractual requirements are not otherwise satisfied as specified herein, Contractor shall be barred from bringing and maintaining a valid lawsuit against the District.

ARTICLE 53. DISTRICT'S RIGHT TO TERMINATE CONTRACT

a. **Termination for Cause**: The District may, without prejudice to any other right or remedy, serve written notice upon Contractor of its intention to terminate this Contract if the Contractor: (i) refuses or fails to prosecute The Work or any part thereof with such diligence as will ensure its completion within the time required; (ii) fails to complete The Work within the required time; (iii) should file a bankruptcy petition or be adjudged a bankrupt; (iv) should make a general assignment for the benefit of its creditors; (v) should have a receiver appointed; (vi) should persistently or repeatedly refuse or fail to supply enough properly skilled workers or proper materials to complete the work; (vii) should fail to make prompt payment to subcontractors or for material or labor; (viii) persistently disregard laws, ordinances, other requirements or instructions of the District; or (ix) should violate any of the provisions of the Contract Documents.

The notice of intent to terminate shall contain the reasons for such intention to terminate. Unless within ten (10) Days after the service of such notice, such condition shall cease or satisfactory arrangements (acceptable to the District) for the required correction are made, this Contract shall be terminated. In such case, Contractor shall not be entitled to receive any further payment until the Project has been finished. The District may take over and complete The Work by any method it may deem appropriate. Contractor and its surety shall be liable to the District for any excess costs or other damages incurred by the District to complete the Project. If the District takes over The Work, the District may, without liability for so doing, take possession of and utilize in completing The Work such materials, appliances, plant, and other property belonging to the Contractor as may be on the Project site.

b. **Termination For Convenience:** The District may terminate performance of The Work in whole or, in part, if the District determines that a termination is in the District's interest.

The Contractor shall terminate all or any part of The Work upon delivery to the Contractor of a Notice of Termination specifying that the termination is for the convenience of the District, the extent of termination, and the effective date of such termination.

After receipt of Notice of Termination, and except as directed by the District, the Contractor shall, regardless of any delay in determining or adjusting any amounts due under this Termination for Convenience clause, immediately proceed with the following obligations:

1) Stop Work as specified in the Notice.

2) Complete any Work specified in the Notice of Termination in a least cost/shortest time manner while still maintaining the quality called for under the Contract Documents.

3) Leave the property upon which the Contractor was working and upon which the facility (or facilities) forming the basis of the Contract Documents is situated in a safe and sanitary manner such that it does not pose any threat to the public health or safety.

4) Terminate all subcontracts to the extent that they relate to the portions of The Work terminated.

5) Place no further subcontracts or orders, except as necessary to complete the remaining portion of The Work.

6) Submit to the District, within ten (10) Days from the effective date of the Notice of Termination, all of the documentation called for by the Contract Documents to substantiate all costs incurred by the Contractor for labor, materials and equipment through the Effective Date of the Notice of Termination. Any documentation substantiating costs incurred by the Contractor solely as a result of the District's exercise of its right to terminate this Contract pursuant to this clause, which costs the Contractor is authorized under the Contract Documents to incur, shall: (i) be submitted to and received by the District no later than thirty (30) Days after the Effective Date of the Notice of Termination; (ii) describe the costs incurred with particularity; and (iii) be conspicuously identified as "Termination Costs Occasioned by the District's Termination for Convenience."

7) These provisions are in addition to and not in limitation of any other rights or remedies available to the District.

c. Notwithstanding any other provision of this Article, when immediate action is necessary to protect life and safety or to reduce significant exposure or liability, the District may immediately order Contractor to cease Work on the Project until such safety or liability issues are addressed to the satisfaction of the District or the Contract is terminated.

ARTICLE 54. WARRANTY AND GUARANTEE

a. Contractor warrants that all materials and equipment furnished under this Contract shall be new unless otherwise specified in the Contract Documents; and that all Work conforms to the Contract Document requirements and is free of any defect whether performed by the Contractor or any subcontractor or supplier.

b. Unless otherwise stated, all warranty periods shall begin upon the filing of the Notice of Completion. Unless otherwise stated, the warranty period shall be for one year.

c. The Contractor shall remedy at its expense any damage to District-owned or controlled real or personal property.

d. Contractor shall furnish the District with all warranty and guarantee documents prior to final Acceptance of the Project by the District.

e. The District shall notify the Contractor, in writing, within a reasonable time after the discovery of any failure, defect, or damage. The Contractor shall within ten (10) Days after being notified commence and perform with due diligence all necessary Work. If the Contractor fails to promptly remedy any defect, or damage; the county shall have the right to replace, repair, or otherwise remedy the defect, or damage at the Contractor's expense.

f. In the event of any emergency constituting an immediate hazard to health, safety, property, or licensees, when caused by Work of the Contractor not in accordance with the Contract requirements, the District may undertake at Contractor's expense, and without prior notice, all Work necessary to correct such condition.

g. With respect to all warranties, express or implied, from subcontractors, manufacturers, or suppliers for Work performed and Materials furnished under this Contract, the Contractor shall:

   1) Obtain for District all warranties that would be given in normal commercial practice;

   2) Require all warranties to be executed, in writing, for the benefit of the District; and

   3) Enforce all warranties for the benefit of the District, unless otherwise directed in writing by the District.

This Article shall not limit the District's rights under this Contract or with respect to latent defects, gross mistakes, or fraud. The District specifically reserves all rights related to defective work, including but not limited to the defect claims pursuant to California Code of Civil Procedure Section 337.15.

ARTICLE 55. DOCUMENT RETENTION & EXAMINATION

a. In accordance with Government Code Section 8546.7, records of both the District and the Contractor shall be subject to examination and audit by the State Auditor General for a period of three (3) years after final payment.

b. Contractor shall make available to the District any of the Contractor's other documents related to the Project immediately upon request of the District.

c. In addition to the State Auditor rights above, the District shall have the right to examine and audit all books, estimates, records, contracts, documents, bid documents, subcontracts, and other data of the Contractor (including computations and projections) related to negotiating, pricing, or performing the modification in order to evaluate the accuracy and completeness of the cost or pricing data at no additional cost to the District, for a period of four (4) years after final payment.

ARTICLE 56. SOILS INVESTIGATIONS

When a soils investigation report for the Project site is available, such report shall not be a part of the Contract Documents. Any information obtained from such report as to subsurface soil condition, or to elevations of existing grades or elevations of underlying rock, is approximate only and is not guaranteed. Contractor acknowledges that any soils investigation report (including any borings) was prepared for purposes of design only and Contractor is required to examine the site before submitting its bid and must make whatever tests it deems appropriate to determine the underground condition of the soil.

ARTICLE 57. ASBESTOS FREE MATERIALS AND CERTIFICATION

Contractor shall, for all contracts submit an "Asbestos-Free Materials Certification." Contractor, further, is aware of the following:

b. Should asbestos containing materials be installed by the Contractor in violation of this certification, or if removal of asbestos containing materials is part of the Project, decontaminations and removals will be performed in accordance with the requirements of all applicable laws and will meet the following criteria:

1. Decontamination and removal of work found to contain asbestos or work installed with asbestos containing equipment shall be done only under the supervision of a qualified asbestos consultant, knowledgeable in the field of asbestos abatement and accredited by the Environmental Protection Agency (EPA). All work shall be done in accordance with work plan and specifications provided by the District's Asbestos Consultant.

2. The asbestos removal contractor shall be an EPA accredited contractor qualified in the removal of asbestos.

3. The asbestos consultant shall be chosen and approved by the District .

4. The work will not be accepted until asbestos contamination is reduced to levels deemed acceptable by the asbestos consultant.

c. If removal of asbestos containing materials is part of the Project, the cost of all asbestos removal, including, but not necessarily limited to the cost of the asbestos removal contractor, the cost of the asbestos consultant, analytical and laboratory fees, time delays and additional costs that may be incurred by the District shall be borne entirely by the Contractor.

d. Hold Harmless**:** Interface of work for the Project with work containing asbestos shall be executed by the Contractor at his/her risk and at his/her discretion with full knowledge of the currently accepted standards, hazards, risks and liabilities associated with asbestos work and asbestos containing products. By execution of the Contract, the Contractor acknowledges the above and agrees to the fullest extent permitted by law to hold harmless the District, its Governing Board, employees, agents, representatives, including its architect and assigns, for all asbestos liability which may be associated with this work. The Contractor further agrees to instruct his/her employees with respect to the above-mentioned standards, hazards, risk and liabilities.

ARTICLE 58. SEPARATE CONTRACTS

a. The District reserves the right to let other contracts in connection with this Work or on the Project site. Contractor shall permit other contractors reasonable access and storage of their materials and execution of their work and shall properly connect and coordinate its Work with theirs.

b. To ensure proper execution of its subsequent Work, Contractor shall immediately inspect work already in place and shall at once report to the District Representative any problems with the work in place or discrepancies with the Contract Documents.

c. Contractor shall ascertain to its own satisfaction the scope of the Project and nature of any other contracts that have been or may be awarded by the District in prosecution of the Project to the end that Contractor may perform this Contract in the light of such other contracts, if any. Nothing herein contained shall be interpreted as granting to Contractor exclusive occupancy at site of the Project. Contractor shall not cause any unnecessary hindrance or delay to any other contractor working on the Project. If simultaneous execution of any contract for the Project is likely to cause interference with performance of some other contract or contracts, the District Representative shall decide which

Contractor shall cease Work temporarily and which contractor shall continue or whether work can be coordinated so that contractors may proceed simultaneously. The District shall not be responsible for any damages suffered or for extra costs incurred by Contractor resulting directly or indirectly from award, performance, or attempted performance of any other contract or contracts on the Project site.

ARTICLE 59. NOTICE AND SERVICE THEREOF

All notices shall be in writing and either served by personal delivery or mailed to the other party as designated in the Bid Forms. Written notice to the Contractor shall be addressed to Contractor's principal place of business unless Contractor designates another address in writing for service of notice. Notice to District shall be addressed to the District as designated in the Notice Inviting Bids unless District designates another address in writing for service of notice. Notice shall be effective upon receipt or five (5) Days after being sent by first class mail, whichever is earlier. Notice given by facsimile shall not be effective unless acknowledged in writing by the receiving party.

ARTICLE 60. NOTICE OF THIRD PARTY CLAIMS

Pursuant to Public Contract Code Section 9201, the District shall provide Contractor with timely notification of the receipt of any third-party claim relating to the Contract.

ARTICLE 61. STATE LICENSE BOARD NOTICE.

Contractors are required by law to be licensed and regulated by the Contractors' State License Board which has jurisdiction to investigate complaints against contractors if a complaint regarding a patent act or omission is filed within four (4) years of the date of the alleged violation. A complaint regarding a latent act or omission pertaining to structural defects must be filed within ten (10) years of the date of the alleged violation. Any questions concerning a contractor may be referred to the Registrar, Contractors' State License Board, P.O. Box 26000, Sacramento, California 95826.

ARTICLE 62. INTEGRATION

a. Oral Modifications Ineffective. No oral order, objection, direction, claim or notice by any party or person shall affect or modify any of the terms or obligations contained in the Contract Documents.

b. Contract Documents Represent Entire Contract. The Contract Documents represent the entire agreement of the District and Contractor.

ARTICLE 63. ASSIGNMENT

Contractor shall not assign, transfer, convey, sublet, or otherwise dispose of this Contract or any part thereof including any claims, without prior written consent of the District. Any assignment without the written consent of the District shall be void. Any assignment of money due or to become due under this Contract shall be subject to a prior lien for services rendered or Material supplied for performance of Work called for under the Contract Documents in favor of all persons, firms, or corporations rendering such services or supplying such Materials to the extent that claims are filed pursuant to the Civil Code, the Code of Civil Procedure or the Government Code.

ARTICLE 64. CHANGE IN NAME & NATURE OF CONTRACTOR'S LEGAL ENTITY

Should a change be contemplated in the name or nature of the Contractor's legal entity, the Contractor shall first notify the District in order that proper steps may be taken to have the change reflected on the Contract.

ARTICLE 65. ASSIGNMENT OF ANTITRUST ACTIONS

Pursuant to Section 7103.5 of the Public Contract Code, in entering into a public works contract or subcontract to supply goods, services, or materials pursuant to a public works contract, Contractor or subcontractor offers and agrees to assign to the District all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Section 15) or under the Cartwright Act (chapter 2 (commencing with Section 16700) of part 2 of division 7 of the Business and Professions Code), arising from the purchase of goods, services, or materials pursuant to this Contract or any subcontract. This assignment shall be made and become effective at the time the District makes final payment to the Contractor, without further acknowledgment by the parties.

ARTICLE 66. PROHIBITED INTERESTS

No District official or representative who is authorized in such capacity and on behalf of the District to negotiate, supervise, make, accept, or approve, or to take part in negotiating, supervising, making, accepting or approving any engineering, inspection, construction or material supply contract or any subcontract in connection with construction of the project, shall be or become directly or indirectly interested financially in the Contract.

ARTICLE 67. LAWS AND REGULATIONS

a. Contractor shall give all notices and comply with all laws, ordinances, rules and regulations bearing on conduct of work as indicated and specified. If Contractor observes that drawings and specifications are at variance therewith, he shall promptly notify the District Representative in writing and any necessary changes shall be adjusted as provided for in this Contract for changes in work. If Contractor performs any work knowing it to be contrary to such laws, ordinances, rules and regulations, and without such notice to the District Representative, he shall bear all costs arising therefrom.

b. Contractor shall be responsible for familiarity with the Americans with Disabilities Act (“ADA”) (42 U.S.C. § 12101 et seq.). The Work will be performed in compliance with ADA regulations.

ARTICLE 68. PATENT FEES OR ROYALTIES.

The Contractor shall include in its bid amount the patent fees or royalties on any patented article or process furnished or used in the Work. Contractor shall assume all liability and responsibility arising from the use of any patented, or allegedly patented, materials, equipment, devices or processes used in or incorporated with The Work, and shall defend, indemnify and hold harmless the District, its officials, officers, agents, employees and representatives from and against any and all liabilities, demands, claims, damages, losses, costs and expenses, of whatsoever kind or nature, arising from such use.

ARTICLE 69. OWNERSHIP OF DRAWING(S)

All Contract Documents furnished by the District are District property. They are not to be used by Contractor or any subcontractor on other work nor shall Contractor claim any right to such documents. With exception of one complete set of Contract Documents, all documents shall be returned to the District on request at completion of The Work.

ARTICLE 70. NOTICE OF TAXABLE POSSESSORY INTEREST

In accordance with Revenue and Taxation Code Section 107.6, the Contract Documents may create a possessory interest subject to personal property taxation for which Contractor will be responsible.

ARTICLE 71. COMPLIANCE WITH DTSC GUIDELINES—IMPORTED SOILS

If the Project requires the use of imported soils, the Contractor shall be responsible to use and shall certify that the imported material it uses is free of any hazardous and/or toxic substance or material of any nature or type as defined in accordance with California Law and the California Health and Safety Code. The District reserves the right to reject any imported material that has come from agricultural or commercial land uses. Contractor must notify the District of the source of material and comply with the San Diego Regional Water Quality Control Board Resolution 95-63 and when applicable, with the guidelines of the Department of Toxic Substances Control (DTSC).

ARTICLE 72. DISTRICT'S INSPECTOR

a. One or more inspectors employed by District in accordance with requirements of title 19, 21 and/or 24 of the California Code of Regulations may be assigned to the work. His duties are specifically defined in the California Code of Regulations.

b. Inspector SHALL have access to all plant operations involving work under this contract and shall be provided reasonable advance notice of the time and place of operations which the inspector desires to observe. Inspector shall be provided with all necessary samples of materials and work for testing purposes. All work shall be under the observation of said inspector. He shall have free access to any or all parts of work at any time. Contractor shall furnish inspector reasonable facilities for obtaining such information as may be necessary to keep him fully informed respecting progress and manner of work and character of materials. Inspection of work shall not relieve contractor from any obligation to fulfill this contract. Inspector, after consultation with the Owner and architect, together, shall have authority to stop work whenever the provisions of the contract documents are not being complied with and contractor shall instruct his employees accordingly.

ARTICLE 73. INSPECTOR'S FIELD OFFICE

a. If required, the Contractor shall be responsible for providing the inspector's field office. The office shall be of substantial waterproof construction with adequate natural light and ventilation by means of stock design windows. Door shall have a key-type lock or padlock hasp. The inspector's field office shall have heating and air-conditioning and shall be equipped with a telephone, a telephone answering machine, and a fax machine at contractor's expense.

b. A table satisfactory for the study of plans and two chairs shall be provided by contractor. Contractor shall provide and pay for adequate electric lights, local telephone service, and adequate heat and air conditioning for the field office until authorized removal.

c. The provisions of this section are intended to be complementary to any requirements provided elsewhere in these Contract Documents, however in the event of conflicts between this section and other provisions of these Contract Documents, this section shall prevail.

SPECIAL CONDITIONS

REQUEST FOR BID NO. 1635
FIRE ALARM REPLACEMENTS
BLOSSOM VALLEY, MONTGOMERY, RIOS AND WD HALL

A. **Time of Performance**. The work shall be commenced on the date stated in the District's notice to the Contractor to proceed, and shall be completed within dates stated on Contract (See Article 2 of Contract), **and in accordance with the scheduled dates as specified below.** District and Contractor each hereby stipulate that the stated performance period is accepted as reasonable and that no other performance period shall be acceptable unless accepted in writing (See Article 2 of Agreement and Article 6 of General Conditions.)

Work under this contract shall be scheduled and coordinated in compliance with the following:

1. Award of the contract is tentatively scheduled for authorization on March 27, 2024 with ratification on April 9, 2024. The anticipated commencement of work will be: April 22, 2024. Refer to specifications for schedule of work in limited phases at certain locations.

2. Contractor shall complete all work and obtain all jurisdictional authorities' approval necessary to permit occupancy of all buildings for fixturing and outfitting no later than: August 31, 2024.

3. Contractor shall complete all work and obtain all jurisdictional authorities' approval of work under this contract necessary to permit occupancy of all buildings for district operations no later than August 31, 2024.

4. If the site will not be available after the Notice to Proceed date, Contractor shall utilize this time period for administrative tasks and initial mobilization and shall coordinate such activities with District.

5. **Work will be completed during regular non-school hours (ie. nights, weekends, holidays, breaks) If work is performed on nights when school is in session the following day, all rooms must be set back in original condition and ready for use by students when they return.**

6. **If work is performed during the normal school breaks (i.e.. Christmas, spring or summer) and the school will be used for extra educational activities the District will be responsible for the cost of Fire Watch. However, if the system is taken offline during a break and not back up and running prior to the return of students or staff, all costs associated with Fire Watch from that time forward will be the responsibility of the contractor.**

B. **Important Dates**

This tentative schedule has been developed to provide CVUSD sufficient time to make prudent decisions and to ensure timely implementation and cutover of the required systems, applications, goods and services. The District reserves the right to change the schedule.

Event	Date
Notice Inviting Bids	March 5, 2024 March 12, 2024
Job Walk Beginning at Blossom Valley Elementary School, 9863 Oakmont Terrace, El Cajon, CA 92021	March 14, 2024, 9:00 a.m.
Substitution Request Deadline	March 20, 2024, 4:00pm
Questions due from Bidders* (by email to vegad@cajonvalley.net, Reference Bid #1635 in subject.)	March 21, 2024, 4:00 p.m.
Bid Opening	March 27, 2024, 1:00 p.m.
Anticipated Award Date	Authorization: March 27, 2024 Ratification: April 9, 2024
Commencement of Work:	April 22, 2024
Completion of Work:**	August 31, 2024

*All questions must be submitted in writing to the email address: vegad@cajonvalley.net, by the question submittal due date and time listed above. Questions will be answered by addendum.

C. Davis-Bacon Act Requirements. This project is subject to the Davis-Bacon Act. Award of this contract requires acceptance of the wage determination. As such, the following requirements apply to this project and must be adhered to by the awarded contractor:

1. **Federal Labor Standards Provisions (HUD-4010):** Refer to Attachment B for Federal Labor Standards Provisions (HUD-4010) requirements, which are incorporated as a component part of the Contract.

2. **Wage Rates**: The Contractor and its subcontractors shall pay minimum labor wage rates as follows:

a) California General Prevailing Wage Rates: The Director of Industrial Relations has determined the general prevailing rate of per diem wages in the locality in which this work is to be performed for each craft or type of worker needed to execute the Contract which will be awarded to the successful bidder, copies of which are on file and will be made available to any interested party upon request online at http://www.dir.ca.gov/dlsr. A copy of these rates shall be posted by the successful bidder at the job site. The successful bidder and all subcontractor(s) under him, shall comply with all applicable Labor Code provisions, which include, but are not limited to the payment of not less than the required prevailing rates to all workers employed by them in the execution of the Contract, the employment of apprentices, the hours of labor and the debarment of contractors and subcontractors.

Or b) Federal Minimum Wages: In addition, Federal Davis Bacon Act wage requirements must be complied with for this project. The most current Wage Decision can be confirmed at: http://www.wdol.gov/dba.aspx.

Wage Decision CA1: Refer to Attachment C, General Decision Number: CA20240001 2/09/2024. Frequent updates are made to the wage decision. The most current Wage Decision can be confirmed at: https://sam.gov/content/wage-determinations. The wage decision will be incorporated as a component part of the Contract.

If there is a difference between the Federal minimum wage rates predetermined by the U.S. Secretary of Labor and the California prevailing wage rates determined by the

Department of Industrial Relations for a similar classification of labor, the Contractor and its subcontractors shall pay not less than the higher wage rate.

3. **Debarment:** No contract may be entered into with a debarred contractor. Debarment status will be verified at www.sam.gov prior to award.

4. **Job Site Posting Requirements:** Posters (WH-1321, Attachment D) and Wage Decision (Attachment C), must be posted at the job site by the awarded Contractor (at the construction trailer or other place where Contractor's employee gather).

D. Supplemental Terms and Conditions due to use of federal funding for this project.

By submitting a bid, contractor certifies it agrees to comply with all federal, state, and local laws, rules, regulations and ordinances, as applicable. Contractor further certifies compliance with all provisions, laws, acts, regulations, etc. as specifically noted below and will require compliance by all subcontractors:

i) **Safety and Health Standards:** Contractor and all subcontractors are to comply with all safety and health standards as per Code of Federal Regulations (CFR) 75.609.

ii) **Energy Conservation:** By submitting a bid, Contractor certifies that all work will be in compliance with mandatory standards and policies relating to energy efficiency with are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (42 U.S.C. 6201). All work must be in compliance with the requirements of C.F.R. 75.616, (Energy Conservation) and the Energy Policy and Conservation Act (42 U.S.C. 6201).

iii) **Breach of Contract:** Pursuant to 2 CFR Appendix II to Part 200, Rule (A), Cajon Valley Union School District (CVUSD) reserves all rights and privileges under the applicable laws and regulations with respect to this procurement in the event of breach of contract by either party, including sanctions and penalties as appropriate.

iv) **Termination for cause and Termination for Convenience:** Pursuant to 2 CFR Appendix II to Part 200, Rule (B), CVUSD reserves the right to immediately terminate any agreement in excess of $10,000 resulting from this procurement process in the event of a breach or default of the agreement by Vendor, in the event vendor fails to: (1) meet schedules, deadlines, specifications, or any other contract terms within the time specified in the bid solicitation, contract, and/or a purchase order; (2) make any payments owed; or (3) otherwise perform in accordance with the contract and/or the bid solicitation. CVUSD also reserves the right to terminate the contract immediately, with written notice to vendor, for convenience, if in its sole discretion that it is in the best interest of CVUSD to do so. The vendor will be compensated for work performed and accepted and goods accepted by CVUSD as of the termination date if the contract is terminated for convenience by CVUSD.

v) **Equal Employment Opportunity:** Contractor agrees to comply with all requirements of 41 CFR 60-1.4(b), including but not limited to: During the performance of this contract, the contractor agrees as follows: (1) The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to

be provided setting forth the provisions of this nondiscrimination clause. (2) The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin. (3) The contractor will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the contractor's legal duty to furnish information. (4) The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of the contractor's commitments under this section and shall post copies of the notice in conspicuous places available to employees and applicants for employment. (5) The contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor. (6) The contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders. (7) In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law. (8) The contractor will include the portion of the sentence immediately preceding paragraph (1) and the provisions of paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance: Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

vi) **Copeland "Anti-Kickback" Act:** Contractor must comply with the Copeland "Anti-Kickback" Act (40 U.S.C 3145) as supplemented by the Department of Labor regulations (29 CFR Part3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). Each contractor or subrecipient is prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled.

vii) **Contract Work Hours and Safety Standards:** Contractor is required to comply with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Each contractor is required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements

are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous.

viii) **Rights to Inventions (if applicable):** If the Federal award meets the definition of "funding agreement" under 37 CFR § 401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

ix) **Clean Air Act and Federal Water Pollution Control Act:** Each Contractor must comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

x) **Debarment and Suspension:** As per Executive Orders 12549 and 12689 and 2 CFR 180.220), no contract may be entered into with a debarred, suspended or otherwise excluded contractor. Contractor debarment status will be verified using the Excluded Parties List System at www.sam.gov prior to award.

xi) **Byrd Anti-Lobbying Amendment:** As per (31 U.S.C. 1352), Contractors that apply or bid for an award exceeding $100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non- Federal award. Contractor certifies that during the term and after the awarded term of an award for all contracts by CVUSD resulting from this procurement process, the contractor certifies that it is in compliance with all applicable provisions of the Byrd Anti-Lobbying Amendment (31 U.S.C. 1352). The undersigned further certifies that: (1) No Federal appropriated funds have been paid or will be paid for on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement. (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions. (3) The undersigned shall require that the language of this certification be included in the award documents for all covered sub-awards exceeding $100,000 in Federal funds at all appropriate tiers and that all subrecipients shall certify and disclose accordingly.

xii) **Procurement of Recovered Materials:** Contractor is to comply with all requirements of 2 CFR 200.322. A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section

6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds $10,000 or the value of the quantity acquired during the preceding fiscal year exceeded $10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

xiii) **Record Retention Requirements:** Contractor certifies that it will comply with the record retention requirements detailed in 2 CFR §200.333. The vendor further certifies that vendor will retain all records as required by 2 CFR § 200.333 for a period of three years after grantees or subgrantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.

E. **Liquidated Damages**. If work under this contract is not ready for the intended use within the specified time period, the agreed liquidated damages established in Article 6 of the General Conditions, per calendar day for each calendar date completion is delayed will be Twenty Five Hundred dollars ($2,500) per day per school site.

F. **Documents Furnished**. The number of copies of drawings and specifications (as applicable) to be furnished to Awarded Contractor free of charge, per Article 3 of the General Conditions, are one (1).

G. **Bonds**. Contractor shall provide (i) a bid bond in the amount of ten (10%) of the contract price; (ii) a payment bond in the total amount of one hundred percent (100%) of the contract price; and (iii) a performance bond in the amount of one hundred percent (100%) of the contract price.

Cajon Valley Union School District will require a payment bond issued by an admitted Surety approved to conduct business in the State of California from the successful bidder regardless of the contract amount.

Rating for the surety must be A++, A+, A, or no less than A-. Rating information can be obtained from Best's State Rate Filings: http://www.ambest.com/bsrf

H. **Insurance**. As specified in the General Conditions, Articles 36 - 41, Contractor shall procure and maintain and shall require all subcontractors, if any, whether primary or secondary, to procure and maintain :

Workers' Compensation as prescribed by State Law

Automobile Liability Insurance
. . . . . $1,000,000 per occurrence/$3,000,000 general aggregate

Comprehensive General Liability Insurance.
with a combined single limit per occurrence
of not less than . . . .$1,000,000 per occurrence/$3,000,000 general aggregate

OR Commercial General Liability and Property Damage Insurance
(including automobile insurance) which provides
limits of not less than:

(a) Per occurrence (combined single limits)	$1,000,000
(b) Project Specific Aggregate (for this project only).	$1,000,000
(c) Products/Completed Operation	$1,000,000
(d) Personal & Advertising Injury limit	$1,000,000

Insurance Covering Special Hazards: Following special hazards shall be covered by riders or riders to above-mentioned commercial liability insurance or property damage insurance policy or policies of insurance, or by special policies of insurance, in amounts as follows:

Automotive and truck where operated in amounts	$1,000,000
Material hoist where used in amounts	$1,000,000
Explosion, collapse & Underground (XCU) coverage	$1,000,000
Excess Liability Insurance coverage in the amount of	$1,000,000

AND

(a) Builder's Risk (or Course of Construction Coverage) Applicable/Fire Insurance (See Article 40) Project Replacement Value at replacement value, $100% (One Hundred Percent).

(b) Sexual Abuse/Molestation. . . . . $1,000,000 per occurrence/$2,000,000 general aggregate

Additional Insured Endorsements (Refer to Article 41): Any liability policy provided by Contractor hereunder shall contain an endorsement which applies its coverage to District, members of District's board of trustees, and the officers, agents, employees and volunteers of District, the State Allocation Board, if applicable, the architect, and the architect's consultants, individually and collectively, as additional insureds.

MINIMUM INSURANCE REQUIREMENTS: Contractor shall obtain and maintain the insurance coverages and limits as specified for the duration of the contract. The insurance coverages and limits of liability shown are the minimum insurance requirements in this Agreement. Should Contractor maintain insurance policies with coverage and limits of liability that exceed these minimum coverage and limit requirements that are broader than as outlined, those broader coverages and higher limits shall be deemed to apply for the benefit of the District and those coverages and limits shall become the required minimum limits of insurance and coverage in all sections of this Agreement.

I. **Executed Copies:** The number of executed originals of the Contract, the Performance Bond, and the Payment Bond for Public Works required is two (2).

J. **License Classification:** Each bidder shall be a licensed Contractor pursuant to the Business and Professions Code and shall be licensed in the following classification(s): **C-10 Electrical. The installing contractor shall be a factory authorized Elite dealer for Gamewell/FCI (or pre-approved equivalent manufacturer certification). Authorization status to be provided within 48 hours of request by District.**

K. **Fingerprinting:** The District has considered the totality of the circumstances concerning the Project and has determined that the Contract and Contractor's employees are subject to the

requirements of Education Code section 45125.2 and Paragraph (a) of Article 13 of the General Conditions

The Criminal Background Investigation/Fingerprint Certification will be required to be submitted within (5) business days of request.

If background checks are not completed prior to commencement of the project, contractor will notify the Cajon Valley Union School District and a per diem charge will be charged for supervision by District employees.

L. **MICHELLE MONTOYA SCHOOL SAFETY ACT (CHAPTER 588, 1997 STATUTES) (COMMUNICATION WITH PUPILS)**: In performing this Agreement, the Successful Bidder shall be required to prohibit its employees and its subcontractors from having contact with pupils.

Any employees who perform services under this agreement will not be permitted to come in contact with pupils or communicate with pupils. In the event Bidder fails to prevent its employees from having contact with pupils or communicating with pupils and injury results from failure to prohibit pupil contact or communication, Bidder shall defend, indemnify, protect, and hold Cajon Valley Union School District and its agents, officers and employees harmless from and against any and all claims, demands, liability, judgments, awards, losses, injury, damages, expenses, charges or costs of any kind or character whether to the District or to any person or property which arise from or are connected with or are caused or claimed to be caused by Bidder's failure to prohibit its employees from having pupil contact or communication.

Any employee and/or subcontractors hired by Bidder shall be subject to and shall comply with this provision. Bidder and employee/subcontractor shall be jointly and severally liable for any injury that results from employee/subcontractor's failure to comply with this provision.

M. **Award of Bid:** The Owner reserves the right to reject any or all bids, or to waive any irregularities or informalities in any bids or in the bidding. **The award of the contract, if made by the Owner, will be by school site to the lowest responsive, responsible bidder(s) therefore, or to the bidder with the lowest combined bid, whichever results in a total lower cost.**

N. **Work Schedule:** The proposed work schedule will be reviewed by John Heredia, Director, Facilities, Maintenance & Operations, herediaj@cajonvalley.net, (619) 588-3023. The Contractor shall submit a proposed work schedule and shall obtain the District's approval of the work schedule prior to starting work.

O. **Safety**: The contractor shall be responsible for the safety of his workers and his subcontractors, the public, and district staff, within his area of work. The contractor shall provide substantial barricades around his area of work. When operating large, noisy pieces of equipment such as trucks, augers, back hoes, etc. during business hours, the contractor shall provide a workman specifically to stand or walk beside the equipment to assure public and/or staff stay clear.
At the end of each workday the area shall be left reasonably free of debris and secured. Holes and trenches shall be scheduled so that they are covered or filled as soon as possible.

P. **Noise**: Operations which create intense, sustained noise shall be scheduled for off hours and weekends.

Q. **Tobacco Free Schools**

Per Board Policy BP 3513.3(a), The Governing Board recognizes the health hazards associated with tobacco products, including the breathing of second-hand smoke, and desires to provide a healthy environment for students and staff. The Board prohibits the use of tobacco products at all times in District-owned or leased buildings, on District property, and in District vehicles. This prohibition applies to all employees, students and visitors at any activity or athletic event.

Per Board Administrative Regulation 3513.3(a), any person who violates the District's policy on tobacco-free schools shall be informed of the District's policy and asked to refrain from smoking. If the person fails to comply with this request, the Superintendent or designee may:

1) Direct the person to leave school property.
2) Request local law enforcement assistance in removing the person from school premises.
3) If the person repeatedly violates the tobacco-free schools policy, prohibit him/her from entering District property for a specified period of time.

R. **District Calendar:**

3/25/24 – 4/5/24	Spring Break (no school)
6/13/24	Last day of regular school year for students
6/25/24 – 8/2/24	Summer Camps
7/4/24	Independence Day
7/29/24	Principals Return
8/1/24	School Staff Return
8/15/24	School Starts

END OF SPECIAL CONDITIONS

CAJON VALLEY UNION SCHOOL DISTRICT

BLOSSOM VALLEY ES

CAMPUS FIRE ALARM

PROJECT MANUAL
DSA Submittal
Dec 21, 2023

PREPARED FOR:

CAJON VALLEY UNION SCHOOL DISTRICT
750 E. MAIN STREET
CAJON VALLEY, CA 92020

PREPARED BY:

HARLEY ELLIS DEVEREAUX
350 CAMINO DE LA REINA
SAN DIEGO, CA 92108

Project No. 2023-CV008-014

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DOCUMENT 00 01 05

CONSULTANTS PAGE

PROJECT

Blossom Valley – Campus Fire Alarm
9863 Oakmont Terrace
El Cajon, CA 92021

OWNER

Cajon Valley Union School District
Contact: Sharon Dobbins
750 East Main Street
El Cajon, CA 92020
Phone: (619) 588-3016
Email: dobbinss@cajonvalley.net

ARCHITECT

HED
225 Broadway, Suite 1300
San Diego, CA 92101
Phone: (619) 398-3800

ELECTRICAL ENGINEER

IMEG
901 Via Piemonte, Suite 400
Ontario, CA 91764
Phone: (909) 477-6915

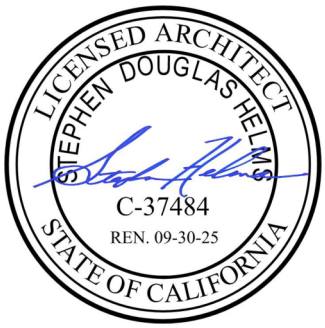
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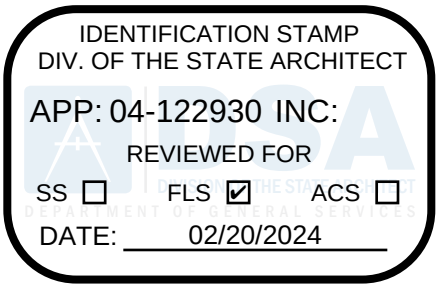
12/21/2023

SECTION 00 01 07

CERTIFICATIONS AND SEALS

ARCHITECT
I hereby certify that the Project Drawings and the Project Manual were prepared by me or under my direct supervision and that I am a duly registered Architect under the laws of the State of California.





ELECTRICAL ENGINEER
I hereby certify that the Project Drawings and the Project Manual were prepared by me or under my direct supervision and that I am a duly registered Engineer under the laws of the State of California



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DOCUMENT 00 01 10

TABLE OF CONTENTS

DIVISION 00 - PROCUREMENT AND CONTRACTING REQUIREMENTS

INTRODUCTORY INFORMATION

Document	
00 01 01	Project Manual Title Page
00 01 05	Consultants Page
00 01 07	Seals Page
00 01 10	Table of Contents

CONTRACTING REQUIREMENTS

Document

To be prepared by CVUSD

DIVISION 01 - GENERAL REQUIREMENTS

Section	
01 11 00	Summary of Work
01 25 00	Substitution Procedures
01 26 00	Contract Modification Procedures
01 29 00	Payment Procedures
01 31 00	Project Management and Coordination
01 33 00	Submittal Procedures
01 35 16	Alteration Project Procedures
01 40 00	Quality Requirements
01 41 15	Additional Requirements for DSA-Reviewed Projects
01 42 19	Reference Standards
01 45 23	Testing and Inspecting Services
01 60 00	Product Requirements
01 70 00	Execution
01 73 29	Cutting and Patching
01 77 00	Closeout Procedures
01 78 23	Operation and Maintenance Data
01 78 30	Warranties, Guarantees and Bonds
01 78 39	Project Record Documents
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DIVISION 02 - EXISTING CONDITIONS

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02 41 19	Selective Demolition

DIVISION 03 – CONCRETE – NOT USED

DIVISION 04 - MASONRY - NOT USED

DIVISION 05 - METALS - NOT USED

DIVISION 06 - WOOD, PLASTICS, AND COMPOSITES - NOT USED

DIVISION 07 - THERMAL AND MOISTURE PROTECTION – NOT USED

DIVISION 08 - OPENINGS

Section	
08 31 13	Access Dors and Frames

DIVISION 09 – FINISHES – NOT USED

DIVISION 10 – SPECIALTIES – NOT USED

DIVISION 11 - EQUIPMENT - NOT USED

DIVISION 12 - FURNISHINGS - NOT USED

DIVISION 13 - SPECIAL CONSTRUCTION - NOT USED

DIVISION 14 - CONVEYING EQUIPMENT - NOT USED

DIVISION 21 - FIRE SUPPRESSION – NOT USED

DIVISION 22 - PLUMBING - NOT USED

DIVISION 23 - HEATING, VENTILATING, AND AIR-CONDITIONING - NOT USED

DIVISION 26 - ELECTRICAL

Section	
26 05 00	Basic Electrical Requirements
26 05 03	Through Penetration Firestopping
26 05 13	Wire and Cable
26 05 27	Supporting Devices
26 05 33	Conduit and Boxes
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26 05 48	Seismic Requirements for Equipment and Supports
26 05 53	Electrical Identification
26 27 16	Cabinets and Enclosures

DIVISION 27 – COMMUNICATIONS - NOT USED

DIVISION 28 - ELECTRONIC SAFETY & SECURITY

Section	
28 31 00	Fire Alarm and Detection Systems

DIVISION 31 - EARTHWORK - NOT USED

DIVISION 32 - EXTERIOR IMPROVEMENTS – NOT USED

DIVISION 33 – UTILITIES – NOT USED

END OF DOCUMENT

SECTION 01 11 00

SUMMARY OF WORK

PART 1 - GENERAL

1.1 INCLUSION OF OTHER CONTRACT DOCUMENTS

A. The Agreement, General Conditions, Special Conditions, Divisions 00 and 01, and the project drawings and specifications are fully applicable to this Section, as if repeated herein.

1.2 SUMMARY

A. Section Includes:

1. Project information.
2. Work covered by Contract Documents.
3. Phased construction.
4. Work under Owner's separate contracts.
5. Owner-furnished/Contractor-installed (OFCI) products.
6. Owner-furnished/Owner-installed (OFOI) products.
7. Execution, correlation and intent.
8. Specification and drawing conventions.
9. Acceptance of work area.
10. Contactor's use of site and premises.
11. Coordination with occupants.
12. Work restrictions.
13. Existing utilities.
14. Existing conditions.
15. Asbestos.
16. Specification and Drawing conventions.

B. Related Requirements:

1. Section 01 50 00 "Temporary Facilities and Controls" for limitations and procedures governing temporary use of Owner's facilities.

1.3 PROJECT INFORMATION

A. Owner: Cajon Valley Union School District, 750 East Main Street, El Cajon, California, 92020.

1. Owner's Representative: John Heredia, Director, Facilities, Maintenance & Operations, Cajon Valley Union School District, (619) 588-3023; herediaj@cajonvalley.net

B. Architect:

1. HED, 350 Camino de la Reina, Suite 510, San Diego, California, 92108. Contact: Stephen Helms; (619) 398-3800.

C. Architect's Consultants: The Architect has retained the following design professionals who have prepared designated portions of the Contract Documents:

1. IMEG, 901 Via Piemonte, Suite 400, Ontario, CA 91764. Contact: Pat Patel; (909) 942-5573

1.4 WORK COVERED BY CONTRACT DOCUMENTS

A. The Work of Project is defined by the Contract Documents and consists of the following:

1. Campus Fire Alarm Upgrade.

B. Type of Contract:

1. Project will be constructed under a single prime contract.

C. Perform work indicated or required to produce finished results shown.

D. Laws and Regulations: The intent of the Contract Documents is to construct the Work shown therein, in accordance with all applicable codes and regulations.

1.5 EXECUTION, CORRELATION AND INTENT

A. Correlation and Intent:

1. Documents Complementary and Inclusive:
   a. The Contract Documents are complementary and are intended to include all items required for the proper execution and completion of the Work.
   b. Any item of work mentioned in the Specifications and not shown on the Drawings, or shown on the Drawings and not mentioned in the Specifications, shall be provided by Contractor as if shown or mentioned in both.
2. Dimensioning and Tolerance for Accessibility:
   a. While it is recognized that construction practices generally permit a level of reasonable dimensional tolerance, the installation of any items subject to compliance with the Americans with Disabilities Act Accessibility Guidelines and Chapter 11B of the California Building Code, typically does not allow such tolerances. Therefore, these dimensions are to be considered absolute and will be strictly enforced. Items found to be out of tolerance may require modification and/or replacement at Contractor's expense.
3. Coverage of the Drawings and Specifications:
   a. The Drawings and Specifications generally describe the work to be performed. Generally, the Specifications describe work which cannot be readily indicated on the Drawings and indicate types, qualities, and methods of installation of the various materials and equipment required for the Work.
   b. It is not intended to mention every item of Work in the Specifications, which can be adequately shown on the Drawings, or to show on the Drawings all items of Work described or required by the Specifications even if they are of such nature that they could have been shown.
   c. All materials or labor for Work which is shown by either the Drawings or the Specifications (or is reasonably inferable therefrom as being necessary to complete the Work), shall be provided by the Contractor.
   d. It is intended that the Work be of sound, quality construction, and the Contractor shall be responsible, without increase in the Contract Sum, for the installation of all items indicated, described, or implied within the scope of work.
4. Conflicts. In the event there is a discrepancy between the various Contract Documents, the District /Contractor Contract shall control. Without limiting Contractor's obligation to identify conflicts for resolution by District in accordance with the Contract Documents, including paragraph 1.07.D – "Rules of Document Interpretation", it is intended that the more stringent, higher quality, and greater quantity of Work shall apply.
5. Conformance With Laws:

a. Each and every provision of law required to be inserted in the Contract Documents shall be deemed to be inserted herein, and the Contract Documents shall be read and enforced as though it were included herein. If through mistake or otherwise any such provision is not inserted, or is not correctly inserted, then upon application of either party the Contract Documents shall be amended in writing to make such insertion or correction.

b. Before commencing any portion of the Work, Contractor shall check and review the Drawings and Specifications for such portion for conformance and compliance with all laws, ordinances, codes, rules and regulations of all governmental authorities and public utilities affecting the construction and operation of the physical plant of the Project, all quasi-governmental and other regulations affecting the construction and operation of the physical plant of the Project, and other special requirements, if any, designated in the Contract Documents.

c. In the event Contractor observes any violation of any law, ordinance, code, rule or regulation, or inconsistency with any such restrictions or special requirements of the Contract Documents, Contractor shall immediately notify District in writing of same and shall cause to be corrected any such violation or inconsistency in the manner provided hereunder.

d. Labor. The Contractor is aware of the requirements of California Labor Code sections 1720 et seq. and 1770 et seq., as well as California Code of Regulations, Title 8, section 16000 et seq. ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on certain "public works" and "maintenance" projects. Since this Project involves an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and since the total compensation is $1,000 or more, Contractor agrees to fully comply with such Prevailing Wage Laws. The Contractor shall obtain a copy of the prevailing rates of per diem wages at the commencement of this Agreement from the website of the Division of Labor Statistics and Research of the Department of Industrial Relations located at www.dir.ca.gov/dlsr/. In the alternative, the Contractor may view a copy of the prevailing rates of per diem wages at the District's Facilities Department. Contractor shall make copies of the prevailing rates of per diem wages for each craft, classification or type of worker needed to perform work on the Project available to interested parties upon request, and shall post copies at the Contractor's principal place of business and at the Project site. Contractor shall defend, indemnify and hold the District, its elected officials, officers, employees and agents free and harmless from any claims, liabilities, costs, penalties or interest arising out of any failure or allege failure to comply with the Prevailing Wage Laws.

e. As a further material part of the Contract Documents, Contractor agrees to hold harmless and indemnify the District, its Board members, and its officers, employees and agents from any and all claims, liability, loss, costs, damages, expenses, fines and penalties, of whatever kind or nature, including all costs of defense and attorneys' fees, arising from any alleged failure of Contractor or its subcontractors to comply with the Prevailing Wage Laws of the State of California. If the District or any of the indemnified parties are named as a party in any dispute arising from the failure of Contractor or its subcontractors to pay prevailing wages, Contractor agrees that the District and the other indemnified parties may appoint their own independent counsel, and Contractor agrees to pay all attorneys' fees and defense costs of the District and the other indemnified parties as billed, in addition to all other damages, fines, penalties and losses incurred by the District and the other indemnified parties as a result of the action.

6. Ambiguity:

a. Before commencing any portion of the Work, Contractor shall carefully examine all Drawings and Specifications and other information given to Contractor as to materials and methods of construction and other Project requirements.

b. Contractor shall immediately notify District of any perceived or alleged error, inconsistency, ambiguity, or lack of detail or explanation in the Drawings and Specifications in the manner provided in the Contract Documents.
c. If Contractor and/or its subcontractors, material or equipment suppliers, or any of their officers, agents, and employees performs, permits, or causes the performance of any Work under the Contract Documents, which it knows or suspects to be in error, inconsistent, or ambiguous, or not sufficiently detailed or explained, Contractor shall bear any and all costs arising therefrom including, without limitation, the cost of correction thereof without increase or adjustment to the Contract Price or the time for performance.
d. If Contractor performs, permits, or causes the performance of any Work under submittals or shop drawings prepared by or on behalf of Contractor which are in error, inconsistent or ambiguous, or not sufficiently detailed or explained, Contractor shall bear any and all resulting costs, including, without limitation, the cost of correction, without increase to or adjustment in the Contract Price or the time for performance.
e. In no case shall Contractor proceed with the Work if uncertain, without the District's written direction and/or approval.

B. Addenda and Deferred Approvals:

1. Addenda. Addenda shall govern over all other Contract Documents. Subsequent addenda issued shall govern over prior addenda only to the extent specified. In accordance with Title 24, California Code of Regulations, addenda shall be approved by DSA.
2. Deferred Approvals. The requirements approved by DSA on any item submitted as a deferred approval in accordance with Title 24, California Code of Regulations, shall take precedence over any previously issued addenda, drawing or specification.

C. Specification Interpretation and Application:

1. Titles. The Specifications are separated into titled sections for convenience only and not to dictate or determine the trade or craft involved.
2. As shown, etc. Where "as shown," "as indicated," "as detailed," or words of similar import are used, reference is made to the Drawings accompanying the Specifications unless otherwise stated. Where "as directed," "as required," "as permitted," "as authorized," "as accepted," "as selected," or words of similar import are used, the direction, requirement, permission, authorization, approval, acceptance, or selection by District and Architect is intended unless otherwise stated.
3. Provide. "Provide" means "provided complete in place," that is, furnished, installed, tested, commissioned and ready for operation and use.
4. General Conditions. The General Conditions and Supplementary Conditions are a part of each and every section of the Specifications.
5. Abbreviations:
   a. In the interest of brevity, the Specifications are generally written in an abbreviated form in the imperative mood and may not include complete sentences.
   b. Omissions of words or phrases such as "Contractor shall," "shall be," etc., are intentional. Nevertheless, the requirements of the Specifications are mandatory and directed to Contractor.
   c. Omitted words or phrases shall be supplied by inference in the same manner as they are when a "note" occurs on the Drawings.
6. Plural. Words in the singular shall include the plural whenever applicable or the context so indicates.
7. Metric. The Specifications may indicate metric units of measurement as a supplement to U.S. customary units. When indicated thus: 1" (25 mm), the U.S. customary unit is specific, and the metric unit is nonspecific. When not shown with parentheses, the unit

is specific. The metric units correspond to the "International System of Units" (SI) and generally follow ASTM E 380, "Standard for Metric Practice."

8. Standard Specifications. Any reference to standard specifications of any society, institute, association, or governmental authority is a reference to the organization's standard specifications, which are in effect at the date of Contractor's proposal.
   a. If applicable specifications are revised prior to completion of any part of the Work, Contractor(s) may, if acceptable to the District, perform such Work in accordance with the revised specifications.
   b. The standard specifications, except as modified in the Specifications for the Project, shall have full force and effect as though printed in the Specifications. District will furnish, upon request, information as to how copies of the standard specifications referred to may be obtained.
   c. Procurement of reference standards and standard specifications is the sole responsibility of Contractor.
9. Absence of Modifiers. In the interest of brevity, the Contract Documents frequently omit modifying words such as "all" and "any" and articles such as "the" and "an," but the fact that a modifier or an article is absent from one statement and appears in another shall not affect the interpretation of either statement.

D. Rules of Document Interpretation:
   1. In the event of conflict within the drawings, the following rules shall apply:
      a. General Notes, when identified as such, shall be incorporated into other portions of Drawings.
      b. Schedules, when identified as such, are complementary with other notes and other portions of Drawings including those identified as General Notes.
      c. Larger scale drawings shall take precedence over smaller scale drawings.
      d. Figured, derived, or numerical dimensions shall govern. At no time shall Contractor base construction on scaled drawings.
   2. Specifications shall govern as to materials, workmanship, and installation procedures.
   3. In the case of disagreement or conflict between or within standards, specifications, and drawings, the more stringent, higher quality, and greater quantity of Work shall apply.

1.6 ACCEPTANCE OF WORK AREA

A. Contractor shall accept the work area in the condition in which it exists at the time it is given Notice to Proceed.

1.7 CONTRACTOR'S USE OF SITE AND PREMISES

A. Confine operations on the site to areas indicated in the Contract Documents and as directed by District. Portions of the site beyond areas in which work is indicated are not to be disturbed. Conform to site rules and regulations affecting the Work while engaged in project construction.

B. Contractor shall limit its use of the premises for work and storage to allow for work by other Contractors.

C. Existing driveways, firelanes and entrances serving the premises will be managed by District. Contractor will keep existing driveways and entrances clear of obstructions and available to the others at all times. Do not use these areas for parking or storage or materials.

D. Do not unreasonably encumber the site with materials or equipment. Confine stockpiling of materials and location of storage sheds to area approved by District. If additional storage is necessary, Contractor shall obtain and pay for such storage off site without additional expense to District.

E. Do not overload structures with weight that will endanger them.

F. Assume full responsibility for protection and safekeeping of material and tools stored at the site. Lock automotive type vehicles, such as passenger cars and trucks, and other mechanized or motorized construction equipment, when parked and unattended, so as to prevent unauthorized use. Do not leave such vehicles or equipment unattended with the motor running or the ignition key in place.

G. Move any stored products, temporary facilities, controls or fencing, under Contractor's control, which interfere with operations of District or separate contractors, on or off the site, without cost to District.

H. Contractor shall cooperate with District and governing authorities to minimize noise and disturbance. Observe all local ordinances including but not limited to those addressing noise and time of work.

I. In entrance and exit of all workmen and in bringing in, storing and removal of equipment, Contractor shall avoid unnecessary dust, mud or accumulated debris, or undue interference with the convenience, sanitation or routine of District's activities.

J. In connecting new utilities to existing, and similar operations, Contractor shall time and coordinate such operations so that there will be no interference with District/District's activities.

K. Protect improvements on adjoining properties as well as those on the Project Site.

L. Restore any improvements damaged in performing the Work to their original condition as acceptable to the District.

M. Do not interfere with use of adjacent buildings. Maintain free and safe passage to and from.

N. In the performance of the Work, Contractor shall be responsible for safety and support of structure. Cease operations and notify District immediately if Contractor's work operations endanger the safety of structure. Precautions to properly support structure should be taken prior to start of work. Do not resume operations until safety is restored. Contractor shall assume liability for such movement, settlement, damage or injury.

O. Provide, erect and maintain barricades and guard rails as required by governing regulatory agencies to protect occupants of building and workers.

P. Where demolition, removal or rework occurs, take all necessary precautions to protect existing finished work remaining in place from damage. Finished work damaged by operations under this Contract shall be repaired or replaced to the satisfaction of District at no extra cost to District.

Q. Condition of Existing Grounds: Maintain portions of existing grounds, landscaping, and hardscaping affected by construction operations throughout construction period. Repair damage caused by construction operations.

1.8 COORDINATION WITH OCCUPANTS

A. Partial Owner Occupancy: Owner will occupy the premises during entire construction period, with the exception of areas under construction. Cooperate with Owner during construction operations to minimize conflicts and facilitate Owner usage. Perform the Work so as not to interfere with Owner's operations. Maintain existing exits unless otherwise indicated.

1. Maintain access to existing walkways, corridors, and other adjacent occupied or used facilities. Do not close or obstruct walkways, corridors, or other occupied or used facilities without written permission from Owner and authorities having jurisdiction.
2. Provide not less than 72 hours' notice to Owner of activities that will affect Owner's operations.

1.9 WORK RESTRICTIONS

A. Comply with restrictions on construction operations.

1. Comply with limitations on use of public streets, work on public streets, rights of way, and other requirements of authorities having jurisdiction.

B. On-Site Work Hours: Limit work to between 8:00 a.m. to 5:00 p.m., Monday through Friday, unless otherwise indicated. Work hours may be modified to meet Project requirements if approved by Owner and authorities having jurisdiction.

1. Weekend Hours: 8:00 a.m. to 5:00 p.m..
2. Early Morning Hours: <**Insert restrictions or references to regulations by authorities having jurisdiction for restrictions on noisy work**>.
3. Work in Existing Building: <**Insert restrictions on times permitted and other Owner's restrictions**>.
4. Hours for Utility Shutdowns: <**Insert Owner's restrictions**>.
5. Hours for [**Core Drilling**] <**Insert noisy activity**>: <**Insert Owner's restrictions**>.

C. On-Site Work Day Restrictions: Do not perform work resulting in utility shutdowns or resulting in noisy activity on-site during work black-out days designated by Owner.

D. Existing Utility Interruptions: Do not interrupt utilities serving facilities occupied by Owner or others unless permitted under the following conditions and then only after arranging for temporary utility services according to requirements indicated:

1. Notify Owner not less than two days in advance of proposed utility interruptions.
2. Obtain Owner's written permission before proceeding with utility interruptions.

E. Noise, Vibration, Dust, and Odors: Coordinate operations that may result in high levels of noise and vibration, dust, odors, or other disruption to Owner occupancy with Owner.

1. Notify Owner not less than two days in advance of proposed disruptive operations.
2. Obtain Owner's written permission before proceeding with disruptive operations.

F. Smoking and Controlled Substance Restrictions: Use of tobacco products, alcoholic beverages, and other controlled substances on Project site is not permitted.

G. Employee Identification: Provide identification tags for Contractor personnel working on Project site. Require personnel to use identification tags at all times.

H. Employee Screening: Comply with Owner's requirements for drug and background screening of Contractor personnel working on Project site.

1. Maintain list of approved screened personnel with Owner's representative.

1.10 EXISTING UTILITIES

A. It is recognized by District and Contractor that the location of existing utility facilities as shown on Contract Drawings and Specifications are approximate; their exact location is unknown.

B. Recognition is given to the fact that there may be additional utilities existing on the property unknown to either party to the Contract. Location of utilities as shown on Drawings and Specifications represent the best information obtainable from utility maps and other information furnished by the various agencies involved. District warrants neither the accuracy nor the extent of actual installations as shown on the drawings and specifications.

C. Because of this uncertainty, it may become necessary to make adjustments in the line or grade of sewers or storm drains. Installation of such adjusted lines shall be made at the regular unit price bid for the work, and no additional compensation will be paid therefore, unless the scope and character of the work has been changed.

D. Locate and surface mark (various colors specified by Underground Service Alert ("USA")) all known existing underground structures and utilities before proceeding with construction operations that may damage them. Prior to commencing excavation and trenching, coordinate with Underground Service Alert for field verification and marking of utilities either offsite or within the project right-of-way. Provide USA notification permit number to the District prior to starting site work. For work being performed within the Project Site, it is the Contractor's responsibility to employ the services of an independent underground locating company for verification and marking of utilities. Existing underground structures and utilities shall be kept in service unless approval to interrupt or shut down service is obtained from District. If damaged, they shall be repaired with no adjustment of Contract Sum or Contract Time.

E. If any other structures or utilities are encountered, request the District to provide direction on how to proceed with the work.

F. If any structure or utility is damaged, take appropriate action to ensure the safety of persons and property.

G. No work is to be performed on energized electrical equipment unless scheduled with the District. District reserves the right to specify specific conditions for all work involving energized high-voltage electrical equipment.

H. Contractor shall uncover, prior to any earthwork for new construction, all existing piping where crossings, interferences or connections are shown on the Drawings, from 1' below proposed construction limit to the existing ground surface. Any variation in the actual elevations and the indicated elevations shall be brought to the District's attention. If Contractor does not expose all existing utilities, Contractor shall not be entitled to additional compensation for Work necessary to avoid interferences.

I. If interferences occur at locations other than the general locations shown on the Drawings, and such utilities are damaged before their locations have been established or create an interference, Contractor shall notify the District and a method for repairing the damage or correcting the interference shall be supplied to Contractor. Payment for additional Work due to interferences not shown on the Drawings, shall be in accordance with the General Conditions.

J. Care shall be exercised to prevent damage to adjacent facilities including walks, streets, curbs, and gutters; where equipment will pass over these obstructions suitable protection shall be placed. Damaged facilities, due to Contractor's operations, shall be removed and replaced at Contractor's expense.

K. Contractor agrees and is required to coordinate and fully cooperate with District and utility owners for the location, relocation, and protection of utilities. Contractor's attention is directed to the existence of utilities, underground and overhead necessary for all buildings within the area of work. Prior to start of trenching operations, Contractor shall meet with District to fully review known utility locations, which may affect the work.

L. In the event Contractor discovers utilities not identified in the Contract Plans or Specifications, Contractor shall immediately notify District and the utility owner by the most expeditious means available and later confirm in writing.

1.11 EXISTING CONDITIONS

A. Intent of the Drawings is to show existing conditions with information developed from field surveys and District's records, and to generally show the extent and type of work required to prepare the existing areas for new work. The information shown on the Drawings is not a guarantee of existing conditions.

1.12 ASBESTOS

A. Prior to start of work, the Contractor shall obtain and review the District's asbestos report on any existing facilities to become familiar with existing conditions.

B. If asbestos materials identified in the report are not be fully addressed in the contract documents, the contractor shall bring this to the attention of the Architect prior to start of construction for clarification.

C. Should asbestos materials outside of the scope of work be discovered during construction operations, the contractor shall immediately notify the Project Inspector and Architect and shall suspend work in the area until necessary identification, testing and abatement (if required) is completed.

1.13 SPECIFICATION AND DRAWING CONVENTIONS

A. Specification Content: The Specifications use certain conventions for the style of language and the intended meaning of certain terms, words, and phrases when used in particular situations. These conventions are as follows:

1. Imperative mood and streamlined language are generally used in the Specifications. The words "shall," "shall be," or "shall comply with," depending on the context, are implied where a colon (:) is used within a sentence or phrase.
2. Hypertext: Text used in the Specifications may contain hyperlinks. Hyperlinks may allow for access to linked information that is not residing in the Specifications. Unless otherwise indicated, linked information is not part of the Contract Documents.
3. Specification requirements are to be performed by Contractor unless specifically stated otherwise.

B. Division 00 Contracting Requirements: General provisions of the Contract, including General and Special Conditions, apply to all Sections of the Specifications.

C. Division 01 General Requirements: Requirements of Sections in Division 01 apply to the Work of all Sections in the Specifications.

D. Drawing Coordination: Requirements for materials and products identified on Drawings are described in detail in the Specifications. One or more of the following are used on Drawings to identify materials and products:

1. Terminology: Materials and products are identified by the typical generic terms used in the individual Specifications Sections.
2. Abbreviations: Materials and products are identified by abbreviations and scheduled on Drawings.

3. Keynoting: Materials and products are identified by reference keynotes referencing Specification Section numbers found in this Project Manual.

PART 2 - PRODUCTS (NOT USED)

PART 3 - EXECUTION (NOT USED)

END OF SECTION

12/21/2023

SECTION 01 25 00

SUBSTITUTION PROCEDURES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Special Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for substitutions.

B. Related Requirements:

1. Section 01 21 00 "Allowances" for products selected under an allowance.
2. Section 01 23 00 "Alternates" for products selected under an alternate.
3. Section 01 60 00 "Product Requirements" for requirements for submitting comparable product submittals for products by listed manufacturers.

1.3 DEFINITIONS

A. Substitutions: Changes in products, materials, equipment, and methods of construction from those required by the Contract Documents.

1. Substitutions for Cause: Changes proposed by Contractor that are required due to changed Project conditions, such as unavailability of product, regulatory changes, or unavailability of required warranty terms.
2. Substitutions for Convenience: Changes proposed by Contractor or Owner that are not required to meet other Project requirements but may offer advantage to Contractor or Owner.

1.4 ACTION SUBMITTALS

A. Substitution Requests: Submit documentation identifying product or fabrication or installation method to be replaced. Include Specification Section number and title and Drawing numbers and titles.

1. Substitution Request Form: Use form provided in Project Manual (see General Conditions, Article 7).
2. Documentation: Show compliance with requirements for substitutions and the following, as applicable:

a. Statement indicating why specified product or fabrication or installation method cannot be provided, if applicable.
b. Coordination of information, including a list of changes or revisions needed to other parts of the Work and to construction performed by Owner and separate contractors that will be necessary to accommodate proposed substitution.
c. Detailed comparison of significant qualities of proposed substitutions with those of the Work specified. Include annotated copy of applicable Specification Section. Significant qualities may include attributes, such as performance,

weight, size, durability, visual effect, sustainable design characteristics, warranties, and specific features and requirements indicated. Indicate deviations, if any, from the Work specified.

d. Product Data, including drawings and descriptions of products and fabrication and installation procedures.
e. Samples, where applicable or requested.
f. Certificates and qualification data, where applicable or requested.
g. List of similar installations for completed projects, with project names and addresses as well as names and addresses of architects and owners.
h. Material test reports from a qualified testing agency, indicating and interpreting test results for compliance with requirements indicated.
i. Research reports evidencing compliance with building code in effect for Project, from ICC-ES or other applicable code organization..
j. Detailed comparison of Contractor's construction schedule using proposed substitutions with products specified for the Work, including effect on the overall Contract Time. If specified product or method of construction cannot be provided within the Contract Time, include letter from manufacturer, on manufacturer's letterhead, stating date of receipt of purchase order, lack of availability, or delays in delivery.
k. Cost information, including a proposal of change, if any, in the Contract Sum.
l. Contractor's certification that proposed substitution complies with requirements in the Contract Documents, except as indicated in substitution request, is compatible with related materials and is appropriate for applications indicated.
m. Contractor's waiver of rights to additional payment or time that may subsequently become necessary because of failure of proposed substitution to produce indicated results.

3. Architect's Action: If necessary, Architect will request additional information or documentation for evaluation within seven days of receipt of a request for substitution. Architect will notify Contractor of acceptance or rejection of proposed substitution within 15 days of receipt of request, or seven days of receipt of additional information or documentation, whichever is later.

a. Forms of Acceptance: Change Order, Construction Change Directive, or Architect's Supplemental Instructions for minor changes in the Work.
b. Use product specified if Architect does not issue a decision on use of a proposed substitution within time allocated.

1.5 QUALITY ASSURANCE

A. Compatibility of Substitutions: Investigate and document compatibility of proposed substitution with related products and materials. Engage a qualified testing agency to perform compatibility tests recommended by manufacturers.

1.6 PROCEDURES

A. Coordination: Revise or adjust affected work as necessary to integrate work of the approved substitutions.

1.7 SUBSTITUTIONS

A. Substitutions for Cause: Submit requests for substitution immediately on discovery of need for change, but not later than 15 days prior to time required for preparation and review of related submittals.

1. Conditions: Architect will consider Contractor's request for substitution when the following conditions are satisfied. If the following conditions are not satisfied, Architect will return requests without action, except to record noncompliance with these requirements:

    a. Requested substitution is consistent with the Contract Documents and will produce indicated results.
    b. Substitution request is fully documented and properly submitted.
    c. Requested substitution will not adversely affect Contractor's construction schedule.
    d. Requested substitution has received necessary approvals of authorities having jurisdiction.
    e. Requested substitution is compatible with other portions of the Work.
    f. Requested substitution has been coordinated with other portions of the Work.
    g. Requested substitution provides specified warranty.
    h. If requested substitution involves more than one contractor, requested substitution has been coordinated with other portions of the Work, is uniform and consistent, is compatible with other products, and is acceptable to all contractors involved.

B. Substitutions for Convenience: Architect will consider requests for substitution if received within 30 days after the Notice to Proceed. Requests received after that time may be considered or rejected at discretion of Architect.

1. Conditions: Architect will consider Contractor's request for substitution when the following conditions are satisfied. If the following conditions are not satisfied, Architect will return requests without action, except to record noncompliance with these requirements:

    a. Requested substitution offers Owner a substantial advantage in cost, time, energy conservation, or other considerations, after deducting additional responsibilities Owner must assume. Owner's additional responsibilities may include compensation to Architect for redesign and evaluation services, increased cost of other construction by Owner, and similar considerations.
    b. Requested substitution does not require extensive revisions to the Contract Documents.
    c. Requested substitution is consistent with the Contract Documents and will produce indicated results.
    d. Substitution request is fully documented and properly submitted.
    e. Requested substitution will not adversely affect Contractor's construction schedule.
    f. Requested substitution has received necessary approvals of authorities having jurisdiction.
    g. Requested substitution is compatible with other portions of the Work.
    h. Requested substitution has been coordinated with other portions of the Work.
    i. Requested substitution provides specified warranty.
    j. If requested substitution involves more than one contractor, requested substitution has been coordinated with other portions of the Work, is uniform and consistent, is compatible with other products, and is acceptable to all contractors involved.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION

SECTION 01 26 00

CONTRACT MODIFICATION PROCEDURES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Special Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for handling and processing Contract modifications.

B. Related Requirements:

1. Section 01 25 00 "Substitution Procedures" for administrative procedures for handling requests for substitutions made after the Contract award.
2. Section 01 31 00 "Project Management and Coordination" for requirements for forms for contract modifications provided as part of web-based Project management software.

1.3 MINOR CHANGES IN THE WORK

A. Architect will issue supplemental instructions authorizing minor changes in the Work, not involving adjustment to the Contract Sum or the Contract Time, on AIA Document G710.

1.4 PROPOSAL REQUESTS

A. Owner-Initiated Proposal Requests: Architect will issue a detailed description of proposed changes in the Work that may require adjustment to the Contract Sum or the Contract Time. If necessary, the description will include supplemental or revised Drawings and Specifications.

1. Work Change Proposal Requests issued by Architect are not instructions either to stop work in progress or to execute the proposed change.
2. Within time specified in Proposal Request or 20 days, when not otherwise specified, after receipt of Proposal Request, submit a quotation estimating cost adjustments to the Contract Sum and the Contract Time necessary to execute the change.

a. Include a list of quantities of products required or eliminated and unit costs, with total amount of purchases and credits to be made. If requested, furnish survey data to substantiate quantities.
b. Indicate applicable taxes, delivery charges, equipment rental, and amounts of trade discounts.
c. Include costs of labor and supervision directly attributable to the change.
d. Include an updated Contractor's construction schedule that indicates the effect of the change, including, but not limited to, changes in activity duration, start and finish times, and activity relationship. Use available total float before requesting an extension of the Contract Time.
e. Quotation Form: Use forms acceptable to Architect.

B. Contractor-Initiated Proposals: If latent or changed conditions require modifications to the Contract, Contractor may initiate a claim by submitting a request for a change to Architect.

1. Include a statement outlining reasons for the change and the effect of the change on the Work. Provide a complete description of the proposed change. Indicate the effect of the proposed change on the Contract Sum and the Contract Time.
2. Include a list of quantities of products required or eliminated and unit costs, with total amount of purchases and credits to be made. If requested, furnish survey data to substantiate quantities.
3. Indicate applicable taxes, delivery charges, equipment rental, and amounts of trade discounts.
4. Include costs of labor and supervision directly attributable to the change.
5. Include an updated Contractor's construction schedule that indicates the effect of the change, including, but not limited to, changes in activity duration, start and finish times, and activity relationship. Use available total float before requesting an extension of the Contract Time.
6. Comply with requirements in Section 01 25 00 "Substitution Procedures" if the proposed change requires substitution of one product or system for product or system specified.
7. Proposal Request Form: Use form acceptable to Architect.

1.5 ADMINISTRATIVE CHANGE ORDERS

A. Allowance Adjustment: See Section 01 21 00 "Allowances" for administrative procedures for preparation of Change Order Proposal for adjusting the Contract Sum to reflect actual costs of allowances.

1.6 CHANGE ORDER PROCEDURES

A. On Owner's approval of a Work Change Proposal Request, Architect will issue a Change Order for signatures of Owner and Contractor on AIA Document G701.

1.7 CONSTRUCTION CHANGE DIRECTIVE

A. Construction Change Directive: Architect may issue a Construction Change Directive on AIA Document G714. Construction Change Directive instructs Contractor to proceed with a change in the Work, for subsequent inclusion in a Change Order.

1. Construction Change Directive contains a complete description of change in the Work. It also designates method to be followed to determine change in the Contract Sum or the Contract Time.

B. Documentation: Maintain detailed records on a time and material basis of work required by the Construction Change Directive.

1. After completion of change, submit an itemized account and supporting data necessary to substantiate cost and time adjustments to the Contract.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION

12/21/2023

Not Used:

A. Unit-Price Adjustment: See Section 012200 "Unit Prices" for administrative procedures for preparation of Change Order Proposal for adjusting the Contract Sum to reflect measured scope of unit-price work.

3.2 WORK CHANGE DIRECTIVE

A. Work Change Directive: **Architect** may issue a Work Change Directive on [**EJCDC Document C-940**] [**form included in Project Manual**] [**form provided as part of web-based Project management software**]. Work Change Directive instructs Contractor to proceed with a change in the Work, for subsequent inclusion in a Change Order.

1. Work Change Directive contains a complete description of change in the Work. It also designates method to be followed to determine change in the Contract Sum or the Contract Time.

B. Documentation: Maintain detailed records on a time and material basis of work required by the Work Change Directive.

1. After completion of change, submit an itemized account and supporting data necessary to substantiate cost and time adjustments to the Contract.

SECTION 01 29 00

PAYMENT PROCEDURES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Special Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements necessary to prepare and process Applications for Payment.

B. Related Requirements:

1. Section 01 21 00 "Allowances" for procedural requirements governing the handling and processing of allowances.
2. Section 01 26 00 "Contract Modification Procedures" for administrative procedures for handling changes to the Contract.
3. Section 01 32 00 "Construction Progress Documentation" for administrative requirements governing the preparation and submittal of the Contractor's construction schedule.

1.3 DEFINITIONS

A. Schedule of Values: A statement furnished by Contractor allocating portions of the Contract Sum to various portions of the Work and used as the basis for reviewing Contractor's Applications for Payment.

1.4 SCHEDULE OF VALUES

A. Coordination: Coordinate preparation of the schedule of values with preparation of Contractor's construction schedule.

1. Coordinate line items in the schedule of values with items required to be indicated as separate activities in Contractor's construction schedule.
2. Submit the schedule of values to Architect at earliest possible date, but no later than seven days before the date scheduled for submittal of initial Applications for Payment.
3. Subschedules for Phased Work: Where the Work is separated into phases requiring separately phased payments, provide subschedules showing values coordinated with each phase of payment.
4. Subschedules for Separate Elements of Work: Where the Contractor's construction schedule defines separate elements of the Work, provide subschedules showing values coordinated with each element.

B. Format and Content: Use Project Manual table of contents as a guide to establish line items for the schedule of values. Provide at least one line item for each Specification Section.

1. Identification: Include the following Project identification on the schedule of values:

a. Project name and location.
b. Owner's name.
c. Owner's Project number.
d. Name of Architect.
e. Architect's Project number.
f. Contractor's name and address.
g. Date of submittal.

2. Arrange schedule of values consistent with format of AIA Document G703.
3. Arrange the schedule of values in tabular form, with separate columns to indicate the following for each item listed:

    a. Related Specification Section or division.
    b. Description of the Work.
    c. Name of subcontractor.
    d. Name of manufacturer or fabricator.
    e. Name of supplier.
    f. Change Orders (numbers) that affect value.
    g. Dollar value of the following, as a percentage of the Contract Sum to nearest one-hundredth percent, adjusted to total 100 percent. Round dollar amounts to whole dollars, with total equal to Contract Sum.

        1) Labor.
        2) Materials.
        3) Equipment.

4. Provide a breakdown of the Contract Sum in enough detail to facilitate continued evaluation of Applications for Payment and progress reports. Provide multiple line items for principal subcontract amounts in excess of five percent of the Contract Sum.
5. Provide a separate line item in the schedule of values for each part of the Work where Applications for Payment may include materials or equipment purchased or fabricated and stored, but not yet installed.

    a. Differentiate between items stored on-site and items stored off-site.

6. Allowances: Provide a separate line item in the schedule of values for each allowance. Show line-item value of unit-cost allowances, as a product of the unit cost, multiplied by measured quantity. Use information indicated in the Contract Documents to determine quantities.
7. Purchase Contracts: Provide a separate line item in the schedule of values for each Purchase contract. Show line-item value of Purchase contract. Indicate Owner payments or deposits, if any, and balance to be paid by Contractor.
8. Overhead Costs, Proportional Distribution: Include total cost and proportionate share of general overhead and profit for each line item.
9. Temporary Facilities: Show cost of temporary facilities and other major cost items that are not direct cost of actual work-in-place as separate line items.
10. Closeout Costs. Include separate line items under Contractor and principal subcontracts for Project closeout requirements in an amount totaling five percent of the Contract Sum and subcontract amount.
11. Schedule of Values Revisions: Revise the schedule of values when Change Orders or Construction Change Directives result in a change in the Contract Sum. Include at least one separate line item for each Change Order and Construction Change Directive.

1.5 APPLICATIONS FOR PAYMENT

A. Each Application for Payment following the initial Application for Payment shall be consistent with previous applications and payments, as certified by Architect and paid for by Owner.

B. Payment Application Times: The date for each progress payment is indicated in the Owner/Contractor Agreement. The period of construction work covered by each Application for Payment is the period indicated in the Agreement.

1. Submit draft copy of Application for Payment seven days prior to due date for review by Architect.

C. Application for Payment Forms: Use AIA Document G702 and AIA Document G703 as form for Applications for Payment.

D. Application Preparation: Complete every entry on form. Notarize and execute by a person authorized to sign legal documents on behalf of Contractor. Architect will return incomplete applications without action.

1. Entries shall match data on the schedule of values and Contractor's construction schedule. Use updated schedules if revisions were made.
2. Include amounts for work completed following previous Application for Payment, whether or not payment has been received. Include only amounts for work completed at time of Application for Payment.
3. Include amounts of Change Orders and Construction Change Directives issued before last day of construction period covered by application.
4. Indicate separate amounts for work being carried out under Owner-requested project acceleration.

E. Stored Materials: Include in Application for Payment amounts applied for materials or equipment purchased or fabricated and stored, but not yet installed. Differentiate between items stored on-site and items stored off-site.

1. Provide certificate of insurance, evidence of transfer of title to Owner, and consent of surety to payment for stored materials.
2. Provide supporting documentation that verifies amount requested, such as paid invoices. Match amount requested with amounts indicated on documentation; do not include overhead and profit on stored materials.
3. Provide summary documentation for stored materials indicating the following:

    a. Value of materials previously stored and remaining stored as of date of previous Applications for Payment.
    b. Value of previously stored materials put in place after date of previous Application for Payment and on or before date of current Application for Payment.
    c. Value of materials stored since date of previous Application for Payment and remaining stored as of date of current Application for Payment.

F. Transmittal: Submit three signed and notarized original copies of each Application for Payment to Architect by a method ensuring receipt within 24 hours. One copy shall include waivers of lien and similar attachments if required.

1. Transmit each copy with a transmittal form listing attachments and recording appropriate information about application.

G. Waivers of Mechanic's Lien: With each Application for Payment, submit waivers of mechanic's lien from entities lawfully entitled to file a mechanic's lien arising out of the Contract and related to the Work covered by the payment.

1. Submit partial waivers on each item for amount requested in previous application, after deduction for retainage, on each item.
2. When an application shows completion of an item, submit conditional final or full waivers.
3. Owner reserves the right to designate which entities involved in the Work must submit waivers.
4. Submit final Application for Payment with or preceded by conditional final waivers from every entity involved with performance of the Work covered by the application who is lawfully entitled to a lien.
5. Waiver Forms: Submit executed waivers of lien on forms acceptable to Owner.

H. Initial Application for Payment: Administrative actions and submittals that must precede or coincide with submittal of first Application for Payment include the following:

1. List of subcontractors.
2. Schedule of values.
3. Contractor's construction schedule (preliminary if not final).
4. Products list (preliminary if not final).
5. Sustainable design action plans, including preliminary project materials cost data.
6. Schedule of unit prices.
7. Submittal schedule (preliminary if not final).
8. List of Contractor's staff assignments.
9. List of Contractor's principal consultants.
10. Copies of building permits.
11. Copies of authorizations and licenses from authorities having jurisdiction for performance of the Work.
12. Initial progress report.
13. Report of preconstruction conference.

I. Application for Payment at Substantial Completion: After Architect issues the Certificate of Substantial Completion, submit an Application for Payment showing 100 percent completion for portion of the Work claimed as substantially complete.

1. Include documentation supporting claim that the Work is substantially complete and a statement showing an accounting of changes to the Contract Sum.

    a. Complete administrative actions, submittals, and Work preceding this application, as described in Section 01 77 00 "Closeout Procedures."

2. This application shall reflect Certificate(s) of Substantial Completion issued previously for Owner occupancy of designated portions of the Work.

J. Final Payment Application: After completing Project closeout requirements, submit final Application for Payment with releases and supporting documentation not previously submitted and accepted, including, but not limited, to the following:

1. Evidence of completion of Project closeout requirements.
2. Certification of completion of final punch list items.
3. Insurance certificates for products and completed operations where required and proof that taxes, fees, and similar obligations were paid.
4. Updated final statement, accounting for final changes to the Contract Sum.
5. AIA Document G706.
6. AIA Document G706A.
7. AIA Document G707 (required if a surety is involved).

8. Evidence that claims have been settled.
9. Final meter readings for utilities, a measured record of stored fuel, and similar data as of date of Substantial Completion or when Owner took possession of and assumed responsibility for corresponding elements of the Work.
10. Final liquidated damages settlement statement.
11. Proof that taxes, fees, and similar obligations are paid.
12. Waivers and releases.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION

12/21/2023

Not Used:

1. Subschedules for Separate Design Contracts: Where the Owner has retained design professionals under separate contracts who will each provide certification of payment requests, provide subschedules showing values coordinated with the scope of each design services contract, as described in Section 011000 "Summary."
2. Overhead Costs, Separate Line Items: Show cost of temporary facilities and other major cost items that are not direct cost of actual work-in-place as separate line items.

B. Payment Application Times: Submit Application for Payment to Architect by the <**Insert day**> of the month. The period covered by each Application for Payment is one month, ending on the [**last day of the month**] <**Insert specific day of the month**>.

1. Other Application for Payment forms proposed by the Contractor may be acceptable to [**Architect**] [**Construction Manager**] and Owner. Submit forms for approval with initial submittal of schedule of values.

2. Certificates of insurance and insurance policies.
3. Performance and payment bonds.
4. Data needed to acquire Owner's insurance.

SECTION 01 31 00

PROJECT MANAGEMENT AND COORDINATION

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Special Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative provisions for coordinating construction operations on Project, including, but not limited to, the following:

1. General coordination procedures.
2. Coordination drawings.
3. RFIs.
4. Digital project management procedures.
5. Web-based Project management software package.
6. Project meetings.

B. Related Requirements:

1. Section 01 32 00 "Construction Progress Documentation" for preparing and submitting Contractor's construction schedule.
2. Section 01 73 00 "Execution" for procedures for coordinating general installation and field-engineering services, including establishment of benchmarks and control points.
3. Section 01 77 00 "Closeout Procedures" for coordinating closeout of the Contract.

1.3 DEFINITIONS

A. BIM: Building Information Modeling.

B. RFI: Request for Information. Request from Owner, Architect, or Contractor seeking information required by or clarifications of the Contract Documents.

1.4 INFORMATIONAL SUBMITTALS

A. Subcontract List: Prepare a written summary identifying individuals or firms proposed for each portion of the Work, including those who are to furnish products or equipment fabricated to a special design. Include the following information in tabular form:

1. Name, address, telephone number, and email address of entity performing subcontract or supplying products.
2. Number and title of related Specification Section(s) covered by subcontract.
3. Drawing number and detail references, as appropriate, covered by subcontract.

B. Key Personnel Names: Within 15 days of starting construction operations, submit a list of key personnel assignments, including superintendent and other personnel in attendance at Project site. Identify individuals and their duties and responsibilities; list addresses, cellular telephone numbers, and e-mail addresses. Provide names, addresses, and telephone

numbers of individuals assigned as alternates in the absence of individuals assigned to Project.

1. Post copies of list in Project meeting room and in temporary field office. Keep list current at all times.

1.5 GENERAL COORDINATION PROCEDURES

A. Coordination: Coordinate construction operations included in different Sections of the Specifications to ensure efficient and orderly installation of each part of the Work. Coordinate construction operations included in different Sections that depend on each other for proper installation, connection, and operation.

1. Schedule construction operations in sequence required to obtain the best results, where installation of one part of the Work depends on installation of other components, before or after its own installation.
2. Coordinate installation of different components to ensure maximum performance and accessibility for required maintenance, service, and repair.
3. Make adequate provisions to accommodate items scheduled for later installation.

B. Prepare memoranda for distribution to each party involved, outlining special procedures required for coordination. Include such items as required notices, reports, and list of attendees at meetings.

1. Prepare similar memoranda for Owner and separate contractors if coordination of their Work is required.

C. Administrative Procedures: Coordinate scheduling and timing of required administrative procedures with other construction activities to avoid conflicts and to ensure orderly progress of the Work. Such administrative activities include, but are not limited to, the following:

1. Preparation of Contractor's construction schedule.
2. Preparation of the schedule of values.
3. Installation and removal of temporary facilities and controls.
4. Delivery and processing of submittals.
5. Progress meetings.
6. Preinstallation conferences.
7. Project closeout activities.
8. Startup and adjustment of systems.

1.6 REQUEST FOR INFORMATION (RFI)

A. General: Immediately on discovery of the need for additional information, clarification, or interpretation of the Contract Documents, Contractor shall prepare and submit an RFI in the form specified.

1. Architect will return without response those RFIs submitted to Architect by other entities controlled by Contractor.
2. Coordinate and submit RFIs in a prompt manner to avoid delays in Contractor's work or work of subcontractors.

B. Content of the RFI: Include a detailed, legible description of item needing information or interpretation and the following:

1. Project name.

2. Owner name.
3. Owner's Project number.
4. Name of Architect.
5. Architect's Project number.
6. Date.
7. Name of Contractor.
8. RFI number, numbered sequentially.
9. RFI subject.
10. Specification Section number and title and related paragraphs, as appropriate.
11. Drawing number and detail references, as appropriate.
12. Field dimensions and conditions, as appropriate.
13. Contractor's suggested resolution. If Contractor's suggested resolution impacts the Contract Time or the Contract Sum, Contractor shall state impact in the RFI.
14. Contractor's signature.
15. Attachments: Include sketches, descriptions, measurements, photos, Product Data, Shop Drawings, coordination drawings, and other information necessary to fully describe items needing interpretation.

    a. Include dimensions, thicknesses, structural grid references, and details of affected materials, assemblies, and attachments on attached sketches.

C. RFI Forms: AIA Document G716, or Software-generated form with substantially the same content as indicated above, acceptable to Architect.

1. Attachments shall be electronic files in PDF format.

D. Architect's Action: Architect will review each RFI, determine action required, and respond. Allow seven business days for Architect's response for each RFI. RFIs received by Architect after 1:00 p.m. will be considered as received the following working day.

1. The following Contractor-generated RFIs will be returned without action:

    a. Requests for approval of submittals.
    b. Requests for approval of substitutions.
    c. Requests for approval of Contractor's means and methods.
    d. Requests for coordination information already indicated in the Contract Documents.
    e. Requests for adjustments in the Contract Time or the Contract Sum.
    f. Requests for interpretation of Architect's actions on submittals.
    g. Incomplete RFIs or inaccurately prepared RFIs.

2. Architect's action may include a request for additional information, in which case Architect's time for response will date from time of receipt by Architect of additional information.
3. Architect's action on RFIs that may result in a change to the Contract Time or the Contract Sum may be eligible for Contractor to submit Change Proposal according to Section 01 26 00 "Contract Modification Procedures."

    a. If Contractor believes the RFI response warrants change in the Contract Time or the Contract Sum, notify Architect in writing within 5 days of receipt of the RFI response.

E. RFI Log: Prepare, maintain, and submit a tabular log of RFIs organized by the RFI number. Submit log weekly. Include the following:

1. Project name.
2. Name and address of Contractor.
3. Name and address of Architect.

4. RFI number, including RFIs that were returned without action or withdrawn.
5. RFI description.
6. Date the RFI was submitted.
7. Date Architect's response was received.
8. Identification of related Minor Change in the Work, Construction Change Directive, and Proposal Request, as appropriate.

F. On receipt of Architect's action, update the RFI log and immediately distribute the RFI response to affected parties. Review response and notify Architect within seven days if Contractor disagrees with response.

1.7 DIGITAL PROJECT MANAGEMENT PROCEDURES

A. Use of Architect's Digital Data Files: Digital data files of Architect's CAD drawings will be provided by Architect for Contractor's use during construction.

1. Digital data files may be used by Contractor in preparing coordination drawings, Shop Drawings, and Project Record Drawings.
2. Architect makes no representations as to the accuracy or completeness of digital data files as they relate to Contract Drawings.
3. Digital Drawing Software Program: Contract Drawings are available in <**Insert name and version of digital drawing software program and operating system**>.
4. Contractor shall execute a data licensing agreement in the form of Agreement form acceptable to Owner and Architect.

    a. Subcontractors and other parties granted access by Contractor to Architect's digital data files shall execute a data licensing agreement in the form of Agreement acceptable to Owner and Architect.
5. The following digital data files will be furnished for each appropriate discipline:

    a. Floor plans.
    b. Reflected ceiling plans.
    c. Other digital data files as requested.

B. PDF Document Preparation: Where PDFs are required to be submitted to Architect, prepare as follows:

1. Assemble complete submittal package into a single indexed file, incorporating submittal requirements of a single Specification Section and transmittal form with links enabling navigation to each item.
2. Name file with submittal number or other unique identifier, including revision identifier.
3. Certifications: Where digitally submitted certificates and certifications are required, provide a digital signature with digital certificate on where indicated.

1.8 PROJECT MEETINGS

A. General: Schedule and conduct meetings and conferences at Project site unless otherwise indicated.

1. Attendees: Inform participants and others involved, and individuals whose presence is required, of date and time of each meeting. Notify Owner and Architect of scheduled meeting dates and times a minimum of 10 working days prior to meeting.
2. Agenda: Prepare the meeting agenda. Distribute the agenda to all invited attendees.

3. Minutes: Entity responsible for conducting meeting will record significant discussions and agreements achieved. Distribute the meeting minutes to everyone concerned, including Owner, and Architect, within three days of the meeting.

B. Preconstruction Conference: Architect will schedule and conduct a preconstruction conference before starting construction, at a time convenient to Owner and Architect, but no later than 15 days after execution of the Agreement.

1. Attendees: Authorized representatives of Owner, Architect, and their consultants; Contractor and its superintendent; major subcontractors; suppliers; and other concerned parties shall attend the conference. Participants at the conference shall be familiar with Project and authorized to conclude matters relating to the Work.
2. Agenda: Discuss items of significance that could affect progress, including the following:

    a. Responsibilities and personnel assignments.
    b. Tentative construction schedule.
    c. Phasing.
    d. Critical work sequencing and long lead items.
    e. Designation of key personnel and their duties.
    f. Lines of communications.
    g. Use of web-based Project software.
    h. Procedures for processing field decisions and Change Orders.
    i. Procedures for RFIs.
    j. Procedures for testing and inspecting.
    k. Procedures for processing Applications for Payment.
    l. Distribution of the Contract Documents.
    m. Submittal procedures.
    n. Preparation of Record Documents.
    o. Use of the premises.
    p. Work restrictions.
    q. Working hours.
    r. Owner's occupancy requirements.
    s. Responsibility for temporary facilities and controls.
    t. Procedures for moisture and mold control.
    u. Procedures for disruptions and shutdowns.
    v. Construction waste management and recycling.
    w. Parking availability.
    x. Office, work, and storage areas.
    y. Equipment deliveries and priorities.
    z. First aid.
    aa. Security.
    bb. Progress cleaning.

3. Minutes: Entity responsible for conducting meeting will record and distribute meeting minutes.

C. Preinstallation Conferences: Conduct a preinstallation conference at Project site before each construction activity when required by other Sections and when required for coordination with other construction.

1. Attendees: Installer and representatives of manufacturers and fabricators involved in or affected by the installation and its coordination or integration with other materials and installations that have preceded or will follow, shall attend the meeting. Advise Architect, of scheduled meeting dates.
2. Agenda: Review progress of other construction activities and preparations for the particular activity under consideration, including requirements for the following:

a. Contract Documents.
b. Options.
c. Related RFIs.
d. Related Change Orders.
e. Purchases.
f. Deliveries.
g. Submittals.
h. Review of mockups.
i. Possible conflicts.
j. Compatibility requirements.
k. Time schedules.
l. Weather limitations.
m. Manufacturer's written instructions.
n. Warranty requirements.
o. Compatibility of materials.
p. Acceptability of substrates.
q. Temporary facilities and controls.
r. Space and access limitations.
s. Regulations of authorities having jurisdiction.
t. Testing and inspecting requirements.
u. Installation procedures.
v. Coordination with other work.
w. Required performance results.
x. Protection of adjacent work.
y. Protection of construction and personnel.

3. Record significant conference discussions, agreements, and disagreements, including required corrective measures and actions.
4. Reporting: Distribute minutes of the meeting to each party present and to other parties requiring information.
5. Do not proceed with installation if the conference cannot be successfully concluded. Initiate whatever actions are necessary to resolve impediments to performance of the Work and reconvene the conference at earliest feasible date.

D. Project Closeout Conference: Schedule and conduct a project closeout conference, at a time convenient to Owner and Architect, but no later than 30 days prior to the scheduled date of Substantial Completion.

1. Conduct the conference to review requirements and responsibilities related to Project closeout.
2. Attendees: Authorized representatives of Owner, Architect, and their consultants; Contractor and its superintendent; major subcontractors; suppliers; and other concerned parties shall attend the meeting. Participants at the meeting shall be familiar with Project and authorized to conclude matters relating to the Work.
3. Agenda: Discuss items of significance that could affect or delay Project closeout, including the following:

a. Preparation of Record Documents.
b. Procedures required prior to inspection for Substantial Completion and for final inspection for acceptance.
c. Procedures for completing and archiving web-based Project software site data files.
d. Submittal of written warranties.
e. Requirements for preparing operations and maintenance data.
f. Requirements for delivery of material samples, attic stock, and spare parts.
g. Requirements for demonstration and training.
h. Preparation of Contractor's punch list.

i. Procedures for processing Applications for Payment at Substantial Completion and for final payment.
j. Submittal procedures.
k. Owner's partial occupancy requirements.
l. Installation of Owner's furniture, fixtures, and equipment.
m. Responsibility for removing temporary facilities and controls.

4. Minutes: Entity conducting meeting will record and distribute meeting minutes.

E. Progress Meetings: Conduct progress meetings at weekly intervals.

1. Coordinate dates of meetings with preparation of payment requests.
2. Attendees: In addition to representatives of Owner**,** and Architect, each contractor, subcontractor, supplier, and other entity concerned with current progress or involved in planning, coordination, or performance of future activities shall be represented at these meetings. All participants at the meeting shall be familiar with Project and authorized to conclude matters relating to the Work.
3. Agenda: Review and correct or approve minutes of previous progress meeting. Review other items of significance that could affect progress. Include topics for discussion as appropriate to status of Project.

a. Contractor's Construction Schedule: Review progress since the last meeting. Determine whether each activity is on time, ahead of schedule, or behind schedule, in relation to Contractor's construction schedule. Determine how construction behind schedule will be expedited; secure commitments from parties involved to do so. Discuss whether schedule revisions are required to ensure that current and subsequent activities will be completed within the Contract Time.

1) Review schedule for next period.

b. Review present and future needs of each entity present, including the following:

1) Interface requirements.
2) Sequence of operations.
3) Status of submittals.
4) Deliveries.
5) Off-site fabrication.
6) Access.
7) Site use.
8) Temporary facilities and controls.
9) Progress cleaning.
10) Quality and work standards.
11) Status of correction of deficient items.
12) Field observations.
13) Status of RFIs.
14) Status of Proposal Requests.
15) Pending changes.
16) Status of Change Orders.
17) Pending claims and disputes.
18) Documentation of information for payment requests.

4. Minutes: Entity responsible for conducting the meeting will record and distribute the meeting minutes to each party present and to parties requiring information.

a. Schedule Updating: Revise Contractor's construction schedule after each progress meeting, where revisions to the schedule have been made or

recognized. Issue revised schedule concurrently with the report of each meeting.

F. Coordination Meetings: Conduct Project coordination meetings at weekly intervals. Project coordination meetings are in addition to specific meetings held for other purposes, such as progress meetings and preinstallation conferences.

1. Attendees: In addition to representatives of Owner, and Architect, each contractor, subcontractor, supplier, and other entity concerned with current progress or involved in planning, coordination, or performance of future activities shall be represented at these meetings. All participants at the meetings shall be familiar with Project and authorized to conclude matters relating to the Work.
2. Agenda: Review and correct or approve minutes of the previous coordination meeting. Review other items of significance that could affect progress. Include topics for discussion as appropriate to status of Project.

    a. Combined Contractor's Construction Schedule: Review progress since the last coordination meeting. Determine whether each contract is on time, ahead of schedule, or behind schedule, in relation to combined Contractor's construction schedule. Determine how construction behind schedule will be expedited; secure commitments from parties involved to do so. Discuss whether schedule revisions are required to ensure that current and subsequent activities will be completed within the Contract Time.
    b. Schedule Updating: Revise combined Contractor's construction schedule after each coordination meeting, where revisions to the schedule have been made or recognized. Issue revised schedule concurrently with report of each meeting.
    c. Review present and future needs of each contractor present, including the following:

        1) Interface requirements.
        2) Sequence of operations.
        3) Status of submittals.
        4) Deliveries.
        5) Off-site fabrication.
        6) Access.
        7) Site use.
        8) Temporary facilities and controls.
        9) Work hours.
        10) Hazards and risks.
        11) Progress cleaning.
        12) Quality and work standards.
        13) Status of RFIs.
        14) Proposal Requests.
        15) Change Orders.
        16) Pending changes.

3. Reporting: Record meeting results and distribute copies to everyone in attendance and to others affected by decisions or actions resulting from each meeting.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION

Not Used:

A. Each contractor shall participate in coordination requirements. Certain areas of responsibility are assigned to a specific contractor.

B. Coordination of Multiple Contracts: Each contractor shall [**cooperate with Project coordinator, who shall**]coordinate its construction operations with those of other contractors and entities to ensure efficient and orderly installation of each part of the Work. Each contractor shall coordinate its own operations with operations included in different Sections that depend on each other for proper installation, connection, and operation.

1. Schedule construction operations in sequence required to obtain the best results, where installation of one part of the Work depends on installation of other components, before or after its own installation.
2. Coordinate installation of different components with other contractors to ensure maximum performance and accessibility for required maintenance, service, and repair.
3. Make adequate provisions to accommodate items scheduled for later installation.

3.2 COORDINATION DRAWINGS

A. Coordination Drawings, General: Prepare coordination drawings according to requirements in individual Sections, and additionally where installation is not completely indicated on Shop Drawings, where limited space availability necessitates coordination, or if coordination is required to facilitate integration of products and materials fabricated or installed by more than one entity.

1. Content: Project-specific information, drawn accurately to a scale large enough to indicate and resolve conflicts. Do not base coordination drawings on standard printed data. Include the following information, as applicable:

    a. Use applicable Drawings as a basis for preparation of coordination drawings. Prepare sections, elevations, and details as needed to describe relationship of various systems and components.
    b. Coordinate the addition of trade-specific information to coordination drawings [**by multiple contractors**]in a sequence that best provides for coordination of the information and resolution of conflicts between installed components before submitting for review.
    c. Indicate functional and spatial relationships of components of architectural, structural, civil, mechanical, and electrical systems.
    d. Indicate space requirements for routine maintenance and for anticipated replacement of components during the life of the installation.
    e. Show location and size of access doors required for access to concealed dampers, valves, and other controls.
    f. Indicate required installation sequences.
    g. Indicate dimensions shown on Drawings. Specifically note dimensions that appear to be in conflict with submitted equipment and minimum clearance requirements. Provide alternative sketches to Architect indicating proposed resolution of such conflicts. Minor dimension changes and difficult installations will not be considered changes to the Contract.

B. Coordination Drawing Organization: Organize coordination drawings as follows:

1. Floor Plans and Reflected Ceiling Plans: Show architectural and structural elements, and mechanical, plumbing, fire-protection, fire-alarm, and electrical Work. Show locations of visible ceiling-mounted devices relative to acoustical ceiling grid. Supplement plan drawings with section drawings where required to adequately represent the Work.
2. Plenum Space: Indicate subframing for support of ceiling**[, raised access floor,]** and wall systems, mechanical and electrical equipment, and related Work. Locate components within plenums to accommodate layout of light fixtures and other components indicated on Drawings. Indicate areas of conflict between light fixtures and other components.
3. Mechanical Rooms: Provide coordination drawings for mechanical rooms, showing plans and elevations of mechanical, plumbing, fire-protection, fire-alarm, and electrical equipment.
4. Structural Penetrations: Indicate penetrations and openings required for all disciplines.
5. Slab Edge and Embedded Items: Indicate slab edge locations and sizes and locations of embedded items for metal fabrications, sleeves, anchor bolts, bearing plates, angles, door floor closers, slab depressions for floor finishes, curbs and housekeeping pads, and similar items.
6. Mechanical and Plumbing Work: Show the following:

    a. Sizes and bottom elevations of ductwork, piping, and conduit runs, including insulation, bracing, flanges, and support systems.
    b. Dimensions of major components, such as dampers, valves, diffusers, access doors, cleanouts and electrical distribution equipment.
    c. Fire-rated enclosures around ductwork.

7. Electrical Work: Show the following:

    a. Runs of vertical and horizontal conduit 1-1/4 inches (32 mm) in diameter and larger.
    b. Light fixture, exit light, emergency battery pack, smoke detector, and other fire-alarm locations.
    c. Panel board, switchboard, switchgear, transformer, busway, generator, and motor-control center locations.
    d. Location of pull boxes and junction boxes, dimensioned from column center lines.

8. Fire-Protection System: Show the following:

    a. Locations of standpipes, mains piping, branch lines, pipe drops, and sprinkler heads.

9. Review: Architect will review coordination drawings to confirm that, in general, the Work is being coordinated, but not for the details of the coordination, which are Contractor's responsibility. If Architect determines that coordination drawings are not being prepared in sufficient scope or detail, or are otherwise deficient, Architect will so inform Contractor, who shall make suitable modifications and resubmit.
10. Coordination Drawing Prints: Prepare coordination drawing prints according to requirements in Section 013300 "Submittal Procedures."

C. Coordination Drawing Process: Prepare coordination drawings in the following manner:

1. Schedule submittal and review of Fire Sprinkler, Plumbing, HVAC, and Electrical Shop Drawings to make required changes prior to preparation of coordination drawings.
2. Commence routing of coordination drawing files with HVAC Installer, who will provide drawing plan files denoting approved ductwork. HVAC Installer will locate ductwork

and piping on a single layer, using orange color. Forward drawings to Plumbing Installer.

3. Plumbing Installer will locate plumbing and equipment on a single layer, using blue color.
4. Fire Sprinkler Installer will locate piping and equipment, using red color. Fire Sprinkler Installer shall forward drawing files to Electrical Installer.
5. Electrical Installer will indicate service and feeder conduit runs and equipment in green color. Electrical Installer shall forward drawing files to Communications and Electronic Safety and Security Installer.
6. Communications and Electronic Safety and Security Installer will indicate cable trays and cabling runs and equipment in purple color. Communications and Electronic Safety and Security Installer shall forward completed drawing files to Contractor.
7. Contractor shall perform the final coordination review. As each coordination drawing is completed, Contractor will meet with Architect to review and resolve conflicts on the coordination drawings.

D. Coordination Digital Data Files: Prepare coordination digital data files according to the following requirements:

1. File Preparation Format: Same digital data software program, version, and operating system as original Drawings.
2. File Preparation Format: [**DWG**] [**DXF**] [**DGN**], Version <**Insert designation**>, operating in [**Microsoft Windows**] [**Apple Macintosh**] operating system.
3. File Submittal Format: Submit or post coordination drawing files using [**format same as file preparation format**] [**PDF format**].
4. BIM File Incorporation: [**Develop and incorporate**] [**Construction Manager will incorporate Contractor's**] coordination drawing files into BIM established for Project.

    a. [**Perform**] [**Construction Manager will perform**] three-dimensional component conflict analysis as part of preparation of coordination drawings. Resolve component conflicts prior to submittal. Indicate where conflict resolution requires modification of design requirements by Architect.

5. Architect will furnish Contractor one set of digital data files of Drawings for use in preparing coordination digital data files.

    a. Architect makes no representations as to the accuracy or completeness of digital data files as they relate to Drawings.
    b. Digital Data Software Program: Drawings are available in <**Insert name and version of digital data software program and operating system**>.
    c. Contractor shall execute a data licensing agreement in the form of [**AIA Document C106**] [**Agreement included in this Project Manual**] [**Agreement form acceptable to Owner and Architect**].

E. Architect's Data Files Not Available: Architect will not provide Architect's [**BIM model**] [**CAD drawing**] digital data files for Contractor's use during construction.

F. Web-Based Project Management Software Package: [**Provide, administer, and use**] [**Use Architect's**] [**Use Owner's**] [**Use Construction Manager's**] web-based Project management software package for purposes of hosting and managing Project communication and documentation until Final Completion.

1. Web-based Project management software includes, at a minimum, the following features:

    a. Compilation of Project data, including Contractor, subcontractors, Architect, Architect's consultants, Owner, and other entities involved in Project. Include names of individuals and contact information.
    b. Access control for each entity for each workflow process, to determine entity's digital rights to create, modify, view, and print documents.
    c. Document workflow planning, allowing customization of workflow between project entities.
    d. Creation, logging, tracking, and notification for Project communications required in other Specification Sections, including, but not limited to, RFIs, submittals, Minor Changes in the Work, Construction Change Directives, and Change Orders.
    e. Track status of each Project communication in real time, and log time and date when responses are provided.
    f. Procedures for handling PDFs or similar file formats, allowing markups by each entity. Provide security features to lock markups against changes once submitted.
    g. Processing and tracking of payment applications.
    h. Processing and tracking of contract modifications.
    i. Creating and distributing meeting minutes.
    j. Document management for Drawings, Specifications, and coordination drawings, including revision control.
    k. Management of construction progress photographs.
    l. Mobile device compatibility, including smartphones and tablets.
    m. <**Insert description of software feature**>.

2. Provide up to [**seven**] <**Insert number**> Project management software user licenses for use of Owner[**, Owner's Commissioning Authority**] [**, Construction Manager**], Architect, and Architect's consultants. Provide [**eight**] <**Insert number**> hours of software training at Architect's office for web-based Project software users.
3. At completion of Project, provide digital archive in format that is readable by common desktop software applications in format acceptable to Architect. Provide data in locked format to prevent further changes.
4. Provide [**one of**]the following Project management software packages under their current published licensing agreements:

    a. Autodesk; Constructware.
    b. Corecon Technologies, Inc.
    c. Meridian Systems; Prolog.
    d. Newforma, Inc.
    e. Procore Technologies, Inc.
    f. Viewpoint, Inc.; [**Viewpoint Team**] [**Viewpoint for Projects**].
    g. <**Insert name of hosting company and product**>.

G. Sustainable Design Requirements Coordination Conference: [**Owner will schedule and conduct**] [**Construction Manager will schedule and conduct**] a sustainable design coordination conference before starting construction, at a time convenient to Owner[**, Construction Manager,**] Architect, and Contractor.

1. Attendees: Authorized representatives of Owner,[**Owner's Commissioning Authority,**] [**Construction Manager,**] Architect, and their consultants; Contractor and its superintendent and sustainable design coordinator; major subcontractors; suppliers; and other concerned parties shall attend the conference. Participants at the conference shall be familiar with Project and authorized to conclude matters relating to the Work.

2. Agenda: Discuss items of significance that could affect meeting sustainable design requirements, including the following:

    a. Sustainable design Project checklist.
    b. General requirements for sustainable design-related procurement and documentation.
    c. Project closeout requirements and sustainable design certification procedures.
    d. Role of sustainable design coordinator.
    e. Construction waste management.
    f. Construction operations and sustainable design requirements and restrictions.

3. Minutes: Entity responsible for conducting meeting will record and distribute meeting minutes.

SECTION 01 33 00

SUBMITTAL PROCEDURES

PART 1 - GENERAL

1.01 SUMMARY

A. Section Includes:

1. Wherever possible throughout the Contract Documents, the minimum acceptable quality of workmanship and materials has been defined by manufacturer's name and catalog number, reference to recognized industry and government standards, or description of required attributes and performance.

2. To help ensure that the specified products are furnished and installed in accordance with design intent, submit design product and data in advance for review by the Architect. Review by the Architect and the design consultants in no way relieves the contractor or subcontractor or supplier from providing the products or construction as described in the Contract Documents.

3. Make submittals required by the Contract Documents. Revise and resubmit when requested to establish compliance with the specified requirements.

B. Related Work Described Elsewhere: Additional requirements for submittals are described in other Sections of these Specifications and the General Conditions.

1.02 QUALITY ASSURANCE

A. Coordination of Submittals: Prior to each submittal, review and coordinate each item being submitted and verify that each item and the submittal conform with the requirements of the Contract Documents. By affixing the Contractor's signature to each submittal, certify that this coordination has been performed.

B. Certificates of Compliance:

1. Certify that materials used in the Work comply with specified provisions thereof. Certification shall not be construed as relieving the Contractor from furnishing satisfactory materials if, after tests are performed on selected samples, the material is found not to meet specified requirements.

2. Show on each certification the name and location of the Work, name and address of Contractor, quantity and date or dates of shipment or delivery to which the certificate applies, and name of the manufacturing or fabricating company. Certification shall be in the form of letter or company-standard forms containing required data. Certificates shall be signed by an officer of the manufacturing or fabricating company.

3. In addition to the above information, laboratory test reports submitted shall show the date or dates of testing, the specified requirements of which testing was performed, and results of the test or tests.

1.03 SUBMITTALS

A. Contractor shall submit all shop drawings, samples, requests for substitutions, mix designs, and other items, in accordance with this Section.

B. Prior to submittal of the Contractor's first application for payment, submit a schedule of all submittals required by the Contract Documents.

C. Submittals shall be submitted per the following time schedule for the following specific items. Failure to submit by these dates will be considered sufficient grounds to delay Architect's certification of Contractor's Application for Payment until these items are received in proper order.

1. Within 15 calendar days after Award of Contract:

a. All Requests for Substitutions: After this date, no further requests for substitution will be considered, and Contractor shall be obligated to provide the specified products - NO EXCEPTIONS.

2. Within 20 calendar days after Notice to Proceed:

a. Concrete mix design, steel connectors to be embedded in concrete foundations and slabs, materials for underground site plumbing, sewer, storm drainage, and underground site electrical.

3. Within 30 calendar days after Notice to Proceed:

a. Hollow metal, door hardware, fire alarm system, fire sprinkler system, glu-lam beams and other structural lumber, structural steel, miscellaneous structural connectors, mechanical, plumbing and electrical materials, and equipment and fixtures.

b. All materials requiring a color selection by the Owner and Architect.

c. All casework.

4. Within 45 calendar days prior to installation:

a. All other items not specifically mentioned in 1, 2 and 3 above.

D. Provide required submittals for the following products to interface with other portions of the Work. Submit data to verify compliance only.

1. For products specified only by reference standard, select product meeting that standard, by manufacturer.

2. For products specified by naming several products or manufacturers, select one of the products or manufacturers named.

3. For products specified by naming one or more products or manufacturers and stating "or other approved', or "or approved equivalent", or other such wording on drawings or within specifications sections, submit a request for substitutions for product or manufacturer which is not specifically named, but only after submitting bid on specified products and systems.

PART 2 - PRODUCTS

2.01 SHOP DRAWINGS AND COORDINATION DRAWINGS

A. Scale and Measurements: Make shop drawings to a scale sufficiently large to shown pertinent aspects of the item and its method of connection to the Work.

2.02 MANUFACTURER'S LITERATURE

A. General: Where submitted literature from manufacturers includes data not pertinent to the submittal, indicate which portion of the contents is being submitted for review. Submittals not clearly marked will be returned without review.

B. Number of Copies Required: Nine (9) total, three (3) for Contractor plus six (6) copies to be retained by the Architect. The Architect will distribute stamped copies to the Consultant, D.S.A., the Inspector, and two (2) to the Owner.

C. The Contractor shall make and distribute copies required for his purposes.

PART 3 - EXECUTION

3.01 IDENTIFICATION OF SUBMITTALS

A. General: Consecutively number submittals within the respective specification section. Accompany each submittal with transmittal cover letters attached to the end of this Section. Fill out each transmittal cover letter completely, number sequentially, include specification section, name of supplier or installer, and contact person and telephone number.

B. Internal Identification: On the first page of each copy of each submittal, and elsewhere as required for positive identification, indicate the submittal number.

C. Resubmittals: When material is resubmitted, transmit under a new letter of transmittal and with same submittal number plus a "alphabetic" suffix indicating its a re-submittal, e.g. 05500-1A, 05500-1B.

D. Submittal Log: Maintain submittal log for the duration of the Contract. Show current status of submittals, with columns showing "approved", "approved as corrected", etc, to match Architect's categories. Make the submittal log available for the Architect's review upon request. Log shall be available and will be reviewed at each project meeting.

3.02 COORDINATION OF SUBMITTALS

A. The Contractor's Project Engineer shall be responsible to coordinate and review all submittals prior to forwarding to Architect. All submittals shall be stamped with Contractor's stamp, signed and dated, stating:

1. Contractor has reviewed submittal for compliance with requirements of the Contract Documents.

2. Contractor has reviewed submittal for proper interfacing with other trades.

B. General: Prior to making submittals, coordinate materials including, but not

necessarily limited to:

1. Determine and verify interface conditions, catalog numbers, and similar data,

2. Coordinate with other trades as required,

3. Clearly indicate deviations from requirements of the Contract Documents. Deviations which are not clearly called out as a deviation and which subsequently become a part of an approved submittal can under no circumstances be considered legitimate grounds for an additive change order.

C. Grouping of Submittals: Make submittals in groups containing associated items to ensure that information is available for checking each item when it is received. Partial submittals may be rejected as not complying and the Contractor shall be strictly liable for occasioned delays.

D. Color selections for materials in the same space or same elevation shall be submitted at one time. "Piece meal" submission of the color samples or charts is unacceptable and will be returned awaiting a "complete" submission.

3.03 TIMING OF SUBMITTALS

A. General: Make submittals far enough in advance of dates scheduled for installation to provide time required for reviews; for possible revisions and resubmittals; and for placing orders and securing delivery, and as otherwise required by Part 1.03 of this Section.

B. Architect's Review Time: In scheduling, allow at least 20 calendar days for review by the Architect following his receipt of the submittal or as otherwise may be required under each Specification section. Allow an additional 10 days for reviews involving Architect's consultants or as otherwise may be required under each Specification section.

C. Delays: Delays caused by tardiness in making submittals or resubmittals will not be an acceptable basis for extension of the Contract completion time.

3.04 ARCHITECT'S REVIEW

A. General: Corrections or comments made on Shop Drawings during his review shall not relieve the Contractor from compliance with requirements of the Drawings and Specifications. This check is only for review of general conformance with the design concept of the project and general compliance with the information given in the Contract Documents. The Contractor is responsible for confirming and correlating quantities and dimensions; selecting fabrication processes and techniques of construction; coordinating his work with that of other trades, and performing his work in a safe and satisfactory manner.

1. Authority to Proceed: The notations "Furnish as Submitted" or "Furnish as Corrected" authorize the Contractor to proceed with fabrication, purchase, or both or the items so noted, subject to the revisions, if any, required by the Architect's review comments.

2. Revisions: The notation "Revise and Resubmit" or "Submit Specified Item" means make revisions required by the Architect and resubmit. If the Contractor considers required revision to be a change, he shall so notify the Architect as provided for under "Changes" or "Changes in the Work" in the General Conditions. Show each drawing revision by number, date, and subject in a revision block on the drawing. Make only those revisions directed by or accepted by the Architect.

3. Rejection: The notation "Rejected" means the submission does not meet requirements of project contract documents. Make new submission meeting project contract documents.

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SECTION 01 35 16

ALTERATION PROJECT PROCEDURES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Special Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes special procedures for alteration work.

1.3 DEFINITIONS

A. Alteration Work: This term includes remodeling, renovation, repair, and maintenance work performed within existing spaces or on existing surfaces as part of the Project.

B. Consolidate: To strengthen loose or deteriorated materials in place.

C. Design Reference Sample: A sample that represents the Architect's prebid selection of work to be matched; it may be existing work or work specially produced for the Project.

D. Dismantle: To remove by disassembling or detaching an item from a surface, using gentle methods and equipment to prevent damage to the item and surfaces; disposing of items unless indicated to be salvaged or reinstalled.

E. Match: To blend with adjacent construction and manifest no apparent difference in material type, species, cut, form, detail, color, grain, texture, or finish; as approved by Architect.

F. Refinish: To remove existing finishes to base material and apply new finish to match original, or as otherwise indicated.

G. Repair: To correct damage and defects, retaining existing materials, features, and finishes. This includes patching, piecing-in, splicing, consolidating, or otherwise reinforcing or upgrading materials.

H. Replace: To remove, duplicate, and reinstall entire item with new material. The original item is the pattern for creating duplicates unless otherwise indicated.

I. Replicate: To reproduce in exact detail, materials, and finish unless otherwise indicated.

J. Reproduce: To fabricate a new item, accurate in detail to the original, and from either the same or a similar material as the original, unless otherwise indicated.

K. Retain: To keep existing items that are not to be removed or dismantled.

L. Strip: To remove existing finish down to base material unless otherwise indicated.

1.4 COORDINATION

A. Alteration Work Subschedule: A construction schedule coordinating the sequencing and scheduling of alteration work for entire Project, including each activity to be performed, and based on Contractor's Construction Schedule. Secure time commitments for performing critical construction activities from separate entities responsible for alteration work.

1. Schedule construction operations in sequence required to obtain best Work results.
2. Coordinate sequence of alteration work activities to accommodate the following:

    a. Owner's continuing occupancy of portions of existing building.
    b. Owner's partial occupancy of completed Work.
    c. Other known work in progress.
    d. Tests and inspections.

3. Detail sequence of alteration work, with start and end dates.
4. Utility Services: Indicate how long utility services will be interrupted. Coordinate shutoff, capping, and continuation of utility services.
5. Use of elevator and stairs.
6. Equipment Data: List gross loaded weight, axle-load distribution, and wheel-base dimension data for mobile and heavy equipment proposed for use in existing structure. Do not use such equipment without certification from Contractor's professional engineer that the structure can support the imposed loadings without damage.

B. Pedestrian and Vehicular Circulation: Coordinate alteration work with circulation patterns within Project buildings and site. Some work is near circulation patterns. Circulation patterns cannot be closed off entirely and in places can be only temporarily redirected around small areas of work. Plan and execute the Work accordingly.

1.5 PROJECT MEETINGS FOR ALTERATION WORK

A. Preliminary Conference for Alteration Work: Before starting alteration work, Construction Manager will conduct conference at Project site.

1. Attendees: In addition to representatives of Owner, Construction Manager, Architect, and Contractor, testing service representative, specialists, and chemical-cleaner manufacturer(s) shall be represented at the meeting.
2. Agenda: Discuss items of significance that could affect progress of alteration work, including review of the following:

    a. Alteration Work Subschedule: Discuss and finalize; verify availability of materials, specialists' personnel, equipment, and facilities needed to make progress and avoid delays.
    b. Fire-prevention plan.
    c. Governing regulations.
    d. Areas where existing construction is to remain and the required protection.
    e. Hauling routes.
    f. Sequence of alteration work operations.
    g. Storage, protection, and accounting for salvaged and specially fabricated items.
    h. Existing conditions, staging, and structural loading limitations of areas where materials are stored.
    i. Qualifications of personnel assigned to alteration work and assigned duties.
    j. Requirements for extent and quality of work, tolerances, and required clearances.

k. Embedded work such as flashings and lintels, special details, collection of waste, protection of occupants and the public, and condition of other construction that affects the Work or will affect the work.

3. Reporting: Construction Manager will record conference results and distribute copies to everyone in attendance and to others affected by decisions or actions resulting from conference.

B. Coordination Meetings: Conduct coordination meetings specifically for alteration work at weekly intervals. Coordination meetings are in addition to specific meetings held for other purposes, such as progress meetings and preinstallation conferences.

1. Attendees: In addition to representatives of Owner, Construction Manager**,** Architect, and Contractor, each specialist, supplier, installer, and other entity concerned with progress or involved in planning, coordination, or performance of alteration work activities shall be represented at these meetings. All participants at conference shall be familiar with Project and authorized to conclude matters relating to alteration work.
2. Agenda: Review and correct or approve minutes of previous coordination meeting. Review other items of significance that could affect progress of alteration work. Include topics for discussion as appropriate to status of Project.

a. Alteration Work Subschedule: Review progress since last coordination meeting. Determine whether each schedule item is on time, ahead of schedule, or behind schedule. Determine how construction behind schedule will be expedited with retention of quality; secure commitments from parties involved to do so. Discuss whether schedule revisions are required to ensure that current and subsequent activities are completed within the Contract Time.
b. Schedule Updating: Revise Contractor's Alteration Work Subschedule after each coordination meeting where revisions to schedule have been made or recognized. Issue revised schedule concurrently with report of each meeting.
c. Review present and future needs of each entity present, including review items listed in the "Preliminary Conference for Alteration Work" Paragraph in this article and the following:

1) Interface requirements of alteration work with other Project Work.
2) Status of submittals for alteration work.
3) Access to alteration work locations.
4) Effectiveness of fire-prevention plan.
5) Quality and work standards of alteration work.
6) Change Orders for alteration work.

3. Reporting: Record meeting results and distribute copies to everyone in attendance and to others affected by decisions or actions resulting from each meeting.

1.6 MATERIALS OWNERSHIP

A. Historic items, relics, and similar objects including, but not limited to, cornerstones and their contents, commemorative plaques and tablets, antiques, and other items of interest or value to Owner that may be encountered or uncovered during the Work, regardless of whether they were previously documented, remain Owner's property.

1. Carefully dismantle and salvage each item or object in a manner to prevent damage and protect it from damage, then promptly deliver it to Owner where directed at Project site.

1.7 INFORMATIONAL SUBMITTALS

A. Alteration Work Subschedule:

1. Submit alteration work subschedule within seven days of date established for commencement of alteration work.

B. Preconstruction Documentation: Show preexisting conditions of adjoining construction and site improvements that are to remain, including finish surfaces, that might be misconstrued as damage caused by Contractor's alteration work operations.

C. Fire-Prevention Plan: Submit 15 days before work begins.

1.8 QUALITY ASSURANCE

A. Alteration Work Program: Prepare a written plan for alteration work for whole Project, including each phase or process and protection of surrounding materials during operations. Show compliance with indicated methods and procedures specified in this and other Sections. Coordinate this whole-Project alteration work program with specific requirements of programs required in other alteration work Sections.

1. Dust and Noise Control: Include locations of proposed temporary dust- and noise-control partitions and means of egress from occupied areas coordinated with continuing on-site operations and other known work in progress.
2. Debris Hauling: Include plans clearly marked to show debris hauling routes, turning radii, and locations and details of temporary protective barriers.

B. Fire-Prevention Plan: Prepare a written plan for preventing fires during the Work, including placement of fire extinguishers, fire blankets, rag buckets, and other fire-control devices during each phase or process. Coordinate plan with Owner's fire-protection equipment and requirements. Include fire-watch personnel's training, duties, and authority to enforce fire safety.

C. Safety and Health Standard: Comply with ANSI/ASSE A10.6.

1.9 STORAGE AND HANDLING OF SALVAGED MATERIALS

A. Salvaged Materials:

1. Clean loose dirt and debris from salvaged items unless more extensive cleaning is indicated.
2. Pack or crate items after cleaning; cushion against damage during handling. Label contents of containers.
3. Store items in a secure area until delivery to Owner.
4. Transport items to Owner's storage area on-site designated by Owner.
5. Protect items from damage during transport and storage.

B. Salvaged Materials for Reinstallation:

1. Repair and clean items for reuse as indicated.
2. Pack or crate items after cleaning and repairing; cushion against damage during handling. Label contents of containers.
3. Protect items from damage during transport and storage.
4. Reinstall items in locations indicated. Comply with installation requirements for new materials and equipment unless otherwise indicated. Provide connections, supports, and miscellaneous materials to make items functional for use indicated.

C. Existing Materials to Remain: Protect construction indicated to remain against damage and soiling from construction work. Where permitted by Architect, items may be dismantled and taken to a suitable, protected storage location during construction work and reinstalled in their original locations after alteration and other construction work in the vicinity is complete.

D. Storage: Catalog and store items within a weathertight enclosure where they are protected from moisture, weather, condensation, and freezing temperatures.

1. Identify each item for reinstallation with a nonpermanent mark to document its original location. Indicate original locations on plans, elevations, sections, or photographs by annotating the identifying marks.
2. Secure stored materials to protect from theft.
3. Control humidity so that it does not exceed 85 percent. Maintain temperatures 5 deg F or more above the dew point.

E. Storage Space:

1. Owner will arrange for limited on-site location(s) for free storage of salvaged material. This storage space does not include security and climate control for stored material.
2. Arrange for off-site locations for storage and protection of salvaged material that cannot be stored and protected on-site.

1.10 FIELD CONDITIONS

A. Survey of Existing Conditions: Record existing conditions that affect the Work by use of measured drawings, and/or preconstruction photographs.

B. Discrepancies: Notify Architect of discrepancies between existing conditions and Drawings before proceeding with removal and dismantling work.

C. Owner's Removals: Before beginning alteration work, verify in correspondence with Owner that the following items have been removed:

1. Items to be removed by Owner: To be determined.

D. Size Limitations in Existing Spaces: Materials, products, and equipment used for performing the Work and for transporting debris, materials, and products shall be of sizes that clear surfaces within existing spaces, areas, rooms, and openings, including temporary protection, by 12 inches or more.

PART 2 - PRODUCTS - (Not Used)

PART 3 - EXECUTION

3.1 PROTECTION

A. Protect persons, motor vehicles, surrounding surfaces of building, building site, plants, and surrounding buildings from harm resulting from alteration work.

1. Use only proven protection methods, appropriate to each area and surface being protected.
2. Provide temporary barricades, barriers, and directional signage to exclude the public from areas where alteration work is being performed.
3. Erect temporary barriers to form and maintain fire-egress routes.

4. Erect temporary protective covers over walkways and at points of pedestrian and vehicular entrance and exit that must remain in service during alteration work.
5. Contain dust and debris generated by alteration work, and prevent it from reaching the public or adjacent surfaces.
6. Provide shoring, bracing, and supports as necessary. Do not overload structural elements.
7. Protect floors and other surfaces along hauling routes from damage, wear, and staining.

B. Temporary Protection of Materials to Remain:

1. Protect existing materials with temporary protections and construction. Do not remove existing materials unless otherwise indicated.
2. Do not attach temporary protection to existing surfaces except as indicated as part of the alteration work program.

C. Comply with each product manufacturer's written instructions for protections and precautions. Protect against adverse effects of products and procedures on people and adjacent materials, components, and vegetation.

D. Utility and Communications Services:

1. Notify Owner, Architect, authorities having jurisdiction, and entities owning or controlling wires, conduits, pipes, and other services affected by alteration work before commencing operations.
2. Disconnect and cap pipes and services as required by authorities having jurisdiction, as required for alteration work.
3. Maintain existing services unless otherwise indicated; keep in service, and protect against damage during operations. Provide temporary services during interruptions to existing utilities.

E. Existing Drains: Prior to the start of work in an area, test drainage system to ensure that it is functioning properly. Notify Architect immediately of inadequate drainage or blockage. Do not begin work in an area until the drainage system is functioning properly.

1. Prevent solids such as adhesive or mortar residue or other debris from entering the drainage system. Clean out drains and drain lines that become sluggish or blocked by sand or other materials resulting from alteration work.
2. Protect drains from pollutants. Block drains or filter out sediments, allowing only clean water to pass.

3.2 PROTECTION FROM FIRE

A. General: Follow fire-prevention plan and the following:

1. Comply with NFPA 241 requirements unless otherwise indicated. Perform duties titled "Owner's Responsibility for Fire Protection."
2. Remove and keep area free of combustibles, including rubbish, paper, waste, and chemicals, unless necessary for the immediate work.

    a. If combustible material cannot be removed, provide fire blankets to cover such materials.

B. Heat-Generating Equipment and Combustible Materials: Comply with the following procedures while performing work with heat-generating equipment or combustible materials, including welding, torch-cutting, soldering, brazing, removing paint with heat, or

other operations where open flames or implements using high heat or combustible solvents and chemicals are anticipated:

1. Obtain Owner's approval for operations involving use of welding or other high-heat equipment. Use of open-flame equipment is not permitted. Notify Owner before each occurrence, indicating location of such work.
2. As far as practicable, restrict heat-generating equipment to shop areas or outside the building.
3. Do not perform work with heat-generating equipment in or near rooms or in areas where flammable liquids or explosive vapors are present or thought to be present. Use a combustible gas indicator test to ensure that the area is safe.
4. Use fireproof baffles to prevent flames, sparks, hot gases, or other high-temperature material from reaching surrounding combustible material.
5. Prevent the spread of sparks and particles of hot metal through open windows, doors, holes, and cracks in floors, walls, ceilings, roofs, and other openings.
6. Fire Watch: Before working with heat-generating equipment or combustible materials, station personnel to serve as a fire watch at each location where such work is performed. Fire-watch personnel shall have the authority to enforce fire safety. Station fire watch according to NFPA 51B, NFPA 241, and as follows:

    a. Train each fire watch in the proper operation of fire-control equipment and alarms.
    b. Prohibit fire-watch personnel from other work that would be a distraction from fire-watch duties.
    c. Cease work with heat-generating equipment whenever fire-watch personnel are not present.
    d. Have fire-watch personnel perform final fire-safety inspection each day beginning no sooner than 30 minutes after conclusion of work in each area to detect hidden or smoldering fires and to ensure that proper fire prevention is maintained.

C. Fire-Control Devices: Provide and maintain fire extinguishers, fire blankets, and rag buckets for disposal of rags with combustible liquids. Maintain each as suitable for the type of fire risk in each work area. Ensure that nearby personnel and the fire-watch personnel are trained in fire-extinguisher and blanket use.

D. Sprinklers: Where sprinkler protection exists and is functional, maintain it without interruption while operations are being performed. If operations are performed close to sprinklers, shield them temporarily with guards.

1. Remove temporary guards at the end of work shifts, whenever operations are paused, and when nearby work is complete.

3.3 GENERAL ALTERATION WORK

A. Have specialty work performed only by qualified specialists.

B. Ensure that supervisory personnel are present when work begins and during its progress.

C. Record existing work before each procedure (preconstruction), and record progress during the work. Use digital preconstruction documentation photographs or video recordings.

D. Perform surveys of Project site as the Work progresses to detect hazards resulting from alterations.

E. Notify Architect of visible changes in the integrity of material or components whether from environmental causes including biological attack, UV degradation, freezing, or thawing or from structural defects including cracks, movement, or distortion.

1. Do not proceed with the work in question until directed by Architect.

END OF SECTION

12/21/2023

F. Specialist Qualifications: An experienced firm regularly engaged in specialty work similar in nature, materials, design, and extent to alteration work as specified in each Section and that has completed a minimum of [**five**] <**Insert number**> recent projects with a record of successful in-service performance that demonstrates the firm's qualifications to perform this work.

1. Field Supervisor Qualifications: Full-time supervisors experienced in specialty work similar in nature, material, design, and extent to that indicated for this Project. Supervisors shall be on-site when specialty work begins and during its progress. Supervisors shall not be changed during Project except for causes beyond the control of the specialist firm.

a. Construct new mockups of required work whenever a supervisor is replaced.

G. Title X Requirement: Each firm conducting activities that disturb painted surfaces shall be a "Lead-Safe Certified Firm" according to 40 CFR 745, Subpart E, and use only workers that are trained in lead-safe work practices.

H. Existing Roofing: Prior to the start of work in an area, install roofing protection[**as indicated on Drawings**].

a. Maintain fire-watch personnel at[**each area of**] Project site until [**60 minutes**] [**two hours**] <**Insert time**> after conclusion of daily work.

3.4 PROTECTION DURING APPLICATION OF CHEMICALS

A. Protect motor vehicles, surrounding surfaces of building, building site, plants, and surrounding buildings from harm or spillage resulting from applications of chemicals and adhesives.

B. Cover adjacent surfaces with protective materials that are proven to resist chemicals selected for Project unless chemicals being used will not damage adjacent surfaces as indicated in alteration work program. Use covering materials and masking agents that are waterproof and UV resistant and that will not stain or leave residue on surfaces to which they are applied. Apply protective materials according to manufacturer's written instructions. Do not apply liquid masking agents or adhesives to painted or porous surfaces. When no longer needed, promptly remove protective materials.

C. Do not apply chemicals during winds of sufficient force to spread them to unprotected surfaces.

D. Neutralize alkaline and acid wastes and legally dispose of off Owner's property.

E. Collect and dispose of runoff from chemical operations by legal means and in a manner that prevents soil contamination, soil erosion, undermining of paving and foundations, damage to landscaping, or water penetration into building interior.

F. Alteration Work Program: Submit [**30 days**] <**Insert time**> before work begins.

SECTION 01 40 00

QUALITY REQUIREMENTS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Special Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for quality assurance and quality control.

B. Testing and inspection services are required to verify compliance with requirements specified or indicated. These services do not relieve Contractor of responsibility for compliance with the Contract Document requirements.

1. Specific quality-assurance and quality-control requirements for individual work results are specified in their respective Specification Sections. Requirements in individual Sections may also cover production of standard products.
2. Specified tests, inspections, and related actions do not limit Contractor's other quality-assurance and quality-control procedures that facilitate compliance with the Contract Document requirements.
3. Requirements for Contractor to provide quality-assurance and quality-control services required by Architect, Owner, or authorities having jurisdiction are not limited by provisions of this Section.

1.3 DEFINITIONS

A. Experienced: When used with an entity or individual, "experienced," unless otherwise further described, means having successfully completed a minimum of five previous projects similar in nature, size, and extent to this Project; being familiar with special requirements indicated; and having complied with requirements of authorities having jurisdiction.

B. Field Quality-Control Tests and Inspections: Tests and inspections that are performed on-site for installation of the Work and for completed Work.

C. Installer/Applicator/Erector: Contractor or another entity engaged by Contractor as an employee, subcontractor, or sub-subcontractor, to perform a particular construction operation, including installation, erection, application, assembly, and similar operations.

1. Use of trade-specific terminology in referring to a Work result does not require that certain construction activities specified apply exclusively to specific trade(s).

D. Mockups: Full-size physical assemblies that are constructed either as freestanding temporary built elements or as part of permanent construction. Mockups are constructed to verify selections made under Sample submittals; to demonstrate aesthetic effects and qualities of materials and execution; to review coordination, testing, or operation; to show interface between dissimilar materials; and to demonstrate compliance with specified

installation tolerances. Mockups are not Samples. Unless otherwise indicated, approved mockups establish the standard by which the Work will be judged.

1. Integrated Exterior Mockups: Mockups of the exterior envelope constructed on-site as indicated in-place portions of permanent construction, consisting of multiple products, assemblies, and subassemblies, with cutaways enabling inspection of concealed portions of the Work.

    a. Include each system, assembly, component, and part of the exterior wall to be constructed for the Project. Colors of components shall be those selected by the Architect for use in the Project.

2. Product Mockups: Mockups that may include multiple products, materials, or systems specified in a single Section.
3. In-Place Mockups: Mockups constructed on-site in their actual final location as part of permanent construction.

E. Preconstruction Testing: Tests and inspections performed specifically for Project before products and materials are incorporated into the Work, to verify performance or compliance with specified criteria. Unless otherwise indicated, copies of reports of tests or inspections performed for other than the Project do not meet this definition.

F. Product Tests: Tests and inspections that are performed by a nationally recognized testing laboratory (NRTL) according to 29 CFR 1910.7, by a testing agency accredited according to NIST's National Voluntary Laboratory Accreditation Program (NVLAP), or by a testing agency qualified to conduct product testing and acceptable to authorities having jurisdiction, to establish product performance and compliance with specified requirements.

G. Source Quality-Control Tests and Inspections: Tests and inspections that are performed at the source (e.g., plant, mill, factory, or shop).

H. Testing Agency: An entity engaged to perform specific tests, inspections, or both. The term "testing laboratory" shall have the same meaning as the term "testing agency."

I. Quality-Assurance Services: Activities, actions, and procedures performed before and during execution of the Work, to guard against defects and deficiencies and substantiate that proposed construction will comply with requirements.

J. Quality-Control Services: Tests, inspections, procedures, and related actions during and after execution of the Work, to evaluate that actual products incorporated into the Work and completed construction comply with requirements. Contractor's quality-control services do not include contract administration activities performed by Architect.

1.4 DELEGATED-DESIGN SERVICES

A. Performance and Design Criteria: Where professional design services or certifications by a design professional are specifically required of Contractor by the Contract Documents, provide products and systems complying with specific performance and design criteria indicated.

1. If criteria indicated are not sufficient to perform services or certification required, submit a written request for additional information to Architect.

B. Delegated-Design Services Statement: Submit a statement signed and sealed by the responsible design professional, for each product and system specifically assigned to Contractor to be designed or certified by a design professional, indicating that the products and systems are in compliance with performance and design criteria indicated. Include list of codes, loads, and other factors used in performing these services.

1.5 CONFLICTING REQUIREMENTS

A. Conflicting Standards and Other Requirements: If compliance with two or more standards or requirements is specified and the standards or requirements establish different or conflicting requirements for minimum quantities or quality levels, inform the Architect regarding the conflict and obtain clarification prior to proceeding with the Work. Refer conflicting requirements that are different, but apparently equal, to Architect for clarification before proceeding.

B. Minimum Quantity or Quality Levels: The quantity or quality level shown or specified shall be the minimum provided or performed. The actual installation may comply exactly with the minimum quantity or quality specified, or it may exceed the minimum within reasonable limits. To comply with these requirements, indicated numeric values are minimum or maximum, as appropriate, for the context of requirements. Refer uncertainties to Architect for a decision before proceeding.

1.6 INFORMATIONAL SUBMITTALS

A. Contractor's Quality-Control Plan: For quality-assurance and quality-control activities and responsibilities.

B. Qualification Data: For Contractor's quality-control personnel.

C. Testing Agency Qualifications: For testing agencies specified in "Quality Assurance" Article to demonstrate their capabilities and experience. Include proof of qualifications in the form of a recent report on the inspection of the testing agency by a recognized authority.

D. Schedule of Tests and Inspections: Prepare in tabular form and include the following:

1. Specification Section number and title.
2. Entity responsible for performing tests and inspections.
3. Description of test and inspection.
4. Identification of applicable standards.
5. Identification of test and inspection methods.
6. Number of tests and inspections required.
7. Time schedule or time span for tests and inspections.
8. Requirements for obtaining samples.
9. Unique characteristics of each quality-control service.

E. Reports: Prepare and submit certified written reports and documents as specified.

F. Permits, Licenses, and Certificates: For Owner's record, submit copies of permits, licenses, certifications, inspection reports, releases, jurisdictional settlements, notices, receipts for fee payments, judgments, correspondence, records, and similar documents established for compliance with standards and regulations bearing on performance of the Work.

1.7 CONTRACTOR'S QUALITY-CONTROL PLAN

A. Quality-Control Plan, General: Submit quality-control plan within 10 days of Notice to Proceed, and not less than five days prior to preconstruction conference. Submit in format acceptable to Architect. Identify personnel, procedures, controls, instructions, tests, records, and forms to be used to carry out Contractor's quality-assurance and quality-control responsibilities and to coordinate Owner's quality-assurance and quality-control activities. Coordinate with Contractor's Construction Schedule.

B. Quality-Control Personnel Qualifications: Engage qualified personnel trained and experienced in managing and executing quality-assurance and quality-control procedures similar in nature and extent to those required for Project.

1. Project quality-control manager may also serve as Project superintendent.

C. Submittal Procedure: Describe procedures for ensuring compliance with requirements through review and management of submittal process. Indicate qualifications of personnel responsible for submittal review.

D. Testing and Inspection: In quality-control plan, include a comprehensive schedule of Work requiring testing or inspection, including the following:

1. Contractor-performed tests and inspections, including subcontractor-performed tests and inspections. Include required tests and inspections and Contractor-elected tests and inspections. Distinguish source quality-control tests and inspections from field quality-control tests and inspections.
2. Special inspections required by authorities having jurisdiction and indicated on the Statement of Special Inspections.
3. Owner-performed tests and inspections indicated in the Contract Documents..

E. Continuous Inspection of Workmanship: Describe process for continuous inspection during construction to identify and correct deficiencies in workmanship in addition to testing and inspection specified. Indicate types of corrective actions to be required to bring the Work into compliance with standards of workmanship established by Contract requirements and approved mockups.

F. Monitoring and Documentation: Maintain testing and inspection reports, including log of approved and rejected results. Include Work Architect has indicated as nonconforming or defective. Indicate corrective actions taken to bring nonconforming Work into compliance with requirements. Comply with requirements of authorities having jurisdiction.

1.8 REPORTS AND DOCUMENTS

A. Test and Inspection Reports: Prepare and submit certified written reports specified in other Sections. Include the following:

1. Date of issue.
2. Project title and number.
3. Name, address, telephone number, and email address of testing agency.
4. Dates and locations of samples and tests or inspections.
5. Names of individuals making tests and inspections.
6. Description of the Work and test and inspection method.
7. Identification of product and Specification Section.
8. Complete test or inspection data.
9. Test and inspection results and an interpretation of test results.
10. Record of temperature and weather conditions at time of sample-taking and testing and inspection.
11. Comments or professional opinion on whether tested or inspected Work complies with the Contract Document requirements.
12. Name and signature of laboratory inspector.
13. Recommendations on retesting and reinspecting.

B. Manufacturer's Technical Representative's Field Reports: Prepare written information documenting manufacturer's technical representative's tests and inspections specified in other Sections. Include the following:

1. Name, address, telephone number, and email address of technical representative making report.
2. Statement on condition of substrates and their acceptability for installation of product.
3. Statement that products at Project site comply with requirements.
4. Summary of installation procedures being followed, whether they comply with requirements and, if not, what corrective action was taken.
5. Results of operational and other tests and a statement of whether observed performance complies with requirements.
6. Statement of whether conditions, products, and installation will affect warranty.
7. Other required items indicated in individual Specification Sections.

C. Factory-Authorized Service Representative's Reports: Prepare written information documenting manufacturer's factory-authorized service representative's tests and inspections specified in other Sections. Include the following:

1. Name, address, telephone number, and email address of factory-authorized service representative making report.
2. Statement that equipment complies with requirements.
3. Results of operational and other tests and a statement of whether observed performance complies with requirements.
4. Statement of whether conditions, products, and installation will affect warranty.
5. Other required items indicated in individual Specification Sections.

1.9 QUALITY ASSURANCE

A. Qualifications paragraphs in this article establish the minimum qualification levels required; individual Specification Sections specify additional requirements.

B. Manufacturer Qualifications: A firm experienced in manufacturing products or systems similar to those indicated for this Project and with a record of successful in-service performance, as well as sufficient production capacity to produce required units. As applicable, procure products from manufacturers able to meet qualification requirements, warranty requirements, and technical or factory-authorized service representative requirements.

C. Fabricator Qualifications: A firm experienced in producing products similar to those indicated for this Project and with a record of successful in-service performance, as well as sufficient production capacity to produce required units.

D. Installer Qualifications: A firm or individual experienced in installing, erecting, applying, or assembling work similar in material, design, and extent to that indicated for this Project, whose work has resulted in construction with a record of successful in-service performance.

E. Professional Engineer Qualifications: A professional engineer who is legally qualified to practice in jurisdiction where Project is located and who is experienced in providing engineering services of the kind indicated. Engineering services are defined as those performed for installations of the system, assembly, or product that is similar in material, design, and extent to those indicated for this Project.

F. Specialists: Certain Specification Sections require that specific construction activities shall be performed by entities who are recognized experts in those operations. Specialists shall satisfy qualification requirements indicated and shall be engaged in the activities indicated.

1. Requirements of authorities having jurisdiction shall supersede requirements for specialists.

G. Testing and Inspecting Agency Qualifications: An NRTL, an NVLAP, or an independent agency with the experience and capability to conduct testing and inspection indicated, as documented in accordance with ASTM E329, and with additional qualifications specified in individual Sections; and, where required by authorities having jurisdiction, that is acceptable to authorities.

H. Manufacturer's Technical Representative Qualifications: An authorized representative of manufacturer who is trained and approved by manufacturer to observe and inspect installation of manufacturer's products that are similar in material, design, and extent to those indicated for this Project.

I. Factory-Authorized Service Representative Qualifications: An authorized representative of manufacturer who is trained and approved by manufacturer to inspect, demonstrate, repair, and perform service on installations of manufacturer's products that are similar in material, design, and extent to those indicated for this Project.

J. Preconstruction Testing: Where testing agency is indicated to perform preconstruction testing for compliance with specified requirements for performance and test methods, comply with the following Contractor's responsibilities, including the following:

1. Provide test specimens representative of proposed products and construction.
2. Submit specimens in a timely manner with sufficient time for testing and analyzing results to prevent delaying the Work.
3. Provide sizes and configurations of test assemblies, mockups, and laboratory mockups to adequately demonstrate capability of products to comply with performance requirements.
4. Build site-assembled test assemblies and mockups, using installers who will perform same tasks for Project.
5. Testing Agency Responsibilities: Submit a certified written report of each test, inspection, and similar quality-assurance service to Architect, with copy to Contractor. Interpret tests and inspections, and state in each report whether tested and inspected Work complies with or deviates from the Contract Documents.

K. Mockups: Before installing portions of the Work requiring mockups, build mockups for each form of construction and finish required to comply with the following requirements, using materials indicated for the completed Work:

1. Build mockups of size indicated.
2. Build mockups in location indicated or, if not indicated, as directed by Architect.
3. Notify Architect seven days in advance of dates and times when mockups will be constructed.
4. Employ supervisory personnel who will oversee mockup construction. Employ workers who will be employed to perform same tasks during the construction at Project.
5. Demonstrate the proposed range of aesthetic effects and workmanship.
6. Obtain Architect's approval of mockups before starting corresponding Work, fabrication, or construction.

    a. Allow seven days for initial review and each re-review of each mockup.

7. Promptly correct unsatisfactory conditions noted by Architect's preliminary review, to the satisfaction of the Architect, before completion of final mockup.
8. Approval of mockups by the Architect does not constitute approval of deviations from the Contract Documents contained in mockups unless Architect specifically approves such deviations in writing.
9. Maintain mockups during construction in an undisturbed condition as a standard for judging the completed Work.
10. Demolish and remove mockups when directed unless otherwise indicated.

L. Integrated Exterior Mockups: Construct integrated exterior mockup. Coordinate installation of exterior envelope materials and products for which mockups are required in individual Specification Sections, along with supporting materials. Comply with requirements in "Mockups" Paragraph.

1. Coordinate construction of the mockup to allow observation of air barrier installation, flashings, air barrier integration with fenestration systems, and other portions of the building air/moisture barrier and drainage assemblies, prior to installation of veneer, cladding elements, and other components that will obscure the work.

1.10 QUALITY CONTROL

A. Owner Responsibilities: Where quality-control services are indicated as Owner's responsibility, Owner will engage a qualified testing agency to perform these services.

1. Owner will furnish Contractor with names, addresses, and telephone numbers of testing agencies engaged and a description of types of testing and inspection they are engaged to perform.
2. Costs for retesting and reinspecting construction that replaces or is necessitated by Work that failed to comply with the Contract Documents will be charged to Contractor, and the Contract Sum will be adjusted by Change Order.

B. Contractor Responsibilities: Tests and inspections not explicitly assigned to Owner are Contractor's responsibility. Perform additional quality-control activities, whether specified or not, to verify and document that the Work complies with requirements.

1. Unless otherwise indicated, provide quality-control services specified and those required by authorities having jurisdiction. Perform quality-control services required of Contractor by authorities having jurisdiction, whether specified or not.
2. Engage a qualified testing agency to perform quality-control services.

a. Contractor shall not employ same entity engaged by Owner, unless agreed to in writing by Owner.

3. Notify testing agencies at least 24 hours in advance of time when Work that requires testing or inspection will be performed.
4. Where quality-control services are indicated as Contractor's responsibility, submit a certified written report, in duplicate, of each quality-control service.
5. Testing and inspection requested by Contractor and not required by the Contract Documents are Contractor's responsibility.
6. Submit additional copies of each written report directly to authorities having jurisdiction, when they so direct.

C. Retesting/Reinspecting: Regardless of whether original tests or inspections were Contractor's responsibility, provide quality-control services, including retesting and reinspecting, for construction that replaced Work that failed to comply with the Contract Documents.

D. Manufacturer's Field Services: Where indicated, engage a factory-authorized service representative to inspect field-assembled components and equipment installation, including service connections. Report results in writing as specified in Section 01 33 00 "Submittal Procedures."

E. Manufacturer's Technical Services: Where indicated, engage a manufacturer's technical representative to observe and inspect the Work. Manufacturer's technical representative's services include participation in preinstallation conferences, examination of substrates and

conditions, verification of materials, observation of Installer activities, inspection of completed portions of the Work, and submittal of written reports.

F. Contractor's Associated Requirements and Services: Cooperate with agencies and representatives performing required tests, inspections, and similar quality-control services, and provide reasonable auxiliary services as requested. Notify agency sufficiently in advance of operations to permit assignment of personnel. Provide the following:

1. Access to the Work.
2. Incidental labor and facilities necessary to facilitate tests and inspections.
3. Adequate quantities of representative samples of materials that require testing and inspection. Assist agency in obtaining samples.
4. Facilities for storage and field curing of test samples.
5. Delivery of samples to testing agencies.
6. Preliminary design mix proposed for use for material mixes that require control by testing agency.
7. Security and protection for samples and for testing and inspection equipment at Project site.

G. Coordination: Coordinate sequence of activities to accommodate required quality-assurance and quality-control services with a minimum of delay and to avoid necessity of removing and replacing construction to accommodate testing and inspection.

1. Schedule times for tests, inspections, obtaining samples, and similar activities.

H. Schedule of Tests and Inspections: Prepare a schedule of tests, inspections, and similar quality-control services required by the Contract Documents as a component of Contractor's quality-control plan. Coordinate and submit concurrently with Contractor's Construction Schedule. Update and submit with each Application for Payment.

1. Schedule Contents: Include tests, inspections, and quality-control services, including Contractor- and Owner-retained services, commissioning activities, and other Project-required services paid for by other entities.
2. Distribution: Distribute schedule to Owner, Architect, testing agencies, and each party involved in performance of portions of the Work where tests and inspections are required.

1.11 SPECIAL TESTS AND INSPECTIONS

A. Special Tests and Inspections: Owner will engage a qualified testing agency and/or special inspector to conduct special tests and inspections required by authorities having jurisdiction as the responsibility of Owner, as indicated in the DSA-103 List of Required Structural Tests & Special Inspections – 2016 CBC attached to Section 01 45 23, and as follows:

1. Verifying that manufacturer maintains detailed fabrication and quality-control procedures, and reviewing the completeness and adequacy of those procedures to perform the Work.
2. Notifying Architect and Contractor promptly of irregularities and deficiencies observed in the Work during performance of its services.
3. Submitting a certified written report of each test, inspection, and similar quality-control service to Architect with copy to Contractor and to authorities having jurisdiction.
4. Submitting a final report of special tests and inspections at Substantial Completion, which includes a list of unresolved deficiencies.
5. Interpreting tests and inspections, and stating in each report whether tested and inspected Work complies with or deviates from the Contract Documents.
6. Retesting and reinspecting corrected Work.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 TEST AND INSPECTION LOG

A. Test and Inspection Log: Prepare a record of tests and inspections. Include the following:

1. Date test or inspection was conducted.
2. Description of the Work tested or inspected.
3. Date test or inspection results were transmitted to Architect.
4. Identification of testing agency or special inspector conducting test or inspection.

B. Maintain log at Project site. Post changes and revisions as they occur. Provide access to test and inspection log for Architect's, and authorities' having jurisdiction reference during normal working hours.

1. Submit log at Project closeout as part of Project Record Documents.

3.2 REPAIR AND PROTECTION

A. General: On completion of testing, inspection, sample-taking, and similar services, repair damaged construction and restore substrates and finishes.

1. Provide materials and comply with installation requirements specified in other Specification Sections or matching existing substrates and finishes. Restore patched areas and extend restoration into adjoining areas with durable seams that are as invisible as possible. Comply with the Contract Document requirements for cutting and patching in Section 01 73 00 "Execution."

B. Protect construction exposed by or for quality-control service activities.

C. Repair and protection are Contractor's responsibility, regardless of the assignment of responsibility for quality-control services.

END OF SECTION

SECTION 01 41 15

ADDITIONAL REQUIREMENTS FOR DSA-REVIEWED PROJECTS

PART 1 - GENERAL

1.1 GENERAL

A. The following additional requirements apply to this Project that is being reviewed by the Division of the State Architect (DSA).

1.2 ADDITIONAL REQUIREMENTS

A. In addition to the duties specified in the Contract Documents, the duties of the Contractor shall be in accordance with the requirements specified in Section 4-343 of Part 1, Title 24, California Code of Regulations (CCR).

B. In addition to the duties specified in the Contract Documents, the duties of the Architect and the Architect's consultants shall be in accordance with the requirements specified in Section 4-333(a) and 4-341 of Part 1, Title 24, CCR.

C. DSA is not subject to arbitration proceedings.

D. Notify DSA at start of construction in accordance with Section 4-331 of Part 1, Title 24, CCR.

E. All addenda and construction change documents shall be submitted for DSA approval. Do not begin any work under an addendum or construction change document until DSA approval is obtained. Addenda and construction change documents shall be in accordance with Section 4-338 of Part 1, Title 24, CCR.

F. Do not begin work under a written order until a construction change document (Category A) has been submitted to and approved by DSA (and Owner) in accordance with Section 4-338 of Part 1, Title 24, CCR. Substitutions effecting structural, fire/life/safety or access compliance shall be submitted as construction change documents for DSA approval. The Contractor will be responsible for the additional architectural and engineering costs associated with the review and regulatory processing of these substitutions.

G. Unless otherwise indicated or specified, perform the work in conformance with the latest edition of applicable regulatory requirements. A copy of Part 1 and Part 2 of Title 24, CCR shall be available on the Project site. The codes adopted by the City, County, State and Federal agencies shall govern minimum requirements for this Project.

H. Contractor, Inspectors, Architect and Engineer shall submit verified reports in accordance with Sections 4-341 and 4-343(c) of Part 1, Title 24, CCR.

I. DSA may supervise construction, reconstruction, or repair in accordance with Section 4-334 of Part 1, Title 24, CCR.

J. Construction shall be observed by a full-time Project Inspector approved by DSA in accordance with Section 4-333(b) and 4-342 of Part 1, Title 24, CCR.

K. Testing requirements of the DSA approved Owner's Testing Laboratory shall be in accordance with Section 4-335 of Part 1, Title 24, CCR.

L. Special Inspection shall be as required by Section 4-333(c), of CBC, Part 1, Title 24, CCR, and Chapter 17A of CBC Part 2, Title 24, CCR. The Owner will pay for the costs of special inspection.

M. All Substitutions and Request for Information (RFI's) that affect Structural, Fire and Life Safety, Access Compliance and/or Energy (as applicable) shall be submitted to the Division of the State Architect for review and approval.

N. Changes to the Structural, Accessibility or Fire and Life-Safety Portions of the approved plans and specifications after the work has been let shall be made by a Construction Change Document (CCD) as required in Section 4-338, Part 1, CAC and shall be submitted to and approved by DSA prior to commencement of the work. Construction Change Documents (CCD's) shall be prepared and submitted to DSA in compliance with DSA Interpretation of Regulation IR A-6.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION

12/21/2023

SECTION 01 42 19

REFERENCE STANDARDS

PART 1 - GENERAL

1.01 SUMMARY

A. Throughout the Contract Documents, reference is made to codes and standards which establish qualities and types of workmanship and materials, and methods for testing and reporting on the pertinent characteristics.

B. Provide materials and workmanship which meet or exceed the specifically named code or standard.

C. Deliver to the Architect required proof that the materials or workmanship, or both, meet or exceed the requirements of the specifically named code or standard. Such proof shall be in the form requested by the Architect and will generally be required to be copies of a certified report of tests conducted by a testing agency acceptable for that purpose to the Architect.

1.02 RELATED WORK SPECIFIED ELSEWHERE

A. Specific naming of codes or standards occurs on the Drawings and in other Sections of these Specifications. Comply with laws, ordinances, and regulations of authorities having jurisdiction. Proof of compliance with laws, ordinances, and regulations shall be by the signed approval of the respective authorities having jurisdiction. Costs relative thereto shall be borne by the Contractor.

1.03 QUALITY ASSURANCE

A. Familiarity with Pertinent Codes and Standards: Verify the requirements of the specifically named codes and standards as well as requirements mandated by law, ordinance and authority. Verify that the items procured and installed in this Work meet or exceed the specified requirements.

B. Rejection of Noncomplying Items: The Architect reserves the right to reject items incorporated into the Work which fail to meet such minimum requirements.

1.04 APPLICABLE CODES

A. Work of the project shall conform to the following list of the 2016, Title 24, California Code of Regulations (CCR), a List of Codes, copies of which shall be maintained at the job site by the Contractor throughout the duration of the work.

B. Applicable Codes as of January 1, 2017:

1. 2016 California Administrative Code (CAC), Part 1, Title 24, California Code of Regulations (CCR).

2. 2016 California Building Code (CBC), Volumes 1 and 2, Part 2, Title 24, California Code of Regulations (CCR) with 2016 California Amendments.

3. 2016 California Electrical Code (CEC), Part 3, Title 24, California Code of Regulations (CCR) with 2016 California Amendments.

4. 2016 California Mechanical Code (CMC), Part 4, Title 24, California Code of Regulations (CCR) with 2016 California Amendments.

5. 2016 California Plumbing Code (CPC), Part 5, Title 24, California Code of Regulations (CCR).

6. 2016 California Energy Code, Part 6, Title 24, California Code of Regulations (CCR).

7. 2016 California Historical Building Code, Part 8, Title 24, California Code of Regulations (CCR).

8. 2016 California Fire Code, Part 9, Title 24, California Code of Regulations (CCR).

9. 2016 California Existing Building Code, Part 10, Title 24, California Code of Regulations (CCR).

10. 2016 California Green Building Standards Code, Part 11, Title 24, California Code of Regulations (CCR)

11. 2016 California Reference Standards Code, Part 12, Title 24, California Code of Regulations (CCR). Title 19, CCR, Public Safety, State Fire Marshal Regulations.

C. Partial List of Applicable Standards:

Reference code section for NFPA Standards, 2016 CBC (SFM)

NFPA 13	Installation of Sprinkler Systems, 2016 Edition
NFPA 14	Installation of Standpipes and Hose Systems, 2016 Edition
NFPA 17	Dry Chemical Extinguishing Systems, 2016 Edition
NFPA 17a	Wet Chemical Extinguishing Systems, 2016 Edition
NFPA 20	Installation of Stationary Pumps for Fire Protection, 2016 Edition
NFPA 24	Installation of Private Fire Service Mains and their Appurtenances, 2016 Edition
NFPA 72	National Fire Alarm and Signaling Code, (California Amended) 2016 Edition (Note, see UL Standard 1971 for “Signaling Devices for the Hearing Impaired”)
NFPA 253	Critical Radiant Flux of Floor Covering Systems Using a Radiant Heat Energy Source, 2011 Edition
NFPA 2001	Clean Agent Fire Extinguishing Systems, 2012 Edition

1.05 REFERENCE STANDARDS

A. Standards referenced in the Specifications are usually referred to by the abbreviation of the organization's name and the designation of the document (e.g., ASTM A36). Documents in common use may be referred to by their own designation (e.g., the California Electrical Code is published by the National Fire Protection Association as NFPA-70 but is referred to as CEC, and is part of a series of documents or standards referred to as the National Fire Code). References are to the latest issue of the publication available on the date stipulated for the receipt of bids.

STANDARDS ORGANIZATIONS

AA	Aluminum Association
AAMA	American Architectural Manufacturer's Association
AASHTO	American Association of State Highway and Transportation Officials
ACI	American Concrete Institute
AGA	American Gas Association
AISC	American Institute of Steel Construction
AITC	American Institute of Timber Construction
AMCA	Air Movement and Control Association, Inc.
ANSI	American National Standards Institute, Inc.
APA	APA-The Engineered Wood Association
ARI	Air-Conditioning and Refrigeration Institute
ASHRAE	American Society of Heating, Refrigerating, and Air-Conditioning Engineers
ASME	American Society of Mechanical Engineers
ASTM	American Society for Testing and Materials
AWPA	American Wood Protection Association
AWPB	American Wood Preservers' Bureau
AWS	American Welding Society
AWWA	American Water Works Association
BHMA	Builders Hardware Manufacturers Association
CBC	California Building Code, 2016
CDA	Copper Development Association
CEC	California Electrical Code
CEQA	California Environmental Quality Act

CGA	Compressed Gas Association
CISPI	Cast Iron Soil Pipe Institute
CMC	California Mechanical Code - See IAPMO
CPC	California Plumbing Code - See IAPMO
CPSC	Consumer Product Safety Commission
CRSI	Concrete Reinforcing Steel Institute
CS	Commercial Standard of U.S. Dept. of Commerce
CTIOA	Ceramic Tile Institute of America (former CTI)
CSMA	Chemical Specialties Manufacturing Association
FGMA	Flat Glass Marketing Association
FM	Factory Mutual Global (former FMS)
FS	Federal Specification
GA	Gypsum Association
HI	Hydraulic Institute
HRI	Hydraulics Research Institute
IAPMO	International Association of Plumbing and Mechanical Officials
ICC	International Code Council (former ICBO)
IEEE	Institute of Electrical and Electronics Engineers
IES	Illuminating Engineering Society of North America
MIL-STD	Military Specifications (former MIL)
ML/SFA	Metal Lath/Steel Framing Association
MSS	Manufacturers Standardization Society of the Valve and Fittings Industry
NAAMM	National Association of Architectural Metal Manufacturers
NIST	National Institute of Standards and Technology (former NBS)
NEBB	National Environmental Balancing Bureau
NEMA	National Electrical Manufacturers Association
N FLUID PA	National Fluid Power Association
NFPA	National Fire Protection Association
NRCA	National Roofing Contractors Association
NSF	National Sanitation Foundation

NWWDA	National Wood Window and Door Association
PS	Voluntary Product Standard (of NIST former NBS)
SMACNA	Sheet Metal and Air Conditioning Contractors National Association
SDI	Steel Deck Institute
SJI	Steel Joist Institute
SSPC	The Society for Protective Coatings (former SSPC)
TCNA	Tile Council of North America, Inc. (former TCA)
TSIB	Technical Services Information Bureau (former WLPDIA)
UL	Underwriters Laboratories, Inc.
WI	Woodwork Institute (former WIC)
TITLE	Title 24, California Code of Regulations, Part 1, 2, 3, 4, 5, 6, 8, & 9
TITLE	Title 19, California Code of Regulations

1.06 REFERENCE COPIES

A. A minimum of one copy of Codes, Regulations, and Standards referenced in the drawings or the specifications, or applicable to the work, shall be furnished to the Owner's Representative at least (2) two weeks prior to the commencement of work affected by such codes, regulations or standards.

PART 2 - PRODUCTS
(Not Applicable)

PART 3 - EXECUTION
(Not Applicable)

END OF SECTION

12/21/2023

SECTION 01 45 23

TESTING AND INSPECTING SERVICES

PART 1 - GENERAL

1.01 SUMMARY

A. Section Includes: Cooperate with the Owner's selected testing agency, the Owner's assigned Inspector, and others responsible for testing and inspecting the Work, and assist the Owner by coordinating such testing and inspecting services as specified in this Section and/or elsewhere in the Contract Documents.

B. Related Work Specified Elsewhere:

1. Requirements for testing may be required in other Sections of these Specifications.

2. Where no testing requirements are specified or required by reference standards or authorities having jurisdiction, the Owner may require such testing to be performed under current pertinent standards for testing. Payment for such testing will be made as described herein.

C. Work Not Included:

1. The Owner will select a pre-qualified independent testing laboratory and Inspector as approved by the Division of the State Architect (DSA), Department of General Services, Architect and Structural Engineer.

2. The Owner will pay for initial services of the testing laboratory as further described hereinafter.

1.02 QUALITY ASSURANCE

A. The Owner will select an independent testing laboratory to conduct the tests. Selection of the material required to be tested shall be by the laboratory or the Owner's representative and not by the Contractor.

B. Qualifications of Testing Laboratory: The testing laboratory, approved by DSA, shall be qualified to the Owner's acceptance in accordance with ASTM E329. The testing laboratory shall be qualified by the Division of the State Architect.

C. Codes and Standards: Testing, when required, will be in accordance with pertinent codes and regulations and with selected standards of the American Society for Testing and Materials and other organizations or agencies which publish recognized codes, standards, or tests. Refer to Article 3.04 - Required Testing of this Section.

1.03 TEST REPORT DISTRIBUTION

A. Promptly process and distribute required copies of test reports and related instructions to ensure necessary retesting and/or replacement of materials with the least possible delay in progress of the Work.

B. One copy of Test Reports shall be forwarded to the Division of the State Architect by the testing agency. Such reports shall include tests made, regardless of whether such tests indicate that the material is satisfactory or unsatisfactory. Samples taken but not tested shall also be reported. Records of special sampling operations as required shall also be reported. The reports shall show that the material or materials were sampled and tested in accordance with the requirements of Title 24 and with the approved specifications. Test reports shall show the specified design strength. They shall also state definitely whether or not the material or materials tested comply with requirements.

C. Each Testing Agency shall submit to the Division of the State Architect a verified report in duplicate covering tests which are required to be made by that agency during the progress of the project. Such report shall be furnished each time that work on the project is suspended, including tests up to that time, and at the completion of the project.

1.04 PAYMENT FOR TESTING SERVICES

A. Initial Services: The Owner will pay for initial testing and inspection except as specifically modified herein- after or as specified otherwise in technical sections, provided the results of inspection indicate compliance with the Contract Documents.

B. Retesting: When initial tests or inspection indicate noncompliance with the Contract Documents, subsequent retesting or reinspection occasioned by the noncompliance shall be performed by the same testing laboratory or Inspector and the costs thereof will be deducted by the Owner from the Contract Sum. Retesting and reinspection will continue until test or inspection results indicate compliance.

C. Code Compliance Testing: Inspections and tests required by codes or ordinances, or by authorities having jurisdiction and made by a legally constituted authority, shall be the responsibility of and shall be paid for by the Owner, but backcharged to the Contractor in case of retesting due to non-compliance.

D. Specified Inspections and Tests: Tests and inspections specified in the Specifications, directly or by reference, shall be coordinated by the Contractor at his expense and paid for by the Owner. Corrections of noncompliance and test failures shall be paid for by the Owner, but shall be backcharged to the Contractor. Reinspection and retesting shall be in accordance with paragraph 1.04-B.

E. Contractor's Convenience Testing: Inspecting or testing performed exclusively for the Contractor's convenience shall be the sole responsibility of and at the expense of the Contractor.

1.05 INSPECTION BY THE OWNER

A. The Owner and his representatives will have access, for the purpose of inspection, to parts of the work and to the shops wherein the work is in preparation, and the Contractor shall maintain proper facilities and provide safe access for such inspection.

B. The Owner shall have the right to reject materials and workmanship which are defective, and to require their correction. Rejected workmanship shall be satisfactorily corrected and rejected materials shall be removed from the premises without charge to the Owner. If the Contractor does not correct such rejected work within a reasonable time, fixed by written notice, the Owner may correct rejected work and charge the expense to the Contractor.

C. Should it be considered necessary or advisable by the Owner at any time before final acceptance of the entire work to make an examination of work already completed by removing or tearing out the same, the Contractor shall on request promptly furnish necessary facilities, labor and materials. If such work is found to be defective in respect due to fault of the Contractor or his subcontractor, he shall defray expenses of such examinations and of satisfactory reconstruction. If, however, such work is found to meet the requirements of the contract, the additional cost of labor and material necessarily involved in the examination and replacement will be allowed the Contractor.

1.06 OWNER'S INSPECTOR

A. An Inspector employed by the Owner, approved by DSA in accordance with the requirements of the State of California Administrative Code, Title 24, Part 1, and qualified in accordance with Division of the State Architect will be assigned to the work. Reference DSA IR A-7 and IR A-8 for project Inspector certification and approval and duties and performance rating by DSA. The inspector duties are specifically defined in Title 24, Part 1, Section 4-219, reprinted herein:

" 4-219 Duties of the Project Inspector

(a) General. The project inspector shall act under the direction of the architect or registered engineer and under the supervision of the enforcement agency.

(b) Duties. The general duties of the project inspector in fulfilling project inspection responsibilities are as follows:

1. Continuous inspection requirement. The project inspector must have actual personal knowledge obtained by personal and continuous inspection of the work of construction in all stages of its progress that the requirements of the approved plans and specifications are being executed.

Continuous inspection means complete inspection of every part of the work. Work, such as concrete work or masonry work which can be inspected only as it is placed, shall require the constant presence of the project inspector. Other types of work which can be completely inspected after the work is installed may be carried on while the project inspector is not present. In any case, the project inspector must personally inspect every part of the work. In no case shall the inspector have or assume any duties that will prevent him or her from providing continuous inspection.

The project inspector may obtain personal knowledge of the work of construction, either on-site or off-site, from the inspections performed by special inspectors or approved assistant inspectors and from the reporting of others on testing and inspection of materials and workmanship for compliance with the plans, specifications, and applicable standards. The exercise of reasonable diligence to obtain the facts shall be required.

2. Relations with the architect or engineer. The project inspector shall work under the general direction of the architect or registered engineer. Any uncertainties in the inspector's comprehension of the plans and specifications shall be reported promptly to the architect or registered engineer for his/her interpretation and instructions. In no case shall the instructions of the architect or registered engineer be construed to cause

work to be done which is not in conformity with the DSA approved plans, specifications and documents authorizing changes.

3. Job file. The project inspector shall keep a file of approved plans and specifications (including all approved documents authorizing changes) on the job at all times.

4. Construction procedure records. The project inspector shall keep a record of certain construction procedures including, but not limited to the following:

A. Concrete pouring operations. The records show the time and date of placing concrete and the time and date of removal of forms in each portion of the structure.

B. Welding operations. The record shall include identification marks of welders, lists of defective welds, manner of correction of defects, etc.

C. Penetration under the last ten (10) blows for each pile when piles are driven for foundations. All such records of construction procedures shall be kept on the job until the completion of the work. These records shall be made a part of the permanent records of the owner.

5. Deviations. The project inspector shall notify the contractor, in writing, of any deviations from the approved plans and specifications which are not immediately corrected by the contractor when brought to the contractor's attention. Copies of such notice shall be forwarded immediately to the architect or registered engineer and to the enforcement agency.

Failure on the part of the project inspector to notify the contractor of deviations from the approved plans and specifications shall in no way relieve the contractor of any responsibility to complete the work covered by his or her contract in accordance with the approved plans and specifications and all laws and regulations.

6. Verified reports. The project inspector shall submit to the enforcement agency verified reports as required in Section 4-214.

(c) Violations. Failure, refusal or neglect on the part of the project inspector to notify the contractor of any work which does not comply with the requirements of the approved plans and specifications, or failure, refusal or neglect to report immediately, in writing any such violation to the architect or registered engineer, to the owner and to the enforcement agency shall constitute a violation of the Act and shall be cause for the enforcement agency to take action, which may result in withdrawal of the inspector's approval.

Authority: Health and Safety Code Section 16022.

Reference: Health and Safety Code Section 16017 and 16021. "

B. The work of construction in stages of progress shall be subject to the personal continuous observation of the Inspector as continuous observation is defined by Title 24. He shall have free access to all parts of the work at any time. The Contractor shall furnish the Inspector reasonable facilities for obtaining such information as may be necessary to keep him fully informed respecting the progress and manner of the work and the character of the materials. Inspection of the work shall not relieve the Contractor from obligation to fulfill this Contract.

1.07 OWNER'S OTHER PERSONNEL

A. From time to time, other personnel in the employ of the Owner may inspect the Work when the Work is in progress but shall have no authority to direct the Contractor or request changes in the Work except as may be provided elsewhere in the Contract Documents.

1.08 REPRESENTATIVE OF THE DIVISION OF THE STATE ARCHITECT

A. Architect shall have access to the site in accordance with Title 24.

B. Field Engineers and Inspectors from DSA. Structural Safety Section, Fire & Life Safety Review and Access Compliance shall have access to the site in accordance with Title 24.

PART 2 - PRODUCTS
(Not Applicable)

PART 3 - EXECUTION

3.01 COOPERATION WITH TESTING LABORATORY AND INSPECTORS

A. Inspectors and representatives of the testing laboratory shall have access to the work. Provide facilities for such access in order that the testing, inspection, and the obtaining of samples may be done properly.

B. Contractor shall deliver material specimens to the Owner's testing lab, which must by terms of the Contract be tested prior to inclusion in the Project, at least 45 days prior to scheduled delivery to the job site.

C. Material shipped by the Contractor from the source of supply prior to having satisfactorily passed such testing and inspection or prior to the receipt of notice from said representative that such testing and inspection will not be required shall not be incorporated in the job.

3.02 TAKING SPECIMENS

A. Field specimens and samples for testing, unless otherwise provided in these Contract Documents, shall be selected and taken by the Testing Laboratory or Inspector and not the Contractor. Sampling equipment and personnel will be provided by the testing laboratory. Deliveries of specimens and samples to the testing laboratory will be performed by the testing laboratory. Soil samples for approval of import fill shall be delivered to the Testing Laboratory by the Contractor, as directed by the Testing Laboratory.

3.03 SCHEDULES FOR TESTING

A. Establishing Schedule:

1. By advance discussion with the testing laboratory selected by the Owner, determine the time required for the laboratory to perform its tests and to issue each of its findings.

2. Provide required time within the Construction Schedule.

B. Revising Schedule: When changes of construction schedule are necessary during construction, coordinate such changes of schedule with the testing laboratory as required.

C. Adherence to Schedule: When the testing laboratory is ready to test according to the determined schedules, but is prevented from testing or taking specimens due to incompleteness of the work, extra charges for testing attributable to the delay may be back-charged to the Contractor and will be deducted by the Owner from the Contract Sum.

3.04 REQUIRED TESTING

Tests and inspections for the following items will be required in accordance with referenced Sections/Chapters of California Building Code, Title 24, Part 2:

A. FOUNDATIONS (Not Applicable)

B. CONCRETE (Chapters **17A** and **19A**):

1. MATERIALS:

a.	Portland Cement Test	1910A.1
b.	Concrete Aggregates	1903A.5
c.	Reinforcing Bars	1903A.8
d.	Batch Plant Inspection	1705A.3.3

2. CONCRETE QUALITY:

a.	Proportions of Concrete	1904A,
b.	Strength Test of Concrete	1905A.15
c.	Concrete Curing	1903A

3. CONCRETE INSPECTION:

a.	Job Site Inspection	1705A.3.5, 1705A.3.6
b.	Batch Plant or Weighmaster Inspection	1705A.3.3
c.	Reinforcing Bar Welding Inspection	1705A.3.1
d.	Clean Rough Construction Joints	1903A
e.	Waiver of Batch Plant Inspection	1705A.3.3.1

C. MASONRY (Not Applicable)

D. STRUCTURAL STEEL (Not Applicable)

E. WOOD (Not Applicable)

F. EXPANSION BOLTS OR EPOXY-TYPE ANCHORS IN CONCRETE (Not Applicable)

END OF SECTION

SECTION 01 60 00

PRODUCT REQUIREMENTS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Special Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for selection of products for use in Project; product delivery, storage, and handling; manufacturers' standard warranties on products; special warranties; and comparable products.

B. Related Requirements:

1. Section 01 11 00 "Summary of Work" for Contractor requirements related to Owner-furnished products.
2. Section 01 21 00 "Allowances" for products selected under an allowance.
3. Section 01 23 00 "Alternates" for products selected under an alternate.
4. Section 01 25 00 "Substitution Procedures" for requests for substitutions.
5. Section 01 42 19 "Reference Standards" for applicable industry standards for products specified.
6. Section 01 77 00" Closeout Procedures" for submitting warranties.

1.3 DEFINITIONS

A. Products: Items obtained for incorporating into the Work, whether purchased for Project or taken from previously purchased stock. The term "product" includes the terms "material," "equipment," "system," and terms of similar intent.

1. Named Products: Items identified by manufacturer's product name, including make or model number or other designation shown or listed in manufacturer's published product literature that is current as of date of the Contract Documents.
2. New Products: Items that have not previously been incorporated into another project or facility. Salvaged items or items reused from other projects are not considered new products. Items that are manufactured or fabricated to include recycled content materials are considered new products, unless indicated otherwise.
3. Comparable Product: Product by named manufacturer that is demonstrated and approved through the comparable product submittal process described in Part 2 "Comparable Products" Article, to have the indicated qualities related to type, function, dimension, in-service performance, physical properties, appearance, and other characteristics that equal or exceed those of specified product.

B. Basis-of-Design Product Specification: A specification in which a single manufacturer's product is named and accompanied by the words "basis-of-design product," including make or model number or other designation. Published attributes and characteristics of basis-of-design product establish salient characteristics of products.

1. Evaluation of Comparable Products: In addition to the basis-of-design product description, product attributes and characteristics may be listed to establish the

significant qualities related to type, function, in-service performance and physical properties, weight, dimension, durability, visual characteristics, and other special features and requirements for purposes of evaluating comparable products of additional manufacturers named in the specification. Manufacturer's published attributes and characteristics of basis-of-design product also establish salient characteristics of products for purposes of evaluating comparable products.

C. Subject to Compliance with Requirements: Where the phrase "Subject to compliance with requirements" introduces a product selection procedure in an individual Specification Section, provide products qualified under the specified product procedure. In the event that a named product or product by a named manufacturer does not meet the other requirements of the specifications, select another named product or product from another named manufacturer that does meet the requirements of the specifications; submit a comparable product request or substitution request, if applicable.

D. Comparable Product Request Submittal: An action submittal requesting consideration of a comparable product, including the following information:

1. Identification of basis-of-design product or fabrication or installation method to be replaced, including Specification Section number and title and Drawing numbers and titles.
2. Data indicating compliance with the requirements specified in Part 2 "Comparable Products" Article.

E. Basis-of-Design Product Specification Submittal: An action submittal complying with requirements in Section 01 33 00 "Submittal Procedures."

F. Substitution: Refer to Section 01 25 00 "Substitution Procedures" for definition and limitations on substitutions.

1.4 QUALITY ASSURANCE

A. Compatibility of Options: If Contractor is given option of selecting between two or more products for use on Project, select product compatible with products previously selected, even if previously selected products were also options.

1. Resolution of Compatibility Disputes between Multiple Contractors:

a. Contractors are responsible for providing products and construction methods compatible with products and construction methods of other contractors.
b. If a dispute arises between the multiple contractors over concurrently selectable but incompatible products, Architect will determine which products shall be used.

B. Identification of Products: Except for required labels and operating data, do not attach or imprint manufacturer or product names or trademarks on exposed surfaces of products or equipment that will be exposed to view in occupied spaces or on the exterior.

1. Labels: Locate required product labels and stamps on a concealed surface, or, where required for observation following installation, on a visually accessible surface that is not conspicuous.
2. Equipment Nameplates: Provide a permanent nameplate on each item of service- or power-operated equipment. Locate on a visually accessible but inconspicuous surface. Include information essential for operation, including the following:

a. Name of product and manufacturer.
b. Model and serial number.

c. Capacity.
d. Speed.
e. Ratings.

3. See individual identification Sections in Divisions 21, 22, 23, and 26 for additional equipment identification requirements.

1.5 COORDINATION

A. Modify or adjust affected work as necessary to integrate work of approved comparable products and approved substitutions.

1.6 PRODUCT DELIVERY, STORAGE, AND HANDLING

A. Deliver, store, and handle products, using means and methods that will prevent damage, deterioration, and loss, including theft and vandalism. Comply with manufacturer's written instructions.

B. Delivery and Handling:

1. Schedule delivery to minimize long-term storage at Project site and to prevent overcrowding of construction spaces.
2. Coordinate delivery with installation time to ensure minimum holding time for items that are flammable, hazardous, easily damaged, or sensitive to deterioration, theft, and other losses.
3. Deliver products to Project site in an undamaged condition in manufacturer's original sealed container or other packaging system, complete with labels and instructions for handling, storing, unpacking, protecting, and installing.
4. Inspect products on delivery to determine compliance with the Contract Documents and that products are undamaged and properly protected.

C. Storage:

1. Provide a secure location and enclosure at Project site for storage of materials and equipment.
2. Store products to allow for inspection and measurement of quantity or counting of units.
3. Store materials in a manner that will not endanger Project structure.
4. Store products that are subject to damage by the elements under cover in a weathertight enclosure above ground, with ventilation adequate to prevent condensation and with adequate protection from wind.
5. Protect foam plastic from exposure to sunlight, except to extent necessary for period of installation and concealment.
6. Comply with product manufacturer's written instructions for temperature, humidity, ventilation, and weather-protection requirements for storage.
7. Protect stored products from damage and liquids from freezing.

1.7 PRODUCT WARRANTIES

A. Warranties specified in other Sections shall be in addition to, and run concurrent with, other warranties required by the Contract Documents. Manufacturer's disclaimers and limitations on product warranties do not relieve Contractor of obligations under requirements of the Contract Documents.

1. Manufacturer's Warranty: Written standard warranty form furnished by individual manufacturer for a particular product and issued in the name of the Owner or endorsed by manufacturer to Owner.
2. Special Warranty: Written warranty required by the Contract Documents to provide specific rights for Owner and issued in the name of the Owner or endorsed by manufacturer to Owner.

B. Special Warranties: Prepare a written document that contains appropriate terms and identification, ready for execution.

1. Manufacturer's Standard Form: Modified to include Project-specific information and properly executed.
2. Specified Form: When specified forms are included in the Project Manual, prepare a written document, using indicated form properly executed.
3. See other Sections for specific content requirements and particular requirements for submitting special warranties.

C. Submittal Time: Comply with requirements in Section 01 77 00 "Closeout Procedures."

PART 2 - PRODUCTS

2.1 PRODUCT SELECTION PROCEDURES

A. General Product Requirements: Provide products that comply with the Contract Documents, are undamaged and, unless otherwise indicated, are new at time of installation.

1. Provide products complete with accessories, trim, finish, fasteners, and other items needed for a complete installation and indicated use and effect.
2. Standard Products: If available, and unless custom products or nonstandard options are specified, provide standard products of types that have been produced and used successfully in similar situations on other projects.
3. Owner reserves the right to limit selection to products with warranties meeting requirements of the Contract Documents.
4. Where products are accompanied by the term "as selected," Architect will make selection.
5. Descriptive, performance, and reference standard requirements in the Specifications establish salient characteristics of products.
6. Or Equal: For products specified by name and accompanied by the term "or equal," "or approved equal," or "or approved," comply with requirements in "Comparable Products" Article to obtain approval for use of an unnamed product.

    a. Submit additional documentation required by Architect in order to establish equivalency of proposed products. Unless otherwise indicated, evaluation of "or equal" product status is by the Architect, whose determination is final.

B. Product Selection Procedures:

1. Sole Product: Where Specifications name a single manufacturer and product, provide the named product that complies with requirements. Comparable products or substitutions for Contractor's convenience will not be considered.

    a. Sole product may be indicated by the phrase "Subject to compliance with requirements, provide the following."

2. Sole Manufacturer/Source: Where Specifications name a single manufacturer or source, provide a product by the named manufacturer or source that complies with

requirements. Comparable products or substitutions for Contractor's convenience will not be considered.

a. Sole manufacturer/source may be indicated by the phrase "Subject to compliance with requirements, provide products by the following."

3. Limited List of Products: Where Specifications include a list of names of both manufacturers and products, provide one of the products listed that complies with requirements. Comparable products or substitutions for Contractor's convenience will not be considered.

a. Limited list of products may be indicated by the phrase "Subject to compliance with requirements, provide one of the following."

4. Non-Limited List of Products: Where Specifications include a list of names of both available manufacturers and products, provide one of the products listed or an unnamed product that complies with requirements.

a. Non-limited list of products is indicated by the phrase "Subject to compliance with requirements, available products that may be incorporated in the Work include, but are not limited to, the following."
b. Provision of an unnamed product is not considered a substitution, if the product complies with requirements.

5. Limited List of Manufacturers: Where Specifications include a list of manufacturers' names, provide a product by one of the manufacturers listed that complies with requirements. Comparable products or substitutions for Contractor's convenience will be considered.

a. Limited list of manufacturers is indicated by the phrase "Subject to compliance with requirements, provide products by one of the following."

6. Non-Limited List of Manufacturers: Where Specifications include a list of available manufacturers, provide a product by one of the manufacturers listed or a product by an unnamed manufacturer that complies with requirements.

a. Non-limited list of manufacturers is indicated by the phrase "Subject to compliance with requirements, available manufacturers whose products may be incorporated in the Work include, but are not limited to, the following."
b. Provision of products of an unnamed manufacturer is not considered a substitution, if the product complies with requirements.

7. Basis-of-Design Product: Where Specifications name a product, or refer to a product indicated on Drawings, and include a list of manufacturers, provide the specified or indicated product or a comparable product by one of the other named manufacturers. Drawings and Specifications may additionally indicate sizes, profiles, dimensions, and other characteristics that are based on the product named. Comply with requirements in "Comparable Products" Article for consideration of an unnamed product by one of the other named manufacturers.

a. For approval of products by unnamed manufacturers, comply with requirements in Section 01 25 00 "Substitution Procedures" for substitutions for convenience.

C. Visual Matching Specification: Where Specifications require the phrase "match Architect's sample," provide a product that complies with requirements and matches Architect's sample. Architect's decision will be final on whether a proposed product matches.

1. If no product available within specified category matches and complies with other specified requirements, comply with requirements in Section 01 25 00 "Substitution Procedures" for proposal of product.

D. Visual Selection Specification: Where Specifications include the phrase "as selected by Architect from manufacturer's full range" or a similar phrase, select a product that complies with requirements. Architect will select color, gloss, pattern, density, or texture from manufacturer's product line that includes both standard and premium items.

2.2 COMPARABLE PRODUCTS

A. Conditions for Consideration of Comparable Products: Architect will consider Contractor's request for comparable product when the following conditions are satisfied. If the following conditions are not satisfied, Architect may return requests without action, except to record noncompliance with the following requirements:

1. Evidence that proposed product does not require revisions to the Contract Documents, is consistent with the Contract Documents, will produce the indicated results, and is compatible with other portions of the Work.
2. Detailed comparison of significant qualities of proposed product with those of the named basis-of-design product. Significant product qualities include attributes, such as type, function, in-service performance and physical properties, weight, dimension, durability, visual characteristics, and other specific features and requirements.
3. Evidence that proposed product provides specified warranty.
4. List of similar installations for completed projects, with project names and addresses and names and addresses of architects and owners, if requested.
5. Samples, if requested.

B. Architect's Action on Comparable Products Submittal: If necessary, Architect will request additional information or documentation for evaluation, as specified in Section 01 33 00 "Submittal Procedures."

1. Form of Approval of Submittal: As specified in Section 01 33 00 "Submittal Procedures."
2. Use product specified if Architect does not issue a decision on use of a comparable product request within time allocated.

C. Submittal Requirements, Two-Step Process: Approval by the Architect of Contractor's request for use of comparable product is not intended to satisfy other submittal requirements. Comply with specified submittal requirements.

PART 3 - EXECUTION (Not Used)

END OF SECTION

12/21/2023

Not Used:

PART 4 - EXECUTION (Not Used)

A. Submittal Requirements, Single-Step Process: When acceptable to Architect, incorporate specified submittal requirements of individual Specification Section in combined submittal for comparable products. Approval by the Architect of Contractor's request for use of comparable product and of individual submittal requirements will also satisfy other submittal requirements.

SECTION 01 73 00

EXECUTION

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Special Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes general administrative and procedural requirements governing execution of the Work, including, but not limited to, the following:

1. Construction layout.
2. Field engineering and surveying.
3. Installation of the Work.
4. Coordination of Owner's portion of the Work.
5. Coordination of Owner-installed products.
6. Progress cleaning.
7. Starting and adjusting.
8. Protection of installed construction.

B. Related Requirements:

1. Section 01 11 00 "Summary of Work" for coordination of Owner-furnished products, Owner-performed work, Owner's separate contracts, and limits on use of Project site.
2. Section 01 33 00 "Submittal Procedures" for submitting surveys.
3. Section 01 73 29 “Cutting and Patching” for administrative and procedural requirements for cutting and patching.
4. Section 01 77 00 "Closeout Procedures" for submitting final property survey with Project Record Documents, recording of Owner-accepted deviations from indicated lines and levels, replacing defective work, and final cleaning.
5. Section 02 41 19 "Selective Demolition" for demolition and removal of selected portions of the building.

1.3 DEFINITIONS

A. Cutting: Removal of in-place construction necessary to permit installation or performance of subsequent work.

B. Patching: Fitting and repair work required to restore construction to original conditions after installation of subsequent work.

1.4 PREINSTALLATION MEETINGS

A. Layout Conference: Conduct conference at Project site.

1. Prior to establishing layout of perimeter and structural column grid(s), review building location requirements. Review benchmark, control point, and layout and dimension

requirements. Inform Architect of scheduled meeting. Require representatives of each entity directly concerned with Project layout to attend, including the following:

a. Contractor's superintendent.
b. Professional surveyor or Contractor's personnel responsible for performing Project surveying and layout.

2. Review meanings and intent of dimensions, notes, terms, graphic symbols, and other layout information indicated on the Drawings.
3. Review requirements for including layouts on Shop Drawings and other submittals.
4. Review areas of potential interference and conflict. Coordinate procedures and resolve potential conflicts before proceeding.

1.5 INFORMATIONAL SUBMITTALS

A. Qualification Data: For land surveyor or professional engineer.

B. Certified Surveys: Submit two copies signed by land surveyor or professional engineer.

1.6 CLOSEOUT SUBMITTALS

A. Final Property Survey: Submit 2 copies showing the Work performed and record survey data.

1.7 QUALITY ASSURANCE

A. Land Surveyor Qualifications: A professional land surveyor who is legally qualified to practice in jurisdiction where Project is located and who is experienced in providing land-surveying services of the kind indicated.

B. Professional Engineer Qualifications: Refer to Section 01 40 00 "Quality Requirements."

C. Manufacturer's Installation Instructions: Obtain and maintain on-site manufacturer's written recommendations and instructions for installation of specified products and equipment.

PART 2 - PRODUCTS

2.1 MATERIALS

A. Comply with requirements specified in other Sections.

1. For projects requiring compliance with sustainable design and construction practices and procedures, use products for patching that comply with sustainable design requirements.

B. In-Place Materials: Use materials for patching identical to in-place materials. For exposed surfaces, use materials that visually match in-place adjacent surfaces to the fullest extent possible.

1. If identical materials are unavailable or cannot be used, use materials that, when installed, will provide a match acceptable to Architect for the visual and functional performance of in-place materials. Use materials that are not considered hazardous.

C. Cleaning Agents: Use cleaning materials and agents recommended by manufacturer or fabricator of the surface to be cleaned. Do not use cleaning agents that are potentially hazardous to health or property or that might damage finished surfaces.

1. Use cleaning products that comply with Green Seal's GS-37, or if GS-37 is not applicable, use products that comply with the California Code of Regulations maximum allowable VOC levels.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Existing Conditions: The existence and location of underground and other utilities and construction indicated as existing are not guaranteed. Before beginning sitework, investigate and verify the existence and location of underground utilities, mechanical and electrical systems, and other construction affecting the Work.

1. Before construction, verify the location and invert elevation at points of connection of sanitary sewer, storm sewer, gas service piping, and water-service piping; underground electrical services; and other utilities.
2. Furnish location data for work related to Project that must be performed by public utilities serving Project site.

B. Examination and Acceptance of Conditions: Before proceeding with each component of the Work, examine substrates, areas, and conditions, with Installer or Applicator present where indicated, for compliance with requirements for installation tolerances and other conditions affecting performance. Record observations.

1. Examine roughing-in for mechanical and electrical systems to verify actual locations of connections before equipment and fixture installation.
2. Examine walls, floors, and roofs for suitable conditions where products and systems are to be installed.
3. Verify compatibility with and suitability of substrates, including compatibility with existing finishes or primers.

C. Written Report: Where a written report listing conditions detrimental to performance of the Work is required by other Sections, include the following:

1. Description of the Work, including Specification Section number and paragraph, and Drawing sheet number and detail, where applicable.
2. List of detrimental conditions, including substrates.
3. List of unacceptable installation tolerances.
4. Recommended corrections.

D. Proceed with installation only after unsatisfactory conditions have been corrected. Proceeding with the Work indicates acceptance of surfaces and conditions.

3.2 PREPARATION

A. Existing Utility Information: Furnish information to local utility and Owner that is necessary to adjust, move, or relocate existing utility structures, utility poles, lines, services, or other utility appurtenances located in or affected by construction. Coordinate with authorities having jurisdiction.

B. Field Measurements: Take field measurements as required to fit the Work properly. Recheck measurements before installing each product. Where portions of the Work are indicated to fit to other construction, verify dimensions of other construction by field measurements before fabrication. Coordinate fabrication schedule with construction progress to avoid delaying the Work.

C. Space Requirements: Verify space requirements and dimensions of items shown diagrammatically on Drawings.

D. Review of Contract Documents and Field Conditions: Immediately on discovery of the need for clarification of the Contract Documents, submit a request for information to Architect in accordance with requirements in Section 01 31 00 "Project Management and Coordination."

3.3 CONSTRUCTION LAYOUT

A. Verification: Before proceeding to lay out the Work, verify layout information shown on Drawings, in relation to the property survey and existing benchmarks and existing conditions. If discrepancies are discovered, notify Architect promptly.

B. Engage a land surveyor or professional engineer experienced in laying out the Work, using the following accepted surveying practices:

1. Establish benchmarks and control points to set lines and levels at each story of construction and elsewhere as needed to locate each element of Project.
2. Establish limits on use of Project site.
3. Establish dimensions within tolerances indicated. Do not scale Drawings to obtain required dimensions.
4. Inform installers of lines and levels to which they must comply.
5. Check the location, level and plumb, of every major element as the Work progresses.
6. Notify Architect when deviations from required lines and levels exceed allowable tolerances.
7. Close site surveys with an error of closure equal to or less than the standard established by authorities having jurisdiction.

C. Site Improvements: Locate and lay out site improvements, including pavements, grading, fill and topsoil placement, utility slopes, and rim and invert elevations.

D. Building Lines and Levels: Locate and lay out control lines and levels for structures, building foundations, column grids, and floor levels, including those required for mechanical and electrical work. Transfer survey markings and elevations for use with control lines and levels. Level foundations and piers from two or more locations.

E. Record Log: Maintain a log of layout control work. Record deviations from required lines and levels. Include beginning and ending dates and times of surveys, weather conditions, name and duty of each survey party member, and types of instruments and tapes used. Make the log available for reference by Architect and IOR.

3.4 FIELD ENGINEERING

A. Reference Points: Locate existing permanent benchmarks, control points, and similar reference points before beginning the Work. Preserve and protect permanent benchmarks and control points during construction operations.

1. Do not change or relocate existing benchmarks or control points without prior written approval of Architect. Report lost or destroyed permanent benchmarks or control

points promptly. Report the need to relocate permanent benchmarks or control points to Architect before proceeding.
2. Replace lost or destroyed permanent benchmarks and control points promptly. Base replacements on the original survey control points.

B. Benchmarks: Establish and maintain a minimum of two permanent benchmarks on Project site, referenced to data established by survey control points. Comply with authorities having jurisdiction for type and size of benchmark.

1. Record benchmark locations, with horizontal and vertical data, on Project Record Documents.
2. Where the actual location or elevation of layout points cannot be marked, provide temporary reference points sufficient to locate the Work.
3. Remove temporary reference points when no longer needed. Restore marked construction to its original condition.

C. Final Property Survey: Engage a land surveyor or professional engineer to prepare a final property survey showing significant features (real property) for Project. Include on the survey a certification, signed by land surveyor or professional engineer, that principal metes, bounds, lines, and levels of Project are accurately positioned as shown on the survey.

1. Show boundary lines, monuments, streets, site improvements and utilities, existing improvements and significant vegetation, adjoining properties, acreage, grade contours, and the distance and bearing from a site corner to a legal point.
2. Recording: At Substantial Completion, have the final property survey recorded by or with authorities having jurisdiction as the official "property survey."

3.5 INSTALLATION

A. Locate the Work and components of the Work accurately, in correct alignment and elevation, as indicated.

1. Make vertical work plumb, and make horizontal work level.
2. Where space is limited, install components to maximize space available for maintenance and ease of removal for replacement.
3. Conceal pipes, ducts, and wiring in finished areas unless otherwise indicated.
4. Maintain minimum headroom clearance of 96 inches in occupied spaces and 90 inches in unoccupied spaces, unless otherwise indicated on Drawings.

B. Comply with manufacturer's written instructions and recommendations for installing products in applications indicated.

C. Install products at the time and under conditions that will ensure satisfactory results as judged by Architect. Maintain conditions required for product performance until Substantial Completion.

D. Conduct construction operations, so no part of the Work is subjected to damaging operations or loading in excess of that expected during normal conditions of occupancy of type expected for Project.

E. Sequence the Work and allow adequate clearances to accommodate movement of construction items on-site and placement in permanent locations.

F. Tools and Equipment: Select tools or equipment that minimize production of excessive noise levels.

G. Templates: Obtain and distribute to the parties involved templates for Work specified to be factory prepared and field installed. Check Shop Drawings of other portions of the Work to confirm that adequate provisions are made for locating and installing products to comply with indicated requirements.

H. Attachment: Provide blocking and attachment plates and anchors and fasteners of adequate size and number to securely anchor each component in place, accurately located and aligned with other portions of the Work. Where size and type of attachments are not indicated, verify size and type required for load conditions with manufacturer.

1. Mounting Heights: Where mounting heights are not indicated, mount components at heights directed by Architect.
2. Allow for building movement, including thermal expansion and contraction.
3. Coordinate installation of anchorages. Furnish setting drawings, templates, and directions for installing anchorages, including sleeves, concrete inserts, anchor bolts, and items with integral anchors, that are to be embedded in concrete or masonry. Deliver such items to Project site in time for installation.

I. Joints: Make joints of uniform width. Where joint locations in exposed Work are not indicated, arrange joints for the best visual effect, as judged by Architect. Fit exposed connections together to form hairline joints.

J. Repair or remove and replace damaged, defective, or nonconforming Work.

1. Comply with Section 01 77 00 "Closeout Procedures" for repairing or removing and replacing defective Work.

3.6 COORDINATION OF OWNER'S PORTION OF THE WORK

A. Site Access: Provide access to Project site for Owner's construction personnel and Owner's separate contractors.

1. Provide temporary facilities required for Owner-furnished, Contractor-installed and Owner-furnished, Owner-installed products.
2. Refer to Section 01 11 00 "Summary of Work" for other requirements for Owner-furnished, Contractor-installed and Owner-furnished, Owner-installed products

B. Coordination: Coordinate construction and operations of the Work with work performed by Owner's construction personnel and Owner's separate contractors.

1. Construction Schedule: Inform Owner of Contractor's preferred construction schedule for Owner's portion of the Work. Adjust construction schedule based on a mutually agreeable timetable. Notify Owner if changes to schedule are required due to differences in actual construction progress.
2. Preinstallation Conferences: Include Owner's construction personnel and Owner's separate contractors at preinstallation conferences covering portions of the Work that are to receive Owner's work. Attend preinstallation conferences conducted by Owner's construction personnel if portions of the Work depend on Owner's construction.

3.7 PROGRESS CLEANING

A. Clean Project site and work areas daily, including common areas. Enforce requirements strictly. Dispose of materials lawfully.

1. Comply with requirements in NFPA 241 for removal of combustible waste materials and debris.
2. Do not hold waste materials more than seven days during normal weather or three days if the temperature is expected to rise above 80 deg F.
3. Containerize hazardous and unsanitary waste materials separately from other waste. Mark containers appropriately and dispose of legally, according to regulations.

    a. Use containers intended for holding waste materials of type to be stored.

4. Coordinate progress cleaning for joint-use areas where Contractor and other contractors are working concurrently.

B. Site: Maintain Project site free of waste materials and debris.

C. Work Areas: Clean areas where Work is in progress to the level of cleanliness necessary for proper execution of the Work.

1. Remove liquid spills promptly.
2. Where dust would impair proper execution of the Work, broom-clean or vacuum the entire work area, as appropriate.

D. Installed Work: Keep installed work clean. Clean installed surfaces according to written instructions of manufacturer or fabricator of product installed, using only cleaning materials specifically recommended. If specific cleaning materials are not recommended, use cleaning materials that are not hazardous to health or property and that will not damage exposed surfaces.

E. Concealed Spaces: Remove debris from concealed spaces before enclosing the space.

F. Exposed Surfaces: Clean exposed surfaces and protect as necessary to ensure freedom from damage and deterioration at time of Substantial Completion.

G. Waste Disposal: Do not bury or burn waste materials on-site. Do not wash waste materials down sewers or into waterways. Comply with waste disposal requirements in Section 01 74 19 "Construction Waste Management and Disposal."

H. During handling and installation, clean and protect construction in progress and adjoining materials already in place. Apply protective covering where required to ensure protection from damage or deterioration at Substantial Completion.

I. Clean and provide maintenance on completed construction as frequently as necessary through the remainder of the construction period. Adjust and lubricate operable components to ensure operability without damaging effects.

J. Limiting Exposures: Supervise construction operations to ensure that no part of the construction, completed or in progress, is subject to harmful, dangerous, damaging, or otherwise deleterious exposure during the construction period.

3.8 STARTING AND ADJUSTING

A. Start equipment and operating components to confirm proper operation. Remove malfunctioning units, replace with new units, and retest.

B. Adjust equipment for proper operation. Adjust operating components for proper operation without binding.

C. Test each piece of equipment to verify proper operation. Test and adjust controls and safeties. Replace damaged and malfunctioning controls and equipment.

D. Manufacturer's Field Service: Comply with qualification requirements in Section 01 40 00 "Quality Requirements."

3.9 PROTECTION AND REPAIR OF INSTALLED CONSTRUCTION

A. Provide final protection and maintain conditions that ensure installed Work is without damage or deterioration at time of Substantial Completion.

B. Repair Work previously completed and subsequently damaged during construction period. Repair to like-new condition.

C. Protection of Existing Items: Provide protection and ensure that existing items to remain undisturbed by construction are maintained in condition that existed at commencement of the Work.

D. Comply with manufacturer's written instructions for temperature and relative humidity.

END OF SECTION

12/21/2023

Not used:

1. Section 078413 "Penetration Firestopping" for patching penetrations in fire-rated construction.

Not Used:

3.10 PREINSTALLATION MEETINGS

A. Cutting and Patching Conference: Conduct conference at [**Project site**.

1. Prior to [**submitting cutting and patching plan**] [**commencing work requiring cutting and patching**], review extent of cutting and patching anticipated and examine procedures for ensuring satisfactory result from cutting and patching work. Inform Architect [**and Construction Manager**] of scheduled meeting. Require representatives of each entity directly concerned with cutting and patching to attend, including the following:

    a. Contractor's superintendent.
    b. Trade supervisor responsible for cutting operations.
    c. Trade supervisor(s) responsible for patching of each type of substrate.
    d. Mechanical, electrical, and utilities subcontractors' supervisors, to the extent each trade is affected by cutting and patching operations.

2. Review areas of potential interference and conflict. Coordinate procedures and resolve potential conflicts before proceeding.

B. Certificates: Submit certificate signed by [**land surveyor**] [**professional engineer**], certifying that location and elevation of improvements comply with requirements.

C. Cutting and Patching Plan: Submit plan describing procedures at least [**10**] <**Insert number**> days prior to the time cutting and patching will be performed. Include the following information:

1. Extent: Describe reason for and extent of each occurrence of cutting and patching.
2. Changes to In-Place Construction: Describe anticipated results. Include changes to structural elements and operating components as well as changes in building appearance and other significant visual elements.
3. Products: List products to be used for patching and firms or entities that will perform patching work.
4. Dates: Indicate when cutting and patching will be performed.
5. Utilities and Mechanical and Electrical Systems: List services and systems that cutting and patching procedures will disturb or affect. List services and systems that will be relocated and those that will be temporarily out of service. Indicate length of time permanent services and systems will be disrupted.

    a. Include description of provisions for temporary services and systems during interruption of permanent services and systems.

D. Landfill Receipts: Submit copy of receipts issued by a landfill facility, licensed to accept hazardous materials, for hazardous waste disposal.

E. Identification: Owner will identify existing benchmarks, control points, and property corners.

F. Certified Survey: On completion of foundation walls, major site improvements, and other work requiring field-engineering services, prepare a certified survey showing dimensions, locations, angles, and elevations of construction and sitework.

G. Cutting and Patching: Comply with requirements for and limitations on cutting and patching of construction elements.

1. Structural Elements: When cutting and patching structural elements, or when encountering the need for cutting and patching of elements whose structural function is not known, notify Architect of locations and details of cutting and await directions from Architect before proceeding. Shore, brace, and support structural elements during cutting and patching. Do not cut and patch structural elements in a manner that could change their load-carrying capacity or increase deflection.
2. Operational Elements: Do not cut and patch operating elements and related components in a manner that results in reducing their capacity to perform as intended or that results in increased maintenance or decreased operational life or safety. Operational elements include the following:

    a. Primary operational systems and equipment.
    b. Fire separation assemblies.
    c. Air or smoke barriers.
    d. Fire-suppression systems.
    e. Plumbing piping systems.
    f. Mechanical systems piping and ducts.
    g. Control systems.
    h. Communication systems.
    i. Fire-detection and -alarm systems.
    j. Conveying systems.
    k. Electrical wiring systems.
    l. Operating systems of special construction.

3. Other Construction Elements: Do not cut and patch other construction elements or components in a manner that could change their load-carrying capacity, that results in reducing their capacity to perform as intended, or that results in increased maintenance or decreased operational life or safety. Other construction elements include but are not limited to the following:

    a. Water, moisture, or vapor barriers.
    b. Membranes and flashings.
    c. Exterior curtain-wall construction.
    d. Sprayed fire-resistive material.
    e. Equipment supports.
    f. Piping, ductwork, vessels, and equipment.
    g. Noise- and vibration-control elements and systems.

4. Visual Elements: Do not cut and patch construction in a manner that results in visual evidence of cutting and patching. Do not cut and patch exposed construction in a manner that would, in Architect's opinion, reduce the building's aesthetic qualities. Remove and replace construction that has been cut and patched in a visually unsatisfactory manner.

3.11 CUTTING AND PATCHING

A. General: Employ skilled workers to perform cutting and patching. Proceed with cutting and patching at the earliest feasible time, and complete without delay.

1. Cut in-place construction to provide for installation of other components or performance of other construction, and subsequently patch as required to restore surfaces to their original condition.

B. Existing Warranties: Remove, replace, patch, and repair materials and surfaces cut or damaged during installation or cutting and patching operations, by methods and with materials so as not to void existing warranties.

C. Temporary Support: Provide temporary support of Work to be cut.

D. Protection: Protect in-place construction during cutting and patching to prevent damage. Provide protection from adverse weather conditions for portions of Project that might be exposed during cutting and patching operations.

E. Adjacent Occupied Areas: Where interference with use of adjoining areas or interruption of free passage to adjoining areas is unavoidable, coordinate cutting and patching in accordance with requirements in Section 011000 "Summary."

F. Existing Utility Services and Mechanical/Electrical Systems: Where existing services/systems are required to be removed, relocated, or abandoned, bypass such services/systems before cutting to [**minimize**] [**prevent**] interruption to occupied areas.

G. Cutting: Cut in-place construction by sawing, drilling, breaking, chipping, grinding, and similar operations, including excavation, using methods least likely to damage elements retained or adjoining construction. If possible, review proposed procedures with original Installer; comply with original Installer's written recommendations.

1. In general, use hand or small power tools designed for sawing and grinding, not hammering and chopping. Cut holes and slots neatly to minimum size required, and with minimum disturbance of adjacent surfaces. Temporarily cover openings when not in use.
2. Finished Surfaces: Cut or drill from the exposed or finished side into concealed surfaces.
3. [**Concrete**] [**and**] [**Masonry**]: Cut using a cutting machine, such as an abrasive saw or a diamond-core drill.
4. Excavating and Backfilling: Comply with requirements in applicable Sections where required by cutting and patching operations.
5. Mechanical and Electrical Services: Cut off pipe or conduit in walls or partitions to be removed. Cap, valve, or plug and seal remaining portion of pipe or conduit to prevent entrance of moisture or other foreign matter after cutting.
6. Proceed with patching after construction operations requiring cutting are complete.

H. Patching: Patch construction by filling, repairing, refinishing, closing up, and similar operations following performance of other Work. Patch with durable seams that are as invisible as practicable, as judged by Architect. Provide materials and comply with installation requirements specified in other Sections, where applicable.

1. Inspection: Where feasible, test and inspect patched areas after completion to demonstrate physical integrity of installation.
2. Exposed Finishes: Restore exposed finishes of patched areas and extend finish restoration into retained adjoining construction in a manner that will eliminate evidence of patching and refinishing.

a. Clean piping, conduit, and similar features before applying paint or other finishing materials.
b. Restore damaged pipe covering to its original condition.

3. Floors and Walls: Where walls or partitions that are removed extend one finished area into another, patch and repair floor and wall surfaces in the new space. Provide an even surface of uniform finish, color, texture, and appearance. Remove in-place floor and wall coverings and replace with new materials, if necessary, to achieve uniform color and appearance.

    a. Where patching occurs in a painted surface, prepare substrate and apply primer and intermediate paint coats appropriate for substrate over the patch, and apply final paint coat over entire unbroken surface containing the patch, corner to corner of wall and edge to edge of ceiling. Provide additional coats until patch blends with adjacent surfaces.

4. Ceilings: Patch, repair, or rehang in-place ceilings as necessary to provide an even-plane surface of uniform appearance.
5. Exterior Building Enclosure: Patch components in a manner that restores enclosure to a weathertight condition and ensures thermal and moisture integrity of building enclosure.

I. Cleaning: Clean areas and spaces where cutting and patching are performed. Remove paint, mortar, oils, putty, and similar materials from adjacent finished surfaces.

3.12 STARTING AND ADJUSTING

A. Coordinate startup and adjusting of equipment and operating components with requirements in Section 019113 "General Commissioning Requirements."

SECTION 01 73 29

CUTTING AND PATCHING

PART 1 - GENERAL

1.01 SUMMARY

A. Section Includes: Administrative and procedural requirements for cutting and patching.

B. Related Work Specified Elsewhere:

1. Refer to other Sections for specific requirements and limitations applicable to cutting and patching individual parts of the work.

2. Requirements of this Section apply to mechanical and electrical installations. Refer to Division 21 through Division 28, Sections for other requirements and limitations applicable to cutting and patching plumbing, mechanical and electrical installations.

1.02 SUBMITTALS

A. Before commencing alteration or demolition work, submit for review by the Architect and approval of the Owner, a Schedule showing the commencement, the order and the completion dates for the various parts of this work. Where approval of procedures for cutting and patching is required before proceeding, submit a proposal describing procedures well in advance of the time cutting and patching will be performed and request approval to proceed. Include the following information, as applicable, in the proposal:

1. Describe the extent of cutting and patching required and how it is to be performed; indicate why it cannot be avoided.

2. Describe anticipated results in terms of changes to existing construction; include changes to structural elements and operating components as well as changes in the building's appearance and other significant visual elements.

3. List products to be used and firms or entities that will perform Work.

4. Indicate dates when cutting and patching is to be performed.

B. List utilities that will be disturbed or affected, including those that will be relocated and those that will be temporarily out-of-service. Indicate how long service will be disrupted. Before starting work relating to existing utilities (electrical, sewer, water, heat, gas, fire lines, etc.) that will temporarily discontinue or disrupt service to the existing building, notify the Architect and the Owner 72 hours in advance and obtain the Owner's approval in writing before proceeding with this phase of the work.

C. Where cutting and patching involves addition of reinforcement to structural elements, submit details and engineering calculations to show how reinforcement is integrated with the original structure. All cutting of structural elements subject to acceptance of the Structural Engineer and approval of the Division of the State Architect prior to execution.

D. Approval by the Architect to proceed with cutting and patching does not waive the Architect's right to later require complete removal and replacement of a part of the Work found to be unsatisfactory. Subject to approval by the Division of the State Architect.

E. All cutting and patching of existing hard scape or landscaping for installation or modification, shall be reinstalled in kind. When new utilities are shown or utility modifications are shown on the plans and specific cutting and patching notes are not shown, the contractor shall assume that the existing hardscape shall be saw cut, material removed and disposed, trenches prepared in accordance with local water district or county regulations, and all existing hardscape shall be returned to existing condition or better.

1.03 QUALITY ASSURANCE

A. Requirements for Structural Work: Do not cut or notch any structural elements unless specifically detailed on the Drawings.

B. Operational and Safety Limitations: Do not cut and patch operating elements or safety related components in a manner that would result in reducing their capacity to perform as intended, or result in increased maintenance, or decreased operational life or safety.

C. Visual Requirements: Do not cut and patch construction exposed on the exterior or in occupied spaces, in a manner that would, in the Architect's opinion, reduce the building's aesthetic qualities, or result in visual evidence of cutting and patching. Remove and replace Work cut and patched in a visually unsatisfactory manner.

D. If possible, retain the original installer or fabricator to cut and patch the following categories of exposed Work, or if it is not possible to engage the original installer or fabricator, engage another recognized experienced and specialized firm:

Processed concrete finishes
Stonework and stone masonry
Ornamental metal
Matched-veneer woodwork
Preformed metal panels
Window wall system
Stucco and ornamental plaster
Acoustical ceilings
Terrazzo
Finished wood flooring
Carpeting
Aggregate wall coating
Wall covering
Swimming pool finishes
HVAC enclosures, cabinets or covers

PART 2 - PRODUCTS

2.01 MATERIALS

A. Use materials that are identical to existing materials. Materials and workmanship employed in the alterations, unless otherwise shown or specified, shall conform to that of the original work, or to new construction as specified elsewhere in these specifications. If identical materials are not available or cannot be used where exposed surfaces are involved, use materials that match existing adjacent surfaces to the fullest extent possible with regard to visual effect. Use materials whose installed performance will equal or surpass that of existing materials.

B. It is intended that interior finish materials, or existing surfaces to be removed, be re-used insofar as reasonable in areas necessary to match existing surfaces. Care in removal and stockpiling shall be exercised to ensure re-use.

PART 3 - EXECUTION

3.01 INSPECTION

A. Before cutting existing surfaces, examine surfaces to be cut and patched and conditions under which cutting and patching is to be performed. Take corrective action before proceeding, if unsafe or unsatisfactory conditions are encountered.

B. Before proceeding, meet at the site with entities involved in cutting and patching, including mechanical and electrical trades. Review areas of potential interference and conflict. Coordinate procedures and resolve potential conflicts before proceeding.

3.02 PREPARATION

A. Temporary Support: Provide temporary support of Work to be cut.

B. Make such explorations and probes as are necessary to ascertain required protective measures before proceeding with demolition and removal. Give particular attention to shoring and bracing requirements so as to prevent damage to existing construction.

C. Provide, erect, and maintain catch platforms, lights barriers, weather protection, warning signs and other items as required for proper protection of the public, occupants of the building, workmen engaged in demolition operations, and adjacent construction.

D. Provide and maintain weather protection at exterior openings so as to fully protect the interior premises against damage from the elements until such openings are closed by new construction.

E. Provide and maintain temporary protection of the existing structure designated to remain where demolition, removal and new work is being done, connections made, materials handled, or equipment moved.

F. Take necessary precautions to prevent dust and dirt from rising by wetting demolished masonry, concrete, plaster and similar debris. Protect unaltered portions of the existing building affected by the operations under this Section by dustproof

partitions and other adequate means.

G. Provide adequate fire protection in accordance with local Fire Departments, and with Section 01 50 00.

H. Do not close or obstruct walkways, passageways or stairways. Do not store or place materials in passageways, stairs, or other means of egress. Conduct operations with minimum traffic interference.

I. Be responsible for damage to the existing structure or contents by reason of the insufficiency of protection provided.

J. Protection: Protect existing construction during cutting and patching to prevent damage. Provide protection from adverse weather conditions for portions of the Project that might be exposed during cutting and patching operations.

1. Avoid interference with use of adjoining areas or interruption of free passage to adjoining areas.

2. Take precautions necessary to avoid cutting existing pipe, conduit or ductwork serving the building, but scheduled to be removed or relocated until provisions have been made to bypass them.

3.03 PERFORMANCE

A. General: Employ skilled workmen to perform cutting and patching. Proceed with cutting and patching at the earliest feasible time and complete without delay.

1. Cut existing construction to provide for installation of other components or performance of other construction activities and the subsequent fitting and patching required to restore surfaces to their original condition.

B. Cutting: Cut existing construction using methods least likely to damage elements to be retained or adjoining construction. Where possible review proposed procedures with the original installer; comply with the original installer's recommendations.

1. In general, where cutting is required use hand or small power tools designed for sawing or grinding, not hammering and chopping. Cut holes and slots neatly to size required with minimum disturbance of adjacent surfaces. Temporarily cover openings when not in use.

2. To avoid marring existing finished surfaces, cut or drill from the exposed or finished side into concealed surfaces.

3. Cut through concrete and masonry using a cutting machine such as a carborundum saw or diamond core drill. Provide pilot holes at corners and do not overcut.

4. Comply with requirements of applicable Sections of Division 2 where cutting and patching requires excavating and backfilling.

5. By-pass utility services such as pipe or conduit, before cutting, where services are shown or required to be removed, relocated or abandoned. Cut-off pipe or conduit in walls or partitions to be removed. Cap, valve or plug and seal the remaining portion of pipe or conduit to prevent entrance of moisture or other foreign matter after by-passing and cutting.

C. Patching: Patch with durable seams that are as invisible as possible. Comply with specific tolerances.

1. Where feasible, inspect and test patched areas to demonstrate integrity of the installation.

2. Restore exposed finishes of patched areas and extend finish restoration into retained adjoining construction in a manner that will eliminate evidence of patching and refinishing.

3. Where removal of walls or partitions extends one finished area into another, patch and repair floor and wall surfaces in the new space to provide an even surface of uniform color and appearance. Remove existing floor and wall coverings and replace with new materials, if necessary to achieve uniform color and appearance.

    a. Where patching occurs in a smooth painted surface, extend final paint coat over entire unbroken containing the patch, after the patched area has received primer and second coat.

4. Patch, repair or rehang existing ceilings as necessary to provide an even plane surface of uniform appearance.

D. Perform demolition, removal and alteration work with due care, including shoring, bracing, etc. Be responsible for damage which may be caused by such work to part or parts of existing structures or items designated for re-use. Perform patching, restoration and new work in accordance with applicable technical sections of the Specifications.

E. Materials and/or items designated to become the property of the Owner shall be as shown. Remove such items with care, under the supervision of the trade responsible for reinstallation; protect and store until required. Replace material and/or item damaged in its removal with approved similar and equal new material.

F. Materials and/or items demolished and not designated to become the property of the Owner or to be reinstalled shall become the property of the Contractor and shall be removed from the Owner's property. Storage or sale of removed items on site will not be permitted.

G. Execute the work in a careful and orderly manner, with the least possible disturbance to the public and to the occupants of the building.

H. Where alterations occur, or new and old work join, cut, remove, patch, repair or refinish the adjacent surfaces or so much thereof as is required by the involved conditions, and leave in as a good a condition as existed prior to the commencing of the work. The alteration work shall be performed by the various respective trades which normally perform the particular items of work.

I. Finish new and adjacent existing surfaces as specified for new work. Clean existing surfaces of dirt, grease, loose paint, etc. before refinishing.

J. Where existing equipment and fixtures are indicated to be re-used, repair such equipment and fixtures and refinish to put in perfect working order. Refinish as directed.

K. Cut out embedded anchorage and attachment items as required to properly provide for patching and repair of the respective finishes.

L. Confine cutting of existing roof areas designated to remain to the limits required for the proper installation of the new work. Cut and fold back existing built-up roofing. Cut and remove insulation, etc. Provide temporary weathertight protection as required until new roofing and flashings are applied.

3.04 CLEANING

A. Thoroughly clean areas and spaces where cutting and patching is performed or used as access. Remove completely paint, mortar, oils, putty and items of similar nature. Thoroughly clean piping, conduit and similar features before painting or other finishing is applied. Restore damaged pipe covering to its original condition.

END OF SECTION

12/21/2023

SECTION 01 77 00

CLOSEOUT PROCEDURES

PART 1 - GENERAL

1.01 SUMMARY

A. Section Includes: Operations and submittals required to establish Substantial Completions, Project Acceptance, and filing of Notice of Completion.

B. Contract Completion Date is the day established by the Agreement, the Special Conditions, and the Notice to Proceed as the calendar date by which all Work must be completed in accordance with the Contract Documents. Once established, the Contract Completion Date can only be altered by Change Order. If Work is not complete in accordance with the Contract Documents by the Contract Completion Date, Contractor is obligated to pay liquidated damages to the Owner. In accordance with the terms of the Contract.

C. Substantial Completion: The Date of Substantial Completion is the date on which the Architect certifies to the Owner that construction is sufficiently complete, in accordance with the Contract Documents, that the District may occupy the Project for the use intended, and all agencies and authorities have provided written acceptance of the portions of the Work over which they have jurisdiction.

D. Project Acceptance: The District will accept completion of the Contract after the entire Work shall have been completed to the satisfaction of the District and after issuance of the Certificate of Substantial Completion. The Work may only be accepted as complete by formal action of the Governing Board of the School District. Acceptance of the Project by the Governing Board establishes the formal and official Completion Date for the Project, to be compared against the Contract Completion Date. Project Acceptance must occur prior to Contract Completion Date to preclude assessment of liquidated damages.

E. Notice of Completion: The date of record for the Notice of Completion shall be the date stamped on the Notice by the County Recorder at the time the County Recorder registers the Notice (note: this is normally not the same date as the date the Owner actually files the Notice of Completion with the Recorder office).

1.02 CLOSEOUT SCHEDULE AND PROCEDURE

A. Requirements Preparatory to Project Acceptance:

1. Contractor shall deliver certifications to Architect that no new materials containing asbestos have been included in the work.

2. Temporary facilities shall be removed from site as specified in Section 01 50 00, Temporary Facilities and Controls.

3. Entire site shall be thoroughly cleaned of all construction debris.

4. Record drawings shall be completed, signed by Contractor and Inspector and submitted to Architect as specified in the General Conditions.

5. Guarantees and warranties shall be submitted to Architect as specified in General conditions and Section 01 78 30 – Warranties.

6. Contractor's Final Verified Report (Form DSA-6) and other Reports and Affidavits required by the Division of State Architect shall be submitted.

7. Operating and maintenance data shall be submitted and instruction sessions completed as outlined in Section 01 78 23 – Operating and Maintenance Data and as required in CBC 2016 Section 110.3.10.2.

8. Contractor to provide a copy of cleaning and maintenance recommendations for countertops to the underneath side of furniture, in addition to requirements listed above and outlined in Section 01 78 23 – Operating and Maintenance Data.

B. Project Acceptance Requirements, Division of the State Architect:

1. Upon completion of construction of the project, the following reports are required to be submitted before the Division of the State Architect will issue a letter to certificate of compliance of the work:

   a. A copy of the Notice of Completion filed by the School District.

   b. Final Verified Report Form DSA 6 A/E certifying all work is 100% complete from the Architect, Structural Engineer, Mechanical Engineer and the Electrical Engineer.

   c. Contractor’s Documents and Field Reports:

      1) Final Verified Report Form DSA 6, certifying all work is 100% complete, from the Contractors (or Contractors), the Inspector of Record, and Special Inspector(s).

      2) Verified Reports of Testing and Inspection as specified on the approved drawings an specifications (i.e., Final Laboratory Report, Welding, Glued-laminated Timber, etc.).

      3) Weighmaster’s Certificate (if required by approved drawings and specifications).

      4) If responsibility was changed in any area during construction, the change must be supported by appropriate documentation and termination reports filed by the individuals originally charged with responsibility.

C. Procedure for Project Acceptance:

1. Contractor shall complete all Work as required by the Contract Documents, to the best standards of the industry and the trades involved. It shall be the Contractor's responsibility to provide a new, complete, properly operating, professionally finished, detailed, cleaned, high-quality project. There shall be no loose, untrue, or ill-fitting materials, unsightly gaps, voids, or holes, misalignments, mis-adjustments, shoddy workmanship, or damaged, missing, inoperable, or incomplete work. Work shall be free of smudges, spots, stains, dirt, nicks, tears, cracks, scratches, paint runs, flaws, oversprays, and all other unsightly blemishes.

2. Completion lists and correction lists for items described in the paragraph above, as opposed to short lists of a few minor corrective items that may have inadvertently been missed by the Contractor, shall be the responsibility of the Contractor, and not the Architect, Inspector, or District. By entering into this Contract, Contractor agrees that quality control is the responsibility of the Contractor. "Punch" list generated by the Architect is under no circumstances to be considered a vehicle to compel subcontractors to complete contract work.

3. Contractor shall prepare a comprehensive and complete list of corrective items for himself and his subcontractors, and shall verify that these items have been corrected prior to notifying the Architect of completion. Copies of the Contractor's list(s) shall be made available to the Architect and Inspector upon request.

4. Contractor shall notify the Architect *in writing* when Contractor, with concurrence of Inspector, feels the project is one-hundred percent complete and is ready to leave the Project. Architect shall then commence the construction review and prepare a "Punch List", or list of minor corrective items to be issued to Contractor. For convenience, reviews may be phased for various portions of the work, as each distinct portion becomes one-hundred percent (100%) complete.

5. Architect will arrange for Engineering Consultants to make their construction reviews, to be completed before Architect will make his construction review. Contractor and his principal superintendent, authorized to act in behalf of the Contractor, as well as principal subcontractors that the Architect may request to be present, shall accompany the Architect/Engineers during the construction reviews.

6. Excessive amounts of corrective ("punch list") items, as judged by the Architect, shall be grounds to terminate the construction review until such time as the Contractor is deemed sufficiently complete to once again start the review. As a rule of thumb, more than four minor items per typical room will be considered excessive.

7. If Owner elects to occupy the Project after the Contract Completion Date, but before the Contractor has completed the Work, Architect must make a comprehensive construction review prior to Owner's occupancy. Contractor shall reimburse Architect and Engineers for their time in conducting such review, and for the time of their clerical staffs in preparing the review documents, at the Architect's/Engineer's standard hourly rates for extra services. Contractor will be billed at the time of Contractor's Application for Payment. Payments to the Architect not received within 30 days will be deducted from subsequent Contractor's Applications for Payment in accordance with the General Conditions.

8. After completion of "Punch List" work, Contractor shall notify Architect in writing to perform an acceptance tour. Notice shall be issued at least seven (7) days in advance of the time the acceptance tour is to be performed.

9. Contractor and his principal superintendent, authorized to act in behalf of Contractor, as well as principal subcontractors that Architect may request to be present, shall accompany Architect and Inspector on acceptance tour.

a. If work has been completed in accordance with Contract Documents, and no further corrective measures are required, Architect will issue a Certificate of Substantial Completion, and recommend that Owner accept Project and file Notice of Completion.

b. If work is judged to be substantially completed in accordance with Contract Documents, and only a few corrective measures are required, Architect will issue a Certificate of Substantial Completion, (Article 64 of the General Conditions), and recommend that Owner conditionally accept Project and file Notice of Completion. Owner may conditionally accept project and withhold amount for completion per Article 64 of the General Conditions, Contractor shall issue a written notice of intent to complete the corrective measures by a specific named date agreed to by District.

c. If work has not been substantially completed in accordance with Contract Documents, and several or many corrective measures are still required, Architect will recommend that Owner not accept project and not file Notice of Completion. Instead, based on information gathered from acceptance tour, Contractor will be required to complete corrective measures and then call for another project acceptance tour following procedure outlined above. Contractor will compensate Architect and Inspector for additional acceptance tour and deduct amount paid from final payment to Contractor.

10. After Substantial Completion, Contractor shall issue an Application for Payment in accordance with Specification Section 01 29 00, Part 1.03, H. All administrative actions and submittals, including conditions, outlined therein outlined must be complete prior to Owner's release of payment, and MUST BE COMPLETED PRIOR TO AGENDIZING FOR PROJECT ACCEPTANCE BY THE OWNER'S GOVERNING BOARD.

11. Upon Contractor completing all administrative actions and submittals, and meeting all conditions, Owner will agendize acceptance of the Work for the next official meeting of the Governing Board. Official action by the Governing Board shall constitute Project Acceptance. Upon acceptance, Contractor shall immediately remove trailers and other remaining temporary facilities.

12. District shall file Notice of Completion with the County Recorder as soon as practicable following Project Acceptance. The date of record for the Notice of Completion shall be the date stamped on the Notice by the Recorder at the time the County Recorder registers the Notice.

13. The date stamped on the Notice of Completion by the County Recorder shall be the date for commencement of all warranties and guarantees, and the date the Owner becomes responsible for security, maintenance, heating and cooling, utilities, damage to the work (unless done by Contractor's forces working on corrective items), and insurance.

    Contractor shall remain responsible for these items prior to this date.
    The Owner will inform the Contractor by letter immediately after receiving confirmation in writing from the Recorder's office of registration of the Notice of Completion. Contractor is hereby notified that the process of registering, stamping, and receipt of confirmation from the County has been known to take as much as four weeks from the time of filing.

14. Upon acceptance of Project by Owner, Contractor shall submit his request for final payment in accordance with Specification Section 01 29 00 – Payment Procedures, Part 1.03, I. Payment of retention will not be made by

Owner until 35 days after Notice of Completion has been registered by the County Recorder.

In addition, retention payment will not be made until Contractor has filed the required Form DSA 6 with Division of the State Architect, with copy to the Architect.

PART 2 - PRODUCTS

(Not Applicable)

PART 3 - EXECUTION

(Not Applicable)

END OF SECTION

12/21/2023

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SECTION 01 78 23

OPERATION AND MAINTENANCE DATA

PART 1 - GENERAL

1.01 SUMMARY

A. Related Documents: Drawings and general provisions of the Contract, including General and Supplemental Conditions and Division 1 Specifications Sections, apply to this section, and including all Technical Specifications Sections, and the Operating and Maintenance Requirements of Division 21 through Division 32.

B. Section Includes:

1. Compilation of product data and related information appropriate for Owner's maintenance and operation of products and equipment furnished under the Contract per CBC 2016 Section 110.3.10.2.

2. Instruction of Owner's personnel in the maintenance of products and in the operation of equipment and systems.

1.02 SUBMITTAL PROCEDURES

A. Preliminary: Submit one copy of proposed manuals to Architect at least 15 days prior to final inspection or acceptance.

B. Final: Following the indoctrination and instruction of the Owner's operating and maintenance personnel, review proposed revisions to the manual with the Architect.

1. Submit three copies of accepted data in final form 10 days after final inspection. Approval of submittal is a pre-requisite at Substantial Completion prior to Owner's agendizing project for acceptance by the Governing Board.

PART 2 - PRODUCTS

2.01 FORMAT

A. Size: Minimum 4 inch, three-ring binders for 8-1/2" x 11" punched pages, completely clear plastic covered for insertion of labels on spines and covers.

B. Provide identifying tabbed pages. Classify by Division and by Section. All tabbing shall be in numerical order.

C. Drawings:

1. Provide reinforced punched binder tab. Bind drawings with text.
2. Fan fold larger drawings to size of text pages, for easy foldout.

D. Cover: Identify each volume with typed or printed label, List:

1. Title of Project
2. Identity of separate structures as applicable.
3. Identity of general subject matter covered in the manual.

E. Spine: Identify each volume with typed or printed label stating OPERATING AND MAINTENANCE INSTRUCTIONS, GUARANTEES AND SERVICE CONTRACTS and the following information:

1. Title of Project.
2. Divisions and Sections included within volume.
3. Volume number (i.e. "1 of 4")

PART 3 - EXECUTION

3.01 CONTENT OF MANUAL

A. Table of Contents:

1. List of each product indexed to the content of the volume.

2. List with each product the name, address, and the telephone number of:

a. Subcontractor and installer.
b. Maintenance contractor, as appropriate.
c. Local sources of supply for parts and replacement.

B. Product Data: Annotate each sheet to clearly identify the data applicable to the installation. Delete references to inapplicable information.

C. Drawings:

1. Supplement product data with Drawings as necessary to illustrate the following:

a. Relationship of component parts of equipment and systems.
b. Control and flow diagrams.

2. Do not include Project Record Drawings as maintenance drawings.

D. Instructions: Provide written text, as required to supplement product data for the particular installation.

E. Warranties, Guaranties, Bonds, and Service Contracts: Include a copy of each warranty, guaranty, bond, and service contract issued.

1. Provide information sheet for Owner's personnel describing the following:

a. Proper procedures in the event of failure or emergencies.

b. Circumstances under which the validity of warranties, guaranties, or bonds might be compromised.

3.02 MANUAL FOR MATERIALS AND FINISHES

A. Instructions for Care and Maintenance: Include Manufacturer's data as follows:

1. Recommendations for types of cleaning agents and methods.

2. Cautions against cleaning agents and methods which are detrimental to the product:

3. Recommended schedule for cleaning and maintenance.

B. Energy Conservation Features:

1. Provide a list of energy conservation features, materials, components, and mechanical devices installed in the building.

3.03 MANUAL FOR EQUIPMENT AND SYSTEMS

A. Content, for each unit of mechanical equipment and system, as appropriate:

1. Description of unit and component parts:

a. Function, normal operating characteristics, and limiting conditions.
b. Performance curves, engineering data, and tests.
c. Complete nomenclature and commercial number of replaceable parts.

2. Operating Procedures:

a. Start-up, break-in, routine, and normal operating instructions.
b. Regulation, control, stopping, shut-down, and emergency instructions.
c. Summer and winter operating instructions.

3. Maintenance Procedures:

a. Routine operations.
b. Guide to "trouble-shooting".
c. Disassembly, repair, and reassembly.
d. Alignment, adjusting, and checking.

4. Servicing and lubrication schedule including list of lubricants required.

5. Manufacturers' printed operating and maintenance instructions.

6. Description of sequence of operation by control manufacturer.

7. Original manufacture's parts list, illustrations, assembly drawings, and diagrams required for maintenance, including:

a. Predicted life of parts subject to wear.
b. Items recommended to be stocked as spare parts.

8. Control diagrams by manufacturer of controls as installed in project.

9. Coordination drawings and color coded piping diagrams.

10. Charts of valve tag numbers, with the location and function of each valve.

B. Content, for each electric and electronic system as appropriate.

1. Description of system and component parts:

a. Function, normal operating characteristics, and limiting conditions.
b. Performance curves, engineering data, and tests.
c. Complete nomenclature and commercial number of replaceable parts.

2. Circuit directories of panelboards:

a. Electrical service.
b. Controls.
c. Communications.

3. As-installed color coded wiring diagrams.

4. Operating procedures:

a. Routine and normal operating instructions.
b. Sequences required.
c. Special operating instructions.

5. Maintenance procedures:

a. Routine operations.
b. Guide to "trouble-shooting."
c. Disassembly, repair and reassembly.
d. Adjustment and checking.

6. Manufacturer's printed operating and maintenance instructions.

7. List of original manufacturer's spare parts, manufacturer's current prices, and recommended quantities to be maintained in storage.

3.04 INSTRUCTION OF OWNER'S PERSONNEL

A. Prior to final inspection or acceptance, fully instruct Owner's designated operating and maintenance personnel in the operation, adjustment and maintenance of all products, equipment, and systems installed in project.

1. Provide services of factory trained instructors from the manufacturer of each major item of equipment or system.

2. Provide for each instruction session or "in-service", a DVD Camcorder operator and DVD Camcorder to record the session. DVD recordings shall be clearly labeled as to project, subject, and date. Submit DVDs in triplicate.

B. Operating and maintenance manual shall constitute the basis of instruction.

1. Review contents of manual with personnel in full detail to explain all aspects of operation and maintenance.

2. Review instructions on how to efficiently use state required energy conservation features, materials, components, and mechanical devices.

END OF SECTION

12/21/2023

SECTION 01 78 30

WARRANTIES, GUARANTEES, AND BONDS

PART 1 - GENERAL

1.01 SUMMARY

A. Section Includes: General requirements for written warranties, guaranties, and bonds required by the Contract Documents.

B. Referenced Sections:

1. Section 01 77 00 – Closeout Procedures: Submittal of Final Verified Reports and Notice of Completion, as a condition of project acceptance and payment.

2. Section 01 78 23 – Operation and Maintenance Data: Incorporation of warranties, guaranties, and bonds into instruction manuals.

C. Approval of the warranties, guaranties, and bonds by the Owner is a prerequisite to payment at Substantial Completion and agendizing for acceptance by the Governing Board of the Owner.

1.02 TIME PERIOD

A. Deliver manufacturers' warranties, guaranties, and bonds required by Contract Documents, with Owner named as beneficiary. Where manufacturers' warranty or guaranty extends for a longer time period than the Contractor's warranty and guaranty, deliver manufacturer's warranties or guaranties in same manner.

1.03 WARRANTY/GUARANTY FORM

A. Submit written warranties and guaranties, except manufacturer's standard printed warranties and guaranties, on the Contractor's, subcontractors', material suppliers', or manufacturers' own letterhead, addressed to Owner, in the form attached to this Section.

B. Submit warranties and guaranties in duplicate, and in the form indicated, signed by cognizant entities, and by Contractor in every case, with modifications as approved by Owner to suit the conditions pertaining to the warranty or guaranty.

1.04 SUBMITTALS

A. Collect and assemble written warranties and guaranties into bound booklet form, and deliver bound books to Architect for delivery to Owner for final review and approval.

1. See Sections 01 77 00 and 01 78 23 for additional submittal requirements.

ATTACHMENT: Warranty/Guaranty Form

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WARRANTY/GUARANTY FORM

FOR _____ WORK

We, the undersigned, do hereby warranty and guaranty that the parts of the work described above which we have furnished or installed for:

(PROJECT NAME)

are in accordance with the Contract Documents and that all said work as installed will fulfill or exceed all the Warranty and Guaranty requirements. We agree to repair or replace work installed by us, together with any other work which is displaced or damaged by so doing, that proves to be defective in workmanship, material, or operation within a period of _____ ( ) year(s) from the date Notice of Completion is registered with the San Diego County Recorder, ordinary wear and tear and unusual neglect or abuse excepted.

In the event of our failure to comply with the above-mentioned conditions within a reasonable time period determined by the Owner, after notification in writing, we, the undersigned, all collectively and separately, hereby authorize the Owner to have said defective work repaired and/or replaced and made good, and agree to pay to the Owner upon demand all moneys that the Owner may expend in making good said defective work, including all collection cost and reasonable attorney fees.

Date: _____ _____

(Subcontractor, Sub-subcontractor, Manufacturer or Supplier)

By:_____

Title: _____

State License No: _____

Local Representative: For maintenance, repair, or replacement service, contact:

Name: _____

Address: _____

Phone Number _____

END OF SECTION

12/23/2023

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SECTION 01 78 39

PROJECT RECORD DOCUMENTS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Special Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for Project Record Documents, including the following:

1. Record Drawings.
2. Record specifications.
3. Record Product Data.
4. Miscellaneous record submittals.

B. Related Requirements:
1. Section 01 73 00 "Execution" for final property survey.
2. Section 01 77 00 "Closeout Procedures" for general closeout procedures.
3. Section 01 78 23 "Operation and Maintenance Data" for operation and maintenance manual requirements.

1.3 CLOSEOUT SUBMITTALS

A. Record Drawings: Comply with the following:
1. Number of Copies: Submit copies of Record Drawings as follows:

a. Initial Submittal:
1) Submit PDF electronic files of scanned record prints.
2) Architect will indicate whether general scope of changes, additional information recorded, and quality of drafting are acceptable.

b. Final Submittal:

1) Submit one paper-copy set(s) of marked-up record prints.
2) Submit PDF electronic files of scanned Record Prints.
3) Print each drawing, whether or not changes and additional information were recorded.

B. Record Specifications: Submit annotated PDF electronic files of Project's Specifications, including addenda and Contract modifications.

C. Record Product Data: Submit annotated PDF electronic files and directories of each submittal.

1. Where record Product Data are required as part of operation and maintenance manuals, submit duplicate marked-up Product Data as a component of manual.

D. Miscellaneous Record Submittals: See other Specification Sections for miscellaneous record-keeping requirements and submittals in connection with various construction activities. Submit annotated PDF electronic files and directories of each submittal.

E. Reports: Submit written report weekly indicating items incorporated into Project Record Documents concurrent with progress of the Work, including revisions, concealed conditions, field changes, product selections, and other notations incorporated.

1.4 RECORD DRAWINGS

A. Record Prints: Maintain one set of marked-up paper copies of the Contract Drawings and Shop Drawings, incorporating new and revised drawings as modifications are issued.

1. Preparation: Mark record prints to show the actual installation, where installation varies from that shown originally. Require individual or entity who obtained record data, whether individual or entity is Installer, subcontractor, or similar entity, to provide information for preparation of corresponding marked-up record prints.

    a. Give particular attention to information on concealed elements that would be difficult to identify or measure and record later.
    b. Accurately record information in an acceptable drawing technique.
    c. Record data as soon as possible after obtaining it.
    d. Record and check the markup before enclosing concealed installations.
    e. Cross-reference record prints to corresponding photographic documentation.

2. Content: Types of items requiring marking include, but are not limited to, the following:

    a. Dimensional changes to Drawings.
    b. Revisions to details shown on Drawings.
    c. Depths of foundations.
    d. Locations and depths of underground utilities.
    e. Revisions to routing of piping and conduits.
    f. Revisions to electrical circuitry.
    g. Actual equipment locations.
    h. Duct size and routing.
    i. Locations of concealed internal utilities.
    j. Changes made by Change Order or Construction Change Directive.
    k. Changes made following Architect's written orders.
    l. Details not on the original Contract Drawings.
    m. Field records for variable and concealed conditions.
    n. Record information on the Work that is shown only schematically.

3. Mark the Contract Drawings and Shop Drawings completely and accurately. Use personnel proficient at recording graphic information in production of marked-up record prints.
4. Mark record prints with erasable, red-colored pencil. Use other colors to distinguish between changes for different categories of the Work at same location.
5. Mark important additional information that was either shown schematically or omitted from original Drawings.
6. Note Construction Change Directive numbers, alternate numbers, Change Order numbers, and similar identification, where applicable.

B. Record Digital Data Files: Immediately before inspection for Certificate of Substantial Completion, review marked-up record prints with Architect and IOR. When authorized, prepare a full set of corrected digital data files of the Contract Drawings, as follows:
   1. Format: Annotated PDF electronic file with comment function enabled.
   2. Incorporate changes and additional information previously marked on record prints. Delete, redraw, and add details and notations where applicable.
   3. Refer instances of uncertainty to Architect for resolution.
   4. Architect will furnish Contractor with one set of digital data files of the Contract Drawings for use in recording information.

      a. See Section 01 31 00 "Project Management and Coordination" for requirements related to use of Architect's digital data files.
      b. Architect will provide data file layer information. Record markups in separate layers.

C. Format: Identify and date each Record Drawing; include the designation "PROJECT RECORD DRAWING" in a prominent location.

   1. Record Prints: Organize record prints into manageable sets. Bind each set with durable paper cover sheets. Include identification on cover sheets.
   2. Format: Annotated PDF electronic file with comment function enabled.
   3. Record Digital Data Files: Organize digital data information into separate electronic files that correspond to each sheet of the Contract Drawings. Name each file with the sheet identification. Include identification in each digital data file.
   4. Identification: As follows:

      a. Project name.
      b. Date.
      c. Designation "PROJECT RECORD DRAWINGS."
      d. Name of Architect.
      e. Name of Contractor.

1.5 RECORD SPECIFICATIONS

A. Preparation: Mark Specifications to indicate the actual product installation, where installation varies from that indicated in Specifications, addenda, and Contract modifications.

   1. Give particular attention to information on concealed products and installations that cannot be readily identified and recorded later.
   2. Mark copy with the proprietary name and model number of products, materials, and equipment furnished, including substitutions and product options selected.
   3. Record the name of manufacturer, supplier, Installer, and other information necessary to provide a record of selections made.
   4. For each principal product, indicate whether Record Product Data has been submitted in operation and maintenance manuals instead of submitted as Record Product Data.
   5. Note related Change Orders, Record Product Data, and Record Drawings where applicable.

B. Format: Submit record specifications as annotated PDF electronic file or scanned PDF electronic file(s) of marked-up paper copy of Specifications.

1.6 RECORD PRODUCT DATA

A. Recording: Maintain one copy of each submittal during the construction period for Project Record Document purposes. Post changes and revisions to Project Record Documents as they occur; do not wait until end of Project.

B. Preparation: Mark Product Data to indicate the actual product installation where installation varies substantially from that indicated in Product Data submittal.

1. Give particular attention to information on concealed products and installations that cannot be readily identified and recorded later.
2. Include significant changes in the product delivered to Project site and changes in manufacturer's written instructions for installation.
3. Note related Change Orders, Record Specifications, and Record Drawings where applicable.

C. Format: Submit Record Product Data as annotated PDF electronic file or scanned PDF electronic file(s) of marked-up paper copy of Product Data.

1. Include Record Product Data directory organized by Specification Section number and title, electronically linked to each item of Record Product Data.

1.7 MISCELLANEOUS RECORD SUBMITTALS

A. Assemble miscellaneous records required by other Specification Sections for miscellaneous record keeping and submittal in connection with actual performance of the Work. Bind or file miscellaneous records and identify each, ready for continued use and reference.

B. Format: Submit miscellaneous record submittals as PDF electronic file or scanned PDF electronic file(s) of marked-up miscellaneous record submittals.

1. Include miscellaneous record submittals directory organized by Specification Section number and title, electronically linked to each item of miscellaneous record submittals.

1.8 MAINTENANCE OF RECORD DOCUMENTS

A. Maintenance of Record Documents: Store Record Documents in the field office apart from the Contract Documents used for construction. Do not use Project Record Documents for construction purposes. Maintain Record Documents in good order and in a clean, dry, legible condition, protected from deterioration and loss. Provide access to Project Record Documents for Architect's and IOR’s reference during normal working hours.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION

12/21/2023

Not Used:

a. Final Submittal:

1) Submit [**one**] <**Insert number**> paper-copy set(s) of marked-up record prints.
2) Submit Record Digital Data Files and [**three**] <**Insert number**> set(s) of Record Digital Data File plots.
3) Plot each drawing file, whether or not changes and additional information were recorded.

SECTION 01 79 00

DEMONSTRATION AND TRAINING

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Special Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for instructing Owner's personnel, including the following:

1. Instruction in operation and maintenance of systems, subsystems, and equipment.
2. Demonstration and training video recordings.

1.3 INFORMATIONAL SUBMITTALS

A. Instruction Program: Submit outline of instructional program for demonstration and training, including a list of training modules and a schedule of proposed dates, times, length of instruction time, and instructors' names for each training module. Include learning objective and outline for each training module.

1. Indicate proposed training modules using manufacturer-produced demonstration and training video recordings for systems, equipment, and products in lieu of video recording of live instructional module.

B. Qualification Data: For facilitator, instructor, and videographer, as appropriate.

C. Attendance Record: For each training module, submit list of participants and length of instruction time.

D. Evaluations: For each participant and for each training module, submit results and documentation of performance-based test.

1.4 CLOSEOUT SUBMITTALS

A. Demonstration and Training Video Recordings: Submit one copies within seven days of end of each training module.

1. Identification: On each copy, provide an applied label with the following information:

a. Name of Project.
b. Name and address of videographer.
c. Name of Architect.
d. Name of Contractor.
e. Date of video recording.

2. Transcript: Prepared in PDF electronic format. Include a cover sheet with same label information as the corresponding video recording and a table of contents with links to

corresponding training components. Include name of Project and date of video recording on each page.

3. At completion of training, submit complete training manual(s) for Owner's use prepared in same paper format required for operation and maintenance manuals specified in Section 01 78 23 "Operation and Maintenance Data."

1.5 QUALITY ASSURANCE

A. Facilitator Qualifications: A firm or individual experienced in training or educating maintenance personnel in a training program similar in content and extent to that indicated for this Project, and whose work has resulted in training or education with a record of successful learning performance.

B. Instructor Qualifications: A factory-authorized service representative, complying with requirements in Section 01 40 00 "Quality Requirements," experienced in operation and maintenance procedures and training.

C. Videographer Qualifications: A professional videographer who is experienced photographing demonstration and training events similar to those required.

D. Preinstruction Conference: Conduct conference at Project site to comply with requirements in Section 01 31 00 "Project Management and Coordination." Review methods and procedures related to demonstration and training including, but not limited to, the following:

1. Inspect and discuss locations and other facilities required for instruction.
2. Review and finalize instruction schedule and verify availability of educational materials, instructors' personnel, audiovisual equipment, and facilities needed to avoid delays.
3. Review required content of instruction.
4. For instruction that must occur outside, review weather and forecasted weather conditions and procedures to follow if conditions are unfavorable.

1.6 COORDINATION

A. Coordinate instruction schedule with Owner's operations. Adjust schedule as required to minimize disrupting Owner's operations and to ensure availability of Owner's personnel.

B. Coordinate instructors, including providing notification of dates, times, length of instruction time, and course content.

C. Coordinate content of training modules with content of approved emergency, operation, and maintenance manuals. Do not submit instruction program until operation and maintenance data have been reviewed and approved by Architect.

1.7 INSTRUCTION PROGRAM

A. Program Structure: Develop an instruction program that includes individual training modules for each system and for equipment not part of a system, as required by individual Specification Sections.

B. Training Modules: Develop a learning objective and teaching outline for each module. Include a description of specific skills and knowledge that participant is expected to master. For each module, include instruction for the following as applicable to the system, equipment, or component:

1. Basis of System Design, Operational Requirements, and Criteria: Include the following:

    a. System, subsystem, and equipment descriptions.
    b. Performance and design criteria if Contractor is delegated design responsibility.
    c. Operating standards.
    d. Regulatory requirements.
    e. Equipment function.
    f. Operating characteristics.
    g. Limiting conditions.
    h. Performance curves.

2. Documentation: Review the following items in detail:

    a. Emergency manuals.
    b. Systems and equipment operation manuals.
    c. Systems and equipment maintenance manuals.
    d. Product maintenance manuals.
    e. Project Record Documents.
    f. Identification systems.
    g. Warranties and bonds.
    h. Maintenance service agreements and similar continuing commitments.

3. Emergencies: Include the following, as applicable:

    a. Instructions on meaning of warnings, trouble indications, and error messages.
    b. Instructions on stopping.
    c. Shutdown instructions for each type of emergency.
    d. Operating instructions for conditions outside of normal operating limits.
    e. Sequences for electric or electronic systems.
    f. Special operating instructions and procedures.

4. Operations: Include the following, as applicable:

    a. Startup procedures.
    b. Equipment or system break-in procedures.
    c. Routine and normal operating instructions.
    d. Regulation and control procedures.
    e. Control sequences.
    f. Safety procedures.
    g. Instructions on stopping.
    h. Normal shutdown instructions.
    i. Operating procedures for emergencies.
    j. Operating procedures for system, subsystem, or equipment failure.
    k. Seasonal and weekend operating instructions.
    l. Required sequences for electric or electronic systems.
    m. Special operating instructions and procedures.

5. Adjustments: Include the following:

    a. Alignments.
    b. Checking adjustments.
    c. Noise and vibration adjustments.
    d. Economy and efficiency adjustments.

6. Troubleshooting: Include the following:

a. Diagnostic instructions.
b. Test and inspection procedures.

7. Maintenance: Include the following:

a. Inspection procedures.
b. Types of cleaning agents to be used and methods of cleaning.
c. List of cleaning agents and methods of cleaning detrimental to product.
d. Procedures for routine cleaning.
e. Procedures for preventive maintenance.
f. Procedures for routine maintenance.
g. Instruction on use of special tools.

8. Repairs: Include the following:

a. Diagnosis instructions.
b. Repair instructions.
c. Disassembly; component removal, repair, and replacement; and reassembly instructions.
d. Instructions for identifying parts and components.
e. Review of spare parts needed for operation and maintenance.

1.8 PREPARATION

A. Assemble educational materials necessary for instruction, including documentation and training module. Assemble training modules into a training manual organized in coordination with requirements in Section 01 78 23 "Operation and Maintenance Data."

B. Set up instructional equipment at instruction location.

1.9 INSTRUCTION

A. Facilitator: Engage a qualified facilitator to prepare instruction program and training modules, to coordinate instructors, and to coordinate between Contractor and Owner for number of participants, instruction times, and location.

B. Engage qualified instructors to instruct Owner's personnel to adjust, operate, and maintain systems, subsystems, and equipment not part of a system.

1. Architect’s designated engineering consultant will furnish an instructor to describe basis of system design, operational requirements, criteria, and regulatory requirements.
2. Owner will furnish an instructor to describe Owner's operational philosophy.
3. Owner will furnish Contractor with names and positions of participants.

C. Scheduling: Provide instruction at mutually agreed-on times. For equipment that requires seasonal operation, provide similar instruction at start of each season.

1. Schedule training with Owner, with at least seven days' advance notice.

D. Training Location and Reference Material: Conduct training on-site in the completed and fully operational facility using the actual equipment in-place. Conduct training using final operation and maintenance data submittals.

E. Evaluation: At conclusion of each training module, assess and document each participant's mastery of module by use of a written performance-based test.

F. Cleanup: Collect used and leftover educational materials and give to Owner. Remove instructional equipment. Restore systems and equipment to condition existing before initial training use.

1.10 DEMONSTRATION AND TRAINING VIDEO RECORDINGS

A. General: Engage a qualified commercial videographer to record demonstration and training video recordings. Record each training module separately. Include classroom instructions and demonstrations, board diagrams, and other visual aids, but not student practice.

1. At beginning of each training module, record each chart containing learning objective and lesson outline.

B. Digital Video Recordings: Provide high-resolution, digital video in MPEG format, produced by a digital camera with minimum sensor resolution of 12 megapixels and capable of recording in full HD mode with vibration reduction technology.

1. Submit video recordings on CD-ROM or thumb drive or by uploading to web-based Project software site.
2. File Hierarchy: Organize folder structure and file locations according to Project Manual table of contents. Provide complete screen-based menu.
3. File Names: Utilize file names based on name of equipment generally described in video segment, as identified in Project specifications.
4. Contractor and Installer Contact File: Using appropriate software, create a file for inclusion on the equipment demonstration and training recording that describes the following for each Contractor involved on the Project, arranged according to Project Manual table of contents:

    a. Name of Contractor/Installer.
    b. Business address.
    c. Business phone number.
    d. Point of contact.
    e. Email address.

C. Recording: Mount camera on tripod before starting recording, unless otherwise necessary to adequately cover area of demonstration and training. Display continuous running time.

1. Film training session(s) in segments not to exceed 15 minutes.

    a. Produce segments to present a single significant piece of equipment per segment.
    b. Organize segments with multiple pieces of equipment to follow order of Project Manual table of contents.
    c. Where a training session on a particular piece of equipment exceeds 15 minutes, stop filming and pause training session. Begin training session again upon commencement of new filming segment.

D. Light Levels: Verify light levels are adequate to properly light equipment. Verify equipment markings are clearly visible prior to recording.

1. Furnish additional portable lighting as required.

E. Narration: Describe scenes on video recording by audio narration by microphone while video recording is recorded. Include description of items being viewed.

F. Transcript: Provide a transcript of the narration. Display images and running time captured from videotape opposite the corresponding narration segment.

G. Preproduced Video Recordings: Provide video recordings used as a component of training modules in same format as recordings of live training.

H. List of Systems, Subsystems, and Equipment that Require Demonstration and Training:

1. Section 12 24 13 - Roller Window Shades.
2. Section 23 09 00 - DDC Controls and Energy Management System.
3. Section 27 41 16.51 - Classroom Audio-Visual System.
4. Section 28 16 00 - Intrusion Detection System.
5. Section 28 46 00 - Fire Detection and Alarm System.

PART 2 - PRODUCTS

PART 3 - EXECUTION

END OF SECTION

12/21/2023

Not Used:

A. Allowances: Furnish demonstration and training instruction time under the demonstration and training allowance as specified in Section 012100 "Allowances."

B. Unit Price for Instruction Time: Length of instruction time will be measured by actual time spent performing demonstration and training in required location. No payment will be made for time spent assembling educational materials, setting up, or cleaning up. See requirements in Section 012200 "Unit Prices."

1. Transcript: Prepared and bound in format matching operation and maintenance manuals. Mark appropriate identification on front and spine of each binder. Include a cover sheet with same label information as the corresponding video recording. Include name of Project and date of video recording on each page.

SECTION 02 41 19

SELECTIVE DEMOLITION

PART 1 - GENERAL

1.01 SUMMARY

A. Section includes: Project site and building demolition work to prepare for addition of new improvements, as indicated on the Drawings and specified herein. General and Special Conditions and Division 1 specification sections apply to this section.

B. Related Sections:

1. Section 01 73 29, Cutting and Patching
2. Section 01 77 00, Closeout Procedures

1.02 DEFINITIONS

A. “Remove”: Remove and legally dispose of items except those indicated to be reinstalled, salvaged, or to remain the Owner’s property.

B. “Removed and Salvaged”: Items to remain the Owner’s property shall be removed, cleaned, and packed or crated to protect against damage.

1. Identify contents of containers and deliver to Owner’s designated storage area.

C. “Existing to Remain” Protect construction indicated to remain against damage and soiling during demolition. When permitted by the Architect, items may be removed to a suitable, protected storage location during demolition and then cleaned and reinstalled in their original locations.

D. “Remove and Reinstall”: Remove items indicated; clean, service, and otherwise prepare them for reuse; store and protect against damage. Reinstall items in locations indicated.

E. Salvaged Materials (not wanted by Owner): Items which the Owner does not want and is of salvable value to Contractor may be removed from structure as work progresses. Owner and CBC 2019 require a minimum of 50% (by weight) of all non-hazardous construction materials be recycled, composted and/or salvaged. Salvage shall conform to the following:

1. Contractor shall submit salvage plan showing how all materials are to be sorted, salvaged and recycled. Plan must include all final destinations for each type of material.

2. Salvaged items must be transported from site as they are removed, unless materials are to be reused on site.

3. Storage or sale of removed items on site will not be permitted, unless materials are to be reused on site.

4. Contractor shall provide certification for all salvaged materials. Certifications may take the form of receipts from recycling facilities, manufacturers, or any other legitimate form of certification. Certification types shall be outlined in salvage plan and approved by Owner.

1.03 MATERIALS OWNERSHIP

A. Except for items or materials indicated to be reused, salvaged or otherwise indicated to remain the Owner's property, demolished materials shall become the Contractor's property and shall be removed from the site with further disposition by the Contractor(s) in a legal disposal area appropriate to the materials being disposed.

1.04 SUBMITTALS

A. Submit each item in this Article according to the Conditions of the Contract and Specifications Section 01 33 00, unless otherwise indicated.

B. Proposed Dust Control Measures.

C. Proposed Noise Control Measures.

D. Schedule of demolition activities indicating the following:

1. Detailed sequence of demolition, salvage, and removal work, with starting and ending dates for each activity.

2. Dates for shutoff, capping, and continuation of utility services.

E. Salvage Plan - Inventory of items to be removed and salvaged. Salvage plan shall show how all materials are to be sorted, salvaged and recycled. Plan must include all final destinations for each type of material.

F. Inventory of items to be removed and salvaged and deliver to Owner's designated storage area.

G. Photographs or videotape, sufficiently detailed, of existing conditions of adjoining construction and improvements that might be misconstrued as damage caused by demolition operations.

H. Record drawings at project closeout according to specifications section 01 77 00 - Closeout Procedures shall identify and accurately locate capped utilities and other subsurface structural, electrical, or mechanical conditions.

1.05 QUALITY ASSURANCE

A. Demolition Firm Qualifications: Engage an experienced firm that has successfully completed demolition work similar to that indicated for this Project.

B. Regulatory Requirements: Comply with governing EPA notification regulations before starting demolition. Comply with hauling and disposal regulations of authorities having jurisdiction.

C. Predemolition Conference: Conduct conference at Project site with Owner, Architect and Construction Manager.

D. All demolition shall comply with Ch. 33 CBC and Chapter 33 CFC.

1.06 PROJECT CONDITIONS

A. Building, where partial wall will be demolished, will be vacated and its use discontinued before start of the Work.

B. Conditions, existing at time of inspection for bidding purpose, will be maintained by Owner as far as practical.

C. Hazardous Materials: If applicable, a Hazardous Materials Study was performed on site and a specification for removal of said materials is incorporated into the project documents.

1.07 SCHEDULING

A. Arrange demolition and salvage schedule so as not to interfere with Owner's on-site operations.

PART 2 - PRODUCTS
(Not Applicable)

PART 3 - EXECUTION

3.01 EXAMINATION

A. Verify that utilities have been disconnected and capped.

B. Survey existing conditions and correlate with requirements indicted to determine extent of demolition required.

C. Inventory and record the conditions of items to be removed and reinstalled and items to be removed and salvaged.

D. Survey condition of the building to determine whether removing any element might result in a structural deficiency or unplanned collapse of any portion of the structure or adjacent structures during demolition.

E. Perform surveys as the Work progresses to detect hazards resulting from demolition activities.

3.02 UTILITY SERVICES

A. Maintain existing utilities indicated to remain in service and protect them against damage during demolition operations.

B. Do not interrupt existing utilities serving occupied or operating facilities, except when authorized in writing by Owner, and authorities having jurisdiction. Provide temporary services during interruptions to existing utilities, as acceptable to Owner and to governing authorities.

B. Provide not less than 72 hours notice to Owner if shutdown of service is required during changeover.

D. Utility Requirements: Refer to Division 33 for shutting-off, disconnecting, removing, and sealing or capping utility services. Do not start demolition work until utility disconnecting and sealing have been completed and verified in writing.

3.03 PREPARATION

A. Conduct demolition operations and remove debris to ensure minimum interference with roads, streets, walks, and other adjacent occupied and used facilities.

1. Do not close or obstruct streets, walks, or other adjacent occupied or used facilities

without permission from Owner and authorities having jurisdiction. Provide alternate routes around closed or obstructed traffic ways if required by governing regulations.

B. Conduct demolition operations to prevent injury to people and damage to adjacent buildings and facilities to remain. Ensure safe passage of people around demolition area.

1. Erect temporary protection, such as walks, fences, railings, canopies, and covered passageways.

2. Protect existing site improvements, appurtenances, and landscaping to remain.

C. Provide and maintain interior and exterior shoring, bracing, or structural support to preserve stability and prevent movement, settlement, or collapse of building to remain.

1. Strengthen or add new supports when required during progress of demolition.

3.04 EXPLOSIVES

A. The use of explosives will not be permitted.

3.05 POLLUTION CONTROLS

A. Use water mist, temporary enclosures, and other suitable methods to limit the spread of dust and dirt. Comply with governing environmental protection regulations.

1. Do not create hazardous or objectionable conditions, such as flooding, and pollution, when using water.

B. Remove and transport debris in a manner that will prevent spillage on adjacent surfaces and areas.

1. Remove debris from elevated portions of building by chute, hoist, or other device that will convey debris to grade level.

C. Clean adjacent buildings and improvements of dust, dirt, and debris caused by demolition operations. Return adjacent areas to condition existing before start of demolition.

3.06 DEMOLITION

A. Demolish partial building wall, concrete and/or asphalt paving, interior finishes, fixtures and accessories, as required to prepare for new construction, and remove from the site.

B. Locate demolition equipment throughout the building and remove debris and materials so as not to impose excessive loads on supporting walls, floors, or framing.

C. Dispose of demolished items and materials promptly. On-site storage or sale of removed items is prohibited.

D. Fill below-grade areas and voids resulting from demolition of building elements and pavements and soil materials according to requirements specified in Section 31 20 00- Earth Moving and/or the geotechnical report.

E. Promptly repair damages to adjacent facilities caused by demolition operations.

3.07 DISPOSAL OF DEMOLISHED MATERIALS

A. Promptly dispose of demolished materials. Do not allow demolished materials to accumulate on-site.

B. Burning demolished materials is not allowed.

C. Transport demolished materials off Owner's property and legally dispose of these materials.

END OF SECTION

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SECTION 08 31 13

ACCESS DOORS AND FRAMES

PART 1 - GENERAL

1.01 SECTION INCLUDES

A. Access door and frame units, fire-rated, in wall, and ceiling locations.

B. Reference drawings for extent, location and size of each type of access door required.

1.02 RELATED SECTIONS

A. Drawings and General Provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections apply to work of this section.

B. Section 03 30 00 – Cast-In-Place Concrete: Openings in concrete.

C. Division 7 – Thermal and Moisture Protection: Roof hatches.

D. Division 9 – Finishes: Access tile in suspended or furred acoustic tile ceilings.

E. Section 09 90 00 – Paints and Coatings: Field paint finish.

F. Division 22 – Plumbing: Plumbing components requiring access.

G. Division 23 – Heating, Ventilating and Air Conditioning: Mechanical components requiring access.

H. Division 26 – Electrical: Electrical components requiring access.

1.03 REFERENCES

A. ITS (DIR) - Directory of Listed Products; Intertek Testing Services NA, Inc.; current edition.

B. UL (FRD) - Fire Resistance Directory; Underwriters Laboratories Inc.; current edition.

1.04 REGULATORY REQUIREMENTS

A. Comply with 2019 California Building Code

1.05 DESIGN REQUIREMENTS

A. Fabricate floor access assemblies to support live load of 100 lb/sq ft with deflection not to exceed 1/240 of span.

1.06 SUBMITTALS

A. See Section 01 33 00 – Submittal Procedures, for administrative requirements.

B. Product Data: Provide sizes, types, finishes, hardware, scheduled locations, and details of adjoining work.

C. Shop Drawings: Indicate exact position of all access door units. Obtain specific locations and sizes for required access doors from trades requiring access to concealed equipment and indicate on submittal schedule. Submit shop drawings for fabrication and installation of customized access doors and frames, including details of each frame type, elevations of door design types, anchorage and accessory items.

D. Samples: Submit two access units, [3x5] inch minimum size illustrating frame configuration, anchors, panel face material, and factory primer color.

E. Manufacturer's Installation Instructions: Indicate installation requirements and rough-in dimensions. Submit manufacturer's technical data and installation instructions for each type of access door assembly, including setting drawings, templates, instructions and directions for installation of anchorage devices. Including complete schedule, including types, general locations, sizes, wall and ceiling construction details, finishes, latching or locking provisions, and other data pertinent to installation.

F. Size Variations: Obtain Architect's acceptance of manufacturer's standard size units which may vary slightly from sizes indicated.

G. Project Record Documents: Record actual locations of all access units.

1.07 REGULATORY REQUIREMENTS

A. Conform to applicable code for fire rated access doors.

1. Provide access doors of fire rating equivalent to the fire rated assembly in which they are to be installed. Provide access door assembly with panel door, frame, hinge, and latch from manufacturer listed in UnderWriters Laboratories, Inc., "Building Materials Directory" for rating shown.

B. Provide products listed and labeled by UL and/or ITS (Warnock Hersey) as suitable for the purpose specified and indicated. Provide UL label on each fire-rated access door.

C. Provide certificate of compliance from authority having jurisdiction indicating approval of fire rated doors.

1.08 PROJECT CONDITIONS

A. Coordinate the work with other work requiring access doors. Coordinate locations with other work, furnish inserts and anchoring devices which must be built into other work for installation of access doors. Coordinate delivery with other work to avoid delays.

PART 2 - PRODUCTS

2.01 MANUFACTURERS

A. Access Doors and Frames:

1. Karp Associates, Inc.

2. Milcor Inc: www.milcorinc.com.
3. J.L. Industries.

2.02 ACCESS DOORS AND PANELS

A. All Units: Factory fabricated, fully assembled units with corner joints welded, filled, and ground flush; square and without rack or warp; coordinate requirements with assemblies units are to be installed in.

2.03 FABRICATION AND MATERIALS

A. General: Furnish each access door assembly manufactured as an integral unit, complete with all parts and ready for installation.

B. Steel Access Doors and Frames: Fabricate units of continuous welded steel construction, unless otherwise indicated. Grind welds smooth and flush adjacent surfaces. Furnish attachment devices and fasteners of type required to secure access panels to types of support shown.

C. Frames: Fabricate from 16-gage steel.

1. Fabricate frame with exposed flange nominal 1" wide around perimeter of frame for units installed in the following construction:

a. Exposed masonry.
b. Exposed concrete.
c. Drywall finish.

2. For gypsum drywall or gypsum plaster, furnish perforated frames with drywall bead.

3. For installation in masonry construction, furnish frames with adjustable metal masonry anchors.

4. For full-bed plaster applications, furnish frames with galvanized expanded metal lath and exposed casing bead, welded to perimeter of frame.

D. Flush Panel Doors: Fabricate from not less than 14-gage sheet steel, with concealed spring hinges or concealed continuous piano hinge set to open 175 degrees. Finish with manufacturer's factory-applied prime paint.

1. For fire-rated units, provide manufacturer's standard insulated flush panel/doors, with continuous piano hinge and self-closing mechanism.

E. Recessed Panel Doors: Fabricate from not less than 18-gage sheet steel with face of panel formed to provide recess below surface of applied finish. Reinforce panel as required to prevent buckling. Finish with manufacturer's factory-applied prime paint.

1. Furnish recessed panels for concealed installation in acoustic tile ceiling systems.

2. Furnish recessed panels and frames with expanded metal lath for concealed installation in plaster.

F. Locking Devices: Furnish flush, screwdriver-operated cam locks of number required to hold door in flush, smooth plane when closed.

1. For recessed panel doors, provide access sleeves for each locking device. Furnish plastic grommets and install in holes cut through finish.

PART 3 - EXECUTION

3.01 EXAMINATION

A. Verify that rough openings are correctly sized and located.

3.02 INSTALLATION

A. Install units in accordance with manufacturer's instructions.

B. Install frames plumb and level in openings. Secure rigidly in place.

C. Position units to provide convenient access to the concealed work requiring access.

D. Adjust hardware and panels after installation for proper operation.

E. Remove and replace panels or frames which are warped, bowed or otherwise damaged.

F. Paint to match adjacent finishes, unless otherwise noted in plans.

END OF SECTION

SECTION 26 05 00

BASIC ELECTRICAL REQUIREMENTS

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Requirements applicable to all Division 26 Sections. Also refer to Division 1 - General Requirements. This section is also applicable to Fire Alarm and Detection Systems Section 28 31 00.

B. All materials and installation methods shall conform to the applicable standards, guidelines and codes referenced herein and within each specification section.

1.2 REFERENCES

A. NFPA 70 - National Electrical Code (NEC)

B. CEC California Electrical Code

C. CCR California Code of Regulation

D. CBC California Building Code

E. CFC California Fire Code

F. CMC California Mechanical Code

1.3 SCOPE OF WORK

A. This Specification and the associated drawings govern furnishing, installing, testing and placing into satisfactory operation the Electrical Systems.

B. The Contractor shall furnish and install all new materials as indicated on the drawings, and/or in these specifications, and all items required to make the portion of the Electrical Work a finished and working system.

C. Separate contracts will be awarded for the following work.

D. All work will be awarded under a single General Contract. The division of work listed below is for the Contractor's convenience and lists normal breakdown of the work.

E. Separate contracts will be awarded for the following work. The division of work listed below is for the contractors' convenience and lists a normal breakdown of the work. Please refer to the Construction Manager's scope statements for complete scope of work description.

F. Description of Systems shall be as follows:

1. Fire alarm system.
2. Removal work and/or relocation and reuse of existing systems and equipment.
3. Furnish and install firestopping systems for penetrations of fire-rated construction associated with this Contractor's work.

1.4 WORK SEQUENCE

A. All work that will produce excessive noise or interference with normal building operations, as determined by the Owner, shall be scheduled with the Owner. It may be necessary to schedule such work during unoccupied hours. The Owner reserves the right to determine when restricted construction hours are required.

1.5 QUALITY ASSURANCE

A. Contractor's Responsibility Prior to Submitting Pricing/Bid Data:

1. The Contractor is responsible for constructing complete and operating systems. The Contractor acknowledges and understands that the Contract Documents are a two-dimensional representation of a three-dimensional object, subject to human interpretation. This representation may include imperfect data, interpreted codes, utility guides, three-dimensional conflicts, and required field coordination items. Such deficiencies can be corrected when identified prior to ordering material and starting installation. The Contractor agrees to carefully study and compare the individual Contract Documents and report at once in writing to the Architect/Engineer any deficiencies the Contractor may discover. The Contractor further agrees to require each subcontractor to likewise study the documents and report at once any deficiencies discovered.
2. The Contractor shall resolve all reported deficiencies with the Architect/Engineer prior to awarding any subcontracts, ordering material, or starting any work with the Contractor's own employees. Any work performed prior to receipt of instructions from the Architect/Engineer will be done at the Contractor's risk.

B. Qualifications:

1. Only products of reputable manufacturers as determined by the Architect/Engineer are acceptable.
2. All Contractors and subcontractors shall employ only workmen who are skilled in their trades. At all times, the number of apprentices at the job site shall be less than or equal to the number of journeymen at the job site.

C. Compliance with Codes, Laws, Ordinances:

1. Conform to all requirements of the State of California Codes, Laws, Ordinances and other regulations having jurisdiction.
2. If there is a discrepancy between the codes and regulations and these specifications, the Architect/Engineer shall determine the method or equipment used.
3. If the Contractor notes, at the time of bidding, that any parts of the drawings or specifications do not comply with the codes or regulations, Contractor shall inform the Architect/Engineer in writing, requesting a clarification. If there is insufficient time for this procedure, Contractor shall submit with the proposal a separate price to make the system comply with the codes and regulations.
4. All changes to the system made after the letting of the contract to comply with codes or the requirements of the Inspector, shall be made by the Contractor without cost to the Owner.
5. If there is a discrepancy between manufacturer's recommendations and these specifications, the manufacturer's recommendations shall govern.
6. If there are no local codes having jurisdiction, the current issue of the National Electrical Code shall be followed.

D. Examination of Drawings:

1. The drawings for the electrical work are completely diagrammatic, intended to convey the scope of the work and to indicate the general arrangements and locations of equipment, outlets, etc., and the approximate sizes of equipment.

2. Contractor shall determine the exact locations of equipment and rough-ins, and the exact routing of raceways to best fit the layout of the job. Conduit entry points for electrical equipment including, but not limited to, panelboards, switchboards, switchgear and unit substations, shall be determined by the Contractor unless noted in the contract documents.
3. Scaling of the drawings will not be sufficient or accurate for determining these locations.
4. Where job conditions require reasonable changes in arrangements and locations, such changes shall be made by the Contractor at no additional cost to the Owner.
5. Because of the scale of the drawings, certain basic items, such as junction boxes, pull boxes, conduit fittings, etc., may not be shown, but where required by other sections of the specifications or required for proper installation of the work, such items shall be furnished and installed.
6. If an item is either shown on the drawings or called for in the specifications, it shall be included in this contract.
7. The Contractor shall determine quantities and quality of material and equipment required from the documents. Where discrepancies arise between drawings, schedules and/or specifications, the greater and better-quality number shall govern.
8. Where used in electrical documents the word "furnish" shall mean supply for use, the word "install" shall mean connect up complete and ready for operation, and the word "provide" shall mean to supply for use and connect up complete and ready for operation.
9. Any item listed as furnished shall also be installed unless otherwise noted.
10. Any item listed as installed shall also be furnished unless otherwise noted.

E. Electronic Media/Files:

1. Construction drawings for this project have been prepared utilizing **Revit**.
2. Contractors and Subcontractors may request electronic media files of the contract drawings and/or copies of the specifications. Specifications will be provided in PDF format.
3. Upon request for electronic media, the Contractor shall complete and return a signed "Electronic File Transmittal" form provided by IMEG.
4. If the information requested includes floor plans prepared by others, the Contractor will be responsible for obtaining approval from the appropriate Design Professional for use of that part of the document.
5. The electronic contract documents can be used for preparation of shop drawings and as-built drawings only. The information may not be used in whole or in part for any other project.
6. The drawings prepared by IMEG for bidding purposes may not be used directly for ductwork layout drawings or coordination drawings.
7. The use of these CAD documents by the Contractor does not relieve them from their responsibility for coordination of work with other trades and verification of space available for the installation.
8. The information is provided to expedite the project and assist the Contractor with no guarantee by IMEG as to the accuracy or correctness of the information provided. IMEG accepts no responsibility or liability for the Contractor's use of these documents.

F. Field Measurements:

1. Verify all pertinent dimensions at the job site before ordering any conduit, conductors, wireways, bus duct, fittings, etc.

1.6 SUBMITTALS

A. Submittals shall be required for the following items, and for additional items where required elsewhere in the specifications or on the drawings.

1. Submittals list:

Referenced Specification Section	Submittal Item	Coordination Drawing
26 05 03	Through Penetration Firestopping	
26 05 13	Wire and Cable	
26 05 33	Conduit and Boxes	+> 1.5"
26 05 35	Surface Raceways	
26 5 48	Seismic Requirements for Equipment and Supports	
26 05 53	Electrical Identification	
26 27 16	Cabinets and Enclosures	
28 31 00	Fire Alarm and Detection Systems	Yes

B. General Submittal Procedures: In addition to the provisions of Division 1, the following are required:

1. Transmittal: Each transmittal shall include the following:

   a. Date
   b. Project title and number
   c. Contractor's name and address
   d. Division of work (e.g., electrical, plumbing, heating, ventilating, etc.)
   e. Description of items submitted and relevant specification number
   f. Notations of deviations from the contract documents
   g. Other pertinent data

2. Submittal Cover Sheet: Each submittal shall include a cover sheet containing:

   a. Date
   b. Project title and number
   c. Architect/Engineer
   d. Contractor and subcontractors' names and addresses
   e. Supplier and manufacturer's names and addresses
   f. Division of work (e.g., electrical, plumbing, heating, ventilating, etc.)
   g. Description of item submitted (using project nomenclature) and relevant specification number
   h. Notations of deviations from the contract documents
   i. Other pertinent data
   j. Provide space for Contractor's review stamps

3. Composition:

   a. Submittals shall be submitted using specification sections and the project nomenclature for each item.
   b. Individual submittal packages shall be prepared for items in each specification section. All items within a single specification section shall be packaged together where possible. An individual submittal may contain items from multiple specifications sections if the items are intimately linked (e.g., pumps and motors).
   c. All sets shall contain an index of the items enclosed with a general topic description on the cover.

4. Content: Submittals shall include all fabrication, erection, layout, and setting drawings; manufacturers' standard drawings; schedules; descriptive literature, catalogs and brochures; performance and test data; wiring and control diagrams; dimensions; shipping and operating weights; shipping splits; service clearances; and all other drawings and descriptive data of materials of construction as may be required to show that the materials, equipment or systems and the location thereof conform to the requirements of the contract documents.
5. Contractor's Approval Stamp:

    a. The Contractor shall thoroughly review and approve all shop drawings before submitting them to the Architect/Engineer. The Contractor shall stamp, date and sign each submittal certifying it has been reviewed.
    b. Unstamped submittals will be rejected.
    c. The Contractor's review shall include, but not be limited to, verification of the following:

        1) Only approved manufacturers are used.
        2) Addenda items have been incorporated.
        3) Catalog numbers and options match those specified.
        4) Performance data matches that specified.
        5) Electrical characteristics and loads match those specified.
        6) Equipment connection locations, sizes, capacities, etc. have been coordinated with other affected trades.
        7) Dimensions and service clearances are suitable for the intended location.
        8) Equipment dimensions are coordinated with support steel, housekeeping pads, openings, etc.
        9) Constructability issues are resolved (e.g., weights and dimensions are suitable for getting the item into the building and into place, sinks fit into countertops, etc.).

    d. The Contractor shall review, stamp and approve all subcontractors' submittals as described above.
    e. The Contractor's approval stamp is required on all submittals. Approval will indicate the Contractor's review of all material and a complete understanding of exactly what is to be furnished. Contractor shall clearly mark all deviations from the contract documents on all submittals. If deviations are not marked by the Contractor, then the item shall be required to meet all drawing and specification requirements.

6. Submittal Identification and Markings:

    a. The Contractor shall clearly mark each item with the same nomenclature applied on the drawings or in the specifications.
    b. The Contractor shall clearly indicate the size, finish, material, etc.
    c. Where more than one model is shown on a manufacturer's sheet, the Contractor shall clearly indicate exactly which item and which data is intended.
    d. All marks and identifications on the submittals shall be unambiguous.

7. Schedule submittals to expedite the project. Coordinate submission of related items.
8. Identify variations from the contract documents and product or system limitations that may be detrimental to the successful performance of the completed work.
9. Reproduction of contract documents alone is not acceptable for submittals.
10. Incomplete submittals will be rejected without review. Partial submittals will only be reviewed with prior approval from the Architect/Engineer.
11. Submittals not required by the contract documents may be returned without review.

12. The Architect/Engineer's responsibility shall be to review one set of shop drawing submittals for each product. If the first submittal is incomplete or does not comply with the drawings and/or specifications, the Contractor shall be responsible to bear the cost for the Architect/Engineer to recheck and handle the additional shop drawing submittals.
13. Submittals shall be reviewed and approved by the Architect/Engineer before releasing any equipment for manufacture or shipment.
14. Contractor's responsibility for errors, omissions or deviation from the contract documents in submittals is not relieved by the Architect/Engineer's approval.
15. Schedule shall allow for adequate time to perform orderly and proper review of submittals, including time for consultants and Owner if required, and resubmittals by Contractor if necessary, and to cause no delay in Work or in activities of Owner or other contractors.

    a. Allow at least two weeks for Architect's/Engineer's review and processing of each submittal, excluding mailing.

16. Architect/Engineer reserves the right to withhold action on a submittal which, in the Architect/Engineer's opinion, requires coordination with other submittals until related submittals are received. The Architect/Engineer will notify the Contractor, in writing, when they exercise this right.

C. Electronic Submittal Procedures:

1. Distribution: Email submittals as attachments to all parties designated by the Architect/Engineer, unless a web-based submittal program is used.
2. Transmittals: Each submittal shall include an individual electronic letter of transmittal.
3. Format: Electronic submittals shall be in PDF format only. Scanned copies, in PDF format, of paper originals are acceptable. Submittals that are not legible will be rejected. Do not set any permission restrictions on files; protected, locked, or secured documents will be rejected.
4. File Names: Electronic submittal file names shall include the relevant specification section number followed by a description of the item submitted, as follows. Where possible, include the transmittal as the first page of the PDF instead of using multiple electronic files.

    a. Submittal file name: 26 XX XX.description.YYYYMMDD
    b. Transmittal file name: 26 XX XX.description.YYYYMMDD

5. File Size: Files shall be transmitted via a pre-approved method. Larger files may require an alternative transfer method, which shall also be pre-approved.

1.7 SCHEDULE OF VALUES

A. The requirements herein are in addition to the provisions of Division 1.

B. Format:

1. Use AIA Document Continuation Sheets G703 or another similar form approved by the Owner and Architect/Engineer.
2. Submit in Excel format.
3. Support values given with substantiating data.

C. Preparation:

1. Itemize work required by each specification section and list all providers. All work provided by subcontractors and major suppliers shall be listed on the Schedule of Values. List each subcontractor and supplier by company name.
2. Break down all costs into:

a. Material: Delivered cost of product with taxes paid.
b. Labor: Labor cost, excluding overhead and profit.

3. Itemize the cost for each of the following:

a. Overhead and profit.
b. Bonds.
c. Insurance.
d. General Requirements: Itemize all requirements.

4. For each line item having an installed cost of more than $5,000, break down costs to list major products or operations under each item. At a minimum, provide material and labor cost line items for the following:

a. Each piece of equipment requiring shop drawings. Use the equipment nomenclature (SB-1, PANEL P-1, etc.) on the Schedule of Values.
b. Each type of small unitary equipment (e.g., FDS, FCS, CS, etc.). Multiple units of the same type can be listed together provided quantities are also listed so unit costs can be determined.
c. Each conduit system (medium voltage, normal, emergency, low voltage systems, etc.). In addition, for larger projects breakdown the material and labor for each conduit system based on geography (building, floor, and/or wing).
d. Fire alarm broken down into material and labor for the following:

1) Engineering
2) Controllers, devices, sensors, etc.
3) Conduit
4) Wiring
5) Programming
6) Commissioning

e. Site utilities (5' beyond building)
f. Seismic design
g. Testing
h. Commissioning
i. Record drawings
j. Punchlist and closeout

D. Update Schedule of Values when:

1. Indicated by Architect/Engineer.
2. Change of subcontractor or supplier occurs.
3. Change of product or equipment occurs.

1.8 CHANGE ORDERS

A. A detailed material and labor takeoff shall be prepared for each change order, along with labor rates and markup percentages. Change orders shall be broken down by sheet or associated individual line item indicated in the change associated narrative, whichever provides the most detailed breakdown. Change orders with inadequate breakdown will be rejected.

B. Itemized pricing with unit cost shall be provided from all distributors and associated subcontractors.

C. Change order work shall not proceed until authorized.

1.9 PRODUCT DELIVERY, STORAGE, HANDLING and MAINTENANCE

A. Exercise care in transporting and handling to avoid damage to materials. Store materials on the site to prevent damage.

B. Keep all materials clean, dry and free from damaging environments.

C. Coordinate the installation of heavy and large equipment with the General Contractor and/or Owner. If the Electrical Contractor does not have prior documented experience in rigging and lifting similar equipment, he/she shall contract with a qualified lifting and rigging service that has similar documented experience. Follow all equipment lifting and support guidelines for handling and moving.

D. Contractor is responsible for moving equipment into the building and/or site. Contractor shall review site prior to bid for path locations and any required building modifications to allow movement of equipment. Contractor shall coordinate the work with other trades.

1.10 NETWORK / INTERNET CONNECTED EQUIPMENT

A. These specifications may require certain equipment or systems to have network, Internet and/or remote access capability ("Network Capability"). Any requirement for Network Capability shall be interpreted only as a functional capability and is not to be construed as authority to connect or enable any Network Capability. Network Capability may only be connected or enabled with the express written consent of the Owner.

B. The following network connected equipment shall be equipped with restricted access protocols:
1. Fire alarm and automatic detection

1.11 WARRANTY

A. Provide one-year warranty for all fixtures, equipment, materials, and workmanship.

B. The warranty period for all work in this specification Division shall commence on the date of Substantial Completion or successful system performance whichever occurs later. The warranty may also commence if a whole or partial system or any separate piece of equipment or component is put into use for the benefit of any party other than the installing contractor with prior written authorization of the Owner. In this instance, the warranty period shall commence on the date when such whole system, partial system or separate piece of equipment or component is placed in operation and accepted in writing by the Owner.

C. Warranty requirements extend to correction, without cost to the Owner, of all work found to be defective or nonconforming to the contract documents. The Contractor shall bear the cost of correcting all damage due to defects or nonconformance with contract documents excluding repairs required as a result of improper maintenance or operation, or of normal wear as determined by the Architect/Engineer.

1.12 INSURANCE

A. This Contractor shall maintain insurance coverage as set forth in Division 1 of these specifications.

1.13 MATERIAL SUBSTITUTION

A. Where several manufacturers' names are given, the manufacturer for which a catalog number is given is the basis for job design and establishes the quality.

B. Equivalent equipment manufactured by the other listed manufacturers may be used. Contractor shall ensure that all items submitted by these other manufacturers meet all requirements of the drawings and specifications and fits in the allocated space. When using other listed manufacturers, the Contractor shall assume responsibility for any and all modifications necessary (including, but not limited to structural supports, electrical connections and rough-in, and regulatory agency approval, etc.) and coordinate such with other contractors. The Architect/Engineer shall make the final determination of whether a product is equivalent.

C. Any material, article or equipment of other unnamed manufacturers which will adequately perform the services and duties imposed by the design and is of a quality equal to or better than the material, article or equipment identified by the drawings and specifications may be used if approval is secured in writing from the Architect/Engineer via addendum. The Contractor assumes all costs incurred as a result of using the offered material, article or equipment, on the Contractors part or on the part of other Contractors whose work is affected.

D. Voluntary add or deduct prices for alternate materials may be listed on the bid form. These items will not be used in determining the low bidder. This Contractor assumes all costs incurred as a result of using the offered material or equipment on the Contractors part or on the part of other Contractors whose work is affected.

E. All material substitutions requested after the final addendum must be listed as voluntary changes on the bid form.

PART 2 - PRODUCTS

2.1 GENERAL

A. All items of material having a similar function (e.g., safety switches, panelboards, switchboards, contactors, motor starters, dry type transformers) shall be of the same manufacturer unless specifically stated otherwise on drawings or elsewhere in specifications.

PART 3 - EXECUTION

3.1 JOBSITE SAFETY

A. Neither the professional activities of the Architect/Engineer, nor the presence of the Architect/Engineer or the employees and subconsultants at a construction site, shall relieve the Contractor and any other entity of their obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending or coordinating all portions of the work of construction in accordance with the contract documents and any health or safety precautions required by any regulatory agencies. The Architect/Engineer and personnel have no authority to exercise any control over any construction contractor or other entity or their employees in connection with their work or any health or safety precautions. The Contractor is solely responsible for jobsite safety. The Architect/Engineer and the Architect/Engineer's consultants shall be indemnified and shall be made additional insureds under the Contractor's general liability insurance policy.

3.2 EXCAVATION, FILL, BACKFILL, COMPACTION

A. General:

1. Prior to the commencement of any excavation or digging, the Contractor shall verify all underground utilities with the regional utility locator. Provide prior notice to the locator before excavations. Contact information for most regional utility locaters can be found by calling 811.

2. The Contractor shall do all excavating, filling, backfilling, compacting, and restoration in connection with the work.

B. Excavation:

1. Make all excavations to accurate, solid, undisturbed earth, and to proper dimensions.
2. If excavations are carried in error below indicated levels, concrete of same strength as specified for the foundations or thoroughly compacted sand-gravel fill, as determined by the Architect/Engineer shall be placed in such excess excavations under the foundation. Place thoroughly compacted, clean, stable fill in excess excavations under slabs on grade, at the Contractor's expense.
3. Trim bottom and sides of excavations to grades required for foundations.
4. Protect excavations against frost and freezing.
5. Take care in excavating not to damage surrounding structures, equipment or buried pipe. Do not undermine footing or foundation.
6. Perform all trenching in a manner to prevent cave-ins and risk to workmen.
7. Where original surface is pavement or concrete, the surface shall be saw cut to provide clean edges and assist in the surface restoration.
8. If satisfactory bearing soil is not found at the indicated levels, immediately notify the Architect/Engineer or their representative, and do no further work until the Architect/Engineer or their representative gives further instructions.
9. Excavation shall be performed in all ground conditions, including rock, if encountered. Bidders shall visit the premises and determine the soil conditions by actual observations, borings, or other means. The cost of all such inspections, borings, etc., shall be borne by the bidder.
10. If a trench is excavated in rock, a compacted bed with a depth of 3" (minimum) of sand and gravel shall be used to support the conduit unless masonry cradles or encasements are used.
11. Mechanical excavation of the trench to line and grade of the conduit or to the bottom level of masonry cradles or encasements is permitted, unless otherwise indicated on the electrical drawings.
12. Mechanical excavation of the trench to line and grade where direct burial cables are to be installed is permitted provided the excavation is made to a depth to permit installation of the cable on a fine sand bed at least 3 inches deep.

C. Dewatering:

1. Furnish, install, operate and remove all dewatering pumps and pipes needed to keep trenches and pits free of water.

D. Underground Obstructions:

1. Known underground piping, conduit, feeders, foundations, and other obstructions in the vicinity of construction are shown on the drawings. Review all Bid Documents for all trades on the project to determine obstructions indicated. Take great care in making installations near underground obstructions.
2. If objects not shown on the drawings are encountered, remove, relocate, or perform extra work as directed by the Architect/Engineer.

E. Fill and Backfilling:

1. No rubbish or waste material is permitted for fill or backfill.
2. Provide all necessary sand and/or CA6 for backfilling.
3. Native soil materials may be used as backfill if approved by the Geotechnical Engineer.
4. Dispose of the excess excavated earth as directed.

5. Backfill materials (native soil material, sand, and/or CA6) shall be suitable for required compaction, clean and free of perishable materials, frozen earth, debris, earth with a high void content, and stones greater than 4 inches in diameter. Water is not permitted to rise in unbackfilled trenches.
6. Backfill all trenches and excavations immediately after installing of conduit, or removing forms, unless other protection is directed.
7. Around piers and isolated foundations and structures, backfill and fill shall be placed and consolidated simultaneously on all sides to prevent wedge action and displacement. Spread fill and backfill materials in 6" uniform horizontal layers with each layer compacted separately to required density.
8. For conduits that are not concrete encased, lay all conduits on a compacted bed of sand at least 3" deep. Backfill around conduits with sand, in 6" layers and compact each layer.
9. Conduits that are concrete encased or in a ductbank, conduit spacers, and cradles shall be installed on a bed of compacted CA-6 gravel. Refer to conduit section for backfilling and ductbank requirements.
10. Backfill with native soil material (if approved) or sand up to grade for all conduits under slabs or paved areas. All other conduits shall have sand backfill to 6" above the top of the conduit.
11. Place all backfill above the sand in uniform layers not exceeding 6" deep. Place then carefully and uniformly tamp each layer to eliminate lateral or vertical displacement.
12. Where the fill and backfill will ultimately be under a building, floor or paving, each layer of fill shall be compacted to 95% of the maximum density as determined by AASHTO Designation T-99 or ASTM Designation D-698. Moisture content of soil at time of compaction shall not exceed plus or minus 2% of optimum moisture content as determined by AASHTO T-99 or ASTM D-698 test.
13. After backfilling of trenches, no superficial loads shall be placed on the exposed surface of the backfill until a period of 48 hours has elapsed.

F. Surface Restoration:

1. Where trenches are cut through graded, planted or landscaped areas, the areas shall be restored to the original condition. Replace all planting and landscaping features removed or damaged to its original condition. At least 6" of topsoil shall be applied where disturbed areas are to be seeded or sodded. All lawn areas shall be sodded unless seeding is called out in the drawings or specifications.
2. Concrete or asphalt type pavement, seal coat, rock, gravel or earth surfaces removed or damaged shall be replaced with comparable materials and restored to original condition. Broken edges shall be saw cut and repaired as directed by Architect/Engineer.

3.3 ARCHITECT/ENGINEER OBSERVATION OF WORK

A. The contractor shall provide seven (7) calendar days' notice to the Architect/Engineer prior to:

1. Placing fill over underground and underslab utilities.
2. Covering exterior walls, interior partitions and chases.
3. Installing hard or suspended ceilings and soffits.

B. The Architect/Engineer will review the installation and provide a written report noting deficiencies requiring correction. The contractor's schedule shall account for these reviews and show them as line items in the approved schedule.

C. Above-Ceiling Final Observation:

1. All work above the ceilings must be complete prior to the Architect/Engineer's review. This includes, but is not limited to:

a. All junction boxes are closed and identified in accordance with Section 26 05 53 Electrical Identification.

b. Luminaires, including ceiling-mounted exit and emergency lights, are installed and operational.
c. Luminaire whips are supported above the ceiling.
d. Conduit identification is installed in accordance with Section 26 05 53 Electrical Identification.
e. All wall penetrations have been sealed.

2. To prevent the Above-Ceiling Final Observation from occurring too early, the Contractor shall review the status of the work and certify, in writing, that the work is ready for the Above-Ceiling Final Observation.
3. It is understood that if the Architect/Engineer finds the ceilings have been installed prior to this review and prior to seven days elapsing, the Architect/Engineer may not recommend further payments to the contractor until full access has been provided.

3.4 PROJECT CLOSEOUT

A. The following paragraphs supplement the requirements of Division 1.

B. Final Jobsite Observation:

1. To prevent the Final Jobsite Observation from occurring too early, the Contractor shall review the completion status of the project and certify that the job is ready for the final jobsite observation.
2. Attached to the end of this section is a typical list of items that represent the degree of job completeness expected prior to requesting a review. The Contractor shall sign the attached certification and return it to the Architect/Engineer so that the final observation can be scheduled.
3. It is understood that if the Architect/Engineer finds the job not ready for the final observation and additional trips and observations are required to bring the project to completion, the cost of the additional time and expenses incurred by the Architect/Engineer will be deducted from the Contractor's final payment.
4. Contractor shall notify Architect/Engineer 48 hours prior to installation of ceilings or lay-in ceiling tiles.

C. The following must be submitted before Architect/Engineer recommends final payment:

1. Operation and maintenance manuals with copies of approved shop drawings.
2. Record documents including reproducible drawings and specifications.
3. A report documenting the instructions given to the Owner's representatives complete with the number of hours spent in the instruction. The report shall bear the signature of an authorized agent of this Contractor and shall be signed by the Owner's representatives.
4. Provide spare parts, maintenance, and extra materials in quantities specified in individual specification sections. Deliver to project site and place in location as directed and submit receipt to Architect/Engineer.
5. Inspection and testing report by the fire alarm system manufacturer.
6. Start-up reports on all equipment requiring a factory installation or start-up.

3.5 OPERATION AND MAINTENANCE MANUALS

A. General:

1. Provide an electronic copy of the O&M manuals as described below for Architect/Engineer's review and approval. The electronic copy shall be corrected as required to address the Architect/Engineer's comments. Once corrected, electronic copies and paper copies shall be distributed as directed by the Architect/Engineer.
2. Approved O&M manuals shall be completed and in the Owner's possession prior to Owner's acceptance and at least 10 days prior to instruction of operating personnel.

B. Electronic Submittal Procedures:

1. Distribution: Email the O&M manual as attachments to all parties designated by the Architect/Engineer.
2. Transmittals: Each submittal shall include an individual electronic letter of transmittal.
3. Format: Electronic submittals shall be in PDF format only. Scanned copies, in PDF format, of paper originals are acceptable. Submittals that are not legible will be rejected. Do not set any permission restrictions on files; protected, locked, or secured documents will be rejected.
4. File Names: Electronic submittal file names shall include the relevant specification section number followed by a description of the item submitted, as follows. Where possible, include the transmittal as the first page of the PDF instead of using multiple electronic files.

    a. O&M file name: O&M.div26.contractor.YYYYMMDD
    b. Transmittal file name: O&Mtransmittal.div26.contractor.YYYYMMDD

5. File Size: Files shall be transmitted via a pre-approved method. Larger files may require an alternative transfer method, which shall also be pre-approved.
6. Provide the Owner with an approved copy of the O&M manual on compact discs (CD), digital video discs (DVD), or flash drives with a permanently affixed label, printed with the title "Operation and Maintenance Instructions", title of the project and subject matter of disc/flash drive when multiple disc/flash drives are required.
7. All text shall be searchable.
8. Bookmarks shall be used, dividing information first by specification section, then systems, major equipment and finally individual items. All bookmark titles shall include the nomenclature used in the construction documents and shall be an active link to the first page of the section being referenced.

C. Operation and Maintenance Instructions shall include:

1. Title Page: Include title page with project title, Architect, Engineer, Contractor, all subcontractors, and major equipment suppliers, with addresses, telephone numbers, website addresses, email addresses and point of contacts. Website URLs and email addresses shall be active links in the electronic submittal.
2. Table of Contents: Include a table of contents describing specification section, systems, major equipment, and individual items.
3. Copies of all final approved shop drawings and submittals. Include Architect's/Engineer's shop drawing review comments. Insert the individual shop drawing directly after the Operation and Maintenance information for the item(s) in the review form.
4. Copies of all factory inspections and/or equipment startup reports.
5. Copies of warranties.
6. Schematic wiring diagrams of the equipment that have been updated for field conditions. Field wiring shall have label numbers to match drawings.
7. Dimensional drawings of equipment.
8. Detailed parts lists with lists of suppliers.
9. Operating procedures for each system.
10. Maintenance schedule and procedures. Include a chart listing maintenance requirements and frequency.
11. Repair procedures for major components.
12. Replacement parts and service material requirements for each system and the frequency of service required.
13. Instruction books, cards, and manuals furnished with the equipment.
14. Include record drawings of the one-line diagrams for each major system. The graphic for each piece of equipment shown on the one-line diagram shall be an active link to its associated Operation & Maintenance data.
15. Copies of all panel schedules in electronic Microsoft Excel spreadsheet (.xlsx) file. Each panelboard shall be a separate tab in the workbook.

3.6 INSTRUCTING THE OWNER'S REPRESENTATIVE

A. Adequately instruct the Owner's designated representatives in the maintenance, care, and operation of the complete systems installed under this contract.

B. Provide verbal and written instructions to the Owner's representatives by FACTORY PERSONNEL in the care, maintenance, and operation of the equipment and systems.

C. Contractor shall make a DVD video recording of instructions to the Owner while explaining the system so additional personnel may view the instructions at a later date. The video recording shall be the property of the Owner.

D. The Owner has the option to make a video recording of all instructions. Coordinate schedule of instructions to facilitate this recording.

E. The instructions shall include:

1. Maintenance of equipment.
2. Start-up procedures for all major equipment.
3. Description of emergency system operation.

F. Notify the Architect/Engineer of the time and place for the verbal instructions to be given to the Owner's representative so a representative can be present if desired.

G. Minimum hours of instruction time for each item and/or system shall be as indicated in each individual specification section.

H. Operating Instructions:

1. Contractor is responsible for all instructions to the Owner's representatives for the electrical and specialized systems.
2. If the Contractor does not have staff that can adequately provide the required instructions, the Contractor shall include in the bid an adequate amount to reimburse the Owner for the Architect/Engineer to perform these services.

3.7 RECORD DOCUMENTS

A. The following paragraphs supplement Division 1 requirements.

B. Maintain at the job site a separate and complete set of electrical drawings and specifications with all changes made to the systems clearly and permanently marked in complete detail.

C. Mark drawings and specifications to indicate approved substitutions; Change Orders, and actual equipment and materials used. All Change Orders, RFI responses, Clarifications and other supplemental instructions shall be marked on the documents. Record documents that merely reference the existence of the above items are not acceptable. Should this Contractor fail to complete Record Documents as required by this contract, this Contractor shall reimburse Architect/Engineer for all costs to develop record documents that comply with this requirement. Reimbursement shall be made at the Architect/Engineer's hourly rates in effect at the time of work.

D. Record changes daily and keep the marked drawings available for the Architect/Engineer's examination at any normal work time.

E. Upon completing the job, and before final payment is made, give the marked-up drawings to the Architect/Engineer.

F. Record actual routing of conduits exceeding **2** inches.

3.8 PAINTING

A. Paint all equipment that is marred or damaged prior to the Owner's acceptance. Paint and color shall match original equipment paint and shall be obtained from the equipment supplier if available. All equipment shall have a finished coat of paint applied unless specifically allowed to be provided with a prime coat only.

B. Equipment in finished areas that will be painted to match the room decor will be painted by others. Should this Contractor install equipment in a finished area after the area has been painted, the Contractor shall have the equipment and all its supports, hangers, etc., painted to match the room decor. Painting shall be performed as described in project specifications.

C. Equipment cabinets, casings, covers, metal jackets, etc., located in equipment rooms or concealed spaces, shall be furnished in standard finish, free from scratches, abrasions, chippings, etc.

D. Equipment in occupied spaces, or if standard to the unit, shall have a baked primer with baked enamel finish coat free from scratches, abrasions, chipping, etc. If color option is specified or is standard to the unit, verify with the Architect the color preference before ordering.

E. Paint all equipment in unfinished areas such as boiler room, mechanical spaces, and storage rooms. Equipment furnished with a suitable factory finish need not be painted; provided the factory applied finish is not marred or spattered. If so, equipment shall be refinished with the same paint as was factory applied.

F. All electrical conduit and equipment, fittings, hangers, structural supports, etc., in unfinished areas, such as equipment and storage room area, shall be painted two (2) coats of oil paint of colors selected by the Architect.

G. Do NOT paint electric conduits in crawl spaces, tunnels, or spaces above suspended ceilings except that where conduit is in a damp location give exposed threads at joints two coats of sealer after joint is made up.

H. After surfaces have been thoroughly cleaned and are free of oil, dirt or other foreign matter, paint all raceway and equipment with the following:

1. Bare Metal Surfaces - Apply one coat of metal primer suitable for the metal being painted. Finish with two coats of Alkyd base enamel paint.
2. Plastic Surfaces - Paint plastic surfaces with two coats of semi-gloss acrylic latex paint.

3.9 ADJUST AND CLEAN

A. Thoroughly clean all equipment and systems prior to the Owner's final acceptance of the project.

B. Clean all foreign paint, grease, oil, dirt, labels, stickers, etc. from all equipment.

C. Remove all rubbish, debris, etc., accumulated during construction from the premises.

3.10 SPECIAL REQUIREMENTS

A. Coordinate the installation of all equipment, controls, devices, etc., with other trades to maintain clear access area for servicing.

B. Install all equipment to maximize access to parts needing service or maintenance. Review the final location, placement, and orientation of equipment with the Owner's representative prior to setting equipment.

C. Installation of equipment or devices without regard to coordination of access requirements and confirmation with the Owner's representative will result in removal and reinstallation of the equipment at the Contractor's expense.

3.11 SYSTEM STARTING AND ADJUSTING

A. The electrical systems shall be complete and operating. System startup, testing, adjusting, and balancing to obtain satisfactory system performance is the responsibility of the Contractor. This includes all calibration and adjustment of electrical controls, balancing of loads, troubleshooting and verification of software, and final adjustments that may be needed.

B. Complete all manufacturer-recommended startup procedures and checklists to verify proper equipment operation and does not pose a danger to personnel or property.

C. All operating conditions and control sequences shall be tested during the start-up period. Testing all interlocks, safety shut-downs, controls, and alarms.

D. The Contractor, subcontractors, and equipment suppliers shall have skilled technicians to ensure that all systems perform properly. If the Architect/Engineer is requested to visit the job site for trouble shooting, assisting in start-up, obtaining satisfactory equipment operation, resolving installation and/or workmanship problems, equipment substitution issues or unsatisfactory system performance, including call backs during the warranty period, through no fault of the design; the Contractor shall reimburse the Owner on a time and materials basis for services rendered at the Architect/Engineer's standard hourly rates in effect when the services are requested. The Contractor shall pay the Owner for services required that are product, installation or workmanship related. Payment is due within 30 days after services are rendered.

3.12 FIELD QUALITY CONTROL

A. General:

1. Conduct all tests required during and after construction. Submit test results in NETA format, or equivalent form, that shows the test equipment used, calibration date, tester's name, ambient test conditions, humidity, conductor length, and results corrected to 40°C.
2. Supply necessary instruments, meters, etc., for the tests. Supply competent technicians with training in the proper testing techniques.
3. All cables and wires shall be tested for shorts and grounds following installation and connection to devices. Replace shorted or grounded wires and cables.
4. Any wiring device, electrical apparatus or luminaire, if grounded or shorted on any integral "live" part, shall have all defective parts or materials replaced.
5. Test cable insulation of service and panel feeder conductors for proper insulation values. Tests shall include the cable, all splices, and all terminations. Each conductor shall be tested and shall test free of short circuits and grounds and have an insulation value not less than Electrical Code Standards. Take readings between conductors, and between conductors and ground.
6. If the results obtained in the tests are not satisfactory, make adjustments, replacements, and changes as needed. Then repeat the tests, and make additional tests, as the Architect/Engineer or authority having jurisdiction deems necessary.

B. Other Equipment:

1. Give other equipment furnished and installed by the Contractor all standard tests normally made to assure that the equipment is electrically sound, all connections properly made, phase rotation correct, fuses and thermal elements suitable for protection against overloads, voltage complies with equipment nameplate rating, and full load amperes are within equipment rating.

C. If any test results are not satisfactory, make adjustments, replacements and changes as needed and repeat the tests and make additional tests as the Architect/Engineer or authority having jurisdiction deem necessary.

D. Contractor shall thermographic study all electrical gear, switchboard, panelboards, etc. at the end of construction to identify any unusual conditions/heating within the equipment. Coordinate with Owner/Architect/Engineer to have an Owner/Architect/Engineer representative present during testing.

E. Report shall include color printouts, in binder, of pictures taken to use as a baseline reading after building is occupied.

F. Upon completion of the project, the Contractor shall provide amperage readings for all panelboards and switchboards and turn the results over to the Owner for "benchmark" amperages.

END OF SECTION

SECTION 26 05 03

THROUGH PENETRATION FIRESTOPPING

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Through-Penetration Firestopping.

1.2 QUALITY ASSURANCE

A. Manufacturer: Company specializing in manufacturing products specified in this Section.

B. Installer: Individuals performing work shall be certified by the manufacturer of the system selected for installation.

1.3 REFERENCES

A. UL 263 - Fire Tests of Building Construction and Materials

B. UL 723 - Surface Burning Characteristics of Building Materials

C. ANSI/UL 1479 - Fire Tests of Through Penetration Firestops

D. UL 2079 - Tests for Fire Resistance of Building Joint Systems

E. UL Fire Resistance Directory Through Penetration Firestop Systems (XHEZ)

F. Intertek / Warnock Hersey - Directory of Listed Products

G. ASTM E84 - Standard Test Method for Surface Burning Characteristics of Building Materials

H. ASTM E814 - Standard Test Method for Fire Tests of Through-Penetration Firestops

I. The Building Officials and Code Administrators National Building Code

J. NFPA 5000 - Building Construction Safety Code

K. CBC California Building Code

1.4 SUBMITTALS

A. Submit under provisions of Section 26 05 00.

B. Submit Firestopping Installers Certification for all installers on the project.

C. Through-Penetration Firestop System Schedule: Indicate locations of each through-penetration firestop system, along with the following information:

1. Types of penetrating items.
2. Types of constructions penetrated, including fire-resistance ratings and, where applicable, thicknesses of construction penetrated.
3. Through-penetration firestop systems for each location identified by firestop design designation of qualified testing and inspecting agency.

4. F ratings for each firestop system.

D. Maintain a notebook on the job site at all times that contains copies of approved submittals for all through penetration firestopping to be installed. Notebook shall be made available to the Authority Having Jurisdiction at their request and turned over to the Owner at the end of construction as part of the O&M Manuals.

E. Submit VOC rating of firestopping material in g/L (less water) with documentation that it meets the limits set forth in SCAQMD Rule 1168.

1.5 DELIVERY, STORAGE, AND HANDLING

A. Store, protect and handle products on site. Accept material on site in factory containers and packing. Inspect for damage. Protect from deterioration or damage due to moisture, temperature changes, contaminants, or other causes. Follow manufacturer's instructions for storage.

B. Install material prior to expiration of product shelf life.

1.6 PERFORMANCE REQUIREMENTS

A. General: For penetrations through the following fire-resistance-rated constructions, including both empty openings and openings containing penetrating items, provide through-penetration firestop systems that are produced and installed to resist spread of fire according to requirements indicated, resist passage of smoke and other gases, and maintain original fire-resistance rating of construction penetrated.

1. Fire-resistance-rated walls including fire partitions, fire barriers, and smoke barriers.
2. Fire-resistance-rated horizontal assemblies including floors, floor/ceiling assemblies, and ceiling membranes of roof/ceiling assemblies.

B. Rated Systems: Provide through-penetration firestop systems with the following ratings determined per UL 1479:

1. F-Rated Systems: Provide through-penetration firestop systems with F-ratings indicated, but not less than that equaling or exceeding fire-resistance rating of constructions penetrated.

C. For through-penetration firestop systems exposed to light, traffic, moisture, or physical damage, provide products that, after curing, do not deteriorate when exposed to these conditions both during and after construction.

D. For through-penetration firestop systems exposed to view, provide products with flame-spread and smoke-developed indexes of less than 25 and 450, respectively, as determined per ASTM E 84.

E. For through-penetration firestop systems in air plenums, provide products with flame-spread and smoke-developed indexes of less than 25 and 50, respectively, as determined per ASTM E 84.

F. Adhesives and Sealants: All sealers, adhesives, and sealants shall comply with the low emitting material limits of the following standards:

1. CDPH Standard Method V1.1-2010 - Standard Method for the Testing and Evaluation of Volatile Organic Chemical Emissions VOC from Indoor Sources Using Environmental Chambers Version 1.1.

2. South Coast Air Quality Management District Rule 1168 - Adhesive and Sealant Applications. All adhesives and sealants wet-applied on site shall comply with the applicable chemical content requirements of SCAQMD Rule 1168.
3. South Coast Air Quality Management District Rule SCAQMD 1113 - Wet Applied Paints and Coatings. All paints and coatings wet-applied on site must meet the applicable VOC limits of SCAQMD Rule 1113.

1.7 MEETINGS

A. Pre-installation meeting: A pre-installation meeting shall be scheduled and shall include the General Contractor, all Subcontractors associated with the installation of systems penetrating fire barriers, Firestopping Manufacturer's Representative, and the Owner.

1. Review foreseeable methods related to firestopping work.
2. Tour representative areas where firestopping is to be installed; inspect and discuss each type of condition and each type of substrate that will be encountered, and preparation to be performed by other trades.

1.8 WARRANTY

A. Provide one year warranty on parts and labor.

B. Warranty shall cover repair or replacement of firestop systems which fail in joint adhesion, cohesion, abrasion resistance, weather resistance, extrusion resistance, migration resistance, stain resistance, general durability, or appear to deteriorate in any manner not clearly specified by the manufacturer as an inherent quality of the material.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. Products: Subject to compliance with requirements, provide one of the through-penetration firestop systems indicated for each application that are produced by one of the following manufacturers. All firestopping systems installed shall be provided by a single manufacturer.

1. 3M; Fire Protection Products Division
2. Hilti, Inc.

2.2 THROUGH PENETRATION FIRESTOP SYSTEMS

A. Provide materials and systems classified by or listed by Intertek / Warnock Hersey to provide firestopping equal to time rating of construction being penetrated.

B. All firestopping materials shall be free of asbestos, lead, PCB's, and other materials that would require hazardous waste removal.

C. Firestopping shall be flexible to allow for normal penetrating item movement due to expansion and contraction.

D. Provide firestopping systems capable of supporting floor loads where systems are exposed to possible floor loading or traffic.

E. Provide firestopping systems allowing continuous insulation for all insulated pipes.

F. Provide firestopping systems classified by UL or listed by Intertek / Warnock Hersey for penetrations through all fire rated construction. Firestopping systems shall be selected from the UL or listed by Intertek / Warnock Hersey Fire Resistance Directory Category XHEZ based on substrate construction and penetrating item size and material and shall fall within the range of numbers listed:

1. Combustible Framed Floors and Chase Walls - 1 or 2 Hour Rated:

a. F Rating = Floor/Wall Rating

Penetrating Item	UL System No.
No Penetrating Item	FC 0000-0999*
Metallic Pipe or Conduit	FC 1000-1999
Non-Metallic Pipe or Conduit	FC 2000-2999
Electrical Cables	FC 3000-3999
Cable Trays	FC 4000-4999
Insulated Pipes	FC 5000-5999
Bus Duct and Misc. Electrical	FC 6000-6999
Duct without Damper and Misc. Mechanical	FC 7000-7999
Multiple Penetrations	FC 8000-8999

*Alternate method of firestopping is patching opening to match original rated construction.

2. Non-Combustible Framed Walls - 1 or 2 Hour Rated:

a. F Rating = Wall Rating

Penetrating Item	UL System No.
No Penetrating Item	WL 0000-0999*
Metallic Pipe or Conduit	WL 1000-1999
Non-Metallic Pipe or Conduit	WL 2000-2999
Electrical Cables	WL 3000-3999
Cable Trays	WL 4000-4999
Insulated Pipes	WL 5000-5999
Bus Duct and Misc. Electrical	WL 6000-6999
Duct without Damper and Misc. Mechanical	WL 7000-7999
Multiple Penetrations	WL 8000-8999

*Alternate method of firestopping is patching opening to match original rated construction.

Penetrating Item	UL System No.
No Penetrating Item	CAJ 0000-0999*
Metallic Pipe or Conduit	CAJ 1000-1999
Non-Metallic Pipe or Conduit	CAJ 2000-2999
Electrical Cables	CAJ 3000-3999
Cable Trays	CAJ 4000-4999
Insulated Pipes	CAJ 5000-5999
Bus Duct and Misc. Electrical	CAJ 6000-6999
Duct without Damper and Misc. Mechanical	CAJ 7000-7999
Multiple Penetrations	CAJ 8000-8999

*Alternate method of firestopping is patching opening to match original rated construction.

G. Any opening in walls or floors not covered by the listed series of numbers shall be coordinated with the firestopping manufacturer.

H. Any openings in floors or walls not described in the UL or listed by Intertek / Warnock Hersey Fire Resistance Directory, or outlined in manufacturer's information shall be sealed in a manner agreed upon by the Firestopping Manufacturer, Owner, and the Authority Having Jurisdiction.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Ensure all surfaces that contact seal materials are free of dirt, dust, grease, oil, rust, or loose materials. Clean and repair surfaces as required. Remove laitance and form-release agents from concrete.

B. Ensure substrate and penetrating items have been permanently installed prior to installing firestopping systems. Ensure penetrating items have been properly spaced and have proper clearance prior to installing firestopping systems.

C. Surfaces to which sealing materials are to be installed must meet the selected UL or Intertek / Warnock Hersey system substrate criteria.

D. Prime substrates where recommended in writing by through-penetration firestop system manufacturer. Confine primer to area of bond.

3.2 INSTALLATION

A. In existing construction, provide firestopping of openings prior to and after installation of penetrating items. Remove any existing coatings on surfaces prior to firestopping installation. Temporary firestopping shall consist of packing openings with fire resistant mineral wool for the full thickness of substrate, or an alternate method approved by the Authority Having Jurisdiction. All openings shall be temporarily firestopped immediately upon their installation and shall remain so until the permanent UL or listed by Intertek / Warnock Hersey listed firestopping system is installed.

B. Install penetration seal materials in accordance with printed instructions of the UL or Intertek / Warnock Hersey Fire Resistance Directory and with the manufacturer's printed application instructions.

C. Install dams as required to properly contain firestopping materials within openings and as required to achieve required fire resistance rating. Remove combustible damming after appropriate curing.

3.3 CLEANING AND PROTECTING

A. Clean excess fill materials adjacent to openings as Work progresses by methods and with cleaning materials that are approved in writing by through-penetration firestop system manufacturers and that do not cause damage.

B. Provide final protection and maintain conditions during and after installation that ensure that through-penetration firestop systems are without damage or deterioration at time of Substantial Completion. If, despite such protection, damage or deterioration occurs, remove damaged or deteriorated through-penetration firestop systems immediately and install new materials to produce systems complying with specified requirements.

3.4 IDENTIFICATION

A. Provide and install labels adjacent to each firestopping location. Label shall be provided by the firestop system supplier and contain the following information in a contrasting color:

1. The words "Warning - Through Penetration Firestop System - Do Not Disturb. Notify Building Management of Any Damage."
2. Firestop System Supplier; UL or listed by Intertek / Warnock Hersey system number; date installed; contractor name and phone number; manufacturer's representative name, address, and phone number.

3.5 INSPECTION

A. All penetrations shall be inspected by the manufacturer's representative to ensure proper installation.

B. Access to firestop systems shall be maintained for examination by the Authority Having Jurisdiction at their request.

C. Proceed with enclosing through-penetration firestop system with other construction only after inspection reports are issued and firestop installations comply with requirements.

D. The contractor shall allow for visual destructive review of 5% of installed firestop systems (minimum of one) to prove compliance with specifications and manufacturer's instructions and details. Destructive system removal shall be performed by the contractor and witnessed by the Architect/Engineer and manufacturer's factory representative. The Architect/Engineer shall have sole discretion of which firestop system installations will be reviewed. The contractor is responsible for all costs associated with this requirement including labor and material for removing and replacing the installed firestop system. If any firestop system is found to not be installed per manufacturer's specific instructions and details, all firestop systems are subject to destructive review and replacement at the Architect/Engineer's discretion and the contractor's expense.

END OF SECTION

SECTION 26 05 13

WIRE AND CABLE

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Building wire

1.2 RELATED WORK

A. Section 26 05 53 - Electrical Identification: Refer to electrical identification for color and identification labeling requirements.

1.3 REFERENCES

A. ASTM B800-05 - Standard Specification for 8000 Series Aluminum Alloy Wire Electrical Purposes-Annealed and Intermediate Tempered.

B. ASTM B801-07 - Standard Specification for Concentric-Lay-Stranded Conductors of 8000 Series Aluminum Alloy for Subsequent Covering or Insulation

C. NEMA WC 70 - Power Cables Rated 2,000V or Less for the Distribution of Electrical Energy

D. NFPA 70 - National Electrical Code (NEC)

E. CEC California Electrical Code

F. UL 44 - Thermoset-Insulated Wires and Cables

G. UL 83 - Thermoplastic-Insulated Wires and Cables

H. UL 854 - Service-Entrance Cables

I. UL 1581 - Standard for Electrical Wires, Cables, and Flexible Cords

J. UL 2196 - Fire Resistive, Fire Resistant and Circuit Integrity Cables

K. California Division of State Architect (DSA) Interpretation of Regulations

1.4 SUBMITTALS

A. Submit manufacturer's installation instructions.

PART 2 - PRODUCTS

2.1 BUILDING WIRE

A. Feeders and Branch Circuits 8 AWG and larger: Copper, stranded conductor, 600-volt insulation, THHN/THWN or XHHW-2.

B. Control Circuits: Copper, stranded conductor 600-volt insulation, THHN/THWN.

C. Each 120 and 277-volt branch circuit shall have a dedicated neutral conductor. Neutral conductors shall be considered current-carrying conductors for wire derating.

PART 3 - EXECUTION

3.1 WIRE AND CABLE INSTALLATION SCHEDULE

A. Above Accessible Ceilings:

1. Building wire shall be installed in raceway.
2. Metal clad cable, Type MC, 1/2" size with minimum #12 conductors and ground, shall be allowed for flexible whips to individual luminaires on non-essential circuits. The flexible whips shall be between 18" to 72" in length per Electrical Code.

B. All Other Locations: Building wire in raceway.

C. Above Grade: All conductors installed above grade shall be type "THHN".

D. Underground or In Slab: All conductors shall be type "THWN".

E. Low Voltage Cable (less than 100 volts): Low voltage cables in ducts, plenums, and other air handling spaces shall be plenum listed. Low voltage cables in non-accessible areas shall be installed in conduit. Low voltage cable may be installed without conduit in accessible areas using the following types of cable supports. Cable support types/systems shall comply with the warranty requirements of the low voltage cable manufacturer.

1. J-hooks

F. Low Voltage Cable (less than 100 volts): Low voltage cable shall be installed in raceway.

3.2 CONTRACTOR CHANGES

A. The Contractor shall be responsible for derating and sizing conductors and conduits to equal or exceed the ampacity of the basis of design circuits, if he/she chooses to use methods or materials other than the basis of design.

B. Conductor length(s) listed on plans and schedules. The drawings are diagrammatic with intent to convey the components of the electrical distribution system. Conductor length(s) when listed on plans and schedules are for engineering calculation purposes. Conductor length(s) shall NOT be used for bidding purposes.

C. Record drawing shall include the calculations and sketches.

3.3 GENERAL WIRING METHODS

A. Use no wire smaller than 12 AWG for power and lighting circuits, and no smaller than 14 AWG for control wiring.

B. Use no wire smaller than 18 AWG for low voltage control wiring below 100 volts.

C. Use 10 AWG conductor for 20 ampere, 120-volt branch circuit home runs longer than 75 feet, and for 20 ampere, 277-volt branch circuit home runs longer than 200 feet.

D. Use no wire smaller than 8 AWG for outdoor lighting circuits.

E. The ampacity of multiple conductors in one conduit shall be derated per the Electrical Code. In no case shall more than 4 conductors be installed in one conduit to such loads as motors larger than 1/4 HP, panelboards, motor control centers, etc.

F. Where installing parallel feeders, place an equal number of conductors for each phase of a circuit in same raceway or cable.

G. Splice only in junction or outlet boxes.

H. Neatly train and lace wiring inside boxes, equipment, and panelboards.

I. Make conductor lengths for parallel circuits equal.

J. All conductors shall be continuous in conduit from last outlet to their termination.

K. Terminate all spare conductors on terminal blocks, and label the spare conductors.

L. Cables or wires shall not be laid out on the ground before pulling.

M. Cables or wires shall not be dragged over earth or paving.

N. Care shall be taken so as not to subject the cable or wire to high mechanical stresses that would cause damage to the wire and cable.

O. At least six (6)-inch loops or ends shall be left at each outlet for installation connection of luminaires or other devices.

P. All wires in outlet boxes not connected to fixtures or other devices shall be rolled up, spliced if continuity of circuit is required, and insulated.

3.4 WIRING INSTALLATION IN RACEWAYS

A. Pull all conductors into a raceway at the same time. Use UL listed wire pulling lubricant for pulling 4 AWG and larger wires

B. Install wire in raceway after interior of building has been physically protected from the weather and all mechanical work likely to injure conductors has been completed.

C. Pulling shall be continuous without unnecessary stops and starts with wire or cable only partially through raceway.

D. Where reels of cable or wire are used, they shall be set up on jacks close to the point where the wire or cable enters the conduit or duct so that the cable or wire may be unreeled and run into the conduit or duct with a minimum of change in the direction of the bend.

E. Conductors shall not be pulled through conduits until plastering or masonry work is completed and conduits are free from moisture. Care shall be taken so that long pulls of wire or pulls around several bends are not made where the wire may be permanently stretched and the insulation damaged.

F. Only nylon rope shall be permitted to pull cables into conduit and ducts.

G. Completely and thoroughly swab raceway system before installing conductors.

H. Conductor Supports in Vertical Raceways:

1. Support conductors in vertical raceways in accordance with the Electrical Code Spacing of Conductors Supports.
2. Supports shall be of insulated wedge type (OZ Gedney Type S, or equal) and installed in a tapered insulated bushing fitting or a metal woven mesh with a support ring that fits inside conduit fitting installed in an accessible junction box (Hubbell Kellems support grip or equal).

3.5 CABLE INSTALLATION

A. Provide protection for exposed cables where subject to damage.

B. Use suitable cable fittings and connectors.

C. Run all open cable parallel or perpendicular to walls, ceilings, and exposed structural members. Follow the routing as illustrated on the drawings as closely as possible. Cable routing on drawings scaled 1/4"=1'-0" or less shall be considered diagrammatical, unless noted otherwise. The correct routing, when shown diagrammatically, shall be chosen by the Contractor based on information in the contract documents; in accordance with the manufacturer's written instructions, applicable codes, the NECA's "Standard of Installation", recognized industry standards; and coordinated with other contractors.

D. Open cable shall be supported by the appropriate size J-hooks or other means if called for on the drawings. Wire and cable from different systems shall not be installed in the same J-hook. J-hooks shall be sized with 20% spare capacity. J-hooks shall provide proper bend radius support for data cable and fiber cables.

E. Open cable installed above suspended ceilings shall not rest on the suspended ceiling construction, nor utilize the ceiling support system for wire and cable support.

F. J-hook support spans shall be based on the smaller of the manufacturer's load ratings and code requirements. In no case shall horizontal spans exceed 5 feet and vertical spans exceed 4 feet. All J-hooks shall be installed where completely accessible and not blocked by piping, ductwork, inaccessible ceilings, etc. J-hooks shall be independently rigidly attached to a structural element. J-hooks shall be installed to provide 2" horizontal separation and 6" vertical separation between systems.

G. Open cable shall only be installed where specifically shown on the drawings, or permitted in these specifications.

3.6 WIRING CONNECTIONS AND TERMINATIONS

A. Splice and tap only in accessible junction boxes.

B. Use solderless, tin-plated copper, compression terminals (lugs) applied with circumferential crimp for conductor terminations, 8 AWG and larger.

C. Use solderless, tin-plated, compression terminals (lugs) applied with indenter crimp for copper conductor terminations, 10 AWG and smaller.

D. Use solderless pressure connectors with insulating covers for copper wire splices and taps, 8 AWG and smaller. For 10 AWG and smaller, use insulated spring wire connectors with plastic caps.

E. Use compression connectors applied with circumferential crimp for conductor splices and taps, 6 AWG and larger. Tape uninsulated conductors and connectors with electrical tape to 150 percent of the insulation value of conductor.

F. Thoroughly clean wires before installing lugs and connectors.

G. Make splices, taps and terminations to carry full ampacity of conductors without perceptible temperature rise.

H. Phase Sequence: All apparatus shall be connected to operate in the phase sequence A-B-C representing the time sequence in which the phase conductors so identified reach positive maximum voltage.

I. As a general rule, applicable to switches, circuit breakers, starters, panelboards, switchgear and the like, the connections to phase conductors are intended thus:

1. Facing the front and operating side of the equipment, the phase identification shall be:

a. Left to Right - A-B-C
b. Top to Bottom - A-B-C

J. Connection revisions as required to achieve correct rotation of motors shall be made at the load terminals of the starters or disconnect switches.

K. Use antioxidant joint compound on all aluminum conductor terminations. Apply antioxidant joint compound per manufacturer's recommendations.

3.7 FIELD QUALITY CONTROL

A. Field inspection and testing will be performed under provisions of Division 1.

B. Building Wire and Power Cable Testing: Perform an insulation-resistance test on each conductor with respect to ground and adjacent conductors. Test shall be made by means of a low-resistance ohmmeter, such as a "Megger". The applied potential shall be 500 volts dc for 300 volt rated cable and 1000 volts dc for 600 volt rated cable. The test duration shall be one minute. Insulation resistance must be greater than 100 mega-ohm for 600 volt and 25 mega-ohm for 300 volt rated cables per NETA Acceptance Testing Standard. Verify uniform resistance of parallel conductors.

C. Inspect wire and cable for physical damage and proper connection.

D. Torque test conductor connections and terminations to manufacturer's recommended values.

E. Perform continuity test on all power and equipment branch circuit conductors. Verify proper phasing connections.

F. Protection of wire and cable from foreign materials:

1. It is the Contractor's responsibility to provide adequate physical protection to prevent foreign material application or contact with any wire or cable type. Foreign material is defined as any material that would negatively impact the validity of the manufacturer's performance warranty. This includes, but is not limited to, overspray of paint (accidental or otherwise), drywall compound, or any other surface chemical, liquid, or compound that could come in contact with the cable, cable jacket, or cable termination components.

G. Overspray of paint on any wire or cable will not be accepted. It shall be the Contractor's responsibility to replace any component containing overspray, in its entirety, at no additional cost to the project. Cleaning of the cables with harsh chemicals is not allowed.

END OF SECTION

SECTION 26 05 27

SUPPORTING DEVICES

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Conduit and Equipment Supports

B. Fastening Hardware

1.2 QUALITY ASSURANCE

A. Support systems shall be adequate for weight of equipment and conduit, including wiring, which they carry.

1.3 COORDINATION

A. Coordinate size, shape and location of concrete pads with section on Cast-in-Place Concrete or Concrete Topping.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. Allied Support Systems

B. Cooper B-Line

C. Erico, Inc.

D. Hilti

2.2 MATERIAL

A. Support Channel: Hot-dip galvanized for wet/damp locations; painted steel for interior/dry locations. All field cut ends shall be touched up with matching finish to inhibit rusting.

B. Hardware: Corrosion resistant.

C. Conduit Sleeves and Lintels:

1. Each Contractor shall provide, to the General Contractor for installation, lintels for all openings required for the Contractor's work in masonry walls and conduit sleeves for floors, unless specifically shown as being by others.
2. Refer to Structural General Notes for lintel requirements in masonry construction.
3. Refer to Structural plans and specifications for lintel requirements and sizes.
4. Lintels:

a. Lintels in non-bearing masonry wall openings can be sized in accordance with the note below. Lintels that occur in existing bearing walls are to be sized according to similar conditions and spans in the new construction and lintel schedule. Bottom plate size shall be a minimum of 3/8" thick. The width of the plate shall be 3/4" less than the field verified wall thickness. The plate shall be the full length of the lintel member. Lintels are not required over openings that are 12" wide or less and at least 1 course below the top of the wall.
b. All lintels shall have a minimum of 8" end bearing.
c. All lintels in exterior wall construction shall be hot-dip galvanized.
d. For all openings not otherwise detailed or scheduled, minimum lintels shall be for each 4 inch of masonry width:

1) 0 to 2'-0" span: 5/16" plate (3/4" less than wall width)
2) 2'-0" to 4'-0" span: L 3 1/2 x 3 1/2 x 1/4
3) 4'-0" to 6'-0" span: L4 x 3 1/2 x 5/16 (llv)
4) 6'-0" to 8'-0" span: L5 x 3 1/2 x 5/16 (llv)

e. All angles that are back to back shall be welded top and bottom 3" at 12" minimum.

5. Fabricate all lintels from structural steel shapes or as indicated on the drawings. All lintels and grouped wall openings shall be approved by the Architect or Structural Engineer.
6. Fabricate all sleeves from standard weight black steel pipe. Provide continuous sleeve. Cut or split sleeves are not acceptable. Sleeves through concrete walls may be high density polyethylene pipe penetration sleeve with a water stop collar, suitable for use with Link-Seal mechanical seals. Century-Line Model CS.
7. Sleeves through the floors on exposed risers shall be flush with the ceiling, with planed squared ends extending 1" above the floor in unfinished areas, and flush with the floor in finished areas, to accept spring closing floor plates.
8. Sleeves shall not penetrate structural members without approval from the Structural Engineer.
9. Openings through unexcavated floors and/or foundation walls below the floor shall have a smooth finish with sufficient annular space around material passing through opening so slight settling will not place stress on the material or building structure.
10. Install all sleeves concentric with conduits. Secure sleeves in concrete to wood forms. This Contractor is responsible for sleeves dislodged or moved when pouring concrete.
11. Where conduits rise through concrete floors that are on earthen grade, provide 3/4" resilient expansion joint material (asphalt and cork) wrapped around the pipe, the full depth of concrete, at the point of penetration. Secure to prevent shifting during concrete placement and finishing.
12. Size sleeves large enough to allow expansion and contraction movement.

Model	Service	Element Material	Temperature Range
S	Standard (Stainless)	EPDM	-40°F to 250°F
T	Fire Seals (1 hour)	Silicone	-67°F to 400°F
FS	Fire Seals (3 hours)	Silicone	-67°F to 400°F
OS	Oil Resistant / Stainless	Nitrile	-40°F to 210°F

PART 3 - EXECUTION

3.1 INSTALLATION

A. Fasten hanger rods, conduit clamps, and outlet and junction boxes to building structure using expansion anchors in concrete and beam clamps on structural steel.

B. Trapeze support installation: Cut hanger rods back at trapeze supports so they do not extend more than 3/4" below bottom face of lowest fastener and blunt any sharp edges.

C. Use toggle bolts or hollow wall fasteners in hollow masonry, plaster, or gypsum board partitions and walls; expansion anchors or preset inserts in solid masonry walls; self-drilling anchors or expansion anchor on concrete surfaces; sheet metal screws in sheet metal studs; and wood screws in wood construction.

D. Do not fasten supports to ceiling systems, piping, ductwork, mechanical equipment, or conduit, unless otherwise noted.

E. Do not use powder-actuated anchors without specific permission.

F. Do not drill structural steel members.

G. Fabricate supports from structural steel or steel channel, rigidly welded or bolted to present a neat appearance. Use hexagon head bolts with spring lock washers under all nuts.

H. In wet locations and on all building floors below exterior earth grade install free-standing electrical equipment on concrete pads.

I. Install cabinets and panelboards with minimum of four anchors. Provide horizontal backing/support framing in stud walls for rigid mounting.

J. Bridge studs top and bottom with channels to support flush-mounted cabinets and panelboards in stud walls.

K. Do not exceed 25 lbs. per hanger and a minimum spacing of 2'-0" on center when attaching to metal roof decking (excludes concrete on metal deck). This 25 lbs. load and 2'-0" spacing include adjacent electrical and mechanical items hanging from deck. If the hanger restrictions cannot be achieved, supplemental framing off steel framing will need to be added.

L. Refer to Section 26 05 33 for special conduit supporting requirements.

3.2 FINISH

A. Prime coat exposed steel hangers and supports. Hangers and supports in crawl spaces, pipe shafts, and above suspended ceiling spaces are not considered exposed.

B. Trim all ends of exposed field fabricated steel hangers, slotted channel and threaded rod to within 1" of support or fastener to eliminate potential injury to personnel unless shown otherwise on the drawings. Smooth ends and install elastomeric insulation with two coats of latex paint if exposed steel is within 6'-6" of finish floor and presents potential injury to personnel.

END OF SECTION

SECTION 26 05 33

CONDUIT AND BOXES

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Rigid metallic conduit and fittings (RMC)

B. Intermediate metallic conduit and fittings (IMC)

C. Electrical metallic tubing and fittings (EMT)

D. Flexible metallic conduit and fittings (FMC)

E. Liquidtight flexible metallic conduit and fittings (LFMC)

F. Rigid polyvinyl chloride conduit and fittings (PVC)

G. Wall and ceiling outlet boxes

H. Pull and junction boxes

1.2 RELATED WORK

A. Section 26 05 53 - Electrical Identification: Refer to electrical identification for color and identification labeling requirements.

1.3 REFERENCES

A. American National Standards Institute (ANSI):

1. ANSI C80.1 - Rigid Steel Conduit, Zinc-Coated
2. ANSI C80.3 - Electrical Metallic Tubing, Zinc-Coated and Fittings
3. ANSI C80.4 - Fittings for Rigid Metal Conduit and Electrical Metallic Tubing
4. ANSI C80.6 - Intermediate Metal Conduit, Zinc Coated
5. ANSI/NEMA OS 1 - Sheet-Steel Outlet Boxes, Device Boxes, Covers and Box Supports
6. ANSI/NEMA OS 2 - Nonmetallic Outlet Boxes, Device Boxes, Covers and Box Supports

B. Federal Specifications (FS):

1. A-A-50553A - Fittings for Conduit, Metal, Rigid, (Thick-Wall and Thin-Wall (EMT) Type
2. A-A-55810 - Specification for Flexible Metal Conduit

C. NECA "Standards of Installation"

D. National Electrical Manufacturers Association (NEMA):

1. ANSI/NEMA FB 1 - Fittings, Cast Metal Boxes, and Conduit Bodies for Conduit, Electrical Metallic Tubing and Cable
2. RN 1 - Polyvinyl chloride (PVC) Externally Coated Galvanized Rigid Steel Conduit, Rigid Aluminum Conduit, and Intermediate Metal Conduit
3. TC 2 - Electrical Polyvinyl Chloride (PVC) Conduit
4. TC 9 - Fittings for PVC Plastic Utilities Duct for Underground Installation

E. NFPA 70 - National Electrical Code (NEC).

F. CEC California Electrical Code

G. Underwriters Laboratories (UL): Applicable Listings

1. UL 1 - Flexible Metal Conduit
2. UL 6 - Rigid Metal Conduit
3. UL 360 - Liquid Tight Flexible Steel Conduit
4. UL514-B - Conduit Tubing and Cable Fittings
5. UL651-A - Type EB and a PVC Conduit and HDPE Conduit
6. UL651-B - Continuous Length HDPE Conduit
7. UL746A - Standard for Polymeric Materials - Short Term Property Evaluations
8. UL797 - Electrical Metal Tubing
9. UL1242 - Intermediate Metal Conduit

H. American Standard of Testing and Materials (ASTM):

1. ASTM D 570 - Standard Test Method for Water Absorption of Plastics
2. ASTM D 638 - Standard Test Method for Tensile Properties of Plastics
3. ASTM D 648 - Standard Test Method for Deflection Temperature of Plastics under Flexural Load in the Edge Wise Position
4. ASTM D 2412 - Standard Test Method for Determination of External Loading Characteristics of Plastic Pipe by Parallel-Plate Loading
5. ASTM D 2447 - Standard Specification for Polyethylene (PE) Plastic Pipe, Schedules 40 and 80, Based on Outside Diameter
6. ASTM D 3350 - Standard Specification for Polyethylene Plastic Pipe and Fittings Material

I. Definitions:

1. Fittings: Conduit connection or coupling.
2. Body: Enlarged fittings with opening allowing access to the conductors for pulling purposes only.
3. Mechanical Spaces: Enclosed areas, usually kept separated from the general public, where the primary use is to house service equipment and to route services. These spaces generally have exposed structures, bare concrete and non-architecturally emphasized finishes.
4. Finished Spaces: Enclosed areas where the primary use is to house personnel and the general public. These spaces generally have architecturally emphasized finishes, ceilings and/or floors.
5. Concealed: Not visible by the general public. Often indicates a location either above the ceiling, in the walls, in or beneath the floor slab, in column coverings, or in the ceiling construction.
6. Above Grade: Not directly in contact with the earth. For example, an interior wall located at an elevation below the finished grade shall be considered above grade but a wall retaining earth shall be considered below grade.
7. Slab: Horizontal pour of concrete used for a floor or sub-floor.

1.4 SUBMITTALS

A. Include fittings and conduits 1.5" and larger in coordination files. Include all in--floor and underfloor conduit in coordination files. Refer to Section 26 05 00 for coordination drawing requirements.

PART 2 - PRODUCTS

2.1 RIGID METALLIC CONDUIT (RMC) AND FITTINGS

A. Manufacturers:

1. Allied
2. LTV
3. Steelduct
4. Calbond Calpipe
5. Wheatland Tube Co
6. O-Z Gedney
7. or approved equal.

B. Manufacturers of RMC Conduit Fittings:

1. Appleton Electric
2. O-Z/Gedney Co.
3. Electroline
4. Midwest
5. Regal
6. Thomas & Betts
7. or approved equal.

C. Minimum Size Galvanized Steel: 3/4 inch, unless otherwise noted.

D. Fittings and Conduit Bodies:

1. End Bell Fittings: Malleable iron, hot dip galvanized, threaded flare type with provisions for mounting to form.
2. Conduit End Bushings: Malleable iron type with molded-on high impact phenolic thermosetting insulation. Where required elsewhere in the contract documents, bushing shall be complete with ground conductor saddle and clamp. High impact phenolic threaded type bushings are not acceptable.
3. All other fittings and conduit bodies shall be of malleable iron construction and hot dip galvanized.

2.2 INTERMEDIATE METALLIC CONDUIT (IMC) AND FITTINGS

A. Minimum Size Galvanized Steel: 3/4 inch, unless otherwise noted.

B. Manufacturers:

1. Allied
2. LTV
3. Steelduct
4. Wheatland Tube Co
5. O-Z Gedney
6. or approved equal.

C. Fittings and Conduit Bodies:

1. End Bell Fittings: Malleable iron, hot dip galvanized, threaded flare type with provisions for mounting to form.
2. Conduit End Bushings: Malleable iron type with molded-on high impact phenolic thermosetting insulation. Where required elsewhere in the contract documents, bushing shall be complete with ground conductor saddle and clamp. High impact phenolic threaded type bushings are not acceptable.

3. All other fittings and conduit bodies shall be of malleable iron construction and hot dip galvanized.

2.3 ELECTRICAL METALLIC TUBING (EMT) AND FITTINGS

A. Minimum Size Electrical Metallic Tubing: 3/4 inch, unless otherwise noted.

B. Manufacturers of EMT Conduit:

1. Allied
2. Calbond Calpipe
3. LTV
4. Steelduct
5. Wheatland Tube Co
6. or approved equal.

C. Fittings and Conduit Bodies:

1. 2" Diameter or Smaller: **Compression** type of steel designed for their specific application.
2. 1/2" and 3/4" Conduit: Push-on connectors and couplers with locking ring and washer of zinc plated steel, listed for use in dry locations.
3. Manufacturers of EMT Conduit Fittings:

a. Appleton Electric
b. O-Z/Gedney Co.
c. Midwest
d. Regal
e. Thomas & Betts
f. Orbit Industries
g. or approved equal.

2.4 FLEXIBLE METALLIC CONDUIT (FMC) AND FITTINGS

A. Minimum Size Galvanized Steel: 3/4 inch, unless otherwise noted. Lighting branch circuit wiring to an individual luminaire may be a manufactured, UL listed 3/8" flexible metal conduit and fittings with #14 AWG THHN conductors and an insulated ground wire. Maximum length of 3/8" FMC shall be six (6) feet.

B. Manufacturers:

1. American Flex
2. Alflex
3. Electri-Flex Co
4. or approved equal.

C. Construction: Flexible steel, approved for conduit ground, zinc coated, threadless type formed from a continuous length of spirally wound, interlocked zinc coated strip steel. Provide a separate equipment grounding conductor when used for equipment where flexibility is required.

D. Fittings and Conduit Bodies:

1. Threadless hinged clamp type, galvanized zinc coated cadmium plated malleable cast iron.
2. Fittings and conduit bodies shall include plastic or cast metal inserts supplied by the manufacturer to protect conductors from sharp edges.
3. Manufacturers:

a. O-Z/Gedney Co.
b. Thomas & Betts
c. Appleton Electric
d. Midwest
e. Regal
f. or approved equal.

2.5 LIQUIDTIGHT FLEXIBLE METALLIC CONDUIT (LFMC) AND FITTINGS

A. Manufacturers:

1. Anaconda Type UA
2. Electri-Flex Type LA
3. Alflex
4. Carlon (Lamson & Sessions)
5. or approved equal.

B. Construction: Flexible steel, approved for conduit ground, zinc coated, threadless type formed from a continuous length of spirally wound, interlocked zinc coated strip steel and an extruded PVC cover.

C. Fittings and Conduit Bodies:

1. Watertight, compression type, galvanized zinc coated cadmium plated malleable cast iron, UL listed.
2. Fittings and conduit bodies shall include plastic or cast metal inserts supplied by the manufacturer to protect conductors from sharp edges.
3. Manufacturers:

a. Appleton Electric
b. O-Z/Gedney Co.
c. Electroline
d. Bridgeport
e. Thomas & Betts
f. Regal
g. Carlon (Lamson & Sessions)
h. Orbit Industries
i. or approved equal.

2.6 RIGID NON-METALLIC CONDUIT (PVC) AND FITTINGS

A. Minimum Size Rigid Smooth-Wall Nonmetallic Conduit: 3/4 inch, unless otherwise noted.

B. Acceptable Manufacturers:

1. Carlon (Lamson & Sessions) Type 40
2. Cantex, J.M. Mfg.
3. or approved equal.

C. Construction: Schedule 40 and Schedule 80 rigid polyvinyl chloride (PVC), UL labeled for 90°C.

D. Fittings and Conduit Bodies: NEMA TC 3; sleeve type suitable for and manufactured especially for use with the conduit by the conduit manufacturer.

E. Plastic cement for joining conduit and fittings shall be provided as recommended by the manufacturer.

2.7 OUTLET BOXES

A. Sheet Metal Outlet Boxes: ANSI/NEMA OS 1; galvanized steel, 16 gauge (approximately 0.0625 inches), with 1/2-inch male fixture studs where required.

B. Cast Boxes: NEMA FB1, Type FD, Aluminum, cast feralloy, or stainless steel deep type, gasketed cover, threaded hubs.

C. Outlet boxes for luminaires to be not less than 1-1/2" deep, deeper if required by the number of wires or construction. The box shall be coordinated with surface luminaires to conceal the box from view or provide a finished trim plate.

D. Switch outlet boxes for local light control switches, dimmers and occupancy sensors shall be 4 inches square by 2-1/8 inches deep, with raised cover to fit flush with finish wall line. Multiple gang switch outlets shall consist of the required number of gang boxes appropriate to the quantity of switches comprising the gang. Where walls are plastered, provide a plaster raised cover. Where switch outlet boxes occur in exposed concrete block walls, boxes shall be installed in the block cavity with a raised square edge tile cover of sufficient depth to extend out to face of block or masonry boxes.

E. Outlet boxes for telephone substations in walls and columns shall be 4 inches square and 2-1/8 inches deep with single gang raised cover to fit flush with finished wall line equipped with flush telephone plate.

F. Wall or column receptacle outlet boxes shall be 4 inches square with raised cover to fit flush with finished wall line. Boxes in concrete block walls shall be installed the same as for switch boxes in block walls.

2.8 JB; PULL AND JUNCTION BOXES

A. Sheet Metal Boxes: ANSI/NEMA OS 1; galvanized steel.

B. Sheet metal boxes larger than 12 inches in any dimension that contain terminations or components: Continuous hinged enclosure with 1/4 turn latch and white back panel for mounting terminal blocks and electrical components.

C. Cast Metal Boxes for Outdoor and Wet Location Installations: NEMA 250; Type 4 and Type 6, flat-flanged, surface-mounted junction box, UL listed as raintight. Galvanized cast iron box and cover with ground flange, neoprene gasket, and stainless steel cover screws.

D. Cast Metal Boxes for Underground Installations: NEMA 250; Type 4, inside flanged, recessed cover box for flush mounting, UL listed as raintight. Galvanized cast iron box and plain cover with neoprene gasket and stainless steel cover screws.

E. Flanged type boxes shall be used where installed flush in wall.

PART 3 - EXECUTION

3.1 CONDUIT INSTALLATION SCHEDULE AND SIZING

A. In the event the location of conduit installation represents conflicting installation requirements as specified in the following schedule, a clarification shall be obtained from the Architect/Engineer. If this Contractor is unable to obtain a clarification as outlined above, concealed rigid galvanized steel conduit installed per these specifications and the Electrical Code shall be required.

B. Installation Schedule: Refer to drawings.

C. Size conduit as shown on the drawings and specifications. Where not indicated in the contract documents, conduit size shall be according to the Electrical Code. Conduit and conductor sizing shall be coordinated to limit conductor fill to less than 40%, maintain conductor ampere capacity as required by the Electrical Code (to include enlarged conductors due to temperature and quantity derating values) and to prevent excessive voltage drop and pulling tension due to long conduit/conductor lengths.

D. Minimum Conduit Size (Unless Noted Otherwise):

1. Above Grade: 3/4 inch. (The use of 1/2 inch would be allowed for installation conduit to individual light switches, individual receptacles and individual fixture whips from junction box.)
2. Below Grade 5' or less from Building Foundation: **1** inch.
3. Below Grade More than 5' from Building Foundation: **1** inch.
4. Telecommunication Conduit: 1 inch.
5. Controls Conduit: **3/4 inch**.

E. Conduit Embedded in Slabs above Grade:

1. Embedded installation NOT allowed in elevated slabs with metal composite decks nor structural pour in place slabs less than 6 inches in depth unless specifically noted or shown on drawings otherwise.

F. Conduit sizes shall change only at the entrance or exit to a junction box, unless specifically noted on the drawings.

3.2 CONDUIT ARRANGEMENT

A. In general, conduit shall be installed concealed in walls, in finished spaces and where possible or practical, or as noted otherwise. Conduit shall be installed parallel or perpendicular to walls, ceilings, and exposed structural members. In unfinished spaces, mechanical and utility areas, conduit may run either concealed or exposed as conditions dictate and as practical unless noted otherwise on drawings. Installation shall maintain headroom in exposed vicinities of pedestrian or vehicular traffic.

B. Exposed conduit on exterior walls or above roof will not be allowed without prior written approval of Architect/Engineer. A drawing of the proposed routing and a photo of the location shall be submitted 14 days prior to start of conduit rough-in. Routing shall be shown on coordination drawings.

C. Conduit arrangement in elevated slabs (restricted to applications specifically noted or shown on drawings):

1. Conduit size shall not exceed one-third of the structural slab thickness. Place conduit between the top and bottom reinforcing with a minimum of 3" concrete cover.
2. Parallel conduits shall be spaced at least 8 inches apart. Exception: Within 18 inches of commonly served floor boxes, junction boxes, or similar floor devices. Arrange conduits parallel or perpendicular to building lines and walls.

D. Conduit shall not share the same cell as structural reinforcement in masonry walls.

E. Conduit runs shall be routed as shown on large scale drawings. Conduit routing on drawings scaled 1/4"=1'-0" or less shall be considered diagrammatic, unless noted otherwise. The correct routing, when shown diagrammatically shall be chosen by the Contractor based on information in the contract documents, in accordance with manufacturer's written instructions, applicable codes, the NECA's "Standard of Installation", in accordance with recognized industry standards, and coordinated with other contractors.

F. Contractor shall adapt Contractor's work to the job conditions and make such changes as required and permitted by the Architect/Engineer, such as moving to clear beams and joists, adjusting at columns, avoiding interference with windows, etc., to permit the proper installation of other mechanical and/or electrical equipment.

G. Contractor shall cooperate with all contractors on the project. Contractor shall obtain details of other contractor's work to ensure fit and avoid conflict. Any expense due to the failure of This Contractor to do so shall be paid for in full by Contractor. The other trades involved as directed by the Architect/Engineer shall perform the repair of work damaged as a result of neglect or error by This Contractor. The resultant costs shall be borne by This Contractor.

3.3 CONDUIT SUPPORT

A. Conduit runs installed above a suspended ceiling shall be properly supported. In no case shall conduit rest on the suspended ceiling construction, nor utilize ceiling support system for conduit support.

1. Support wire used to independently support raceway and wiring systems above suspending ceilings shall be supported on both ends, minimum 12 gauge suspended ceiling support wire, and distinguishable from ceiling support systems by color (field paint), tagging, or equivalent means.

B. Conduit shall not be supported from ductwork, water, sprinkler piping, or other non-structural members, unless approved by the Architect/Engineer. All supports shall be from structural slabs, walls, structural members, and bar joists, and coordinated with all other applicable contractors, unless noted otherwise.

C. Conduit shall be held in place by the correct size of galvanized one-hole conduit clamps, two-hole conduit straps, patented support devices, clamp back conduit hangers, or by other means if called for on the drawings.

D. Support individual horizontal raceways with separate, malleable-iron pipe hangers or clamps.

E. Spring-steel conduit clips specifically designed for supporting single conduits or tubing may be used in lieu of malleable-iron hangers for **1"** and smaller raceways serving lighting and receptacle branch circuits above accessible ceilings and for securing raceways to slotted channel and angle supports.

F. Group conduits in parallel runs where practical and use conduit racks or trapeze hangers constructed of steel channel, suspended with threaded solid rods or wall mounted from metal channels with conduit straps or clamps. Provide space in each rack or trapeze for 25% additional conduits.

G. Do not exceed 25 lbs. per hanger and a minimum spacing of 2'-0" on center when attaching to metal roof decking (excludes concrete on metal deck). This 25 lbs. load and 2'-0" spacing include adjacent electrical and mechanical items hanging from deck. If the hanger restrictions cannot be achieved, supplemental framing off steel framing will need to be added.

H. Arrange supports in vertical runs so the weight of raceways and enclosed conductors is carried entirely by raceway supports, with no weight load on raceway terminals.

I. Supports for metallic conduit shall be no greater than 10 feet. A smaller interval may be used if necessitated by building construction, but in no event shall support spans exceed the Electrical Code requirements. Conduit shall be securely fastened within 3 feet of each outlet box, junction box, device box, cabinet, or fitting.

J. Supports of flexible conduit shall be within 12 inches of each outlet box, junction box, device box, cabinet, or fitting and at intervals not to exceed 4.5 feet.

K. Supports for non-metallic conduit shall be at sufficiently close intervals to eliminate any sag in the conduit. The manufacturer's recommendations shall be followed, but in no event shall support spans exceed the Electrical Code requirements.

L. Where conduit is to be installed in poured concrete floors or walls, provide concrete-tight conduit inserts securely fastened to forms to prevent conduit misplacement.

M. Finish:

1. Prime coat exposed steel hangers and supports. Hangers and supports in crawl spaces, pipe shafts, and above suspended ceiling spaces are not considered exposed.
2. Trim all ends of exposed field fabricated steel hangers, slotted channel and threaded rod to within 1" of support or fastener to eliminate potential injury to personnel unless shown otherwise on the drawings. Smooth ends and install elastomeric insulation with two coats of latex paint if exposed steel is within 6'-6" of finish floor and presents potential injury to personnel.

3.4 CONDUIT INSTALLATION

A. Conduit Connections:

1. Shorter than standard conduit lengths shall be cut square using industry standards. The ends of all conduits cut shall be reamed or otherwise finished to remove all rough edges.
2. Metallic conduit connections in slab on grade installation shall be sealed and one coat of rust inhibitor primer applied after the connection is made.
3. Where conduits with tapered threads cannot be coupled with standard couplings, then approved split or Erickson couplings shall be used. Running threads will not be permitted.
4. Install expansion/deflection joints where conduit crosses structure expansion/seismic joints.

B. Conduit terminations for all low voltage wiring shall have nylon bushings installed on each end of every conduit run.

C. Conduit Bends:

1. Use a hydraulic one-shot conduit bender or factory elbows for bends in conduit 2" in size or larger. All steel conduit bending shall be done cold; no heating of steel conduit shall be permitted.
2. All bends of rigid polyvinyl chloride conduit (PVC) shall be made with the manufacturer's approved bending equipment. The use of spot heating devices will not be permitted (i.e. blow torches).
3. A run of conduit shall not contain more than the equivalent of four (4) quarter bends (360°), including those bends located immediately at the outlet or body.
4. Telecommunications conduits shall have no more than two (2) 90-degree bends between pull points and contain no continuous sections longer than 100 feet. Insert pull points or pull boxes for conduits exceeding 100 feet in length.

    a. A third bend is acceptable if:

        1) The total run is not longer than (33) feet.
        2) The conduit size is increased to the next trade size.

5. Telecommunications pull boxes shall not be used in lieu of a bend. Align conduits that enter the pull box from opposite ends with each other. Pull box size shall be twelve (12) times the diameter of the largest conduit. Slip sleeves or gutters can be used in place of a pull box.

6. Telecommunications Conduit(s): Maintain appropriate conduit bend radius at all times. For conduits with an internal diameter of less than 2", maintain a bend radius of at least 6 times the internal diameter. For conduits with an internal diameter 2" or greater, maintain a bend radius of at least 10 times the internal diameter.
7. Rigid polyvinyl chloride conduit (PVC) runs longer than 100 feet or runs which have more than two 90° equivalent bends (regardless of length) shall use rigid metal or RTRC factory elbows for bends.
8. Use conduit bodies to make sharp changes in direction (i.e. around beams).

D. Conduit Placement:

1. Conduit shall be mechanically continuous from source of current to all outlets. Conduit shall be electrically continuous from source of current to all outlets, unless a properly sized grounding conductor is routed within the conduit. All metallic conduits shall be bonded per the Electrical Code.
2. Route exposed conduit and conduit above suspended ceilings (accessible or not) parallel/perpendicular to the building structural lines, and as close to building structure as possible. Wherever possible, route horizontal conduit runs above water and steam piping.
3. Route conduit through roof openings provided for piping and ductwork where possible. If not provided or routing through provided openings is not possible, route through roof jack with pitch pocket. Coordinate roof penetrations with other trades.
4. Conduits, raceway, and boxes shall not be installed in concealed locations in metal deck roofing or less than 1.5" below bottom of roof decking.
5. Avoid moisture traps where possible. Where unavoidable, provide a junction box with drain fitting at conduit low point.
6. All conduits through walls shall be grouted or sealed into openings. Where conduit penetrates firewalls and floors, seal with a UL listed sealant.
7. CONTRACTOR SHALL BE RESPONSIBLE FOR ALL OPENINGS REQUIRED IN MASONRY OR EXTERIOR WALLS UNDER THIS DIVISION. A QUALIFIED MASON AT THE EXPENSE OF THIS CONTRACTOR SHALL REPAIR ALL OPENINGS TO MATCH EXISTING CONDITIONS.
8. Seal interior of conduit at exterior entries, air handling units, coolers/freezers, etc., and where the temperature differential can potentially be greater than 20°F, to prevent moisture penetration. Seal shall be placed where conduit enters warm space. Conduit seal fitting shall be a drain/seal, with sealing compound, identified for use with cable and raceway system, equal to O-Z/Gedney type EYD.
9. Horizontal conduit routing through slabs above grade

    a. Conduits, if run in concrete structure, shall be in middle one-third of slab thickness, and leave at least 3" min. concrete cover. Conduits shall run parallel to each other and spaced at least 8" apart centerline to centerline. Secure raceways to reinforcing rods to prevent sagging or shifting during concrete placement. Maximum conduit outside diameter 1".
    b. No conduits are allowed in concrete on metal deck unless expressly approved in writing by the Structural Engineer.
    c. No conduits are allowed to be routed horizontally through slabs above grade.

10. Do not route conduits across each other in slabs on grade.
11. Rigid polyvinyl chloride conduit (PVC) shall be installed when material surface temperatures and ambient temperature are greater than 40°F.
12. Where rigid polyvinyl chloride conduit (PVC) is used below grade, in a slab, below a slab, etc., a transition to rigid galvanized steel or PVC-coated steel conduit shall be installed before conduit exits earth. The metallic conduit shall extend a minimum of 6" into the surface concealing the non-metallic conduit.
13. Contractor shall provide suitable mechanical protection around all conduits stubbed out from floors, walls or ceilings during construction to prevent bending or damaging of stubs due to carelessness with construction equipment.

14. Contractor shall provide a polypropylene pull cord with 2000 lbs. tensile strength in each empty conduit (indoor and outdoor), except in sleeves and nipples.
15. Telecommunications conduits that protrude through the structural floor shall be installed 1 to 3" above finished floor (AFF).
16. Telecommunications conduits that enter into Telecommunications rooms below the finished ceiling shall terminate a minimum of 4" below ceiling and as close to the wall as possible.
17. Telecommunications conduits that are below grade and enter into a building shall terminate a minimum of 4" above finished floor (AFF) and as close to the wall as possible.

3.5 CONDUIT TERMINATIONS

A. Where conduit bonding is indicated or required in the contract documents, the bushings shall be a grounding type sized for the conduit and ground bonding conductor as manufactured by O-Z/Gedney, Appleton, Thomas & Betts, Burndy, Regal, Orbit Industries or approved equal.

B. Conduits with termination fittings shall be threaded for one (1) lock nut on the outside and one (1) lock nut and bushing on the inside of each box.

C. Where conduits terminate in boxes with knockouts, they shall be secured to the boxes with lock nuts and provided with approved screw type tinned iron bushings or fittings with plastic inserts.

D. Where conduits terminate in boxes, fittings, or bodies with threaded openings, they shall be tightly screwed against the shoulder portion of the threaded openings.

E. Conduit terminations to all motors shall be made with flexible metallic conduit (FMC), unless noted otherwise. Final connections to roof exhaust fans, or other exterior motors and motors in damp or wet locations shall be made with liquidtight flexible metallic conduit (LFMC). Motors in hazardous areas, as defined in the Electrical Code, shall be connected using flexible conduit rated for the environment. Flexible conduit shall not exceed 6' in length. Route equipment ground conductors from circuit ground to motor ground terminal through flexible conduit.

F. Rigid polyvinyl chloride conduit (PVC) shall be terminated using fittings and bodies produced by the manufacturer of the conduit, unless noted otherwise. Prepare conduit as per manufacturer's recommendations before joining. All joints shall be solvent welded by applying full even coat of plastic cement to the entire areas that will be joined. Turn the conduit at least a quarter to one half turn in the fitting and let the joint cure for 1-hour minimum or as per the manufacturer's recommendations.

G. All conduit ends shall be sealed with plastic immediately after installation to prevent the entrance of any foreign matter during construction. The seals shall be removed and the conduits blown clear of all foreign matter prior to any wires or pull cords being installed.

3.6 RIGID POLYVINYL CHLORIDE CONDUIT (PVC) OVERHEAD CONDUIT INSTALLATION

A. Conduit shall be installed away from high temperature piping and equipment.

B. Conduit shall be installed to prevent exposure to ultraviolet radiation.

C. Proper allowances shall be made for expansion and/or contraction of the conduit during installation.

D. Expansion fittings shall be installed in any 100' continuous run of conduit and at each 100' thereafter.

E. Supports shall be made from non-corroding materials and spacing shall not be greater than the listing in the Electrical Code, but also shall not exceed the manufacturer's recommendations depending on the expected surface temperature.

3.7 UNDERGROUND CONDUIT INSTALLATION

A. Conduit Connections:

1. Conduit joints in a multiple conduit run shall be staggered at least one foot apart.

B. Conduit Bends (Lateral):

1. Conduits shall have long sweep radius elbows instead of standard elbows wherever special bends are indicated and noted on the drawings, or as required by the manufacturer of the equipment or system being served.
2. Telecommunications conduit bend radius shall be six times the diameter for conduits under 2" and ten times the diameter for conduits over 2". Where long cable runs are involved, sidewall pressures may require larger radius bends. Coordinate with Architect/Engineer prior to conduit installation to determine bend radius.

C. Conduit Elbows (vertical):

1. Minimum metal or RTRC elbow radiuses shall be 30 inches for primary conduits (greater than 600V) and 18 inches for secondary conduits (less than 600V). Increase radius, as required, based on pulling tension calculation requirements.

D. Expansion Fittings at Finished Grade: Provide underground raceways with an expansion fitting after emerging from finished grade and exterior equipment pads. Field locate the expansion fitting above and within 24 inches of finished grade. Raceways extending less than 12 inches above finished grade, transitioning to LFMC within 12 inches of finished grade, and interior concrete building slabs do not require an expansion fitting unless required by code.

E. Conduit Placement:

1. Conduit runs shall be pitched a minimum of 4" per 100 feet to drain toward the terminations. Duct runs shall be installed deeper than the minimum wherever required to avoid any conflicts with existing or new piping, tunnels, etc.
2. For parallel runs, use suitable separators and chairs installed not greater than 4' on centers. Band conduit together with suitable banding devices. Securely anchor conduit to prevent movement during concrete placement or backfilling.
3. Where concrete is required, the materials for concreting shall be thoroughly mixed to a minimum f'c = 2500 and immediately placed in the trench around the conduits. No concrete that has been allowed to partially set shall be used.
4. Before the Contractor pulls any cables into the conduit, Contractor shall have a mandrel 1/4" smaller than the conduit inside diameter pulled through each conduit and if any concrete or obstructions are found, the Contractor shall remove them and clear the conduit. Spare conduit shall also be cleared of all obstructions.
5. Conduit terminations in manholes, masonry pull boxes, or masonry walls shall be with malleable iron end bell fittings.
6. All spare conduits not terminated in a covered enclosure shall have its terminations plugged as described above.
7. Ductbanks and conduit shall be installed a minimum of 24" below finished grade, unless otherwise noted on the drawings or elsewhere in these specifications.
8. All non-metallic conduit installed underground outside of a slab shall be rigid.

F. Horizontal Directional Drilling:

1. Entire drill path shall be accurately surveyed, with entry and exit stakes placed and coordinated with other contractors. If using a magnetic guidance system, entire drill path shall be surveyed for any surface geo-magnetic variations or anomalies.
2. Any utility locates within 20 feet of the bore path shall have the exact location physically verified by hand digging or vacuum excavation. Restore inspection holes to original condition after verification.

G. Raceway Seal:

1. Where a raceway enters a building or structure, it shall be sealed with a sealing bushing or duct seal to prevent the entry of liquids or gases. Seal must be compatible with conductors and raceway system. Spare or unused raceway shall also be sealed.
2. All telecommunications conduits and innerducts, including those containing cables, shall be plugged at the building and vault with "JackMoon" or equivalent duct seal, capable of withstanding a 10-foot head of water (5 PSI).
3. Duct Seal Alternative Option: Inflatable duct seal system. Capable of withstanding a 10-foot head of water (5 PSEI).

    a. Manufacturers:

        1) Raychem Rayflate Duct Sealing Systems RDSS
        2) Approved equal

3.8 BOX INSTALLATION SCHEDULE

A. Galvanized steel boxes may be used in:

1. Concealed interior locations above ceilings and in hollow studded partitions.
2. Exposed interior locations in mechanical rooms and in rooms without ceilings; higher than 8' above the highest platform level.
3. Direct contact with concrete except slab on grade.
4. Recessed in stud wall of kitchens and laundries.

B. Cast boxes shall be used in:

1. Exterior locations.
2. Hazardous locations.
3. Exposed interior locations within 8' of the highest platform level.
4. Direct contact with earth.
5. Direct contact with concrete in slab on grade.
6. Wet locations.
7. Kitchens and laundries when exposed on wall surface.

3.9 COORDINATION OF BOX LOCATIONS

A. Provide electrical boxes as shown on the drawings, and as required for splices, taps, wire pulling, equipment connections, and code compliance.

B. Electrical box locations shown on the Contract Drawings are approximate, unless dimensioned. Verify location of floor boxes and outlets in offices and work areas prior to rough-in.

C. Locate and install boxes to allow access. Avoid interferences with ductwork, piping, structure, equipment, etc. Recessed luminaires shall not be used as access to outlet, pull, and junction boxes. Where installation is inaccessible, provide access doors. Coordinate locations and sizes of required access doors with the Architect/Engineer and General Contractor.

D. Locate and install to maintain headroom and to present a neat appearance.

E. Coordinate locations with Heating Contractor to avoid baseboard radiation cabinets.

3.10 OUTLET BOX INSTALLATION

A. Do not install boxes back-to-back in walls.

1. Provide a minimum horizontal separation of 6 inches between boxes installed on opposite sides of non-rated stud walls.
2. Provide a minimum horizontal separation of 24 inches between boxes installed on opposite sides of fire-rated walls. When the minimum separation cannot be maintained, the box is greater than 16 square inches or the total box area (all trades) per 100 square feet is greater than or equal to 100 square inches, install fire-rated moldable pads to all five sides of the back box to maintain the fire rating of the wall. Install moldable pads in accordance with UL listing for the specific product. Sound insulation pads are not acceptable for use in fire-rated wall applications unless the product carries the necessary fire rating.

B. Install sound insulation pads on all five sides of the back of all boxes in sound-rated wall assemblies. Sound-rated wall assemblies are defined as partition types carrying a Sound Transmission Class (STC) rating.

C. The Contractor shall anchor switch and outlet box to wall construction so that it is flush with the finished masonry, paneling, drywall, plaster, etc. The Contractor shall check the boxes as the finish wall surface is being installed to assure that the box is flush. (Provide plaster rings as necessary.)

D. Mount at heights shown or noted on the drawings or as generally accepted if not specifically noted.

E. Locate boxes in masonry walls to require cutting of masonry unit corner only. Coordinate masonry cutting to achieve neat openings for boxes.

F. Provide knockout closures for unused openings.

G. Support boxes independently of conduit.

H. Use multiple-gang boxes where more than one device is mounted together; do not use sectional boxes. Provide barriers to separate wiring of different voltage systems.

I. Install boxes in walls without damaging wall insulation.

J. Coordinate mounting heights and locations of outlets mounted above counters, benches, backsplashes, and below baseboard radiation.

K. Position outlets to locate luminaires as shown on reflected ceiling drawings.

L. Provide recessed outlet boxes in finished areas; secure boxes to interior wall and partition studs, accurately positioned to allow for surface finish thickness. Use stamped steel stud bridges for flush outlets in hollow stud wall, and adjustable steel channel fasteners for flush ceiling outlet boxes.

M. Align wall-mounted outlet boxes for switches, thermostats, and similar devices.

N. Provide cast outlet boxes in exterior locations and wet locations, and where exposed rigid or intermediate conduit is used.

3.11 PULL AND JUNCTION BOX INSTALLATION

A. Locate pull boxes and junction boxes above accessible ceilings or in unfinished areas.

B. Support pull and junction boxes independent of conduit.

C. Do not install boxes back-to-back in walls.
   1. Provide a minimum horizontal separation of 6 inches between boxes installed on opposite sides of non-rated stud walls.
   2. Provide a minimum horizontal separation of 24 inches between boxes installed on opposite sides of fire-rated walls. When the minimum separation cannot be maintained, the box is greater than 16 square inches or the total box area (all trades) per 100 square feet is greater than or equal to 100 square inches, install fire-rated moldable pads to all five sides of the back box to maintain the fire rating of the wall. Install moldable pads in accordance with UL listing for the specific product. Sound insulation pads are not acceptable for use in fire-rated wall applications unless the product carries the necessary fire rating.

D. Install sound insulation pads on all five sides of the back of all boxes in sound-rated wall assemblies. Sound-rated wall assemblies are defined as partition types carrying a Sound Transmission Class (STC) rating.

3.12 EXPOSED BOX INSTALLATION

A. Boxes shall be secured to the building structure with proper size screws, bolts, hanger rods, or structural steel elements.

B. On brick, block and concrete walls or ceilings, exposed boxes shall be supported with no less than two (2) Ackerman-Johnson, Paine, Phillips, or approved equal screw anchors or expansion shields and round head machine screws. Cast boxes shall not be drilled.

C. On steel structures, exposed boxes shall be supported to the steel member by drilling and tapping the member and fastening the boxes by means of round head machine screws.

D. Boxes may be supported on steel members by APPROVED beam clamps if conduit is supported by beam clamps.

E. Boxes shall be fastened to wood structures by means of a minimum of two (2) wood screws adequately large and long to properly support. (Quantity depends on size of box.)

F. Wood, plastic, or fiber plugs shall not be used for fastenings.

G. Explosive devices shall not be used unless specifically allowed.

END OF SECTION

SECTION 26 05 35

SURFACE RACEWAYS

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Surface metal raceways

B. Auxiliary gutters (metal wireways)

1.2 REFERENCES

A. FS W-C-582 - Conduit, Raceway, Metal, and Fitting; Surface

1.3 SUBMITTALS

A. Submit shop drawings under provisions of Section 26 05 00.

PART 2 - PRODUCTS

2.1 SURFACE METAL RACEWAY

A. Surface Metal Raceway: FS W-C-582; sheet metal channel with fitted cover, suitable for use as a continuous surface metal raceway.

B. Fittings: Couplings, elbows, and connectors designed for use with raceway system.

C. Boxes and Extension Rings: Designed for use with raceway systems.

D. Coverplates shall be same material and finish as raceway.

E. Surface metal raceway, metallic cover, minimum 2" opening, minimum 3 square inch capacity.

1. Manufacturers:

a. Wiremold G3000
b. Mono-Systems SMS3200
c. Hubbell HBL3000 Series.

F. Surface metal raceway, metallic cover, minimum 4" opening, power / communication divider, minimum 7.5 square inch capacity.

1. Manufacturers

a. Wiremold G4000/G4048
b. Mono-Systems SMS4200
c. Hubbell HBL4750 Series.

2.2 METAL WIREWAYS AND TROUGHS

A. General purpose Oil-tight and dust-tight Rain-tight type wireway, with knockouts without knockouts.

B. Cover: Hinged Screw applied Flanged and gasketed cover.

C. Connector: Slip-in construction; Flanged; hinged cover. screw applied cover.

D. Fittings and Accessories: Include couplings, offsets, elbows, expansion joints, adapters, hold down straps, end caps, and other fittings to match and mate with wireways as required for a continuous enclosed complete system.

E. Finish: Rust inhibiting primer coat. Coordinate paint color with Architect.

F. Manufacturers:

1. Hoffman F30G
2. Square D 5100
3. Hubbell-Wiegmann.

PART 3 - EXECUTION

3.1 INSTALLATION - SURFACE METAL RACEWAY AND MULTI-OUTLET ASSEMBLY

A. Use flat-head screws to fasten channel to surfaces. Mount plumb and level.

B. Use suitable insulating bushings and inserts at connections to outlets and corner fittings.

C. Maintain grounding continuity between raceway components to provide a continuous grounding path.

D. Fastener: Use clips and straps suitable for the purpose.

E. Field cuts to be clean and straight and use the proper tools as recommended by the system manufacturer to prohibit damage to factory finish or raceway. Joints to be matched so there are no gaps or spaces in the cover. Furnish and install manufacturer's raceway accessories as needed.

F. Provide conduits to technology raceway per drawings or provide a minimum of one (1) 1-1/4" conduit per six feet of assembly (minimum 2) to above ceiling for technology requirements if assembly has technology raceway (Contractor shall provide quantities of conduits that provide maximum capacity to assembly). Provide conduits equally spaced within entire length of assembly.

G. Provide one (1) 3/4" empty conduit per six feet of assembly (minimum 1) to above ceiling for future power needs. Provide conduits equally spaced within entire length of assembly.

3.2 INSTALLATION - WIREWAY AND TROUGH

A. Bolt auxiliary gutter to steel channels fastened to the wall or in self-supporting structure. Install level.

B. Gasket each joint in oil-tight gutter.

C. Mount rain-tight gutter in horizontal position only.

D. Coordinate installation with other trades on project to avoid interferences. Relocation of equipment shall be at Contractor's expense at the direction of the Architect/Engineer to resolve interference problems.

END OF SECTION

SECTION 26 05 48

SEISMIC REQUIREMENTS FOR EQUIPMENT AND SUPPORTS

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Seismic Requirements.

1.2 QUALITY ASSURANCE

A. General:

1. The contractor shall retain a specialty consultant or equipment manufacturer to develop a seismic restraint and support system and perform seismic calculations in accordance with these specifications, state, and local codes.
2. Items used for seismic restraint of equipment and systems shall be specifically manufactured for seismic restraint.
3. These requirements are beyond those listed in Section 26 05 27 of these specifications. Where a conflict arises between the seismic requirements of this section and any other section, the Architect/Engineer shall be immediately notified for direction to proceed.

B. Manufacturer:

1. System Supports/Restraints: Company specializing in the manufacture of products specified in this Section.
2. Equipment: Each company providing equipment that must meet seismic requirements shall provide certification included in project submittals the equipment supplied for the project meets or exceeds the seismic requirements of the project.

C. Testing Agency: An independent testing agency, acceptable to Authorities Having Jurisdiction, with experience and capability to conduct the testing indicated.

D. Installer: Company specializing in performing the work of this Section.

1.3 REFERENCES

A. California Building Code (CBC)

B. California Division of State Architect (DSA) Interpretation of Regulations

C. ASHRAE - A Practical Guide to Seismic Restraint.

D. Technical Manual 5-809-10, NAVFAC P-355, Air Force Manual 88-3, Chapter 13.

E. Illinois Capital Development Board, Design and Construction Manual, March 2009.

F. ASCE 7-02, Chapter 9.

G. ASCE 7-05, Chapter 13.

H. ASCE 7-10, Chapter 13.

I. ASCE 7-16, Chapter 13.

1.4 SUBMITTALS

A. Submit under provisions of Section 26 05 00.

B. Submittal to Code Official:

1. Contractor shall submit copies of the seismic shop drawings to the governing code authority for approval.

C. A seismic restraint designer shall be provided whether or not exceptions listed in the applicable building code are met. If seismic restraints are not provided for a system that requires seismic bracing, the seismic designer shall submit a signed and sealed letter to the Architect/Engineer and Authorities Having Jurisdiction stating the exceptions, along with code reference, utilized for each item. Seismic designer shall review system installation for general conformance to the exception requirements stated in the code and document, in writing, the system has been installed in accordance to the exception.

1.5 TESTING AND INSPECTION

A. Special Inspection and Testing shall be done in accordance with Chapter 17 of the International Building Code.

B. The Owner shall employ a Special Inspection Agency to perform the duties and responsibilities specified in Section 1704 and 1705.

C. Work performed on the premises of a fabricator approved by the building official need not be tested and inspected. The fabricator shall submit a certificate of compliance that the work has been performed in accordance with the approved plans and specifications to the building official and the Architect and Engineer of Record.

D. The Special Inspection Agency shall furnish inspection reports to the building official, the Owner, the Architect, the Engineer of Record, and the General Contractor. The reports shall be completed and furnished within 48 hours of inspected work. A final signed report stating whether the work requiring special inspection was, to the best of the Special Inspection Agency's knowledge, in conformance with the approved plans and specifications shall be submitted.

1.6 DELIVERY, STORAGE, AND HANDLING

A. Deliver, store, protect and handle products to site. Accept material on site in factory containers and packing. Inspect for damage. Protect from damage and contamination by maintaining factory packaging until installation. Follow manufacturer's instructions for storage.

1.7 DESIGN REQUIREMENTS

A. Equipment shall meet California Building Code and ASCE 7 seismic qualification requirements in concurrence with ICC ES AC156 Acceptance Criteria for Seismic Qualification by Shake-Table Testing of Nonstructural Components and Systems.

B. All seismic anchorage and bracing shall comply with the St. Louis County Rules & Regulations on Anchorage & Sway Bracing - Mechanical, Electrical & Plumbing (MEP) System Components.

C. All seismic anchorage and bracing shall comply with FM Global Property Loss Prevention Data Sheet 1-11, Fire Following Earthquakes.

1.8 COORDINATION

A. Coordinate layout and installation of seismic bracing with building structural systems and architectural features, and with mechanical, fire-protection, electrical and other building features in the vicinity.

B. Coordinate concrete bases with building structural system.

1.9 WARRANTY

A. Provide one-year warranty on parts and labor for manufacturer defects and installation workmanship.

PART 2 - PRODUCTS

2.1 SUPPLIERS

A. Following is a partial list of manufacturer/supplier contact information for seismic restraints:

1. B-Line Systems, Inc. (800) 851-7415, www.b-line.com.
2. Unistrut Corporation http://www.unistrut.us/
3. Kinetics Noise Control (877) 457-2695, www.kineticsnoise.com.
4. Mason Industries, Inc. www.mason-ind.com.
5. Loos & Co., Inc. (800) 321-5667, www.loosnaples.com.
6. Tolco (909) 737-5599, www.tolco.com
7. ISAT 877.523.6060, www.isatsb.com
8. Vibro-Acoustics (416) 291-7371, https://virs.vibro-acoustics.com/

2.2 MATERIALS

A. Use the following materials for restraints:

1. Indoor Dry Locations: Steel, zinc plated.
2. Outdoors and Damp Locations: Galvanized steel.
3. Corrosive Locations: Stainless steel.

2.3 ANCHORAGE AND STRUCTURAL ATTACHMENT COMPONENTS

A. Strength: Defined in reports by ICC Evaluation Service or another agency acceptable to authorities having jurisdiction.

1. Structural Safety Factor: Strength in tension and shear of components used shall be at least two times the maximum seismic forces to which they will be subjected.

B. Concrete and Masonry Anchor Bolts and Studs: Steel-expansion wedge type. Comply with IBC, ACI and ICC ES requirements for cracked concrete anchors.

C. Concrete Inserts: Steel-channel type.

D. Through Bolts: Structural type, hex head, high strength. Comply with ASTM F3125, Grade A 325.

E. Welding Lugs: Comply with MSS SP-69, Type 57.

F. Beam Clamps for Steel Beams and Joists: Double sided. Single-sided type is not acceptable.

G. Bushings for Floor-Mounted Equipment Anchors: Neoprene units designed for seismically rated rigid equipment mountings, and matched to the type and size of anchor bolts and studs used.

H. Bushing Assemblies for Wall-Mounted Equipment Anchorage: Assemblies of neoprene elements and steel sleeves designed for seismically rated rigid equipment mountings, and matched to the type and size of attachment devices used.

2.4 SEISMIC BRACING COMPONENTS

A. Slotted Steel Channel: 1-5/8-by-1-5/8-inch cross section, formed from 0.1046-inchthick steel, with 9/16-by-7/8-inch slots at a maximum of 2 inches o.c. in webs, and flange edges turned toward web.

1. Materials for Channel: ASTM A 1011, GR 33.
2. Materials for Fittings and Accessories: ASTM A 635, ASTM A 576, or ASTM A 36.
3. Fittings and Accessories: Products of the same manufacturer as channels and designed for use with that product.
4. Finish: Baked, rust-inhibiting, acrylic-enamel paint applied after cleaning and phosphate treatment, unless otherwise indicated.

B. Channel-Type Bracing Assemblies: Slotted steel channel, with adjustable hinged steel brackets and bolts.

C. Cable-Type Bracing Assemblies: Zinc-coated, high-strength steel wire rope cable attached to steel thimbles, brackets, and bolts designed for cable service.

1. Arrange units for attachment to the braced component at one end and to the structure at the other end.
2. Wire Rope Cable: Comply with ASTM A 603. Use 49- or 133-strand cable with a minimum strength of 2 times the calculated maximum seismic force to be resisted.

D. Hanger Rod Stiffeners: Slotted steel channels with internally bolted connections to hanger rod.

PART 3 - EXECUTION

3.1 INSTALLATION

A. Refer to the applicable code sections and Authority Having Jurisdiction for the exact seismic restraint requirements of conduit, equipment, etc.

B. Layout of transverse and longitudinal bracing shall follow recommendations of approved design standards listed in Part 1 of this specification section.

C. All rigid floor mounted equipment shall have a resilient media between the equipment mounting hole and the anchor bolt in concrete.

D. All seismic restraint systems shall be installed in strict accordance with the manufacturer's written instructions and all certified submittal data.

E. Installation of seismic restraints shall not cause any change in position of equipment lighting or conduits resulting in stresses or misalignment.

F. No rigid connections between equipment and the building structure shall be made that degrade the noise and vibration-isolation system specified.

G. Do not install any equipment or conduit that makes rigid connections with the building unless isolation is not specified.

H. Coordinate work with all other trades to avoid rigid contact with the building. Any conflicts with other trades that will result in rigid contact with equipment or conduit due to inadequate space or other unforeseen conditions shall be brought to the Architect/Engineer's attention prior to specific equipment selection.

I. Prior to installation, bring to the Architect/Engineer's attention any discrepancies between the specifications and the field conditions, or changes required due to specific equipment selection.

J. Bracing may occur from flanges of structural beams, upper truss cords of bar joists, cast in place inserts, or International Code Council approved seismic anchors for installation in concrete.

K. Cable restraints shall be installed slightly slack to avoid short-circuiting the isolated suspended equipment or conduit.

L. Cable assemblies shall be installed taut on non-isolated systems. Solid braces may be used in place of cables on rigidly attached systems only.

M. Do not install cables over sharp corners.

N. Brace support rods when necessary to accept compressive loads. Welding of compression braces to the vertical support rods is not acceptable.

O. Provide reinforced clevis bolts when required.

P. The vibration isolation manufacturer shall furnish integral structural steel bases as required. Independent steel rails are not acceptable.

Q. Post-Installed anchors shall be provided to meet seismic requirements.

R. Vertical conduit risers flexibly supported to accommodate thermal motion and/or conduit vibration shall be guided to maintain conduit stability and provide horizontal seismic restraint.

S. Seismic restraints shall be mechanically attached to the system. Looping restraints around the system is not acceptable.

T. Conduit crossing building seismic or expansion joints, passing from building to building, or supported from different portions of the building shall be installed to allow differential support displacements without damaging the conduit, equipment connections, or support connections. Conduit offsets, loops, anchors, and guides shall be installed as required to provide required motion capability and limit motion of adjacent conduit.

U. Do not brace a system to two different structures such as a wall and a ceiling.

V. Provide appropriately sized openings in walls, floors, and ceilings for anticipated seismic movement. Provide fire seal systems in fire-rated walls.

W. Positively attach all roof-mounted equipment to roof curbs. Positively attach all roof curbs to building structure.

X. Exposed seismic supports in occupied areas shall be guarded or covered to protect occupants.

3.2 SEISMIC RESTRAINT EXCLUSIONS

A. Refer to the applicable code sections and Authority Having Jurisdiction for allowable exclusions.

END OF SECTION

SECTION 26 05 53

ELECTRICAL IDENTIFICATION

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Adhesive Markings and Field Labels

B. Nameplates and Signs

C. Product Colors

1.2 REFERENCES

A. NFPA 70E - National Electrical Safety Code

B. NFPA 70 - National Electrical Code (NEC)

C. CEC California Electrical Code

D. ANSI A13.1 - Standard for Pipe Identification

E. ANSI Z535.4 - Standard for Product Safety Signs and Labels

1.3 QUALITY ASSURANCE

A. Electrical identification products shall be suitable for the environment installed. Identification labels damaged by the environment due to ultraviolet light fading, damp or wet conditions, physical damage, corrosion, or other conditions shall be replaced with labels suitable for the environment.

1.4 SUBMITTALS

A. General: Submit the following in accordance with Division 1 Specification Sections and under provisions of Section 26 05 00.

1. Product Data for each type of product specified.
2. Schedule of nomenclature to be used for identification signs and labels for each piece of equipment including, but not limited to, the following equipment types as specified in Division 26.
3. Samples of each color, lettering style and other graphic representation required for identification materials including samples of labels and signs.
4. Identification required in this section shall apply to equipment furnished in Division 26 and any other applicable Divisions including Division 21/22/23.

PART 2 - PRODUCTS

2.1 ADHESIVE MARKINGS AND FIELD LABELS

A. Adhesive Marking Labels for Raceway: Pre-printed, flexible, self-adhesive vinyl labels with legend indicating voltage and service (Emergency, Lighting, Power, HVAC, Communications, Control, Fire).

1. Label Size as follows:

    a. Raceways: Kroy or Brother labels 1-inch high by 12-inches long (minimum).

2. Color: As specified for various systems.

B. Colored Adhesive Marking Tape for banding Raceways, Wires, and Cables: Self-adhesive vinyl tape not less than 3 mils thick by 1 inch to 2 inches in width.

C. Wire/Cable Designation Tape Markers: Vinyl or vinyl-cloth, self-adhesive, wraparound, cable/conductor markers with preprinted numbers and letter.

D. Cable Ties: Fungus-inert, self-extinguishing, one-piece, self-locking nylon cable ties, 0.18-inch minimum width, 50-lb minimum tensile strength, and suitable for a temperature range from -40°F to 185°F (-40°C to 85°C), type 2/2S or type 21/21S based on application. Provide ties in specified colors when used for color coding. Cable ties shall be listed and identified for the application, securement, and support.

E. Aluminum, Wraparound Marker Bands: 1-inch width, 0.014 (5mm) inch thick aluminum bands with stamped or embossed legend, and fitted with slots or ears for permanently securing around wire or cable jacket or around groups of conductors.

F. Brass or Aluminum Tags: 2" (50mm) by 2" (50mm) by .05-inch metal tags with stamped legend, punched for fastener.

G. Indoor/Outdoor Number and Letters: Outdoor grade vinyl label with acrylic adhesive designed for permanent application in severe indoor and outdoor environments.

H. Text Sizes:

1. The following information shall be used for text heights, fonts, and size, unless otherwise noted.

    a. Font: Normal 721 Swiss Bold
    b. Adhesive Labels: 3/16 inch minimum text height
    c. Vinyl / Plastic Laminate Labels: 3/4" inch minimum text height

2.2 NAMEPLATES AND SIGNS

A. Engraved, Plastic-Laminated Labels, Signs and Instruction Plates: Engraving stock melamine plastic laminate, 1/16-inch minimum thick for signs up to 20 square inches, or 8 inches in length; 1/8 inch thick for larger sizes. Labels shall be punched for mechanical fasteners.

B. Text Sizes:

1. The following information shall be used for text heights, fonts, and size, unless otherwise noted.

    a. Text Height: 3/8 inch minimum

C. Baked-Enamel Signs for interior Use: Preprinted aluminum signs, punched, or drilled for fasteners, with colors, legend, and size required for application. Mounting ¼" grommets in corners.

D. Exterior, Metal-Backed, Butyrate Signs: Weather-resistant, nonfading, preprinted, cellulose-acetate butyrate signs with 0.0396 inch galvanized-steel backing: and with colors, legend, and size required for application. Mounting 1/4" grommets in corners.

E. Safety Signs: Comply with 29 CFR, Chapter XVII, Part 1910.145.

F. Fasteners for Plastic-Laminated Signs; Self-tapping stainless steel screws or number 10/32 stainless steel machine screws with nuts and flat and lock washers.

2.3 PRODUCT COLORS

A. Adhesive Markings and Field Labels:

1. All Labels: Black letters on white face
2. Normal Power and General Labels: Black letters on white face
3. Fire Alarm:Rad letters on white face

B. Nameplates and Signs:

1. NORMAL POWER: Black letters on white face

C. Box Covers:

1. Box covers shall be painted to correspond with system type as follows:

a. Normal Power and General: Silver

b. Fire Alarm System: Red

2. Box cover colors shall match conduit colors listed above.

D. Conductor Color Identification: Refer to Part 3 for additional information.

PART 3 - EXECUTION

3.1 INSTALLATION

A. Lettering and Graphics: Coordinate names, abbreviations, colors, and other designations used in electrical identification work with corresponding designations specified or indicated. Install numbers, lettering, and colors as required by code.

B. Exposed Ceilings and Finished Spaces: The project includes exposed ceilings in finished spaces. The installation of colored raceways and labeling may not be aesthetically desirable in finished spaces. The contractor shall coordinate identification requirements in exposed ceilings of finished spaces with the A/E prior to installation and ordering of materials.

C. Electrical System Color Chart: This Contractor shall furnish and install framed 8" x 12" charts of the color-coded identification scheme used for the electrical system in all electrical rooms and next to the main fire alarm panel.

D. Install identification devices in accordance with manufacturer's written instruction and requirements of Electrical Code.

E. Sequence of Work: Where identification is to be applied to surfaces that require finish, install identification after completion of finish work. All mounting surfaces shall be cleaned and degreased prior to identification installation.

F. Circuit Identification: Tag or label conductors as follows:

1. Multiple Power or Lighting Circuits in Same Enclosure: Where multiple branch circuits are terminated or spliced in a box or enclosure, label each conductor with source and circuit number.
2. Multiple Control Wiring and Communication/Signal Circuits in Same Enclosure: For control and communications/signal wiring, use wire/cable marking tape at terminations in wiring boxes, troughs, and control cabinets. Use consistent letter/number conductor designations throughout on wire/cable marking tape.
3. Match identification markings with designations used in panelboards shop drawings, Contract Documents, and similar previously established identification schemes for the facility's electrical installations.

G. Apply Danger, Warning, Caution and instruction signs as follows:

1. Install Danger, Warning, Caution or instruction signs where required by Electrical Code, where indicated, or where reasonably required to assure safe operation and maintenance of electrical systems and of the items to which they connect. Install engraved plastic-laminated instruction signs with approved legend where instructions or explanations are needed for system or equipment operation. Install metal-backed butyrate signs for outdoor items.
2. 'Danger' indicates a hazardous situation which, if not avoided, will result in death or serious injury. ANSI standard red background, white letters.
3. 'Warning' indicates a hazardous situation which, if not avoided, could result in death or serious injury. ANSI standard orange background, black letters.
4. 'Caution' indicates a hazardous situation which, if not avoided, may result in minor or moderate injury. ANSI standard yellow background, black letters.
5. Emergency Operating Signs: Install, where required by Electrical Code, where indicated, or where reasonably required to assure safe operation and maintenance of electrical systems and of the items to which they connect, engraved laminate signs with white legend on red background with minimum 3/8-inch high lettering for emergency instructions on power transfer, load shedding, or other emergency operations.

H. Apply circuit/control/item designation labels of engraved plastic laminate for pushbuttons, pilot lights, alarm/signal components, and similar items, except where labeling is specified elsewhere.

I. Install labels parallel to equipment lines at locations as required and at locations for best convenience of viewing without interference with operation and maintenance of equipment.

3.2 CONDUIT AND EXPOSED CABLE LABELING

A. Product:

1. Adhesive labels and field markings

B. Conduit Identification: Pre-printed, flexible, self-adhesive vinyl labels with legend at **10** foot (**3** meter) intervals to identify all conduits run exposed or located above accessible ceilings. Conduits located above non-accessible ceiling or in floors and walls shall be labeled within 3 feet of becoming accessible, or separated by enclosures, walls, partitions, ceilings, and floors. Labels for multiple conduits shall be aligned. Refer to color requirements in Part 2 when applicable in addition to the following:

1. Fire Alarm: Indicate "FIRE ALARM".

C. Blank conduit ends or outlet boxes for future extension of system shall have permanent identification marker indicating purpose of conduit or box and where the raceway originated.

3.3 CONDUIT AND RACEWAY COLOR BANDING FOR EXISTING CONDITIONS AND REMODELING

A. Existing Conduit and Raceways: Identify existing conduits and raceways within the limits of the project boundary with color banding.

1. Existing conduit and raceways to be color banded: 3/4 inch and larger.
2. The Contractor shall perform a review of the existing conduit, raceway, and system type prior to submitting a bid. The Contractor's review shall include a review of areas with non-finished ceilings and areas with accessible finished ceilings.

B. New Conduit and Raceways: Identify new conduits and raceways with color banding. The following products and materials shall be identified with color banding when required by Part 1 of this specification.

1. Rigid metallic conduit and fittings (RMC)
2. Intermediate metallic conduit and fittings (IMC)
3. Reinforced thermosetting resin conduit (RTRC)

C. Instructions:

1. Band exposed or accessible raceways, cables, and bare conductors of the. Bands shall be pretensioned, snap-around colored plastic sleeves, colored adhesive marking tape, or a combination of the two. Make each color band 2 inches wide, completely encircling conduit, and place adjacent bands of two-color markings in contact, side by side. Refer to Part 1 of this specification for specific systems and colors requiring banding.
2. Install bands at changes within 36 inches of direction changes, all wall/floor penetrations, at each junction box, and at 10-foot maximum intervals in straight runs.

3.4 BOX LABELING

A. Products:

1. Adhesive labels and field markings

B. Identify Junction, Pull and Connection Boxes: Labeling shall be 3/8-inch Kroy tape OR Brother self-laminating vinyl label, letters/numbers color coded same as conduits.

C. All junction, pull, and connection boxes shall be identified as follows:

1. For power and lighting circuits, indicate system voltage and identity of contained circuits ("120V, 1LA1-3,5,7").
2. Essential Electrical System EES: When applicable the label shall include "Essential Electrical System EES". Maximum interval between label intervals shall be 25 feet or as required by code.
3. For other wiring, indicate system type and description of wiring ("FIRE ALARM NAC #1").

END OF SECTION

SECTION 26 27 16

CABINETS AND ENCLOSURES

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Hinged cover enclosures

B. Cabinets

1.2 REFERENCES

A. ANSI/NEMA ICS 4 - Terminal Blocks for Industrial Control Equipment and Systems

B. ANSI/NEMA ICS 6 - Enclosures for Industrial Control Equipment and Systems

1.3 SUBMITTALS

A. Submit product data under provisions of Section 26 05 00.

PART 2 - PRODUCTS

2.1 HINGED COVER ENCLOSURES

A. Construction: NEMA 250; Type 1 14 gauge steel.

B. Finish: Manufacturer's standard polyester powder paint finish.

C. Covers: Continuous hinge with stainless steel hinge pin. Covers longer than 24 inches shall have 3-point latching.

D. Locks: Flush 1/4 turn cylinder key latch.

E. Provide interior white painted metal panel for mounting terminal blocks and electrical components.

2.2 CABINETS

A. Cabinet Boxes: Galvanized steel with removable end walls, dimensions as indicated on the drawings.

B. Cabinet Fronts: Steel, surface type with concealed trim clamps, concealed hinge and flush lock keyed to match branch circuit panelboard; finish in gray baked enamel.

2.3 FABRICATION

A. Shop assemble enclosures and cabinets housing terminal blocks or electrical components in accordance with ANSI/NEMA ICS 6.

B. Provide knockouts on enclosures.

C. Provide protective pocket inside front cover with schematic diagram, connection diagram, and layout drawing of control wiring and components within enclosure.

PART 3 - EXECUTION

3.1 INSTALLATION

A. Install cabinets and enclosures plumb; anchor securely to wall and structural supports at each corner, minimum.

B. Provide accessory feet for free-standing equipment enclosures.

C. Install trim plumb.

END OF SECTION

SECTION 28 31 00

FIRE ALARM AND DETECTION SYSTEMS

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Fire alarm and detection systems.

B. One-way emergency communications system with voice notification within building coverage.

1.2 RELATED WORK

A. Section 26 05 53 - Electrical Identification: Refer to electrical identification for color and identification labeling requirements.

1.3 QUALITY ASSURANCE

A. Manufacturer: Company specializing in smoke detection and fire alarm systems with ten years' experience.

B. Installer: A factory-authorized Electrical or Security Contractor licensed with the State and local jurisdiction with five years' experience in the design, installation, and maintenance of fire alarm systems by that manufacturer.

C. Qualifications: The person managing/overseeing the preparation of shop drawings and the system installation/programming/testing shall be trained and certified by the system manufacturer and shall be Fire Alarm Certified by NICET, minimum Level 2. This person's name and certification number shall appear on the start-up and testing reports.

1.4 REFERENCES

A. NFPA 70 - National Electrical Code (NEC)

B. CEC California Electrical Code

C. NFPA 72 - National Fire Alarm and Signaling Code

D. NFPA 101 - Life Safety Code

E. UL 2017 - General Purpose Signaling Devices and Systems

F. UL 217 / 268 - Standard for Smoke Alarms / Smoke Detectors for Fire Alarm Systems

1.5 SUBMITTALS

A. Submit shop drawings and product data under provisions of Section 26 05 00 and as noted below.

1. Failure to comply with all the following and all the provisions in 26 05 00 will result in the shop drawing submittal being rejected without review.
2. Failure to submit the fire alarm without all requirements fulfilled in a single comprehensive submittal will be grounds to require a complete resubmittal.

B. Provide product catalog data sheets as shop drawings.

1. Provide a product catalog data sheet for each item shown on the Electrical Symbols List and for each piece of equipment that is not shown on the drawings, but required for the operation of the system.
2. Where a particular Electrical Symbols List item has one or more variations (such as those denoted by subscripts, etc.) a separate additional product catalog data sheet shall be provided for each variation that requires a different part number to be ordered. The corresponding Electrical Symbols List symbol shall be shown on the top of each sheet.
3. Where multiple items and options are shown on one data sheet, the part number and options of the item to be used shall be clearly denoted.

C. Submit CAD Floor Plans as Shop Drawings:

1. The complete layout of the entire system, device addresses, auxiliary equipment, and manufacturer's wiring requirements shall be shown.
2. Indicate the precise routing of notification appliance circuits under the provisions of circuit survivability. Refer to "Wiring" under Part 3 - Execution of this specification section for requirements.
3. A legend or key shall be provided to show which symbols shown on the submittal floor plans correspond with symbols shown on the Contract Documents.

D. About all fire alarm circuits, provide the following: manufacturer's wiring requirements (manufacturer, type, size, etc.) and voltage drop calculations.

E. Provide installation and maintenance manuals under provisions of Section 26 05 00.

F. Submit manufacturer's certificate that system meets or exceeds specified requirements.

G. Provide information on the system batteries as follows: total battery capacity, total capacity used by all devices on this project, total available future capacity.

H. Voice Alarm Communication System: Submit equipment rack or console layout, grounding schematic, amplifier power calculations, and wiring diagram.

I. Submit photocopy proof of NICET certification of the person overseeing the preparation of drawings and installation/testing.

J. When required to comply with local or state regulatory reviews, the fire alarm submittal shall have a NICET Certification of the state in which the project is completed. NOTE: The Architect/Engineer cannot stamp and seal submittal drawings not prepared under their supervision.

1.6 EXTRA MATERIALS

A. Furnish extra materials that match products installed and that are packaged with protective covering for storage and identified with labels describing contents.

1. Provide quantity equal to 2 percent (2%) of amount of each type installed, but no less than two (2) units of each type.

a. Smoke and heat detectors, manual pull stations, duct smoke detectors, monitor modules, control modules and relays.
b. Notification Appliances: Speakers, speaker strobes, and strobes.

2. Keys: The installing contractor shall collect all equipment spare keys provided with each lockable or resettable device/cabinet minimum of one (1) set each and shall turn over to the Owner upon completion.

3. All spare parts shall be housed in metal cabinet labeled "Fire Alarm Spare Parts."

1.7 DELIVERY, STORAGE, AND HANDLING

A. Deliver products to site under provisions of Section 26 05 00.

B. Store and protect products under provisions of Section 26 05 00.

1.8 REGULATORY REQUIREMENTS

A. System: UL or FM Global listed.

B. Conform to requirements of NFPA 101.

C. Conform to requirements of Americans with Disabilities Act (ADA).

D. Conform to UL 864 Fire Alarm, UL 1076 Security, UL2017 General Signaling, and UL 2572 Mass Notification Communications.

1.9 SYSTEM DESCRIPTION

A. Performance Statement: This specification section and the accompanying fire alarm specific design documents describe the minimum material quality, required features, and operational requirements of the system. These documents do not convey every wire that must be installed and every equipment connection that must be made. Based on the equipment described and the performance required of the system, as presented in these documents, the Vendor and the Contractor are solely responsible for determining all wiring, programming and miscellaneous equipment required for a complete and operational system.

B. This section of the specifications includes the furnishing, installation and connection of the microprocessor controlled, intelligent reporting, fire alarm equipment required to form a complete coordinated system that is ready for operation. It shall include, but is not limited to, alarm initiating devices, voice evacuation equipment**,** control panels, auxiliary control devices, annunciators, power supplies, and wiring as indicated on the drawings and specified herein.

C. Fire Alarm System: NFPA 72; Automatic and manual fire alarm system, non-coded, analog-addressable with automatic sensitivity control of certain detectors, multiplexed signal transmission.

D. In-Building Network: A complete fire alarm system network shall be provided. Provide quantity of control panels as indicated on the drawings. The network shall be a Style 7 token ring, peer-to-peer network. The network shall be characterized by simultaneous or sequential transmission, or both, and reception of multiple signals on a signaling line circuit or communication channel. The distributed intelligent characteristic of the network shall provide for all nodes independently making pertinent system decisions with no need for a central controller. Each node shall be capable of independent operation should loss of network communications occur. In no case shall read-only network annunciation be acceptable as the only networking function.

E. Voice Communication: The facility shall have an emergency voice alarm communication system. The digitized recorded voice message shall notify occupants that a fire condition has been reported. Emergency manual voice override shall be provided.

F. Emergency Communication System (ECS): A system capable of reproduction of prerecorded, synthesized, or live messages with voice intelligibility to indicate the existence of an emergency situation and communicating information necessary to facilitate an appropriate response and action. The system shall provide alerting in the building..

G. System Supervision: Provide electrically supervised system, with supervised Signal Line Circuit (SLC) and Notification Appliance Circuit (NAC). Occurrence of single ground or open condition in initiating or signaling circuit places circuit in TROUBLE mode. Component or power supply failure places system in TROUBLE mode.

H. Alarm Reset: Key-accessible RESET function resets alarm system out of ALARM if alarm initiating circuits have cleared.

I. Lamp Test: Manual LAMP TEST function causes alarm indication at each zone at fire alarm control panel and at annunciator panels.

J. Drawings: Only device layouts and some equipment have been shown on the contract drawings. Wiring and additional equipment to make a complete and functioning system has not been shown, but shall be submitted on the shop drawings.

1.10 PROJECT RECORD DOCUMENTS

A. Submit documents under the provisions of Section 26 05 00.

B. Include location of end-of-line devices.

C. Provide a CAD drawing of each area of the building (minimum scale of 1/16" = 1'-0") showing each device on the project and its address. The devices shall be shown in their installed location and shall be labeled with the same nomenclature as is used in the fire alarm panel programming.

D. Submit test results of sound pressure level (dBA) and intelligibility (STI) with the rooms tested designated on the floor plan. Notification devices shall have the tap wattage designated.

1.11 OPERATION AND MAINTENANCE DATA

A. Submit data under provisions of Section 26 05 00.

B. Include operating instructions, and maintenance and repair procedures.

C. Include results of testing of all devices and functions.

D. Include manufacturer's representative's letter stating that system is operational.

E. Include the CAD floor plan drawings.

F. Include shop drawings as reviewed by the Architect/Engineer and the local Authority Having Jurisdiction.

1.12 DOCUMENT STORAGE CABINET

A. The cabinet shall have all fire alarm system documents, including record drawings, wiring diagrams, operation manuals, etc. A legend sheet permanently attached to the door shall contain system passwords and inspection logs. The enclosure shall also provide two (2) key ring holders for system keys and a location for a standard size business card with service contact information.

1. The cabinet will have, permanently and securely mounted inside, a digital flash memory device with a minimum of 4 GB of storage capacity and a standard USB B connector for uploading and downloading electronic versions of record documents and system programming information.

B. The final version of the system database program shall be stored within the cabinet.

1.13 WARRANTY

A. Provide one (1) year warranty on all materials and labor from Date of Substantial Completion.

B. Warranty requirements shall include furnishing and installing all software upgrades issued by the manufacturer during the one (1) year warranty period.

1.14 ANNUAL INSPECTION/TESTING AND SERVICE CONTRACT

A. Provide cost to furnish service, inspect, and test all devices of the fire alarm system per the requirement of NFPA for one (1) year, starting one year after the Date of Substantial Completion. Submit written reports of inspection testing per NFPA 72, Chapter 14.

B. Provide an alternate cost for a complete inspection/testing and service/maintenance contract for the fire alarm system for one (1) year two (2) years, starting one year after the Date of Substantial Completion. Submit sample contract terms and conditions for review with shop drawings.

C. The Owner may enter into a contract directly with the vendor after shop drawing submittals. This specification is not a contract between the Owner and the vendor to perform these services.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. Gamewell - FCI E3 series Voice-Evac control panel.

B. No Substitution Allow.

2.2 FIRE ALARM CONTROL PANEL (FAP)

A. Control Panel: Modular, power-limited electronic design. Provide surface wall-mounted enclosure as shown on plans. Enclosure shall be minimum 0.060 steel with provisions for electrical conduit connections into the sides and top. The door shall provide a key lock and shall include a glass or other transparent opening for viewing of all indicators.

B. Each Signaling Line Circuit (SLC loop) shall not be loaded over 80% of the maximum device capacity. For example, in the minimum system capacity column listed below, if the fire alarm manufacturer's system capacity of analog sensors per loop is 99 devices, then no more than 79 devices shall be wired on that loop. The minimum system capacity shall be as follows:
1. Panel Expansion Capability, Minimum Total SLC Loops: 10
2. Minimum Node Capacity for Network System: 100

C. Signal Line Circuit (SLC) and Notification Appliance Circuit (NAC) Boards:

1. Each board shall communicate directly with each addressable analog sensor and binary input to determine normal, alarm, or trouble conditions. Analog signals would be used for automatic test and determination of maintenance requirements.
2. Each board shall contain its own microprocessor and shall be provided to monitor addressable inputs and to control addressable outputs (addressable relays). The board shall communicate and provide power to all devices on its loop over a single pair of wires, except where 4-wire devices require a separate power circuit.

D. Central Processing Unit:

1. The central processing unit (CPU) shall communicate with the monitor and control all other modules in the panel. Removal, disconnection or failure of any control panel module shall be detected and reported to the CPU.
2. The CPU shall execute all control-by-event programs for specific action to be taken if a designated situation is detected in the system. A real-time system clock for time annotations on the display and printer shall be included.
3. All power for the unit shall be supervised and supplied by the FAP.

E. Display:

1. The board shall provide all controls and indicators used by the system operator and may also be used to program all control panel parameters.
2. The board shall provide an alphanumeric array for display of custom alphanumeric labels for all addressable points. It shall also provide indicators for AC Power, System Alarm, System Trouble, Display Trouble and Signal Silence.
3. Displayed descriptions of addressable points shall include actual room names/numbers selected by the Owner. This information shall be obtained prior to programming. Room names/numbers shown on floor plans shall not be used.
4. The board shall provide a touch key-pad with control capability to command all system functions and entry of any alphanumeric information. Twenty different passwords with four levels of security shall be supported to prevent unauthorized manual control or programming.

F. Memory: The CPU and display interface board shall be augmented by non-volatile field programmable memory. EPROM memory will also be allowed provided the memory is burned in with minimum expansion capability equal to the total system capacity of the panel. Memory shall not be lost upon primary and secondary power failure.

G. Serial Interface Board: The board shall provide interfaces to a printer, LCD display and other monitoring devices through RS-232 connections. The minimum operational distance between the board and the peripheral devices shall be 500 feet. Up to three (3) RS-232 outputs shall be supported.

H. Power Supply:
1. Input power shall be 120 VAC, 60 Hertz. Output power shall be as noted on the device specifications and drawings. Each component of the fire alarm system requiring 120 VAC input power shall be served from a dedicated branch circuit. Provide two #12 conductors and one #12 ground in 3/4" conduit to a dedicated 20A/1P circuit breaker with a red handle and a manufacturer's standard handle lock-on device. Identify/label breaker and branch circuit in accordance with NFPA requirements and Specification Section 26 05 53.
2. Adequate to supply 125% of all control panel and peripheral power needs as well as 125% of power required for all external audio-visual devices. The power supply may be increased as needed by adding additional modular expansion power supplies. Over-current protections shall be provided on all power outputs.
3. All power supplies shall be designed and installed to meet UL and NFPA requirements for power-limited operation on all external initiating and indicating circuits.
4. The power supply shall provide integral charger for use with internal batteries. Battery capacity shall be sufficient for operation of the entire system for 24 hours in a non-alarm state followed by alarm mode for 15 minutes, plus 25% spare capacity for future devices.

I. Surge Protection:

1. All fire alarm control panels, NAC panels, etc. shall be provided with a surge protection device (SPD). The SPD shall be UL listed to Standard 1449 Rev 3. The unit should be clearly labeled in accordance with Identification Section 26 05 53. The SPD shall have thermal fuses to protect against fire in short circuit conditions. The unit shall provide visual indication that the unit is protecting and functioning.
2. Any communications or signaling circuits associated with the fire alarm system, which leave or enter a facility, shall be provided with a surge protection device. The devices shall be as recommended by the fire alarm system manufacturer.

J. Digital Cellular Fire Communicator:

1. Provide digital internet / cellular phone interface capable of fire alarm notification to the local fire department, fire protection agency, or monitoring service. Monitoring fees and initial connection charges are not part of this project.
2. Contractor to provide connection of communicator to Owner's Ethernet 10/100 Base network connection. Wiring shall be in 1" conduit.
3. Communicator shall convert fire alarm control panel phone outputs into Ethernet packets and transmit to GSM networks in area including 2G, 3G, and 4G.
4. Communication shall include system status including individual addressable device status, power loss, low battery and earth fault, and 24-hour test signal.

K. Digitized Voice Command Center (VCC): Include integral with fire alarm system.

1. The Digitized Voice Command Center (VCC) shall contain all equipment required for all audio control, signaling, and supervisory functions. This shall include digital voice units.
2. Function: The Voice Command Center equipment shall perform the following functions:

    a. Operate as a supervised single channel automatic digitized voice evacuation system with manual emergency voice communication system.
    b. Dual channel speaker circuits shall be arranged such that there is a minimum of one (1) speaker circuit per floor of the building or smoke zone, whichever is greater.
    c. Operate as a two-way emergency firefighter phone system control center. The two-way emergency telephone system shall support a minimum of seven (7) handsets on line without degradation of the signal.
    d. Audibly and visually annunciate the active or trouble condition of every signal circuit.
    e. Audibly and visually annunciate any trouble condition of tone generators and digital voice units required for normal operation of the system.
    f. Provide all-call activities through activation of a single control switch.
    g. Provide automatic, digitally recorded voice messages and tones.

3. Audio Amplifiers (AMP): Include integral with fire alarm system.

    a. The audio amplifiers will provide a dual channel audio power at 25-volt or 70-volt RMS for distribution to speaker circuits.
    b. Provide multiple audio amplifiers mounted in the transponder or in the main fire alarm control panel, either to supply incremental audio power, or to function as an automatically switched backup amplifier(s).
    c. The audio amplifier shall include an integral power supply, and shall provide the following controls and indicators:

        1) Normal Audio Level LED
        2) Incorrect Audio Level LED
        3) Battery Trouble LED
        4) Amplifier Trouble LED

5) Audio Amplifier Gain Adjust

d. Includes audio input and amplified output supervision backup input and automatic switchover function, if primary amplifier should fail.
e. Amplifier shall be backed up in groups (one amplifier backs up several). Failure of any one amplifier in the system shall not degrade system performance in any way.

4. Audio Message Generator (Digitized Voice):

a. Each initiating zone or intelligent device shall interface with an emergency voice communication system capable of transmitting a digitized voice message to all speakers in the building.
b. Actuation of any alarm initiating device shall cause a digitized message to sound over the speakers. The message shall be repeated four (4) times.
c. A built-in microphone shall be provided to allow paging through speaker circuits.
d. The audio message generator shall have the following controls and indicators to allow for proper operator understanding and control:

1) All Call LED
2) On-Line LED
3) All Call Switch

5. Voice Messages:

a. A pre-programmed custom digital voice message shall be used for notification appliance speaker circuits. The messages shall be approved by the Authority Having Jurisdiction (AHJ). Voice messages shall be from a female voice. The messages shall be provided in the multi-lingual language of the predominant building population.
b. Message shall be preceded by a tone and message shall be repeated four times until silenced.
c. Messages shall be annunciated by a single channel in all evacuation signal zones throughout the building.
d. Primary messages shall be annunciated in the zone of fire alarm and adjoining areas' evacuation signaling zones, and the secondary message in all other evacuation signaling zones.
e. Fire Alarm Pre-Recorded Messages: Refer to drawings for fire alarm pre-recorded message schedule. Message shall be as shown in the schedule.

6. Speaker Circuit Control Switches/Indicators:

a. The speaker circuit control switches/indicators shall include visual indication of active and trouble status for each speaker circuit in the system.
b. The speaker circuit control panel shall include switches to manually activate or de-activate each speaker circuit in the system.
c. Buttons shall be provided on the voice command center to manually activate all auxiliary messages. (i.e. all clear, severe weather, homeland security warning, custom message).

2.3 FIRE ALARM PATHWAY CLASS AND SURVIVABILITY LEVEL

A. Pathway Class:

1. Pathway Class B: Circuits NOT capable of transmitting an alarm beyond the location of the fault condition. Wiring of outgoing and return conductors is permitted to be run in the same conduit or cable.
2. Pathway Class: SLC for addressable devices with less than 50 devices can be Class A or B, and more than 50 devices shall be Class A.

2.4 FIRE ALARM TERMINAL CABINET (FATC)

A. Fire Alarm Terminal Cabinet with locked hinged door. Provide as an extension of the main fire alarm system.

2.5 SIGNALING LINE CIRCUIT DEVICES

A. Combination Devices: Subscripts identify combination type devices when applicable. Contractor shall provide the combination device or provide multiple device(s) to meet the functionality when the manufacturer does not offer the required functionality with a single device.

B. Signal Line Device(s):

1. Subscripts: Subscripts are used to define the device type, installation, and identify the device with a specific sequence of operation.

a. Device type as follows:

1) W = Weather Proof
2) WG = Wire guard is required
3) Candela Ratings:

a) ## = 15 Candela, 30 Candela; 75 Candela; 110 Candela; 177 Candela
b) CD = NICET designer shall select Candela rating as required to provide full coverage of the space.

b. Sequence of operation as follows:

1) D = HVAC Control
2) DH = Door Hold Release

C. Smoke Detectors:

1. Subscripts are used to define the device type, installation, and identify the device with a specific sequence of operation.

a. Device types as follows:

1) Blank = Photoelectric
2) AT = Attic (located in)
3) BR = Beam Receiver
4) BT = Beam Transmitter
5) CO = Combination Smoke / Carbon Monoxide
6) H = Combination Smoke / Heat Detectors
7) ION = Ionization Type
8) ID = In-Duct Detector

2. (BLANK) Analog Photoelectric Type Sensor: Shall use the photoelectric principle to measure smoke density and send data to the control panel representing the analog level of smoke density measured.
3. (BR) and (BT) Projected Beam Type Detectors: This device shall utilize photoelectric analog smoke sensor technology. Provide with transmitter and associated receiver. Microprocessor-based detector shall provide a minimum of eight sensitivity levels, temperature and dirt compensation, and automatic gain control. Sensor to contain beam alignment adjustments and receiver calibration.

a. Detector shall connect directly to an SLC loop or shall be provided with multiple monitor modules, as required, to connect to the SLC loop and for monitoring alarm and trouble output contacts. The detector shall be provided complete with all mounting hardware provided and installed where indicated on the drawings.
b. Dual alarm and power indicators shall be provided that flash under normal conditions and remain continuous under alarm or trouble conditions. Remote indicator terminals shall be provided.
c. Provide with remote indicator panel providing LED indications of alarm and trouble.

4. (CO) Combination Smoke / Carbon Monoxide:

a. Multi-criteria sensor for photoelectrical smoke sensing and carbon monoxide (CO) detection. Carbon monoxide electrolytic sensing module shall provide toxic gas sensing to UL2034 and UL2075 standards.
b. The combined photoelectric smoke detection CO module shall have separate sensors that adjust the detection profile in response to the input from the sensors.
c. The combined photoelectric smoke detection / CO module shall have selectable modes of operation for OSHA compliant toxic gas sensing, enhanced fire sensing, and nuisance alarm reduction mode.
d. The detector shall use only one address on the SLC.
e. CO sensor cartridge element shall be field replaceable.

5. (H) Combination Smoke / Heat Detector:

a. Multi-criteria sensor for photoelectrical smoke sensing and rate of rise heat detection. Carbon monoxide electrolytic sensing module shall provide toxic gas sensing to UL2034 and UL2075 standards.
b. The detector shall use only one address on the SLC

6. (ION) Analog Ionization Type Sensor: Shall use the dual chamber ionization principle to measure smoke density and send data to the control panel representing the analog level of smoke density measured.
7. Each smoke detector shall connect directly to an SLC loop, unless listed as stand alone.
8. Each detector shall be mounted, where shown on the drawings, on a twist-lock base with all mounting hardware provided. Provide a two-piece head/base design.
9. Each detector shall have a manual switching means to set the internal identifying code (address) of that detector, which the control panel shall use to identify its address with the type of sensor connected.
10. Dual alarm and power indicators shall be provided that flash under normal conditions and remain continuous under alarm or trouble conditions. Remote indicator terminals shall be provided. Provide a remote LED indicator device if detector is not visible from a floor standing position.
11. A test means shall be provided to simulate an alarm condition.
12. Where operation is noted as required below 32°F and/or above 120°F, a conventional device shall be installed with a unique monitor module located in the nearest available location with maintained temperatures between 32°F and 120°F.
13. Audible Sounder Detector Base for Sleeping Room Applications:

a. The audible base shall sound an alarm in the local room in UL2017 operation and UL484 for general evacuation. The unit shall be programmable by the main control panel for the duration of operation.
b. The audible sounder base shall sound Temporal 3 (fire) or Temporal 4 (CO alarm) and be at 75 dB at 10 feet.

D. Manual Pull Stations:

1. Manual pull station, addressable, single action, reset key lock, semi-flush mount, red high abuse plastic or cast metal construction with white lettering. Provided with all necessary mounting hardware. Use surface mount only on precast concrete or structure.
2. Manual stations shall connect directly to an SLC loop. Stations shall provide address setting means using rotary decimal or DIP switches.
3. Where operation is noted as required below 32°F and/or above 120°F, a conventional device shall be installed with a unique monitor module located in the nearest available location, with maintained temperatures between 32°F and 120°F.

E. Heat Detectors:

1. Subscripts are used to define the device type, installation, and identify the device with a specific sequence of operation.

    a. Device types as follows:

        1) Blank = Combination Rate of Rise / Fixed Temp
        2) AT = Attic (located in)
        3) F = Fixed Temp

2. (BLANK) Combination rate of rise and 135°F fixed temperature analog thermal type sensor. Factory programmed to alarm at 135°F and at 15°F per minute rate-of-rise. Sensor shall measure heat level and send data to the control panel representing the analog level of thermal measurement and rate-of-rise.
3. (F) 200°F fixed temperature. Provide a remote addressable monitor module to interface with addressable system as shown on the plans.
4. Provide a two-piece head/base design, with a manual switching means to set the internal identifying code (address) of that detector, which the control panel shall use to identify its address with the type of sensor connected.
5. Heat detectors shall connect directly to SLC loops. Where fixed temperature or explosion proof detectors are used, one monitor module may be used to monitor all detectors in one room/area as shown on the drawings.
6. Detectors shall be mounted, where shown on the drawings, on a twist-lock base with all mounting hardware provided.
7. Provide a remote LED indicator device if detector is not visible from a floor-standing position.
8. Dual alarm and power indicators shall be provided that flash under normal conditions and remain continuous under alarm or trouble conditions. A connection for attachment of a remote indicator shall be provided.
9. A test means shall be provided to simulate an alarm condition.
10. Where operation is noted as required below 32°F and/or above 120°F, a conventional device shall be installed with a unique monitor module located in the nearest available location with maintained temperatures between 32°F and 120°F.

F. Monitor Modules:

G. Addressable Control Module:

1. Subscripts are used to define the device type, installation, and identify the device with a specific sequence of operation.

    a. Device types as follows:

        1) Blank = Refer to Plans
        2) DH = Door Hold Open
        3) PD = Hold Open Override

2. Relay that represents an addressable control point used primarily for the control of auxiliary devices as indicated on the drawings. Contractor to provide additional child relay(s), as required, rated for the electrical load being controlled (Contractor to match voltage, amps, etc.).
3. Relay shall connect directly to an SLC loop and receive power from a separate 24 VDC circuit.
4. The relay shall be mounted in an enclosure located in an accessible service location as near as possible to the device(s) being controlled, unless otherwise shown on the drawings. All mounting hardware shall be provided.
5. The relay shall supply 24 VDC power to the device(s) being controlled, unless otherwise indicated on the drawings.

H. Isolation Module:

1. Provide fault isolation modules or isolator detector base capable of isolating and removing the fault from Class A or Class X addressable loop data circuits while allowing the remaining data loop to continue operation. Provide a minimum of two isolation modules or bases and between every 15 devices.

2.6 NOTIFICATION APPLIANCE DEVICES

A. Combination Devices: Subscripts identify combination type devices when applicable. Contractor shall provide the combination device or provide multiple device(s) to meet the functionality when the manufacturer does not offer the required functionality with a single device.

B. Notification Appliance Device(s):

1. Subscripts: Subscripts are used to define the device type, installation, and identify the device with a specific sequence of operation.

a. Device types as follows:

1) W = Weather Proof
2) WG = Wire guard is required
3) Candela Ratings:

a) ## = 15 Candela; 30 Candela; 75 Candela; 110 Candela; 177 Candela
b) CD = NICET designer shall select Candela rating as required to provide full coverage of the space.

b. Sequence of operation as follows:

1) S = Sleeping / Patient Room

C. Notification Device(s):

1. Wall Mounted: Red housing with white lettering or pictogram.
2. Ceiling Mounted: Red housing with white lettering or pictogram.

D. Visual Alarm Devices:

1. Wall or ceiling mounted, refer to plans.
2. High intensity (Candela rating as scheduled on the drawings) xenon strobe or equivalent under a lens. Candela rating shall be visible from exterior of the device.
3. The maximum pulse duration shall be 0.2 seconds with a maximum duty cycle of 40%. The flash rate shall be 1 Hz. Where more than two strobes are visible from any one location, the fire alarm visual devices shall be synchronized.

4. Device, housing, and backbox shall be UL listed for fire alarm/emergency applications.
5. (W) Weatherproof Visual Notification Device: High intensity strobe, square housing, 75 Candela rating, suitable for wet locations. Provide with weatherproof back box.

    a. Mounting: Semi-flush wall.
    b. Conduit shall not be exposed.

E. Audio (Speaker) Alarm Devices:

1. Wall or ceiling mounted, refer to plans.
2. Sound rating shall be dependent on the tap (wattage) setting. Tap settings shall be available in 3 dBA increments. A minimum of four (4) tap settings should be available to allow field adjustment of the sound output across a minimum range of 78 to 87 dBA, 400Hz to 4KHz (6 dBA cutoff) frequency range. Speakers shall operate on a 25-volt or 70-volt RMS system, unless otherwise noted on drawings.
3. Speakers shall clearly reproduce a signal consisting of a live or prerecorded human voice and with voice intelligibility.
4. Speaker, housing, and backbox shall be UL listed for fire alarm/emergency applications.
5. Wall Mounted: Speaker, square housing, flush or semi-flush mounted.
6. Ceiling Mounted: 4" speaker, round housing, flush mounted (provide tile bridge where applicable).

F. Combination Audio (Voice) and Visual Alarm Device:

1. Wall or ceiling mounted, refer to plans.
2. Combine speaker and visual components into a single device. Refer to the corresponding paragraphs above for requirements of each component.
3. (W) Weatherproof Voice/Visual Notification Device: Speaker with high intensity 75 Candela rated strobe. 25-volt or 70-volt VRMS with a minimum of four (4) tap settings which shall allow field adjustment of the sound output across a minimum range of 78 to 87 dBA (UL 1480), 400 Hz to 4 KHz (6dBA cutoff) frequency range.

    a. Mounting: Semi-flush wall.
    b. Conduit shall not be exposed.

G. Emergency Combination Audio (Voice) and Visual Alarm Device:

1. Wall or ceiling mounted, refer to plans.
2. Combine speaker and visual components shall have a clear lens for fire alarm annunciation strobe and an amber lens for the alert strobe into a single device. Refer to the corresponding paragraphs above for requirements of each component.
3. (W) Weatherproof Voice/Visual Notification Device: Speaker with high intensity 75 Candela rated strobe. 25-volt or 70-volt VRMS with a minimum of four (4) tap settings which shall allow field adjustment of the sound output across a minimum range of 78 to 87 dBA (UL 1480), 400 Hz to 4 KHz (6dBA cutoff) frequency range.

    a. Mounting: Semi-flush wall.
    b. Conduit shall not be exposed.

H. Emergency Visual Alarm Device:

1. Wall or ceiling mounted, refer to plans.
2. High intensity xenon strobe or equivalent shall have a clear lens for fire alarm annunciation strobe and an amber lens for the alert strobe. Candela rating shall be visible from exterior of the device.
3. The maximum pulse duration shall be 0.2 seconds with a maximum duty cycle of 40%. The flash rate shall be 1 Hz. Where more than two strobes are visible from any one location, the fire alarm visual devices shall be synchronized.

4. Device, housing, and backbox shall be UL listed for fire alarm/emergency applications.
5. (W) Weatherproof Visual Notification Device: High intensity strobe, square housing, 75 Candela rating, suitable for wet locations. Provide with weatherproof back box.

    a. Mounting: Semi-flush wall.
    b. Conduit shall not be exposed.

2.7 DOOR HOLD-OPEN DEVICES

A. FA-270; Electromagnetic Door Holder Devices:

1. Surface wall mounted.
2. Voltage: 24VAC.
3. Holding force shall be 25 pounds minimum.
4. Provide fail-safe operation; power failure releases door.
5. Provide self-adjusting swivel catch plate with pivot points to adjust to door alignment changes.
6. Provide all hardware and wiring needed to accommodate the complete functioning door holder installation.
7. Ensure that the door hardware and trim projections are compatible with total projection of door release.
8. Provide firm anchoring for the electromagnet, such that the mounting box and device will not move independently from the wall or floor they are mounted to. This device and mounting will function as a doorstop and hold the force of the door closer mechanism.
9. Follow manufacturer's recommended installation and location instructions unless noted otherwise.
10. Electromagnetic door holder devices, housing, and back box shall be UL listed.

2.8 NOTIFICATION APPLIANCE CIRCUIT PANEL (NAC)

A. As shown on the plans or as a Contractor's option if not shown, furnish and install NAC extender panels as necessary to provide remote power supply for notification appliance circuits (NAC). Contractor shall indicate quantity and locations of each NAC on the shop drawing submittals.

B. Each NAC shall be self-contained remote power supply with batteries, and battery charger mounted in a surface lockable cabinet. Battery capacity shall be sufficient for operation for 60 hours in a non-alarm state followed by alarm for 15 minutes, plus 25% spare capacity for future devices. Each NAC provides a minimum of up to 4 outputs, 2A continuous, or 6A full load total capacity.

C. Power for each NAC shall be from a local 120 VAC circuit. Provide two #12 conductors and one #12 ground in 1/2" conduit to each NAC from a dedicated 20A/1P circuit breaker with a red handle and a manufacturer's standard handle lock-on device. Coordinate panel and circuit number with the Architect/Engineer prior to installation.

D. Mounting: Surface.

2.9 ANNUNCIATION

A. Remote LCD Annunciators:

1. Auxiliary annunciators shall indicate alarm and trouble conditions visually and audibly as shown on the drawings. Provide local TROUBLE ACKNOWLEDGE, TEST, and ALARM SILENCE capability. Minimum 80-character display.
2. Communications and power to the annunciators shall be supervised. The annunciator shall receive power from the fire alarm control panel.
3. A single key switch shall enable all switches on the annunciator.

4. Mounting: Flush.

2.10 ETHERNET NETWORK

A. Campus Ethernet IP Network: A complete fire alarm and mass notification Ethernet network shall be provided. The network shall be Class X wiring, Resilient Ethernet Protocol (REP) 100BaseTX / 100 Mbps that shall be able to operate with any single break and restore network communications.

2.11 CONNECTIONS TO AUXILIARY DEVICES PROVIDED BY OTHERS

A. Smoke and Fire/Smoke Damper Controller:

1. Subscripts are used to define the device type, installation, and identify the device with a specific sequence of operation.
2. Device types as follows:

   a. + = Indicates equipment system associated with smoke or fire/smoke damper.

3. Motorized type 120 VAC furnished and installed by MC. Fire alarm control and power connections by EC. A subscript is used to identify the device with a specific air handler or zone for its sequence of operation. Refer to the Fire Alarm Operation Matrix on the drawings and the sequence of operation descriptions in this specification section for additional requirements.
4. The EC provides:

   a. Fire alarm control and power connections by EC.
   b. Fire alarm addressable control module (FA-161) located within 5 feet of smoke damper.
   c. Smoke detection, selected by NICET designer based on duct size, ventilation airflow, and specific field conditions. Detector shall be mounted within 5 feet of smoke damper. Approved options include:

      1) Smoke Detector (FA-120) (ID) In-Duct Detector. In-duct smoke detector in ducts less than 18". Detector shall be listed for use in HVAC ductwork.
      2) Duct Smoke Detector (FA-122). Sampling type duct detector (FA-122) in ducts 18" and larger.

   d. Remote indicator (FA-241) or Remote Indicator with test switch (FA-242) mounted in visible location. Refer to drawings for mounting location or verify location with engineer when not shown.
   e. The smoke damper shall close upon activation of the detector, and a supervisory signal shall be sent to the fire alarm control panel. Refer to the Fire Alarm Operation Matrix and these specifications for complete requirements.

B. Flow Switch:

1. (FA-260) Connection to flow switch to monitor fire protection flow switch or discharge output contacts. Normally open dry contacts for fire alarm interface. Furnished and installed by MC; wired by EC.
2. Provide a dedicated monitor switch for each sprinkler flow switch.

C. Tamper / Monitor Switch:

1. Connection to monitor switch to monitor fire protection system supervisory switches or output contacts. Normally open dry contacts for fire alarm interface. Furnished and installed by MC; wired by EC.

2. Tamper switches in the same room or system may be monitored by a single monitor switch when shown grouped on the plans.
3. Subscripts: Subscripts are used to define the device type, installation, and identify the device with a specific sequence of operation.
4. Device types as follows:

    a. Blank = Refer to Plans
    b. PIV = Post Indicator Valve

5. (PIV) Post Indicator Valve. Connection to post indicator valve for sprinkler system supervisory notification. Normally open dry contacts for fire alarm interface. Furnished and installed by MC; wired by EC. Provide surge protection device as recommended by the fire alarm system manufacturer on line entering/leaving the facility.

D. FA-263; Electronic Bell:

1. Electronic bell for sprinkler alarm, electro-mechanical type, 120 VAC. Furnished and installed by MC. Fire alarm control and power connections by EC.

E. Door Hold Device:

1. Subscript: Subscripts are used to define the device type, installation, and identify the device with a specific sequence of operation.

    a. DH - Door Hold Open
    b. PD = Hold Open Override

2. (BLANK) Integral with door hardware,24 VAC. Furnished and installed by GC. Fire alarm control and power connections by EC.
3. (PD) Hold open override connection to GC-provided power door operator. EC shall intercept the hold open switch wiring (unless specific contacts for this purpose are provided on the door) and connect addressable relay to override this switch and allow the door to close. All modifications to the power door operator shall be coordinated with the GC.

2.12 WIRING

A. Fire alarm wiring/cabling shall be furnished and installed by the Contractor in accordance with the manufacturer's recommendations and pursuant to National Fire Codes. Cabling shall be UL listed and labeled as complying with the Electrical Code for power-limited fire alarm signal service.

B. Fire Alarm Cable:

1. Manufacturers:

    a. Comtran Corp.
    b. Helix/HiTemp Cables, Inc.
    c. Rockbestos-Suprenant Cable Corp.
    d. West Penn Wire/CDT.
    e. Radix.

PART 3 - EXECUTION

3.1 SEQUENCES OF FIRE ALARM OPERATION

A. General:

1. Refer to the Fire Alarm Operation Matrix on the drawings for basic requirements and system operation.
2. The GUI/graphic annunciator shall display audible and visual alarms. The device activated shall be immediately displayed on a CAD floor plan at approximately 1/8" scale. Visual indication shall further indicate the device by utilizing an easily recognized color change of the symbol. The use of flashing symbols is encouraged.
3. All system output programs assigned via control-by-event equations to be activated by the particular point in alarm shall be executed, and the associated system outputs (alarm notification appliances and/or relays) shall be activated.

B. Panel/Annunciator Alarm, Trouble, Supervisory Indication:

1. Appropriate system Alarm, Trouble, or Supervisory LED shall flash at the control panel, transponder, and annunciator locations.
2. A local signal in the control panel shall sound.
3. The LCD display shall indicate all information associated with the condition, including the name of the item, type of device and its location within the protected premises.
4. history storage equipment shall log the information associated with the fire alarm control panel (FAP) condition, along with the time and date.
5. Transmit the appropriate signal (supervisory, trouble, alarm) to the central station via the digital communicator.
6. Transmit the appropriate signal (supervisory, trouble, alarm) to the building automation system via addressable relays tied to contact monitors on the system.

C. Audible Alarms Sequence:

1. Audible alarms throughout the building shall sound.
2. Audible alarms within the floor or where the emergency signal originated and in adjacent areas shall sound.
3. Separate voice announcements shall be played in different fire compartments depending on proximity to the device that initiated the alarm. Refer to the requirements above for the Voice Command Center programming.

D. Visual Alarms Sequence:

1. Visual alarms throughout the building shall flash.
2. Visual alarms within the floor or where the emergency signal originated and in adjacent areas shall flash.

E. Fire Protection Electric Sprinkler Bell Sequence:

1. The fire alarm shall utilize an addressable relay to energize the electric sprinkler bell upon activation of the flow switch.

F. HVAC System Sequence:

G. Kitchen Hood Fire Suppression System Sequence:

1. The fire alarm system shall utilize an addressable relay to de-energize the hood supply fan controller.
2. The fire alarm system shall utilize an addressable monitor module to monitor the fire suppression system.

H. AHU and Mechanical Fan Shutdown Sequence:

1. The fire alarm system shall utilize addressable relays to de-energize all AHU motor controllers and mechanical fans. Coordinate other requirements with HVAC installer.
2. The fire alarm system shall directly shut down the AHU or mechanical fan through the local HVAC control device (i.e., variable frequency drive or motor starter).
3. Where a facility has more than one AHU or mechanical fan, each shall be shutdown individually based on input from initiation devices in the area served by the unit or designated for each air distribution system.
4. All AHUs and mechanical fans shall be shutdown simultaneously throughout the building.

I. Door Holder Release Sequence:

1. The fire alarm system shall utilize an addressable relay to open the power connection to integral and magnetic door holders.
2. The fire alarm system shall utilize an addressable relay to open the 'hold' switch circuitry, integral to the power door.
3. Door holders shall release individually based on initiation devices in the vicinity of the door and noted specifically for door closure.
4. All door holders throughout the building shall release simultaneously.

3.2 INSTALLATION

A. Install system in accordance with manufacturer's instructions and referenced codes.

B. Fire Alarm Control Panel:

1. Install the control panel where shown on the drawings.
2. All expansion compartments, if required, shall be located at the control panel.
3. Install the voice command center and fire command center in the location as indicated on the drawings. This location should be primary fire department "attack" location. Coordinate with the local fire department prior to submitting shop drawings.
4. The fire alarm voice prerecorded messages shall be verified by the Contractor, as approved by the Owner, prior to the shop drawing submittal process.

C. Devices:

1. General:

a. All ceiling-mounted devices shall be located where shown on the reflected ceiling and floor plans. If not shown on the reflected ceiling or reflected floor drawings, the devices shall be installed in the relative locations shown on the floor drawings in a neat and uniform pattern.
b. All devices shall be coordinated with luminaires, diffusers, sprinkler heads, piping and other obstructions to maintain a neat and operable installation. Mounting locations and spacing shall not exceed the requirements of NFPA 72.
c. Where the devices are to be installed in a grid type ceiling system, the detectors shall be centered in the ceiling tile.
d. The location of all fire alarm devices shall be coordinated with other devices mounted in the proximity. Where a conflict arises with other items or with architectural elements that will not allow the device to be mounted at the location or height shown, the Contractor shall adjust location of device so that new location meets all requirements in NFPA 72 and all applicable building codes

2. Per the requirements of NFPA, detector heads shall not be installed until after the final construction cleaning unless required by the local Authority Having Jurisdiction (AHJ). If detector heads must be installed prior to final cleaning (for partial occupancy, to monitor finished areas or as otherwise required by the AHJ), they shall not be installed until after the fire alarm panel is installed, with wires terminated, ready for operation. Any detector head installed prior to the final construction cleaning shall be removed and cleaned prior to closeout.
3. Protection of Fire Alarm System:

    a. A smoke detector shall be installed within the vicinity of the main fire alarm panel and every NAC extender panel per NFPA 72. A heat detector may be substituted when a smoke detector is not appropriate for the environment of installation.

4. Analog Smoke and Heat Detectors:

    a. In elevator shafts and elevator equipment rooms, provide a heat detector for elevator shutdown within 2' of every sprinkler head. Coordinate with fire protection contractor.

5. Manual Pull Stations:

    a. Stations shall be located where shown and at the height noted on the drawings.

6. Addressable Relays and Monitor Modules:

    a. Modules shall be located as near to the respective monitor or control devices as possible, unless otherwise indicated on the drawings.
    b. All modules shall be mounted in or on a junction box in an accessible location.
    c. Where not visible from a floor standing position, a remote indicator shall be installed to allow inspection of the device status from a local floor standing location.

7. SLC Loop Isolation Modules:

    a. Isolation modules shall be installed to limit the number of addressable devices that are incapacitated by a circuit fault.
    b. Install all Isolation Modules within the fire alarm control panel, unless otherwise indicated on the drawings. Refer to the fire alarm riser diagram for requirements. Refer to the floor plans for areas served by separate isolation modules.

8. Notification Appliance Devices:

    a. Devices shall be located where shown on the drawings.
    b. Wall-mounted audio, visual and audio/visual alarm devices shall be mounted as denoted on the drawings.
    c. Where ceiling mounted visual alarm devices or combination audio/visual alarm devices are shown where the ceiling is greater than 30'-0" high, they shall be stem mounted so that the entire unit is below 30'-0". This does not apply to audio-only alarm devices.

D. Annunciators:

1. Remote Annunciators: The annunciators shall be located where shown on the drawings and approved by the fire marshal.

E. Wiring:

1. Fire alarm wiring/cabling shall be provided by the Contractor in accordance with the manufacturer's recommendations and pursuant to National Fire Codes.

2. Wiring shall be installed in conduit.
3. Wiring shall be installed in conduit from device to above accessible ceilings. Exposed plenum-rated cable (FPLP) shall be used above accessible ceilings supported every 4 feet or run in cable trays (if applicable) maintaining a minimum of 5-inches clearance from all lighting ballasts. Fire alarm cabling shall not be installed in the same bridle rings or cable trays designated for the cabling of other systems.
4. All junction boxes with SLC and NAC circuits shall be identified on cover.
5. Partial evacuation or relocation of occupants is the standard operating procedure for this facility in the event of an alarm. Therefore, all notification appliance circuits (NAC), including circuits serving NAC extender panels and other network communication circuits, must be installed and protected in accordance with the "circuit survivability" requirements described in NFPA 72. Contractor shall maintain the following:

    a. NACs serving separate evacuation signaling zones shall be routed separately such that they are no less than 4 feet apart when run horizontally and 1 foot apart when run vertically. They may come simultaneously only within 10 feet of the control panel.
    b. NACs passing through other evacuation signaling zone(s) shall be installed in conduit and routed through the 2-hour fire-rated chase(s) or enclosure(s) identified on the drawings.
    c. NACs passing through other evacuation signaling zone(s) shall be Electrical Code classified CIC cable (Fire Alarm Circuit Integrity) installed in conduit. Provide CIC cable meeting UL requirements for 2-hour listing.

        1) The CIC cable system shall be installed in a conduit system meeting all requirements of its UL-listed installation system (conduit, boxes, connectors, etc.).

6. Fire Alarm Power Branch Circuits: Building wiring as specified in Section 26 05 13.
7. Notification Appliance Circuits shall provide the features listed below. These requirements may require separate circuits for visual and audible devices.

    a. Fire alarm temporal audible notification for all audio appliances.
    b. Synchronization of all visual devices where two or more devices are visible from the same location.
    c. Ability to silence audible alarm while maintaining visual device operation.
    d. Emergency communication alert and textual visible appliance notification.

8. Notification Appliance Circuits shall not span floors.
9. Signal line circuits connecting devices shall not span floors .
10. Signal line circuits connecting devices shall be provided with an isolation module at each floor separation or as otherwise shown on the drawings.
11. No wiring other than that directly associated with fire alarm detection, alarm or auxiliary fire protection functions shall be in fire alarm conduits. Wiring splices shall be avoided to the extent possible, and if needed, they shall be made only in junction boxes, and enclosed by plastic wire nut type connectors. Transposing or changing color coding of wires shall not be permitted. All conductors in conduit containing more than one wire shall be labeled on each end, in all junction boxes, and at each device with "E-Z Markers" or equivalent. Conductors in cabinets shall be carefully formed and harnessed so that each drops off directly opposite to its terminal. Cabinet terminals shall be numbered and coded, and no unterminated conductors are permitted in cabinets or control panels. All controls, function switches, etc. shall be clearly labeled on all equipment panels.

F. Fire Alarm Cabling Color Code: Provide circuit conductors with insulation color coding as follows, or using colored tape at each conductor termination and in each junction box.

1. Power Branch Circuit Conductors: In accordance with Section 26 05 53.
2. Signaling Line Circuit: Overall red jacket with black and red conductors.

3. DC Power Supply Circuit: Overall red jacket with violet and brown conductors.
4. Notification Appliance Circuit: Overall red jacket with blue and white conductors.
5. Door Release Circuit: Gray conductors.
6. Central Station Trip Circuit: Orange conductors.
7. Central Station Fire Alarm Loop: Black and white conductors.

G. Devices surface mounted in finished areas shall be mounted on surface backboxes furnished by fire alarm equipment supplier. Backboxes shall be painted to match device**,** shall be the same shape and size as the device shall not have visible knockouts.

H. Make conduit and wiring connections to door release devices, sprinkler flow and pressure switches, sprinkler valve monitor switches, fire suppression system control panels, duct analog smoke detectors and all other system devices shown or noted on the Contract Documents or required in the manufacturer's product data and shop drawings.

3.3 FIELD QUALITY CONTROL

A. Field inspection and testing will be performed under provisions of Section 26 05 00.

B. Test in accordance with NFPA 72, Chapter 14 and local fire department requirements. Submit documentation with O & M manuals in accordance with Section 14.6 of the Code.

C. Contractor shall test and adjust the fire alarm system as follows:

1. Speaker taps shall be adjusted to the lowest tap setting which achieves a sound level higher than or equal to the greatest of the following:

    a. 70dBA.
    b. 15 dBA above ambient levels as indicated in NFPA 72 Table A.18.4.3.
    c. 15 dBA above measured ambient. 5 dBA above the maximum measured sound level with duration of more than 60 seconds.
    d. As specified on the drawings.

2. Sound level measurement procedure shall meet the following requirements:

    a. All measurements shall use the 'A' weighted, dBA, sound measurement scale.
    b. All measurements shall be taken after furnishings, wall coverings and floor coverings are in place.
    c. All measurements shall be taken after fixed equipment (HVAC units, etc.) producing ambient noise is installed and is in operation.
    d. Final ambient sound measurements shall be taken during occupancy and the units shall be re-adjusted at that time, if necessary.
    e. All sound level measurements shall be taken at a height of 5' above the finished floor level.
    f. Measurements shall be taken in every unique room. If there are multiple rooms, which have the identical dimensions and function, 10%, or a minimum of two (2) rooms shall be tested. The results from the rooms tested shall be averaged and the remaining rooms may be adjusted per the average.
    g. Measurements shall be taken on a 20' x 20' grid and the results for all points taken shall be averaged. If the room is smaller than 20' x 20' a minimum of two measurements are required.
    h. Measurements shall be taken halfway between speakers or halfway between a speaker and the wall. No measurements shall be taken at the extreme edges of the room, nor directly under speakers.

D. Additionally, test the voice alarm communication system intelligibility per IEC 60849:

1. Utilize equipment designed to test per IEC 60849 per the equipment manufacturer's instructions. This equipment includes a signal generator, which is input to the fire alarm system and a portable measurement device. This equipment is available from Simplex Grinnell or Gold Line.
2. Testing equipment that can simulate 'crowd babble' shall be used in rooms with occupancy of greater than 200.
3. Wide-area notification intelligibility shall be tested in acoustically distinguishable spaces and areas as designated by the Owner.
4. When testing for intelligibility, the quantity and location of the measurement points shall be the same as the points used for measurement of dBA level.
5. Provide a room by room report, showing the average dBA level and STI for each room tested, the number and location of. The report shall be presented to the Architect/Engineer in an Excel .xls file.

3.4 MANUFACTURER'S FIELD SERVICES

A. Provide manufacturer's field services under provisions of Section 26 05 00.

B. Include services of the manufacturer's software programmer to write initial custom-user program (for Color Graphics Annunciation System).

C. Include services of certified technician to supervise installation, adjustments, final connections, and system testing.

D. Note that room numbers depicted on the architectural/engineering drawings will not necessarily reflect the actual room (signage) numbers that the Owner selects. Contractor and fire alarm manufacturer shall coordinate the actual room numbers as the Owner directs to identify each device. This list shall be a part of the floor plan record drawing to be turned in at the project closeout.

E. Include the services to train up to three of the Owner's staff in operation, maintenance, and programming of the fire alarm system at the manufacturer's factory. Airfare and lodging expenses for the Owner's staff will be by the Owner.

F. System Occupancy Adjustments: When requested by Owner within 12 months of date of Substantial Completion, provide on-site system adjustments to suit actual occupied conditions. For this purpose, provide up to two (2) site visits, four (4) hours each visit, outside normal occupancy hours.

3.5 SYSTEM TRAINING

A. System training shall be performed under provisions of Section 26 05 00.

B. Minimum on-site training times shall be:

1. System Operators: One (1) day.
2. GUI Operation and Editing: One (1) day.
3. Emergency Communication System: Four (4) hours.

END OF SECTION

CAJON VALLEY UNION SCHOOL DISTRICT

MONTGOMERY MS

CAMPUS FIRE ALARM

PROJECT MANUAL
DSA Submittal
Dec 21, 2023

PREPARED FOR:

CAJON VALLEY UNION SCHOOL DISTRICT
750 E. MAIN STREET
CAJON VALLEY, CA 92020

PREPARED BY:

HARLEY ELLIS DEVEREAUX
350 CAMINO DE LA REINA
SAN DIEGO, CA 92108

Project No. 2023-CV008-021

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DOCUMENT 00 01 05

CONSULTANTS PAGE

PROJECT

Montogomery MS – Campus Fire Alarm
1570 Melody Ln,
El Cajon, CA 92019

OWNER

Cajon Valley Union School District
Contact: Sharon Dobbins
750 East Main Street
El Cajon, CA 92020
Phone: (619) 588-3016
Email: dobbinss@cajonvalley.net

ARCHITECT

HED
225 Broadway, Suite 1300
San Diego, CA 92101
Phone: (619) 398-3800

ELECTRICAL ENGINEER

IMEG
901 Via Piemonte, Suite 400
Ontario, CA 91764
Phone: (909) 477-6915

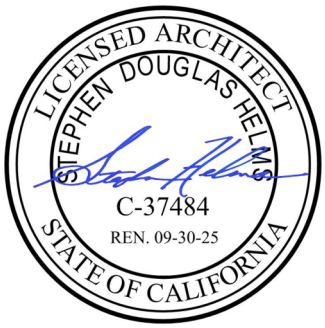
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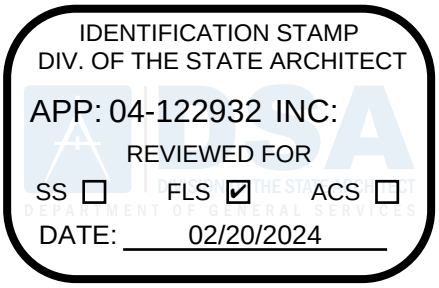
12/21/2023

SECTION 00 01 07

CERTIFICATIONS AND SEALS

ARCHITECT
I hereby certify that the Project Drawings and the Project Manual were prepared by me or under my direct supervision and that I am a duly registered Architect under the laws of the State of California.





ELECTRICAL ENGINEER
I hereby certify that the Project Drawings and the Project Manual were prepared by me or under my direct supervision and that I am a duly registered Engineer under the laws of the State of California



END OF SECTION

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DOCUMENT 00 01 10

TABLE OF CONTENTS

DIVISION 00 - PROCUREMENT AND CONTRACTING REQUIREMENTS

INTRODUCTORY INFORMATION

Document	
00 01 01	Project Manual Title Page
00 01 05	Consultants Page
00 01 07	Seals Page
00 01 10	Table of Contents

CONTRACTING REQUIREMENTS

Document

To be prepared by CVUSD

DIVISION 01 - GENERAL REQUIREMENTS

Section	
01 11 00	Summary of Work
01 25 00	Substitution Procedures
01 26 00	Contract Modification Procedures
01 29 00	Payment Procedures
01 31 00	Project Management and Coordination
01 33 00	Submittal Procedures
01 35 16	Alteration Project Procedures
01 40 00	Quality Requirements
01 41 15	Additional Requirements for DSA-Reviewed Projects
01 42 19	Reference Standards
01 45 23	Testing and Inspecting Services
01 60 00	Product Requirements
01 70 00	Execution
01 73 29	Cutting and Patching
01 77 00	Closeout Procedures
01 78 23	Operation and Maintenance Data
01 78 30	Warranties, Guarantees and Bonds
01 78 39	Project Record Documents
01 79 00	Demonstration and Training

DIVISION 02 - EXISTING CONDITIONS

Section	
02 41 19	Selective Demolition

DIVISION 03 – CONCRETE – NOT USED

DIVISION 04 - MASONRY - NOT USED

DIVISION 05 - METALS - NOT USED

DIVISION 06 - WOOD, PLASTICS, AND COMPOSITES - NOT USED

DIVISION 07 - THERMAL AND MOISTURE PROTECTION – NOT USED

DIVISION 08 - OPENINGS

Section	
08 31 13	Access Dors and Frames

DIVISION 09 – FINISHES – NOT USED

DIVISION 10 – SPECIALTIES – NOT USED

DIVISION 11 - EQUIPMENT - NOT USED

DIVISION 12 - FURNISHINGS - NOT USED

DIVISION 13 - SPECIAL CONSTRUCTION - NOT USED

DIVISION 14 - CONVEYING EQUIPMENT - NOT USED

DIVISION 21 - FIRE SUPPRESSION – NOT USED

DIVISION 22 - PLUMBING - NOT USED

DIVISION 23 - HEATING, VENTILATING, AND AIR-CONDITIONING - NOT USED

DIVISION 26 - ELECTRICAL

Section	
26 05 00	Basic Electrical Requirements
26 05 03	Through Penetration Firestopping
26 05 13	Wire and Cable
26 05 27	Supporting Devices
26 05 33	Conduit and Boxes
26 05 35	Surface Raceways
26 05 48	Seismic Requirements for Equipment and Supports
26 05 53	Electrical Identification
26 27 16	Cabinets and Enclosures

DIVISION 27 – COMMUNICATIONS - NOT USED

DIVISION 28 - ELECTRONIC SAFETY & SECURITY

Section	
28 31 00	Fire Alarm and Detection Systems

DIVISION 31 - EARTHWORK - NOT USED

DIVISION 32 - EXTERIOR IMPROVEMENTS – NOT USED

DIVISION 33 – UTILITIES – NOT USED

END OF DOCUMENT

SECTION 01 11 00

SUMMARY OF WORK

PART 1 - GENERAL

1.1 INCLUSION OF OTHER CONTRACT DOCUMENTS

A. The Agreement, General Conditions, Special Conditions, Divisions 00 and 01, and the project drawings and specifications are fully applicable to this Section, as if repeated herein.

1.2 SUMMARY

A. Section Includes:

1. Project information.
2. Work covered by Contract Documents.
3. Phased construction.
4. Work under Owner's separate contracts.
5. Owner-furnished/Contractor-installed (OFCI) products.
6. Owner-furnished/Owner-installed (OFOI) products.
7. Execution, correlation and intent.
8. Specification and drawing conventions.
9. Acceptance of work area.
10. Contactor's use of site and premises.
11. Coordination with occupants.
12. Work restrictions.
13. Existing utilities.
14. Existing conditions.
15. Asbestos.
16. Specification and Drawing conventions.

B. Related Requirements:

1. Section 01 50 00 "Temporary Facilities and Controls" for limitations and procedures governing temporary use of Owner's facilities.

1.3 PROJECT INFORMATION

A. Owner: Cajon Valley Union School District, 750 East Main Street, El Cajon, California, 92020.

1. Owner's Representative: John Heredia, Director, Facilities, Maintenance & Operations, Cajon Valley Union School District, (619) 588-3023; herediaj@cajonvalley.net

B. Architect:

1. HED, 350 Camino de la Reina, Suite 510, San Diego, California, 92108. Contact: Stephen Helms; (619) 398-3800.

C. Architect's Consultants: The Architect has retained the following design professionals who have prepared designated portions of the Contract Documents:

1. IMEG, 901 Via Piemonte, Suite 400, Ontario, CA 91764. Contact: Pat Patel; (909) 942-5573

1.4 WORK COVERED BY CONTRACT DOCUMENTS

A. The Work of Project is defined by the Contract Documents and consists of the following:

1. Campus Fire Alarm Upgrade.

B. Type of Contract:

1. Project will be constructed under a single prime contract.

C. Perform work indicated or required to produce finished results shown.

D. Laws and Regulations: The intent of the Contract Documents is to construct the Work shown therein, in accordance with all applicable codes and regulations.

1.5 EXECUTION, CORRELATION AND INTENT

A. Correlation and Intent:

1. Documents Complementary and Inclusive:
   a. The Contract Documents are complementary and are intended to include all items required for the proper execution and completion of the Work.
   b. Any item of work mentioned in the Specifications and not shown on the Drawings, or shown on the Drawings and not mentioned in the Specifications, shall be provided by Contractor as if shown or mentioned in both.
2. Dimensioning and Tolerance for Accessibility:
   a. While it is recognized that construction practices generally permit a level of reasonable dimensional tolerance, the installation of any items subject to compliance with the Americans with Disabilities Act Accessibility Guidelines and Chapter 11B of the California Building Code, typically does not allow such tolerances. Therefore, these dimensions are to be considered absolute and will be strictly enforced. Items found to be out of tolerance may require modification and/or replacement at Contractor's expense.
3. Coverage of the Drawings and Specifications:
   a. The Drawings and Specifications generally describe the work to be performed. Generally, the Specifications describe work which cannot be readily indicated on the Drawings and indicate types, qualities, and methods of installation of the various materials and equipment required for the Work.
   b. It is not intended to mention every item of Work in the Specifications, which can be adequately shown on the Drawings, or to show on the Drawings all items of Work described or required by the Specifications even if they are of such nature that they could have been shown.
   c. All materials or labor for Work which is shown by either the Drawings or the Specifications (or is reasonably inferable therefrom as being necessary to complete the Work), shall be provided by the Contractor.
   d. It is intended that the Work be of sound, quality construction, and the Contractor shall be responsible, without increase in the Contract Sum, for the installation of all items indicated, described, or implied within the scope of work.
4. Conflicts. In the event there is a discrepancy between the various Contract Documents, the District /Contractor Contract shall control. Without limiting Contractor's obligation to identify conflicts for resolution by District in accordance with the Contract Documents, including paragraph 1.07.D – "Rules of Document Interpretation", it is intended that the more stringent, higher quality, and greater quantity of Work shall apply.
5. Conformance With Laws:

a. Each and every provision of law required to be inserted in the Contract Documents shall be deemed to be inserted herein, and the Contract Documents shall be read and enforced as though it were included herein. If through mistake or otherwise any such provision is not inserted, or is not correctly inserted, then upon application of either party the Contract Documents shall be amended in writing to make such insertion or correction.

b. Before commencing any portion of the Work, Contractor shall check and review the Drawings and Specifications for such portion for conformance and compliance with all laws, ordinances, codes, rules and regulations of all governmental authorities and public utilities affecting the construction and operation of the physical plant of the Project, all quasi-governmental and other regulations affecting the construction and operation of the physical plant of the Project, and other special requirements, if any, designated in the Contract Documents.

c. In the event Contractor observes any violation of any law, ordinance, code, rule or regulation, or inconsistency with any such restrictions or special requirements of the Contract Documents, Contractor shall immediately notify District in writing of same and shall cause to be corrected any such violation or inconsistency in the manner provided hereunder.

d. Labor. The Contractor is aware of the requirements of California Labor Code sections 1720 et seq. and 1770 et seq., as well as California Code of Regulations, Title 8, section 16000 et seq. ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on certain "public works" and "maintenance" projects. Since this Project involves an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and since the total compensation is $1,000 or more, Contractor agrees to fully comply with such Prevailing Wage Laws. The Contractor shall obtain a copy of the prevailing rates of per diem wages at the commencement of this Agreement from the website of the Division of Labor Statistics and Research of the Department of Industrial Relations located at www.dir.ca.gov/dlsr/. In the alternative, the Contractor may view a copy of the prevailing rates of per diem wages at the District's Facilities Department. Contractor shall make copies of the prevailing rates of per diem wages for each craft, classification or type of worker needed to perform work on the Project available to interested parties upon request, and shall post copies at the Contractor's principal place of business and at the Project site. Contractor shall defend, indemnify and hold the District, its elected officials, officers, employees and agents free and harmless from any claims, liabilities, costs, penalties or interest arising out of any failure or allege failure to comply with the Prevailing Wage Laws.

e. As a further material part of the Contract Documents, Contractor agrees to hold harmless and indemnify the District, its Board members, and its officers, employees and agents from any and all claims, liability, loss, costs, damages, expenses, fines and penalties, of whatever kind or nature, including all costs of defense and attorneys' fees, arising from any alleged failure of Contractor or its subcontractors to comply with the Prevailing Wage Laws of the State of California. If the District or any of the indemnified parties are named as a party in any dispute arising from the failure of Contractor or its subcontractors to pay prevailing wages, Contractor agrees that the District and the other indemnified parties may appoint their own independent counsel, and Contractor agrees to pay all attorneys' fees and defense costs of the District and the other indemnified parties as billed, in addition to all other damages, fines, penalties and losses incurred by the District and the other indemnified parties as a result of the action.

6. Ambiguity:

a. Before commencing any portion of the Work, Contractor shall carefully examine all Drawings and Specifications and other information given to Contractor as to materials and methods of construction and other Project requirements.

b. Contractor shall immediately notify District of any perceived or alleged error, inconsistency, ambiguity, or lack of detail or explanation in the Drawings and Specifications in the manner provided in the Contract Documents.
c. If Contractor and/or its subcontractors, material or equipment suppliers, or any of their officers, agents, and employees performs, permits, or causes the performance of any Work under the Contract Documents, which it knows or suspects to be in error, inconsistent, or ambiguous, or not sufficiently detailed or explained, Contractor shall bear any and all costs arising therefrom including, without limitation, the cost of correction thereof without increase or adjustment to the Contract Price or the time for performance.
d. If Contractor performs, permits, or causes the performance of any Work under submittals or shop drawings prepared by or on behalf of Contractor which are in error, inconsistent or ambiguous, or not sufficiently detailed or explained, Contractor shall bear any and all resulting costs, including, without limitation, the cost of correction, without increase to or adjustment in the Contract Price or the time for performance.
e. In no case shall Contractor proceed with the Work if uncertain, without the District's written direction and/or approval.

B. Addenda and Deferred Approvals:

1. Addenda. Addenda shall govern over all other Contract Documents. Subsequent addenda issued shall govern over prior addenda only to the extent specified. In accordance with Title 24, California Code of Regulations, addenda shall be approved by DSA.
2. Deferred Approvals. The requirements approved by DSA on any item submitted as a deferred approval in accordance with Title 24, California Code of Regulations, shall take precedence over any previously issued addenda, drawing or specification.

C. Specification Interpretation and Application:

1. Titles. The Specifications are separated into titled sections for convenience only and not to dictate or determine the trade or craft involved.
2. As shown, etc. Where "as shown," "as indicated," "as detailed," or words of similar import are used, reference is made to the Drawings accompanying the Specifications unless otherwise stated. Where "as directed," "as required," "as permitted," "as authorized," "as accepted," "as selected," or words of similar import are used, the direction, requirement, permission, authorization, approval, acceptance, or selection by District and Architect is intended unless otherwise stated.
3. Provide. "Provide" means "provided complete in place," that is, furnished, installed, tested, commissioned and ready for operation and use.
4. General Conditions. The General Conditions and Supplementary Conditions are a part of each and every section of the Specifications.
5. Abbreviations:
   a. In the interest of brevity, the Specifications are generally written in an abbreviated form in the imperative mood and may not include complete sentences.
   b. Omissions of words or phrases such as "Contractor shall," "shall be," etc., are intentional. Nevertheless, the requirements of the Specifications are mandatory and directed to Contractor.
   c. Omitted words or phrases shall be supplied by inference in the same manner as they are when a "note" occurs on the Drawings.
6. Plural. Words in the singular shall include the plural whenever applicable or the context so indicates.
7. Metric. The Specifications may indicate metric units of measurement as a supplement to U.S. customary units. When indicated thus: 1" (25 mm), the U.S. customary unit is specific, and the metric unit is nonspecific. When not shown with parentheses, the unit

is specific. The metric units correspond to the “International System of Units” (SI) and generally follow ASTM E 380, “Standard for Metric Practice.”

8. Standard Specifications. Any reference to standard specifications of any society, institute, association, or governmental authority is a reference to the organization’s standard specifications, which are in effect at the date of Contractor’s proposal.
    a. If applicable specifications are revised prior to completion of any part of the Work, Contractor(s) may, if acceptable to the District, perform such Work in accordance with the revised specifications.
    b. The standard specifications, except as modified in the Specifications for the Project, shall have full force and effect as though printed in the Specifications. District will furnish, upon request, information as to how copies of the standard specifications referred to may be obtained.
    c. Procurement of reference standards and standard specifications is the sole responsibility of Contractor.
9. Absence of Modifiers. In the interest of brevity, the Contract Documents frequently omit modifying words such as “all” and “any” and articles such as “the” and “an,” but the fact that a modifier or an article is absent from one statement and appears in another shall not affect the interpretation of either statement.

D. Rules of Document Interpretation:
1. In the event of conflict within the drawings, the following rules shall apply:
    a. General Notes, when identified as such, shall be incorporated into other portions of Drawings.
    b. Schedules, when identified as such, are complementary with other notes and other portions of Drawings including those identified as General Notes.
    c. Larger scale drawings shall take precedence over smaller scale drawings.
    d. Figured, derived, or numerical dimensions shall govern. At no time shall Contractor base construction on scaled drawings.
2. Specifications shall govern as to materials, workmanship, and installation procedures.
3. In the case of disagreement or conflict between or within standards, specifications, and drawings, the more stringent, higher quality, and greater quantity of Work shall apply.

1.6 ACCEPTANCE OF WORK AREA

A. Contractor shall accept the work area in the condition in which it exists at the time it is given Notice to Proceed.

1.7 CONTRACTOR’S USE OF SITE AND PREMISES

A. Confine operations on the site to areas indicated in the Contract Documents and as directed by District. Portions of the site beyond areas in which work is indicated are not to be disturbed. Conform to site rules and regulations affecting the Work while engaged in project construction.

B. Contractor shall limit its use of the premises for work and storage to allow for work by other Contractors.

C. Existing driveways, firelanes and entrances serving the premises will be managed by District. Contractor will keep existing driveways and entrances clear of obstructions and available to the others at all times. Do not use these areas for parking or storage or materials.

D. Do not unreasonably encumber the site with materials or equipment. Confine stockpiling of materials and location of storage sheds to area approved by District. If additional storage is necessary, Contractor shall obtain and pay for such storage off site without additional expense to District.

E. Do not overload structures with weight that will endanger them.

F. Assume full responsibility for protection and safekeeping of material and tools stored at the site. Lock automotive type vehicles, such as passenger cars and trucks, and other mechanized or motorized construction equipment, when parked and unattended, so as to prevent unauthorized use. Do not leave such vehicles or equipment unattended with the motor running or the ignition key in place.

G. Move any stored products, temporary facilities, controls or fencing, under Contractor's control, which interfere with operations of District or separate contractors, on or off the site, without cost to District.

H. Contractor shall cooperate with District and governing authorities to minimize noise and disturbance. Observe all local ordinances including but not limited to those addressing noise and time of work.

I. In entrance and exit of all workmen and in bringing in, storing and removal of equipment, Contractor shall avoid unnecessary dust, mud or accumulated debris, or undue interference with the convenience, sanitation or routine of District's activities.

J. In connecting new utilities to existing, and similar operations, Contractor shall time and coordinate such operations so that there will be no interference with District/District's activities.

K. Protect improvements on adjoining properties as well as those on the Project Site.

L. Restore any improvements damaged in performing the Work to their original condition as acceptable to the District.

M. Do not interfere with use of adjacent buildings. Maintain free and safe passage to and from.

N. In the performance of the Work, Contractor shall be responsible for safety and support of structure. Cease operations and notify District immediately if Contractor's work operations endanger the safety of structure. Precautions to properly support structure should be taken prior to start of work. Do not resume operations until safety is restored. Contractor shall assume liability for such movement, settlement, damage or injury.

O. Provide, erect and maintain barricades and guard rails as required by governing regulatory agencies to protect occupants of building and workers.

P. Where demolition, removal or rework occurs, take all necessary precautions to protect existing finished work remaining in place from damage. Finished work damaged by operations under this Contract shall be repaired or replaced to the satisfaction of District at no extra cost to District.

Q. Condition of Existing Grounds: Maintain portions of existing grounds, landscaping, and hardscaping affected by construction operations throughout construction period. Repair damage caused by construction operations.

1.8 COORDINATION WITH OCCUPANTS

A. Partial Owner Occupancy: Owner will occupy the premises during entire construction period, with the exception of areas under construction. Cooperate with Owner during construction operations to minimize conflicts and facilitate Owner usage. Perform the Work so as not to interfere with Owner's operations. Maintain existing exits unless otherwise indicated.

1. Maintain access to existing walkways, corridors, and other adjacent occupied or used facilities. Do not close or obstruct walkways, corridors, or other occupied or used facilities without written permission from Owner and authorities having jurisdiction.
2. Provide not less than 72 hours' notice to Owner of activities that will affect Owner's operations.

1.9 WORK RESTRICTIONS

A. Comply with restrictions on construction operations.

1. Comply with limitations on use of public streets, work on public streets, rights of way, and other requirements of authorities having jurisdiction.

B. On-Site Work Hours: Limit work to between 8:00 a.m. to 5:00 p.m., Monday through Friday, unless otherwise indicated. Work hours may be modified to meet Project requirements if approved by Owner and authorities having jurisdiction.

1. Weekend Hours: 8:00 a.m. to 5:00 p.m..
2. Early Morning Hours: <**Insert restrictions or references to regulations by authorities having jurisdiction for restrictions on noisy work**>.
3. Work in Existing Building: <**Insert restrictions on times permitted and other Owner's restrictions**>.
4. Hours for Utility Shutdowns: <**Insert Owner's restrictions**>.
5. Hours for [**Core Drilling**] <**Insert noisy activity**>: <**Insert Owner's restrictions**>.

C. On-Site Work Day Restrictions: Do not perform work resulting in utility shutdowns or resulting in noisy activity on-site during work black-out days designated by Owner.

D. Existing Utility Interruptions: Do not interrupt utilities serving facilities occupied by Owner or others unless permitted under the following conditions and then only after arranging for temporary utility services according to requirements indicated:

1. Notify Owner not less than two days in advance of proposed utility interruptions.
2. Obtain Owner's written permission before proceeding with utility interruptions.

E. Noise, Vibration, Dust, and Odors: Coordinate operations that may result in high levels of noise and vibration, dust, odors, or other disruption to Owner occupancy with Owner.

1. Notify Owner not less than two days in advance of proposed disruptive operations.
2. Obtain Owner's written permission before proceeding with disruptive operations.

F. Smoking and Controlled Substance Restrictions: Use of tobacco products, alcoholic beverages, and other controlled substances on Project site is not permitted.

G. Employee Identification: Provide identification tags for Contractor personnel working on Project site. Require personnel to use identification tags at all times.

H. Employee Screening: Comply with Owner's requirements for drug and background screening of Contractor personnel working on Project site.

1. Maintain list of approved screened personnel with Owner's representative.

1.10 EXISTING UTILITIES

A. It is recognized by District and Contractor that the location of existing utility facilities as shown on Contract Drawings and Specifications are approximate; their exact location is unknown.

B. Recognition is given to the fact that there may be additional utilities existing on the property unknown to either party to the Contract. Location of utilities as shown on Drawings and Specifications represent the best information obtainable from utility maps and other information furnished by the various agencies involved. District warrants neither the accuracy nor the extent of actual installations as shown on the drawings and specifications.

C. Because of this uncertainty, it may become necessary to make adjustments in the line or grade of sewers or storm drains. Installation of such adjusted lines shall be made at the regular unit price bid for the work, and no additional compensation will be paid therefore, unless the scope and character of the work has been changed.

D. Locate and surface mark (various colors specified by Underground Service Alert ("USA")) all known existing underground structures and utilities before proceeding with construction operations that may damage them. Prior to commencing excavation and trenching, coordinate with Underground Service Alert for field verification and marking of utilities either offsite or within the project right-of-way. Provide USA notification permit number to the District prior to starting site work. For work being performed within the Project Site, it is the Contractor's responsibility to employ the services of an independent underground locating company for verification and marking of utilities. Existing underground structures and utilities shall be kept in service unless approval to interrupt or shut down service is obtained from District. If damaged, they shall be repaired with no adjustment of Contract Sum or Contract Time.

E. If any other structures or utilities are encountered, request the District to provide direction on how to proceed with the work.

F. If any structure or utility is damaged, take appropriate action to ensure the safety of persons and property.

G. No work is to be performed on energized electrical equipment unless scheduled with the District. District reserves the right to specify specific conditions for all work involving energized high-voltage electrical equipment.

H. Contractor shall uncover, prior to any earthwork for new construction, all existing piping where crossings, interferences or connections are shown on the Drawings, from 1' below proposed construction limit to the existing ground surface. Any variation in the actual elevations and the indicated elevations shall be brought to the District's attention. If Contractor does not expose all existing utilities, Contractor shall not be entitled to additional compensation for Work necessary to avoid interferences.

I. If interferences occur at locations other than the general locations shown on the Drawings, and such utilities are damaged before their locations have been established or create an interference, Contractor shall notify the District and a method for repairing the damage or correcting the interference shall be supplied to Contractor. Payment for additional Work due to interferences not shown on the Drawings, shall be in accordance with the General Conditions.

J. Care shall be exercised to prevent damage to adjacent facilities including walks, streets, curbs, and gutters; where equipment will pass over these obstructions suitable protection shall be placed. Damaged facilities, due to Contractor's operations, shall be removed and replaced at Contractor's expense.

K. Contractor agrees and is required to coordinate and fully cooperate with District and utility owners for the location, relocation, and protection of utilities. Contractor's attention is directed to the existence of utilities, underground and overhead necessary for all buildings within the area of work. Prior to start of trenching operations, Contractor shall meet with District to fully review known utility locations, which may affect the work.

L. In the event Contractor discovers utilities not identified in the Contract Plans or Specifications, Contractor shall immediately notify District and the utility owner by the most expeditious means available and later confirm in writing.

1.11 EXISTING CONDITIONS

A. Intent of the Drawings is to show existing conditions with information developed from field surveys and District's records, and to generally show the extent and type of work required to prepare the existing areas for new work. The information shown on the Drawings is not a guarantee of existing conditions.

1.12 ASBESTOS

A. Prior to start of work, the Contractor shall obtain and review the District's asbestos report on any existing facilities to become familiar with existing conditions.

B. If asbestos materials identified in the report are not be fully addressed in the contract documents, the contractor shall bring this to the attention of the Architect prior to start of construction for clarification.

C. Should asbestos materials outside of the scope of work be discovered during construction operations, the contractor shall immediately notify the Project Inspector and Architect and shall suspend work in the area until necessary identification, testing and abatement (if required) is completed.

1.13 SPECIFICATION AND DRAWING CONVENTIONS

A. Specification Content: The Specifications use certain conventions for the style of language and the intended meaning of certain terms, words, and phrases when used in particular situations. These conventions are as follows:

1. Imperative mood and streamlined language are generally used in the Specifications. The words "shall," "shall be," or "shall comply with," depending on the context, are implied where a colon (:) is used within a sentence or phrase.
2. Hypertext: Text used in the Specifications may contain hyperlinks. Hyperlinks may allow for access to linked information that is not residing in the Specifications. Unless otherwise indicated, linked information is not part of the Contract Documents.
3. Specification requirements are to be performed by Contractor unless specifically stated otherwise.

B. Division 00 Contracting Requirements: General provisions of the Contract, including General and Special Conditions, apply to all Sections of the Specifications.

C. Division 01 General Requirements: Requirements of Sections in Division 01 apply to the Work of all Sections in the Specifications.

D. Drawing Coordination: Requirements for materials and products identified on Drawings are described in detail in the Specifications. One or more of the following are used on Drawings to identify materials and products:

1. Terminology: Materials and products are identified by the typical generic terms used in the individual Specifications Sections.
2. Abbreviations: Materials and products are identified by abbreviations and scheduled on Drawings.

3. Keynoting: Materials and products are identified by reference keynotes referencing Specification Section numbers found in this Project Manual.

PART 2 - PRODUCTS (NOT USED)

PART 3 - EXECUTION (NOT USED)

END OF SECTION

12/21/2023

SECTION 01 25 00

SUBSTITUTION PROCEDURES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Special Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for substitutions.

B. Related Requirements:

1. Section 01 21 00 "Allowances" for products selected under an allowance.
2. Section 01 23 00 "Alternates" for products selected under an alternate.
3. Section 01 60 00 "Product Requirements" for requirements for submitting comparable product submittals for products by listed manufacturers.

1.3 DEFINITIONS

A. Substitutions: Changes in products, materials, equipment, and methods of construction from those required by the Contract Documents.

1. Substitutions for Cause: Changes proposed by Contractor that are required due to changed Project conditions, such as unavailability of product, regulatory changes, or unavailability of required warranty terms.
2. Substitutions for Convenience: Changes proposed by Contractor or Owner that are not required to meet other Project requirements but may offer advantage to Contractor or Owner.

1.4 ACTION SUBMITTALS

A. Substitution Requests: Submit documentation identifying product or fabrication or installation method to be replaced. Include Specification Section number and title and Drawing numbers and titles.

1. Substitution Request Form: Use form provided in Project Manual (see General Conditions, Article 7).
2. Documentation: Show compliance with requirements for substitutions and the following, as applicable:

a. Statement indicating why specified product or fabrication or installation method cannot be provided, if applicable.
b. Coordination of information, including a list of changes or revisions needed to other parts of the Work and to construction performed by Owner and separate contractors that will be necessary to accommodate proposed substitution.
c. Detailed comparison of significant qualities of proposed substitutions with those of the Work specified. Include annotated copy of applicable Specification Section. Significant qualities may include attributes, such as performance,

weight, size, durability, visual effect, sustainable design characteristics, warranties, and specific features and requirements indicated. Indicate deviations, if any, from the Work specified.

d. Product Data, including drawings and descriptions of products and fabrication and installation procedures.
e. Samples, where applicable or requested.
f. Certificates and qualification data, where applicable or requested.
g. List of similar installations for completed projects, with project names and addresses as well as names and addresses of architects and owners.
h. Material test reports from a qualified testing agency, indicating and interpreting test results for compliance with requirements indicated.
i. Research reports evidencing compliance with building code in effect for Project, from ICC-ES or other applicable code organization..
j. Detailed comparison of Contractor's construction schedule using proposed substitutions with products specified for the Work, including effect on the overall Contract Time. If specified product or method of construction cannot be provided within the Contract Time, include letter from manufacturer, on manufacturer's letterhead, stating date of receipt of purchase order, lack of availability, or delays in delivery.
k. Cost information, including a proposal of change, if any, in the Contract Sum.
l. Contractor's certification that proposed substitution complies with requirements in the Contract Documents, except as indicated in substitution request, is compatible with related materials and is appropriate for applications indicated.
m. Contractor's waiver of rights to additional payment or time that may subsequently become necessary because of failure of proposed substitution to produce indicated results.

3. Architect's Action: If necessary, Architect will request additional information or documentation for evaluation within seven days of receipt of a request for substitution. Architect will notify Contractor of acceptance or rejection of proposed substitution within 15 days of receipt of request, or seven days of receipt of additional information or documentation, whichever is later.

a. Forms of Acceptance: Change Order, Construction Change Directive, or Architect's Supplemental Instructions for minor changes in the Work.
b. Use product specified if Architect does not issue a decision on use of a proposed substitution within time allocated.

1.5 QUALITY ASSURANCE

A. Compatibility of Substitutions: Investigate and document compatibility of proposed substitution with related products and materials. Engage a qualified testing agency to perform compatibility tests recommended by manufacturers.

1.6 PROCEDURES

A. Coordination: Revise or adjust affected work as necessary to integrate work of the approved substitutions.

1.7 SUBSTITUTIONS

A. Substitutions for Cause: Submit requests for substitution immediately on discovery of need for change, but not later than 15 days prior to time required for preparation and review of related submittals.

1. Conditions: Architect will consider Contractor's request for substitution when the following conditions are satisfied. If the following conditions are not satisfied, Architect will return requests without action, except to record noncompliance with these requirements:

    a. Requested substitution is consistent with the Contract Documents and will produce indicated results.
    b. Substitution request is fully documented and properly submitted.
    c. Requested substitution will not adversely affect Contractor's construction schedule.
    d. Requested substitution has received necessary approvals of authorities having jurisdiction.
    e. Requested substitution is compatible with other portions of the Work.
    f. Requested substitution has been coordinated with other portions of the Work.
    g. Requested substitution provides specified warranty.
    h. If requested substitution involves more than one contractor, requested substitution has been coordinated with other portions of the Work, is uniform and consistent, is compatible with other products, and is acceptable to all contractors involved.

B. Substitutions for Convenience: Architect will consider requests for substitution if received within 30 days after the Notice to Proceed. Requests received after that time may be considered or rejected at discretion of Architect.

1. Conditions: Architect will consider Contractor's request for substitution when the following conditions are satisfied. If the following conditions are not satisfied, Architect will return requests without action, except to record noncompliance with these requirements:

    a. Requested substitution offers Owner a substantial advantage in cost, time, energy conservation, or other considerations, after deducting additional responsibilities Owner must assume. Owner's additional responsibilities may include compensation to Architect for redesign and evaluation services, increased cost of other construction by Owner, and similar considerations.
    b. Requested substitution does not require extensive revisions to the Contract Documents.
    c. Requested substitution is consistent with the Contract Documents and will produce indicated results.
    d. Substitution request is fully documented and properly submitted.
    e. Requested substitution will not adversely affect Contractor's construction schedule.
    f. Requested substitution has received necessary approvals of authorities having jurisdiction.
    g. Requested substitution is compatible with other portions of the Work.
    h. Requested substitution has been coordinated with other portions of the Work.
    i. Requested substitution provides specified warranty.
    j. If requested substitution involves more than one contractor, requested substitution has been coordinated with other portions of the Work, is uniform and consistent, is compatible with other products, and is acceptable to all contractors involved.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION

SECTION 01 26 00

CONTRACT MODIFICATION PROCEDURES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Special Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for handling and processing Contract modifications.

B. Related Requirements:

1. Section 01 25 00 "Substitution Procedures" for administrative procedures for handling requests for substitutions made after the Contract award.
2. Section 01 31 00 "Project Management and Coordination" for requirements for forms for contract modifications provided as part of web-based Project management software.

1.3 MINOR CHANGES IN THE WORK

A. Architect will issue supplemental instructions authorizing minor changes in the Work, not involving adjustment to the Contract Sum or the Contract Time, on AIA Document G710.

1.4 PROPOSAL REQUESTS

A. Owner-Initiated Proposal Requests: Architect will issue a detailed description of proposed changes in the Work that may require adjustment to the Contract Sum or the Contract Time. If necessary, the description will include supplemental or revised Drawings and Specifications.

1. Work Change Proposal Requests issued by Architect are not instructions either to stop work in progress or to execute the proposed change.
2. Within time specified in Proposal Request or 20 days, when not otherwise specified, after receipt of Proposal Request, submit a quotation estimating cost adjustments to the Contract Sum and the Contract Time necessary to execute the change.

a. Include a list of quantities of products required or eliminated and unit costs, with total amount of purchases and credits to be made. If requested, furnish survey data to substantiate quantities.
b. Indicate applicable taxes, delivery charges, equipment rental, and amounts of trade discounts.
c. Include costs of labor and supervision directly attributable to the change.
d. Include an updated Contractor's construction schedule that indicates the effect of the change, including, but not limited to, changes in activity duration, start and finish times, and activity relationship. Use available total float before requesting an extension of the Contract Time.
e. Quotation Form: Use forms acceptable to Architect.

B. Contractor-Initiated Proposals: If latent or changed conditions require modifications to the Contract, Contractor may initiate a claim by submitting a request for a change to Architect.

1. Include a statement outlining reasons for the change and the effect of the change on the Work. Provide a complete description of the proposed change. Indicate the effect of the proposed change on the Contract Sum and the Contract Time.
2. Include a list of quantities of products required or eliminated and unit costs, with total amount of purchases and credits to be made. If requested, furnish survey data to substantiate quantities.
3. Indicate applicable taxes, delivery charges, equipment rental, and amounts of trade discounts.
4. Include costs of labor and supervision directly attributable to the change.
5. Include an updated Contractor's construction schedule that indicates the effect of the change, including, but not limited to, changes in activity duration, start and finish times, and activity relationship. Use available total float before requesting an extension of the Contract Time.
6. Comply with requirements in Section 01 25 00 "Substitution Procedures" if the proposed change requires substitution of one product or system for product or system specified.
7. Proposal Request Form: Use form acceptable to Architect.

1.5 ADMINISTRATIVE CHANGE ORDERS

A. Allowance Adjustment: See Section 01 21 00 "Allowances" for administrative procedures for preparation of Change Order Proposal for adjusting the Contract Sum to reflect actual costs of allowances.

1.6 CHANGE ORDER PROCEDURES

A. On Owner's approval of a Work Change Proposal Request, Architect will issue a Change Order for signatures of Owner and Contractor on AIA Document G701.

1.7 CONSTRUCTION CHANGE DIRECTIVE

A. Construction Change Directive: Architect may issue a Construction Change Directive on AIA Document G714. Construction Change Directive instructs Contractor to proceed with a change in the Work, for subsequent inclusion in a Change Order.

1. Construction Change Directive contains a complete description of change in the Work. It also designates method to be followed to determine change in the Contract Sum or the Contract Time.

B. Documentation: Maintain detailed records on a time and material basis of work required by the Construction Change Directive.

1. After completion of change, submit an itemized account and supporting data necessary to substantiate cost and time adjustments to the Contract.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION

12/21/2023

Not Used:

A. Unit-Price Adjustment: See Section 012200 "Unit Prices" for administrative procedures for preparation of Change Order Proposal for adjusting the Contract Sum to reflect measured scope of unit-price work.

3.2 WORK CHANGE DIRECTIVE

A. Work Change Directive: **Architect** may issue a Work Change Directive on [**EJCDC Document C-940**] [**form included in Project Manual**] [**form provided as part of web-based Project management software**]. Work Change Directive instructs Contractor to proceed with a change in the Work, for subsequent inclusion in a Change Order.

1. Work Change Directive contains a complete description of change in the Work. It also designates method to be followed to determine change in the Contract Sum or the Contract Time.

B. Documentation: Maintain detailed records on a time and material basis of work required by the Work Change Directive.

1. After completion of change, submit an itemized account and supporting data necessary to substantiate cost and time adjustments to the Contract.

SECTION 01 29 00

PAYMENT PROCEDURES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Special Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements necessary to prepare and process Applications for Payment.

B. Related Requirements:

1. Section 01 21 00 "Allowances" for procedural requirements governing the handling and processing of allowances.
2. Section 01 26 00 "Contract Modification Procedures" for administrative procedures for handling changes to the Contract.
3. Section 01 32 00 "Construction Progress Documentation" for administrative requirements governing the preparation and submittal of the Contractor's construction schedule.

1.3 DEFINITIONS

A. Schedule of Values: A statement furnished by Contractor allocating portions of the Contract Sum to various portions of the Work and used as the basis for reviewing Contractor's Applications for Payment.

1.4 SCHEDULE OF VALUES

A. Coordination: Coordinate preparation of the schedule of values with preparation of Contractor's construction schedule.

1. Coordinate line items in the schedule of values with items required to be indicated as separate activities in Contractor's construction schedule.
2. Submit the schedule of values to Architect at earliest possible date, but no later than seven days before the date scheduled for submittal of initial Applications for Payment.
3. Subschedules for Phased Work: Where the Work is separated into phases requiring separately phased payments, provide subschedules showing values coordinated with each phase of payment.
4. Subschedules for Separate Elements of Work: Where the Contractor's construction schedule defines separate elements of the Work, provide subschedules showing values coordinated with each element.

B. Format and Content: Use Project Manual table of contents as a guide to establish line items for the schedule of values. Provide at least one line item for each Specification Section.

1. Identification: Include the following Project identification on the schedule of values:

a. Project name and location.
b. Owner's name.
c. Owner's Project number.
d. Name of Architect.
e. Architect's Project number.
f. Contractor's name and address.
g. Date of submittal.

2. Arrange schedule of values consistent with format of AIA Document G703.
3. Arrange the schedule of values in tabular form, with separate columns to indicate the following for each item listed:

    a. Related Specification Section or division.
    b. Description of the Work.
    c. Name of subcontractor.
    d. Name of manufacturer or fabricator.
    e. Name of supplier.
    f. Change Orders (numbers) that affect value.
    g. Dollar value of the following, as a percentage of the Contract Sum to nearest one-hundredth percent, adjusted to total 100 percent. Round dollar amounts to whole dollars, with total equal to Contract Sum.

        1) Labor.
        2) Materials.
        3) Equipment.

4. Provide a breakdown of the Contract Sum in enough detail to facilitate continued evaluation of Applications for Payment and progress reports. Provide multiple line items for principal subcontract amounts in excess of five percent of the Contract Sum.
5. Provide a separate line item in the schedule of values for each part of the Work where Applications for Payment may include materials or equipment purchased or fabricated and stored, but not yet installed.

    a. Differentiate between items stored on-site and items stored off-site.

6. Allowances: Provide a separate line item in the schedule of values for each allowance. Show line-item value of unit-cost allowances, as a product of the unit cost, multiplied by measured quantity. Use information indicated in the Contract Documents to determine quantities.
7. Purchase Contracts: Provide a separate line item in the schedule of values for each Purchase contract. Show line-item value of Purchase contract. Indicate Owner payments or deposits, if any, and balance to be paid by Contractor.
8. Overhead Costs, Proportional Distribution: Include total cost and proportionate share of general overhead and profit for each line item.
9. Temporary Facilities: Show cost of temporary facilities and other major cost items that are not direct cost of actual work-in-place as separate line items.
10. Closeout Costs. Include separate line items under Contractor and principal subcontracts for Project closeout requirements in an amount totaling five percent of the Contract Sum and subcontract amount.
11. Schedule of Values Revisions: Revise the schedule of values when Change Orders or Construction Change Directives result in a change in the Contract Sum. Include at least one separate line item for each Change Order and Construction Change Directive.

1.5 APPLICATIONS FOR PAYMENT

A. Each Application for Payment following the initial Application for Payment shall be consistent with previous applications and payments, as certified by Architect and paid for by Owner.

B. Payment Application Times: The date for each progress payment is indicated in the Owner/Contractor Agreement. The period of construction work covered by each Application for Payment is the period indicated in the Agreement.

1. Submit draft copy of Application for Payment seven days prior to due date for review by Architect.

C. Application for Payment Forms: Use AIA Document G702 and AIA Document G703 as form for Applications for Payment.

D. Application Preparation: Complete every entry on form. Notarize and execute by a person authorized to sign legal documents on behalf of Contractor. Architect will return incomplete applications without action.

1. Entries shall match data on the schedule of values and Contractor's construction schedule. Use updated schedules if revisions were made.
2. Include amounts for work completed following previous Application for Payment, whether or not payment has been received. Include only amounts for work completed at time of Application for Payment.
3. Include amounts of Change Orders and Construction Change Directives issued before last day of construction period covered by application.
4. Indicate separate amounts for work being carried out under Owner-requested project acceleration.

E. Stored Materials: Include in Application for Payment amounts applied for materials or equipment purchased or fabricated and stored, but not yet installed. Differentiate between items stored on-site and items stored off-site.

1. Provide certificate of insurance, evidence of transfer of title to Owner, and consent of surety to payment for stored materials.
2. Provide supporting documentation that verifies amount requested, such as paid invoices. Match amount requested with amounts indicated on documentation; do not include overhead and profit on stored materials.
3. Provide summary documentation for stored materials indicating the following:

    a. Value of materials previously stored and remaining stored as of date of previous Applications for Payment.
    b. Value of previously stored materials put in place after date of previous Application for Payment and on or before date of current Application for Payment.
    c. Value of materials stored since date of previous Application for Payment and remaining stored as of date of current Application for Payment.

F. Transmittal: Submit three signed and notarized original copies of each Application for Payment to Architect by a method ensuring receipt within 24 hours. One copy shall include waivers of lien and similar attachments if required.

1. Transmit each copy with a transmittal form listing attachments and recording appropriate information about application.

G. Waivers of Mechanic's Lien: With each Application for Payment, submit waivers of mechanic's lien from entities lawfully entitled to file a mechanic's lien arising out of the Contract and related to the Work covered by the payment.

1. Submit partial waivers on each item for amount requested in previous application, after deduction for retainage, on each item.
2. When an application shows completion of an item, submit conditional final or full waivers.
3. Owner reserves the right to designate which entities involved in the Work must submit waivers.
4. Submit final Application for Payment with or preceded by conditional final waivers from every entity involved with performance of the Work covered by the application who is lawfully entitled to a lien.
5. Waiver Forms: Submit executed waivers of lien on forms acceptable to Owner.

H. Initial Application for Payment: Administrative actions and submittals that must precede or coincide with submittal of first Application for Payment include the following:

1. List of subcontractors.
2. Schedule of values.
3. Contractor's construction schedule (preliminary if not final).
4. Products list (preliminary if not final).
5. Sustainable design action plans, including preliminary project materials cost data.
6. Schedule of unit prices.
7. Submittal schedule (preliminary if not final).
8. List of Contractor's staff assignments.
9. List of Contractor's principal consultants.
10. Copies of building permits.
11. Copies of authorizations and licenses from authorities having jurisdiction for performance of the Work.
12. Initial progress report.
13. Report of preconstruction conference.

I. Application for Payment at Substantial Completion: After Architect issues the Certificate of Substantial Completion, submit an Application for Payment showing 100 percent completion for portion of the Work claimed as substantially complete.

1. Include documentation supporting claim that the Work is substantially complete and a statement showing an accounting of changes to the Contract Sum.

    a. Complete administrative actions, submittals, and Work preceding this application, as described in Section 01 77 00 "Closeout Procedures."

2. This application shall reflect Certificate(s) of Substantial Completion issued previously for Owner occupancy of designated portions of the Work.

J. Final Payment Application: After completing Project closeout requirements, submit final Application for Payment with releases and supporting documentation not previously submitted and accepted, including, but not limited, to the following:

1. Evidence of completion of Project closeout requirements.
2. Certification of completion of final punch list items.
3. Insurance certificates for products and completed operations where required and proof that taxes, fees, and similar obligations were paid.
4. Updated final statement, accounting for final changes to the Contract Sum.
5. AIA Document G706.
6. AIA Document G706A.
7. AIA Document G707 (required if a surety is involved).

8. Evidence that claims have been settled.
9. Final meter readings for utilities, a measured record of stored fuel, and similar data as of date of Substantial Completion or when Owner took possession of and assumed responsibility for corresponding elements of the Work.
10. Final liquidated damages settlement statement.
11. Proof that taxes, fees, and similar obligations are paid.
12. Waivers and releases.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION

12/21/2023

Not Used:

1. Subschedules for Separate Design Contracts: Where the Owner has retained design professionals under separate contracts who will each provide certification of payment requests, provide subschedules showing values coordinated with the scope of each design services contract, as described in Section 011000 "Summary."
2. Overhead Costs, Separate Line Items: Show cost of temporary facilities and other major cost items that are not direct cost of actual work-in-place as separate line items.

B. Payment Application Times: Submit Application for Payment to Architect by the <**Insert day**> of the month. The period covered by each Application for Payment is one month, ending on the [**last day of the month**] <**Insert specific day of the month**>.

1. Other Application for Payment forms proposed by the Contractor may be acceptable to [**Architect**] [**Construction Manager**] and Owner. Submit forms for approval with initial submittal of schedule of values.

2. Certificates of insurance and insurance policies.
3. Performance and payment bonds.
4. Data needed to acquire Owner's insurance.

SECTION 01 31 00

PROJECT MANAGEMENT AND COORDINATION

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Special Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative provisions for coordinating construction operations on Project, including, but not limited to, the following:

1. General coordination procedures.
2. Coordination drawings.
3. RFIs.
4. Digital project management procedures.
5. Web-based Project management software package.
6. Project meetings.

B. Related Requirements:

1. Section 01 32 00 "Construction Progress Documentation" for preparing and submitting Contractor's construction schedule.
2. Section 01 73 00 "Execution" for procedures for coordinating general installation and field-engineering services, including establishment of benchmarks and control points.
3. Section 01 77 00 "Closeout Procedures" for coordinating closeout of the Contract.

1.3 DEFINITIONS

A. BIM: Building Information Modeling.

B. RFI: Request for Information. Request from Owner, Architect, or Contractor seeking information required by or clarifications of the Contract Documents.

1.4 INFORMATIONAL SUBMITTALS

A. Subcontract List: Prepare a written summary identifying individuals or firms proposed for each portion of the Work, including those who are to furnish products or equipment fabricated to a special design. Include the following information in tabular form:

1. Name, address, telephone number, and email address of entity performing subcontract or supplying products.
2. Number and title of related Specification Section(s) covered by subcontract.
3. Drawing number and detail references, as appropriate, covered by subcontract.

B. Key Personnel Names: Within 15 days of starting construction operations, submit a list of key personnel assignments, including superintendent and other personnel in attendance at Project site. Identify individuals and their duties and responsibilities; list addresses, cellular telephone numbers, and e-mail addresses. Provide names, addresses, and telephone

numbers of individuals assigned as alternates in the absence of individuals assigned to Project.

1. Post copies of list in Project meeting room and in temporary field office. Keep list current at all times.

1.5 GENERAL COORDINATION PROCEDURES

A. Coordination: Coordinate construction operations included in different Sections of the Specifications to ensure efficient and orderly installation of each part of the Work. Coordinate construction operations included in different Sections that depend on each other for proper installation, connection, and operation.

1. Schedule construction operations in sequence required to obtain the best results, where installation of one part of the Work depends on installation of other components, before or after its own installation.
2. Coordinate installation of different components to ensure maximum performance and accessibility for required maintenance, service, and repair.
3. Make adequate provisions to accommodate items scheduled for later installation.

B. Prepare memoranda for distribution to each party involved, outlining special procedures required for coordination. Include such items as required notices, reports, and list of attendees at meetings.

1. Prepare similar memoranda for Owner and separate contractors if coordination of their Work is required.

C. Administrative Procedures: Coordinate scheduling and timing of required administrative procedures with other construction activities to avoid conflicts and to ensure orderly progress of the Work. Such administrative activities include, but are not limited to, the following:

1. Preparation of Contractor's construction schedule.
2. Preparation of the schedule of values.
3. Installation and removal of temporary facilities and controls.
4. Delivery and processing of submittals.
5. Progress meetings.
6. Preinstallation conferences.
7. Project closeout activities.
8. Startup and adjustment of systems.

1.6 REQUEST FOR INFORMATION (RFI)

A. General: Immediately on discovery of the need for additional information, clarification, or interpretation of the Contract Documents, Contractor shall prepare and submit an RFI in the form specified.

1. Architect will return without response those RFIs submitted to Architect by other entities controlled by Contractor.
2. Coordinate and submit RFIs in a prompt manner to avoid delays in Contractor's work or work of subcontractors.

B. Content of the RFI: Include a detailed, legible description of item needing information or interpretation and the following:

1. Project name.

2. Owner name.
3. Owner's Project number.
4. Name of Architect.
5. Architect's Project number.
6. Date.
7. Name of Contractor.
8. RFI number, numbered sequentially.
9. RFI subject.
10. Specification Section number and title and related paragraphs, as appropriate.
11. Drawing number and detail references, as appropriate.
12. Field dimensions and conditions, as appropriate.
13. Contractor's suggested resolution. If Contractor's suggested resolution impacts the Contract Time or the Contract Sum, Contractor shall state impact in the RFI.
14. Contractor's signature.
15. Attachments: Include sketches, descriptions, measurements, photos, Product Data, Shop Drawings, coordination drawings, and other information necessary to fully describe items needing interpretation.

    a. Include dimensions, thicknesses, structural grid references, and details of affected materials, assemblies, and attachments on attached sketches.

C. RFI Forms: AIA Document G716, or Software-generated form with substantially the same content as indicated above, acceptable to Architect.

1. Attachments shall be electronic files in PDF format.

D. Architect's Action: Architect will review each RFI, determine action required, and respond. Allow seven business days for Architect's response for each RFI. RFIs received by Architect after 1:00 p.m. will be considered as received the following working day.

1. The following Contractor-generated RFIs will be returned without action:

    a. Requests for approval of submittals.
    b. Requests for approval of substitutions.
    c. Requests for approval of Contractor's means and methods.
    d. Requests for coordination information already indicated in the Contract Documents.
    e. Requests for adjustments in the Contract Time or the Contract Sum.
    f. Requests for interpretation of Architect's actions on submittals.
    g. Incomplete RFIs or inaccurately prepared RFIs.

2. Architect's action may include a request for additional information, in which case Architect's time for response will date from time of receipt by Architect of additional information.
3. Architect's action on RFIs that may result in a change to the Contract Time or the Contract Sum may be eligible for Contractor to submit Change Proposal according to Section 01 26 00 "Contract Modification Procedures."

    a. If Contractor believes the RFI response warrants change in the Contract Time or the Contract Sum, notify Architect in writing within 5 days of receipt of the RFI response.

E. RFI Log: Prepare, maintain, and submit a tabular log of RFIs organized by the RFI number. Submit log weekly. Include the following:

1. Project name.
2. Name and address of Contractor.
3. Name and address of Architect.

4. RFI number, including RFIs that were returned without action or withdrawn.
5. RFI description.
6. Date the RFI was submitted.
7. Date Architect's response was received.
8. Identification of related Minor Change in the Work, Construction Change Directive, and Proposal Request, as appropriate.

F. On receipt of Architect's action, update the RFI log and immediately distribute the RFI response to affected parties. Review response and notify Architect within seven days if Contractor disagrees with response.

1.7 DIGITAL PROJECT MANAGEMENT PROCEDURES

A. Use of Architect's Digital Data Files: Digital data files of Architect's CAD drawings will be provided by Architect for Contractor's use during construction.

1. Digital data files may be used by Contractor in preparing coordination drawings, Shop Drawings, and Project Record Drawings.
2. Architect makes no representations as to the accuracy or completeness of digital data files as they relate to Contract Drawings.
3. Digital Drawing Software Program: Contract Drawings are available in <**Insert name and version of digital drawing software program and operating system**>.
4. Contractor shall execute a data licensing agreement in the form of Agreement form acceptable to Owner and Architect.

    a. Subcontractors and other parties granted access by Contractor to Architect's digital data files shall execute a data licensing agreement in the form of Agreement acceptable to Owner and Architect.
5. The following digital data files will be furnished for each appropriate discipline:

    a. Floor plans.
    b. Reflected ceiling plans.
    c. Other digital data files as requested.

B. PDF Document Preparation: Where PDFs are required to be submitted to Architect, prepare as follows:

1. Assemble complete submittal package into a single indexed file, incorporating submittal requirements of a single Specification Section and transmittal form with links enabling navigation to each item.
2. Name file with submittal number or other unique identifier, including revision identifier.
3. Certifications: Where digitally submitted certificates and certifications are required, provide a digital signature with digital certificate on where indicated.

1.8 PROJECT MEETINGS

A. General: Schedule and conduct meetings and conferences at Project site unless otherwise indicated.

1. Attendees: Inform participants and others involved, and individuals whose presence is required, of date and time of each meeting. Notify Owner and Architect of scheduled meeting dates and times a minimum of 10 working days prior to meeting.
2. Agenda: Prepare the meeting agenda. Distribute the agenda to all invited attendees.

3. Minutes: Entity responsible for conducting meeting will record significant discussions and agreements achieved. Distribute the meeting minutes to everyone concerned, including Owner, and Architect, within three days of the meeting.

B. Preconstruction Conference: Architect will schedule and conduct a preconstruction conference before starting construction, at a time convenient to Owner and Architect, but no later than 15 days after execution of the Agreement.

1. Attendees: Authorized representatives of Owner, Architect, and their consultants; Contractor and its superintendent; major subcontractors; suppliers; and other concerned parties shall attend the conference. Participants at the conference shall be familiar with Project and authorized to conclude matters relating to the Work.
2. Agenda: Discuss items of significance that could affect progress, including the following:

    a. Responsibilities and personnel assignments.
    b. Tentative construction schedule.
    c. Phasing.
    d. Critical work sequencing and long lead items.
    e. Designation of key personnel and their duties.
    f. Lines of communications.
    g. Use of web-based Project software.
    h. Procedures for processing field decisions and Change Orders.
    i. Procedures for RFIs.
    j. Procedures for testing and inspecting.
    k. Procedures for processing Applications for Payment.
    l. Distribution of the Contract Documents.
    m. Submittal procedures.
    n. Preparation of Record Documents.
    o. Use of the premises.
    p. Work restrictions.
    q. Working hours.
    r. Owner's occupancy requirements.
    s. Responsibility for temporary facilities and controls.
    t. Procedures for moisture and mold control.
    u. Procedures for disruptions and shutdowns.
    v. Construction waste management and recycling.
    w. Parking availability.
    x. Office, work, and storage areas.
    y. Equipment deliveries and priorities.
    z. First aid.
    aa. Security.
    bb. Progress cleaning.

3. Minutes: Entity responsible for conducting meeting will record and distribute meeting minutes.

C. Preinstallation Conferences: Conduct a preinstallation conference at Project site before each construction activity when required by other Sections and when required for coordination with other construction.

1. Attendees: Installer and representatives of manufacturers and fabricators involved in or affected by the installation and its coordination or integration with other materials and installations that have preceded or will follow, shall attend the meeting. Advise Architect, of scheduled meeting dates.
2. Agenda: Review progress of other construction activities and preparations for the particular activity under consideration, including requirements for the following:

a. Contract Documents.
b. Options.
c. Related RFIs.
d. Related Change Orders.
e. Purchases.
f. Deliveries.
g. Submittals.
h. Review of mockups.
i. Possible conflicts.
j. Compatibility requirements.
k. Time schedules.
l. Weather limitations.
m. Manufacturer's written instructions.
n. Warranty requirements.
o. Compatibility of materials.
p. Acceptability of substrates.
q. Temporary facilities and controls.
r. Space and access limitations.
s. Regulations of authorities having jurisdiction.
t. Testing and inspecting requirements.
u. Installation procedures.
v. Coordination with other work.
w. Required performance results.
x. Protection of adjacent work.
y. Protection of construction and personnel.

3. Record significant conference discussions, agreements, and disagreements, including required corrective measures and actions.
4. Reporting: Distribute minutes of the meeting to each party present and to other parties requiring information.
5. Do not proceed with installation if the conference cannot be successfully concluded. Initiate whatever actions are necessary to resolve impediments to performance of the Work and reconvene the conference at earliest feasible date.

D. Project Closeout Conference: Schedule and conduct a project closeout conference, at a time convenient to Owner and Architect, but no later than 30 days prior to the scheduled date of Substantial Completion.

1. Conduct the conference to review requirements and responsibilities related to Project closeout.
2. Attendees: Authorized representatives of Owner, Architect, and their consultants; Contractor and its superintendent; major subcontractors; suppliers; and other concerned parties shall attend the meeting. Participants at the meeting shall be familiar with Project and authorized to conclude matters relating to the Work.
3. Agenda: Discuss items of significance that could affect or delay Project closeout, including the following:

a. Preparation of Record Documents.
b. Procedures required prior to inspection for Substantial Completion and for final inspection for acceptance.
c. Procedures for completing and archiving web-based Project software site data files.
d. Submittal of written warranties.
e. Requirements for preparing operations and maintenance data.
f. Requirements for delivery of material samples, attic stock, and spare parts.
g. Requirements for demonstration and training.
h. Preparation of Contractor's punch list.

i. Procedures for processing Applications for Payment at Substantial Completion and for final payment.
j. Submittal procedures.
k. Owner's partial occupancy requirements.
l. Installation of Owner's furniture, fixtures, and equipment.
m. Responsibility for removing temporary facilities and controls.

4. Minutes: Entity conducting meeting will record and distribute meeting minutes.

E. Progress Meetings: Conduct progress meetings at weekly intervals.

1. Coordinate dates of meetings with preparation of payment requests.
2. Attendees: In addition to representatives of Owner**,** and Architect, each contractor, subcontractor, supplier, and other entity concerned with current progress or involved in planning, coordination, or performance of future activities shall be represented at these meetings. All participants at the meeting shall be familiar with Project and authorized to conclude matters relating to the Work.
3. Agenda: Review and correct or approve minutes of previous progress meeting. Review other items of significance that could affect progress. Include topics for discussion as appropriate to status of Project.

a. Contractor's Construction Schedule: Review progress since the last meeting. Determine whether each activity is on time, ahead of schedule, or behind schedule, in relation to Contractor's construction schedule. Determine how construction behind schedule will be expedited; secure commitments from parties involved to do so. Discuss whether schedule revisions are required to ensure that current and subsequent activities will be completed within the Contract Time.

1) Review schedule for next period.

b. Review present and future needs of each entity present, including the following:

1) Interface requirements.
2) Sequence of operations.
3) Status of submittals.
4) Deliveries.
5) Off-site fabrication.
6) Access.
7) Site use.
8) Temporary facilities and controls.
9) Progress cleaning.
10) Quality and work standards.
11) Status of correction of deficient items.
12) Field observations.
13) Status of RFIs.
14) Status of Proposal Requests.
15) Pending changes.
16) Status of Change Orders.
17) Pending claims and disputes.
18) Documentation of information for payment requests.

4. Minutes: Entity responsible for conducting the meeting will record and distribute the meeting minutes to each party present and to parties requiring information.

a. Schedule Updating: Revise Contractor's construction schedule after each progress meeting, where revisions to the schedule have been made or

recognized. Issue revised schedule concurrently with the report of each meeting.

F. Coordination Meetings: Conduct Project coordination meetings at weekly intervals. Project coordination meetings are in addition to specific meetings held for other purposes, such as progress meetings and preinstallation conferences.

1. Attendees: In addition to representatives of Owner, and Architect, each contractor, subcontractor, supplier, and other entity concerned with current progress or involved in planning, coordination, or performance of future activities shall be represented at these meetings. All participants at the meetings shall be familiar with Project and authorized to conclude matters relating to the Work.
2. Agenda: Review and correct or approve minutes of the previous coordination meeting. Review other items of significance that could affect progress. Include topics for discussion as appropriate to status of Project.

    a. Combined Contractor's Construction Schedule: Review progress since the last coordination meeting. Determine whether each contract is on time, ahead of schedule, or behind schedule, in relation to combined Contractor's construction schedule. Determine how construction behind schedule will be expedited; secure commitments from parties involved to do so. Discuss whether schedule revisions are required to ensure that current and subsequent activities will be completed within the Contract Time.
    b. Schedule Updating: Revise combined Contractor's construction schedule after each coordination meeting, where revisions to the schedule have been made or recognized. Issue revised schedule concurrently with report of each meeting.
    c. Review present and future needs of each contractor present, including the following:

        1) Interface requirements.
        2) Sequence of operations.
        3) Status of submittals.
        4) Deliveries.
        5) Off-site fabrication.
        6) Access.
        7) Site use.
        8) Temporary facilities and controls.
        9) Work hours.
        10) Hazards and risks.
        11) Progress cleaning.
        12) Quality and work standards.
        13) Status of RFIs.
        14) Proposal Requests.
        15) Change Orders.
        16) Pending changes.

3. Reporting: Record meeting results and distribute copies to everyone in attendance and to others affected by decisions or actions resulting from each meeting.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION

Not Used:

A. Each contractor shall participate in coordination requirements. Certain areas of responsibility are assigned to a specific contractor.

B. Coordination of Multiple Contracts: Each contractor shall [**cooperate with Project coordinator, who shall**]coordinate its construction operations with those of other contractors and entities to ensure efficient and orderly installation of each part of the Work. Each contractor shall coordinate its own operations with operations included in different Sections that depend on each other for proper installation, connection, and operation.

1. Schedule construction operations in sequence required to obtain the best results, where installation of one part of the Work depends on installation of other components, before or after its own installation.
2. Coordinate installation of different components with other contractors to ensure maximum performance and accessibility for required maintenance, service, and repair.
3. Make adequate provisions to accommodate items scheduled for later installation.

3.2 COORDINATION DRAWINGS

A. Coordination Drawings, General: Prepare coordination drawings according to requirements in individual Sections, and additionally where installation is not completely indicated on Shop Drawings, where limited space availability necessitates coordination, or if coordination is required to facilitate integration of products and materials fabricated or installed by more than one entity.

1. Content: Project-specific information, drawn accurately to a scale large enough to indicate and resolve conflicts. Do not base coordination drawings on standard printed data. Include the following information, as applicable:

    a. Use applicable Drawings as a basis for preparation of coordination drawings. Prepare sections, elevations, and details as needed to describe relationship of various systems and components.
    b. Coordinate the addition of trade-specific information to coordination drawings [**by multiple contractors**]in a sequence that best provides for coordination of the information and resolution of conflicts between installed components before submitting for review.
    c. Indicate functional and spatial relationships of components of architectural, structural, civil, mechanical, and electrical systems.
    d. Indicate space requirements for routine maintenance and for anticipated replacement of components during the life of the installation.
    e. Show location and size of access doors required for access to concealed dampers, valves, and other controls.
    f. Indicate required installation sequences.
    g. Indicate dimensions shown on Drawings. Specifically note dimensions that appear to be in conflict with submitted equipment and minimum clearance requirements. Provide alternative sketches to Architect indicating proposed resolution of such conflicts. Minor dimension changes and difficult installations will not be considered changes to the Contract.

B. Coordination Drawing Organization: Organize coordination drawings as follows:

1. Floor Plans and Reflected Ceiling Plans: Show architectural and structural elements, and mechanical, plumbing, fire-protection, fire-alarm, and electrical Work. Show locations of visible ceiling-mounted devices relative to acoustical ceiling grid. Supplement plan drawings with section drawings where required to adequately represent the Work.
2. Plenum Space: Indicate subframing for support of ceiling**[, raised access floor,]** and wall systems, mechanical and electrical equipment, and related Work. Locate components within plenums to accommodate layout of light fixtures and other components indicated on Drawings. Indicate areas of conflict between light fixtures and other components.
3. Mechanical Rooms: Provide coordination drawings for mechanical rooms, showing plans and elevations of mechanical, plumbing, fire-protection, fire-alarm, and electrical equipment.
4. Structural Penetrations: Indicate penetrations and openings required for all disciplines.
5. Slab Edge and Embedded Items: Indicate slab edge locations and sizes and locations of embedded items for metal fabrications, sleeves, anchor bolts, bearing plates, angles, door floor closers, slab depressions for floor finishes, curbs and housekeeping pads, and similar items.
6. Mechanical and Plumbing Work: Show the following:

    a. Sizes and bottom elevations of ductwork, piping, and conduit runs, including insulation, bracing, flanges, and support systems.
    b. Dimensions of major components, such as dampers, valves, diffusers, access doors, cleanouts and electrical distribution equipment.
    c. Fire-rated enclosures around ductwork.

7. Electrical Work: Show the following:

    a. Runs of vertical and horizontal conduit 1-1/4 inches (32 mm) in diameter and larger.
    b. Light fixture, exit light, emergency battery pack, smoke detector, and other fire-alarm locations.
    c. Panel board, switchboard, switchgear, transformer, busway, generator, and motor-control center locations.
    d. Location of pull boxes and junction boxes, dimensioned from column center lines.

8. Fire-Protection System: Show the following:

    a. Locations of standpipes, mains piping, branch lines, pipe drops, and sprinkler heads.

9. Review: Architect will review coordination drawings to confirm that, in general, the Work is being coordinated, but not for the details of the coordination, which are Contractor's responsibility. If Architect determines that coordination drawings are not being prepared in sufficient scope or detail, or are otherwise deficient, Architect will so inform Contractor, who shall make suitable modifications and resubmit.
10. Coordination Drawing Prints: Prepare coordination drawing prints according to requirements in Section 013300 "Submittal Procedures."

C. Coordination Drawing Process: Prepare coordination drawings in the following manner:

1. Schedule submittal and review of Fire Sprinkler, Plumbing, HVAC, and Electrical Shop Drawings to make required changes prior to preparation of coordination drawings.
2. Commence routing of coordination drawing files with HVAC Installer, who will provide drawing plan files denoting approved ductwork. HVAC Installer will locate ductwork

and piping on a single layer, using orange color. Forward drawings to Plumbing Installer.

3. Plumbing Installer will locate plumbing and equipment on a single layer, using blue color.
4. Fire Sprinkler Installer will locate piping and equipment, using red color. Fire Sprinkler Installer shall forward drawing files to Electrical Installer.
5. Electrical Installer will indicate service and feeder conduit runs and equipment in green color. Electrical Installer shall forward drawing files to Communications and Electronic Safety and Security Installer.
6. Communications and Electronic Safety and Security Installer will indicate cable trays and cabling runs and equipment in purple color. Communications and Electronic Safety and Security Installer shall forward completed drawing files to Contractor.
7. Contractor shall perform the final coordination review. As each coordination drawing is completed, Contractor will meet with Architect to review and resolve conflicts on the coordination drawings.

D. Coordination Digital Data Files: Prepare coordination digital data files according to the following requirements:

1. File Preparation Format: Same digital data software program, version, and operating system as original Drawings.
2. File Preparation Format: [**DWG**] [**DXF**] [**DGN**], Version <**Insert designation**>, operating in [**Microsoft Windows**] [**Apple Macintosh**] operating system.
3. File Submittal Format: Submit or post coordination drawing files using [**format same as file preparation format**] [**PDF format**].
4. BIM File Incorporation: [**Develop and incorporate**] [**Construction Manager will incorporate Contractor's**] coordination drawing files into BIM established for Project.

    a. [**Perform**] [**Construction Manager will perform**] three-dimensional component conflict analysis as part of preparation of coordination drawings. Resolve component conflicts prior to submittal. Indicate where conflict resolution requires modification of design requirements by Architect.

5. Architect will furnish Contractor one set of digital data files of Drawings for use in preparing coordination digital data files.

    a. Architect makes no representations as to the accuracy or completeness of digital data files as they relate to Drawings.
    b. Digital Data Software Program: Drawings are available in <**Insert name and version of digital data software program and operating system**>.
    c. Contractor shall execute a data licensing agreement in the form of [**AIA Document C106**] [**Agreement included in this Project Manual**] [**Agreement form acceptable to Owner and Architect**].

E. Architect's Data Files Not Available: Architect will not provide Architect's [**BIM model**] [**CAD drawing**] digital data files for Contractor's use during construction.

F. Web-Based Project Management Software Package: [**Provide, administer, and use**] [**Use Architect's**] [**Use Owner's**] [**Use Construction Manager's**] web-based Project management software package for purposes of hosting and managing Project communication and documentation until Final Completion.

1. Web-based Project management software includes, at a minimum, the following features:

    a. Compilation of Project data, including Contractor, subcontractors, Architect, Architect's consultants, Owner, and other entities involved in Project. Include names of individuals and contact information.
    b. Access control for each entity for each workflow process, to determine entity's digital rights to create, modify, view, and print documents.
    c. Document workflow planning, allowing customization of workflow between project entities.
    d. Creation, logging, tracking, and notification for Project communications required in other Specification Sections, including, but not limited to, RFIs, submittals, Minor Changes in the Work, Construction Change Directives, and Change Orders.
    e. Track status of each Project communication in real time, and log time and date when responses are provided.
    f. Procedures for handling PDFs or similar file formats, allowing markups by each entity. Provide security features to lock markups against changes once submitted.
    g. Processing and tracking of payment applications.
    h. Processing and tracking of contract modifications.
    i. Creating and distributing meeting minutes.
    j. Document management for Drawings, Specifications, and coordination drawings, including revision control.
    k. Management of construction progress photographs.
    l. Mobile device compatibility, including smartphones and tablets.
    m. <**Insert description of software feature**>.

2. Provide up to [**seven**] <**Insert number**> Project management software user licenses for use of Owner[**, Owner's Commissioning Authority**] [**, Construction Manager**], Architect, and Architect's consultants. Provide [**eight**] <**Insert number**> hours of software training at Architect's office for web-based Project software users.
3. At completion of Project, provide digital archive in format that is readable by common desktop software applications in format acceptable to Architect. Provide data in locked format to prevent further changes.
4. Provide [**one of**]the following Project management software packages under their current published licensing agreements:

    a. Autodesk; Constructware.
    b. Corecon Technologies, Inc.
    c. Meridian Systems; Prolog.
    d. Newforma, Inc.
    e. Procore Technologies, Inc.
    f. Viewpoint, Inc.; [**Viewpoint Team**] [**Viewpoint for Projects**].
    g. <**Insert name of hosting company and product**>.

G. Sustainable Design Requirements Coordination Conference: [**Owner will schedule and conduct**] [**Construction Manager will schedule and conduct**] a sustainable design coordination conference before starting construction, at a time convenient to Owner[**, Construction Manager,**] Architect, and Contractor.

1. Attendees: Authorized representatives of Owner,[**Owner's Commissioning Authority,**] [**Construction Manager,**] Architect, and their consultants; Contractor and its superintendent and sustainable design coordinator; major subcontractors; suppliers; and other concerned parties shall attend the conference. Participants at the conference shall be familiar with Project and authorized to conclude matters relating to the Work.

2. Agenda: Discuss items of significance that could affect meeting sustainable design requirements, including the following:

    a. Sustainable design Project checklist.
    b. General requirements for sustainable design-related procurement and documentation.
    c. Project closeout requirements and sustainable design certification procedures.
    d. Role of sustainable design coordinator.
    e. Construction waste management.
    f. Construction operations and sustainable design requirements and restrictions.

3. Minutes: Entity responsible for conducting meeting will record and distribute meeting minutes.

SECTION 01 33 00

SUBMITTAL PROCEDURES

PART 1 - GENERAL

1.01 SUMMARY

A. Section Includes:

1. Wherever possible throughout the Contract Documents, the minimum acceptable quality of workmanship and materials has been defined by manufacturer's name and catalog number, reference to recognized industry and government standards, or description of required attributes and performance.

2. To help ensure that the specified products are furnished and installed in accordance with design intent, submit design product and data in advance for review by the Architect. Review by the Architect and the design consultants in no way relieves the contractor or subcontractor or supplier from providing the products or construction as described in the Contract Documents.

3. Make submittals required by the Contract Documents. Revise and resubmit when requested to establish compliance with the specified requirements.

B. Related Work Described Elsewhere: Additional requirements for submittals are described in other Sections of these Specifications and the General Conditions.

1.02 QUALITY ASSURANCE

A. Coordination of Submittals: Prior to each submittal, review and coordinate each item being submitted and verify that each item and the submittal conform with the requirements of the Contract Documents. By affixing the Contractor's signature to each submittal, certify that this coordination has been performed.

B. Certificates of Compliance:

1. Certify that materials used in the Work comply with specified provisions thereof. Certification shall not be construed as relieving the Contractor from furnishing satisfactory materials if, after tests are performed on selected samples, the material is found not to meet specified requirements.

2. Show on each certification the name and location of the Work, name and address of Contractor, quantity and date or dates of shipment or delivery to which the certificate applies, and name of the manufacturing or fabricating company. Certification shall be in the form of letter or company-standard forms containing required data. Certificates shall be signed by an officer of the manufacturing or fabricating company.

3. In addition to the above information, laboratory test reports submitted shall show the date or dates of testing, the specified requirements of which testing was performed, and results of the test or tests.

1.03 SUBMITTALS

A. Contractor shall submit all shop drawings, samples, requests for substitutions, mix designs, and other items, in accordance with this Section.

B. Prior to submittal of the Contractor's first application for payment, submit a schedule of all submittals required by the Contract Documents.

C. Submittals shall be submitted per the following time schedule for the following specific items. Failure to submit by these dates will be considered sufficient grounds to delay Architect's certification of Contractor's Application for Payment until these items are received in proper order.

1. Within 15 calendar days after Award of Contract:

a. All Requests for Substitutions: After this date, no further requests for substitution will be considered, and Contractor shall be obligated to provide the specified products - NO EXCEPTIONS.

2. Within 20 calendar days after Notice to Proceed:

a. Concrete mix design, steel connectors to be embedded in concrete foundations and slabs, materials for underground site plumbing, sewer, storm drainage, and underground site electrical.

3. Within 30 calendar days after Notice to Proceed:

a. Hollow metal, door hardware, fire alarm system, fire sprinkler system, glu-lam beams and other structural lumber, structural steel, miscellaneous structural connectors, mechanical, plumbing and electrical materials, and equipment and fixtures.

b. All materials requiring a color selection by the Owner and Architect.

c. All casework.

4. Within 45 calendar days prior to installation:

a. All other items not specifically mentioned in 1, 2 and 3 above.

D. Provide required submittals for the following products to interface with other portions of the Work. Submit data to verify compliance only.

1. For products specified only by reference standard, select product meeting that standard, by manufacturer.

2. For products specified by naming several products or manufacturers, select one of the products or manufacturers named.

3. For products specified by naming one or more products or manufacturers and stating "or other approved', or "or approved equivalent", or other such wording on drawings or within specifications sections, submit a request for substitutions for product or manufacturer which is not specifically named, but only after submitting bid on specified products and systems.

PART 2 - PRODUCTS

2.01 SHOP DRAWINGS AND COORDINATION DRAWINGS

A. Scale and Measurements: Make shop drawings to a scale sufficiently large to shown pertinent aspects of the item and its method of connection to the Work.

2.02 MANUFACTURER'S LITERATURE

A. General: Where submitted literature from manufacturers includes data not pertinent to the submittal, indicate which portion of the contents is being submitted for review. Submittals not clearly marked will be returned without review.

B. Number of Copies Required: Nine (9) total, three (3) for Contractor plus six (6) copies to be retained by the Architect. The Architect will distribute stamped copies to the Consultant, D.S.A., the Inspector, and two (2) to the Owner.

C. The Contractor shall make and distribute copies required for his purposes.

PART 3 - EXECUTION

3.01 IDENTIFICATION OF SUBMITTALS

A. General: Consecutively number submittals within the respective specification section. Accompany each submittal with transmittal cover letters attached to the end of this Section. Fill out each transmittal cover letter completely, number sequentially, include specification section, name of supplier or installer, and contact person and telephone number.

B. Internal Identification: On the first page of each copy of each submittal, and elsewhere as required for positive identification, indicate the submittal number.

C. Resubmittals: When material is resubmitted, transmit under a new letter of transmittal and with same submittal number plus a "alphabetic" suffix indicating its a re-submittal, e.g. 05500-1A, 05500-1B.

D. Submittal Log: Maintain submittal log for the duration of the Contract. Show current status of submittals, with columns showing "approved", "approved as corrected", etc, to match Architect's categories. Make the submittal log available for the Architect's review upon request. Log shall be available and will be reviewed at each project meeting.

3.02 COORDINATION OF SUBMITTALS

A. The Contractor's Project Engineer shall be responsible to coordinate and review all submittals prior to forwarding to Architect. All submittals shall be stamped with Contractor's stamp, signed and dated, stating:

1. Contractor has reviewed submittal for compliance with requirements of the Contract Documents.

2. Contractor has reviewed submittal for proper interfacing with other trades.

B. General: Prior to making submittals, coordinate materials including, but not

necessarily limited to:

1. Determine and verify interface conditions, catalog numbers, and similar data,

2. Coordinate with other trades as required,

3. Clearly indicate deviations from requirements of the Contract Documents. Deviations which are not clearly called out as a deviation and which subsequently become a part of an approved submittal can under no circumstances be considered legitimate grounds for an additive change order.

C. Grouping of Submittals: Make submittals in groups containing associated items to ensure that information is available for checking each item when it is received. Partial submittals may be rejected as not complying and the Contractor shall be strictly liable for occasioned delays.

D. Color selections for materials in the same space or same elevation shall be submitted at one time. "Piece meal" submission of the color samples or charts is unacceptable and will be returned awaiting a "complete" submission.

3.03 TIMING OF SUBMITTALS

A. General: Make submittals far enough in advance of dates scheduled for installation to provide time required for reviews; for possible revisions and resubmittals; and for placing orders and securing delivery, and as otherwise required by Part 1.03 of this Section.

B. Architect's Review Time: In scheduling, allow at least 20 calendar days for review by the Architect following his receipt of the submittal or as otherwise may be required under each Specification section. Allow an additional 10 days for reviews involving Architect's consultants or as otherwise may be required under each Specification section.

C. Delays: Delays caused by tardiness in making submittals or resubmittals will not be an acceptable basis for extension of the Contract completion time.

3.04 ARCHITECT'S REVIEW

A. General: Corrections or comments made on Shop Drawings during his review shall not relieve the Contractor from compliance with requirements of the Drawings and Specifications. This check is only for review of general conformance with the design concept of the project and general compliance with the information given in the Contract Documents. The Contractor is responsible for confirming and correlating quantities and dimensions; selecting fabrication processes and techniques of construction; coordinating his work with that of other trades, and performing his work in a safe and satisfactory manner.

1. Authority to Proceed: The notations "Furnish as Submitted" or "Furnish as Corrected" authorize the Contractor to proceed with fabrication, purchase, or both or the items so noted, subject to the revisions, if any, required by the Architect's review comments.

2. Revisions: The notation "Revise and Resubmit" or "Submit Specified Item" means make revisions required by the Architect and resubmit. If the Contractor considers required revision to be a change, he shall so notify the Architect as provided for under "Changes" or "Changes in the Work" in the General Conditions. Show each drawing revision by number, date, and subject in a revision block on the drawing. Make only those revisions directed by or accepted by the Architect.

3. Rejection: The notation "Rejected" means the submission does not meet requirements of project contract documents. Make new submission meeting project contract documents.

END OF SECTION

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SECTION 01 35 16

ALTERATION PROJECT PROCEDURES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Special Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes special procedures for alteration work.

1.3 DEFINITIONS

A. Alteration Work: This term includes remodeling, renovation, repair, and maintenance work performed within existing spaces or on existing surfaces as part of the Project.

B. Consolidate: To strengthen loose or deteriorated materials in place.

C. Design Reference Sample: A sample that represents the Architect's prebid selection of work to be matched; it may be existing work or work specially produced for the Project.

D. Dismantle: To remove by disassembling or detaching an item from a surface, using gentle methods and equipment to prevent damage to the item and surfaces; disposing of items unless indicated to be salvaged or reinstalled.

E. Match: To blend with adjacent construction and manifest no apparent difference in material type, species, cut, form, detail, color, grain, texture, or finish; as approved by Architect.

F. Refinish: To remove existing finishes to base material and apply new finish to match original, or as otherwise indicated.

G. Repair: To correct damage and defects, retaining existing materials, features, and finishes. This includes patching, piecing-in, splicing, consolidating, or otherwise reinforcing or upgrading materials.

H. Replace: To remove, duplicate, and reinstall entire item with new material. The original item is the pattern for creating duplicates unless otherwise indicated.

I. Replicate: To reproduce in exact detail, materials, and finish unless otherwise indicated.

J. Reproduce: To fabricate a new item, accurate in detail to the original, and from either the same or a similar material as the original, unless otherwise indicated.

K. Retain: To keep existing items that are not to be removed or dismantled.

L. Strip: To remove existing finish down to base material unless otherwise indicated.

1.4 COORDINATION

A. Alteration Work Subschedule: A construction schedule coordinating the sequencing and scheduling of alteration work for entire Project, including each activity to be performed, and based on Contractor's Construction Schedule. Secure time commitments for performing critical construction activities from separate entities responsible for alteration work.

1. Schedule construction operations in sequence required to obtain best Work results.
2. Coordinate sequence of alteration work activities to accommodate the following:

    a. Owner's continuing occupancy of portions of existing building.
    b. Owner's partial occupancy of completed Work.
    c. Other known work in progress.
    d. Tests and inspections.

3. Detail sequence of alteration work, with start and end dates.
4. Utility Services: Indicate how long utility services will be interrupted. Coordinate shutoff, capping, and continuation of utility services.
5. Use of elevator and stairs.
6. Equipment Data: List gross loaded weight, axle-load distribution, and wheel-base dimension data for mobile and heavy equipment proposed for use in existing structure. Do not use such equipment without certification from Contractor's professional engineer that the structure can support the imposed loadings without damage.

B. Pedestrian and Vehicular Circulation: Coordinate alteration work with circulation patterns within Project buildings and site. Some work is near circulation patterns. Circulation patterns cannot be closed off entirely and in places can be only temporarily redirected around small areas of work. Plan and execute the Work accordingly.

1.5 PROJECT MEETINGS FOR ALTERATION WORK

A. Preliminary Conference for Alteration Work: Before starting alteration work, Construction Manager will conduct conference at Project site.

1. Attendees: In addition to representatives of Owner, Construction Manager, Architect, and Contractor, testing service representative, specialists, and chemical-cleaner manufacturer(s) shall be represented at the meeting.
2. Agenda: Discuss items of significance that could affect progress of alteration work, including review of the following:

    a. Alteration Work Subschedule: Discuss and finalize; verify availability of materials, specialists' personnel, equipment, and facilities needed to make progress and avoid delays.
    b. Fire-prevention plan.
    c. Governing regulations.
    d. Areas where existing construction is to remain and the required protection.
    e. Hauling routes.
    f. Sequence of alteration work operations.
    g. Storage, protection, and accounting for salvaged and specially fabricated items.
    h. Existing conditions, staging, and structural loading limitations of areas where materials are stored.
    i. Qualifications of personnel assigned to alteration work and assigned duties.
    j. Requirements for extent and quality of work, tolerances, and required clearances.

k. Embedded work such as flashings and lintels, special details, collection of waste, protection of occupants and the public, and condition of other construction that affects the Work or will affect the work.

3. Reporting: Construction Manager will record conference results and distribute copies to everyone in attendance and to others affected by decisions or actions resulting from conference.

B. Coordination Meetings: Conduct coordination meetings specifically for alteration work at weekly intervals. Coordination meetings are in addition to specific meetings held for other purposes, such as progress meetings and preinstallation conferences.

1. Attendees: In addition to representatives of Owner, Construction Manager**,** Architect, and Contractor, each specialist, supplier, installer, and other entity concerned with progress or involved in planning, coordination, or performance of alteration work activities shall be represented at these meetings. All participants at conference shall be familiar with Project and authorized to conclude matters relating to alteration work.
2. Agenda: Review and correct or approve minutes of previous coordination meeting. Review other items of significance that could affect progress of alteration work. Include topics for discussion as appropriate to status of Project.

a. Alteration Work Subschedule: Review progress since last coordination meeting. Determine whether each schedule item is on time, ahead of schedule, or behind schedule. Determine how construction behind schedule will be expedited with retention of quality; secure commitments from parties involved to do so. Discuss whether schedule revisions are required to ensure that current and subsequent activities are completed within the Contract Time.
b. Schedule Updating: Revise Contractor's Alteration Work Subschedule after each coordination meeting where revisions to schedule have been made or recognized. Issue revised schedule concurrently with report of each meeting.
c. Review present and future needs of each entity present, including review items listed in the "Preliminary Conference for Alteration Work" Paragraph in this article and the following:

1) Interface requirements of alteration work with other Project Work.
2) Status of submittals for alteration work.
3) Access to alteration work locations.
4) Effectiveness of fire-prevention plan.
5) Quality and work standards of alteration work.
6) Change Orders for alteration work.

3. Reporting: Record meeting results and distribute copies to everyone in attendance and to others affected by decisions or actions resulting from each meeting.

1.6 MATERIALS OWNERSHIP

A. Historic items, relics, and similar objects including, but not limited to, cornerstones and their contents, commemorative plaques and tablets, antiques, and other items of interest or value to Owner that may be encountered or uncovered during the Work, regardless of whether they were previously documented, remain Owner's property.

1. Carefully dismantle and salvage each item or object in a manner to prevent damage and protect it from damage, then promptly deliver it to Owner where directed at Project site.

1.7 INFORMATIONAL SUBMITTALS

A. Alteration Work Subschedule:

1. Submit alteration work subschedule within seven days of date established for commencement of alteration work.

B. Preconstruction Documentation: Show preexisting conditions of adjoining construction and site improvements that are to remain, including finish surfaces, that might be misconstrued as damage caused by Contractor's alteration work operations.

C. Fire-Prevention Plan: Submit 15 days before work begins.

1.8 QUALITY ASSURANCE

A. Alteration Work Program: Prepare a written plan for alteration work for whole Project, including each phase or process and protection of surrounding materials during operations. Show compliance with indicated methods and procedures specified in this and other Sections. Coordinate this whole-Project alteration work program with specific requirements of programs required in other alteration work Sections.

1. Dust and Noise Control: Include locations of proposed temporary dust- and noise-control partitions and means of egress from occupied areas coordinated with continuing on-site operations and other known work in progress.
2. Debris Hauling: Include plans clearly marked to show debris hauling routes, turning radii, and locations and details of temporary protective barriers.

B. Fire-Prevention Plan: Prepare a written plan for preventing fires during the Work, including placement of fire extinguishers, fire blankets, rag buckets, and other fire-control devices during each phase or process. Coordinate plan with Owner's fire-protection equipment and requirements. Include fire-watch personnel's training, duties, and authority to enforce fire safety.

C. Safety and Health Standard: Comply with ANSI/ASSE A10.6.

1.9 STORAGE AND HANDLING OF SALVAGED MATERIALS

A. Salvaged Materials:

1. Clean loose dirt and debris from salvaged items unless more extensive cleaning is indicated.
2. Pack or crate items after cleaning; cushion against damage during handling. Label contents of containers.
3. Store items in a secure area until delivery to Owner.
4. Transport items to Owner's storage area on-site designated by Owner.
5. Protect items from damage during transport and storage.

B. Salvaged Materials for Reinstallation:

1. Repair and clean items for reuse as indicated.
2. Pack or crate items after cleaning and repairing; cushion against damage during handling. Label contents of containers.
3. Protect items from damage during transport and storage.
4. Reinstall items in locations indicated. Comply with installation requirements for new materials and equipment unless otherwise indicated. Provide connections, supports, and miscellaneous materials to make items functional for use indicated.

C. Existing Materials to Remain: Protect construction indicated to remain against damage and soiling from construction work. Where permitted by Architect, items may be dismantled and taken to a suitable, protected storage location during construction work and reinstalled in their original locations after alteration and other construction work in the vicinity is complete.

D. Storage: Catalog and store items within a weathertight enclosure where they are protected from moisture, weather, condensation, and freezing temperatures.

1. Identify each item for reinstallation with a nonpermanent mark to document its original location. Indicate original locations on plans, elevations, sections, or photographs by annotating the identifying marks.
2. Secure stored materials to protect from theft.
3. Control humidity so that it does not exceed 85 percent. Maintain temperatures 5 deg F or more above the dew point.

E. Storage Space:

1. Owner will arrange for limited on-site location(s) for free storage of salvaged material. This storage space does not include security and climate control for stored material.
2. Arrange for off-site locations for storage and protection of salvaged material that cannot be stored and protected on-site.

1.10 FIELD CONDITIONS

A. Survey of Existing Conditions: Record existing conditions that affect the Work by use of measured drawings, and/or preconstruction photographs.

B. Discrepancies: Notify Architect of discrepancies between existing conditions and Drawings before proceeding with removal and dismantling work.

C. Owner's Removals: Before beginning alteration work, verify in correspondence with Owner that the following items have been removed:

1. Items to be removed by Owner: To be determined.

D. Size Limitations in Existing Spaces: Materials, products, and equipment used for performing the Work and for transporting debris, materials, and products shall be of sizes that clear surfaces within existing spaces, areas, rooms, and openings, including temporary protection, by 12 inches or more.

PART 2 - PRODUCTS - (Not Used)

PART 3 - EXECUTION

3.1 PROTECTION

A. Protect persons, motor vehicles, surrounding surfaces of building, building site, plants, and surrounding buildings from harm resulting from alteration work.

1. Use only proven protection methods, appropriate to each area and surface being protected.
2. Provide temporary barricades, barriers, and directional signage to exclude the public from areas where alteration work is being performed.
3. Erect temporary barriers to form and maintain fire-egress routes.

4. Erect temporary protective covers over walkways and at points of pedestrian and vehicular entrance and exit that must remain in service during alteration work.
5. Contain dust and debris generated by alteration work, and prevent it from reaching the public or adjacent surfaces.
6. Provide shoring, bracing, and supports as necessary. Do not overload structural elements.
7. Protect floors and other surfaces along hauling routes from damage, wear, and staining.

B. Temporary Protection of Materials to Remain:

1. Protect existing materials with temporary protections and construction. Do not remove existing materials unless otherwise indicated.
2. Do not attach temporary protection to existing surfaces except as indicated as part of the alteration work program.

C. Comply with each product manufacturer's written instructions for protections and precautions. Protect against adverse effects of products and procedures on people and adjacent materials, components, and vegetation.

D. Utility and Communications Services:

1. Notify Owner, Architect, authorities having jurisdiction, and entities owning or controlling wires, conduits, pipes, and other services affected by alteration work before commencing operations.
2. Disconnect and cap pipes and services as required by authorities having jurisdiction, as required for alteration work.
3. Maintain existing services unless otherwise indicated; keep in service, and protect against damage during operations. Provide temporary services during interruptions to existing utilities.

E. Existing Drains: Prior to the start of work in an area, test drainage system to ensure that it is functioning properly. Notify Architect immediately of inadequate drainage or blockage. Do not begin work in an area until the drainage system is functioning properly.

1. Prevent solids such as adhesive or mortar residue or other debris from entering the drainage system. Clean out drains and drain lines that become sluggish or blocked by sand or other materials resulting from alteration work.
2. Protect drains from pollutants. Block drains or filter out sediments, allowing only clean water to pass.

3.2 PROTECTION FROM FIRE

A. General: Follow fire-prevention plan and the following:

1. Comply with NFPA 241 requirements unless otherwise indicated. Perform duties titled "Owner's Responsibility for Fire Protection."
2. Remove and keep area free of combustibles, including rubbish, paper, waste, and chemicals, unless necessary for the immediate work.

    a. If combustible material cannot be removed, provide fire blankets to cover such materials.

B. Heat-Generating Equipment and Combustible Materials: Comply with the following procedures while performing work with heat-generating equipment or combustible materials, including welding, torch-cutting, soldering, brazing, removing paint with heat, or

other operations where open flames or implements using high heat or combustible solvents and chemicals are anticipated:

1. Obtain Owner's approval for operations involving use of welding or other high-heat equipment. Use of open-flame equipment is not permitted. Notify Owner before each occurrence, indicating location of such work.
2. As far as practicable, restrict heat-generating equipment to shop areas or outside the building.
3. Do not perform work with heat-generating equipment in or near rooms or in areas where flammable liquids or explosive vapors are present or thought to be present. Use a combustible gas indicator test to ensure that the area is safe.
4. Use fireproof baffles to prevent flames, sparks, hot gases, or other high-temperature material from reaching surrounding combustible material.
5. Prevent the spread of sparks and particles of hot metal through open windows, doors, holes, and cracks in floors, walls, ceilings, roofs, and other openings.
6. Fire Watch: Before working with heat-generating equipment or combustible materials, station personnel to serve as a fire watch at each location where such work is performed. Fire-watch personnel shall have the authority to enforce fire safety. Station fire watch according to NFPA 51B, NFPA 241, and as follows:

    a. Train each fire watch in the proper operation of fire-control equipment and alarms.
    b. Prohibit fire-watch personnel from other work that would be a distraction from fire-watch duties.
    c. Cease work with heat-generating equipment whenever fire-watch personnel are not present.
    d. Have fire-watch personnel perform final fire-safety inspection each day beginning no sooner than 30 minutes after conclusion of work in each area to detect hidden or smoldering fires and to ensure that proper fire prevention is maintained.

C. Fire-Control Devices: Provide and maintain fire extinguishers, fire blankets, and rag buckets for disposal of rags with combustible liquids. Maintain each as suitable for the type of fire risk in each work area. Ensure that nearby personnel and the fire-watch personnel are trained in fire-extinguisher and blanket use.

D. Sprinklers: Where sprinkler protection exists and is functional, maintain it without interruption while operations are being performed. If operations are performed close to sprinklers, shield them temporarily with guards.

1. Remove temporary guards at the end of work shifts, whenever operations are paused, and when nearby work is complete.

3.3 GENERAL ALTERATION WORK

A. Have specialty work performed only by qualified specialists.

B. Ensure that supervisory personnel are present when work begins and during its progress.

C. Record existing work before each procedure (preconstruction), and record progress during the work. Use digital preconstruction documentation photographs or video recordings.

D. Perform surveys of Project site as the Work progresses to detect hazards resulting from alterations.

E. Notify Architect of visible changes in the integrity of material or components whether from environmental causes including biological attack, UV degradation, freezing, or thawing or from structural defects including cracks, movement, or distortion.

1. Do not proceed with the work in question until directed by Architect.

END OF SECTION

12/21/2023

F. Specialist Qualifications: An experienced firm regularly engaged in specialty work similar in nature, materials, design, and extent to alteration work as specified in each Section and that has completed a minimum of [**five**] <**Insert number**> recent projects with a record of successful in-service performance that demonstrates the firm's qualifications to perform this work.

1. Field Supervisor Qualifications: Full-time supervisors experienced in specialty work similar in nature, material, design, and extent to that indicated for this Project. Supervisors shall be on-site when specialty work begins and during its progress. Supervisors shall not be changed during Project except for causes beyond the control of the specialist firm.

a. Construct new mockups of required work whenever a supervisor is replaced.

G. Title X Requirement: Each firm conducting activities that disturb painted surfaces shall be a "Lead-Safe Certified Firm" according to 40 CFR 745, Subpart E, and use only workers that are trained in lead-safe work practices.

H. Existing Roofing: Prior to the start of work in an area, install roofing protection[**as indicated on Drawings**].

a. Maintain fire-watch personnel at[**each area of**] Project site until [**60 minutes**] [**two hours**] <**Insert time**> after conclusion of daily work.

3.4 PROTECTION DURING APPLICATION OF CHEMICALS

A. Protect motor vehicles, surrounding surfaces of building, building site, plants, and surrounding buildings from harm or spillage resulting from applications of chemicals and adhesives.

B. Cover adjacent surfaces with protective materials that are proven to resist chemicals selected for Project unless chemicals being used will not damage adjacent surfaces as indicated in alteration work program. Use covering materials and masking agents that are waterproof and UV resistant and that will not stain or leave residue on surfaces to which they are applied. Apply protective materials according to manufacturer's written instructions. Do not apply liquid masking agents or adhesives to painted or porous surfaces. When no longer needed, promptly remove protective materials.

C. Do not apply chemicals during winds of sufficient force to spread them to unprotected surfaces.

D. Neutralize alkaline and acid wastes and legally dispose of off Owner's property.

E. Collect and dispose of runoff from chemical operations by legal means and in a manner that prevents soil contamination, soil erosion, undermining of paving and foundations, damage to landscaping, or water penetration into building interior.

F. Alteration Work Program: Submit [**30 days**] <**Insert time**> before work begins.

SECTION 01 40 00

QUALITY REQUIREMENTS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Special Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for quality assurance and quality control.

B. Testing and inspection services are required to verify compliance with requirements specified or indicated. These services do not relieve Contractor of responsibility for compliance with the Contract Document requirements.

1. Specific quality-assurance and quality-control requirements for individual work results are specified in their respective Specification Sections. Requirements in individual Sections may also cover production of standard products.
2. Specified tests, inspections, and related actions do not limit Contractor's other quality-assurance and quality-control procedures that facilitate compliance with the Contract Document requirements.
3. Requirements for Contractor to provide quality-assurance and quality-control services required by Architect, Owner, or authorities having jurisdiction are not limited by provisions of this Section.

1.3 DEFINITIONS

A. Experienced: When used with an entity or individual, "experienced," unless otherwise further described, means having successfully completed a minimum of five previous projects similar in nature, size, and extent to this Project; being familiar with special requirements indicated; and having complied with requirements of authorities having jurisdiction.

B. Field Quality-Control Tests and Inspections: Tests and inspections that are performed on-site for installation of the Work and for completed Work.

C. Installer/Applicator/Erector: Contractor or another entity engaged by Contractor as an employee, subcontractor, or sub-subcontractor, to perform a particular construction operation, including installation, erection, application, assembly, and similar operations.

1. Use of trade-specific terminology in referring to a Work result does not require that certain construction activities specified apply exclusively to specific trade(s).

D. Mockups: Full-size physical assemblies that are constructed either as freestanding temporary built elements or as part of permanent construction. Mockups are constructed to verify selections made under Sample submittals; to demonstrate aesthetic effects and qualities of materials and execution; to review coordination, testing, or operation; to show interface between dissimilar materials; and to demonstrate compliance with specified

installation tolerances. Mockups are not Samples. Unless otherwise indicated, approved mockups establish the standard by which the Work will be judged.

1. Integrated Exterior Mockups: Mockups of the exterior envelope constructed on-site as indicated in-place portions of permanent construction, consisting of multiple products, assemblies, and subassemblies, with cutaways enabling inspection of concealed portions of the Work.

    a. Include each system, assembly, component, and part of the exterior wall to be constructed for the Project. Colors of components shall be those selected by the Architect for use in the Project.

2. Product Mockups: Mockups that may include multiple products, materials, or systems specified in a single Section.
3. In-Place Mockups: Mockups constructed on-site in their actual final location as part of permanent construction.

E. Preconstruction Testing: Tests and inspections performed specifically for Project before products and materials are incorporated into the Work, to verify performance or compliance with specified criteria. Unless otherwise indicated, copies of reports of tests or inspections performed for other than the Project do not meet this definition.

F. Product Tests: Tests and inspections that are performed by a nationally recognized testing laboratory (NRTL) according to 29 CFR 1910.7, by a testing agency accredited according to NIST's National Voluntary Laboratory Accreditation Program (NVLAP), or by a testing agency qualified to conduct product testing and acceptable to authorities having jurisdiction, to establish product performance and compliance with specified requirements.

G. Source Quality-Control Tests and Inspections: Tests and inspections that are performed at the source (e.g., plant, mill, factory, or shop).

H. Testing Agency: An entity engaged to perform specific tests, inspections, or both. The term "testing laboratory" shall have the same meaning as the term "testing agency."

I. Quality-Assurance Services: Activities, actions, and procedures performed before and during execution of the Work, to guard against defects and deficiencies and substantiate that proposed construction will comply with requirements.

J. Quality-Control Services: Tests, inspections, procedures, and related actions during and after execution of the Work, to evaluate that actual products incorporated into the Work and completed construction comply with requirements. Contractor's quality-control services do not include contract administration activities performed by Architect.

1.4 DELEGATED-DESIGN SERVICES

A. Performance and Design Criteria: Where professional design services or certifications by a design professional are specifically required of Contractor by the Contract Documents, provide products and systems complying with specific performance and design criteria indicated.

1. If criteria indicated are not sufficient to perform services or certification required, submit a written request for additional information to Architect.

B. Delegated-Design Services Statement: Submit a statement signed and sealed by the responsible design professional, for each product and system specifically assigned to Contractor to be designed or certified by a design professional, indicating that the products and systems are in compliance with performance and design criteria indicated. Include list of codes, loads, and other factors used in performing these services.

1.5 CONFLICTING REQUIREMENTS

A. Conflicting Standards and Other Requirements: If compliance with two or more standards or requirements is specified and the standards or requirements establish different or conflicting requirements for minimum quantities or quality levels, inform the Architect regarding the conflict and obtain clarification prior to proceeding with the Work. Refer conflicting requirements that are different, but apparently equal, to Architect for clarification before proceeding.

B. Minimum Quantity or Quality Levels: The quantity or quality level shown or specified shall be the minimum provided or performed. The actual installation may comply exactly with the minimum quantity or quality specified, or it may exceed the minimum within reasonable limits. To comply with these requirements, indicated numeric values are minimum or maximum, as appropriate, for the context of requirements. Refer uncertainties to Architect for a decision before proceeding.

1.6 INFORMATIONAL SUBMITTALS

A. Contractor's Quality-Control Plan: For quality-assurance and quality-control activities and responsibilities.

B. Qualification Data: For Contractor's quality-control personnel.

C. Testing Agency Qualifications: For testing agencies specified in "Quality Assurance" Article to demonstrate their capabilities and experience. Include proof of qualifications in the form of a recent report on the inspection of the testing agency by a recognized authority.

D. Schedule of Tests and Inspections: Prepare in tabular form and include the following:

1. Specification Section number and title.
2. Entity responsible for performing tests and inspections.
3. Description of test and inspection.
4. Identification of applicable standards.
5. Identification of test and inspection methods.
6. Number of tests and inspections required.
7. Time schedule or time span for tests and inspections.
8. Requirements for obtaining samples.
9. Unique characteristics of each quality-control service.

E. Reports: Prepare and submit certified written reports and documents as specified.

F. Permits, Licenses, and Certificates: For Owner's record, submit copies of permits, licenses, certifications, inspection reports, releases, jurisdictional settlements, notices, receipts for fee payments, judgments, correspondence, records, and similar documents established for compliance with standards and regulations bearing on performance of the Work.

1.7 CONTRACTOR'S QUALITY-CONTROL PLAN

A. Quality-Control Plan, General: Submit quality-control plan within 10 days of Notice to Proceed, and not less than five days prior to preconstruction conference. Submit in format acceptable to Architect. Identify personnel, procedures, controls, instructions, tests, records, and forms to be used to carry out Contractor's quality-assurance and quality-control responsibilities and to coordinate Owner's quality-assurance and quality-control activities. Coordinate with Contractor's Construction Schedule.

B. Quality-Control Personnel Qualifications: Engage qualified personnel trained and experienced in managing and executing quality-assurance and quality-control procedures similar in nature and extent to those required for Project.

1. Project quality-control manager may also serve as Project superintendent.

C. Submittal Procedure: Describe procedures for ensuring compliance with requirements through review and management of submittal process. Indicate qualifications of personnel responsible for submittal review.

D. Testing and Inspection: In quality-control plan, include a comprehensive schedule of Work requiring testing or inspection, including the following:

1. Contractor-performed tests and inspections, including subcontractor-performed tests and inspections. Include required tests and inspections and Contractor-elected tests and inspections. Distinguish source quality-control tests and inspections from field quality-control tests and inspections.
2. Special inspections required by authorities having jurisdiction and indicated on the Statement of Special Inspections.
3. Owner-performed tests and inspections indicated in the Contract Documents..

E. Continuous Inspection of Workmanship: Describe process for continuous inspection during construction to identify and correct deficiencies in workmanship in addition to testing and inspection specified. Indicate types of corrective actions to be required to bring the Work into compliance with standards of workmanship established by Contract requirements and approved mockups.

F. Monitoring and Documentation: Maintain testing and inspection reports, including log of approved and rejected results. Include Work Architect has indicated as nonconforming or defective. Indicate corrective actions taken to bring nonconforming Work into compliance with requirements. Comply with requirements of authorities having jurisdiction.

1.8 REPORTS AND DOCUMENTS

A. Test and Inspection Reports: Prepare and submit certified written reports specified in other Sections. Include the following:

1. Date of issue.
2. Project title and number.
3. Name, address, telephone number, and email address of testing agency.
4. Dates and locations of samples and tests or inspections.
5. Names of individuals making tests and inspections.
6. Description of the Work and test and inspection method.
7. Identification of product and Specification Section.
8. Complete test or inspection data.
9. Test and inspection results and an interpretation of test results.
10. Record of temperature and weather conditions at time of sample-taking and testing and inspection.
11. Comments or professional opinion on whether tested or inspected Work complies with the Contract Document requirements.
12. Name and signature of laboratory inspector.
13. Recommendations on retesting and reinspecting.

B. Manufacturer's Technical Representative's Field Reports: Prepare written information documenting manufacturer's technical representative's tests and inspections specified in other Sections. Include the following:

1. Name, address, telephone number, and email address of technical representative making report.
2. Statement on condition of substrates and their acceptability for installation of product.
3. Statement that products at Project site comply with requirements.
4. Summary of installation procedures being followed, whether they comply with requirements and, if not, what corrective action was taken.
5. Results of operational and other tests and a statement of whether observed performance complies with requirements.
6. Statement of whether conditions, products, and installation will affect warranty.
7. Other required items indicated in individual Specification Sections.

C. Factory-Authorized Service Representative's Reports: Prepare written information documenting manufacturer's factory-authorized service representative's tests and inspections specified in other Sections. Include the following:

1. Name, address, telephone number, and email address of factory-authorized service representative making report.
2. Statement that equipment complies with requirements.
3. Results of operational and other tests and a statement of whether observed performance complies with requirements.
4. Statement of whether conditions, products, and installation will affect warranty.
5. Other required items indicated in individual Specification Sections.

1.9 QUALITY ASSURANCE

A. Qualifications paragraphs in this article establish the minimum qualification levels required; individual Specification Sections specify additional requirements.

B. Manufacturer Qualifications: A firm experienced in manufacturing products or systems similar to those indicated for this Project and with a record of successful in-service performance, as well as sufficient production capacity to produce required units. As applicable, procure products from manufacturers able to meet qualification requirements, warranty requirements, and technical or factory-authorized service representative requirements.

C. Fabricator Qualifications: A firm experienced in producing products similar to those indicated for this Project and with a record of successful in-service performance, as well as sufficient production capacity to produce required units.

D. Installer Qualifications: A firm or individual experienced in installing, erecting, applying, or assembling work similar in material, design, and extent to that indicated for this Project, whose work has resulted in construction with a record of successful in-service performance.

E. Professional Engineer Qualifications: A professional engineer who is legally qualified to practice in jurisdiction where Project is located and who is experienced in providing engineering services of the kind indicated. Engineering services are defined as those performed for installations of the system, assembly, or product that is similar in material, design, and extent to those indicated for this Project.

F. Specialists: Certain Specification Sections require that specific construction activities shall be performed by entities who are recognized experts in those operations. Specialists shall satisfy qualification requirements indicated and shall be engaged in the activities indicated.

1. Requirements of authorities having jurisdiction shall supersede requirements for specialists.

G. Testing and Inspecting Agency Qualifications: An NRTL, an NVLAP, or an independent agency with the experience and capability to conduct testing and inspection indicated, as documented in accordance with ASTM E329, and with additional qualifications specified in individual Sections; and, where required by authorities having jurisdiction, that is acceptable to authorities.

H. Manufacturer's Technical Representative Qualifications: An authorized representative of manufacturer who is trained and approved by manufacturer to observe and inspect installation of manufacturer's products that are similar in material, design, and extent to those indicated for this Project.

I. Factory-Authorized Service Representative Qualifications: An authorized representative of manufacturer who is trained and approved by manufacturer to inspect, demonstrate, repair, and perform service on installations of manufacturer's products that are similar in material, design, and extent to those indicated for this Project.

J. Preconstruction Testing: Where testing agency is indicated to perform preconstruction testing for compliance with specified requirements for performance and test methods, comply with the following Contractor's responsibilities, including the following:

1. Provide test specimens representative of proposed products and construction.
2. Submit specimens in a timely manner with sufficient time for testing and analyzing results to prevent delaying the Work.
3. Provide sizes and configurations of test assemblies, mockups, and laboratory mockups to adequately demonstrate capability of products to comply with performance requirements.
4. Build site-assembled test assemblies and mockups, using installers who will perform same tasks for Project.
5. Testing Agency Responsibilities: Submit a certified written report of each test, inspection, and similar quality-assurance service to Architect, with copy to Contractor. Interpret tests and inspections, and state in each report whether tested and inspected Work complies with or deviates from the Contract Documents.

K. Mockups: Before installing portions of the Work requiring mockups, build mockups for each form of construction and finish required to comply with the following requirements, using materials indicated for the completed Work:

1. Build mockups of size indicated.
2. Build mockups in location indicated or, if not indicated, as directed by Architect.
3. Notify Architect seven days in advance of dates and times when mockups will be constructed.
4. Employ supervisory personnel who will oversee mockup construction. Employ workers who will be employed to perform same tasks during the construction at Project.
5. Demonstrate the proposed range of aesthetic effects and workmanship.
6. Obtain Architect's approval of mockups before starting corresponding Work, fabrication, or construction.

    a. Allow seven days for initial review and each re-review of each mockup.

7. Promptly correct unsatisfactory conditions noted by Architect's preliminary review, to the satisfaction of the Architect, before completion of final mockup.
8. Approval of mockups by the Architect does not constitute approval of deviations from the Contract Documents contained in mockups unless Architect specifically approves such deviations in writing.
9. Maintain mockups during construction in an undisturbed condition as a standard for judging the completed Work.
10. Demolish and remove mockups when directed unless otherwise indicated.

L. Integrated Exterior Mockups: Construct integrated exterior mockup. Coordinate installation of exterior envelope materials and products for which mockups are required in individual Specification Sections, along with supporting materials. Comply with requirements in "Mockups" Paragraph.

1. Coordinate construction of the mockup to allow observation of air barrier installation, flashings, air barrier integration with fenestration systems, and other portions of the building air/moisture barrier and drainage assemblies, prior to installation of veneer, cladding elements, and other components that will obscure the work.

1.10 QUALITY CONTROL

A. Owner Responsibilities: Where quality-control services are indicated as Owner's responsibility, Owner will engage a qualified testing agency to perform these services.

1. Owner will furnish Contractor with names, addresses, and telephone numbers of testing agencies engaged and a description of types of testing and inspection they are engaged to perform.
2. Costs for retesting and reinspecting construction that replaces or is necessitated by Work that failed to comply with the Contract Documents will be charged to Contractor, and the Contract Sum will be adjusted by Change Order.

B. Contractor Responsibilities: Tests and inspections not explicitly assigned to Owner are Contractor's responsibility. Perform additional quality-control activities, whether specified or not, to verify and document that the Work complies with requirements.

1. Unless otherwise indicated, provide quality-control services specified and those required by authorities having jurisdiction. Perform quality-control services required of Contractor by authorities having jurisdiction, whether specified or not.
2. Engage a qualified testing agency to perform quality-control services.

a. Contractor shall not employ same entity engaged by Owner, unless agreed to in writing by Owner.

3. Notify testing agencies at least 24 hours in advance of time when Work that requires testing or inspection will be performed.
4. Where quality-control services are indicated as Contractor's responsibility, submit a certified written report, in duplicate, of each quality-control service.
5. Testing and inspection requested by Contractor and not required by the Contract Documents are Contractor's responsibility.
6. Submit additional copies of each written report directly to authorities having jurisdiction, when they so direct.

C. Retesting/Reinspecting: Regardless of whether original tests or inspections were Contractor's responsibility, provide quality-control services, including retesting and reinspecting, for construction that replaced Work that failed to comply with the Contract Documents.

D. Manufacturer's Field Services: Where indicated, engage a factory-authorized service representative to inspect field-assembled components and equipment installation, including service connections. Report results in writing as specified in Section 01 33 00 "Submittal Procedures."

E. Manufacturer's Technical Services: Where indicated, engage a manufacturer's technical representative to observe and inspect the Work. Manufacturer's technical representative's services include participation in preinstallation conferences, examination of substrates and

conditions, verification of materials, observation of Installer activities, inspection of completed portions of the Work, and submittal of written reports.

F. Contractor's Associated Requirements and Services: Cooperate with agencies and representatives performing required tests, inspections, and similar quality-control services, and provide reasonable auxiliary services as requested. Notify agency sufficiently in advance of operations to permit assignment of personnel. Provide the following:

1. Access to the Work.
2. Incidental labor and facilities necessary to facilitate tests and inspections.
3. Adequate quantities of representative samples of materials that require testing and inspection. Assist agency in obtaining samples.
4. Facilities for storage and field curing of test samples.
5. Delivery of samples to testing agencies.
6. Preliminary design mix proposed for use for material mixes that require control by testing agency.
7. Security and protection for samples and for testing and inspection equipment at Project site.

G. Coordination: Coordinate sequence of activities to accommodate required quality-assurance and quality-control services with a minimum of delay and to avoid necessity of removing and replacing construction to accommodate testing and inspection.

1. Schedule times for tests, inspections, obtaining samples, and similar activities.

H. Schedule of Tests and Inspections: Prepare a schedule of tests, inspections, and similar quality-control services required by the Contract Documents as a component of Contractor's quality-control plan. Coordinate and submit concurrently with Contractor's Construction Schedule. Update and submit with each Application for Payment.

1. Schedule Contents: Include tests, inspections, and quality-control services, including Contractor- and Owner-retained services, commissioning activities, and other Project-required services paid for by other entities.
2. Distribution: Distribute schedule to Owner, Architect, testing agencies, and each party involved in performance of portions of the Work where tests and inspections are required.

1.11 SPECIAL TESTS AND INSPECTIONS

A. Special Tests and Inspections: Owner will engage a qualified testing agency and/or special inspector to conduct special tests and inspections required by authorities having jurisdiction as the responsibility of Owner, as indicated in the DSA-103 List of Required Structural Tests & Special Inspections – 2016 CBC attached to Section 01 45 23, and as follows:

1. Verifying that manufacturer maintains detailed fabrication and quality-control procedures, and reviewing the completeness and adequacy of those procedures to perform the Work.
2. Notifying Architect and Contractor promptly of irregularities and deficiencies observed in the Work during performance of its services.
3. Submitting a certified written report of each test, inspection, and similar quality-control service to Architect with copy to Contractor and to authorities having jurisdiction.
4. Submitting a final report of special tests and inspections at Substantial Completion, which includes a list of unresolved deficiencies.
5. Interpreting tests and inspections, and stating in each report whether tested and inspected Work complies with or deviates from the Contract Documents.
6. Retesting and reinspecting corrected Work.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 TEST AND INSPECTION LOG

A. Test and Inspection Log: Prepare a record of tests and inspections. Include the following:

1. Date test or inspection was conducted.
2. Description of the Work tested or inspected.
3. Date test or inspection results were transmitted to Architect.
4. Identification of testing agency or special inspector conducting test or inspection.

B. Maintain log at Project site. Post changes and revisions as they occur. Provide access to test and inspection log for Architect's, and authorities' having jurisdiction reference during normal working hours.

1. Submit log at Project closeout as part of Project Record Documents.

3.2 REPAIR AND PROTECTION

A. General: On completion of testing, inspection, sample-taking, and similar services, repair damaged construction and restore substrates and finishes.

1. Provide materials and comply with installation requirements specified in other Specification Sections or matching existing substrates and finishes. Restore patched areas and extend restoration into adjoining areas with durable seams that are as invisible as possible. Comply with the Contract Document requirements for cutting and patching in Section 01 73 00 "Execution."

B. Protect construction exposed by or for quality-control service activities.

C. Repair and protection are Contractor's responsibility, regardless of the assignment of responsibility for quality-control services.

END OF SECTION

SECTION 01 41 15

ADDITIONAL REQUIREMENTS FOR DSA-REVIEWED PROJECTS

PART 1 - GENERAL

1.1 GENERAL

A. The following additional requirements apply to this Project that is being reviewed by the Division of the State Architect (DSA).

1.2 ADDITIONAL REQUIREMENTS

A. In addition to the duties specified in the Contract Documents, the duties of the Contractor shall be in accordance with the requirements specified in Section 4-343 of Part 1, Title 24, California Code of Regulations (CCR).

B. In addition to the duties specified in the Contract Documents, the duties of the Architect and the Architect's consultants shall be in accordance with the requirements specified in Section 4-333(a) and 4-341 of Part 1, Title 24, CCR.

C. DSA is not subject to arbitration proceedings.

D. Notify DSA at start of construction in accordance with Section 4-331 of Part 1, Title 24, CCR.

E. All addenda and construction change documents shall be submitted for DSA approval. Do not begin any work under an addendum or construction change document until DSA approval is obtained. Addenda and construction change documents shall be in accordance with Section 4-338 of Part 1, Title 24, CCR.

F. Do not begin work under a written order until a construction change document (Category A) has been submitted to and approved by DSA (and Owner) in accordance with Section 4-338 of Part 1, Title 24, CCR. Substitutions effecting structural, fire/life/safety or access compliance shall be submitted as construction change documents for DSA approval. The Contractor will be responsible for the additional architectural and engineering costs associated with the review and regulatory processing of these substitutions.

G. Unless otherwise indicated or specified, perform the work in conformance with the latest edition of applicable regulatory requirements. A copy of Part 1 and Part 2 of Title 24, CCR shall be available on the Project site. The codes adopted by the City, County, State and Federal agencies shall govern minimum requirements for this Project.

H. Contractor, Inspectors, Architect and Engineer shall submit verified reports in accordance with Sections 4-341 and 4-343(c) of Part 1, Title 24, CCR.

I. DSA may supervise construction, reconstruction, or repair in accordance with Section 4-334 of Part 1, Title 24, CCR.

J. Construction shall be observed by a full-time Project Inspector approved by DSA in accordance with Section 4-333(b) and 4-342 of Part 1, Title 24, CCR.

K. Testing requirements of the DSA approved Owner's Testing Laboratory shall be in accordance with Section 4-335 of Part 1, Title 24, CCR.

L. Special Inspection shall be as required by Section 4-333(c), of CBC, Part 1, Title 24, CCR, and Chapter 17A of CBC Part 2, Title 24, CCR. The Owner will pay for the costs of special inspection.

M. All Substitutions and Request for Information (RFI's) that affect Structural, Fire and Life Safety, Access Compliance and/or Energy (as applicable) shall be submitted to the Division of the State Architect for review and approval.

N. Changes to the Structural, Accessibility or Fire and Life-Safety Portions of the approved plans and specifications after the work has been let shall be made by a Construction Change Document (CCD) as required in Section 4-338, Part 1, CAC and shall be submitted to and approved by DSA prior to commencement of the work. Construction Change Documents (CCD's) shall be prepared and submitted to DSA in compliance with DSA Interpretation of Regulation IR A-6.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION

12/21/2023

SECTION 01 42 19

REFERENCE STANDARDS

PART 1 - GENERAL

1.01 SUMMARY

A. Throughout the Contract Documents, reference is made to codes and standards which establish qualities and types of workmanship and materials, and methods for testing and reporting on the pertinent characteristics.

B. Provide materials and workmanship which meet or exceed the specifically named code or standard.

C. Deliver to the Architect required proof that the materials or workmanship, or both, meet or exceed the requirements of the specifically named code or standard. Such proof shall be in the form requested by the Architect and will generally be required to be copies of a certified report of tests conducted by a testing agency acceptable for that purpose to the Architect.

1.02 RELATED WORK SPECIFIED ELSEWHERE

A. Specific naming of codes or standards occurs on the Drawings and in other Sections of these Specifications. Comply with laws, ordinances, and regulations of authorities having jurisdiction. Proof of compliance with laws, ordinances, and regulations shall be by the signed approval of the respective authorities having jurisdiction. Costs relative thereto shall be borne by the Contractor.

1.03 QUALITY ASSURANCE

A. Familiarity with Pertinent Codes and Standards: Verify the requirements of the specifically named codes and standards as well as requirements mandated by law, ordinance and authority. Verify that the items procured and installed in this Work meet or exceed the specified requirements.

B. Rejection of Noncomplying Items: The Architect reserves the right to reject items incorporated into the Work which fail to meet such minimum requirements.

1.04 APPLICABLE CODES

A. Work of the project shall conform to the following list of the 2016, Title 24, California Code of Regulations (CCR), a List of Codes, copies of which shall be maintained at the job site by the Contractor throughout the duration of the work.

B. Applicable Codes as of January 1, 2017:

1. 2016 California Administrative Code (CAC), Part 1, Title 24, California Code of Regulations (CCR).

2. 2016 California Building Code (CBC), Volumes 1 and 2, Part 2, Title 24, California Code of Regulations (CCR) with 2016 California Amendments.

3. 2016 California Electrical Code (CEC), Part 3, Title 24, California Code of Regulations (CCR) with 2016 California Amendments.

4. 2016 California Mechanical Code (CMC), Part 4, Title 24, California Code of Regulations (CCR) with 2016 California Amendments.

5. 2016 California Plumbing Code (CPC), Part 5, Title 24, California Code of Regulations (CCR).

6. 2016 California Energy Code, Part 6, Title 24, California Code of Regulations (CCR).

7. 2016 California Historical Building Code, Part 8, Title 24, California Code of Regulations (CCR).

8. 2016 California Fire Code, Part 9, Title 24, California Code of Regulations (CCR).

9. 2016 California Existing Building Code, Part 10, Title 24, California Code of Regulations (CCR).

10. 2016 California Green Building Standards Code, Part 11, Title 24, California Code of Regulations (CCR)

11. 2016 California Reference Standards Code, Part 12, Title 24, California Code of Regulations (CCR). Title 19, CCR, Public Safety, State Fire Marshal Regulations.

C. Partial List of Applicable Standards:

Reference code section for NFPA Standards, 2016 CBC (SFM)

NFPA 13	Installation of Sprinkler Systems, 2016 Edition
NFPA 14	Installation of Standpipes and Hose Systems, 2016 Edition
NFPA 17	Dry Chemical Extinguishing Systems, 2016 Edition
NFPA 17a	Wet Chemical Extinguishing Systems, 2016 Edition
NFPA 20	Installation of Stationary Pumps for Fire Protection, 2016 Edition
NFPA 24	Installation of Private Fire Service Mains and their Appurtenances, 2016 Edition
NFPA 72	National Fire Alarm and Signaling Code, (California Amended) 2016 Edition (Note, see UL Standard 1971 for “Signaling Devices for the Hearing Impaired”)
NFPA 253	Critical Radiant Flux of Floor Covering Systems Using a Radiant Heat Energy Source, 2011 Edition
NFPA 2001	Clean Agent Fire Extinguishing Systems, 2012 Edition

1.05 REFERENCE STANDARDS

A. Standards referenced in the Specifications are usually referred to by the abbreviation of the organization's name and the designation of the document (e.g., ASTM A36). Documents in common use may be referred to by their own designation (e.g., the California Electrical Code is published by the National Fire Protection Association as NFPA-70 but is referred to as CEC, and is part of a series of documents or standards referred to as the National Fire Code). References are to the latest issue of the publication available on the date stipulated for the receipt of bids.

STANDARDS ORGANIZATIONS

AA	Aluminum Association
AAMA	American Architectural Manufacturer's Association
AASHTO	American Association of State Highway and Transportation Officials
ACI	American Concrete Institute
AGA	American Gas Association
AISC	American Institute of Steel Construction
AITC	American Institute of Timber Construction
AMCA	Air Movement and Control Association, Inc.
ANSI	American National Standards Institute, Inc.
APA	APA-The Engineered Wood Association
ARI	Air-Conditioning and Refrigeration Institute
ASHRAE	American Society of Heating, Refrigerating, and Air-Conditioning Engineers
ASME	American Society of Mechanical Engineers
ASTM	American Society for Testing and Materials
AWPA	American Wood Protection Association
AWPB	American Wood Preservers' Bureau
AWS	American Welding Society
AWWA	American Water Works Association
BHMA	Builders Hardware Manufacturers Association
CBC	California Building Code, 2016
CDA	Copper Development Association
CEC	California Electrical Code
CEQA	California Environmental Quality Act

CGA	Compressed Gas Association
CISPI	Cast Iron Soil Pipe Institute
CMC	California Mechanical Code - See IAPMO
CPC	California Plumbing Code - See IAPMO
CPSC	Consumer Product Safety Commission
CRSI	Concrete Reinforcing Steel Institute
CS	Commercial Standard of U.S. Dept. of Commerce
CTIOA	Ceramic Tile Institute of America (former CTI)
CSMA	Chemical Specialties Manufacturing Association
FGMA	Flat Glass Marketing Association
FM	Factory Mutual Global (former FMS)
FS	Federal Specification
GA	Gypsum Association
HI	Hydraulic Institute
HRI	Hydraulics Research Institute
IAPMO	International Association of Plumbing and Mechanical Officials
ICC	International Code Council (former ICBO)
IEEE	Institute of Electrical and Electronics Engineers
IES	Illuminating Engineering Society of North America
MIL-STD	Military Specifications (former MIL)
ML/SFA	Metal Lath/Steel Framing Association
MSS	Manufacturers Standardization Society of the Valve and Fittings Industry
NAAMM	National Association of Architectural Metal Manufacturers
NIST	National Institute of Standards and Technology (former NBS)
NEBB	National Environmental Balancing Bureau
NEMA	National Electrical Manufacturers Association
N FLUID PA	National Fluid Power Association
NFPA	National Fire Protection Association
NRCA	National Roofing Contractors Association
NSF	National Sanitation Foundation

NWWDA	National Wood Window and Door Association
PS	Voluntary Product Standard (of NIST former NBS)
SMACNA	Sheet Metal and Air Conditioning Contractors National Association
SDI	Steel Deck Institute
SJI	Steel Joist Institute
SSPC	The Society for Protective Coatings (former SSPC)
TCNA	Tile Council of North America, Inc. (former TCA)
TSIB	Technical Services Information Bureau (former WLPDIA)
UL	Underwriters Laboratories, Inc.
WI	Woodwork Institute (former WIC)
TITLE	Title 24, California Code of Regulations, Part 1, 2, 3, 4, 5, 6, 8, & 9
TITLE	Title 19, California Code of Regulations

1.06 REFERENCE COPIES

A. A minimum of one copy of Codes, Regulations, and Standards referenced in the drawings or the specifications, or applicable to the work, shall be furnished to the Owner's Representative at least (2) two weeks prior to the commencement of work affected by such codes, regulations or standards.

PART 2 - PRODUCTS
(Not Applicable)

PART 3 - EXECUTION
(Not Applicable)

END OF SECTION

12/21/2023

SECTION 01 45 23

TESTING AND INSPECTING SERVICES

PART 1 - GENERAL

1.01 SUMMARY

A. Section Includes: Cooperate with the Owner's selected testing agency, the Owner's assigned Inspector, and others responsible for testing and inspecting the Work, and assist the Owner by coordinating such testing and inspecting services as specified in this Section and/or elsewhere in the Contract Documents.

B. Related Work Specified Elsewhere:

1. Requirements for testing may be required in other Sections of these Specifications.

2. Where no testing requirements are specified or required by reference standards or authorities having jurisdiction, the Owner may require such testing to be performed under current pertinent standards for testing. Payment for such testing will be made as described herein.

C. Work Not Included:

1. The Owner will select a pre-qualified independent testing laboratory and Inspector as approved by the Division of the State Architect (DSA), Department of General Services, Architect and Structural Engineer.

2. The Owner will pay for initial services of the testing laboratory as further described hereinafter.

1.02 QUALITY ASSURANCE

A. The Owner will select an independent testing laboratory to conduct the tests. Selection of the material required to be tested shall be by the laboratory or the Owner's representative and not by the Contractor.

B. Qualifications of Testing Laboratory: The testing laboratory, approved by DSA, shall be qualified to the Owner's acceptance in accordance with ASTM E329. The testing laboratory shall be qualified by the Division of the State Architect.

C. Codes and Standards: Testing, when required, will be in accordance with pertinent codes and regulations and with selected standards of the American Society for Testing and Materials and other organizations or agencies which publish recognized codes, standards, or tests. Refer to Article 3.04 - Required Testing of this Section.

1.03 TEST REPORT DISTRIBUTION

A. Promptly process and distribute required copies of test reports and related instructions to ensure necessary retesting and/or replacement of materials with the least possible delay in progress of the Work.

B. One copy of Test Reports shall be forwarded to the Division of the State Architect by the testing agency. Such reports shall include tests made, regardless of whether such tests indicate that the material is satisfactory or unsatisfactory. Samples taken but not tested shall also be reported. Records of special sampling operations as required shall also be reported. The reports shall show that the material or materials were sampled and tested in accordance with the requirements of Title 24 and with the approved specifications. Test reports shall show the specified design strength. They shall also state definitely whether or not the material or materials tested comply with requirements.

C. Each Testing Agency shall submit to the Division of the State Architect a verified report in duplicate covering tests which are required to be made by that agency during the progress of the project. Such report shall be furnished each time that work on the project is suspended, including tests up to that time, and at the completion of the project.

1.04 PAYMENT FOR TESTING SERVICES

A. Initial Services: The Owner will pay for initial testing and inspection except as specifically modified herein- after or as specified otherwise in technical sections, provided the results of inspection indicate compliance with the Contract Documents.

B. Retesting: When initial tests or inspection indicate noncompliance with the Contract Documents, subsequent retesting or reinspection occasioned by the noncompliance shall be performed by the same testing laboratory or Inspector and the costs thereof will be deducted by the Owner from the Contract Sum. Retesting and reinspection will continue until test or inspection results indicate compliance.

C. Code Compliance Testing: Inspections and tests required by codes or ordinances, or by authorities having jurisdiction and made by a legally constituted authority, shall be the responsibility of and shall be paid for by the Owner, but backcharged to the Contractor in case of retesting due to non-compliance.

D. Specified Inspections and Tests: Tests and inspections specified in the Specifications, directly or by reference, shall be coordinated by the Contractor at his expense and paid for by the Owner. Corrections of noncompliance and test failures shall be paid for by the Owner, but shall be backcharged to the Contractor. Reinspection and retesting shall be in accordance with paragraph 1.04-B.

E. Contractor's Convenience Testing: Inspecting or testing performed exclusively for the Contractor's convenience shall be the sole responsibility of and at the expense of the Contractor.

1.05 INSPECTION BY THE OWNER

A. The Owner and his representatives will have access, for the purpose of inspection, to parts of the work and to the shops wherein the work is in preparation, and the Contractor shall maintain proper facilities and provide safe access for such inspection.

B. The Owner shall have the right to reject materials and workmanship which are defective, and to require their correction. Rejected workmanship shall be satisfactorily corrected and rejected materials shall be removed from the premises without charge to the Owner. If the Contractor does not correct such rejected work within a reasonable time, fixed by written notice, the Owner may correct rejected work and charge the expense to the Contractor.

C. Should it be considered necessary or advisable by the Owner at any time before final acceptance of the entire work to make an examination of work already completed by removing or tearing out the same, the Contractor shall on request promptly furnish necessary facilities, labor and materials. If such work is found to be defective in respect due to fault of the Contractor or his subcontractor, he shall defray expenses of such examinations and of satisfactory reconstruction. If, however, such work is found to meet the requirements of the contract, the additional cost of labor and material necessarily involved in the examination and replacement will be allowed the Contractor.

1.06 OWNER'S INSPECTOR

A. An Inspector employed by the Owner, approved by DSA in accordance with the requirements of the State of California Administrative Code, Title 24, Part 1, and qualified in accordance with Division of the State Architect will be assigned to the work. Reference DSA IR A-7 and IR A-8 for project Inspector certification and approval and duties and performance rating by DSA. The inspector duties are specifically defined in Title 24, Part 1, Section 4-219, reprinted herein:

" 4-219 Duties of the Project Inspector

(a) General. The project inspector shall act under the direction of the architect or registered engineer and under the supervision of the enforcement agency.

(b) Duties. The general duties of the project inspector in fulfilling project inspection responsibilities are as follows:

1. Continuous inspection requirement. The project inspector must have actual personal knowledge obtained by personal and continuous inspection of the work of construction in all stages of its progress that the requirements of the approved plans and specifications are being executed.

Continuous inspection means complete inspection of every part of the work. Work, such as concrete work or masonry work which can be inspected only as it is placed, shall require the constant presence of the project inspector. Other types of work which can be completely inspected after the work is installed may be carried on while the project inspector is not present. In any case, the project inspector must personally inspect every part of the work. In no case shall the inspector have or assume any duties that will prevent him or her from providing continuous inspection.

The project inspector may obtain personal knowledge of the work of construction, either on-site or off-site, from the inspections performed by special inspectors or approved assistant inspectors and from the reporting of others on testing and inspection of materials and workmanship for compliance with the plans, specifications, and applicable standards. The exercise of reasonable diligence to obtain the facts shall be required.

2. Relations with the architect or engineer. The project inspector shall work under the general direction of the architect or registered engineer. Any uncertainties in the inspector's comprehension of the plans and specifications shall be reported promptly to the architect or registered engineer for his/her interpretation and instructions. In no case shall the instructions of the architect or registered engineer be construed to cause

work to be done which is not in conformity with the DSA approved plans, specifications and documents authorizing changes.

3. Job file. The project inspector shall keep a file of approved plans and specifications (including all approved documents authorizing changes) on the job at all times.

4. Construction procedure records. The project inspector shall keep a record of certain construction procedures including, but not limited to the following:

A. Concrete pouring operations. The records show the time and date of placing concrete and the time and date of removal of forms in each portion of the structure.

B. Welding operations. The record shall include identification marks of welders, lists of defective welds, manner of correction of defects, etc.

C. Penetration under the last ten (10) blows for each pile when piles are driven for foundations. All such records of construction procedures shall be kept on the job until the completion of the work. These records shall be made a part of the permanent records of the owner.

5. Deviations. The project inspector shall notify the contractor, in writing, of any deviations from the approved plans and specifications which are not immediately corrected by the contractor when brought to the contractor's attention. Copies of such notice shall be forwarded immediately to the architect or registered engineer and to the enforcement agency.

Failure on the part of the project inspector to notify the contractor of deviations from the approved plans and specifications shall in no way relieve the contractor of any responsibility to complete the work covered by his or her contract in accordance with the approved plans and specifications and all laws and regulations.

6. Verified reports. The project inspector shall submit to the enforcement agency verified reports as required in Section 4-214.

(c) Violations. Failure, refusal or neglect on the part of the project inspector to notify the contractor of any work which does not comply with the requirements of the approved plans and specifications, or failure, refusal or neglect to report immediately, in writing any such violation to the architect or registered engineer, to the owner and to the enforcement agency shall constitute a violation of the Act and shall be cause for the enforcement agency to take action, which may result in withdrawal of the inspector's approval.

Authority: Health and Safety Code Section 16022.

Reference: Health and Safety Code Section 16017 and 16021. "

B. The work of construction in stages of progress shall be subject to the personal continuous observation of the Inspector as continuous observation is defined by Title 24. He shall have free access to all parts of the work at any time. The Contractor shall furnish the Inspector reasonable facilities for obtaining such information as may be necessary to keep him fully informed respecting the progress and manner of the work and the character of the materials. Inspection of the work shall not relieve the Contractor from obligation to fulfill this Contract.

1.07 OWNER'S OTHER PERSONNEL

A. From time to time, other personnel in the employ of the Owner may inspect the Work when the Work is in progress but shall have no authority to direct the Contractor or request changes in the Work except as may be provided elsewhere in the Contract Documents.

1.08 REPRESENTATIVE OF THE DIVISION OF THE STATE ARCHITECT

A. Architect shall have access to the site in accordance with Title 24.

B. Field Engineers and Inspectors from DSA. Structural Safety Section, Fire & Life Safety Review and Access Compliance shall have access to the site in accordance with Title 24.

PART 2 - PRODUCTS
(Not Applicable)

PART 3 - EXECUTION

3.01 COOPERATION WITH TESTING LABORATORY AND INSPECTORS

A. Inspectors and representatives of the testing laboratory shall have access to the work. Provide facilities for such access in order that the testing, inspection, and the obtaining of samples may be done properly.

B. Contractor shall deliver material specimens to the Owner's testing lab, which must by terms of the Contract be tested prior to inclusion in the Project, at least 45 days prior to scheduled delivery to the job site.

C. Material shipped by the Contractor from the source of supply prior to having satisfactorily passed such testing and inspection or prior to the receipt of notice from said representative that such testing and inspection will not be required shall not be incorporated in the job.

3.02 TAKING SPECIMENS

A. Field specimens and samples for testing, unless otherwise provided in these Contract Documents, shall be selected and taken by the Testing Laboratory or Inspector and not the Contractor. Sampling equipment and personnel will be provided by the testing laboratory. Deliveries of specimens and samples to the testing laboratory will be performed by the testing laboratory. Soil samples for approval of import fill shall be delivered to the Testing Laboratory by the Contractor, as directed by the Testing Laboratory.

3.03 SCHEDULES FOR TESTING

A. Establishing Schedule:

1. By advance discussion with the testing laboratory selected by the Owner, determine the time required for the laboratory to perform its tests and to issue each of its findings.

2. Provide required time within the Construction Schedule.

B. Revising Schedule: When changes of construction schedule are necessary during construction, coordinate such changes of schedule with the testing laboratory as required.

C. Adherence to Schedule: When the testing laboratory is ready to test according to the determined schedules, but is prevented from testing or taking specimens due to incompleteness of the work, extra charges for testing attributable to the delay may be back-charged to the Contractor and will be deducted by the Owner from the Contract Sum.

3.04 REQUIRED TESTING

Tests and inspections for the following items will be required in accordance with referenced Sections/Chapters of California Building Code, Title 24, Part 2:

A. FOUNDATIONS (Not Applicable)

B. CONCRETE (Chapters **17A** and **19A**):

1. MATERIALS:

a.	Portland Cement Test	1910A.1
b.	Concrete Aggregates	1903A.5
c.	Reinforcing Bars	1903A.8
d.	Batch Plant Inspection	1705A.3.3

2. CONCRETE QUALITY:

a.	Proportions of Concrete	1904A,
b.	Strength Test of Concrete	1905A.15
c.	Concrete Curing	1903A

3. CONCRETE INSPECTION:

a.	Job Site Inspection	1705A.3.5, 1705A.3.6
b.	Batch Plant or Weighmaster Inspection	1705A.3.3
c.	Reinforcing Bar Welding Inspection	1705A.3.1
d.	Clean Rough Construction Joints	1903A
e.	Waiver of Batch Plant Inspection	1705A.3.3.1

C. MASONRY (Not Applicable)

D. STRUCTURAL STEEL (Not Applicable)

E. WOOD (Not Applicable)

F. EXPANSION BOLTS OR EPOXY-TYPE ANCHORS IN CONCRETE (Not Applicable)

END OF SECTION

SECTION 01 60 00

PRODUCT REQUIREMENTS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Special Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for selection of products for use in Project; product delivery, storage, and handling; manufacturers' standard warranties on products; special warranties; and comparable products.

B. Related Requirements:

1. Section 01 11 00 "Summary of Work" for Contractor requirements related to Owner-furnished products.
2. Section 01 21 00 "Allowances" for products selected under an allowance.
3. Section 01 23 00 "Alternates" for products selected under an alternate.
4. Section 01 25 00 "Substitution Procedures" for requests for substitutions.
5. Section 01 42 19 "Reference Standards" for applicable industry standards for products specified.
6. Section 01 77 00" Closeout Procedures" for submitting warranties.

1.3 DEFINITIONS

A. Products: Items obtained for incorporating into the Work, whether purchased for Project or taken from previously purchased stock. The term "product" includes the terms "material," "equipment," "system," and terms of similar intent.

1. Named Products: Items identified by manufacturer's product name, including make or model number or other designation shown or listed in manufacturer's published product literature that is current as of date of the Contract Documents.
2. New Products: Items that have not previously been incorporated into another project or facility. Salvaged items or items reused from other projects are not considered new products. Items that are manufactured or fabricated to include recycled content materials are considered new products, unless indicated otherwise.
3. Comparable Product: Product by named manufacturer that is demonstrated and approved through the comparable product submittal process described in Part 2 "Comparable Products" Article, to have the indicated qualities related to type, function, dimension, in-service performance, physical properties, appearance, and other characteristics that equal or exceed those of specified product.

B. Basis-of-Design Product Specification: A specification in which a single manufacturer's product is named and accompanied by the words "basis-of-design product," including make or model number or other designation. Published attributes and characteristics of basis-of-design product establish salient characteristics of products.

1. Evaluation of Comparable Products: In addition to the basis-of-design product description, product attributes and characteristics may be listed to establish the

significant qualities related to type, function, in-service performance and physical properties, weight, dimension, durability, visual characteristics, and other special features and requirements for purposes of evaluating comparable products of additional manufacturers named in the specification. Manufacturer's published attributes and characteristics of basis-of-design product also establish salient characteristics of products for purposes of evaluating comparable products.

C. Subject to Compliance with Requirements: Where the phrase "Subject to compliance with requirements" introduces a product selection procedure in an individual Specification Section, provide products qualified under the specified product procedure. In the event that a named product or product by a named manufacturer does not meet the other requirements of the specifications, select another named product or product from another named manufacturer that does meet the requirements of the specifications; submit a comparable product request or substitution request, if applicable.

D. Comparable Product Request Submittal: An action submittal requesting consideration of a comparable product, including the following information:

1. Identification of basis-of-design product or fabrication or installation method to be replaced, including Specification Section number and title and Drawing numbers and titles.
2. Data indicating compliance with the requirements specified in Part 2 "Comparable Products" Article.

E. Basis-of-Design Product Specification Submittal: An action submittal complying with requirements in Section 01 33 00 "Submittal Procedures."

F. Substitution: Refer to Section 01 25 00 "Substitution Procedures" for definition and limitations on substitutions.

1.4 QUALITY ASSURANCE

A. Compatibility of Options: If Contractor is given option of selecting between two or more products for use on Project, select product compatible with products previously selected, even if previously selected products were also options.

1. Resolution of Compatibility Disputes between Multiple Contractors:

a. Contractors are responsible for providing products and construction methods compatible with products and construction methods of other contractors.
b. If a dispute arises between the multiple contractors over concurrently selectable but incompatible products, Architect will determine which products shall be used.

B. Identification of Products: Except for required labels and operating data, do not attach or imprint manufacturer or product names or trademarks on exposed surfaces of products or equipment that will be exposed to view in occupied spaces or on the exterior.

1. Labels: Locate required product labels and stamps on a concealed surface, or, where required for observation following installation, on a visually accessible surface that is not conspicuous.
2. Equipment Nameplates: Provide a permanent nameplate on each item of service- or power-operated equipment. Locate on a visually accessible but inconspicuous surface. Include information essential for operation, including the following:

a. Name of product and manufacturer.
b. Model and serial number.

c. Capacity.
d. Speed.
e. Ratings.

3. See individual identification Sections in Divisions 21, 22, 23, and 26 for additional equipment identification requirements.

1.5 COORDINATION

A. Modify or adjust affected work as necessary to integrate work of approved comparable products and approved substitutions.

1.6 PRODUCT DELIVERY, STORAGE, AND HANDLING

A. Deliver, store, and handle products, using means and methods that will prevent damage, deterioration, and loss, including theft and vandalism. Comply with manufacturer's written instructions.

B. Delivery and Handling:

1. Schedule delivery to minimize long-term storage at Project site and to prevent overcrowding of construction spaces.
2. Coordinate delivery with installation time to ensure minimum holding time for items that are flammable, hazardous, easily damaged, or sensitive to deterioration, theft, and other losses.
3. Deliver products to Project site in an undamaged condition in manufacturer's original sealed container or other packaging system, complete with labels and instructions for handling, storing, unpacking, protecting, and installing.
4. Inspect products on delivery to determine compliance with the Contract Documents and that products are undamaged and properly protected.

C. Storage:

1. Provide a secure location and enclosure at Project site for storage of materials and equipment.
2. Store products to allow for inspection and measurement of quantity or counting of units.
3. Store materials in a manner that will not endanger Project structure.
4. Store products that are subject to damage by the elements under cover in a weathertight enclosure above ground, with ventilation adequate to prevent condensation and with adequate protection from wind.
5. Protect foam plastic from exposure to sunlight, except to extent necessary for period of installation and concealment.
6. Comply with product manufacturer's written instructions for temperature, humidity, ventilation, and weather-protection requirements for storage.
7. Protect stored products from damage and liquids from freezing.

1.7 PRODUCT WARRANTIES

A. Warranties specified in other Sections shall be in addition to, and run concurrent with, other warranties required by the Contract Documents. Manufacturer's disclaimers and limitations on product warranties do not relieve Contractor of obligations under requirements of the Contract Documents.

1. Manufacturer's Warranty: Written standard warranty form furnished by individual manufacturer for a particular product and issued in the name of the Owner or endorsed by manufacturer to Owner.
2. Special Warranty: Written warranty required by the Contract Documents to provide specific rights for Owner and issued in the name of the Owner or endorsed by manufacturer to Owner.

B. Special Warranties: Prepare a written document that contains appropriate terms and identification, ready for execution.

1. Manufacturer's Standard Form: Modified to include Project-specific information and properly executed.
2. Specified Form: When specified forms are included in the Project Manual, prepare a written document, using indicated form properly executed.
3. See other Sections for specific content requirements and particular requirements for submitting special warranties.

C. Submittal Time: Comply with requirements in Section 01 77 00 "Closeout Procedures."

PART 2 - PRODUCTS

2.1 PRODUCT SELECTION PROCEDURES

A. General Product Requirements: Provide products that comply with the Contract Documents, are undamaged and, unless otherwise indicated, are new at time of installation.

1. Provide products complete with accessories, trim, finish, fasteners, and other items needed for a complete installation and indicated use and effect.
2. Standard Products: If available, and unless custom products or nonstandard options are specified, provide standard products of types that have been produced and used successfully in similar situations on other projects.
3. Owner reserves the right to limit selection to products with warranties meeting requirements of the Contract Documents.
4. Where products are accompanied by the term "as selected," Architect will make selection.
5. Descriptive, performance, and reference standard requirements in the Specifications establish salient characteristics of products.
6. Or Equal: For products specified by name and accompanied by the term "or equal," "or approved equal," or "or approved," comply with requirements in "Comparable Products" Article to obtain approval for use of an unnamed product.

    a. Submit additional documentation required by Architect in order to establish equivalency of proposed products. Unless otherwise indicated, evaluation of "or equal" product status is by the Architect, whose determination is final.

B. Product Selection Procedures:

1. Sole Product: Where Specifications name a single manufacturer and product, provide the named product that complies with requirements. Comparable products or substitutions for Contractor's convenience will not be considered.

    a. Sole product may be indicated by the phrase "Subject to compliance with requirements, provide the following."

2. Sole Manufacturer/Source: Where Specifications name a single manufacturer or source, provide a product by the named manufacturer or source that complies with

requirements. Comparable products or substitutions for Contractor's convenience will not be considered.

a. Sole manufacturer/source may be indicated by the phrase "Subject to compliance with requirements, provide products by the following."

3. Limited List of Products: Where Specifications include a list of names of both manufacturers and products, provide one of the products listed that complies with requirements. Comparable products or substitutions for Contractor's convenience will not be considered.

a. Limited list of products may be indicated by the phrase "Subject to compliance with requirements, provide one of the following."

4. Non-Limited List of Products: Where Specifications include a list of names of both available manufacturers and products, provide one of the products listed or an unnamed product that complies with requirements.

a. Non-limited list of products is indicated by the phrase "Subject to compliance with requirements, available products that may be incorporated in the Work include, but are not limited to, the following."
b. Provision of an unnamed product is not considered a substitution, if the product complies with requirements.

5. Limited List of Manufacturers: Where Specifications include a list of manufacturers' names, provide a product by one of the manufacturers listed that complies with requirements. Comparable products or substitutions for Contractor's convenience will be considered.

a. Limited list of manufacturers is indicated by the phrase "Subject to compliance with requirements, provide products by one of the following."

6. Non-Limited List of Manufacturers: Where Specifications include a list of available manufacturers, provide a product by one of the manufacturers listed or a product by an unnamed manufacturer that complies with requirements.

a. Non-limited list of manufacturers is indicated by the phrase "Subject to compliance with requirements, available manufacturers whose products may be incorporated in the Work include, but are not limited to, the following."
b. Provision of products of an unnamed manufacturer is not considered a substitution, if the product complies with requirements.

7. Basis-of-Design Product: Where Specifications name a product, or refer to a product indicated on Drawings, and include a list of manufacturers, provide the specified or indicated product or a comparable product by one of the other named manufacturers. Drawings and Specifications may additionally indicate sizes, profiles, dimensions, and other characteristics that are based on the product named. Comply with requirements in "Comparable Products" Article for consideration of an unnamed product by one of the other named manufacturers.

a. For approval of products by unnamed manufacturers, comply with requirements in Section 01 25 00 "Substitution Procedures" for substitutions for convenience.

C. Visual Matching Specification: Where Specifications require the phrase "match Architect's sample," provide a product that complies with requirements and matches Architect's sample. Architect's decision will be final on whether a proposed product matches.

1. If no product available within specified category matches and complies with other specified requirements, comply with requirements in Section 01 25 00 "Substitution Procedures" for proposal of product.

D. Visual Selection Specification: Where Specifications include the phrase "as selected by Architect from manufacturer's full range" or a similar phrase, select a product that complies with requirements. Architect will select color, gloss, pattern, density, or texture from manufacturer's product line that includes both standard and premium items.

2.2 COMPARABLE PRODUCTS

A. Conditions for Consideration of Comparable Products: Architect will consider Contractor's request for comparable product when the following conditions are satisfied. If the following conditions are not satisfied, Architect may return requests without action, except to record noncompliance with the following requirements:

1. Evidence that proposed product does not require revisions to the Contract Documents, is consistent with the Contract Documents, will produce the indicated results, and is compatible with other portions of the Work.
2. Detailed comparison of significant qualities of proposed product with those of the named basis-of-design product. Significant product qualities include attributes, such as type, function, in-service performance and physical properties, weight, dimension, durability, visual characteristics, and other specific features and requirements.
3. Evidence that proposed product provides specified warranty.
4. List of similar installations for completed projects, with project names and addresses and names and addresses of architects and owners, if requested.
5. Samples, if requested.

B. Architect's Action on Comparable Products Submittal: If necessary, Architect will request additional information or documentation for evaluation, as specified in Section 01 33 00 "Submittal Procedures."

1. Form of Approval of Submittal: As specified in Section 01 33 00 "Submittal Procedures."
2. Use product specified if Architect does not issue a decision on use of a comparable product request within time allocated.

C. Submittal Requirements, Two-Step Process: Approval by the Architect of Contractor's request for use of comparable product is not intended to satisfy other submittal requirements. Comply with specified submittal requirements.

PART 3 - EXECUTION (Not Used)

END OF SECTION

12/21/2023

Not Used:

PART 4 - EXECUTION (Not Used)

A. Submittal Requirements, Single-Step Process: When acceptable to Architect, incorporate specified submittal requirements of individual Specification Section in combined submittal for comparable products. Approval by the Architect of Contractor's request for use of comparable product and of individual submittal requirements will also satisfy other submittal requirements.

SECTION 01 73 00

EXECUTION

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Special Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes general administrative and procedural requirements governing execution of the Work, including, but not limited to, the following:

1. Construction layout.
2. Field engineering and surveying.
3. Installation of the Work.
4. Coordination of Owner's portion of the Work.
5. Coordination of Owner-installed products.
6. Progress cleaning.
7. Starting and adjusting.
8. Protection of installed construction.

B. Related Requirements:

1. Section 01 11 00 "Summary of Work" for coordination of Owner-furnished products, Owner-performed work, Owner's separate contracts, and limits on use of Project site.
2. Section 01 33 00 "Submittal Procedures" for submitting surveys.
3. Section 01 73 29 “Cutting and Patching” for administrative and procedural requirements for cutting and patching.
4. Section 01 77 00 "Closeout Procedures" for submitting final property survey with Project Record Documents, recording of Owner-accepted deviations from indicated lines and levels, replacing defective work, and final cleaning.
5. Section 02 41 19 "Selective Demolition" for demolition and removal of selected portions of the building.

1.3 DEFINITIONS

A. Cutting: Removal of in-place construction necessary to permit installation or performance of subsequent work.

B. Patching: Fitting and repair work required to restore construction to original conditions after installation of subsequent work.

1.4 PREINSTALLATION MEETINGS

A. Layout Conference: Conduct conference at Project site.

1. Prior to establishing layout of perimeter and structural column grid(s), review building location requirements. Review benchmark, control point, and layout and dimension

requirements. Inform Architect of scheduled meeting. Require representatives of each entity directly concerned with Project layout to attend, including the following:

a. Contractor's superintendent.
b. Professional surveyor or Contractor's personnel responsible for performing Project surveying and layout.

2. Review meanings and intent of dimensions, notes, terms, graphic symbols, and other layout information indicated on the Drawings.
3. Review requirements for including layouts on Shop Drawings and other submittals.
4. Review areas of potential interference and conflict. Coordinate procedures and resolve potential conflicts before proceeding.

1.5 INFORMATIONAL SUBMITTALS

A. Qualification Data: For land surveyor or professional engineer.

B. Certified Surveys: Submit two copies signed by land surveyor or professional engineer.

1.6 CLOSEOUT SUBMITTALS

A. Final Property Survey: Submit 2 copies showing the Work performed and record survey data.

1.7 QUALITY ASSURANCE

A. Land Surveyor Qualifications: A professional land surveyor who is legally qualified to practice in jurisdiction where Project is located and who is experienced in providing land-surveying services of the kind indicated.

B. Professional Engineer Qualifications: Refer to Section 01 40 00 "Quality Requirements."

C. Manufacturer's Installation Instructions: Obtain and maintain on-site manufacturer's written recommendations and instructions for installation of specified products and equipment.

PART 2 - PRODUCTS

2.1 MATERIALS

A. Comply with requirements specified in other Sections.

1. For projects requiring compliance with sustainable design and construction practices and procedures, use products for patching that comply with sustainable design requirements.

B. In-Place Materials: Use materials for patching identical to in-place materials. For exposed surfaces, use materials that visually match in-place adjacent surfaces to the fullest extent possible.

1. If identical materials are unavailable or cannot be used, use materials that, when installed, will provide a match acceptable to Architect for the visual and functional performance of in-place materials. Use materials that are not considered hazardous.

C. Cleaning Agents: Use cleaning materials and agents recommended by manufacturer or fabricator of the surface to be cleaned. Do not use cleaning agents that are potentially hazardous to health or property or that might damage finished surfaces.

1. Use cleaning products that comply with Green Seal's GS-37, or if GS-37 is not applicable, use products that comply with the California Code of Regulations maximum allowable VOC levels.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Existing Conditions: The existence and location of underground and other utilities and construction indicated as existing are not guaranteed. Before beginning sitework, investigate and verify the existence and location of underground utilities, mechanical and electrical systems, and other construction affecting the Work.

1. Before construction, verify the location and invert elevation at points of connection of sanitary sewer, storm sewer, gas service piping, and water-service piping; underground electrical services; and other utilities.
2. Furnish location data for work related to Project that must be performed by public utilities serving Project site.

B. Examination and Acceptance of Conditions: Before proceeding with each component of the Work, examine substrates, areas, and conditions, with Installer or Applicator present where indicated, for compliance with requirements for installation tolerances and other conditions affecting performance. Record observations.

1. Examine roughing-in for mechanical and electrical systems to verify actual locations of connections before equipment and fixture installation.
2. Examine walls, floors, and roofs for suitable conditions where products and systems are to be installed.
3. Verify compatibility with and suitability of substrates, including compatibility with existing finishes or primers.

C. Written Report: Where a written report listing conditions detrimental to performance of the Work is required by other Sections, include the following:

1. Description of the Work, including Specification Section number and paragraph, and Drawing sheet number and detail, where applicable.
2. List of detrimental conditions, including substrates.
3. List of unacceptable installation tolerances.
4. Recommended corrections.

D. Proceed with installation only after unsatisfactory conditions have been corrected. Proceeding with the Work indicates acceptance of surfaces and conditions.

3.2 PREPARATION

A. Existing Utility Information: Furnish information to local utility and Owner that is necessary to adjust, move, or relocate existing utility structures, utility poles, lines, services, or other utility appurtenances located in or affected by construction. Coordinate with authorities having jurisdiction.

B. Field Measurements: Take field measurements as required to fit the Work properly. Recheck measurements before installing each product. Where portions of the Work are indicated to fit to other construction, verify dimensions of other construction by field measurements before fabrication. Coordinate fabrication schedule with construction progress to avoid delaying the Work.

C. Space Requirements: Verify space requirements and dimensions of items shown diagrammatically on Drawings.

D. Review of Contract Documents and Field Conditions: Immediately on discovery of the need for clarification of the Contract Documents, submit a request for information to Architect in accordance with requirements in Section 01 31 00 "Project Management and Coordination."

3.3 CONSTRUCTION LAYOUT

A. Verification: Before proceeding to lay out the Work, verify layout information shown on Drawings, in relation to the property survey and existing benchmarks and existing conditions. If discrepancies are discovered, notify Architect promptly.

B. Engage a land surveyor or professional engineer experienced in laying out the Work, using the following accepted surveying practices:

1. Establish benchmarks and control points to set lines and levels at each story of construction and elsewhere as needed to locate each element of Project.
2. Establish limits on use of Project site.
3. Establish dimensions within tolerances indicated. Do not scale Drawings to obtain required dimensions.
4. Inform installers of lines and levels to which they must comply.
5. Check the location, level and plumb, of every major element as the Work progresses.
6. Notify Architect when deviations from required lines and levels exceed allowable tolerances.
7. Close site surveys with an error of closure equal to or less than the standard established by authorities having jurisdiction.

C. Site Improvements: Locate and lay out site improvements, including pavements, grading, fill and topsoil placement, utility slopes, and rim and invert elevations.

D. Building Lines and Levels: Locate and lay out control lines and levels for structures, building foundations, column grids, and floor levels, including those required for mechanical and electrical work. Transfer survey markings and elevations for use with control lines and levels. Level foundations and piers from two or more locations.

E. Record Log: Maintain a log of layout control work. Record deviations from required lines and levels. Include beginning and ending dates and times of surveys, weather conditions, name and duty of each survey party member, and types of instruments and tapes used. Make the log available for reference by Architect and IOR.

3.4 FIELD ENGINEERING

A. Reference Points: Locate existing permanent benchmarks, control points, and similar reference points before beginning the Work. Preserve and protect permanent benchmarks and control points during construction operations.

1. Do not change or relocate existing benchmarks or control points without prior written approval of Architect. Report lost or destroyed permanent benchmarks or control

points promptly. Report the need to relocate permanent benchmarks or control points to Architect before proceeding.
2. Replace lost or destroyed permanent benchmarks and control points promptly. Base replacements on the original survey control points.

B. Benchmarks: Establish and maintain a minimum of two permanent benchmarks on Project site, referenced to data established by survey control points. Comply with authorities having jurisdiction for type and size of benchmark.

1. Record benchmark locations, with horizontal and vertical data, on Project Record Documents.
2. Where the actual location or elevation of layout points cannot be marked, provide temporary reference points sufficient to locate the Work.
3. Remove temporary reference points when no longer needed. Restore marked construction to its original condition.

C. Final Property Survey: Engage a land surveyor or professional engineer to prepare a final property survey showing significant features (real property) for Project. Include on the survey a certification, signed by land surveyor or professional engineer, that principal metes, bounds, lines, and levels of Project are accurately positioned as shown on the survey.

1. Show boundary lines, monuments, streets, site improvements and utilities, existing improvements and significant vegetation, adjoining properties, acreage, grade contours, and the distance and bearing from a site corner to a legal point.
2. Recording: At Substantial Completion, have the final property survey recorded by or with authorities having jurisdiction as the official "property survey."

3.5 INSTALLATION

A. Locate the Work and components of the Work accurately, in correct alignment and elevation, as indicated.

1. Make vertical work plumb, and make horizontal work level.
2. Where space is limited, install components to maximize space available for maintenance and ease of removal for replacement.
3. Conceal pipes, ducts, and wiring in finished areas unless otherwise indicated.
4. Maintain minimum headroom clearance of 96 inches in occupied spaces and 90 inches in unoccupied spaces, unless otherwise indicated on Drawings.

B. Comply with manufacturer's written instructions and recommendations for installing products in applications indicated.

C. Install products at the time and under conditions that will ensure satisfactory results as judged by Architect. Maintain conditions required for product performance until Substantial Completion.

D. Conduct construction operations, so no part of the Work is subjected to damaging operations or loading in excess of that expected during normal conditions of occupancy of type expected for Project.

E. Sequence the Work and allow adequate clearances to accommodate movement of construction items on-site and placement in permanent locations.

F. Tools and Equipment: Select tools or equipment that minimize production of excessive noise levels.

G. Templates: Obtain and distribute to the parties involved templates for Work specified to be factory prepared and field installed. Check Shop Drawings of other portions of the Work to confirm that adequate provisions are made for locating and installing products to comply with indicated requirements.

H. Attachment: Provide blocking and attachment plates and anchors and fasteners of adequate size and number to securely anchor each component in place, accurately located and aligned with other portions of the Work. Where size and type of attachments are not indicated, verify size and type required for load conditions with manufacturer.

1. Mounting Heights: Where mounting heights are not indicated, mount components at heights directed by Architect.
2. Allow for building movement, including thermal expansion and contraction.
3. Coordinate installation of anchorages. Furnish setting drawings, templates, and directions for installing anchorages, including sleeves, concrete inserts, anchor bolts, and items with integral anchors, that are to be embedded in concrete or masonry. Deliver such items to Project site in time for installation.

I. Joints: Make joints of uniform width. Where joint locations in exposed Work are not indicated, arrange joints for the best visual effect, as judged by Architect. Fit exposed connections together to form hairline joints.

J. Repair or remove and replace damaged, defective, or nonconforming Work.

1. Comply with Section 01 77 00 "Closeout Procedures" for repairing or removing and replacing defective Work.

3.6 COORDINATION OF OWNER'S PORTION OF THE WORK

A. Site Access: Provide access to Project site for Owner's construction personnel and Owner's separate contractors.

1. Provide temporary facilities required for Owner-furnished, Contractor-installed and Owner-furnished, Owner-installed products.
2. Refer to Section 01 11 00 "Summary of Work" for other requirements for Owner-furnished, Contractor-installed and Owner-furnished, Owner-installed products

B. Coordination: Coordinate construction and operations of the Work with work performed by Owner's construction personnel and Owner's separate contractors.

1. Construction Schedule: Inform Owner of Contractor's preferred construction schedule for Owner's portion of the Work. Adjust construction schedule based on a mutually agreeable timetable. Notify Owner if changes to schedule are required due to differences in actual construction progress.
2. Preinstallation Conferences: Include Owner's construction personnel and Owner's separate contractors at preinstallation conferences covering portions of the Work that are to receive Owner's work. Attend preinstallation conferences conducted by Owner's construction personnel if portions of the Work depend on Owner's construction.

3.7 PROGRESS CLEANING

A. Clean Project site and work areas daily, including common areas. Enforce requirements strictly. Dispose of materials lawfully.

1. Comply with requirements in NFPA 241 for removal of combustible waste materials and debris.
2. Do not hold waste materials more than seven days during normal weather or three days if the temperature is expected to rise above 80 deg F.
3. Containerize hazardous and unsanitary waste materials separately from other waste. Mark containers appropriately and dispose of legally, according to regulations.

    a. Use containers intended for holding waste materials of type to be stored.

4. Coordinate progress cleaning for joint-use areas where Contractor and other contractors are working concurrently.

B. Site: Maintain Project site free of waste materials and debris.

C. Work Areas: Clean areas where Work is in progress to the level of cleanliness necessary for proper execution of the Work.

1. Remove liquid spills promptly.
2. Where dust would impair proper execution of the Work, broom-clean or vacuum the entire work area, as appropriate.

D. Installed Work: Keep installed work clean. Clean installed surfaces according to written instructions of manufacturer or fabricator of product installed, using only cleaning materials specifically recommended. If specific cleaning materials are not recommended, use cleaning materials that are not hazardous to health or property and that will not damage exposed surfaces.

E. Concealed Spaces: Remove debris from concealed spaces before enclosing the space.

F. Exposed Surfaces: Clean exposed surfaces and protect as necessary to ensure freedom from damage and deterioration at time of Substantial Completion.

G. Waste Disposal: Do not bury or burn waste materials on-site. Do not wash waste materials down sewers or into waterways. Comply with waste disposal requirements in Section 01 74 19 "Construction Waste Management and Disposal."

H. During handling and installation, clean and protect construction in progress and adjoining materials already in place. Apply protective covering where required to ensure protection from damage or deterioration at Substantial Completion.

I. Clean and provide maintenance on completed construction as frequently as necessary through the remainder of the construction period. Adjust and lubricate operable components to ensure operability without damaging effects.

J. Limiting Exposures: Supervise construction operations to ensure that no part of the construction, completed or in progress, is subject to harmful, dangerous, damaging, or otherwise deleterious exposure during the construction period.

3.8 STARTING AND ADJUSTING

A. Start equipment and operating components to confirm proper operation. Remove malfunctioning units, replace with new units, and retest.

B. Adjust equipment for proper operation. Adjust operating components for proper operation without binding.

C. Test each piece of equipment to verify proper operation. Test and adjust controls and safeties. Replace damaged and malfunctioning controls and equipment.

D. Manufacturer's Field Service: Comply with qualification requirements in Section 01 40 00 "Quality Requirements."

3.9 PROTECTION AND REPAIR OF INSTALLED CONSTRUCTION

A. Provide final protection and maintain conditions that ensure installed Work is without damage or deterioration at time of Substantial Completion.

B. Repair Work previously completed and subsequently damaged during construction period. Repair to like-new condition.

C. Protection of Existing Items: Provide protection and ensure that existing items to remain undisturbed by construction are maintained in condition that existed at commencement of the Work.

D. Comply with manufacturer's written instructions for temperature and relative humidity.

END OF SECTION

12/21/2023

Not used:

1. Section 078413 "Penetration Firestopping" for patching penetrations in fire-rated construction.

Not Used:

3.10 PREINSTALLATION MEETINGS

A. Cutting and Patching Conference: Conduct conference at [**Project site**.

1. Prior to [**submitting cutting and patching plan**] [**commencing work requiring cutting and patching**], review extent of cutting and patching anticipated and examine procedures for ensuring satisfactory result from cutting and patching work. Inform Architect [**and Construction Manager**] of scheduled meeting. Require representatives of each entity directly concerned with cutting and patching to attend, including the following:

    a. Contractor's superintendent.
    b. Trade supervisor responsible for cutting operations.
    c. Trade supervisor(s) responsible for patching of each type of substrate.
    d. Mechanical, electrical, and utilities subcontractors' supervisors, to the extent each trade is affected by cutting and patching operations.

2. Review areas of potential interference and conflict. Coordinate procedures and resolve potential conflicts before proceeding.

B. Certificates: Submit certificate signed by [**land surveyor**] [**professional engineer**], certifying that location and elevation of improvements comply with requirements.

C. Cutting and Patching Plan: Submit plan describing procedures at least [**10**] <**Insert number**> days prior to the time cutting and patching will be performed. Include the following information:

1. Extent: Describe reason for and extent of each occurrence of cutting and patching.
2. Changes to In-Place Construction: Describe anticipated results. Include changes to structural elements and operating components as well as changes in building appearance and other significant visual elements.
3. Products: List products to be used for patching and firms or entities that will perform patching work.
4. Dates: Indicate when cutting and patching will be performed.
5. Utilities and Mechanical and Electrical Systems: List services and systems that cutting and patching procedures will disturb or affect. List services and systems that will be relocated and those that will be temporarily out of service. Indicate length of time permanent services and systems will be disrupted.

    a. Include description of provisions for temporary services and systems during interruption of permanent services and systems.

D. Landfill Receipts: Submit copy of receipts issued by a landfill facility, licensed to accept hazardous materials, for hazardous waste disposal.

E. Identification: Owner will identify existing benchmarks, control points, and property corners.

F. Certified Survey: On completion of foundation walls, major site improvements, and other work requiring field-engineering services, prepare a certified survey showing dimensions, locations, angles, and elevations of construction and sitework.

G. Cutting and Patching: Comply with requirements for and limitations on cutting and patching of construction elements.

1. Structural Elements: When cutting and patching structural elements, or when encountering the need for cutting and patching of elements whose structural function is not known, notify Architect of locations and details of cutting and await directions from Architect before proceeding. Shore, brace, and support structural elements during cutting and patching. Do not cut and patch structural elements in a manner that could change their load-carrying capacity or increase deflection.
2. Operational Elements: Do not cut and patch operating elements and related components in a manner that results in reducing their capacity to perform as intended or that results in increased maintenance or decreased operational life or safety. Operational elements include the following:

    a. Primary operational systems and equipment.
    b. Fire separation assemblies.
    c. Air or smoke barriers.
    d. Fire-suppression systems.
    e. Plumbing piping systems.
    f. Mechanical systems piping and ducts.
    g. Control systems.
    h. Communication systems.
    i. Fire-detection and -alarm systems.
    j. Conveying systems.
    k. Electrical wiring systems.
    l. Operating systems of special construction.

3. Other Construction Elements: Do not cut and patch other construction elements or components in a manner that could change their load-carrying capacity, that results in reducing their capacity to perform as intended, or that results in increased maintenance or decreased operational life or safety. Other construction elements include but are not limited to the following:

    a. Water, moisture, or vapor barriers.
    b. Membranes and flashings.
    c. Exterior curtain-wall construction.
    d. Sprayed fire-resistive material.
    e. Equipment supports.
    f. Piping, ductwork, vessels, and equipment.
    g. Noise- and vibration-control elements and systems.

4. Visual Elements: Do not cut and patch construction in a manner that results in visual evidence of cutting and patching. Do not cut and patch exposed construction in a manner that would, in Architect's opinion, reduce the building's aesthetic qualities. Remove and replace construction that has been cut and patched in a visually unsatisfactory manner.

3.11 CUTTING AND PATCHING

A. General: Employ skilled workers to perform cutting and patching. Proceed with cutting and patching at the earliest feasible time, and complete without delay.

1. Cut in-place construction to provide for installation of other components or performance of other construction, and subsequently patch as required to restore surfaces to their original condition.

B. Existing Warranties: Remove, replace, patch, and repair materials and surfaces cut or damaged during installation or cutting and patching operations, by methods and with materials so as not to void existing warranties.

C. Temporary Support: Provide temporary support of Work to be cut.

D. Protection: Protect in-place construction during cutting and patching to prevent damage. Provide protection from adverse weather conditions for portions of Project that might be exposed during cutting and patching operations.

E. Adjacent Occupied Areas: Where interference with use of adjoining areas or interruption of free passage to adjoining areas is unavoidable, coordinate cutting and patching in accordance with requirements in Section 011000 "Summary."

F. Existing Utility Services and Mechanical/Electrical Systems: Where existing services/systems are required to be removed, relocated, or abandoned, bypass such services/systems before cutting to [**minimize**] [**prevent**] interruption to occupied areas.

G. Cutting: Cut in-place construction by sawing, drilling, breaking, chipping, grinding, and similar operations, including excavation, using methods least likely to damage elements retained or adjoining construction. If possible, review proposed procedures with original Installer; comply with original Installer's written recommendations.

1. In general, use hand or small power tools designed for sawing and grinding, not hammering and chopping. Cut holes and slots neatly to minimum size required, and with minimum disturbance of adjacent surfaces. Temporarily cover openings when not in use.
2. Finished Surfaces: Cut or drill from the exposed or finished side into concealed surfaces.
3. [**Concrete**] [**and**] [**Masonry**]: Cut using a cutting machine, such as an abrasive saw or a diamond-core drill.
4. Excavating and Backfilling: Comply with requirements in applicable Sections where required by cutting and patching operations.
5. Mechanical and Electrical Services: Cut off pipe or conduit in walls or partitions to be removed. Cap, valve, or plug and seal remaining portion of pipe or conduit to prevent entrance of moisture or other foreign matter after cutting.
6. Proceed with patching after construction operations requiring cutting are complete.

H. Patching: Patch construction by filling, repairing, refinishing, closing up, and similar operations following performance of other Work. Patch with durable seams that are as invisible as practicable, as judged by Architect. Provide materials and comply with installation requirements specified in other Sections, where applicable.

1. Inspection: Where feasible, test and inspect patched areas after completion to demonstrate physical integrity of installation.
2. Exposed Finishes: Restore exposed finishes of patched areas and extend finish restoration into retained adjoining construction in a manner that will eliminate evidence of patching and refinishing.

a. Clean piping, conduit, and similar features before applying paint or other finishing materials.
b. Restore damaged pipe covering to its original condition.

3. Floors and Walls: Where walls or partitions that are removed extend one finished area into another, patch and repair floor and wall surfaces in the new space. Provide an even surface of uniform finish, color, texture, and appearance. Remove in-place floor and wall coverings and replace with new materials, if necessary, to achieve uniform color and appearance.

    a. Where patching occurs in a painted surface, prepare substrate and apply primer and intermediate paint coats appropriate for substrate over the patch, and apply final paint coat over entire unbroken surface containing the patch, corner to corner of wall and edge to edge of ceiling. Provide additional coats until patch blends with adjacent surfaces.

4. Ceilings: Patch, repair, or rehang in-place ceilings as necessary to provide an even-plane surface of uniform appearance.
5. Exterior Building Enclosure: Patch components in a manner that restores enclosure to a weathertight condition and ensures thermal and moisture integrity of building enclosure.

I. Cleaning: Clean areas and spaces where cutting and patching are performed. Remove paint, mortar, oils, putty, and similar materials from adjacent finished surfaces.

3.12 STARTING AND ADJUSTING

A. Coordinate startup and adjusting of equipment and operating components with requirements in Section 019113 "General Commissioning Requirements."

SECTION 01 73 29

CUTTING AND PATCHING

PART 1 - GENERAL

1.01 SUMMARY

A. Section Includes: Administrative and procedural requirements for cutting and patching.

B. Related Work Specified Elsewhere:

1. Refer to other Sections for specific requirements and limitations applicable to cutting and patching individual parts of the work.

2. Requirements of this Section apply to mechanical and electrical installations. Refer to Division 21 through Division 28, Sections for other requirements and limitations applicable to cutting and patching plumbing, mechanical and electrical installations.

1.02 SUBMITTALS

A. Before commencing alteration or demolition work, submit for review by the Architect and approval of the Owner, a Schedule showing the commencement, the order and the completion dates for the various parts of this work. Where approval of procedures for cutting and patching is required before proceeding, submit a proposal describing procedures well in advance of the time cutting and patching will be performed and request approval to proceed. Include the following information, as applicable, in the proposal:

1. Describe the extent of cutting and patching required and how it is to be performed; indicate why it cannot be avoided.

2. Describe anticipated results in terms of changes to existing construction; include changes to structural elements and operating components as well as changes in the building's appearance and other significant visual elements.

3. List products to be used and firms or entities that will perform Work.

4. Indicate dates when cutting and patching is to be performed.

B. List utilities that will be disturbed or affected, including those that will be relocated and those that will be temporarily out-of-service. Indicate how long service will be disrupted. Before starting work relating to existing utilities (electrical, sewer, water, heat, gas, fire lines, etc.) that will temporarily discontinue or disrupt service to the existing building, notify the Architect and the Owner 72 hours in advance and obtain the Owner's approval in writing before proceeding with this phase of the work.

C. Where cutting and patching involves addition of reinforcement to structural elements, submit details and engineering calculations to show how reinforcement is integrated with the original structure. All cutting of structural elements subject to acceptance of the Structural Engineer and approval of the Division of the State Architect prior to execution.

D. Approval by the Architect to proceed with cutting and patching does not waive the Architect's right to later require complete removal and replacement of a part of the Work found to be unsatisfactory. Subject to approval by the Division of the State Architect.

E. All cutting and patching of existing hard scape or landscaping for installation or modification, shall be reinstalled in kind. When new utilities are shown or utility modifications are shown on the plans and specific cutting and patching notes are not shown, the contractor shall assume that the existing hardscape shall be saw cut, material removed and disposed, trenches prepared in accordance with local water district or county regulations, and all existing hardscape shall be returned to existing condition or better.

1.03 QUALITY ASSURANCE

A. Requirements for Structural Work: Do not cut or notch any structural elements unless specifically detailed on the Drawings.

B. Operational and Safety Limitations: Do not cut and patch operating elements or safety related components in a manner that would result in reducing their capacity to perform as intended, or result in increased maintenance, or decreased operational life or safety.

C. Visual Requirements: Do not cut and patch construction exposed on the exterior or in occupied spaces, in a manner that would, in the Architect's opinion, reduce the building's aesthetic qualities, or result in visual evidence of cutting and patching. Remove and replace Work cut and patched in a visually unsatisfactory manner.

D. If possible, retain the original installer or fabricator to cut and patch the following categories of exposed Work, or if it is not possible to engage the original installer or fabricator, engage another recognized experienced and specialized firm:

Processed concrete finishes
Stonework and stone masonry
Ornamental metal
Matched-veneer woodwork
Preformed metal panels
Window wall system
Stucco and ornamental plaster
Acoustical ceilings
Terrazzo
Finished wood flooring
Carpeting
Aggregate wall coating
Wall covering
Swimming pool finishes
HVAC enclosures, cabinets or covers

PART 2 - PRODUCTS

2.01 MATERIALS

A. Use materials that are identical to existing materials. Materials and workmanship employed in the alterations, unless otherwise shown or specified, shall conform to that of the original work, or to new construction as specified elsewhere in these specifications. If identical materials are not available or cannot be used where exposed surfaces are involved, use materials that match existing adjacent surfaces to the fullest extent possible with regard to visual effect. Use materials whose installed performance will equal or surpass that of existing materials.

B. It is intended that interior finish materials, or existing surfaces to be removed, be re-used insofar as reasonable in areas necessary to match existing surfaces. Care in removal and stockpiling shall be exercised to ensure re-use.

PART 3 - EXECUTION

3.01 INSPECTION

A. Before cutting existing surfaces, examine surfaces to be cut and patched and conditions under which cutting and patching is to be performed. Take corrective action before proceeding, if unsafe or unsatisfactory conditions are encountered.

B. Before proceeding, meet at the site with entities involved in cutting and patching, including mechanical and electrical trades. Review areas of potential interference and conflict. Coordinate procedures and resolve potential conflicts before proceeding.

3.02 PREPARATION

A. Temporary Support: Provide temporary support of Work to be cut.

B. Make such explorations and probes as are necessary to ascertain required protective measures before proceeding with demolition and removal. Give particular attention to shoring and bracing requirements so as to prevent damage to existing construction.

C. Provide, erect, and maintain catch platforms, lights barriers, weather protection, warning signs and other items as required for proper protection of the public, occupants of the building, workmen engaged in demolition operations, and adjacent construction.

D. Provide and maintain weather protection at exterior openings so as to fully protect the interior premises against damage from the elements until such openings are closed by new construction.

E. Provide and maintain temporary protection of the existing structure designated to remain where demolition, removal and new work is being done, connections made, materials handled, or equipment moved.

F. Take necessary precautions to prevent dust and dirt from rising by wetting demolished masonry, concrete, plaster and similar debris. Protect unaltered portions of the existing building affected by the operations under this Section by dustproof

partitions and other adequate means.

G. Provide adequate fire protection in accordance with local Fire Departments, and with Section 01 50 00.

H. Do not close or obstruct walkways, passageways or stairways. Do not store or place materials in passageways, stairs, or other means of egress. Conduct operations with minimum traffic interference.

I. Be responsible for damage to the existing structure or contents by reason of the insufficiency of protection provided.

J. Protection: Protect existing construction during cutting and patching to prevent damage. Provide protection from adverse weather conditions for portions of the Project that might be exposed during cutting and patching operations.

1. Avoid interference with use of adjoining areas or interruption of free passage to adjoining areas.

2. Take precautions necessary to avoid cutting existing pipe, conduit or ductwork serving the building, but scheduled to be removed or relocated until provisions have been made to bypass them.

3.03 PERFORMANCE

A. General: Employ skilled workmen to perform cutting and patching. Proceed with cutting and patching at the earliest feasible time and complete without delay.

1. Cut existing construction to provide for installation of other components or performance of other construction activities and the subsequent fitting and patching required to restore surfaces to their original condition.

B. Cutting: Cut existing construction using methods least likely to damage elements to be retained or adjoining construction. Where possible review proposed procedures with the original installer; comply with the original installer's recommendations.

1. In general, where cutting is required use hand or small power tools designed for sawing or grinding, not hammering and chopping. Cut holes and slots neatly to size required with minimum disturbance of adjacent surfaces. Temporarily cover openings when not in use.

2. To avoid marring existing finished surfaces, cut or drill from the exposed or finished side into concealed surfaces.

3. Cut through concrete and masonry using a cutting machine such as a carborundum saw or diamond core drill. Provide pilot holes at corners and do not overcut.

4. Comply with requirements of applicable Sections of Division 2 where cutting and patching requires excavating and backfilling.

5. By-pass utility services such as pipe or conduit, before cutting, where services are shown or required to be removed, relocated or abandoned. Cut-off pipe or conduit in walls or partitions to be removed. Cap, valve or plug and seal the remaining portion of pipe or conduit to prevent entrance of moisture or other foreign matter after by-passing and cutting.

C. Patching: Patch with durable seams that are as invisible as possible. Comply with specific tolerances.

1. Where feasible, inspect and test patched areas to demonstrate integrity of the installation.

2. Restore exposed finishes of patched areas and extend finish restoration into retained adjoining construction in a manner that will eliminate evidence of patching and refinishing.

3. Where removal of walls or partitions extends one finished area into another, patch and repair floor and wall surfaces in the new space to provide an even surface of uniform color and appearance. Remove existing floor and wall coverings and replace with new materials, if necessary to achieve uniform color and appearance.

    a. Where patching occurs in a smooth painted surface, extend final paint coat over entire unbroken containing the patch, after the patched area has received primer and second coat.

4. Patch, repair or rehang existing ceilings as necessary to provide an even plane surface of uniform appearance.

D. Perform demolition, removal and alteration work with due care, including shoring, bracing, etc. Be responsible for damage which may be caused by such work to part or parts of existing structures or items designated for re-use. Perform patching, restoration and new work in accordance with applicable technical sections of the Specifications.

E. Materials and/or items designated to become the property of the Owner shall be as shown. Remove such items with care, under the supervision of the trade responsible for reinstallation; protect and store until required. Replace material and/or item damaged in its removal with approved similar and equal new material.

F. Materials and/or items demolished and not designated to become the property of the Owner or to be reinstalled shall become the property of the Contractor and shall be removed from the Owner's property. Storage or sale of removed items on site will not be permitted.

G. Execute the work in a careful and orderly manner, with the least possible disturbance to the public and to the occupants of the building.

H. Where alterations occur, or new and old work join, cut, remove, patch, repair or refinish the adjacent surfaces or so much thereof as is required by the involved conditions, and leave in as a good a condition as existed prior to the commencing of the work. The alteration work shall be performed by the various respective trades which normally perform the particular items of work.

I. Finish new and adjacent existing surfaces as specified for new work. Clean existing surfaces of dirt, grease, loose paint, etc. before refinishing.

J. Where existing equipment and fixtures are indicated to be re-used, repair such equipment and fixtures and refinish to put in perfect working order. Refinish as directed.

K. Cut out embedded anchorage and attachment items as required to properly provide for patching and repair of the respective finishes.

L. Confine cutting of existing roof areas designated to remain to the limits required for the proper installation of the new work. Cut and fold back existing built-up roofing. Cut and remove insulation, etc. Provide temporary weathertight protection as required until new roofing and flashings are applied.

3.04 CLEANING

A. Thoroughly clean areas and spaces where cutting and patching is performed or used as access. Remove completely paint, mortar, oils, putty and items of similar nature. Thoroughly clean piping, conduit and similar features before painting or other finishing is applied. Restore damaged pipe covering to its original condition.

END OF SECTION

12/21/2023

SECTION 01 77 00

CLOSEOUT PROCEDURES

PART 1 - GENERAL

1.01 SUMMARY

A. Section Includes: Operations and submittals required to establish Substantial Completions, Project Acceptance, and filing of Notice of Completion.

B. Contract Completion Date is the day established by the Agreement, the Special Conditions, and the Notice to Proceed as the calendar date by which all Work must be completed in accordance with the Contract Documents. Once established, the Contract Completion Date can only be altered by Change Order. If Work is not complete in accordance with the Contract Documents by the Contract Completion Date, Contractor is obligated to pay liquidated damages to the Owner. In accordance with the terms of the Contract.

C. Substantial Completion: The Date of Substantial Completion is the date on which the Architect certifies to the Owner that construction is sufficiently complete, in accordance with the Contract Documents, that the District may occupy the Project for the use intended, and all agencies and authorities have provided written acceptance of the portions of the Work over which they have jurisdiction.

D. Project Acceptance: The District will accept completion of the Contract after the entire Work shall have been completed to the satisfaction of the District and after issuance of the Certificate of Substantial Completion. The Work may only be accepted as complete by formal action of the Governing Board of the School District. Acceptance of the Project by the Governing Board establishes the formal and official Completion Date for the Project, to be compared against the Contract Completion Date. Project Acceptance must occur prior to Contract Completion Date to preclude assessment of liquidated damages.

E. Notice of Completion: The date of record for the Notice of Completion shall be the date stamped on the Notice by the County Recorder at the time the County Recorder registers the Notice (note: this is normally not the same date as the date the Owner actually files the Notice of Completion with the Recorder office).

1.02 CLOSEOUT SCHEDULE AND PROCEDURE

A. Requirements Preparatory to Project Acceptance:

1. Contractor shall deliver certifications to Architect that no new materials containing asbestos have been included in the work.

2. Temporary facilities shall be removed from site as specified in Section 01 50 00, Temporary Facilities and Controls.

3. Entire site shall be thoroughly cleaned of all construction debris.

4. Record drawings shall be completed, signed by Contractor and Inspector and submitted to Architect as specified in the General Conditions.

5. Guarantees and warranties shall be submitted to Architect as specified in General conditions and Section 01 78 30 – Warranties.

6. Contractor's Final Verified Report (Form DSA-6) and other Reports and Affidavits required by the Division of State Architect shall be submitted.

7. Operating and maintenance data shall be submitted and instruction sessions completed as outlined in Section 01 78 23 – Operating and Maintenance Data and as required in CBC 2016 Section 110.3.10.2.

8. Contractor to provide a copy of cleaning and maintenance recommendations for countertops to the underneath side of furniture, in addition to requirements listed above and outlined in Section 01 78 23 – Operating and Maintenance Data.

B. Project Acceptance Requirements, Division of the State Architect:

1. Upon completion of construction of the project, the following reports are required to be submitted before the Division of the State Architect will issue a letter to certificate of compliance of the work:

   a. A copy of the Notice of Completion filed by the School District.

   b. Final Verified Report Form DSA 6 A/E certifying all work is 100% complete from the Architect, Structural Engineer, Mechanical Engineer and the Electrical Engineer.

   c. Contractor’s Documents and Field Reports:

      1) Final Verified Report Form DSA 6, certifying all work is 100% complete, from the Contractors (or Contractors), the Inspector of Record, and Special Inspector(s).

      2) Verified Reports of Testing and Inspection as specified on the approved drawings an specifications (i.e., Final Laboratory Report, Welding, Glued-laminated Timber, etc.).

      3) Weighmaster’s Certificate (if required by approved drawings and specifications).

      4) If responsibility was changed in any area during construction, the change must be supported by appropriate documentation and termination reports filed by the individuals originally charged with responsibility.

C. Procedure for Project Acceptance:

1. Contractor shall complete all Work as required by the Contract Documents, to the best standards of the industry and the trades involved. It shall be the Contractor's responsibility to provide a new, complete, properly operating, professionally finished, detailed, cleaned, high-quality project. There shall be no loose, untrue, or ill-fitting materials, unsightly gaps, voids, or holes, misalignments, mis-adjustments, shoddy workmanship, or damaged, missing, inoperable, or incomplete work. Work shall be free of smudges, spots, stains, dirt, nicks, tears, cracks, scratches, paint runs, flaws, oversprays, and all other unsightly blemishes.

2. Completion lists and correction lists for items described in the paragraph above, as opposed to short lists of a few minor corrective items that may have inadvertently been missed by the Contractor, shall be the responsibility of the Contractor, and not the Architect, Inspector, or District. By entering into this Contract, Contractor agrees that quality control is the responsibility of the Contractor. "Punch" list generated by the Architect is under no circumstances to be considered a vehicle to compel subcontractors to complete contract work.

3. Contractor shall prepare a comprehensive and complete list of corrective items for himself and his subcontractors, and shall verify that these items have been corrected prior to notifying the Architect of completion. Copies of the Contractor's list(s) shall be made available to the Architect and Inspector upon request.

4. Contractor shall notify the Architect *in writing* when Contractor, with concurrence of Inspector, feels the project is one-hundred percent complete and is ready to leave the Project. Architect shall then commence the construction review and prepare a "Punch List", or list of minor corrective items to be issued to Contractor. For convenience, reviews may be phased for various portions of the work, as each distinct portion becomes one-hundred percent (100%) complete.

5. Architect will arrange for Engineering Consultants to make their construction reviews, to be completed before Architect will make his construction review. Contractor and his principal superintendent, authorized to act in behalf of the Contractor, as well as principal subcontractors that the Architect may request to be present, shall accompany the Architect/Engineers during the construction reviews.

6. Excessive amounts of corrective ("punch list") items, as judged by the Architect, shall be grounds to terminate the construction review until such time as the Contractor is deemed sufficiently complete to once again start the review. As a rule of thumb, more than four minor items per typical room will be considered excessive.

7. If Owner elects to occupy the Project after the Contract Completion Date, but before the Contractor has completed the Work, Architect must make a comprehensive construction review prior to Owner's occupancy. Contractor shall reimburse Architect and Engineers for their time in conducting such review, and for the time of their clerical staffs in preparing the review documents, at the Architect's/Engineer's standard hourly rates for extra services. Contractor will be billed at the time of Contractor's Application for Payment. Payments to the Architect not received within 30 days will be deducted from subsequent Contractor's Applications for Payment in accordance with the General Conditions.

8. After completion of "Punch List" work, Contractor shall notify Architect in writing to perform an acceptance tour. Notice shall be issued at least seven (7) days in advance of the time the acceptance tour is to be performed.

9. Contractor and his principal superintendent, authorized to act in behalf of Contractor, as well as principal subcontractors that Architect may request to be present, shall accompany Architect and Inspector on acceptance tour.

a. If work has been completed in accordance with Contract Documents, and no further corrective measures are required, Architect will issue a Certificate of Substantial Completion, and recommend that Owner accept Project and file Notice of Completion.

b. If work is judged to be substantially completed in accordance with Contract Documents, and only a few corrective measures are required, Architect will issue a Certificate of Substantial Completion, (Article 64 of the General Conditions), and recommend that Owner conditionally accept Project and file Notice of Completion. Owner may conditionally accept project and withhold amount for completion per Article 64 of the General Conditions, Contractor shall issue a written notice of intent to complete the corrective measures by a specific named date agreed to by District.

c. If work has not been substantially completed in accordance with Contract Documents, and several or many corrective measures are still required, Architect will recommend that Owner not accept project and not file Notice of Completion. Instead, based on information gathered from acceptance tour, Contractor will be required to complete corrective measures and then call for another project acceptance tour following procedure outlined above. Contractor will compensate Architect and Inspector for additional acceptance tour and deduct amount paid from final payment to Contractor.

10. After Substantial Completion, Contractor shall issue an Application for Payment in accordance with Specification Section 01 29 00, Part 1.03, H. All administrative actions and submittals, including conditions, outlined therein outlined must be complete prior to Owner's release of payment, and MUST BE COMPLETED PRIOR TO AGENDIZING FOR PROJECT ACCEPTANCE BY THE OWNER'S GOVERNING BOARD.

11. Upon Contractor completing all administrative actions and submittals, and meeting all conditions, Owner will agendize acceptance of the Work for the next official meeting of the Governing Board. Official action by the Governing Board shall constitute Project Acceptance. Upon acceptance, Contractor shall immediately remove trailers and other remaining temporary facilities.

12. District shall file Notice of Completion with the County Recorder as soon as practicable following Project Acceptance. The date of record for the Notice of Completion shall be the date stamped on the Notice by the Recorder at the time the County Recorder registers the Notice.

13. The date stamped on the Notice of Completion by the County Recorder shall be the date for commencement of all warranties and guarantees, and the date the Owner becomes responsible for security, maintenance, heating and cooling, utilities, damage to the work (unless done by Contractor's forces working on corrective items), and insurance.

    Contractor shall remain responsible for these items prior to this date.
    The Owner will inform the Contractor by letter immediately after receiving confirmation in writing from the Recorder's office of registration of the Notice of Completion. Contractor is hereby notified that the process of registering, stamping, and receipt of confirmation from the County has been known to take as much as four weeks from the time of filing.

14. Upon acceptance of Project by Owner, Contractor shall submit his request for final payment in accordance with Specification Section 01 29 00 – Payment Procedures, Part 1.03, I. Payment of retention will not be made by

Owner until 35 days after Notice of Completion has been registered by the County Recorder.

In addition, retention payment will not be made until Contractor has filed the required Form DSA 6 with Division of the State Architect, with copy to the Architect.

PART 2 - PRODUCTS

(Not Applicable)

PART 3 - EXECUTION

(Not Applicable)

END OF SECTION

12/21/2023

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SECTION 01 78 23

OPERATION AND MAINTENANCE DATA

PART 1 - GENERAL

1.01 SUMMARY

A. Related Documents: Drawings and general provisions of the Contract, including General and Supplemental Conditions and Division 1 Specifications Sections, apply to this section, and including all Technical Specifications Sections, and the Operating and Maintenance Requirements of Division 21 through Division 32.

B. Section Includes:

1. Compilation of product data and related information appropriate for Owner's maintenance and operation of products and equipment furnished under the Contract per CBC 2016 Section 110.3.10.2.

2. Instruction of Owner's personnel in the maintenance of products and in the operation of equipment and systems.

1.02 SUBMITTAL PROCEDURES

A. Preliminary: Submit one copy of proposed manuals to Architect at least 15 days prior to final inspection or acceptance.

B. Final: Following the indoctrination and instruction of the Owner's operating and maintenance personnel, review proposed revisions to the manual with the Architect.

1. Submit three copies of accepted data in final form 10 days after final inspection. Approval of submittal is a pre-requisite at Substantial Completion prior to Owner's agendizing project for acceptance by the Governing Board.

PART 2 - PRODUCTS

2.01 FORMAT

A. Size: Minimum 4 inch, three-ring binders for 8-1/2" x 11" punched pages, completely clear plastic covered for insertion of labels on spines and covers.

B. Provide identifying tabbed pages. Classify by Division and by Section. All tabbing shall be in numerical order.

C. Drawings:

1. Provide reinforced punched binder tab. Bind drawings with text.
2. Fan fold larger drawings to size of text pages, for easy foldout.

D. Cover: Identify each volume with typed or printed label, List:

1. Title of Project
2. Identity of separate structures as applicable.
3. Identity of general subject matter covered in the manual.

E. Spine: Identify each volume with typed or printed label stating OPERATING AND MAINTENANCE INSTRUCTIONS, GUARANTEES AND SERVICE CONTRACTS and the following information:

1. Title of Project.
2. Divisions and Sections included within volume.
3. Volume number (i.e. "1 of 4")

PART 3 - EXECUTION

3.01 CONTENT OF MANUAL

A. Table of Contents:

1. List of each product indexed to the content of the volume.

2. List with each product the name, address, and the telephone number of:

a. Subcontractor and installer.
b. Maintenance contractor, as appropriate.
c. Local sources of supply for parts and replacement.

B. Product Data: Annotate each sheet to clearly identify the data applicable to the installation. Delete references to inapplicable information.

C. Drawings:

1. Supplement product data with Drawings as necessary to illustrate the following:

a. Relationship of component parts of equipment and systems.
b. Control and flow diagrams.

2. Do not include Project Record Drawings as maintenance drawings.

D. Instructions: Provide written text, as required to supplement product data for the particular installation.

E. Warranties, Guaranties, Bonds, and Service Contracts: Include a copy of each warranty, guaranty, bond, and service contract issued.

1. Provide information sheet for Owner's personnel describing the following:

a. Proper procedures in the event of failure or emergencies.

b. Circumstances under which the validity of warranties, guaranties, or bonds might be compromised.

3.02 MANUAL FOR MATERIALS AND FINISHES

A. Instructions for Care and Maintenance: Include Manufacturer's data as follows:

1. Recommendations for types of cleaning agents and methods.

2. Cautions against cleaning agents and methods which are detrimental to the product:

3. Recommended schedule for cleaning and maintenance.

B. Energy Conservation Features:

1. Provide a list of energy conservation features, materials, components, and mechanical devices installed in the building.

3.03 MANUAL FOR EQUIPMENT AND SYSTEMS

A. Content, for each unit of mechanical equipment and system, as appropriate:

1. Description of unit and component parts:

a. Function, normal operating characteristics, and limiting conditions.
b. Performance curves, engineering data, and tests.
c. Complete nomenclature and commercial number of replaceable parts.

2. Operating Procedures:

a. Start-up, break-in, routine, and normal operating instructions.
b. Regulation, control, stopping, shut-down, and emergency instructions.
c. Summer and winter operating instructions.

3. Maintenance Procedures:

a. Routine operations.
b. Guide to "trouble-shooting".
c. Disassembly, repair, and reassembly.
d. Alignment, adjusting, and checking.

4. Servicing and lubrication schedule including list of lubricants required.

5. Manufacturers' printed operating and maintenance instructions.

6. Description of sequence of operation by control manufacturer.

7. Original manufacture's parts list, illustrations, assembly drawings, and diagrams required for maintenance, including:

a. Predicted life of parts subject to wear.
b. Items recommended to be stocked as spare parts.

8. Control diagrams by manufacturer of controls as installed in project.

9. Coordination drawings and color coded piping diagrams.

10. Charts of valve tag numbers, with the location and function of each valve.

B. Content, for each electric and electronic system as appropriate.

1. Description of system and component parts:

a. Function, normal operating characteristics, and limiting conditions.
b. Performance curves, engineering data, and tests.
c. Complete nomenclature and commercial number of replaceable parts.

2. Circuit directories of panelboards:

a. Electrical service.
b. Controls.
c. Communications.

3. As-installed color coded wiring diagrams.

4. Operating procedures:

a. Routine and normal operating instructions.
b. Sequences required.
c. Special operating instructions.

5. Maintenance procedures:

a. Routine operations.
b. Guide to "trouble-shooting."
c. Disassembly, repair and reassembly.
d. Adjustment and checking.

6. Manufacturer's printed operating and maintenance instructions.

7. List of original manufacturer's spare parts, manufacturer's current prices, and recommended quantities to be maintained in storage.

3.04 INSTRUCTION OF OWNER'S PERSONNEL

A. Prior to final inspection or acceptance, fully instruct Owner's designated operating and maintenance personnel in the operation, adjustment and maintenance of all products, equipment, and systems installed in project.

1. Provide services of factory trained instructors from the manufacturer of each major item of equipment or system.

2. Provide for each instruction session or "in-service", a DVD Camcorder operator and DVD Camcorder to record the session. DVD recordings shall be clearly labeled as to project, subject, and date. Submit DVDs in triplicate.

B. Operating and maintenance manual shall constitute the basis of instruction.

1. Review contents of manual with personnel in full detail to explain all aspects of operation and maintenance.

2. Review instructions on how to efficiently use state required energy conservation features, materials, components, and mechanical devices.

END OF SECTION

12/21/2023

SECTION 01 78 30

WARRANTIES, GUARANTEES, AND BONDS

PART 1 - GENERAL

1.01 SUMMARY

A. Section Includes: General requirements for written warranties, guaranties, and bonds required by the Contract Documents.

B. Referenced Sections:

1. Section 01 77 00 – Closeout Procedures: Submittal of Final Verified Reports and Notice of Completion, as a condition of project acceptance and payment.

2. Section 01 78 23 – Operation and Maintenance Data: Incorporation of warranties, guaranties, and bonds into instruction manuals.

C. Approval of the warranties, guaranties, and bonds by the Owner is a prerequisite to payment at Substantial Completion and agendizing for acceptance by the Governing Board of the Owner.

1.02 TIME PERIOD

A. Deliver manufacturers' warranties, guaranties, and bonds required by Contract Documents, with Owner named as beneficiary. Where manufacturers' warranty or guaranty extends for a longer time period than the Contractor's warranty and guaranty, deliver manufacturer's warranties or guaranties in same manner.

1.03 WARRANTY/GUARANTY FORM

A. Submit written warranties and guaranties, except manufacturer's standard printed warranties and guaranties, on the Contractor's, subcontractors', material suppliers', or manufacturers' own letterhead, addressed to Owner, in the form attached to this Section.

B. Submit warranties and guaranties in duplicate, and in the form indicated, signed by cognizant entities, and by Contractor in every case, with modifications as approved by Owner to suit the conditions pertaining to the warranty or guaranty.

1.04 SUBMITTALS

A. Collect and assemble written warranties and guaranties into bound booklet form, and deliver bound books to Architect for delivery to Owner for final review and approval.

1. See Sections 01 77 00 and 01 78 23 for additional submittal requirements.

ATTACHMENT: Warranty/Guaranty Form

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WARRANTY/GUARANTY FORM

FOR _____ WORK

We, the undersigned, do hereby warranty and guaranty that the parts of the work described above which we have furnished or installed for:

(PROJECT NAME)

are in accordance with the Contract Documents and that all said work as installed will fulfill or exceed all the Warranty and Guaranty requirements. We agree to repair or replace work installed by us, together with any other work which is displaced or damaged by so doing, that proves to be defective in workmanship, material, or operation within a period of _____ ( ) year(s) from the date Notice of Completion is registered with the San Diego County Recorder, ordinary wear and tear and unusual neglect or abuse excepted.

In the event of our failure to comply with the above-mentioned conditions within a reasonable time period determined by the Owner, after notification in writing, we, the undersigned, all collectively and separately, hereby authorize the Owner to have said defective work repaired and/or replaced and made good, and agree to pay to the Owner upon demand all moneys that the Owner may expend in making good said defective work, including all collection cost and reasonable attorney fees.

Date: _____ _____

(Subcontractor, Sub-subcontractor, Manufacturer or Supplier)

By:_____

Title: _____

State License No: _____

Local Representative: For maintenance, repair, or replacement service, contact:

Name: _____

Address: _____

Phone Number _____

END OF SECTION

12/23/2023

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SECTION 01 78 39

PROJECT RECORD DOCUMENTS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Special Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for Project Record Documents, including the following:

1. Record Drawings.
2. Record specifications.
3. Record Product Data.
4. Miscellaneous record submittals.

B. Related Requirements:
1. Section 01 73 00 "Execution" for final property survey.
2. Section 01 77 00 "Closeout Procedures" for general closeout procedures.
3. Section 01 78 23 "Operation and Maintenance Data" for operation and maintenance manual requirements.

1.3 CLOSEOUT SUBMITTALS

A. Record Drawings: Comply with the following:
1. Number of Copies: Submit copies of Record Drawings as follows:

a. Initial Submittal:
1) Submit PDF electronic files of scanned record prints.
2) Architect will indicate whether general scope of changes, additional information recorded, and quality of drafting are acceptable.

b. Final Submittal:

1) Submit one paper-copy set(s) of marked-up record prints.
2) Submit PDF electronic files of scanned Record Prints.
3) Print each drawing, whether or not changes and additional information were recorded.

B. Record Specifications: Submit annotated PDF electronic files of Project's Specifications, including addenda and Contract modifications.

C. Record Product Data: Submit annotated PDF electronic files and directories of each submittal.

1. Where record Product Data are required as part of operation and maintenance manuals, submit duplicate marked-up Product Data as a component of manual.

D. Miscellaneous Record Submittals: See other Specification Sections for miscellaneous record-keeping requirements and submittals in connection with various construction activities. Submit annotated PDF electronic files and directories of each submittal.

E. Reports: Submit written report weekly indicating items incorporated into Project Record Documents concurrent with progress of the Work, including revisions, concealed conditions, field changes, product selections, and other notations incorporated.

1.4 RECORD DRAWINGS

A. Record Prints: Maintain one set of marked-up paper copies of the Contract Drawings and Shop Drawings, incorporating new and revised drawings as modifications are issued.

1. Preparation: Mark record prints to show the actual installation, where installation varies from that shown originally. Require individual or entity who obtained record data, whether individual or entity is Installer, subcontractor, or similar entity, to provide information for preparation of corresponding marked-up record prints.

    a. Give particular attention to information on concealed elements that would be difficult to identify or measure and record later.
    b. Accurately record information in an acceptable drawing technique.
    c. Record data as soon as possible after obtaining it.
    d. Record and check the markup before enclosing concealed installations.
    e. Cross-reference record prints to corresponding photographic documentation.

2. Content: Types of items requiring marking include, but are not limited to, the following:

    a. Dimensional changes to Drawings.
    b. Revisions to details shown on Drawings.
    c. Depths of foundations.
    d. Locations and depths of underground utilities.
    e. Revisions to routing of piping and conduits.
    f. Revisions to electrical circuitry.
    g. Actual equipment locations.
    h. Duct size and routing.
    i. Locations of concealed internal utilities.
    j. Changes made by Change Order or Construction Change Directive.
    k. Changes made following Architect's written orders.
    l. Details not on the original Contract Drawings.
    m. Field records for variable and concealed conditions.
    n. Record information on the Work that is shown only schematically.

3. Mark the Contract Drawings and Shop Drawings completely and accurately. Use personnel proficient at recording graphic information in production of marked-up record prints.
4. Mark record prints with erasable, red-colored pencil. Use other colors to distinguish between changes for different categories of the Work at same location.
5. Mark important additional information that was either shown schematically or omitted from original Drawings.
6. Note Construction Change Directive numbers, alternate numbers, Change Order numbers, and similar identification, where applicable.

B. Record Digital Data Files: Immediately before inspection for Certificate of Substantial Completion, review marked-up record prints with Architect and IOR. When authorized, prepare a full set of corrected digital data files of the Contract Drawings, as follows:
   1. Format: Annotated PDF electronic file with comment function enabled.
   2. Incorporate changes and additional information previously marked on record prints. Delete, redraw, and add details and notations where applicable.
   3. Refer instances of uncertainty to Architect for resolution.
   4. Architect will furnish Contractor with one set of digital data files of the Contract Drawings for use in recording information.

      a. See Section 01 31 00 "Project Management and Coordination" for requirements related to use of Architect's digital data files.
      b. Architect will provide data file layer information. Record markups in separate layers.

C. Format: Identify and date each Record Drawing; include the designation "PROJECT RECORD DRAWING" in a prominent location.

   1. Record Prints: Organize record prints into manageable sets. Bind each set with durable paper cover sheets. Include identification on cover sheets.
   2. Format: Annotated PDF electronic file with comment function enabled.
   3. Record Digital Data Files: Organize digital data information into separate electronic files that correspond to each sheet of the Contract Drawings. Name each file with the sheet identification. Include identification in each digital data file.
   4. Identification: As follows:

      a. Project name.
      b. Date.
      c. Designation "PROJECT RECORD DRAWINGS."
      d. Name of Architect.
      e. Name of Contractor.

1.5 RECORD SPECIFICATIONS

A. Preparation: Mark Specifications to indicate the actual product installation, where installation varies from that indicated in Specifications, addenda, and Contract modifications.

   1. Give particular attention to information on concealed products and installations that cannot be readily identified and recorded later.
   2. Mark copy with the proprietary name and model number of products, materials, and equipment furnished, including substitutions and product options selected.
   3. Record the name of manufacturer, supplier, Installer, and other information necessary to provide a record of selections made.
   4. For each principal product, indicate whether Record Product Data has been submitted in operation and maintenance manuals instead of submitted as Record Product Data.
   5. Note related Change Orders, Record Product Data, and Record Drawings where applicable.

B. Format: Submit record specifications as annotated PDF electronic file or scanned PDF electronic file(s) of marked-up paper copy of Specifications.

1.6 RECORD PRODUCT DATA

A. Recording: Maintain one copy of each submittal during the construction period for Project Record Document purposes. Post changes and revisions to Project Record Documents as they occur; do not wait until end of Project.

B. Preparation: Mark Product Data to indicate the actual product installation where installation varies substantially from that indicated in Product Data submittal.

1. Give particular attention to information on concealed products and installations that cannot be readily identified and recorded later.
2. Include significant changes in the product delivered to Project site and changes in manufacturer's written instructions for installation.
3. Note related Change Orders, Record Specifications, and Record Drawings where applicable.

C. Format: Submit Record Product Data as annotated PDF electronic file or scanned PDF electronic file(s) of marked-up paper copy of Product Data.

1. Include Record Product Data directory organized by Specification Section number and title, electronically linked to each item of Record Product Data.

1.7 MISCELLANEOUS RECORD SUBMITTALS

A. Assemble miscellaneous records required by other Specification Sections for miscellaneous record keeping and submittal in connection with actual performance of the Work. Bind or file miscellaneous records and identify each, ready for continued use and reference.

B. Format: Submit miscellaneous record submittals as PDF electronic file or scanned PDF electronic file(s) of marked-up miscellaneous record submittals.

1. Include miscellaneous record submittals directory organized by Specification Section number and title, electronically linked to each item of miscellaneous record submittals.

1.8 MAINTENANCE OF RECORD DOCUMENTS

A. Maintenance of Record Documents: Store Record Documents in the field office apart from the Contract Documents used for construction. Do not use Project Record Documents for construction purposes. Maintain Record Documents in good order and in a clean, dry, legible condition, protected from deterioration and loss. Provide access to Project Record Documents for Architect's and IOR’s reference during normal working hours.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION

12/21/2023

Not Used:

a. Final Submittal:

1) Submit [**one**] <**Insert number**> paper-copy set(s) of marked-up record prints.
2) Submit Record Digital Data Files and [**three**] <**Insert number**> set(s) of Record Digital Data File plots.
3) Plot each drawing file, whether or not changes and additional information were recorded.

SECTION 01 79 00

DEMONSTRATION AND TRAINING

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Special Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for instructing Owner's personnel, including the following:

1. Instruction in operation and maintenance of systems, subsystems, and equipment.
2. Demonstration and training video recordings.

1.3 INFORMATIONAL SUBMITTALS

A. Instruction Program: Submit outline of instructional program for demonstration and training, including a list of training modules and a schedule of proposed dates, times, length of instruction time, and instructors' names for each training module. Include learning objective and outline for each training module.

1. Indicate proposed training modules using manufacturer-produced demonstration and training video recordings for systems, equipment, and products in lieu of video recording of live instructional module.

B. Qualification Data: For facilitator, instructor, and videographer, as appropriate.

C. Attendance Record: For each training module, submit list of participants and length of instruction time.

D. Evaluations: For each participant and for each training module, submit results and documentation of performance-based test.

1.4 CLOSEOUT SUBMITTALS

A. Demonstration and Training Video Recordings: Submit one copies within seven days of end of each training module.

1. Identification: On each copy, provide an applied label with the following information:

a. Name of Project.
b. Name and address of videographer.
c. Name of Architect.
d. Name of Contractor.
e. Date of video recording.

2. Transcript: Prepared in PDF electronic format. Include a cover sheet with same label information as the corresponding video recording and a table of contents with links to

corresponding training components. Include name of Project and date of video recording on each page.

3. At completion of training, submit complete training manual(s) for Owner's use prepared in same paper format required for operation and maintenance manuals specified in Section 01 78 23 "Operation and Maintenance Data."

1.5 QUALITY ASSURANCE

A. Facilitator Qualifications: A firm or individual experienced in training or educating maintenance personnel in a training program similar in content and extent to that indicated for this Project, and whose work has resulted in training or education with a record of successful learning performance.

B. Instructor Qualifications: A factory-authorized service representative, complying with requirements in Section 01 40 00 "Quality Requirements," experienced in operation and maintenance procedures and training.

C. Videographer Qualifications: A professional videographer who is experienced photographing demonstration and training events similar to those required.

D. Preinstruction Conference: Conduct conference at Project site to comply with requirements in Section 01 31 00 "Project Management and Coordination." Review methods and procedures related to demonstration and training including, but not limited to, the following:

1. Inspect and discuss locations and other facilities required for instruction.
2. Review and finalize instruction schedule and verify availability of educational materials, instructors' personnel, audiovisual equipment, and facilities needed to avoid delays.
3. Review required content of instruction.
4. For instruction that must occur outside, review weather and forecasted weather conditions and procedures to follow if conditions are unfavorable.

1.6 COORDINATION

A. Coordinate instruction schedule with Owner's operations. Adjust schedule as required to minimize disrupting Owner's operations and to ensure availability of Owner's personnel.

B. Coordinate instructors, including providing notification of dates, times, length of instruction time, and course content.

C. Coordinate content of training modules with content of approved emergency, operation, and maintenance manuals. Do not submit instruction program until operation and maintenance data have been reviewed and approved by Architect.

1.7 INSTRUCTION PROGRAM

A. Program Structure: Develop an instruction program that includes individual training modules for each system and for equipment not part of a system, as required by individual Specification Sections.

B. Training Modules: Develop a learning objective and teaching outline for each module. Include a description of specific skills and knowledge that participant is expected to master. For each module, include instruction for the following as applicable to the system, equipment, or component:

1. Basis of System Design, Operational Requirements, and Criteria: Include the following:

    a. System, subsystem, and equipment descriptions.
    b. Performance and design criteria if Contractor is delegated design responsibility.
    c. Operating standards.
    d. Regulatory requirements.
    e. Equipment function.
    f. Operating characteristics.
    g. Limiting conditions.
    h. Performance curves.

2. Documentation: Review the following items in detail:

    a. Emergency manuals.
    b. Systems and equipment operation manuals.
    c. Systems and equipment maintenance manuals.
    d. Product maintenance manuals.
    e. Project Record Documents.
    f. Identification systems.
    g. Warranties and bonds.
    h. Maintenance service agreements and similar continuing commitments.

3. Emergencies: Include the following, as applicable:

    a. Instructions on meaning of warnings, trouble indications, and error messages.
    b. Instructions on stopping.
    c. Shutdown instructions for each type of emergency.
    d. Operating instructions for conditions outside of normal operating limits.
    e. Sequences for electric or electronic systems.
    f. Special operating instructions and procedures.

4. Operations: Include the following, as applicable:

    a. Startup procedures.
    b. Equipment or system break-in procedures.
    c. Routine and normal operating instructions.
    d. Regulation and control procedures.
    e. Control sequences.
    f. Safety procedures.
    g. Instructions on stopping.
    h. Normal shutdown instructions.
    i. Operating procedures for emergencies.
    j. Operating procedures for system, subsystem, or equipment failure.
    k. Seasonal and weekend operating instructions.
    l. Required sequences for electric or electronic systems.
    m. Special operating instructions and procedures.

5. Adjustments: Include the following:

    a. Alignments.
    b. Checking adjustments.
    c. Noise and vibration adjustments.
    d. Economy and efficiency adjustments.

6. Troubleshooting: Include the following:

a. Diagnostic instructions.
b. Test and inspection procedures.

7. Maintenance: Include the following:

a. Inspection procedures.
b. Types of cleaning agents to be used and methods of cleaning.
c. List of cleaning agents and methods of cleaning detrimental to product.
d. Procedures for routine cleaning.
e. Procedures for preventive maintenance.
f. Procedures for routine maintenance.
g. Instruction on use of special tools.

8. Repairs: Include the following:

a. Diagnosis instructions.
b. Repair instructions.
c. Disassembly; component removal, repair, and replacement; and reassembly instructions.
d. Instructions for identifying parts and components.
e. Review of spare parts needed for operation and maintenance.

1.8 PREPARATION

A. Assemble educational materials necessary for instruction, including documentation and training module. Assemble training modules into a training manual organized in coordination with requirements in Section 01 78 23 "Operation and Maintenance Data."

B. Set up instructional equipment at instruction location.

1.9 INSTRUCTION

A. Facilitator: Engage a qualified facilitator to prepare instruction program and training modules, to coordinate instructors, and to coordinate between Contractor and Owner for number of participants, instruction times, and location.

B. Engage qualified instructors to instruct Owner's personnel to adjust, operate, and maintain systems, subsystems, and equipment not part of a system.

1. Architect’s designated engineering consultant will furnish an instructor to describe basis of system design, operational requirements, criteria, and regulatory requirements.
2. Owner will furnish an instructor to describe Owner's operational philosophy.
3. Owner will furnish Contractor with names and positions of participants.

C. Scheduling: Provide instruction at mutually agreed-on times. For equipment that requires seasonal operation, provide similar instruction at start of each season.

1. Schedule training with Owner, with at least seven days' advance notice.

D. Training Location and Reference Material: Conduct training on-site in the completed and fully operational facility using the actual equipment in-place. Conduct training using final operation and maintenance data submittals.

E. Evaluation: At conclusion of each training module, assess and document each participant's mastery of module by use of a written performance-based test.

F. Cleanup: Collect used and leftover educational materials and give to Owner. Remove instructional equipment. Restore systems and equipment to condition existing before initial training use.

1.10 DEMONSTRATION AND TRAINING VIDEO RECORDINGS

A. General: Engage a qualified commercial videographer to record demonstration and training video recordings. Record each training module separately. Include classroom instructions and demonstrations, board diagrams, and other visual aids, but not student practice.

1. At beginning of each training module, record each chart containing learning objective and lesson outline.

B. Digital Video Recordings: Provide high-resolution, digital video in MPEG format, produced by a digital camera with minimum sensor resolution of 12 megapixels and capable of recording in full HD mode with vibration reduction technology.

1. Submit video recordings on CD-ROM or thumb drive or by uploading to web-based Project software site.
2. File Hierarchy: Organize folder structure and file locations according to Project Manual table of contents. Provide complete screen-based menu.
3. File Names: Utilize file names based on name of equipment generally described in video segment, as identified in Project specifications.
4. Contractor and Installer Contact File: Using appropriate software, create a file for inclusion on the equipment demonstration and training recording that describes the following for each Contractor involved on the Project, arranged according to Project Manual table of contents:

    a. Name of Contractor/Installer.
    b. Business address.
    c. Business phone number.
    d. Point of contact.
    e. Email address.

C. Recording: Mount camera on tripod before starting recording, unless otherwise necessary to adequately cover area of demonstration and training. Display continuous running time.

1. Film training session(s) in segments not to exceed 15 minutes.

    a. Produce segments to present a single significant piece of equipment per segment.
    b. Organize segments with multiple pieces of equipment to follow order of Project Manual table of contents.
    c. Where a training session on a particular piece of equipment exceeds 15 minutes, stop filming and pause training session. Begin training session again upon commencement of new filming segment.

D. Light Levels: Verify light levels are adequate to properly light equipment. Verify equipment markings are clearly visible prior to recording.

1. Furnish additional portable lighting as required.

E. Narration: Describe scenes on video recording by audio narration by microphone while video recording is recorded. Include description of items being viewed.

F. Transcript: Provide a transcript of the narration. Display images and running time captured from videotape opposite the corresponding narration segment.

G. Preproduced Video Recordings: Provide video recordings used as a component of training modules in same format as recordings of live training.

H. List of Systems, Subsystems, and Equipment that Require Demonstration and Training:

1. Section 12 24 13 - Roller Window Shades.
2. Section 23 09 00 - DDC Controls and Energy Management System.
3. Section 27 41 16.51 - Classroom Audio-Visual System.
4. Section 28 16 00 - Intrusion Detection System.
5. Section 28 46 00 - Fire Detection and Alarm System.

PART 2 - PRODUCTS

PART 3 - EXECUTION

END OF SECTION

12/21/2023

Not Used:

A. Allowances: Furnish demonstration and training instruction time under the demonstration and training allowance as specified in Section 012100 "Allowances."

B. Unit Price for Instruction Time: Length of instruction time will be measured by actual time spent performing demonstration and training in required location. No payment will be made for time spent assembling educational materials, setting up, or cleaning up. See requirements in Section 012200 "Unit Prices."

1. Transcript: Prepared and bound in format matching operation and maintenance manuals. Mark appropriate identification on front and spine of each binder. Include a cover sheet with same label information as the corresponding video recording. Include name of Project and date of video recording on each page.

SECTION 02 41 19

SELECTIVE DEMOLITION

PART 1 - GENERAL

1.01 SUMMARY

A. Section includes: Project site and building demolition work to prepare for addition of new improvements, as indicated on the Drawings and specified herein. General and Special Conditions and Division 1 specification sections apply to this section.

B. Related Sections:

1. Section 01 73 29, Cutting and Patching
2. Section 01 77 00, Closeout Procedures

1.02 DEFINITIONS

A. “Remove”: Remove and legally dispose of items except those indicated to be reinstalled, salvaged, or to remain the Owner’s property.

B. “Removed and Salvaged”: Items to remain the Owner’s property shall be removed, cleaned, and packed or crated to protect against damage.

1. Identify contents of containers and deliver to Owner’s designated storage area.

C. “Existing to Remain” Protect construction indicated to remain against damage and soiling during demolition. When permitted by the Architect, items may be removed to a suitable, protected storage location during demolition and then cleaned and reinstalled in their original locations.

D. “Remove and Reinstall”: Remove items indicated; clean, service, and otherwise prepare them for reuse; store and protect against damage. Reinstall items in locations indicated.

E. Salvaged Materials (not wanted by Owner): Items which the Owner does not want and is of salvable value to Contractor may be removed from structure as work progresses. Owner and CBC 2019 require a minimum of 50% (by weight) of all non-hazardous construction materials be recycled, composted and/or salvaged. Salvage shall conform to the following:

1. Contractor shall submit salvage plan showing how all materials are to be sorted, salvaged and recycled. Plan must include all final destinations for each type of material.

2. Salvaged items must be transported from site as they are removed, unless materials are to be reused on site.

3. Storage or sale of removed items on site will not be permitted, unless materials are to be reused on site.

4. Contractor shall provide certification for all salvaged materials. Certifications may take the form of receipts from recycling facilities, manufacturers, or any other legitimate form of certification. Certification types shall be outlined in salvage plan and approved by Owner.

1.03 MATERIALS OWNERSHIP

A. Except for items or materials indicated to be reused, salvaged or otherwise indicated to remain the Owner's property, demolished materials shall become the Contractor's property and shall be removed from the site with further disposition by the Contractor(s) in a legal disposal area appropriate to the materials being disposed.

1.04 SUBMITTALS

A. Submit each item in this Article according to the Conditions of the Contract and Specifications Section 01 33 00, unless otherwise indicated.

B. Proposed Dust Control Measures.

C. Proposed Noise Control Measures.

D. Schedule of demolition activities indicating the following:

1. Detailed sequence of demolition, salvage, and removal work, with starting and ending dates for each activity.

2. Dates for shutoff, capping, and continuation of utility services.

E. Salvage Plan - Inventory of items to be removed and salvaged. Salvage plan shall show how all materials are to be sorted, salvaged and recycled. Plan must include all final destinations for each type of material.

F. Inventory of items to be removed and salvaged and deliver to Owner's designated storage area.

G. Photographs or videotape, sufficiently detailed, of existing conditions of adjoining construction and improvements that might be misconstrued as damage caused by demolition operations.

H. Record drawings at project closeout according to specifications section 01 77 00 - Closeout Procedures shall identify and accurately locate capped utilities and other subsurface structural, electrical, or mechanical conditions.

1.05 QUALITY ASSURANCE

A. Demolition Firm Qualifications: Engage an experienced firm that has successfully completed demolition work similar to that indicated for this Project.

B. Regulatory Requirements: Comply with governing EPA notification regulations before starting demolition. Comply with hauling and disposal regulations of authorities having jurisdiction.

C. Predemolition Conference: Conduct conference at Project site with Owner, Architect and Construction Manager.

D. All demolition shall comply with Ch. 33 CBC and Chapter 33 CFC.

1.06 PROJECT CONDITIONS

A. Building, where partial wall will be demolished, will be vacated and its use discontinued before start of the Work.

B. Conditions, existing at time of inspection for bidding purpose, will be maintained by Owner as far as practical.

C. Hazardous Materials: If applicable, a Hazardous Materials Study was performed on site and a specification for removal of said materials is incorporated into the project documents.

1.07 SCHEDULING

A. Arrange demolition and salvage schedule so as not to interfere with Owner's on-site operations.

PART 2 - PRODUCTS
(Not Applicable)

PART 3 - EXECUTION

3.01 EXAMINATION

A. Verify that utilities have been disconnected and capped.

B. Survey existing conditions and correlate with requirements indicted to determine extent of demolition required.

C. Inventory and record the conditions of items to be removed and reinstalled and items to be removed and salvaged.

D. Survey condition of the building to determine whether removing any element might result in a structural deficiency or unplanned collapse of any portion of the structure or adjacent structures during demolition.

E. Perform surveys as the Work progresses to detect hazards resulting from demolition activities.

3.02 UTILITY SERVICES

A. Maintain existing utilities indicated to remain in service and protect them against damage during demolition operations.

B. Do not interrupt existing utilities serving occupied or operating facilities, except when authorized in writing by Owner, and authorities having jurisdiction. Provide temporary services during interruptions to existing utilities, as acceptable to Owner and to governing authorities.

B. Provide not less than 72 hours notice to Owner if shutdown of service is required during changeover.

D. Utility Requirements: Refer to Division 33 for shutting-off, disconnecting, removing, and sealing or capping utility services. Do not start demolition work until utility disconnecting and sealing have been completed and verified in writing.

3.03 PREPARATION

A. Conduct demolition operations and remove debris to ensure minimum interference with roads, streets, walks, and other adjacent occupied and used facilities.

1. Do not close or obstruct streets, walks, or other adjacent occupied or used facilities

without permission from Owner and authorities having jurisdiction. Provide alternate routes around closed or obstructed traffic ways if required by governing regulations.

B. Conduct demolition operations to prevent injury to people and damage to adjacent buildings and facilities to remain. Ensure safe passage of people around demolition area.

1. Erect temporary protection, such as walks, fences, railings, canopies, and covered passageways.

2. Protect existing site improvements, appurtenances, and landscaping to remain.

C. Provide and maintain interior and exterior shoring, bracing, or structural support to preserve stability and prevent movement, settlement, or collapse of building to remain.

1. Strengthen or add new supports when required during progress of demolition.

3.04 EXPLOSIVES

A. The use of explosives will not be permitted.

3.05 POLLUTION CONTROLS

A. Use water mist, temporary enclosures, and other suitable methods to limit the spread of dust and dirt. Comply with governing environmental protection regulations.

1. Do not create hazardous or objectionable conditions, such as flooding, and pollution, when using water.

B. Remove and transport debris in a manner that will prevent spillage on adjacent surfaces and areas.

1. Remove debris from elevated portions of building by chute, hoist, or other device that will convey debris to grade level.

C. Clean adjacent buildings and improvements of dust, dirt, and debris caused by demolition operations. Return adjacent areas to condition existing before start of demolition.

3.06 DEMOLITION

A. Demolish partial building wall, concrete and/or asphalt paving, interior finishes, fixtures and accessories, as required to prepare for new construction, and remove from the site.

B. Locate demolition equipment throughout the building and remove debris and materials so as not to impose excessive loads on supporting walls, floors, or framing.

C. Dispose of demolished items and materials promptly. On-site storage or sale of removed items is prohibited.

D. Fill below-grade areas and voids resulting from demolition of building elements and pavements and soil materials according to requirements specified in Section 31 20 00- Earth Moving and/or the geotechnical report.

E. Promptly repair damages to adjacent facilities caused by demolition operations.

3.07 DISPOSAL OF DEMOLISHED MATERIALS

A. Promptly dispose of demolished materials. Do not allow demolished materials to accumulate on-site.

B. Burning demolished materials is not allowed.

C. Transport demolished materials off Owner's property and legally dispose of these materials.

END OF SECTION

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SECTION 08 31 13

ACCESS DOORS AND FRAMES

PART 1 - GENERAL

1.01 SECTION INCLUDES

A. Access door and frame units, fire-rated, in wall, and ceiling locations.

B. Reference drawings for extent, location and size of each type of access door required.

1.02 RELATED SECTIONS

A. Drawings and General Provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections apply to work of this section.

B. Section 03 30 00 – Cast-In-Place Concrete: Openings in concrete.

C. Division 7 – Thermal and Moisture Protection: Roof hatches.

D. Division 9 – Finishes: Access tile in suspended or furred acoustic tile ceilings.

E. Section 09 90 00 – Paints and Coatings: Field paint finish.

F. Division 22 – Plumbing: Plumbing components requiring access.

G. Division 23 – Heating, Ventilating and Air Conditioning: Mechanical components requiring access.

H. Division 26 – Electrical: Electrical components requiring access.

1.03 REFERENCES

A. ITS (DIR) - Directory of Listed Products; Intertek Testing Services NA, Inc.; current edition.

B. UL (FRD) - Fire Resistance Directory; Underwriters Laboratories Inc.; current edition.

1.04 REGULATORY REQUIREMENTS

A. Comply with 2019 California Building Code

1.05 DESIGN REQUIREMENTS

A. Fabricate floor access assemblies to support live load of 100 lb/sq ft with deflection not to exceed 1/240 of span.

1.06 SUBMITTALS

A. See Section 01 33 00 – Submittal Procedures, for administrative requirements.

B. Product Data: Provide sizes, types, finishes, hardware, scheduled locations, and details of adjoining work.

C. Shop Drawings: Indicate exact position of all access door units. Obtain specific locations and sizes for required access doors from trades requiring access to concealed equipment and indicate on submittal schedule. Submit shop drawings for fabrication and installation of customized access doors and frames, including details of each frame type, elevations of door design types, anchorage and accessory items.

D. Samples: Submit two access units, [3x5] inch minimum size illustrating frame configuration, anchors, panel face material, and factory primer color.

E. Manufacturer's Installation Instructions: Indicate installation requirements and rough-in dimensions. Submit manufacturer's technical data and installation instructions for each type of access door assembly, including setting drawings, templates, instructions and directions for installation of anchorage devices. Including complete schedule, including types, general locations, sizes, wall and ceiling construction details, finishes, latching or locking provisions, and other data pertinent to installation.

F. Size Variations: Obtain Architect's acceptance of manufacturer's standard size units which may vary slightly from sizes indicated.

G. Project Record Documents: Record actual locations of all access units.

1.07 REGULATORY REQUIREMENTS

A. Conform to applicable code for fire rated access doors.

1. Provide access doors of fire rating equivalent to the fire rated assembly in which they are to be installed. Provide access door assembly with panel door, frame, hinge, and latch from manufacturer listed in UnderWriters Laboratories, Inc., "Building Materials Directory" for rating shown.

B. Provide products listed and labeled by UL and/or ITS (Warnock Hersey) as suitable for the purpose specified and indicated. Provide UL label on each fire-rated access door.

C. Provide certificate of compliance from authority having jurisdiction indicating approval of fire rated doors.

1.08 PROJECT CONDITIONS

A. Coordinate the work with other work requiring access doors. Coordinate locations with other work, furnish inserts and anchoring devices which must be built into other work for installation of access doors. Coordinate delivery with other work to avoid delays.

PART 2 - PRODUCTS

2.01 MANUFACTURERS

A. Access Doors and Frames:

1. Karp Associates, Inc.

2. Milcor Inc: www.milcorinc.com.
3. J.L. Industries.

2.02 ACCESS DOORS AND PANELS

A. All Units: Factory fabricated, fully assembled units with corner joints welded, filled, and ground flush; square and without rack or warp; coordinate requirements with assemblies units are to be installed in.

2.03 FABRICATION AND MATERIALS

A. General: Furnish each access door assembly manufactured as an integral unit, complete with all parts and ready for installation.

B. Steel Access Doors and Frames: Fabricate units of continuous welded steel construction, unless otherwise indicated. Grind welds smooth and flush adjacent surfaces. Furnish attachment devices and fasteners of type required to secure access panels to types of support shown.

C. Frames: Fabricate from 16-gage steel.

1. Fabricate frame with exposed flange nominal 1" wide around perimeter of frame for units installed in the following construction:

a. Exposed masonry.
b. Exposed concrete.
c. Drywall finish.

2. For gypsum drywall or gypsum plaster, furnish perforated frames with drywall bead.

3. For installation in masonry construction, furnish frames with adjustable metal masonry anchors.

4. For full-bed plaster applications, furnish frames with galvanized expanded metal lath and exposed casing bead, welded to perimeter of frame.

D. Flush Panel Doors: Fabricate from not less than 14-gage sheet steel, with concealed spring hinges or concealed continuous piano hinge set to open 175 degrees. Finish with manufacturer's factory-applied prime paint.

1. For fire-rated units, provide manufacturer's standard insulated flush panel/doors, with continuous piano hinge and self-closing mechanism.

E. Recessed Panel Doors: Fabricate from not less than 18-gage sheet steel with face of panel formed to provide recess below surface of applied finish. Reinforce panel as required to prevent buckling. Finish with manufacturer's factory-applied prime paint.

1. Furnish recessed panels for concealed installation in acoustic tile ceiling systems.

2. Furnish recessed panels and frames with expanded metal lath for concealed installation in plaster.

F. Locking Devices: Furnish flush, screwdriver-operated cam locks of number required to hold door in flush, smooth plane when closed.

1. For recessed panel doors, provide access sleeves for each locking device. Furnish plastic grommets and install in holes cut through finish.

PART 3 - EXECUTION

3.01 EXAMINATION

A. Verify that rough openings are correctly sized and located.

3.02 INSTALLATION

A. Install units in accordance with manufacturer's instructions.

B. Install frames plumb and level in openings. Secure rigidly in place.

C. Position units to provide convenient access to the concealed work requiring access.

D. Adjust hardware and panels after installation for proper operation.

E. Remove and replace panels or frames which are warped, bowed or otherwise damaged.

F. Paint to match adjacent finishes, unless otherwise noted in plans.

END OF SECTION

SECTION 26 05 00

BASIC ELECTRICAL REQUIREMENTS

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Requirements applicable to all Division 26 Sections. Also refer to Division 1 - General Requirements. This section is also applicable to Fire Alarm and Detection Systems Section 28 31 00.

B. All materials and installation methods shall conform to the applicable standards, guidelines and codes referenced herein and within each specification section.

1.2 REFERENCES

A. NFPA 70 - National Electrical Code (NEC)

B. CEC California Electrical Code

C. CCR California Code of Regulation

D. CBC California Building Code

E. CFC California Fire Code

F. CMC California Mechanical Code

1.3 SCOPE OF WORK

A. This Specification and the associated drawings govern furnishing, installing, testing and placing into satisfactory operation the Electrical Systems.

B. The Contractor shall furnish and install all new materials as indicated on the drawings, and/or in these specifications, and all items required to make the portion of the Electrical Work a finished and working system.

C. Separate contracts will be awarded for the following work.

D. All work will be awarded under a single General Contract. The division of work listed below is for the Contractor's convenience and lists normal breakdown of the work.

E. Separate contracts will be awarded for the following work. The division of work listed below is for the contractors' convenience and lists a normal breakdown of the work. Please refer to the Construction Manager's scope statements for complete scope of work description.

F. Description of Systems shall be as follows:

1. Fire alarm system.
2. Removal work and/or relocation and reuse of existing systems and equipment.
3. Furnish and install firestopping systems for penetrations of fire-rated construction associated with this Contractor's work.

1.4 WORK SEQUENCE

A. All work that will produce excessive noise or interference with normal building operations, as determined by the Owner, shall be scheduled with the Owner. It may be necessary to schedule such work during unoccupied hours. The Owner reserves the right to determine when restricted construction hours are required.

1.5 QUALITY ASSURANCE

A. Contractor's Responsibility Prior to Submitting Pricing/Bid Data:

1. The Contractor is responsible for constructing complete and operating systems. The Contractor acknowledges and understands that the Contract Documents are a two-dimensional representation of a three-dimensional object, subject to human interpretation. This representation may include imperfect data, interpreted codes, utility guides, three-dimensional conflicts, and required field coordination items. Such deficiencies can be corrected when identified prior to ordering material and starting installation. The Contractor agrees to carefully study and compare the individual Contract Documents and report at once in writing to the Architect/Engineer any deficiencies the Contractor may discover. The Contractor further agrees to require each subcontractor to likewise study the documents and report at once any deficiencies discovered.
2. The Contractor shall resolve all reported deficiencies with the Architect/Engineer prior to awarding any subcontracts, ordering material, or starting any work with the Contractor's own employees. Any work performed prior to receipt of instructions from the Architect/Engineer will be done at the Contractor's risk.

B. Qualifications:

1. Only products of reputable manufacturers as determined by the Architect/Engineer are acceptable.
2. All Contractors and subcontractors shall employ only workmen who are skilled in their trades. At all times, the number of apprentices at the job site shall be less than or equal to the number of journeymen at the job site.

C. Compliance with Codes, Laws, Ordinances:

1. Conform to all requirements of the State of California Codes, Laws, Ordinances and other regulations having jurisdiction.
2. If there is a discrepancy between the codes and regulations and these specifications, the Architect/Engineer shall determine the method or equipment used.
3. If the Contractor notes, at the time of bidding, that any parts of the drawings or specifications do not comply with the codes or regulations, Contractor shall inform the Architect/Engineer in writing, requesting a clarification. If there is insufficient time for this procedure, Contractor shall submit with the proposal a separate price to make the system comply with the codes and regulations.
4. All changes to the system made after the letting of the contract to comply with codes or the requirements of the Inspector, shall be made by the Contractor without cost to the Owner.
5. If there is a discrepancy between manufacturer's recommendations and these specifications, the manufacturer's recommendations shall govern.
6. If there are no local codes having jurisdiction, the current issue of the National Electrical Code shall be followed.

D. Examination of Drawings:

1. The drawings for the electrical work are completely diagrammatic, intended to convey the scope of the work and to indicate the general arrangements and locations of equipment, outlets, etc., and the approximate sizes of equipment.

2. Contractor shall determine the exact locations of equipment and rough-ins, and the exact routing of raceways to best fit the layout of the job. Conduit entry points for electrical equipment including, but not limited to, panelboards, switchboards, switchgear and unit substations, shall be determined by the Contractor unless noted in the contract documents.
3. Scaling of the drawings will not be sufficient or accurate for determining these locations.
4. Where job conditions require reasonable changes in arrangements and locations, such changes shall be made by the Contractor at no additional cost to the Owner.
5. Because of the scale of the drawings, certain basic items, such as junction boxes, pull boxes, conduit fittings, etc., may not be shown, but where required by other sections of the specifications or required for proper installation of the work, such items shall be furnished and installed.
6. If an item is either shown on the drawings or called for in the specifications, it shall be included in this contract.
7. The Contractor shall determine quantities and quality of material and equipment required from the documents. Where discrepancies arise between drawings, schedules and/or specifications, the greater and better-quality number shall govern.
8. Where used in electrical documents the word "furnish" shall mean supply for use, the word "install" shall mean connect up complete and ready for operation, and the word "provide" shall mean to supply for use and connect up complete and ready for operation.
9. Any item listed as furnished shall also be installed unless otherwise noted.
10. Any item listed as installed shall also be furnished unless otherwise noted.

E. Electronic Media/Files:

1. Construction drawings for this project have been prepared utilizing **Revit**.
2. Contractors and Subcontractors may request electronic media files of the contract drawings and/or copies of the specifications. Specifications will be provided in PDF format.
3. Upon request for electronic media, the Contractor shall complete and return a signed "Electronic File Transmittal" form provided by IMEG.
4. If the information requested includes floor plans prepared by others, the Contractor will be responsible for obtaining approval from the appropriate Design Professional for use of that part of the document.
5. The electronic contract documents can be used for preparation of shop drawings and as-built drawings only. The information may not be used in whole or in part for any other project.
6. The drawings prepared by IMEG for bidding purposes may not be used directly for ductwork layout drawings or coordination drawings.
7. The use of these CAD documents by the Contractor does not relieve them from their responsibility for coordination of work with other trades and verification of space available for the installation.
8. The information is provided to expedite the project and assist the Contractor with no guarantee by IMEG as to the accuracy or correctness of the information provided. IMEG accepts no responsibility or liability for the Contractor's use of these documents.

F. Field Measurements:

1. Verify all pertinent dimensions at the job site before ordering any conduit, conductors, wireways, bus duct, fittings, etc.

1.6 SUBMITTALS

A. Submittals shall be required for the following items, and for additional items where required elsewhere in the specifications or on the drawings.

1. Submittals list:

Referenced Specification Section	Submittal Item	Coordination Drawing
26 05 03	Through Penetration Firestopping	
26 05 13	Wire and Cable	
26 05 33	Conduit and Boxes	+> 1.5"
26 05 35	Surface Raceways	
26 5 48	Seismic Requirements for Equipment and Supports	
26 05 53	Electrical Identification	
26 27 16	Cabinets and Enclosures	
28 31 00	Fire Alarm and Detection Systems	Yes

B. General Submittal Procedures: In addition to the provisions of Division 1, the following are required:

1. Transmittal: Each transmittal shall include the following:

   a. Date
   b. Project title and number
   c. Contractor's name and address
   d. Division of work (e.g., electrical, plumbing, heating, ventilating, etc.)
   e. Description of items submitted and relevant specification number
   f. Notations of deviations from the contract documents
   g. Other pertinent data

2. Submittal Cover Sheet: Each submittal shall include a cover sheet containing:

   a. Date
   b. Project title and number
   c. Architect/Engineer
   d. Contractor and subcontractors' names and addresses
   e. Supplier and manufacturer's names and addresses
   f. Division of work (e.g., electrical, plumbing, heating, ventilating, etc.)
   g. Description of item submitted (using project nomenclature) and relevant specification number
   h. Notations of deviations from the contract documents
   i. Other pertinent data
   j. Provide space for Contractor's review stamps

3. Composition:

   a. Submittals shall be submitted using specification sections and the project nomenclature for each item.
   b. Individual submittal packages shall be prepared for items in each specification section. All items within a single specification section shall be packaged together where possible. An individual submittal may contain items from multiple specifications sections if the items are intimately linked (e.g., pumps and motors).
   c. All sets shall contain an index of the items enclosed with a general topic description on the cover.

4. Content: Submittals shall include all fabrication, erection, layout, and setting drawings; manufacturers' standard drawings; schedules; descriptive literature, catalogs and brochures; performance and test data; wiring and control diagrams; dimensions; shipping and operating weights; shipping splits; service clearances; and all other drawings and descriptive data of materials of construction as may be required to show that the materials, equipment or systems and the location thereof conform to the requirements of the contract documents.
5. Contractor's Approval Stamp:

    a. The Contractor shall thoroughly review and approve all shop drawings before submitting them to the Architect/Engineer. The Contractor shall stamp, date and sign each submittal certifying it has been reviewed.
    b. Unstamped submittals will be rejected.
    c. The Contractor's review shall include, but not be limited to, verification of the following:

        1) Only approved manufacturers are used.
        2) Addenda items have been incorporated.
        3) Catalog numbers and options match those specified.
        4) Performance data matches that specified.
        5) Electrical characteristics and loads match those specified.
        6) Equipment connection locations, sizes, capacities, etc. have been coordinated with other affected trades.
        7) Dimensions and service clearances are suitable for the intended location.
        8) Equipment dimensions are coordinated with support steel, housekeeping pads, openings, etc.
        9) Constructability issues are resolved (e.g., weights and dimensions are suitable for getting the item into the building and into place, sinks fit into countertops, etc.).

    d. The Contractor shall review, stamp and approve all subcontractors' submittals as described above.
    e. The Contractor's approval stamp is required on all submittals. Approval will indicate the Contractor's review of all material and a complete understanding of exactly what is to be furnished. Contractor shall clearly mark all deviations from the contract documents on all submittals. If deviations are not marked by the Contractor, then the item shall be required to meet all drawing and specification requirements.

6. Submittal Identification and Markings:

    a. The Contractor shall clearly mark each item with the same nomenclature applied on the drawings or in the specifications.
    b. The Contractor shall clearly indicate the size, finish, material, etc.
    c. Where more than one model is shown on a manufacturer's sheet, the Contractor shall clearly indicate exactly which item and which data is intended.
    d. All marks and identifications on the submittals shall be unambiguous.

7. Schedule submittals to expedite the project. Coordinate submission of related items.
8. Identify variations from the contract documents and product or system limitations that may be detrimental to the successful performance of the completed work.
9. Reproduction of contract documents alone is not acceptable for submittals.
10. Incomplete submittals will be rejected without review. Partial submittals will only be reviewed with prior approval from the Architect/Engineer.
11. Submittals not required by the contract documents may be returned without review.

12. The Architect/Engineer's responsibility shall be to review one set of shop drawing submittals for each product. If the first submittal is incomplete or does not comply with the drawings and/or specifications, the Contractor shall be responsible to bear the cost for the Architect/Engineer to recheck and handle the additional shop drawing submittals.
13. Submittals shall be reviewed and approved by the Architect/Engineer before releasing any equipment for manufacture or shipment.
14. Contractor's responsibility for errors, omissions or deviation from the contract documents in submittals is not relieved by the Architect/Engineer's approval.
15. Schedule shall allow for adequate time to perform orderly and proper review of submittals, including time for consultants and Owner if required, and resubmittals by Contractor if necessary, and to cause no delay in Work or in activities of Owner or other contractors.

    a. Allow at least two weeks for Architect's/Engineer's review and processing of each submittal, excluding mailing.

16. Architect/Engineer reserves the right to withhold action on a submittal which, in the Architect/Engineer's opinion, requires coordination with other submittals until related submittals are received. The Architect/Engineer will notify the Contractor, in writing, when they exercise this right.

C. Electronic Submittal Procedures:

1. Distribution: Email submittals as attachments to all parties designated by the Architect/Engineer, unless a web-based submittal program is used.
2. Transmittals: Each submittal shall include an individual electronic letter of transmittal.
3. Format: Electronic submittals shall be in PDF format only. Scanned copies, in PDF format, of paper originals are acceptable. Submittals that are not legible will be rejected. Do not set any permission restrictions on files; protected, locked, or secured documents will be rejected.
4. File Names: Electronic submittal file names shall include the relevant specification section number followed by a description of the item submitted, as follows. Where possible, include the transmittal as the first page of the PDF instead of using multiple electronic files.

    a. Submittal file name: 26 XX XX.description.YYYYMMDD
    b. Transmittal file name: 26 XX XX.description.YYYYMMDD

5. File Size: Files shall be transmitted via a pre-approved method. Larger files may require an alternative transfer method, which shall also be pre-approved.

1.7 SCHEDULE OF VALUES

A. The requirements herein are in addition to the provisions of Division 1.

B. Format:

1. Use AIA Document Continuation Sheets G703 or another similar form approved by the Owner and Architect/Engineer.
2. Submit in Excel format.
3. Support values given with substantiating data.

C. Preparation:

1. Itemize work required by each specification section and list all providers. All work provided by subcontractors and major suppliers shall be listed on the Schedule of Values. List each subcontractor and supplier by company name.
2. Break down all costs into:

a. Material: Delivered cost of product with taxes paid.
b. Labor: Labor cost, excluding overhead and profit.

3. Itemize the cost for each of the following:

a. Overhead and profit.
b. Bonds.
c. Insurance.
d. General Requirements: Itemize all requirements.

4. For each line item having an installed cost of more than $5,000, break down costs to list major products or operations under each item. At a minimum, provide material and labor cost line items for the following:

a. Each piece of equipment requiring shop drawings. Use the equipment nomenclature (SB-1, PANEL P-1, etc.) on the Schedule of Values.
b. Each type of small unitary equipment (e.g., FDS, FCS, CS, etc.). Multiple units of the same type can be listed together provided quantities are also listed so unit costs can be determined.
c. Each conduit system (medium voltage, normal, emergency, low voltage systems, etc.). In addition, for larger projects breakdown the material and labor for each conduit system based on geography (building, floor, and/or wing).
d. Fire alarm broken down into material and labor for the following:

1) Engineering
2) Controllers, devices, sensors, etc.
3) Conduit
4) Wiring
5) Programming
6) Commissioning

e. Site utilities (5' beyond building)
f. Seismic design
g. Testing
h. Commissioning
i. Record drawings
j. Punchlist and closeout

D. Update Schedule of Values when:

1. Indicated by Architect/Engineer.
2. Change of subcontractor or supplier occurs.
3. Change of product or equipment occurs.

1.8 CHANGE ORDERS

A. A detailed material and labor takeoff shall be prepared for each change order, along with labor rates and markup percentages. Change orders shall be broken down by sheet or associated individual line item indicated in the change associated narrative, whichever provides the most detailed breakdown. Change orders with inadequate breakdown will be rejected.

B. Itemized pricing with unit cost shall be provided from all distributors and associated subcontractors.

C. Change order work shall not proceed until authorized.

1.9 PRODUCT DELIVERY, STORAGE, HANDLING and MAINTENANCE

A. Exercise care in transporting and handling to avoid damage to materials. Store materials on the site to prevent damage.

B. Keep all materials clean, dry and free from damaging environments.

C. Coordinate the installation of heavy and large equipment with the General Contractor and/or Owner. If the Electrical Contractor does not have prior documented experience in rigging and lifting similar equipment, he/she shall contract with a qualified lifting and rigging service that has similar documented experience. Follow all equipment lifting and support guidelines for handling and moving.

D. Contractor is responsible for moving equipment into the building and/or site. Contractor shall review site prior to bid for path locations and any required building modifications to allow movement of equipment. Contractor shall coordinate the work with other trades.

1.10 NETWORK / INTERNET CONNECTED EQUIPMENT

A. These specifications may require certain equipment or systems to have network, Internet and/or remote access capability ("Network Capability"). Any requirement for Network Capability shall be interpreted only as a functional capability and is not to be construed as authority to connect or enable any Network Capability. Network Capability may only be connected or enabled with the express written consent of the Owner.

B. The following network connected equipment shall be equipped with restricted access protocols:
1. Fire alarm and automatic detection

1.11 WARRANTY

A. Provide one-year warranty for all fixtures, equipment, materials, and workmanship.

B. The warranty period for all work in this specification Division shall commence on the date of Substantial Completion or successful system performance whichever occurs later. The warranty may also commence if a whole or partial system or any separate piece of equipment or component is put into use for the benefit of any party other than the installing contractor with prior written authorization of the Owner. In this instance, the warranty period shall commence on the date when such whole system, partial system or separate piece of equipment or component is placed in operation and accepted in writing by the Owner.

C. Warranty requirements extend to correction, without cost to the Owner, of all work found to be defective or nonconforming to the contract documents. The Contractor shall bear the cost of correcting all damage due to defects or nonconformance with contract documents excluding repairs required as a result of improper maintenance or operation, or of normal wear as determined by the Architect/Engineer.

1.12 INSURANCE

A. This Contractor shall maintain insurance coverage as set forth in Division 1 of these specifications.

1.13 MATERIAL SUBSTITUTION

A. Where several manufacturers' names are given, the manufacturer for which a catalog number is given is the basis for job design and establishes the quality.

B. Equivalent equipment manufactured by the other listed manufacturers may be used. Contractor shall ensure that all items submitted by these other manufacturers meet all requirements of the drawings and specifications and fits in the allocated space. When using other listed manufacturers, the Contractor shall assume responsibility for any and all modifications necessary (including, but not limited to structural supports, electrical connections and rough-in, and regulatory agency approval, etc.) and coordinate such with other contractors. The Architect/Engineer shall make the final determination of whether a product is equivalent.

C. Any material, article or equipment of other unnamed manufacturers which will adequately perform the services and duties imposed by the design and is of a quality equal to or better than the material, article or equipment identified by the drawings and specifications may be used if approval is secured in writing from the Architect/Engineer via addendum. The Contractor assumes all costs incurred as a result of using the offered material, article or equipment, on the Contractors part or on the part of other Contractors whose work is affected.

D. Voluntary add or deduct prices for alternate materials may be listed on the bid form. These items will not be used in determining the low bidder. This Contractor assumes all costs incurred as a result of using the offered material or equipment on the Contractors part or on the part of other Contractors whose work is affected.

E. All material substitutions requested after the final addendum must be listed as voluntary changes on the bid form.

PART 2 - PRODUCTS

2.1 GENERAL

A. All items of material having a similar function (e.g., safety switches, panelboards, switchboards, contactors, motor starters, dry type transformers) shall be of the same manufacturer unless specifically stated otherwise on drawings or elsewhere in specifications.

PART 3 - EXECUTION

3.1 JOBSITE SAFETY

A. Neither the professional activities of the Architect/Engineer, nor the presence of the Architect/Engineer or the employees and subconsultants at a construction site, shall relieve the Contractor and any other entity of their obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending or coordinating all portions of the work of construction in accordance with the contract documents and any health or safety precautions required by any regulatory agencies. The Architect/Engineer and personnel have no authority to exercise any control over any construction contractor or other entity or their employees in connection with their work or any health or safety precautions. The Contractor is solely responsible for jobsite safety. The Architect/Engineer and the Architect/Engineer's consultants shall be indemnified and shall be made additional insureds under the Contractor's general liability insurance policy.

3.2 EXCAVATION, FILL, BACKFILL, COMPACTION

A. General:

1. Prior to the commencement of any excavation or digging, the Contractor shall verify all underground utilities with the regional utility locator. Provide prior notice to the locator before excavations. Contact information for most regional utility locaters can be found by calling 811.

2. The Contractor shall do all excavating, filling, backfilling, compacting, and restoration in connection with the work.

B. Excavation:

1. Make all excavations to accurate, solid, undisturbed earth, and to proper dimensions.
2. If excavations are carried in error below indicated levels, concrete of same strength as specified for the foundations or thoroughly compacted sand-gravel fill, as determined by the Architect/Engineer shall be placed in such excess excavations under the foundation. Place thoroughly compacted, clean, stable fill in excess excavations under slabs on grade, at the Contractor's expense.
3. Trim bottom and sides of excavations to grades required for foundations.
4. Protect excavations against frost and freezing.
5. Take care in excavating not to damage surrounding structures, equipment or buried pipe. Do not undermine footing or foundation.
6. Perform all trenching in a manner to prevent cave-ins and risk to workmen.
7. Where original surface is pavement or concrete, the surface shall be saw cut to provide clean edges and assist in the surface restoration.
8. If satisfactory bearing soil is not found at the indicated levels, immediately notify the Architect/Engineer or their representative, and do no further work until the Architect/Engineer or their representative gives further instructions.
9. Excavation shall be performed in all ground conditions, including rock, if encountered. Bidders shall visit the premises and determine the soil conditions by actual observations, borings, or other means. The cost of all such inspections, borings, etc., shall be borne by the bidder.
10. If a trench is excavated in rock, a compacted bed with a depth of 3" (minimum) of sand and gravel shall be used to support the conduit unless masonry cradles or encasements are used.
11. Mechanical excavation of the trench to line and grade of the conduit or to the bottom level of masonry cradles or encasements is permitted, unless otherwise indicated on the electrical drawings.
12. Mechanical excavation of the trench to line and grade where direct burial cables are to be installed is permitted provided the excavation is made to a depth to permit installation of the cable on a fine sand bed at least 3 inches deep.

C. Dewatering:

1. Furnish, install, operate and remove all dewatering pumps and pipes needed to keep trenches and pits free of water.

D. Underground Obstructions:

1. Known underground piping, conduit, feeders, foundations, and other obstructions in the vicinity of construction are shown on the drawings. Review all Bid Documents for all trades on the project to determine obstructions indicated. Take great care in making installations near underground obstructions.
2. If objects not shown on the drawings are encountered, remove, relocate, or perform extra work as directed by the Architect/Engineer.

E. Fill and Backfilling:

1. No rubbish or waste material is permitted for fill or backfill.
2. Provide all necessary sand and/or CA6 for backfilling.
3. Native soil materials may be used as backfill if approved by the Geotechnical Engineer.
4. Dispose of the excess excavated earth as directed.

5. Backfill materials (native soil material, sand, and/or CA6) shall be suitable for required compaction, clean and free of perishable materials, frozen earth, debris, earth with a high void content, and stones greater than 4 inches in diameter. Water is not permitted to rise in unbackfilled trenches.
6. Backfill all trenches and excavations immediately after installing of conduit, or removing forms, unless other protection is directed.
7. Around piers and isolated foundations and structures, backfill and fill shall be placed and consolidated simultaneously on all sides to prevent wedge action and displacement. Spread fill and backfill materials in 6" uniform horizontal layers with each layer compacted separately to required density.
8. For conduits that are not concrete encased, lay all conduits on a compacted bed of sand at least 3" deep. Backfill around conduits with sand, in 6" layers and compact each layer.
9. Conduits that are concrete encased or in a ductbank, conduit spacers, and cradles shall be installed on a bed of compacted CA-6 gravel. Refer to conduit section for backfilling and ductbank requirements.
10. Backfill with native soil material (if approved) or sand up to grade for all conduits under slabs or paved areas. All other conduits shall have sand backfill to 6" above the top of the conduit.
11. Place all backfill above the sand in uniform layers not exceeding 6" deep. Place then carefully and uniformly tamp each layer to eliminate lateral or vertical displacement.
12. Where the fill and backfill will ultimately be under a building, floor or paving, each layer of fill shall be compacted to 95% of the maximum density as determined by AASHTO Designation T-99 or ASTM Designation D-698. Moisture content of soil at time of compaction shall not exceed plus or minus 2% of optimum moisture content as determined by AASHTO T-99 or ASTM D-698 test.
13. After backfilling of trenches, no superficial loads shall be placed on the exposed surface of the backfill until a period of 48 hours has elapsed.

F. Surface Restoration:

1. Where trenches are cut through graded, planted or landscaped areas, the areas shall be restored to the original condition. Replace all planting and landscaping features removed or damaged to its original condition. At least 6" of topsoil shall be applied where disturbed areas are to be seeded or sodded. All lawn areas shall be sodded unless seeding is called out in the drawings or specifications.
2. Concrete or asphalt type pavement, seal coat, rock, gravel or earth surfaces removed or damaged shall be replaced with comparable materials and restored to original condition. Broken edges shall be saw cut and repaired as directed by Architect/Engineer.

3.3 ARCHITECT/ENGINEER OBSERVATION OF WORK

A. The contractor shall provide seven (7) calendar days' notice to the Architect/Engineer prior to:

1. Placing fill over underground and underslab utilities.
2. Covering exterior walls, interior partitions and chases.
3. Installing hard or suspended ceilings and soffits.

B. The Architect/Engineer will review the installation and provide a written report noting deficiencies requiring correction. The contractor's schedule shall account for these reviews and show them as line items in the approved schedule.

C. Above-Ceiling Final Observation:

1. All work above the ceilings must be complete prior to the Architect/Engineer's review. This includes, but is not limited to:

a. All junction boxes are closed and identified in accordance with Section 26 05 53 Electrical Identification.

b. Luminaires, including ceiling-mounted exit and emergency lights, are installed and operational.
c. Luminaire whips are supported above the ceiling.
d. Conduit identification is installed in accordance with Section 26 05 53 Electrical Identification.
e. All wall penetrations have been sealed.

2. To prevent the Above-Ceiling Final Observation from occurring too early, the Contractor shall review the status of the work and certify, in writing, that the work is ready for the Above-Ceiling Final Observation.
3. It is understood that if the Architect/Engineer finds the ceilings have been installed prior to this review and prior to seven days elapsing, the Architect/Engineer may not recommend further payments to the contractor until full access has been provided.

3.4 PROJECT CLOSEOUT

A. The following paragraphs supplement the requirements of Division 1.

B. Final Jobsite Observation:

1. To prevent the Final Jobsite Observation from occurring too early, the Contractor shall review the completion status of the project and certify that the job is ready for the final jobsite observation.
2. Attached to the end of this section is a typical list of items that represent the degree of job completeness expected prior to requesting a review. The Contractor shall sign the attached certification and return it to the Architect/Engineer so that the final observation can be scheduled.
3. It is understood that if the Architect/Engineer finds the job not ready for the final observation and additional trips and observations are required to bring the project to completion, the cost of the additional time and expenses incurred by the Architect/Engineer will be deducted from the Contractor's final payment.
4. Contractor shall notify Architect/Engineer 48 hours prior to installation of ceilings or lay-in ceiling tiles.

C. The following must be submitted before Architect/Engineer recommends final payment:

1. Operation and maintenance manuals with copies of approved shop drawings.
2. Record documents including reproducible drawings and specifications.
3. A report documenting the instructions given to the Owner's representatives complete with the number of hours spent in the instruction. The report shall bear the signature of an authorized agent of this Contractor and shall be signed by the Owner's representatives.
4. Provide spare parts, maintenance, and extra materials in quantities specified in individual specification sections. Deliver to project site and place in location as directed and submit receipt to Architect/Engineer.
5. Inspection and testing report by the fire alarm system manufacturer.
6. Start-up reports on all equipment requiring a factory installation or start-up.

3.5 OPERATION AND MAINTENANCE MANUALS

A. General:

1. Provide an electronic copy of the O&M manuals as described below for Architect/Engineer's review and approval. The electronic copy shall be corrected as required to address the Architect/Engineer's comments. Once corrected, electronic copies and paper copies shall be distributed as directed by the Architect/Engineer.
2. Approved O&M manuals shall be completed and in the Owner's possession prior to Owner's acceptance and at least 10 days prior to instruction of operating personnel.

B. Electronic Submittal Procedures:

1. Distribution: Email the O&M manual as attachments to all parties designated by the Architect/Engineer.
2. Transmittals: Each submittal shall include an individual electronic letter of transmittal.
3. Format: Electronic submittals shall be in PDF format only. Scanned copies, in PDF format, of paper originals are acceptable. Submittals that are not legible will be rejected. Do not set any permission restrictions on files; protected, locked, or secured documents will be rejected.
4. File Names: Electronic submittal file names shall include the relevant specification section number followed by a description of the item submitted, as follows. Where possible, include the transmittal as the first page of the PDF instead of using multiple electronic files.

    a. O&M file name: O&M.div26.contractor.YYYYMMDD
    b. Transmittal file name: O&Mtransmittal.div26.contractor.YYYYMMDD

5. File Size: Files shall be transmitted via a pre-approved method. Larger files may require an alternative transfer method, which shall also be pre-approved.
6. Provide the Owner with an approved copy of the O&M manual on compact discs (CD), digital video discs (DVD), or flash drives with a permanently affixed label, printed with the title "Operation and Maintenance Instructions", title of the project and subject matter of disc/flash drive when multiple disc/flash drives are required.
7. All text shall be searchable.
8. Bookmarks shall be used, dividing information first by specification section, then systems, major equipment and finally individual items. All bookmark titles shall include the nomenclature used in the construction documents and shall be an active link to the first page of the section being referenced.

C. Operation and Maintenance Instructions shall include:

1. Title Page: Include title page with project title, Architect, Engineer, Contractor, all subcontractors, and major equipment suppliers, with addresses, telephone numbers, website addresses, email addresses and point of contacts. Website URLs and email addresses shall be active links in the electronic submittal.
2. Table of Contents: Include a table of contents describing specification section, systems, major equipment, and individual items.
3. Copies of all final approved shop drawings and submittals. Include Architect's/Engineer's shop drawing review comments. Insert the individual shop drawing directly after the Operation and Maintenance information for the item(s) in the review form.
4. Copies of all factory inspections and/or equipment startup reports.
5. Copies of warranties.
6. Schematic wiring diagrams of the equipment that have been updated for field conditions. Field wiring shall have label numbers to match drawings.
7. Dimensional drawings of equipment.
8. Detailed parts lists with lists of suppliers.
9. Operating procedures for each system.
10. Maintenance schedule and procedures. Include a chart listing maintenance requirements and frequency.
11. Repair procedures for major components.
12. Replacement parts and service material requirements for each system and the frequency of service required.
13. Instruction books, cards, and manuals furnished with the equipment.
14. Include record drawings of the one-line diagrams for each major system. The graphic for each piece of equipment shown on the one-line diagram shall be an active link to its associated Operation & Maintenance data.
15. Copies of all panel schedules in electronic Microsoft Excel spreadsheet (.xlsx) file. Each panelboard shall be a separate tab in the workbook.

3.6 INSTRUCTING THE OWNER'S REPRESENTATIVE

A. Adequately instruct the Owner's designated representatives in the maintenance, care, and operation of the complete systems installed under this contract.

B. Provide verbal and written instructions to the Owner's representatives by FACTORY PERSONNEL in the care, maintenance, and operation of the equipment and systems.

C. Contractor shall make a DVD video recording of instructions to the Owner while explaining the system so additional personnel may view the instructions at a later date. The video recording shall be the property of the Owner.

D. The Owner has the option to make a video recording of all instructions. Coordinate schedule of instructions to facilitate this recording.

E. The instructions shall include:

1. Maintenance of equipment.
2. Start-up procedures for all major equipment.
3. Description of emergency system operation.

F. Notify the Architect/Engineer of the time and place for the verbal instructions to be given to the Owner's representative so a representative can be present if desired.

G. Minimum hours of instruction time for each item and/or system shall be as indicated in each individual specification section.

H. Operating Instructions:

1. Contractor is responsible for all instructions to the Owner's representatives for the electrical and specialized systems.
2. If the Contractor does not have staff that can adequately provide the required instructions, the Contractor shall include in the bid an adequate amount to reimburse the Owner for the Architect/Engineer to perform these services.

3.7 RECORD DOCUMENTS

A. The following paragraphs supplement Division 1 requirements.

B. Maintain at the job site a separate and complete set of electrical drawings and specifications with all changes made to the systems clearly and permanently marked in complete detail.

C. Mark drawings and specifications to indicate approved substitutions; Change Orders, and actual equipment and materials used. All Change Orders, RFI responses, Clarifications and other supplemental instructions shall be marked on the documents. Record documents that merely reference the existence of the above items are not acceptable. Should this Contractor fail to complete Record Documents as required by this contract, this Contractor shall reimburse Architect/Engineer for all costs to develop record documents that comply with this requirement. Reimbursement shall be made at the Architect/Engineer's hourly rates in effect at the time of work.

D. Record changes daily and keep the marked drawings available for the Architect/Engineer's examination at any normal work time.

E. Upon completing the job, and before final payment is made, give the marked-up drawings to the Architect/Engineer.

F. Record actual routing of conduits exceeding **2** inches.

3.8 PAINTING

A. Paint all equipment that is marred or damaged prior to the Owner's acceptance. Paint and color shall match original equipment paint and shall be obtained from the equipment supplier if available. All equipment shall have a finished coat of paint applied unless specifically allowed to be provided with a prime coat only.

B. Equipment in finished areas that will be painted to match the room decor will be painted by others. Should this Contractor install equipment in a finished area after the area has been painted, the Contractor shall have the equipment and all its supports, hangers, etc., painted to match the room decor. Painting shall be performed as described in project specifications.

C. Equipment cabinets, casings, covers, metal jackets, etc., located in equipment rooms or concealed spaces, shall be furnished in standard finish, free from scratches, abrasions, chippings, etc.

D. Equipment in occupied spaces, or if standard to the unit, shall have a baked primer with baked enamel finish coat free from scratches, abrasions, chipping, etc. If color option is specified or is standard to the unit, verify with the Architect the color preference before ordering.

E. Paint all equipment in unfinished areas such as boiler room, mechanical spaces, and storage rooms. Equipment furnished with a suitable factory finish need not be painted; provided the factory applied finish is not marred or spattered. If so, equipment shall be refinished with the same paint as was factory applied.

F. All electrical conduit and equipment, fittings, hangers, structural supports, etc., in unfinished areas, such as equipment and storage room area, shall be painted two (2) coats of oil paint of colors selected by the Architect.

G. Do NOT paint electric conduits in crawl spaces, tunnels, or spaces above suspended ceilings except that where conduit is in a damp location give exposed threads at joints two coats of sealer after joint is made up.

H. After surfaces have been thoroughly cleaned and are free of oil, dirt or other foreign matter, paint all raceway and equipment with the following:

1. Bare Metal Surfaces - Apply one coat of metal primer suitable for the metal being painted. Finish with two coats of Alkyd base enamel paint.
2. Plastic Surfaces - Paint plastic surfaces with two coats of semi-gloss acrylic latex paint.

3.9 ADJUST AND CLEAN

A. Thoroughly clean all equipment and systems prior to the Owner's final acceptance of the project.

B. Clean all foreign paint, grease, oil, dirt, labels, stickers, etc. from all equipment.

C. Remove all rubbish, debris, etc., accumulated during construction from the premises.

3.10 SPECIAL REQUIREMENTS

A. Coordinate the installation of all equipment, controls, devices, etc., with other trades to maintain clear access area for servicing.

B. Install all equipment to maximize access to parts needing service or maintenance. Review the final location, placement, and orientation of equipment with the Owner's representative prior to setting equipment.

C. Installation of equipment or devices without regard to coordination of access requirements and confirmation with the Owner's representative will result in removal and reinstallation of the equipment at the Contractor's expense.

3.11 SYSTEM STARTING AND ADJUSTING

A. The electrical systems shall be complete and operating. System startup, testing, adjusting, and balancing to obtain satisfactory system performance is the responsibility of the Contractor. This includes all calibration and adjustment of electrical controls, balancing of loads, troubleshooting and verification of software, and final adjustments that may be needed.

B. Complete all manufacturer-recommended startup procedures and checklists to verify proper equipment operation and does not pose a danger to personnel or property.

C. All operating conditions and control sequences shall be tested during the start-up period. Testing all interlocks, safety shut-downs, controls, and alarms.

D. The Contractor, subcontractors, and equipment suppliers shall have skilled technicians to ensure that all systems perform properly. If the Architect/Engineer is requested to visit the job site for trouble shooting, assisting in start-up, obtaining satisfactory equipment operation, resolving installation and/or workmanship problems, equipment substitution issues or unsatisfactory system performance, including call backs during the warranty period, through no fault of the design; the Contractor shall reimburse the Owner on a time and materials basis for services rendered at the Architect/Engineer's standard hourly rates in effect when the services are requested. The Contractor shall pay the Owner for services required that are product, installation or workmanship related. Payment is due within 30 days after services are rendered.

3.12 FIELD QUALITY CONTROL

A. General:

1. Conduct all tests required during and after construction. Submit test results in NETA format, or equivalent form, that shows the test equipment used, calibration date, tester's name, ambient test conditions, humidity, conductor length, and results corrected to 40°C.
2. Supply necessary instruments, meters, etc., for the tests. Supply competent technicians with training in the proper testing techniques.
3. All cables and wires shall be tested for shorts and grounds following installation and connection to devices. Replace shorted or grounded wires and cables.
4. Any wiring device, electrical apparatus or luminaire, if grounded or shorted on any integral "live" part, shall have all defective parts or materials replaced.
5. Test cable insulation of service and panel feeder conductors for proper insulation values. Tests shall include the cable, all splices, and all terminations. Each conductor shall be tested and shall test free of short circuits and grounds and have an insulation value not less than Electrical Code Standards. Take readings between conductors, and between conductors and ground.
6. If the results obtained in the tests are not satisfactory, make adjustments, replacements, and changes as needed. Then repeat the tests, and make additional tests, as the Architect/Engineer or authority having jurisdiction deems necessary.

B. Other Equipment:

1. Give other equipment furnished and installed by the Contractor all standard tests normally made to assure that the equipment is electrically sound, all connections properly made, phase rotation correct, fuses and thermal elements suitable for protection against overloads, voltage complies with equipment nameplate rating, and full load amperes are within equipment rating.

C. If any test results are not satisfactory, make adjustments, replacements and changes as needed and repeat the tests and make additional tests as the Architect/Engineer or authority having jurisdiction deem necessary.

D. Contractor shall thermographic study all electrical gear, switchboard, panelboards, etc. at the end of construction to identify any unusual conditions/heating within the equipment. Coordinate with Owner/Architect/Engineer to have an Owner/Architect/Engineer representative present during testing.

E. Report shall include color printouts, in binder, of pictures taken to use as a baseline reading after building is occupied.

F. Upon completion of the project, the Contractor shall provide amperage readings for all panelboards and switchboards and turn the results over to the Owner for "benchmark" amperages.

END OF SECTION

SECTION 26 05 03

THROUGH PENETRATION FIRESTOPPING

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Through-Penetration Firestopping.

1.2 QUALITY ASSURANCE

A. Manufacturer: Company specializing in manufacturing products specified in this Section.

B. Installer: Individuals performing work shall be certified by the manufacturer of the system selected for installation.

1.3 REFERENCES

A. UL 263 - Fire Tests of Building Construction and Materials

B. UL 723 - Surface Burning Characteristics of Building Materials

C. ANSI/UL 1479 - Fire Tests of Through Penetration Firestops

D. UL 2079 - Tests for Fire Resistance of Building Joint Systems

E. UL Fire Resistance Directory Through Penetration Firestop Systems (XHEZ)

F. Intertek / Warnock Hersey - Directory of Listed Products

G. ASTM E84 - Standard Test Method for Surface Burning Characteristics of Building Materials

H. ASTM E814 - Standard Test Method for Fire Tests of Through-Penetration Firestops

I. The Building Officials and Code Administrators National Building Code

J. NFPA 5000 - Building Construction Safety Code

K. CBC California Building Code

1.4 SUBMITTALS

A. Submit under provisions of Section 26 05 00.

B. Submit Firestopping Installers Certification for all installers on the project.

C. Through-Penetration Firestop System Schedule: Indicate locations of each through-penetration firestop system, along with the following information:

1. Types of penetrating items.
2. Types of constructions penetrated, including fire-resistance ratings and, where applicable, thicknesses of construction penetrated.
3. Through-penetration firestop systems for each location identified by firestop design designation of qualified testing and inspecting agency.

4. F ratings for each firestop system.

D. Maintain a notebook on the job site at all times that contains copies of approved submittals for all through penetration firestopping to be installed. Notebook shall be made available to the Authority Having Jurisdiction at their request and turned over to the Owner at the end of construction as part of the O&M Manuals.

E. Submit VOC rating of firestopping material in g/L (less water) with documentation that it meets the limits set forth in SCAQMD Rule 1168.

1.5 DELIVERY, STORAGE, AND HANDLING

A. Store, protect and handle products on site. Accept material on site in factory containers and packing. Inspect for damage. Protect from deterioration or damage due to moisture, temperature changes, contaminants, or other causes. Follow manufacturer's instructions for storage.

B. Install material prior to expiration of product shelf life.

1.6 PERFORMANCE REQUIREMENTS

A. General: For penetrations through the following fire-resistance-rated constructions, including both empty openings and openings containing penetrating items, provide through-penetration firestop systems that are produced and installed to resist spread of fire according to requirements indicated, resist passage of smoke and other gases, and maintain original fire-resistance rating of construction penetrated.

1. Fire-resistance-rated walls including fire partitions, fire barriers, and smoke barriers.
2. Fire-resistance-rated horizontal assemblies including floors, floor/ceiling assemblies, and ceiling membranes of roof/ceiling assemblies.

B. Rated Systems: Provide through-penetration firestop systems with the following ratings determined per UL 1479:

1. F-Rated Systems: Provide through-penetration firestop systems with F-ratings indicated, but not less than that equaling or exceeding fire-resistance rating of constructions penetrated.

C. For through-penetration firestop systems exposed to light, traffic, moisture, or physical damage, provide products that, after curing, do not deteriorate when exposed to these conditions both during and after construction.

D. For through-penetration firestop systems exposed to view, provide products with flame-spread and smoke-developed indexes of less than 25 and 450, respectively, as determined per ASTM E 84.

E. For through-penetration firestop systems in air plenums, provide products with flame-spread and smoke-developed indexes of less than 25 and 50, respectively, as determined per ASTM E 84.

F. Adhesives and Sealants: All sealers, adhesives, and sealants shall comply with the low emitting material limits of the following standards:

1. CDPH Standard Method V1.1-2010 - Standard Method for the Testing and Evaluation of Volatile Organic Chemical Emissions VOC from Indoor Sources Using Environmental Chambers Version 1.1.

2. South Coast Air Quality Management District Rule 1168 - Adhesive and Sealant Applications. All adhesives and sealants wet-applied on site shall comply with the applicable chemical content requirements of SCAQMD Rule 1168.
3. South Coast Air Quality Management District Rule SCAQMD 1113 - Wet Applied Paints and Coatings. All paints and coatings wet-applied on site must meet the applicable VOC limits of SCAQMD Rule 1113.

1.7 MEETINGS

A. Pre-installation meeting: A pre-installation meeting shall be scheduled and shall include the General Contractor, all Subcontractors associated with the installation of systems penetrating fire barriers, Firestopping Manufacturer's Representative, and the Owner.

1. Review foreseeable methods related to firestopping work.
2. Tour representative areas where firestopping is to be installed; inspect and discuss each type of condition and each type of substrate that will be encountered, and preparation to be performed by other trades.

1.8 WARRANTY

A. Provide one year warranty on parts and labor.

B. Warranty shall cover repair or replacement of firestop systems which fail in joint adhesion, cohesion, abrasion resistance, weather resistance, extrusion resistance, migration resistance, stain resistance, general durability, or appear to deteriorate in any manner not clearly specified by the manufacturer as an inherent quality of the material.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. Products: Subject to compliance with requirements, provide one of the through-penetration firestop systems indicated for each application that are produced by one of the following manufacturers. All firestopping systems installed shall be provided by a single manufacturer.

1. 3M; Fire Protection Products Division
2. Hilti, Inc.

2.2 THROUGH PENETRATION FIRESTOP SYSTEMS

A. Provide materials and systems classified by or listed by Intertek / Warnock Hersey to provide firestopping equal to time rating of construction being penetrated.

B. All firestopping materials shall be free of asbestos, lead, PCB's, and other materials that would require hazardous waste removal.

C. Firestopping shall be flexible to allow for normal penetrating item movement due to expansion and contraction.

D. Provide firestopping systems capable of supporting floor loads where systems are exposed to possible floor loading or traffic.

E. Provide firestopping systems allowing continuous insulation for all insulated pipes.

F. Provide firestopping systems classified by UL or listed by Intertek / Warnock Hersey for penetrations through all fire rated construction. Firestopping systems shall be selected from the UL or listed by Intertek / Warnock Hersey Fire Resistance Directory Category XHEZ based on substrate construction and penetrating item size and material and shall fall within the range of numbers listed:

1. Combustible Framed Floors and Chase Walls - 1 or 2 Hour Rated:

a. F Rating = Floor/Wall Rating

Penetrating Item	UL System No.
No Penetrating Item	FC 0000-0999*
Metallic Pipe or Conduit	FC 1000-1999
Non-Metallic Pipe or Conduit	FC 2000-2999
Electrical Cables	FC 3000-3999
Cable Trays	FC 4000-4999
Insulated Pipes	FC 5000-5999
Bus Duct and Misc. Electrical	FC 6000-6999
Duct without Damper and Misc. Mechanical	FC 7000-7999
Multiple Penetrations	FC 8000-8999

*Alternate method of firestopping is patching opening to match original rated construction.

2. Non-Combustible Framed Walls - 1 or 2 Hour Rated:

a. F Rating = Wall Rating

Penetrating Item	UL System No.
No Penetrating Item	WL 0000-0999*
Metallic Pipe or Conduit	WL 1000-1999
Non-Metallic Pipe or Conduit	WL 2000-2999
Electrical Cables	WL 3000-3999
Cable Trays	WL 4000-4999
Insulated Pipes	WL 5000-5999
Bus Duct and Misc. Electrical	WL 6000-6999
Duct without Damper and Misc. Mechanical	WL 7000-7999
Multiple Penetrations	WL 8000-8999

*Alternate method of firestopping is patching opening to match original rated construction.

Penetrating Item	UL System No.
No Penetrating Item	CAJ 0000-0999*
Metallic Pipe or Conduit	CAJ 1000-1999
Non-Metallic Pipe or Conduit	CAJ 2000-2999
Electrical Cables	CAJ 3000-3999
Cable Trays	CAJ 4000-4999
Insulated Pipes	CAJ 5000-5999
Bus Duct and Misc. Electrical	CAJ 6000-6999
Duct without Damper and Misc. Mechanical	CAJ 7000-7999
Multiple Penetrations	CAJ 8000-8999

*Alternate method of firestopping is patching opening to match original rated construction.

G. Any opening in walls or floors not covered by the listed series of numbers shall be coordinated with the firestopping manufacturer.

H. Any openings in floors or walls not described in the UL or listed by Intertek / Warnock Hersey Fire Resistance Directory, or outlined in manufacturer's information shall be sealed in a manner agreed upon by the Firestopping Manufacturer, Owner, and the Authority Having Jurisdiction.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Ensure all surfaces that contact seal materials are free of dirt, dust, grease, oil, rust, or loose materials. Clean and repair surfaces as required. Remove laitance and form-release agents from concrete.

B. Ensure substrate and penetrating items have been permanently installed prior to installing firestopping systems. Ensure penetrating items have been properly spaced and have proper clearance prior to installing firestopping systems.

C. Surfaces to which sealing materials are to be installed must meet the selected UL or Intertek / Warnock Hersey system substrate criteria.

D. Prime substrates where recommended in writing by through-penetration firestop system manufacturer. Confine primer to area of bond.

3.2 INSTALLATION

A. In existing construction, provide firestopping of openings prior to and after installation of penetrating items. Remove any existing coatings on surfaces prior to firestopping installation. Temporary firestopping shall consist of packing openings with fire resistant mineral wool for the full thickness of substrate, or an alternate method approved by the Authority Having Jurisdiction. All openings shall be temporarily firestopped immediately upon their installation and shall remain so until the permanent UL or listed by Intertek / Warnock Hersey listed firestopping system is installed.

B. Install penetration seal materials in accordance with printed instructions of the UL or Intertek / Warnock Hersey Fire Resistance Directory and with the manufacturer's printed application instructions.

C. Install dams as required to properly contain firestopping materials within openings and as required to achieve required fire resistance rating. Remove combustible damming after appropriate curing.

3.3 CLEANING AND PROTECTING

A. Clean excess fill materials adjacent to openings as Work progresses by methods and with cleaning materials that are approved in writing by through-penetration firestop system manufacturers and that do not cause damage.

B. Provide final protection and maintain conditions during and after installation that ensure that through-penetration firestop systems are without damage or deterioration at time of Substantial Completion. If, despite such protection, damage or deterioration occurs, remove damaged or deteriorated through-penetration firestop systems immediately and install new materials to produce systems complying with specified requirements.

3.4 IDENTIFICATION

A. Provide and install labels adjacent to each firestopping location. Label shall be provided by the firestop system supplier and contain the following information in a contrasting color:

1. The words "Warning - Through Penetration Firestop System - Do Not Disturb. Notify Building Management of Any Damage."
2. Firestop System Supplier; UL or listed by Intertek / Warnock Hersey system number; date installed; contractor name and phone number; manufacturer's representative name, address, and phone number.

3.5 INSPECTION

A. All penetrations shall be inspected by the manufacturer's representative to ensure proper installation.

B. Access to firestop systems shall be maintained for examination by the Authority Having Jurisdiction at their request.

C. Proceed with enclosing through-penetration firestop system with other construction only after inspection reports are issued and firestop installations comply with requirements.

D. The contractor shall allow for visual destructive review of 5% of installed firestop systems (minimum of one) to prove compliance with specifications and manufacturer's instructions and details. Destructive system removal shall be performed by the contractor and witnessed by the Architect/Engineer and manufacturer's factory representative. The Architect/Engineer shall have sole discretion of which firestop system installations will be reviewed. The contractor is responsible for all costs associated with this requirement including labor and material for removing and replacing the installed firestop system. If any firestop system is found to not be installed per manufacturer's specific instructions and details, all firestop systems are subject to destructive review and replacement at the Architect/Engineer's discretion and the contractor's expense.

END OF SECTION

SECTION 26 05 13

WIRE AND CABLE

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Building wire

1.2 RELATED WORK

A. Section 26 05 53 - Electrical Identification: Refer to electrical identification for color and identification labeling requirements.

1.3 REFERENCES

A. ASTM B800-05 - Standard Specification for 8000 Series Aluminum Alloy Wire Electrical Purposes-Annealed and Intermediate Tempered.

B. ASTM B801-07 - Standard Specification for Concentric-Lay-Stranded Conductors of 8000 Series Aluminum Alloy for Subsequent Covering or Insulation

C. NEMA WC 70 - Power Cables Rated 2,000V or Less for the Distribution of Electrical Energy

D. NFPA 70 - National Electrical Code (NEC)

E. CEC California Electrical Code

F. UL 44 - Thermoset-Insulated Wires and Cables

G. UL 83 - Thermoplastic-Insulated Wires and Cables

H. UL 854 - Service-Entrance Cables

I. UL 1581 - Standard for Electrical Wires, Cables, and Flexible Cords

J. UL 2196 - Fire Resistive, Fire Resistant and Circuit Integrity Cables

K. California Division of State Architect (DSA) Interpretation of Regulations

1.4 SUBMITTALS

A. Submit manufacturer's installation instructions.

PART 2 - PRODUCTS

2.1 BUILDING WIRE

A. Feeders and Branch Circuits 8 AWG and larger: Copper, stranded conductor, 600-volt insulation, THHN/THWN or XHHW-2.

B. Control Circuits: Copper, stranded conductor 600-volt insulation, THHN/THWN.

C. Each 120 and 277-volt branch circuit shall have a dedicated neutral conductor. Neutral conductors shall be considered current-carrying conductors for wire derating.

PART 3 - EXECUTION

3.1 WIRE AND CABLE INSTALLATION SCHEDULE

A. Above Accessible Ceilings:

1. Building wire shall be installed in raceway.
2. Metal clad cable, Type MC, 1/2" size with minimum #12 conductors and ground, shall be allowed for flexible whips to individual luminaires on non-essential circuits. The flexible whips shall be between 18" to 72" in length per Electrical Code.

B. All Other Locations: Building wire in raceway.

C. Above Grade: All conductors installed above grade shall be type "THHN".

D. Underground or In Slab: All conductors shall be type "THWN".

E. Low Voltage Cable (less than 100 volts): Low voltage cables in ducts, plenums, and other air handling spaces shall be plenum listed. Low voltage cables in non-accessible areas shall be installed in conduit. Low voltage cable may be installed without conduit in accessible areas using the following types of cable supports. Cable support types/systems shall comply with the warranty requirements of the low voltage cable manufacturer.

1. J-hooks

F. Low Voltage Cable (less than 100 volts): Low voltage cable shall be installed in raceway.

3.2 CONTRACTOR CHANGES

A. The Contractor shall be responsible for derating and sizing conductors and conduits to equal or exceed the ampacity of the basis of design circuits, if he/she chooses to use methods or materials other than the basis of design.

B. Conductor length(s) listed on plans and schedules. The drawings are diagrammatic with intent to convey the components of the electrical distribution system. Conductor length(s) when listed on plans and schedules are for engineering calculation purposes. Conductor length(s) shall NOT be used for bidding purposes.

C. Record drawing shall include the calculations and sketches.

3.3 GENERAL WIRING METHODS

A. Use no wire smaller than 12 AWG for power and lighting circuits, and no smaller than 14 AWG for control wiring.

B. Use no wire smaller than 18 AWG for low voltage control wiring below 100 volts.

C. Use 10 AWG conductor for 20 ampere, 120-volt branch circuit home runs longer than 75 feet, and for 20 ampere, 277-volt branch circuit home runs longer than 200 feet.

D. Use no wire smaller than 8 AWG for outdoor lighting circuits.

E. The ampacity of multiple conductors in one conduit shall be derated per the Electrical Code. In no case shall more than 4 conductors be installed in one conduit to such loads as motors larger than 1/4 HP, panelboards, motor control centers, etc.

F. Where installing parallel feeders, place an equal number of conductors for each phase of a circuit in same raceway or cable.

G. Splice only in junction or outlet boxes.

H. Neatly train and lace wiring inside boxes, equipment, and panelboards.

I. Make conductor lengths for parallel circuits equal.

J. All conductors shall be continuous in conduit from last outlet to their termination.

K. Terminate all spare conductors on terminal blocks, and label the spare conductors.

L. Cables or wires shall not be laid out on the ground before pulling.

M. Cables or wires shall not be dragged over earth or paving.

N. Care shall be taken so as not to subject the cable or wire to high mechanical stresses that would cause damage to the wire and cable.

O. At least six (6)-inch loops or ends shall be left at each outlet for installation connection of luminaires or other devices.

P. All wires in outlet boxes not connected to fixtures or other devices shall be rolled up, spliced if continuity of circuit is required, and insulated.

3.4 WIRING INSTALLATION IN RACEWAYS

A. Pull all conductors into a raceway at the same time. Use UL listed wire pulling lubricant for pulling 4 AWG and larger wires

B. Install wire in raceway after interior of building has been physically protected from the weather and all mechanical work likely to injure conductors has been completed.

C. Pulling shall be continuous without unnecessary stops and starts with wire or cable only partially through raceway.

D. Where reels of cable or wire are used, they shall be set up on jacks close to the point where the wire or cable enters the conduit or duct so that the cable or wire may be unreeled and run into the conduit or duct with a minimum of change in the direction of the bend.

E. Conductors shall not be pulled through conduits until plastering or masonry work is completed and conduits are free from moisture. Care shall be taken so that long pulls of wire or pulls around several bends are not made where the wire may be permanently stretched and the insulation damaged.

F. Only nylon rope shall be permitted to pull cables into conduit and ducts.

G. Completely and thoroughly swab raceway system before installing conductors.

H. Conductor Supports in Vertical Raceways:

1. Support conductors in vertical raceways in accordance with the Electrical Code Spacing of Conductors Supports.
2. Supports shall be of insulated wedge type (OZ Gedney Type S, or equal) and installed in a tapered insulated bushing fitting or a metal woven mesh with a support ring that fits inside conduit fitting installed in an accessible junction box (Hubbell Kellems support grip or equal).

3.5 CABLE INSTALLATION

A. Provide protection for exposed cables where subject to damage.

B. Use suitable cable fittings and connectors.

C. Run all open cable parallel or perpendicular to walls, ceilings, and exposed structural members. Follow the routing as illustrated on the drawings as closely as possible. Cable routing on drawings scaled 1/4"=1'-0" or less shall be considered diagrammatical, unless noted otherwise. The correct routing, when shown diagrammatically, shall be chosen by the Contractor based on information in the contract documents; in accordance with the manufacturer's written instructions, applicable codes, the NECA's "Standard of Installation", recognized industry standards; and coordinated with other contractors.

D. Open cable shall be supported by the appropriate size J-hooks or other means if called for on the drawings. Wire and cable from different systems shall not be installed in the same J-hook. J-hooks shall be sized with 20% spare capacity. J-hooks shall provide proper bend radius support for data cable and fiber cables.

E. Open cable installed above suspended ceilings shall not rest on the suspended ceiling construction, nor utilize the ceiling support system for wire and cable support.

F. J-hook support spans shall be based on the smaller of the manufacturer's load ratings and code requirements. In no case shall horizontal spans exceed 5 feet and vertical spans exceed 4 feet. All J-hooks shall be installed where completely accessible and not blocked by piping, ductwork, inaccessible ceilings, etc. J-hooks shall be independently rigidly attached to a structural element. J-hooks shall be installed to provide 2" horizontal separation and 6" vertical separation between systems.

G. Open cable shall only be installed where specifically shown on the drawings, or permitted in these specifications.

3.6 WIRING CONNECTIONS AND TERMINATIONS

A. Splice and tap only in accessible junction boxes.

B. Use solderless, tin-plated copper, compression terminals (lugs) applied with circumferential crimp for conductor terminations, 8 AWG and larger.

C. Use solderless, tin-plated, compression terminals (lugs) applied with indenter crimp for copper conductor terminations, 10 AWG and smaller.

D. Use solderless pressure connectors with insulating covers for copper wire splices and taps, 8 AWG and smaller. For 10 AWG and smaller, use insulated spring wire connectors with plastic caps.

E. Use compression connectors applied with circumferential crimp for conductor splices and taps, 6 AWG and larger. Tape uninsulated conductors and connectors with electrical tape to 150 percent of the insulation value of conductor.

F. Thoroughly clean wires before installing lugs and connectors.

G. Make splices, taps and terminations to carry full ampacity of conductors without perceptible temperature rise.

H. Phase Sequence: All apparatus shall be connected to operate in the phase sequence A-B-C representing the time sequence in which the phase conductors so identified reach positive maximum voltage.

I. As a general rule, applicable to switches, circuit breakers, starters, panelboards, switchgear and the like, the connections to phase conductors are intended thus:

1. Facing the front and operating side of the equipment, the phase identification shall be:

a. Left to Right - A-B-C
b. Top to Bottom - A-B-C

J. Connection revisions as required to achieve correct rotation of motors shall be made at the load terminals of the starters or disconnect switches.

K. Use antioxidant joint compound on all aluminum conductor terminations. Apply antioxidant joint compound per manufacturer's recommendations.

3.7 FIELD QUALITY CONTROL

A. Field inspection and testing will be performed under provisions of Division 1.

B. Building Wire and Power Cable Testing: Perform an insulation-resistance test on each conductor with respect to ground and adjacent conductors. Test shall be made by means of a low-resistance ohmmeter, such as a "Megger". The applied potential shall be 500 volts dc for 300 volt rated cable and 1000 volts dc for 600 volt rated cable. The test duration shall be one minute. Insulation resistance must be greater than 100 mega-ohm for 600 volt and 25 mega-ohm for 300 volt rated cables per NETA Acceptance Testing Standard. Verify uniform resistance of parallel conductors.

C. Inspect wire and cable for physical damage and proper connection.

D. Torque test conductor connections and terminations to manufacturer's recommended values.

E. Perform continuity test on all power and equipment branch circuit conductors. Verify proper phasing connections.

F. Protection of wire and cable from foreign materials:

1. It is the Contractor's responsibility to provide adequate physical protection to prevent foreign material application or contact with any wire or cable type. Foreign material is defined as any material that would negatively impact the validity of the manufacturer's performance warranty. This includes, but is not limited to, overspray of paint (accidental or otherwise), drywall compound, or any other surface chemical, liquid, or compound that could come in contact with the cable, cable jacket, or cable termination components.

G. Overspray of paint on any wire or cable will not be accepted. It shall be the Contractor's responsibility to replace any component containing overspray, in its entirety, at no additional cost to the project. Cleaning of the cables with harsh chemicals is not allowed.

END OF SECTION

SECTION 26 05 27

SUPPORTING DEVICES

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Conduit and Equipment Supports

B. Fastening Hardware

1.2 QUALITY ASSURANCE

A. Support systems shall be adequate for weight of equipment and conduit, including wiring, which they carry.

1.3 COORDINATION

A. Coordinate size, shape and location of concrete pads with section on Cast-in-Place Concrete or Concrete Topping.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. Allied Support Systems

B. Cooper B-Line

C. Erico, Inc.

D. Hilti

2.2 MATERIAL

A. Support Channel: Hot-dip galvanized for wet/damp locations; painted steel for interior/dry locations. All field cut ends shall be touched up with matching finish to inhibit rusting.

B. Hardware: Corrosion resistant.

C. Conduit Sleeves and Lintels:

1. Each Contractor shall provide, to the General Contractor for installation, lintels for all openings required for the Contractor's work in masonry walls and conduit sleeves for floors, unless specifically shown as being by others.
2. Refer to Structural General Notes for lintel requirements in masonry construction.
3. Refer to Structural plans and specifications for lintel requirements and sizes.
4. Lintels:

a. Lintels in non-bearing masonry wall openings can be sized in accordance with the note below. Lintels that occur in existing bearing walls are to be sized according to similar conditions and spans in the new construction and lintel schedule. Bottom plate size shall be a minimum of 3/8" thick. The width of the plate shall be 3/4" less than the field verified wall thickness. The plate shall be the full length of the lintel member. Lintels are not required over openings that are 12" wide or less and at least 1 course below the top of the wall.
b. All lintels shall have a minimum of 8" end bearing.
c. All lintels in exterior wall construction shall be hot-dip galvanized.
d. For all openings not otherwise detailed or scheduled, minimum lintels shall be for each 4 inch of masonry width:

1) 0 to 2'-0" span: 5/16" plate (3/4" less than wall width)
2) 2'-0" to 4'-0" span: L 3 1/2 x 3 1/2 x 1/4
3) 4'-0" to 6'-0" span: L4 x 3 1/2 x 5/16 (llv)
4) 6'-0" to 8'-0" span: L5 x 3 1/2 x 5/16 (llv)

e. All angles that are back to back shall be welded top and bottom 3" at 12" minimum.

5. Fabricate all lintels from structural steel shapes or as indicated on the drawings. All lintels and grouped wall openings shall be approved by the Architect or Structural Engineer.
6. Fabricate all sleeves from standard weight black steel pipe. Provide continuous sleeve. Cut or split sleeves are not acceptable. Sleeves through concrete walls may be high density polyethylene pipe penetration sleeve with a water stop collar, suitable for use with Link-Seal mechanical seals. Century-Line Model CS.
7. Sleeves through the floors on exposed risers shall be flush with the ceiling, with planed squared ends extending 1" above the floor in unfinished areas, and flush with the floor in finished areas, to accept spring closing floor plates.
8. Sleeves shall not penetrate structural members without approval from the Structural Engineer.
9. Openings through unexcavated floors and/or foundation walls below the floor shall have a smooth finish with sufficient annular space around material passing through opening so slight settling will not place stress on the material or building structure.
10. Install all sleeves concentric with conduits. Secure sleeves in concrete to wood forms. This Contractor is responsible for sleeves dislodged or moved when pouring concrete.
11. Where conduits rise through concrete floors that are on earthen grade, provide 3/4" resilient expansion joint material (asphalt and cork) wrapped around the pipe, the full depth of concrete, at the point of penetration. Secure to prevent shifting during concrete placement and finishing.
12. Size sleeves large enough to allow expansion and contraction movement.

Model	Service	Element Material	Temperature Range
S	Standard (Stainless)	EPDM	-40°F to 250°F
T	Fire Seals (1 hour)	Silicone	-67°F to 400°F
FS	Fire Seals (3 hours)	Silicone	-67°F to 400°F
OS	Oil Resistant / Stainless	Nitrile	-40°F to 210°F

PART 3 - EXECUTION

3.1 INSTALLATION

A. Fasten hanger rods, conduit clamps, and outlet and junction boxes to building structure using expansion anchors in concrete and beam clamps on structural steel.

B. Trapeze support installation: Cut hanger rods back at trapeze supports so they do not extend more than 3/4" below bottom face of lowest fastener and blunt any sharp edges.

C. Use toggle bolts or hollow wall fasteners in hollow masonry, plaster, or gypsum board partitions and walls; expansion anchors or preset inserts in solid masonry walls; self-drilling anchors or expansion anchor on concrete surfaces; sheet metal screws in sheet metal studs; and wood screws in wood construction.

D. Do not fasten supports to ceiling systems, piping, ductwork, mechanical equipment, or conduit, unless otherwise noted.

E. Do not use powder-actuated anchors without specific permission.

F. Do not drill structural steel members.

G. Fabricate supports from structural steel or steel channel, rigidly welded or bolted to present a neat appearance. Use hexagon head bolts with spring lock washers under all nuts.

H. In wet locations and on all building floors below exterior earth grade install free-standing electrical equipment on concrete pads.

I. Install cabinets and panelboards with minimum of four anchors. Provide horizontal backing/support framing in stud walls for rigid mounting.

J. Bridge studs top and bottom with channels to support flush-mounted cabinets and panelboards in stud walls.

K. Do not exceed 25 lbs. per hanger and a minimum spacing of 2'-0" on center when attaching to metal roof decking (excludes concrete on metal deck). This 25 lbs. load and 2'-0" spacing include adjacent electrical and mechanical items hanging from deck. If the hanger restrictions cannot be achieved, supplemental framing off steel framing will need to be added.

L. Refer to Section 26 05 33 for special conduit supporting requirements.

3.2 FINISH

A. Prime coat exposed steel hangers and supports. Hangers and supports in crawl spaces, pipe shafts, and above suspended ceiling spaces are not considered exposed.

B. Trim all ends of exposed field fabricated steel hangers, slotted channel and threaded rod to within 1" of support or fastener to eliminate potential injury to personnel unless shown otherwise on the drawings. Smooth ends and install elastomeric insulation with two coats of latex paint if exposed steel is within 6'-6" of finish floor and presents potential injury to personnel.

END OF SECTION

SECTION 26 05 33

CONDUIT AND BOXES

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Rigid metallic conduit and fittings (RMC)

B. Intermediate metallic conduit and fittings (IMC)

C. Electrical metallic tubing and fittings (EMT)

D. Flexible metallic conduit and fittings (FMC)

E. Liquidtight flexible metallic conduit and fittings (LFMC)

F. Rigid polyvinyl chloride conduit and fittings (PVC)

G. Wall and ceiling outlet boxes

H. Pull and junction boxes

1.2 RELATED WORK

A. Section 26 05 53 - Electrical Identification: Refer to electrical identification for color and identification labeling requirements.

1.3 REFERENCES

A. American National Standards Institute (ANSI):

1. ANSI C80.1 - Rigid Steel Conduit, Zinc-Coated
2. ANSI C80.3 - Electrical Metallic Tubing, Zinc-Coated and Fittings
3. ANSI C80.4 - Fittings for Rigid Metal Conduit and Electrical Metallic Tubing
4. ANSI C80.6 - Intermediate Metal Conduit, Zinc Coated
5. ANSI/NEMA OS 1 - Sheet-Steel Outlet Boxes, Device Boxes, Covers and Box Supports
6. ANSI/NEMA OS 2 - Nonmetallic Outlet Boxes, Device Boxes, Covers and Box Supports

B. Federal Specifications (FS):

1. A-A-50553A - Fittings for Conduit, Metal, Rigid, (Thick-Wall and Thin-Wall (EMT) Type
2. A-A-55810 - Specification for Flexible Metal Conduit

C. NECA "Standards of Installation"

D. National Electrical Manufacturers Association (NEMA):

1. ANSI/NEMA FB 1 - Fittings, Cast Metal Boxes, and Conduit Bodies for Conduit, Electrical Metallic Tubing and Cable
2. RN 1 - Polyvinyl chloride (PVC) Externally Coated Galvanized Rigid Steel Conduit, Rigid Aluminum Conduit, and Intermediate Metal Conduit
3. TC 2 - Electrical Polyvinyl Chloride (PVC) Conduit
4. TC 9 - Fittings for PVC Plastic Utilities Duct for Underground Installation

E. NFPA 70 - National Electrical Code (NEC).

F. CEC California Electrical Code

G. Underwriters Laboratories (UL): Applicable Listings

1. UL 1 - Flexible Metal Conduit
2. UL 6 - Rigid Metal Conduit
3. UL 360 - Liquid Tight Flexible Steel Conduit
4. UL514-B - Conduit Tubing and Cable Fittings
5. UL651-A - Type EB and a PVC Conduit and HDPE Conduit
6. UL651-B - Continuous Length HDPE Conduit
7. UL746A - Standard for Polymeric Materials - Short Term Property Evaluations
8. UL797 - Electrical Metal Tubing
9. UL1242 - Intermediate Metal Conduit

H. American Standard of Testing and Materials (ASTM):

1. ASTM D 570 - Standard Test Method for Water Absorption of Plastics
2. ASTM D 638 - Standard Test Method for Tensile Properties of Plastics
3. ASTM D 648 - Standard Test Method for Deflection Temperature of Plastics under Flexural Load in the Edge Wise Position
4. ASTM D 2412 - Standard Test Method for Determination of External Loading Characteristics of Plastic Pipe by Parallel-Plate Loading
5. ASTM D 2447 - Standard Specification for Polyethylene (PE) Plastic Pipe, Schedules 40 and 80, Based on Outside Diameter
6. ASTM D 3350 - Standard Specification for Polyethylene Plastic Pipe and Fittings Material

I. Definitions:

1. Fittings: Conduit connection or coupling.
2. Body: Enlarged fittings with opening allowing access to the conductors for pulling purposes only.
3. Mechanical Spaces: Enclosed areas, usually kept separated from the general public, where the primary use is to house service equipment and to route services. These spaces generally have exposed structures, bare concrete and non-architecturally emphasized finishes.
4. Finished Spaces: Enclosed areas where the primary use is to house personnel and the general public. These spaces generally have architecturally emphasized finishes, ceilings and/or floors.
5. Concealed: Not visible by the general public. Often indicates a location either above the ceiling, in the walls, in or beneath the floor slab, in column coverings, or in the ceiling construction.
6. Above Grade: Not directly in contact with the earth. For example, an interior wall located at an elevation below the finished grade shall be considered above grade but a wall retaining earth shall be considered below grade.
7. Slab: Horizontal pour of concrete used for a floor or sub-floor.

1.4 SUBMITTALS

A. Include fittings and conduits 1.5" and larger in coordination files. Include all in--floor and underfloor conduit in coordination files. Refer to Section 26 05 00 for coordination drawing requirements.

PART 2 - PRODUCTS

2.1 RIGID METALLIC CONDUIT (RMC) AND FITTINGS

A. Manufacturers:

1. Allied
2. LTV
3. Steelduct
4. Calbond Calpipe
5. Wheatland Tube Co
6. O-Z Gedney
7. or approved equal.

B. Manufacturers of RMC Conduit Fittings:

1. Appleton Electric
2. O-Z/Gedney Co.
3. Electroline
4. Midwest
5. Regal
6. Thomas & Betts
7. or approved equal.

C. Minimum Size Galvanized Steel: 3/4 inch, unless otherwise noted.

D. Fittings and Conduit Bodies:

1. End Bell Fittings: Malleable iron, hot dip galvanized, threaded flare type with provisions for mounting to form.
2. Conduit End Bushings: Malleable iron type with molded-on high impact phenolic thermosetting insulation. Where required elsewhere in the contract documents, bushing shall be complete with ground conductor saddle and clamp. High impact phenolic threaded type bushings are not acceptable.
3. All other fittings and conduit bodies shall be of malleable iron construction and hot dip galvanized.

2.2 INTERMEDIATE METALLIC CONDUIT (IMC) AND FITTINGS

A. Minimum Size Galvanized Steel: 3/4 inch, unless otherwise noted.

B. Manufacturers:

1. Allied
2. LTV
3. Steelduct
4. Wheatland Tube Co
5. O-Z Gedney
6. or approved equal.

C. Fittings and Conduit Bodies:

1. End Bell Fittings: Malleable iron, hot dip galvanized, threaded flare type with provisions for mounting to form.
2. Conduit End Bushings: Malleable iron type with molded-on high impact phenolic thermosetting insulation. Where required elsewhere in the contract documents, bushing shall be complete with ground conductor saddle and clamp. High impact phenolic threaded type bushings are not acceptable.

3. All other fittings and conduit bodies shall be of malleable iron construction and hot dip galvanized.

2.3 ELECTRICAL METALLIC TUBING (EMT) AND FITTINGS

A. Minimum Size Electrical Metallic Tubing: 3/4 inch, unless otherwise noted.

B. Manufacturers of EMT Conduit:

1. Allied
2. Calbond Calpipe
3. LTV
4. Steelduct
5. Wheatland Tube Co
6. or approved equal.

C. Fittings and Conduit Bodies:

1. 2" Diameter or Smaller: **Compression** type of steel designed for their specific application.
2. 1/2" and 3/4" Conduit: Push-on connectors and couplers with locking ring and washer of zinc plated steel, listed for use in dry locations.
3. Manufacturers of EMT Conduit Fittings:

a. Appleton Electric
b. O-Z/Gedney Co.
c. Midwest
d. Regal
e. Thomas & Betts
f. Orbit Industries
g. or approved equal.

2.4 FLEXIBLE METALLIC CONDUIT (FMC) AND FITTINGS

A. Minimum Size Galvanized Steel: 3/4 inch, unless otherwise noted. Lighting branch circuit wiring to an individual luminaire may be a manufactured, UL listed 3/8" flexible metal conduit and fittings with #14 AWG THHN conductors and an insulated ground wire. Maximum length of 3/8" FMC shall be six (6) feet.

B. Manufacturers:

1. American Flex
2. Alflex
3. Electri-Flex Co
4. or approved equal.

C. Construction: Flexible steel, approved for conduit ground, zinc coated, threadless type formed from a continuous length of spirally wound, interlocked zinc coated strip steel. Provide a separate equipment grounding conductor when used for equipment where flexibility is required.

D. Fittings and Conduit Bodies:

1. Threadless hinged clamp type, galvanized zinc coated cadmium plated malleable cast iron.
2. Fittings and conduit bodies shall include plastic or cast metal inserts supplied by the manufacturer to protect conductors from sharp edges.
3. Manufacturers:

a. O-Z/Gedney Co.
b. Thomas & Betts
c. Appleton Electric
d. Midwest
e. Regal
f. or approved equal.

2.5 LIQUIDTIGHT FLEXIBLE METALLIC CONDUIT (LFMC) AND FITTINGS

A. Manufacturers:

1. Anaconda Type UA
2. Electri-Flex Type LA
3. Alflex
4. Carlon (Lamson & Sessions)
5. or approved equal.

B. Construction: Flexible steel, approved for conduit ground, zinc coated, threadless type formed from a continuous length of spirally wound, interlocked zinc coated strip steel and an extruded PVC cover.

C. Fittings and Conduit Bodies:

1. Watertight, compression type, galvanized zinc coated cadmium plated malleable cast iron, UL listed.
2. Fittings and conduit bodies shall include plastic or cast metal inserts supplied by the manufacturer to protect conductors from sharp edges.
3. Manufacturers:

a. Appleton Electric
b. O-Z/Gedney Co.
c. Electroline
d. Bridgeport
e. Thomas & Betts
f. Regal
g. Carlon (Lamson & Sessions)
h. Orbit Industries
i. or approved equal.

2.6 RIGID NON-METALLIC CONDUIT (PVC) AND FITTINGS

A. Minimum Size Rigid Smooth-Wall Nonmetallic Conduit: 3/4 inch, unless otherwise noted.

B. Acceptable Manufacturers:

1. Carlon (Lamson & Sessions) Type 40
2. Cantex, J.M. Mfg.
3. or approved equal.

C. Construction: Schedule 40 and Schedule 80 rigid polyvinyl chloride (PVC), UL labeled for 90°C.

D. Fittings and Conduit Bodies: NEMA TC 3; sleeve type suitable for and manufactured especially for use with the conduit by the conduit manufacturer.

E. Plastic cement for joining conduit and fittings shall be provided as recommended by the manufacturer.

2.7 OUTLET BOXES

A. Sheet Metal Outlet Boxes: ANSI/NEMA OS 1; galvanized steel, 16 gauge (approximately 0.0625 inches), with 1/2-inch male fixture studs where required.

B. Cast Boxes: NEMA FB1, Type FD, Aluminum, cast feralloy, or stainless steel deep type, gasketed cover, threaded hubs.

C. Outlet boxes for luminaires to be not less than 1-1/2" deep, deeper if required by the number of wires or construction. The box shall be coordinated with surface luminaires to conceal the box from view or provide a finished trim plate.

D. Switch outlet boxes for local light control switches, dimmers and occupancy sensors shall be 4 inches square by 2-1/8 inches deep, with raised cover to fit flush with finish wall line. Multiple gang switch outlets shall consist of the required number of gang boxes appropriate to the quantity of switches comprising the gang. Where walls are plastered, provide a plaster raised cover. Where switch outlet boxes occur in exposed concrete block walls, boxes shall be installed in the block cavity with a raised square edge tile cover of sufficient depth to extend out to face of block or masonry boxes.

E. Outlet boxes for telephone substations in walls and columns shall be 4 inches square and 2-1/8 inches deep with single gang raised cover to fit flush with finished wall line equipped with flush telephone plate.

F. Wall or column receptacle outlet boxes shall be 4 inches square with raised cover to fit flush with finished wall line. Boxes in concrete block walls shall be installed the same as for switch boxes in block walls.

2.8 JB; PULL AND JUNCTION BOXES

A. Sheet Metal Boxes: ANSI/NEMA OS 1; galvanized steel.

B. Sheet metal boxes larger than 12 inches in any dimension that contain terminations or components: Continuous hinged enclosure with 1/4 turn latch and white back panel for mounting terminal blocks and electrical components.

C. Cast Metal Boxes for Outdoor and Wet Location Installations: NEMA 250; Type 4 and Type 6, flat-flanged, surface-mounted junction box, UL listed as raintight. Galvanized cast iron box and cover with ground flange, neoprene gasket, and stainless steel cover screws.

D. Cast Metal Boxes for Underground Installations: NEMA 250; Type 4, inside flanged, recessed cover box for flush mounting, UL listed as raintight. Galvanized cast iron box and plain cover with neoprene gasket and stainless steel cover screws.

E. Flanged type boxes shall be used where installed flush in wall.

PART 3 - EXECUTION

3.1 CONDUIT INSTALLATION SCHEDULE AND SIZING

A. In the event the location of conduit installation represents conflicting installation requirements as specified in the following schedule, a clarification shall be obtained from the Architect/Engineer. If this Contractor is unable to obtain a clarification as outlined above, concealed rigid galvanized steel conduit installed per these specifications and the Electrical Code shall be required.

B. Installation Schedule: Refer to drawings.

C. Size conduit as shown on the drawings and specifications. Where not indicated in the contract documents, conduit size shall be according to the Electrical Code. Conduit and conductor sizing shall be coordinated to limit conductor fill to less than 40%, maintain conductor ampere capacity as required by the Electrical Code (to include enlarged conductors due to temperature and quantity derating values) and to prevent excessive voltage drop and pulling tension due to long conduit/conductor lengths.

D. Minimum Conduit Size (Unless Noted Otherwise):

1. Above Grade: 3/4 inch. (The use of 1/2 inch would be allowed for installation conduit to individual light switches, individual receptacles and individual fixture whips from junction box.)
2. Below Grade 5' or less from Building Foundation: **1** inch.
3. Below Grade More than 5' from Building Foundation: **1** inch.
4. Telecommunication Conduit: 1 inch.
5. Controls Conduit: **3/4 inch**.

E. Conduit Embedded in Slabs above Grade:

1. Embedded installation NOT allowed in elevated slabs with metal composite decks nor structural pour in place slabs less than 6 inches in depth unless specifically noted or shown on drawings otherwise.

F. Conduit sizes shall change only at the entrance or exit to a junction box, unless specifically noted on the drawings.

3.2 CONDUIT ARRANGEMENT

A. In general, conduit shall be installed concealed in walls, in finished spaces and where possible or practical, or as noted otherwise. Conduit shall be installed parallel or perpendicular to walls, ceilings, and exposed structural members. In unfinished spaces, mechanical and utility areas, conduit may run either concealed or exposed as conditions dictate and as practical unless noted otherwise on drawings. Installation shall maintain headroom in exposed vicinities of pedestrian or vehicular traffic.

B. Exposed conduit on exterior walls or above roof will not be allowed without prior written approval of Architect/Engineer. A drawing of the proposed routing and a photo of the location shall be submitted 14 days prior to start of conduit rough-in. Routing shall be shown on coordination drawings.

C. Conduit arrangement in elevated slabs (restricted to applications specifically noted or shown on drawings):

1. Conduit size shall not exceed one-third of the structural slab thickness. Place conduit between the top and bottom reinforcing with a minimum of 3" concrete cover.
2. Parallel conduits shall be spaced at least 8 inches apart. Exception: Within 18 inches of commonly served floor boxes, junction boxes, or similar floor devices. Arrange conduits parallel or perpendicular to building lines and walls.

D. Conduit shall not share the same cell as structural reinforcement in masonry walls.

E. Conduit runs shall be routed as shown on large scale drawings. Conduit routing on drawings scaled 1/4"=1'-0" or less shall be considered diagrammatic, unless noted otherwise. The correct routing, when shown diagrammatically shall be chosen by the Contractor based on information in the contract documents, in accordance with manufacturer's written instructions, applicable codes, the NECA's "Standard of Installation", in accordance with recognized industry standards, and coordinated with other contractors.

F. Contractor shall adapt Contractor's work to the job conditions and make such changes as required and permitted by the Architect/Engineer, such as moving to clear beams and joists, adjusting at columns, avoiding interference with windows, etc., to permit the proper installation of other mechanical and/or electrical equipment.

G. Contractor shall cooperate with all contractors on the project. Contractor shall obtain details of other contractor's work to ensure fit and avoid conflict. Any expense due to the failure of This Contractor to do so shall be paid for in full by Contractor. The other trades involved as directed by the Architect/Engineer shall perform the repair of work damaged as a result of neglect or error by This Contractor. The resultant costs shall be borne by This Contractor.

3.3 CONDUIT SUPPORT

A. Conduit runs installed above a suspended ceiling shall be properly supported. In no case shall conduit rest on the suspended ceiling construction, nor utilize ceiling support system for conduit support.

1. Support wire used to independently support raceway and wiring systems above suspending ceilings shall be supported on both ends, minimum 12 gauge suspended ceiling support wire, and distinguishable from ceiling support systems by color (field paint), tagging, or equivalent means.

B. Conduit shall not be supported from ductwork, water, sprinkler piping, or other non-structural members, unless approved by the Architect/Engineer. All supports shall be from structural slabs, walls, structural members, and bar joists, and coordinated with all other applicable contractors, unless noted otherwise.

C. Conduit shall be held in place by the correct size of galvanized one-hole conduit clamps, two-hole conduit straps, patented support devices, clamp back conduit hangers, or by other means if called for on the drawings.

D. Support individual horizontal raceways with separate, malleable-iron pipe hangers or clamps.

E. Spring-steel conduit clips specifically designed for supporting single conduits or tubing may be used in lieu of malleable-iron hangers for **1"** and smaller raceways serving lighting and receptacle branch circuits above accessible ceilings and for securing raceways to slotted channel and angle supports.

F. Group conduits in parallel runs where practical and use conduit racks or trapeze hangers constructed of steel channel, suspended with threaded solid rods or wall mounted from metal channels with conduit straps or clamps. Provide space in each rack or trapeze for 25% additional conduits.

G. Do not exceed 25 lbs. per hanger and a minimum spacing of 2'-0" on center when attaching to metal roof decking (excludes concrete on metal deck). This 25 lbs. load and 2'-0" spacing include adjacent electrical and mechanical items hanging from deck. If the hanger restrictions cannot be achieved, supplemental framing off steel framing will need to be added.

H. Arrange supports in vertical runs so the weight of raceways and enclosed conductors is carried entirely by raceway supports, with no weight load on raceway terminals.

I. Supports for metallic conduit shall be no greater than 10 feet. A smaller interval may be used if necessitated by building construction, but in no event shall support spans exceed the Electrical Code requirements. Conduit shall be securely fastened within 3 feet of each outlet box, junction box, device box, cabinet, or fitting.

J. Supports of flexible conduit shall be within 12 inches of each outlet box, junction box, device box, cabinet, or fitting and at intervals not to exceed 4.5 feet.

K. Supports for non-metallic conduit shall be at sufficiently close intervals to eliminate any sag in the conduit. The manufacturer's recommendations shall be followed, but in no event shall support spans exceed the Electrical Code requirements.

L. Where conduit is to be installed in poured concrete floors or walls, provide concrete-tight conduit inserts securely fastened to forms to prevent conduit misplacement.

M. Finish:

1. Prime coat exposed steel hangers and supports. Hangers and supports in crawl spaces, pipe shafts, and above suspended ceiling spaces are not considered exposed.
2. Trim all ends of exposed field fabricated steel hangers, slotted channel and threaded rod to within 1" of support or fastener to eliminate potential injury to personnel unless shown otherwise on the drawings. Smooth ends and install elastomeric insulation with two coats of latex paint if exposed steel is within 6'-6" of finish floor and presents potential injury to personnel.

3.4 CONDUIT INSTALLATION

A. Conduit Connections:

1. Shorter than standard conduit lengths shall be cut square using industry standards. The ends of all conduits cut shall be reamed or otherwise finished to remove all rough edges.
2. Metallic conduit connections in slab on grade installation shall be sealed and one coat of rust inhibitor primer applied after the connection is made.
3. Where conduits with tapered threads cannot be coupled with standard couplings, then approved split or Erickson couplings shall be used. Running threads will not be permitted.
4. Install expansion/deflection joints where conduit crosses structure expansion/seismic joints.

B. Conduit terminations for all low voltage wiring shall have nylon bushings installed on each end of every conduit run.

C. Conduit Bends:

1. Use a hydraulic one-shot conduit bender or factory elbows for bends in conduit 2" in size or larger. All steel conduit bending shall be done cold; no heating of steel conduit shall be permitted.
2. All bends of rigid polyvinyl chloride conduit (PVC) shall be made with the manufacturer's approved bending equipment. The use of spot heating devices will not be permitted (i.e. blow torches).
3. A run of conduit shall not contain more than the equivalent of four (4) quarter bends (360°), including those bends located immediately at the outlet or body.
4. Telecommunications conduits shall have no more than two (2) 90-degree bends between pull points and contain no continuous sections longer than 100 feet. Insert pull points or pull boxes for conduits exceeding 100 feet in length.

    a. A third bend is acceptable if:

        1) The total run is not longer than (33) feet.
        2) The conduit size is increased to the next trade size.

5. Telecommunications pull boxes shall not be used in lieu of a bend. Align conduits that enter the pull box from opposite ends with each other. Pull box size shall be twelve (12) times the diameter of the largest conduit. Slip sleeves or gutters can be used in place of a pull box.

6. Telecommunications Conduit(s): Maintain appropriate conduit bend radius at all times. For conduits with an internal diameter of less than 2", maintain a bend radius of at least 6 times the internal diameter. For conduits with an internal diameter 2" or greater, maintain a bend radius of at least 10 times the internal diameter.
7. Rigid polyvinyl chloride conduit (PVC) runs longer than 100 feet or runs which have more than two 90° equivalent bends (regardless of length) shall use rigid metal or RTRC factory elbows for bends.
8. Use conduit bodies to make sharp changes in direction (i.e. around beams).

D. Conduit Placement:

1. Conduit shall be mechanically continuous from source of current to all outlets. Conduit shall be electrically continuous from source of current to all outlets, unless a properly sized grounding conductor is routed within the conduit. All metallic conduits shall be bonded per the Electrical Code.
2. Route exposed conduit and conduit above suspended ceilings (accessible or not) parallel/perpendicular to the building structural lines, and as close to building structure as possible. Wherever possible, route horizontal conduit runs above water and steam piping.
3. Route conduit through roof openings provided for piping and ductwork where possible. If not provided or routing through provided openings is not possible, route through roof jack with pitch pocket. Coordinate roof penetrations with other trades.
4. Conduits, raceway, and boxes shall not be installed in concealed locations in metal deck roofing or less than 1.5" below bottom of roof decking.
5. Avoid moisture traps where possible. Where unavoidable, provide a junction box with drain fitting at conduit low point.
6. All conduits through walls shall be grouted or sealed into openings. Where conduit penetrates firewalls and floors, seal with a UL listed sealant.
7. CONTRACTOR SHALL BE RESPONSIBLE FOR ALL OPENINGS REQUIRED IN MASONRY OR EXTERIOR WALLS UNDER THIS DIVISION. A QUALIFIED MASON AT THE EXPENSE OF THIS CONTRACTOR SHALL REPAIR ALL OPENINGS TO MATCH EXISTING CONDITIONS.
8. Seal interior of conduit at exterior entries, air handling units, coolers/freezers, etc., and where the temperature differential can potentially be greater than 20°F, to prevent moisture penetration. Seal shall be placed where conduit enters warm space. Conduit seal fitting shall be a drain/seal, with sealing compound, identified for use with cable and raceway system, equal to O-Z/Gedney type EYD.
9. Horizontal conduit routing through slabs above grade

    a. Conduits, if run in concrete structure, shall be in middle one-third of slab thickness, and leave at least 3" min. concrete cover. Conduits shall run parallel to each other and spaced at least 8" apart centerline to centerline. Secure raceways to reinforcing rods to prevent sagging or shifting during concrete placement. Maximum conduit outside diameter 1".
    b. No conduits are allowed in concrete on metal deck unless expressly approved in writing by the Structural Engineer.
    c. No conduits are allowed to be routed horizontally through slabs above grade.

10. Do not route conduits across each other in slabs on grade.
11. Rigid polyvinyl chloride conduit (PVC) shall be installed when material surface temperatures and ambient temperature are greater than 40°F.
12. Where rigid polyvinyl chloride conduit (PVC) is used below grade, in a slab, below a slab, etc., a transition to rigid galvanized steel or PVC-coated steel conduit shall be installed before conduit exits earth. The metallic conduit shall extend a minimum of 6" into the surface concealing the non-metallic conduit.
13. Contractor shall provide suitable mechanical protection around all conduits stubbed out from floors, walls or ceilings during construction to prevent bending or damaging of stubs due to carelessness with construction equipment.

14. Contractor shall provide a polypropylene pull cord with 2000 lbs. tensile strength in each empty conduit (indoor and outdoor), except in sleeves and nipples.
15. Telecommunications conduits that protrude through the structural floor shall be installed 1 to 3" above finished floor (AFF).
16. Telecommunications conduits that enter into Telecommunications rooms below the finished ceiling shall terminate a minimum of 4" below ceiling and as close to the wall as possible.
17. Telecommunications conduits that are below grade and enter into a building shall terminate a minimum of 4" above finished floor (AFF) and as close to the wall as possible.

3.5 CONDUIT TERMINATIONS

A. Where conduit bonding is indicated or required in the contract documents, the bushings shall be a grounding type sized for the conduit and ground bonding conductor as manufactured by O-Z/Gedney, Appleton, Thomas & Betts, Burndy, Regal, Orbit Industries or approved equal.

B. Conduits with termination fittings shall be threaded for one (1) lock nut on the outside and one (1) lock nut and bushing on the inside of each box.

C. Where conduits terminate in boxes with knockouts, they shall be secured to the boxes with lock nuts and provided with approved screw type tinned iron bushings or fittings with plastic inserts.

D. Where conduits terminate in boxes, fittings, or bodies with threaded openings, they shall be tightly screwed against the shoulder portion of the threaded openings.

E. Conduit terminations to all motors shall be made with flexible metallic conduit (FMC), unless noted otherwise. Final connections to roof exhaust fans, or other exterior motors and motors in damp or wet locations shall be made with liquidtight flexible metallic conduit (LFMC). Motors in hazardous areas, as defined in the Electrical Code, shall be connected using flexible conduit rated for the environment. Flexible conduit shall not exceed 6' in length. Route equipment ground conductors from circuit ground to motor ground terminal through flexible conduit.

F. Rigid polyvinyl chloride conduit (PVC) shall be terminated using fittings and bodies produced by the manufacturer of the conduit, unless noted otherwise. Prepare conduit as per manufacturer's recommendations before joining. All joints shall be solvent welded by applying full even coat of plastic cement to the entire areas that will be joined. Turn the conduit at least a quarter to one half turn in the fitting and let the joint cure for 1-hour minimum or as per the manufacturer's recommendations.

G. All conduit ends shall be sealed with plastic immediately after installation to prevent the entrance of any foreign matter during construction. The seals shall be removed and the conduits blown clear of all foreign matter prior to any wires or pull cords being installed.

3.6 RIGID POLYVINYL CHLORIDE CONDUIT (PVC) OVERHEAD CONDUIT INSTALLATION

A. Conduit shall be installed away from high temperature piping and equipment.

B. Conduit shall be installed to prevent exposure to ultraviolet radiation.

C. Proper allowances shall be made for expansion and/or contraction of the conduit during installation.

D. Expansion fittings shall be installed in any 100' continuous run of conduit and at each 100' thereafter.

E. Supports shall be made from non-corroding materials and spacing shall not be greater than the listing in the Electrical Code, but also shall not exceed the manufacturer's recommendations depending on the expected surface temperature.

3.7 UNDERGROUND CONDUIT INSTALLATION

A. Conduit Connections:

1. Conduit joints in a multiple conduit run shall be staggered at least one foot apart.

B. Conduit Bends (Lateral):

1. Conduits shall have long sweep radius elbows instead of standard elbows wherever special bends are indicated and noted on the drawings, or as required by the manufacturer of the equipment or system being served.
2. Telecommunications conduit bend radius shall be six times the diameter for conduits under 2" and ten times the diameter for conduits over 2". Where long cable runs are involved, sidewall pressures may require larger radius bends. Coordinate with Architect/Engineer prior to conduit installation to determine bend radius.

C. Conduit Elbows (vertical):

1. Minimum metal or RTRC elbow radiuses shall be 30 inches for primary conduits (greater than 600V) and 18 inches for secondary conduits (less than 600V). Increase radius, as required, based on pulling tension calculation requirements.

D. Expansion Fittings at Finished Grade: Provide underground raceways with an expansion fitting after emerging from finished grade and exterior equipment pads. Field locate the expansion fitting above and within 24 inches of finished grade. Raceways extending less than 12 inches above finished grade, transitioning to LFMC within 12 inches of finished grade, and interior concrete building slabs do not require an expansion fitting unless required by code.

E. Conduit Placement:

1. Conduit runs shall be pitched a minimum of 4" per 100 feet to drain toward the terminations. Duct runs shall be installed deeper than the minimum wherever required to avoid any conflicts with existing or new piping, tunnels, etc.
2. For parallel runs, use suitable separators and chairs installed not greater than 4' on centers. Band conduit together with suitable banding devices. Securely anchor conduit to prevent movement during concrete placement or backfilling.
3. Where concrete is required, the materials for concreting shall be thoroughly mixed to a minimum f'c = 2500 and immediately placed in the trench around the conduits. No concrete that has been allowed to partially set shall be used.
4. Before the Contractor pulls any cables into the conduit, Contractor shall have a mandrel 1/4" smaller than the conduit inside diameter pulled through each conduit and if any concrete or obstructions are found, the Contractor shall remove them and clear the conduit. Spare conduit shall also be cleared of all obstructions.
5. Conduit terminations in manholes, masonry pull boxes, or masonry walls shall be with malleable iron end bell fittings.
6. All spare conduits not terminated in a covered enclosure shall have its terminations plugged as described above.
7. Ductbanks and conduit shall be installed a minimum of 24" below finished grade, unless otherwise noted on the drawings or elsewhere in these specifications.
8. All non-metallic conduit installed underground outside of a slab shall be rigid.

F. Horizontal Directional Drilling:

1. Entire drill path shall be accurately surveyed, with entry and exit stakes placed and coordinated with other contractors. If using a magnetic guidance system, entire drill path shall be surveyed for any surface geo-magnetic variations or anomalies.
2. Any utility locates within 20 feet of the bore path shall have the exact location physically verified by hand digging or vacuum excavation. Restore inspection holes to original condition after verification.

G. Raceway Seal:

1. Where a raceway enters a building or structure, it shall be sealed with a sealing bushing or duct seal to prevent the entry of liquids or gases. Seal must be compatible with conductors and raceway system. Spare or unused raceway shall also be sealed.
2. All telecommunications conduits and innerducts, including those containing cables, shall be plugged at the building and vault with "JackMoon" or equivalent duct seal, capable of withstanding a 10-foot head of water (5 PSI).
3. Duct Seal Alternative Option: Inflatable duct seal system. Capable of withstanding a 10-foot head of water (5 PSEI).

a. Manufacturers:

1) Raychem Rayflate Duct Sealing Systems RDSS
2) Approved equal

3.8 BOX INSTALLATION SCHEDULE

A. Galvanized steel boxes may be used in:

1. Concealed interior locations above ceilings and in hollow studded partitions.
2. Exposed interior locations in mechanical rooms and in rooms without ceilings; higher than 8' above the highest platform level.
3. Direct contact with concrete except slab on grade.
4. Recessed in stud wall of kitchens and laundries.

B. Cast boxes shall be used in:

1. Exterior locations.
2. Hazardous locations.
3. Exposed interior locations within 8' of the highest platform level.
4. Direct contact with earth.
5. Direct contact with concrete in slab on grade.
6. Wet locations.
7. Kitchens and laundries when exposed on wall surface.

3.9 COORDINATION OF BOX LOCATIONS

A. Provide electrical boxes as shown on the drawings, and as required for splices, taps, wire pulling, equipment connections, and code compliance.

B. Electrical box locations shown on the Contract Drawings are approximate, unless dimensioned. Verify location of floor boxes and outlets in offices and work areas prior to rough-in.

C. Locate and install boxes to allow access. Avoid interferences with ductwork, piping, structure, equipment, etc. Recessed luminaires shall not be used as access to outlet, pull, and junction boxes. Where installation is inaccessible, provide access doors. Coordinate locations and sizes of required access doors with the Architect/Engineer and General Contractor.

D. Locate and install to maintain headroom and to present a neat appearance.

E. Coordinate locations with Heating Contractor to avoid baseboard radiation cabinets.

3.10 OUTLET BOX INSTALLATION

A. Do not install boxes back-to-back in walls.

1. Provide a minimum horizontal separation of 6 inches between boxes installed on opposite sides of non-rated stud walls.
2. Provide a minimum horizontal separation of 24 inches between boxes installed on opposite sides of fire-rated walls. When the minimum separation cannot be maintained, the box is greater than 16 square inches or the total box area (all trades) per 100 square feet is greater than or equal to 100 square inches, install fire-rated moldable pads to all five sides of the back box to maintain the fire rating of the wall. Install moldable pads in accordance with UL listing for the specific product. Sound insulation pads are not acceptable for use in fire-rated wall applications unless the product carries the necessary fire rating.

B. Install sound insulation pads on all five sides of the back of all boxes in sound-rated wall assemblies. Sound-rated wall assemblies are defined as partition types carrying a Sound Transmission Class (STC) rating.

C. The Contractor shall anchor switch and outlet box to wall construction so that it is flush with the finished masonry, paneling, drywall, plaster, etc. The Contractor shall check the boxes as the finish wall surface is being installed to assure that the box is flush. (Provide plaster rings as necessary.)

D. Mount at heights shown or noted on the drawings or as generally accepted if not specifically noted.

E. Locate boxes in masonry walls to require cutting of masonry unit corner only. Coordinate masonry cutting to achieve neat openings for boxes.

F. Provide knockout closures for unused openings.

G. Support boxes independently of conduit.

H. Use multiple-gang boxes where more than one device is mounted together; do not use sectional boxes. Provide barriers to separate wiring of different voltage systems.

I. Install boxes in walls without damaging wall insulation.

J. Coordinate mounting heights and locations of outlets mounted above counters, benches, backsplashes, and below baseboard radiation.

K. Position outlets to locate luminaires as shown on reflected ceiling drawings.

L. Provide recessed outlet boxes in finished areas; secure boxes to interior wall and partition studs, accurately positioned to allow for surface finish thickness. Use stamped steel stud bridges for flush outlets in hollow stud wall, and adjustable steel channel fasteners for flush ceiling outlet boxes.

M. Align wall-mounted outlet boxes for switches, thermostats, and similar devices.

N. Provide cast outlet boxes in exterior locations and wet locations, and where exposed rigid or intermediate conduit is used.

3.11 PULL AND JUNCTION BOX INSTALLATION

A. Locate pull boxes and junction boxes above accessible ceilings or in unfinished areas.

B. Support pull and junction boxes independent of conduit.

C. Do not install boxes back-to-back in walls.
   1. Provide a minimum horizontal separation of 6 inches between boxes installed on opposite sides of non-rated stud walls.
   2. Provide a minimum horizontal separation of 24 inches between boxes installed on opposite sides of fire-rated walls. When the minimum separation cannot be maintained, the box is greater than 16 square inches or the total box area (all trades) per 100 square feet is greater than or equal to 100 square inches, install fire-rated moldable pads to all five sides of the back box to maintain the fire rating of the wall. Install moldable pads in accordance with UL listing for the specific product. Sound insulation pads are not acceptable for use in fire-rated wall applications unless the product carries the necessary fire rating.

D. Install sound insulation pads on all five sides of the back of all boxes in sound-rated wall assemblies. Sound-rated wall assemblies are defined as partition types carrying a Sound Transmission Class (STC) rating.

3.12 EXPOSED BOX INSTALLATION

A. Boxes shall be secured to the building structure with proper size screws, bolts, hanger rods, or structural steel elements.

B. On brick, block and concrete walls or ceilings, exposed boxes shall be supported with no less than two (2) Ackerman-Johnson, Paine, Phillips, or approved equal screw anchors or expansion shields and round head machine screws. Cast boxes shall not be drilled.

C. On steel structures, exposed boxes shall be supported to the steel member by drilling and tapping the member and fastening the boxes by means of round head machine screws.

D. Boxes may be supported on steel members by APPROVED beam clamps if conduit is supported by beam clamps.

E. Boxes shall be fastened to wood structures by means of a minimum of two (2) wood screws adequately large and long to properly support. (Quantity depends on size of box.)

F. Wood, plastic, or fiber plugs shall not be used for fastenings.

G. Explosive devices shall not be used unless specifically allowed.

END OF SECTION

SECTION 26 05 35

SURFACE RACEWAYS

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Surface metal raceways

B. Auxiliary gutters (metal wireways)

1.2 REFERENCES

A. FS W-C-582 - Conduit, Raceway, Metal, and Fitting; Surface

1.3 SUBMITTALS

A. Submit shop drawings under provisions of Section 26 05 00.

PART 2 - PRODUCTS

2.1 SURFACE METAL RACEWAY

A. Surface Metal Raceway: FS W-C-582; sheet metal channel with fitted cover, suitable for use as a continuous surface metal raceway.

B. Fittings: Couplings, elbows, and connectors designed for use with raceway system.

C. Boxes and Extension Rings: Designed for use with raceway systems.

D. Coverplates shall be same material and finish as raceway.

E. Surface metal raceway, metallic cover, minimum 2" opening, minimum 3 square inch capacity.

1. Manufacturers:

a. Wiremold G3000
b. Mono-Systems SMS3200
c. Hubbell HBL3000 Series.

F. Surface metal raceway, metallic cover, minimum 4" opening, power / communication divider, minimum 7.5 square inch capacity.

1. Manufacturers

a. Wiremold G4000/G4048
b. Mono-Systems SMS4200
c. Hubbell HBL4750 Series.

2.2 METAL WIREWAYS AND TROUGHS

A. General purpose Oil-tight and dust-tight Rain-tight type wireway, with knockouts without knockouts.

B. Cover: Hinged Screw applied Flanged and gasketed cover.

C. Connector: Slip-in construction; Flanged; hinged cover. screw applied cover.

D. Fittings and Accessories: Include couplings, offsets, elbows, expansion joints, adapters, hold down straps, end caps, and other fittings to match and mate with wireways as required for a continuous enclosed complete system.

E. Finish: Rust inhibiting primer coat. Coordinate paint color with Architect.

F. Manufacturers:

1. Hoffman F30G
2. Square D 5100
3. Hubbell-Wiegmann.

PART 3 - EXECUTION

3.1 INSTALLATION - SURFACE METAL RACEWAY AND MULTI-OUTLET ASSEMBLY

A. Use flat-head screws to fasten channel to surfaces. Mount plumb and level.

B. Use suitable insulating bushings and inserts at connections to outlets and corner fittings.

C. Maintain grounding continuity between raceway components to provide a continuous grounding path.

D. Fastener: Use clips and straps suitable for the purpose.

E. Field cuts to be clean and straight and use the proper tools as recommended by the system manufacturer to prohibit damage to factory finish or raceway. Joints to be matched so there are no gaps or spaces in the cover. Furnish and install manufacturer's raceway accessories as needed.

F. Provide conduits to technology raceway per drawings or provide a minimum of one (1) 1-1/4" conduit per six feet of assembly (minimum 2) to above ceiling for technology requirements if assembly has technology raceway (Contractor shall provide quantities of conduits that provide maximum capacity to assembly). Provide conduits equally spaced within entire length of assembly.

G. Provide one (1) 3/4" empty conduit per six feet of assembly (minimum 1) to above ceiling for future power needs. Provide conduits equally spaced within entire length of assembly.

3.2 INSTALLATION - WIREWAY AND TROUGH

A. Bolt auxiliary gutter to steel channels fastened to the wall or in self-supporting structure. Install level.

B. Gasket each joint in oil-tight gutter.

C. Mount rain-tight gutter in horizontal position only.

D. Coordinate installation with other trades on project to avoid interferences. Relocation of equipment shall be at Contractor's expense at the direction of the Architect/Engineer to resolve interference problems.

END OF SECTION

SECTION 26 05 48

SEISMIC REQUIREMENTS FOR EQUIPMENT AND SUPPORTS

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Seismic Requirements.

1.2 QUALITY ASSURANCE

A. General:

1. The contractor shall retain a specialty consultant or equipment manufacturer to develop a seismic restraint and support system and perform seismic calculations in accordance with these specifications, state, and local codes.
2. Items used for seismic restraint of equipment and systems shall be specifically manufactured for seismic restraint.
3. These requirements are beyond those listed in Section 26 05 27 of these specifications. Where a conflict arises between the seismic requirements of this section and any other section, the Architect/Engineer shall be immediately notified for direction to proceed.

B. Manufacturer:

1. System Supports/Restraints: Company specializing in the manufacture of products specified in this Section.
2. Equipment: Each company providing equipment that must meet seismic requirements shall provide certification included in project submittals the equipment supplied for the project meets or exceeds the seismic requirements of the project.

C. Testing Agency: An independent testing agency, acceptable to Authorities Having Jurisdiction, with experience and capability to conduct the testing indicated.

D. Installer: Company specializing in performing the work of this Section.

1.3 REFERENCES

A. California Building Code (CBC)

B. California Division of State Architect (DSA) Interpretation of Regulations

C. ASHRAE - A Practical Guide to Seismic Restraint.

D. Technical Manual 5-809-10, NAVFAC P-355, Air Force Manual 88-3, Chapter 13.

E. Illinois Capital Development Board, Design and Construction Manual, March 2009.

F. ASCE 7-02, Chapter 9.

G. ASCE 7-05, Chapter 13.

H. ASCE 7-10, Chapter 13.

I. ASCE 7-16, Chapter 13.

1.4 SUBMITTALS

A. Submit under provisions of Section 26 05 00.

B. Submittal to Code Official:

1. Contractor shall submit copies of the seismic shop drawings to the governing code authority for approval.

C. A seismic restraint designer shall be provided whether or not exceptions listed in the applicable building code are met. If seismic restraints are not provided for a system that requires seismic bracing, the seismic designer shall submit a signed and sealed letter to the Architect/Engineer and Authorities Having Jurisdiction stating the exceptions, along with code reference, utilized for each item. Seismic designer shall review system installation for general conformance to the exception requirements stated in the code and document, in writing, the system has been installed in accordance to the exception.

1.5 TESTING AND INSPECTION

A. Special Inspection and Testing shall be done in accordance with Chapter 17 of the International Building Code.

B. The Owner shall employ a Special Inspection Agency to perform the duties and responsibilities specified in Section 1704 and 1705.

C. Work performed on the premises of a fabricator approved by the building official need not be tested and inspected. The fabricator shall submit a certificate of compliance that the work has been performed in accordance with the approved plans and specifications to the building official and the Architect and Engineer of Record.

D. The Special Inspection Agency shall furnish inspection reports to the building official, the Owner, the Architect, the Engineer of Record, and the General Contractor. The reports shall be completed and furnished within 48 hours of inspected work. A final signed report stating whether the work requiring special inspection was, to the best of the Special Inspection Agency's knowledge, in conformance with the approved plans and specifications shall be submitted.

1.6 DELIVERY, STORAGE, AND HANDLING

A. Deliver, store, protect and handle products to site. Accept material on site in factory containers and packing. Inspect for damage. Protect from damage and contamination by maintaining factory packaging until installation. Follow manufacturer's instructions for storage.

1.7 DESIGN REQUIREMENTS

A. Equipment shall meet California Building Code and ASCE 7 seismic qualification requirements in concurrence with ICC ES AC156 Acceptance Criteria for Seismic Qualification by Shake-Table Testing of Nonstructural Components and Systems.

B. All seismic anchorage and bracing shall comply with the St. Louis County Rules & Regulations on Anchorage & Sway Bracing - Mechanical, Electrical & Plumbing (MEP) System Components.

C. All seismic anchorage and bracing shall comply with FM Global Property Loss Prevention Data Sheet 1-11, Fire Following Earthquakes.

1.8 COORDINATION

A. Coordinate layout and installation of seismic bracing with building structural systems and architectural features, and with mechanical, fire-protection, electrical and other building features in the vicinity.

B. Coordinate concrete bases with building structural system.

1.9 WARRANTY

A. Provide one-year warranty on parts and labor for manufacturer defects and installation workmanship.

PART 2 - PRODUCTS

2.1 SUPPLIERS

A. Following is a partial list of manufacturer/supplier contact information for seismic restraints:

1. B-Line Systems, Inc. (800) 851-7415, www.b-line.com.
2. Unistrut Corporation http://www.unistrut.us/
3. Kinetics Noise Control (877) 457-2695, www.kineticsnoise.com.
4. Mason Industries, Inc. www.mason-ind.com.
5. Loos & Co., Inc. (800) 321-5667, www.loosnaples.com.
6. Tolco (909) 737-5599, www.tolco.com
7. ISAT 877.523.6060, www.isatsb.com
8. Vibro-Acoustics (416) 291-7371, https://virs.vibro-acoustics.com/

2.2 MATERIALS

A. Use the following materials for restraints:

1. Indoor Dry Locations: Steel, zinc plated.
2. Outdoors and Damp Locations: Galvanized steel.
3. Corrosive Locations: Stainless steel.

2.3 ANCHORAGE AND STRUCTURAL ATTACHMENT COMPONENTS

A. Strength: Defined in reports by ICC Evaluation Service or another agency acceptable to authorities having jurisdiction.

1. Structural Safety Factor: Strength in tension and shear of components used shall be at least two times the maximum seismic forces to which they will be subjected.

B. Concrete and Masonry Anchor Bolts and Studs: Steel-expansion wedge type. Comply with IBC, ACI and ICC ES requirements for cracked concrete anchors.

C. Concrete Inserts: Steel-channel type.

D. Through Bolts: Structural type, hex head, high strength. Comply with ASTM F3125, Grade A 325.

E. Welding Lugs: Comply with MSS SP-69, Type 57.

F. Beam Clamps for Steel Beams and Joists: Double sided. Single-sided type is not acceptable.

G. Bushings for Floor-Mounted Equipment Anchors: Neoprene units designed for seismically rated rigid equipment mountings, and matched to the type and size of anchor bolts and studs used.

H. Bushing Assemblies for Wall-Mounted Equipment Anchorage: Assemblies of neoprene elements and steel sleeves designed for seismically rated rigid equipment mountings, and matched to the type and size of attachment devices used.

2.4 SEISMIC BRACING COMPONENTS

A. Slotted Steel Channel: 1-5/8-by-1-5/8-inch cross section, formed from 0.1046-inchthick steel, with 9/16-by-7/8-inch slots at a maximum of 2 inches o.c. in webs, and flange edges turned toward web.

1. Materials for Channel: ASTM A 1011, GR 33.
2. Materials for Fittings and Accessories: ASTM A 635, ASTM A 576, or ASTM A 36.
3. Fittings and Accessories: Products of the same manufacturer as channels and designed for use with that product.
4. Finish: Baked, rust-inhibiting, acrylic-enamel paint applied after cleaning and phosphate treatment, unless otherwise indicated.

B. Channel-Type Bracing Assemblies: Slotted steel channel, with adjustable hinged steel brackets and bolts.

C. Cable-Type Bracing Assemblies: Zinc-coated, high-strength steel wire rope cable attached to steel thimbles, brackets, and bolts designed for cable service.

1. Arrange units for attachment to the braced component at one end and to the structure at the other end.
2. Wire Rope Cable: Comply with ASTM A 603. Use 49- or 133-strand cable with a minimum strength of 2 times the calculated maximum seismic force to be resisted.

D. Hanger Rod Stiffeners: Slotted steel channels with internally bolted connections to hanger rod.

PART 3 - EXECUTION

3.1 INSTALLATION

A. Refer to the applicable code sections and Authority Having Jurisdiction for the exact seismic restraint requirements of conduit, equipment, etc.

B. Layout of transverse and longitudinal bracing shall follow recommendations of approved design standards listed in Part 1 of this specification section.

C. All rigid floor mounted equipment shall have a resilient media between the equipment mounting hole and the anchor bolt in concrete.

D. All seismic restraint systems shall be installed in strict accordance with the manufacturer's written instructions and all certified submittal data.

E. Installation of seismic restraints shall not cause any change in position of equipment lighting or conduits resulting in stresses or misalignment.

F. No rigid connections between equipment and the building structure shall be made that degrade the noise and vibration-isolation system specified.

G. Do not install any equipment or conduit that makes rigid connections with the building unless isolation is not specified.

H. Coordinate work with all other trades to avoid rigid contact with the building. Any conflicts with other trades that will result in rigid contact with equipment or conduit due to inadequate space or other unforeseen conditions shall be brought to the Architect/Engineer's attention prior to specific equipment selection.

I. Prior to installation, bring to the Architect/Engineer's attention any discrepancies between the specifications and the field conditions, or changes required due to specific equipment selection.

J. Bracing may occur from flanges of structural beams, upper truss cords of bar joists, cast in place inserts, or International Code Council approved seismic anchors for installation in concrete.

K. Cable restraints shall be installed slightly slack to avoid short-circuiting the isolated suspended equipment or conduit.

L. Cable assemblies shall be installed taut on non-isolated systems. Solid braces may be used in place of cables on rigidly attached systems only.

M. Do not install cables over sharp corners.

N. Brace support rods when necessary to accept compressive loads. Welding of compression braces to the vertical support rods is not acceptable.

O. Provide reinforced clevis bolts when required.

P. The vibration isolation manufacturer shall furnish integral structural steel bases as required. Independent steel rails are not acceptable.

Q. Post-Installed anchors shall be provided to meet seismic requirements.

R. Vertical conduit risers flexibly supported to accommodate thermal motion and/or conduit vibration shall be guided to maintain conduit stability and provide horizontal seismic restraint.

S. Seismic restraints shall be mechanically attached to the system. Looping restraints around the system is not acceptable.

T. Conduit crossing building seismic or expansion joints, passing from building to building, or supported from different portions of the building shall be installed to allow differential support displacements without damaging the conduit, equipment connections, or support connections. Conduit offsets, loops, anchors, and guides shall be installed as required to provide required motion capability and limit motion of adjacent conduit.

U. Do not brace a system to two different structures such as a wall and a ceiling.

V. Provide appropriately sized openings in walls, floors, and ceilings for anticipated seismic movement. Provide fire seal systems in fire-rated walls.

W. Positively attach all roof-mounted equipment to roof curbs. Positively attach all roof curbs to building structure.

X. Exposed seismic supports in occupied areas shall be guarded or covered to protect occupants.

3.2 SEISMIC RESTRAINT EXCLUSIONS

A. Refer to the applicable code sections and Authority Having Jurisdiction for allowable exclusions.

END OF SECTION

SECTION 26 05 53

ELECTRICAL IDENTIFICATION

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Adhesive Markings and Field Labels

B. Nameplates and Signs

C. Product Colors

1.2 REFERENCES

A. NFPA 70E - National Electrical Safety Code

B. NFPA 70 - National Electrical Code (NEC)

C. CEC California Electrical Code

D. ANSI A13.1 - Standard for Pipe Identification

E. ANSI Z535.4 - Standard for Product Safety Signs and Labels

1.3 QUALITY ASSURANCE

A. Electrical identification products shall be suitable for the environment installed. Identification labels damaged by the environment due to ultraviolet light fading, damp or wet conditions, physical damage, corrosion, or other conditions shall be replaced with labels suitable for the environment.

1.4 SUBMITTALS

A. General: Submit the following in accordance with Division 1 Specification Sections and under provisions of Section 26 05 00.

1. Product Data for each type of product specified.
2. Schedule of nomenclature to be used for identification signs and labels for each piece of equipment including, but not limited to, the following equipment types as specified in Division 26.
3. Samples of each color, lettering style and other graphic representation required for identification materials including samples of labels and signs.
4. Identification required in this section shall apply to equipment furnished in Division 26 and any other applicable Divisions including Division 21/22/23.

PART 2 - PRODUCTS

2.1 ADHESIVE MARKINGS AND FIELD LABELS

A. Adhesive Marking Labels for Raceway: Pre-printed, flexible, self-adhesive vinyl labels with legend indicating voltage and service (Emergency, Lighting, Power, HVAC, Communications, Control, Fire).

1. Label Size as follows:

    a. Raceways: Kroy or Brother labels 1-inch high by 12-inches long (minimum).

2. Color: As specified for various systems.

B. Colored Adhesive Marking Tape for banding Raceways, Wires, and Cables: Self-adhesive vinyl tape not less than 3 mils thick by 1 inch to 2 inches in width.

C. Wire/Cable Designation Tape Markers: Vinyl or vinyl-cloth, self-adhesive, wraparound, cable/conductor markers with preprinted numbers and letter.

D. Cable Ties: Fungus-inert, self-extinguishing, one-piece, self-locking nylon cable ties, 0.18-inch minimum width, 50-lb minimum tensile strength, and suitable for a temperature range from -40°F to 185°F (-40°C to 85°C), type 2/2S or type 21/21S based on application. Provide ties in specified colors when used for color coding. Cable ties shall be listed and identified for the application, securement, and support.

E. Aluminum, Wraparound Marker Bands: 1-inch width, 0.014 (5mm) inch thick aluminum bands with stamped or embossed legend, and fitted with slots or ears for permanently securing around wire or cable jacket or around groups of conductors.

F. Brass or Aluminum Tags: 2" (50mm) by 2" (50mm) by .05-inch metal tags with stamped legend, punched for fastener.

G. Indoor/Outdoor Number and Letters: Outdoor grade vinyl label with acrylic adhesive designed for permanent application in severe indoor and outdoor environments.

H. Text Sizes:

1. The following information shall be used for text heights, fonts, and size, unless otherwise noted.

    a. Font: Normal 721 Swiss Bold
    b. Adhesive Labels: 3/16 inch minimum text height
    c. Vinyl / Plastic Laminate Labels: 3/4" inch minimum text height

2.2 NAMEPLATES AND SIGNS

A. Engraved, Plastic-Laminated Labels, Signs and Instruction Plates: Engraving stock melamine plastic laminate, 1/16-inch minimum thick for signs up to 20 square inches, or 8 inches in length; 1/8 inch thick for larger sizes. Labels shall be punched for mechanical fasteners.

B. Text Sizes:

1. The following information shall be used for text heights, fonts, and size, unless otherwise noted.

    a. Text Height: 3/8 inch minimum

C. Baked-Enamel Signs for interior Use: Preprinted aluminum signs, punched, or drilled for fasteners, with colors, legend, and size required for application. Mounting ¼" grommets in corners.

D. Exterior, Metal-Backed, Butyrate Signs: Weather-resistant, nonfading, preprinted, cellulose-acetate butyrate signs with 0.0396 inch galvanized-steel backing: and with colors, legend, and size required for application. Mounting 1/4" grommets in corners.

E. Safety Signs: Comply with 29 CFR, Chapter XVII, Part 1910.145.

F. Fasteners for Plastic-Laminated Signs; Self-tapping stainless steel screws or number 10/32 stainless steel machine screws with nuts and flat and lock washers.

2.3 PRODUCT COLORS

A. Adhesive Markings and Field Labels:

1. All Labels: Black letters on white face
2. Normal Power and General Labels: Black letters on white face
3. Fire Alarm:Rad letters on white face

B. Nameplates and Signs:

1. NORMAL POWER: Black letters on white face

C. Box Covers:

1. Box covers shall be painted to correspond with system type as follows:

a. Normal Power and General: Silver

b. Fire Alarm System: Red

2. Box cover colors shall match conduit colors listed above.

D. Conductor Color Identification: Refer to Part 3 for additional information.

PART 3 - EXECUTION

3.1 INSTALLATION

A. Lettering and Graphics: Coordinate names, abbreviations, colors, and other designations used in electrical identification work with corresponding designations specified or indicated. Install numbers, lettering, and colors as required by code.

B. Exposed Ceilings and Finished Spaces: The project includes exposed ceilings in finished spaces. The installation of colored raceways and labeling may not be aesthetically desirable in finished spaces. The contractor shall coordinate identification requirements in exposed ceilings of finished spaces with the A/E prior to installation and ordering of materials.

C. Electrical System Color Chart: This Contractor shall furnish and install framed 8" x 12" charts of the color-coded identification scheme used for the electrical system in all electrical rooms and next to the main fire alarm panel.

D. Install identification devices in accordance with manufacturer's written instruction and requirements of Electrical Code.

E. Sequence of Work: Where identification is to be applied to surfaces that require finish, install identification after completion of finish work. All mounting surfaces shall be cleaned and degreased prior to identification installation.

F. Circuit Identification: Tag or label conductors as follows:

1. Multiple Power or Lighting Circuits in Same Enclosure: Where multiple branch circuits are terminated or spliced in a box or enclosure, label each conductor with source and circuit number.
2. Multiple Control Wiring and Communication/Signal Circuits in Same Enclosure: For control and communications/signal wiring, use wire/cable marking tape at terminations in wiring boxes, troughs, and control cabinets. Use consistent letter/number conductor designations throughout on wire/cable marking tape.
3. Match identification markings with designations used in panelboards shop drawings, Contract Documents, and similar previously established identification schemes for the facility's electrical installations.

G. Apply Danger, Warning, Caution and instruction signs as follows:

1. Install Danger, Warning, Caution or instruction signs where required by Electrical Code, where indicated, or where reasonably required to assure safe operation and maintenance of electrical systems and of the items to which they connect. Install engraved plastic-laminated instruction signs with approved legend where instructions or explanations are needed for system or equipment operation. Install metal-backed butyrate signs for outdoor items.
2. 'Danger' indicates a hazardous situation which, if not avoided, will result in death or serious injury. ANSI standard red background, white letters.
3. 'Warning' indicates a hazardous situation which, if not avoided, could result in death or serious injury. ANSI standard orange background, black letters.
4. 'Caution' indicates a hazardous situation which, if not avoided, may result in minor or moderate injury. ANSI standard yellow background, black letters.
5. Emergency Operating Signs: Install, where required by Electrical Code, where indicated, or where reasonably required to assure safe operation and maintenance of electrical systems and of the items to which they connect, engraved laminate signs with white legend on red background with minimum 3/8-inch high lettering for emergency instructions on power transfer, load shedding, or other emergency operations.

H. Apply circuit/control/item designation labels of engraved plastic laminate for pushbuttons, pilot lights, alarm/signal components, and similar items, except where labeling is specified elsewhere.

I. Install labels parallel to equipment lines at locations as required and at locations for best convenience of viewing without interference with operation and maintenance of equipment.

3.2 CONDUIT AND EXPOSED CABLE LABELING

A. Product:

1. Adhesive labels and field markings

B. Conduit Identification: Pre-printed, flexible, self-adhesive vinyl labels with legend at **10** foot (**3** meter) intervals to identify all conduits run exposed or located above accessible ceilings. Conduits located above non-accessible ceiling or in floors and walls shall be labeled within 3 feet of becoming accessible, or separated by enclosures, walls, partitions, ceilings, and floors. Labels for multiple conduits shall be aligned. Refer to color requirements in Part 2 when applicable in addition to the following:

1. Fire Alarm: Indicate "FIRE ALARM".

C. Blank conduit ends or outlet boxes for future extension of system shall have permanent identification marker indicating purpose of conduit or box and where the raceway originated.

3.3 CONDUIT AND RACEWAY COLOR BANDING FOR EXISTING CONDITIONS AND REMODELING

A. Existing Conduit and Raceways: Identify existing conduits and raceways within the limits of the project boundary with color banding.

1. Existing conduit and raceways to be color banded: 3/4 inch and larger.
2. The Contractor shall perform a review of the existing conduit, raceway, and system type prior to submitting a bid. The Contractor's review shall include a review of areas with non-finished ceilings and areas with accessible finished ceilings.

B. New Conduit and Raceways: Identify new conduits and raceways with color banding. The following products and materials shall be identified with color banding when required by Part 1 of this specification.

1. Rigid metallic conduit and fittings (RMC)
2. Intermediate metallic conduit and fittings (IMC)
3. Reinforced thermosetting resin conduit (RTRC)

C. Instructions:

1. Band exposed or accessible raceways, cables, and bare conductors of the. Bands shall be pretensioned, snap-around colored plastic sleeves, colored adhesive marking tape, or a combination of the two. Make each color band 2 inches wide, completely encircling conduit, and place adjacent bands of two-color markings in contact, side by side. Refer to Part 1 of this specification for specific systems and colors requiring banding.
2. Install bands at changes within 36 inches of direction changes, all wall/floor penetrations, at each junction box, and at 10-foot maximum intervals in straight runs.

3.4 BOX LABELING

A. Products:

1. Adhesive labels and field markings

B. Identify Junction, Pull and Connection Boxes: Labeling shall be 3/8-inch Kroy tape OR Brother self-laminating vinyl label, letters/numbers color coded same as conduits.

C. All junction, pull, and connection boxes shall be identified as follows:

1. For power and lighting circuits, indicate system voltage and identity of contained circuits ("120V, 1LA1-3,5,7").
2. Essential Electrical System EES: When applicable the label shall include "Essential Electrical System EES". Maximum interval between label intervals shall be 25 feet or as required by code.
3. For other wiring, indicate system type and description of wiring ("FIRE ALARM NAC #1").

END OF SECTION

SECTION 26 27 16

CABINETS AND ENCLOSURES

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Hinged cover enclosures

B. Cabinets

1.2 REFERENCES

A. ANSI/NEMA ICS 4 - Terminal Blocks for Industrial Control Equipment and Systems

B. ANSI/NEMA ICS 6 - Enclosures for Industrial Control Equipment and Systems

1.3 SUBMITTALS

A. Submit product data under provisions of Section 26 05 00.

PART 2 - PRODUCTS

2.1 HINGED COVER ENCLOSURES

A. Construction: NEMA 250; Type 1 14 gauge steel.

B. Finish: Manufacturer's standard polyester powder paint finish.

C. Covers: Continuous hinge with stainless steel hinge pin. Covers longer than 24 inches shall have 3-point latching.

D. Locks: Flush 1/4 turn cylinder key latch.

E. Provide interior white painted metal panel for mounting terminal blocks and electrical components.

2.2 CABINETS

A. Cabinet Boxes: Galvanized steel with removable end walls, dimensions as indicated on the drawings.

B. Cabinet Fronts: Steel, surface type with concealed trim clamps, concealed hinge and flush lock keyed to match branch circuit panelboard; finish in gray baked enamel.

2.3 FABRICATION

A. Shop assemble enclosures and cabinets housing terminal blocks or electrical components in accordance with ANSI/NEMA ICS 6.

B. Provide knockouts on enclosures.

C. Provide protective pocket inside front cover with schematic diagram, connection diagram, and layout drawing of control wiring and components within enclosure.

PART 3 - EXECUTION

3.1 INSTALLATION

A. Install cabinets and enclosures plumb; anchor securely to wall and structural supports at each corner, minimum.

B. Provide accessory feet for free-standing equipment enclosures.

C. Install trim plumb.

END OF SECTION

SECTION 28 31 00

FIRE ALARM AND DETECTION SYSTEMS

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Fire alarm and detection systems.

B. One-way emergency communications system with voice notification within building coverage.

1.2 RELATED WORK

A. Section 26 05 53 - Electrical Identification: Refer to electrical identification for color and identification labeling requirements.

1.3 QUALITY ASSURANCE

A. Manufacturer: Company specializing in smoke detection and fire alarm systems with ten years' experience.

B. Installer: A factory-authorized Electrical or Security Contractor licensed with the State and local jurisdiction with five years' experience in the design, installation, and maintenance of fire alarm systems by that manufacturer.

C. Qualifications: The person managing/overseeing the preparation of shop drawings and the system installation/programming/testing shall be trained and certified by the system manufacturer and shall be Fire Alarm Certified by NICET, minimum Level 2. This person's name and certification number shall appear on the start-up and testing reports.

1.4 REFERENCES

A. NFPA 70 - National Electrical Code (NEC)

B. CEC California Electrical Code

C. NFPA 72 - National Fire Alarm and Signaling Code

D. NFPA 101 - Life Safety Code

E. UL 2017 - General Purpose Signaling Devices and Systems

F. UL 217 / 268 - Standard for Smoke Alarms / Smoke Detectors for Fire Alarm Systems

1.5 SUBMITTALS

A. Submit shop drawings and product data under provisions of Section 26 05 00 and as noted below.

1. Failure to comply with all the following and all the provisions in 26 05 00 will result in the shop drawing submittal being rejected without review.
2. Failure to submit the fire alarm without all requirements fulfilled in a single comprehensive submittal will be grounds to require a complete resubmittal.

B. Provide product catalog data sheets as shop drawings.

1. Provide a product catalog data sheet for each item shown on the Electrical Symbols List and for each piece of equipment that is not shown on the drawings, but required for the operation of the system.
2. Where a particular Electrical Symbols List item has one or more variations (such as those denoted by subscripts, etc.) a separate additional product catalog data sheet shall be provided for each variation that requires a different part number to be ordered. The corresponding Electrical Symbols List symbol shall be shown on the top of each sheet.
3. Where multiple items and options are shown on one data sheet, the part number and options of the item to be used shall be clearly denoted.

C. Submit CAD Floor Plans as Shop Drawings:

1. The complete layout of the entire system, device addresses, auxiliary equipment, and manufacturer's wiring requirements shall be shown.
2. Indicate the precise routing of notification appliance circuits under the provisions of circuit survivability. Refer to "Wiring" under Part 3 - Execution of this specification section for requirements.
3. A legend or key shall be provided to show which symbols shown on the submittal floor plans correspond with symbols shown on the Contract Documents.

D. About all fire alarm circuits, provide the following: manufacturer's wiring requirements (manufacturer, type, size, etc.) and voltage drop calculations.

E. Provide installation and maintenance manuals under provisions of Section 26 05 00.

F. Submit manufacturer's certificate that system meets or exceeds specified requirements.

G. Provide information on the system batteries as follows: total battery capacity, total capacity used by all devices on this project, total available future capacity.

H. Voice Alarm Communication System: Submit equipment rack or console layout, grounding schematic, amplifier power calculations, and wiring diagram.

I. Submit photocopy proof of NICET certification of the person overseeing the preparation of drawings and installation/testing.

J. When required to comply with local or state regulatory reviews, the fire alarm submittal shall have a NICET Certification of the state in which the project is completed. NOTE: The Architect/Engineer cannot stamp and seal submittal drawings not prepared under their supervision.

1.6 EXTRA MATERIALS

A. Furnish extra materials that match products installed and that are packaged with protective covering for storage and identified with labels describing contents.

1. Provide quantity equal to 2 percent (2%) of amount of each type installed, but no less than two (2) units of each type.

a. Smoke and heat detectors, manual pull stations, duct smoke detectors, monitor modules, control modules and relays.
b. Notification Appliances: Speakers, speaker strobes, and strobes.

2. Keys: The installing contractor shall collect all equipment spare keys provided with each lockable or resettable device/cabinet minimum of one (1) set each and shall turn over to the Owner upon completion.

3. All spare parts shall be housed in metal cabinet labeled "Fire Alarm Spare Parts."

1.7 DELIVERY, STORAGE, AND HANDLING

A. Deliver products to site under provisions of Section 26 05 00.

B. Store and protect products under provisions of Section 26 05 00.

1.8 REGULATORY REQUIREMENTS

A. System: UL or FM Global listed.

B. Conform to requirements of NFPA 101.

C. Conform to requirements of Americans with Disabilities Act (ADA).

D. Conform to UL 864 Fire Alarm, UL 1076 Security, UL2017 General Signaling, and UL 2572 Mass Notification Communications.

1.9 SYSTEM DESCRIPTION

A. Performance Statement: This specification section and the accompanying fire alarm specific design documents describe the minimum material quality, required features, and operational requirements of the system. These documents do not convey every wire that must be installed and every equipment connection that must be made. Based on the equipment described and the performance required of the system, as presented in these documents, the Vendor and the Contractor are solely responsible for determining all wiring, programming and miscellaneous equipment required for a complete and operational system.

B. This section of the specifications includes the furnishing, installation and connection of the microprocessor controlled, intelligent reporting, fire alarm equipment required to form a complete coordinated system that is ready for operation. It shall include, but is not limited to, alarm initiating devices, voice evacuation equipment**,** control panels, auxiliary control devices, annunciators, power supplies, and wiring as indicated on the drawings and specified herein.

C. Fire Alarm System: NFPA 72; Automatic and manual fire alarm system, non-coded, analog-addressable with automatic sensitivity control of certain detectors, multiplexed signal transmission.

D. In-Building Network: A complete fire alarm system network shall be provided. Provide quantity of control panels as indicated on the drawings. The network shall be a Style 7 token ring, peer-to-peer network. The network shall be characterized by simultaneous or sequential transmission, or both, and reception of multiple signals on a signaling line circuit or communication channel. The distributed intelligent characteristic of the network shall provide for all nodes independently making pertinent system decisions with no need for a central controller. Each node shall be capable of independent operation should loss of network communications occur. In no case shall read-only network annunciation be acceptable as the only networking function.

E. Voice Communication: The facility shall have an emergency voice alarm communication system. The digitized recorded voice message shall notify occupants that a fire condition has been reported. Emergency manual voice override shall be provided.

F. Emergency Communication System (ECS): A system capable of reproduction of prerecorded, synthesized, or live messages with voice intelligibility to indicate the existence of an emergency situation and communicating information necessary to facilitate an appropriate response and action. The system shall provide alerting in the building..

G. System Supervision: Provide electrically supervised system, with supervised Signal Line Circuit (SLC) and Notification Appliance Circuit (NAC). Occurrence of single ground or open condition in initiating or signaling circuit places circuit in TROUBLE mode. Component or power supply failure places system in TROUBLE mode.

H. Alarm Reset: Key-accessible RESET function resets alarm system out of ALARM if alarm initiating circuits have cleared.

I. Lamp Test: Manual LAMP TEST function causes alarm indication at each zone at fire alarm control panel and at annunciator panels.

J. Drawings: Only device layouts and some equipment have been shown on the contract drawings. Wiring and additional equipment to make a complete and functioning system has not been shown, but shall be submitted on the shop drawings.

1.10 PROJECT RECORD DOCUMENTS

A. Submit documents under the provisions of Section 26 05 00.

B. Include location of end-of-line devices.

C. Provide a CAD drawing of each area of the building (minimum scale of 1/16" = 1'-0") showing each device on the project and its address. The devices shall be shown in their installed location and shall be labeled with the same nomenclature as is used in the fire alarm panel programming.

D. Submit test results of sound pressure level (dBA) and intelligibility (STI) with the rooms tested designated on the floor plan. Notification devices shall have the tap wattage designated.

1.11 OPERATION AND MAINTENANCE DATA

A. Submit data under provisions of Section 26 05 00.

B. Include operating instructions, and maintenance and repair procedures.

C. Include results of testing of all devices and functions.

D. Include manufacturer's representative's letter stating that system is operational.

E. Include the CAD floor plan drawings.

F. Include shop drawings as reviewed by the Architect/Engineer and the local Authority Having Jurisdiction.

1.12 DOCUMENT STORAGE CABINET

A. The cabinet shall have all fire alarm system documents, including record drawings, wiring diagrams, operation manuals, etc. A legend sheet permanently attached to the door shall contain system passwords and inspection logs. The enclosure shall also provide two (2) key ring holders for system keys and a location for a standard size business card with service contact information.

1. The cabinet will have, permanently and securely mounted inside, a digital flash memory device with a minimum of 4 GB of storage capacity and a standard USB B connector for uploading and downloading electronic versions of record documents and system programming information.

B. The final version of the system database program shall be stored within the cabinet.

1.13 WARRANTY

A. Provide one (1) year warranty on all materials and labor from Date of Substantial Completion.

B. Warranty requirements shall include furnishing and installing all software upgrades issued by the manufacturer during the one (1) year warranty period.

1.14 ANNUAL INSPECTION/TESTING AND SERVICE CONTRACT

A. Provide cost to furnish service, inspect, and test all devices of the fire alarm system per the requirement of NFPA for one (1) year, starting one year after the Date of Substantial Completion. Submit written reports of inspection testing per NFPA 72, Chapter 14.

B. Provide an alternate cost for a complete inspection/testing and service/maintenance contract for the fire alarm system for one (1) year two (2) years, starting one year after the Date of Substantial Completion. Submit sample contract terms and conditions for review with shop drawings.

C. The Owner may enter into a contract directly with the vendor after shop drawing submittals. This specification is not a contract between the Owner and the vendor to perform these services.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. Gamewell - FCI E3 series Voice-Evac control panel.

B. No Substitution Allow.

2.2 FIRE ALARM CONTROL PANEL (FAP)

A. Control Panel: Modular, power-limited electronic design. Provide surface wall-mounted enclosure as shown on plans. Enclosure shall be minimum 0.060 steel with provisions for electrical conduit connections into the sides and top. The door shall provide a key lock and shall include a glass or other transparent opening for viewing of all indicators.

B. Each Signaling Line Circuit (SLC loop) shall not be loaded over 80% of the maximum device capacity. For example, in the minimum system capacity column listed below, if the fire alarm manufacturer's system capacity of analog sensors per loop is 99 devices, then no more than 79 devices shall be wired on that loop. The minimum system capacity shall be as follows:
1. Panel Expansion Capability, Minimum Total SLC Loops: 10
2. Minimum Node Capacity for Network System: 100

C. Signal Line Circuit (SLC) and Notification Appliance Circuit (NAC) Boards:

1. Each board shall communicate directly with each addressable analog sensor and binary input to determine normal, alarm, or trouble conditions. Analog signals would be used for automatic test and determination of maintenance requirements.
2. Each board shall contain its own microprocessor and shall be provided to monitor addressable inputs and to control addressable outputs (addressable relays). The board shall communicate and provide power to all devices on its loop over a single pair of wires, except where 4-wire devices require a separate power circuit.

D. Central Processing Unit:

1. The central processing unit (CPU) shall communicate with the monitor and control all other modules in the panel. Removal, disconnection or failure of any control panel module shall be detected and reported to the CPU.
2. The CPU shall execute all control-by-event programs for specific action to be taken if a designated situation is detected in the system. A real-time system clock for time annotations on the display and printer shall be included.
3. All power for the unit shall be supervised and supplied by the FAP.

E. Display:

1. The board shall provide all controls and indicators used by the system operator and may also be used to program all control panel parameters.
2. The board shall provide an alphanumeric array for display of custom alphanumeric labels for all addressable points. It shall also provide indicators for AC Power, System Alarm, System Trouble, Display Trouble and Signal Silence.
3. Displayed descriptions of addressable points shall include actual room names/numbers selected by the Owner. This information shall be obtained prior to programming. Room names/numbers shown on floor plans shall not be used.
4. The board shall provide a touch key-pad with control capability to command all system functions and entry of any alphanumeric information. Twenty different passwords with four levels of security shall be supported to prevent unauthorized manual control or programming.

F. Memory: The CPU and display interface board shall be augmented by non-volatile field programmable memory. EPROM memory will also be allowed provided the memory is burned in with minimum expansion capability equal to the total system capacity of the panel. Memory shall not be lost upon primary and secondary power failure.

G. Serial Interface Board: The board shall provide interfaces to a printer, LCD display and other monitoring devices through RS-232 connections. The minimum operational distance between the board and the peripheral devices shall be 500 feet. Up to three (3) RS-232 outputs shall be supported.

H. Power Supply:
1. Input power shall be 120 VAC, 60 Hertz. Output power shall be as noted on the device specifications and drawings. Each component of the fire alarm system requiring 120 VAC input power shall be served from a dedicated branch circuit. Provide two #12 conductors and one #12 ground in 3/4" conduit to a dedicated 20A/1P circuit breaker with a red handle and a manufacturer's standard handle lock-on device. Identify/label breaker and branch circuit in accordance with NFPA requirements and Specification Section 26 05 53.
2. Adequate to supply 125% of all control panel and peripheral power needs as well as 125% of power required for all external audio-visual devices. The power supply may be increased as needed by adding additional modular expansion power supplies. Over-current protections shall be provided on all power outputs.
3. All power supplies shall be designed and installed to meet UL and NFPA requirements for power-limited operation on all external initiating and indicating circuits.
4. The power supply shall provide integral charger for use with internal batteries. Battery capacity shall be sufficient for operation of the entire system for 24 hours in a non-alarm state followed by alarm mode for 15 minutes, plus 25% spare capacity for future devices.

I. Surge Protection:

1. All fire alarm control panels, NAC panels, etc. shall be provided with a surge protection device (SPD). The SPD shall be UL listed to Standard 1449 Rev 3. The unit should be clearly labeled in accordance with Identification Section 26 05 53. The SPD shall have thermal fuses to protect against fire in short circuit conditions. The unit shall provide visual indication that the unit is protecting and functioning.
2. Any communications or signaling circuits associated with the fire alarm system, which leave or enter a facility, shall be provided with a surge protection device. The devices shall be as recommended by the fire alarm system manufacturer.

J. Digital Cellular Fire Communicator:

1. Provide digital internet / cellular phone interface capable of fire alarm notification to the local fire department, fire protection agency, or monitoring service. Monitoring fees and initial connection charges are not part of this project.
2. Contractor to provide connection of communicator to Owner's Ethernet 10/100 Base network connection. Wiring shall be in 1" conduit.
3. Communicator shall convert fire alarm control panel phone outputs into Ethernet packets and transmit to GSM networks in area including 2G, 3G, and 4G.
4. Communication shall include system status including individual addressable device status, power loss, low battery and earth fault, and 24-hour test signal.

K. Digitized Voice Command Center (VCC): Include integral with fire alarm system.

1. The Digitized Voice Command Center (VCC) shall contain all equipment required for all audio control, signaling, and supervisory functions. This shall include digital voice units.
2. Function: The Voice Command Center equipment shall perform the following functions:

    a. Operate as a supervised single channel automatic digitized voice evacuation system with manual emergency voice communication system.
    b. Dual channel speaker circuits shall be arranged such that there is a minimum of one (1) speaker circuit per floor of the building or smoke zone, whichever is greater.
    c. Operate as a two-way emergency firefighter phone system control center. The two-way emergency telephone system shall support a minimum of seven (7) handsets on line without degradation of the signal.
    d. Audibly and visually annunciate the active or trouble condition of every signal circuit.
    e. Audibly and visually annunciate any trouble condition of tone generators and digital voice units required for normal operation of the system.
    f. Provide all-call activities through activation of a single control switch.
    g. Provide automatic, digitally recorded voice messages and tones.

3. Audio Amplifiers (AMP): Include integral with fire alarm system.

    a. The audio amplifiers will provide a dual channel audio power at 25-volt or 70-volt RMS for distribution to speaker circuits.
    b. Provide multiple audio amplifiers mounted in the transponder or in the main fire alarm control panel, either to supply incremental audio power, or to function as an automatically switched backup amplifier(s).
    c. The audio amplifier shall include an integral power supply, and shall provide the following controls and indicators:

        1) Normal Audio Level LED
        2) Incorrect Audio Level LED
        3) Battery Trouble LED
        4) Amplifier Trouble LED

5) Audio Amplifier Gain Adjust

d. Includes audio input and amplified output supervision backup input and automatic switchover function, if primary amplifier should fail.
e. Amplifier shall be backed up in groups (one amplifier backs up several). Failure of any one amplifier in the system shall not degrade system performance in any way.

4. Audio Message Generator (Digitized Voice):

a. Each initiating zone or intelligent device shall interface with an emergency voice communication system capable of transmitting a digitized voice message to all speakers in the building.
b. Actuation of any alarm initiating device shall cause a digitized message to sound over the speakers. The message shall be repeated four (4) times.
c. A built-in microphone shall be provided to allow paging through speaker circuits.
d. The audio message generator shall have the following controls and indicators to allow for proper operator understanding and control:

1) All Call LED
2) On-Line LED
3) All Call Switch

5. Voice Messages:

a. A pre-programmed custom digital voice message shall be used for notification appliance speaker circuits. The messages shall be approved by the Authority Having Jurisdiction (AHJ). Voice messages shall be from a female voice. The messages shall be provided in the multi-lingual language of the predominant building population.
b. Message shall be preceded by a tone and message shall be repeated four times until silenced.
c. Messages shall be annunciated by a single channel in all evacuation signal zones throughout the building.
d. Primary messages shall be annunciated in the zone of fire alarm and adjoining areas' evacuation signaling zones, and the secondary message in all other evacuation signaling zones.
e. Fire Alarm Pre-Recorded Messages: Refer to drawings for fire alarm pre-recorded message schedule. Message shall be as shown in the schedule.

6. Speaker Circuit Control Switches/Indicators:

a. The speaker circuit control switches/indicators shall include visual indication of active and trouble status for each speaker circuit in the system.
b. The speaker circuit control panel shall include switches to manually activate or de-activate each speaker circuit in the system.
c. Buttons shall be provided on the voice command center to manually activate all auxiliary messages. (i.e. all clear, severe weather, homeland security warning, custom message).

2.3 FIRE ALARM PATHWAY CLASS AND SURVIVABILITY LEVEL

A. Pathway Class:

1. Pathway Class B: Circuits NOT capable of transmitting an alarm beyond the location of the fault condition. Wiring of outgoing and return conductors is permitted to be run in the same conduit or cable.
2. Pathway Class: SLC for addressable devices with less than 50 devices can be Class A or B, and more than 50 devices shall be Class A.

2.4 FIRE ALARM TERMINAL CABINET (FATC)

A. Fire Alarm Terminal Cabinet with locked hinged door. Provide as an extension of the main fire alarm system.

2.5 SIGNALING LINE CIRCUIT DEVICES

A. Combination Devices: Subscripts identify combination type devices when applicable. Contractor shall provide the combination device or provide multiple device(s) to meet the functionality when the manufacturer does not offer the required functionality with a single device.

B. Signal Line Device(s):

1. Subscripts: Subscripts are used to define the device type, installation, and identify the device with a specific sequence of operation.

a. Device type as follows:

1) W = Weather Proof
2) WG = Wire guard is required
3) Candela Ratings:

a) ## = 15 Candela, 30 Candela; 75 Candela; 110 Candela; 177 Candela
b) CD = NICET designer shall select Candela rating as required to provide full coverage of the space.

b. Sequence of operation as follows:

1) D = HVAC Control
2) DH = Door Hold Release

C. Smoke Detectors:

1. Subscripts are used to define the device type, installation, and identify the device with a specific sequence of operation.

a. Device types as follows:

1) Blank = Photoelectric
2) AT = Attic (located in)
3) BR = Beam Receiver
4) BT = Beam Transmitter
5) CO = Combination Smoke / Carbon Monoxide
6) H = Combination Smoke / Heat Detectors
7) ION = Ionization Type
8) ID = In-Duct Detector

2. (BLANK) Analog Photoelectric Type Sensor: Shall use the photoelectric principle to measure smoke density and send data to the control panel representing the analog level of smoke density measured.
3. (BR) and (BT) Projected Beam Type Detectors: This device shall utilize photoelectric analog smoke sensor technology. Provide with transmitter and associated receiver. Microprocessor-based detector shall provide a minimum of eight sensitivity levels, temperature and dirt compensation, and automatic gain control. Sensor to contain beam alignment adjustments and receiver calibration.

a. Detector shall connect directly to an SLC loop or shall be provided with multiple monitor modules, as required, to connect to the SLC loop and for monitoring alarm and trouble output contacts. The detector shall be provided complete with all mounting hardware provided and installed where indicated on the drawings.
b. Dual alarm and power indicators shall be provided that flash under normal conditions and remain continuous under alarm or trouble conditions. Remote indicator terminals shall be provided.
c. Provide with remote indicator panel providing LED indications of alarm and trouble.

4. (CO) Combination Smoke / Carbon Monoxide:

a. Multi-criteria sensor for photoelectrical smoke sensing and carbon monoxide (CO) detection. Carbon monoxide electrolytic sensing module shall provide toxic gas sensing to UL2034 and UL2075 standards.
b. The combined photoelectric smoke detection CO module shall have separate sensors that adjust the detection profile in response to the input from the sensors.
c. The combined photoelectric smoke detection / CO module shall have selectable modes of operation for OSHA compliant toxic gas sensing, enhanced fire sensing, and nuisance alarm reduction mode.
d. The detector shall use only one address on the SLC.
e. CO sensor cartridge element shall be field replaceable.

5. (H) Combination Smoke / Heat Detector:

a. Multi-criteria sensor for photoelectrical smoke sensing and rate of rise heat detection. Carbon monoxide electrolytic sensing module shall provide toxic gas sensing to UL2034 and UL2075 standards.
b. The detector shall use only one address on the SLC

6. (ION) Analog Ionization Type Sensor: Shall use the dual chamber ionization principle to measure smoke density and send data to the control panel representing the analog level of smoke density measured.
7. Each smoke detector shall connect directly to an SLC loop, unless listed as stand alone.
8. Each detector shall be mounted, where shown on the drawings, on a twist-lock base with all mounting hardware provided. Provide a two-piece head/base design.
9. Each detector shall have a manual switching means to set the internal identifying code (address) of that detector, which the control panel shall use to identify its address with the type of sensor connected.
10. Dual alarm and power indicators shall be provided that flash under normal conditions and remain continuous under alarm or trouble conditions. Remote indicator terminals shall be provided. Provide a remote LED indicator device if detector is not visible from a floor standing position.
11. A test means shall be provided to simulate an alarm condition.
12. Where operation is noted as required below 32°F and/or above 120°F, a conventional device shall be installed with a unique monitor module located in the nearest available location with maintained temperatures between 32°F and 120°F.
13. Audible Sounder Detector Base for Sleeping Room Applications:

a. The audible base shall sound an alarm in the local room in UL2017 operation and UL484 for general evacuation. The unit shall be programmable by the main control panel for the duration of operation.
b. The audible sounder base shall sound Temporal 3 (fire) or Temporal 4 (CO alarm) and be at 75 dB at 10 feet.

D. Manual Pull Stations:

1. Manual pull station, addressable, single action, reset key lock, semi-flush mount, red high abuse plastic or cast metal construction with white lettering. Provided with all necessary mounting hardware. Use surface mount only on precast concrete or structure.
2. Manual stations shall connect directly to an SLC loop. Stations shall provide address setting means using rotary decimal or DIP switches.
3. Where operation is noted as required below 32°F and/or above 120°F, a conventional device shall be installed with a unique monitor module located in the nearest available location, with maintained temperatures between 32°F and 120°F.

E. Heat Detectors:

1. Subscripts are used to define the device type, installation, and identify the device with a specific sequence of operation.

    a. Device types as follows:

        1) Blank = Combination Rate of Rise / Fixed Temp
        2) AT = Attic (located in)
        3) F = Fixed Temp

2. (BLANK) Combination rate of rise and 135°F fixed temperature analog thermal type sensor. Factory programmed to alarm at 135°F and at 15°F per minute rate-of-rise. Sensor shall measure heat level and send data to the control panel representing the analog level of thermal measurement and rate-of-rise.
3. (F) 200°F fixed temperature. Provide a remote addressable monitor module to interface with addressable system as shown on the plans.
4. Provide a two-piece head/base design, with a manual switching means to set the internal identifying code (address) of that detector, which the control panel shall use to identify its address with the type of sensor connected.
5. Heat detectors shall connect directly to SLC loops. Where fixed temperature or explosion proof detectors are used, one monitor module may be used to monitor all detectors in one room/area as shown on the drawings.
6. Detectors shall be mounted, where shown on the drawings, on a twist-lock base with all mounting hardware provided.
7. Provide a remote LED indicator device if detector is not visible from a floor-standing position.
8. Dual alarm and power indicators shall be provided that flash under normal conditions and remain continuous under alarm or trouble conditions. A connection for attachment of a remote indicator shall be provided.
9. A test means shall be provided to simulate an alarm condition.
10. Where operation is noted as required below 32°F and/or above 120°F, a conventional device shall be installed with a unique monitor module located in the nearest available location with maintained temperatures between 32°F and 120°F.

F. Monitor Modules:

G. Addressable Control Module:

1. Subscripts are used to define the device type, installation, and identify the device with a specific sequence of operation.

    a. Device types as follows:

        1) Blank = Refer to Plans
        2) DH = Door Hold Open
        3) PD = Hold Open Override

2. Relay that represents an addressable control point used primarily for the control of auxiliary devices as indicated on the drawings. Contractor to provide additional child relay(s), as required, rated for the electrical load being controlled (Contractor to match voltage, amps, etc.).
3. Relay shall connect directly to an SLC loop and receive power from a separate 24 VDC circuit.
4. The relay shall be mounted in an enclosure located in an accessible service location as near as possible to the device(s) being controlled, unless otherwise shown on the drawings. All mounting hardware shall be provided.
5. The relay shall supply 24 VDC power to the device(s) being controlled, unless otherwise indicated on the drawings.

H. Isolation Module:

1. Provide fault isolation modules or isolator detector base capable of isolating and removing the fault from Class A or Class X addressable loop data circuits while allowing the remaining data loop to continue operation. Provide a minimum of two isolation modules or bases and between every 15 devices.

2.6 NOTIFICATION APPLIANCE DEVICES

A. Combination Devices: Subscripts identify combination type devices when applicable. Contractor shall provide the combination device or provide multiple device(s) to meet the functionality when the manufacturer does not offer the required functionality with a single device.

B. Notification Appliance Device(s):

1. Subscripts: Subscripts are used to define the device type, installation, and identify the device with a specific sequence of operation.

a. Device types as follows:

1) W = Weather Proof
2) WG = Wire guard is required
3) Candela Ratings:

a) ## = 15 Candela; 30 Candela; 75 Candela; 110 Candela; 177 Candela
b) CD = NICET designer shall select Candela rating as required to provide full coverage of the space.

b. Sequence of operation as follows:

1) S = Sleeping / Patient Room

C. Notification Device(s):

1. Wall Mounted: Red housing with white lettering or pictogram.
2. Ceiling Mounted: Red housing with white lettering or pictogram.

D. Visual Alarm Devices:

1. Wall or ceiling mounted, refer to plans.
2. High intensity (Candela rating as scheduled on the drawings) xenon strobe or equivalent under a lens. Candela rating shall be visible from exterior of the device.
3. The maximum pulse duration shall be 0.2 seconds with a maximum duty cycle of 40%. The flash rate shall be 1 Hz. Where more than two strobes are visible from any one location, the fire alarm visual devices shall be synchronized.

4. Device, housing, and backbox shall be UL listed for fire alarm/emergency applications.
5. (W) Weatherproof Visual Notification Device: High intensity strobe, square housing, 75 Candela rating, suitable for wet locations. Provide with weatherproof back box.

    a. Mounting: Semi-flush wall.
    b. Conduit shall not be exposed.

E. Audio (Speaker) Alarm Devices:

1. Wall or ceiling mounted, refer to plans.
2. Sound rating shall be dependent on the tap (wattage) setting. Tap settings shall be available in 3 dBA increments. A minimum of four (4) tap settings should be available to allow field adjustment of the sound output across a minimum range of 78 to 87 dBA, 400Hz to 4KHz (6 dBA cutoff) frequency range. Speakers shall operate on a 25-volt or 70-volt RMS system, unless otherwise noted on drawings.
3. Speakers shall clearly reproduce a signal consisting of a live or prerecorded human voice and with voice intelligibility.
4. Speaker, housing, and backbox shall be UL listed for fire alarm/emergency applications.
5. Wall Mounted: Speaker, square housing, flush or semi-flush mounted.
6. Ceiling Mounted: 4" speaker, round housing, flush mounted (provide tile bridge where applicable).

F. Combination Audio (Voice) and Visual Alarm Device:

1. Wall or ceiling mounted, refer to plans.
2. Combine speaker and visual components into a single device. Refer to the corresponding paragraphs above for requirements of each component.
3. (W) Weatherproof Voice/Visual Notification Device: Speaker with high intensity 75 Candela rated strobe. 25-volt or 70-volt VRMS with a minimum of four (4) tap settings which shall allow field adjustment of the sound output across a minimum range of 78 to 87 dBA (UL 1480), 400 Hz to 4 KHz (6dBA cutoff) frequency range.

    a. Mounting: Semi-flush wall.
    b. Conduit shall not be exposed.

G. Emergency Combination Audio (Voice) and Visual Alarm Device:

1. Wall or ceiling mounted, refer to plans.
2. Combine speaker and visual components shall have a clear lens for fire alarm annunciation strobe and an amber lens for the alert strobe into a single device. Refer to the corresponding paragraphs above for requirements of each component.
3. (W) Weatherproof Voice/Visual Notification Device: Speaker with high intensity 75 Candela rated strobe. 25-volt or 70-volt VRMS with a minimum of four (4) tap settings which shall allow field adjustment of the sound output across a minimum range of 78 to 87 dBA (UL 1480), 400 Hz to 4 KHz (6dBA cutoff) frequency range.

    a. Mounting: Semi-flush wall.
    b. Conduit shall not be exposed.

H. Emergency Visual Alarm Device:

1. Wall or ceiling mounted, refer to plans.
2. High intensity xenon strobe or equivalent shall have a clear lens for fire alarm annunciation strobe and an amber lens for the alert strobe. Candela rating shall be visible from exterior of the device.
3. The maximum pulse duration shall be 0.2 seconds with a maximum duty cycle of 40%. The flash rate shall be 1 Hz. Where more than two strobes are visible from any one location, the fire alarm visual devices shall be synchronized.

4. Device, housing, and backbox shall be UL listed for fire alarm/emergency applications.
5. (W) Weatherproof Visual Notification Device: High intensity strobe, square housing, 75 Candela rating, suitable for wet locations. Provide with weatherproof back box.

    a. Mounting: Semi-flush wall.
    b. Conduit shall not be exposed.

2.7 DOOR HOLD-OPEN DEVICES

A. FA-270; Electromagnetic Door Holder Devices:

1. Surface wall mounted.
2. Voltage: 24VAC.
3. Holding force shall be 25 pounds minimum.
4. Provide fail-safe operation; power failure releases door.
5. Provide self-adjusting swivel catch plate with pivot points to adjust to door alignment changes.
6. Provide all hardware and wiring needed to accommodate the complete functioning door holder installation.
7. Ensure that the door hardware and trim projections are compatible with total projection of door release.
8. Provide firm anchoring for the electromagnet, such that the mounting box and device will not move independently from the wall or floor they are mounted to. This device and mounting will function as a doorstop and hold the force of the door closer mechanism.
9. Follow manufacturer's recommended installation and location instructions unless noted otherwise.
10. Electromagnetic door holder devices, housing, and back box shall be UL listed.

2.8 NOTIFICATION APPLIANCE CIRCUIT PANEL (NAC)

A. As shown on the plans or as a Contractor's option if not shown, furnish and install NAC extender panels as necessary to provide remote power supply for notification appliance circuits (NAC). Contractor shall indicate quantity and locations of each NAC on the shop drawing submittals.

B. Each NAC shall be self-contained remote power supply with batteries, and battery charger mounted in a surface lockable cabinet. Battery capacity shall be sufficient for operation for 60 hours in a non-alarm state followed by alarm for 15 minutes, plus 25% spare capacity for future devices. Each NAC provides a minimum of up to 4 outputs, 2A continuous, or 6A full load total capacity.

C. Power for each NAC shall be from a local 120 VAC circuit. Provide two #12 conductors and one #12 ground in 1/2" conduit to each NAC from a dedicated 20A/1P circuit breaker with a red handle and a manufacturer's standard handle lock-on device. Coordinate panel and circuit number with the Architect/Engineer prior to installation.

D. Mounting: Surface.

2.9 ANNUNCIATION

A. Remote LCD Annunciators:

1. Auxiliary annunciators shall indicate alarm and trouble conditions visually and audibly as shown on the drawings. Provide local TROUBLE ACKNOWLEDGE, TEST, and ALARM SILENCE capability. Minimum 80-character display.
2. Communications and power to the annunciators shall be supervised. The annunciator shall receive power from the fire alarm control panel.
3. A single key switch shall enable all switches on the annunciator.

4. Mounting: Flush.

2.10 ETHERNET NETWORK

A. Campus Ethernet IP Network: A complete fire alarm and mass notification Ethernet network shall be provided. The network shall be Class X wiring, Resilient Ethernet Protocol (REP) 100BaseTX / 100 Mbps that shall be able to operate with any single break and restore network communications.

2.11 CONNECTIONS TO AUXILIARY DEVICES PROVIDED BY OTHERS

A. Smoke and Fire/Smoke Damper Controller:

1. Subscripts are used to define the device type, installation, and identify the device with a specific sequence of operation.
2. Device types as follows:

   a. + = Indicates equipment system associated with smoke or fire/smoke damper.

3. Motorized type 120 VAC furnished and installed by MC. Fire alarm control and power connections by EC. A subscript is used to identify the device with a specific air handler or zone for its sequence of operation. Refer to the Fire Alarm Operation Matrix on the drawings and the sequence of operation descriptions in this specification section for additional requirements.
4. The EC provides:

   a. Fire alarm control and power connections by EC.
   b. Fire alarm addressable control module (FA-161) located within 5 feet of smoke damper.
   c. Smoke detection, selected by NICET designer based on duct size, ventilation airflow, and specific field conditions. Detector shall be mounted within 5 feet of smoke damper. Approved options include:

      1) Smoke Detector (FA-120) (ID) In-Duct Detector. In-duct smoke detector in ducts less than 18". Detector shall be listed for use in HVAC ductwork.
      2) Duct Smoke Detector (FA-122). Sampling type duct detector (FA-122) in ducts 18" and larger.

   d. Remote indicator (FA-241) or Remote Indicator with test switch (FA-242) mounted in visible location. Refer to drawings for mounting location or verify location with engineer when not shown.
   e. The smoke damper shall close upon activation of the detector, and a supervisory signal shall be sent to the fire alarm control panel. Refer to the Fire Alarm Operation Matrix and these specifications for complete requirements.

B. Flow Switch:

1. (FA-260) Connection to flow switch to monitor fire protection flow switch or discharge output contacts. Normally open dry contacts for fire alarm interface. Furnished and installed by MC; wired by EC.
2. Provide a dedicated monitor switch for each sprinkler flow switch.

C. Tamper / Monitor Switch:

1. Connection to monitor switch to monitor fire protection system supervisory switches or output contacts. Normally open dry contacts for fire alarm interface. Furnished and installed by MC; wired by EC.

2. Tamper switches in the same room or system may be monitored by a single monitor switch when shown grouped on the plans.
3. Subscripts: Subscripts are used to define the device type, installation, and identify the device with a specific sequence of operation.
4. Device types as follows:

    a. Blank = Refer to Plans
    b. PIV = Post Indicator Valve

5. (PIV) Post Indicator Valve. Connection to post indicator valve for sprinkler system supervisory notification. Normally open dry contacts for fire alarm interface. Furnished and installed by MC; wired by EC. Provide surge protection device as recommended by the fire alarm system manufacturer on line entering/leaving the facility.

D. FA-263; Electronic Bell:

1. Electronic bell for sprinkler alarm, electro-mechanical type, 120 VAC. Furnished and installed by MC. Fire alarm control and power connections by EC.

E. Door Hold Device:

1. Subscript: Subscripts are used to define the device type, installation, and identify the device with a specific sequence of operation.

    a. DH - Door Hold Open
    b. PD = Hold Open Override

2. (BLANK) Integral with door hardware,24 VAC. Furnished and installed by GC. Fire alarm control and power connections by EC.
3. (PD) Hold open override connection to GC-provided power door operator. EC shall intercept the hold open switch wiring (unless specific contacts for this purpose are provided on the door) and connect addressable relay to override this switch and allow the door to close. All modifications to the power door operator shall be coordinated with the GC.

2.12 WIRING

A. Fire alarm wiring/cabling shall be furnished and installed by the Contractor in accordance with the manufacturer's recommendations and pursuant to National Fire Codes. Cabling shall be UL listed and labeled as complying with the Electrical Code for power-limited fire alarm signal service.

B. Fire Alarm Cable:

1. Manufacturers:

    a. Comtran Corp.
    b. Helix/HiTemp Cables, Inc.
    c. Rockbestos-Suprenant Cable Corp.
    d. West Penn Wire/CDT.
    e. Radix.

PART 3 - EXECUTION

3.1 SEQUENCES OF FIRE ALARM OPERATION

A. General:

1. Refer to the Fire Alarm Operation Matrix on the drawings for basic requirements and system operation.
2. The GUI/graphic annunciator shall display audible and visual alarms. The device activated shall be immediately displayed on a CAD floor plan at approximately 1/8" scale. Visual indication shall further indicate the device by utilizing an easily recognized color change of the symbol. The use of flashing symbols is encouraged.
3. All system output programs assigned via control-by-event equations to be activated by the particular point in alarm shall be executed, and the associated system outputs (alarm notification appliances and/or relays) shall be activated.

B. Panel/Annunciator Alarm, Trouble, Supervisory Indication:

1. Appropriate system Alarm, Trouble, or Supervisory LED shall flash at the control panel, transponder, and annunciator locations.
2. A local signal in the control panel shall sound.
3. The LCD display shall indicate all information associated with the condition, including the name of the item, type of device and its location within the protected premises.
4. history storage equipment shall log the information associated with the fire alarm control panel (FAP) condition, along with the time and date.
5. Transmit the appropriate signal (supervisory, trouble, alarm) to the central station via the digital communicator.
6. Transmit the appropriate signal (supervisory, trouble, alarm) to the building automation system via addressable relays tied to contact monitors on the system.

C. Audible Alarms Sequence:

1. Audible alarms throughout the building shall sound.
2. Audible alarms within the floor or where the emergency signal originated and in adjacent areas shall sound.
3. Separate voice announcements shall be played in different fire compartments depending on proximity to the device that initiated the alarm. Refer to the requirements above for the Voice Command Center programming.

D. Visual Alarms Sequence:

1. Visual alarms throughout the building shall flash.
2. Visual alarms within the floor or where the emergency signal originated and in adjacent areas shall flash.

E. Fire Protection Electric Sprinkler Bell Sequence:

1. The fire alarm shall utilize an addressable relay to energize the electric sprinkler bell upon activation of the flow switch.

F. HVAC System Sequence:

G. Kitchen Hood Fire Suppression System Sequence:

1. The fire alarm system shall utilize an addressable relay to de-energize the hood supply fan controller.
2. The fire alarm system shall utilize an addressable monitor module to monitor the fire suppression system.

H. AHU and Mechanical Fan Shutdown Sequence:

1. The fire alarm system shall utilize addressable relays to de-energize all AHU motor controllers and mechanical fans. Coordinate other requirements with HVAC installer.
2. The fire alarm system shall directly shut down the AHU or mechanical fan through the local HVAC control device (i.e., variable frequency drive or motor starter).
3. Where a facility has more than one AHU or mechanical fan, each shall be shutdown individually based on input from initiation devices in the area served by the unit or designated for each air distribution system.
4. All AHUs and mechanical fans shall be shutdown simultaneously throughout the building.

I. Door Holder Release Sequence:

1. The fire alarm system shall utilize an addressable relay to open the power connection to integral and magnetic door holders.
2. The fire alarm system shall utilize an addressable relay to open the 'hold' switch circuitry, integral to the power door.
3. Door holders shall release individually based on initiation devices in the vicinity of the door and noted specifically for door closure.
4. All door holders throughout the building shall release simultaneously.

3.2 INSTALLATION

A. Install system in accordance with manufacturer's instructions and referenced codes.

B. Fire Alarm Control Panel:

1. Install the control panel where shown on the drawings.
2. All expansion compartments, if required, shall be located at the control panel.
3. Install the voice command center and fire command center in the location as indicated on the drawings. This location should be primary fire department "attack" location. Coordinate with the local fire department prior to submitting shop drawings.
4. The fire alarm voice prerecorded messages shall be verified by the Contractor, as approved by the Owner, prior to the shop drawing submittal process.

C. Devices:

1. General:

a. All ceiling-mounted devices shall be located where shown on the reflected ceiling and floor plans. If not shown on the reflected ceiling or reflected floor drawings, the devices shall be installed in the relative locations shown on the floor drawings in a neat and uniform pattern.
b. All devices shall be coordinated with luminaires, diffusers, sprinkler heads, piping and other obstructions to maintain a neat and operable installation. Mounting locations and spacing shall not exceed the requirements of NFPA 72.
c. Where the devices are to be installed in a grid type ceiling system, the detectors shall be centered in the ceiling tile.
d. The location of all fire alarm devices shall be coordinated with other devices mounted in the proximity. Where a conflict arises with other items or with architectural elements that will not allow the device to be mounted at the location or height shown, the Contractor shall adjust location of device so that new location meets all requirements in NFPA 72 and all applicable building codes

2. Per the requirements of NFPA, detector heads shall not be installed until after the final construction cleaning unless required by the local Authority Having Jurisdiction (AHJ). If detector heads must be installed prior to final cleaning (for partial occupancy, to monitor finished areas or as otherwise required by the AHJ), they shall not be installed until after the fire alarm panel is installed, with wires terminated, ready for operation. Any detector head installed prior to the final construction cleaning shall be removed and cleaned prior to closeout.
3. Protection of Fire Alarm System:

    a. A smoke detector shall be installed within the vicinity of the main fire alarm panel and every NAC extender panel per NFPA 72. A heat detector may be substituted when a smoke detector is not appropriate for the environment of installation.

4. Analog Smoke and Heat Detectors:

    a. In elevator shafts and elevator equipment rooms, provide a heat detector for elevator shutdown within 2' of every sprinkler head. Coordinate with fire protection contractor.

5. Manual Pull Stations:

    a. Stations shall be located where shown and at the height noted on the drawings.

6. Addressable Relays and Monitor Modules:

    a. Modules shall be located as near to the respective monitor or control devices as possible, unless otherwise indicated on the drawings.
    b. All modules shall be mounted in or on a junction box in an accessible location.
    c. Where not visible from a floor standing position, a remote indicator shall be installed to allow inspection of the device status from a local floor standing location.

7. SLC Loop Isolation Modules:

    a. Isolation modules shall be installed to limit the number of addressable devices that are incapacitated by a circuit fault.
    b. Install all Isolation Modules within the fire alarm control panel, unless otherwise indicated on the drawings. Refer to the fire alarm riser diagram for requirements. Refer to the floor plans for areas served by separate isolation modules.

8. Notification Appliance Devices:

    a. Devices shall be located where shown on the drawings.
    b. Wall-mounted audio, visual and audio/visual alarm devices shall be mounted as denoted on the drawings.
    c. Where ceiling mounted visual alarm devices or combination audio/visual alarm devices are shown where the ceiling is greater than 30'-0" high, they shall be stem mounted so that the entire unit is below 30'-0". This does not apply to audio-only alarm devices.

D. Annunciators:

1. Remote Annunciators: The annunciators shall be located where shown on the drawings and approved by the fire marshal.

E. Wiring:

1. Fire alarm wiring/cabling shall be provided by the Contractor in accordance with the manufacturer's recommendations and pursuant to National Fire Codes.

2. Wiring shall be installed in conduit.
3. Wiring shall be installed in conduit from device to above accessible ceilings. Exposed plenum-rated cable (FPLP) shall be used above accessible ceilings supported every 4 feet or run in cable trays (if applicable) maintaining a minimum of 5-inches clearance from all lighting ballasts. Fire alarm cabling shall not be installed in the same bridle rings or cable trays designated for the cabling of other systems.
4. All junction boxes with SLC and NAC circuits shall be identified on cover.
5. Partial evacuation or relocation of occupants is the standard operating procedure for this facility in the event of an alarm. Therefore, all notification appliance circuits (NAC), including circuits serving NAC extender panels and other network communication circuits, must be installed and protected in accordance with the "circuit survivability" requirements described in NFPA 72. Contractor shall maintain the following:

    a. NACs serving separate evacuation signaling zones shall be routed separately such that they are no less than 4 feet apart when run horizontally and 1 foot apart when run vertically. They may come simultaneously only within 10 feet of the control panel.
    b. NACs passing through other evacuation signaling zone(s) shall be installed in conduit and routed through the 2-hour fire-rated chase(s) or enclosure(s) identified on the drawings.
    c. NACs passing through other evacuation signaling zone(s) shall be Electrical Code classified CIC cable (Fire Alarm Circuit Integrity) installed in conduit. Provide CIC cable meeting UL requirements for 2-hour listing.

        1) The CIC cable system shall be installed in a conduit system meeting all requirements of its UL-listed installation system (conduit, boxes, connectors, etc.).

6. Fire Alarm Power Branch Circuits: Building wiring as specified in Section 26 05 13.
7. Notification Appliance Circuits shall provide the features listed below. These requirements may require separate circuits for visual and audible devices.

    a. Fire alarm temporal audible notification for all audio appliances.
    b. Synchronization of all visual devices where two or more devices are visible from the same location.
    c. Ability to silence audible alarm while maintaining visual device operation.
    d. Emergency communication alert and textual visible appliance notification.

8. Notification Appliance Circuits shall not span floors.
9. Signal line circuits connecting devices shall not span floors .
10. Signal line circuits connecting devices shall be provided with an isolation module at each floor separation or as otherwise shown on the drawings.
11. No wiring other than that directly associated with fire alarm detection, alarm or auxiliary fire protection functions shall be in fire alarm conduits. Wiring splices shall be avoided to the extent possible, and if needed, they shall be made only in junction boxes, and enclosed by plastic wire nut type connectors. Transposing or changing color coding of wires shall not be permitted. All conductors in conduit containing more than one wire shall be labeled on each end, in all junction boxes, and at each device with "E-Z Markers" or equivalent. Conductors in cabinets shall be carefully formed and harnessed so that each drops off directly opposite to its terminal. Cabinet terminals shall be numbered and coded, and no unterminated conductors are permitted in cabinets or control panels. All controls, function switches, etc. shall be clearly labeled on all equipment panels.

F. Fire Alarm Cabling Color Code: Provide circuit conductors with insulation color coding as follows, or using colored tape at each conductor termination and in each junction box.

1. Power Branch Circuit Conductors: In accordance with Section 26 05 53.
2. Signaling Line Circuit: Overall red jacket with black and red conductors.

3. DC Power Supply Circuit: Overall red jacket with violet and brown conductors.
4. Notification Appliance Circuit: Overall red jacket with blue and white conductors.
5. Door Release Circuit: Gray conductors.
6. Central Station Trip Circuit: Orange conductors.
7. Central Station Fire Alarm Loop: Black and white conductors.

G. Devices surface mounted in finished areas shall be mounted on surface backboxes furnished by fire alarm equipment supplier. Backboxes shall be painted to match device**,** shall be the same shape and size as the device shall not have visible knockouts.

H. Make conduit and wiring connections to door release devices, sprinkler flow and pressure switches, sprinkler valve monitor switches, fire suppression system control panels, duct analog smoke detectors and all other system devices shown or noted on the Contract Documents or required in the manufacturer's product data and shop drawings.

3.3 FIELD QUALITY CONTROL

A. Field inspection and testing will be performed under provisions of Section 26 05 00.

B. Test in accordance with NFPA 72, Chapter 14 and local fire department requirements. Submit documentation with O & M manuals in accordance with Section 14.6 of the Code.

C. Contractor shall test and adjust the fire alarm system as follows:

1. Speaker taps shall be adjusted to the lowest tap setting which achieves a sound level higher than or equal to the greatest of the following:

    a. 70dBA.
    b. 15 dBA above ambient levels as indicated in NFPA 72 Table A.18.4.3.
    c. 15 dBA above measured ambient. 5 dBA above the maximum measured sound level with duration of more than 60 seconds.
    d. As specified on the drawings.

2. Sound level measurement procedure shall meet the following requirements:

    a. All measurements shall use the 'A' weighted, dBA, sound measurement scale.
    b. All measurements shall be taken after furnishings, wall coverings and floor coverings are in place.
    c. All measurements shall be taken after fixed equipment (HVAC units, etc.) producing ambient noise is installed and is in operation.
    d. Final ambient sound measurements shall be taken during occupancy and the units shall be re-adjusted at that time, if necessary.
    e. All sound level measurements shall be taken at a height of 5' above the finished floor level.
    f. Measurements shall be taken in every unique room. If there are multiple rooms, which have the identical dimensions and function, 10%, or a minimum of two (2) rooms shall be tested. The results from the rooms tested shall be averaged and the remaining rooms may be adjusted per the average.
    g. Measurements shall be taken on a 20' x 20' grid and the results for all points taken shall be averaged. If the room is smaller than 20' x 20' a minimum of two measurements are required.
    h. Measurements shall be taken halfway between speakers or halfway between a speaker and the wall. No measurements shall be taken at the extreme edges of the room, nor directly under speakers.

D. Additionally, test the voice alarm communication system intelligibility per IEC 60849:

1. Utilize equipment designed to test per IEC 60849 per the equipment manufacturer's instructions. This equipment includes a signal generator, which is input to the fire alarm system and a portable measurement device. This equipment is available from Simplex Grinnell or Gold Line.
2. Testing equipment that can simulate 'crowd babble' shall be used in rooms with occupancy of greater than 200.
3. Wide-area notification intelligibility shall be tested in acoustically distinguishable spaces and areas as designated by the Owner.
4. When testing for intelligibility, the quantity and location of the measurement points shall be the same as the points used for measurement of dBA level.
5. Provide a room by room report, showing the average dBA level and STI for each room tested, the number and location of. The report shall be presented to the Architect/Engineer in an Excel .xls file.

3.4 MANUFACTURER'S FIELD SERVICES

A. Provide manufacturer's field services under provisions of Section 26 05 00.

B. Include services of the manufacturer's software programmer to write initial custom-user program (for Color Graphics Annunciation System).

C. Include services of certified technician to supervise installation, adjustments, final connections, and system testing.

D. Note that room numbers depicted on the architectural/engineering drawings will not necessarily reflect the actual room (signage) numbers that the Owner selects. Contractor and fire alarm manufacturer shall coordinate the actual room numbers as the Owner directs to identify each device. This list shall be a part of the floor plan record drawing to be turned in at the project closeout.

E. Include the services to train up to three of the Owner's staff in operation, maintenance, and programming of the fire alarm system at the manufacturer's factory. Airfare and lodging expenses for the Owner's staff will be by the Owner.

F. System Occupancy Adjustments: When requested by Owner within 12 months of date of Substantial Completion, provide on-site system adjustments to suit actual occupied conditions. For this purpose, provide up to two (2) site visits, four (4) hours each visit, outside normal occupancy hours.

3.5 SYSTEM TRAINING

A. System training shall be performed under provisions of Section 26 05 00.

B. Minimum on-site training times shall be:

1. System Operators: One (1) day.
2. GUI Operation and Editing: One (1) day.
3. Emergency Communication System: Four (4) hours.

END OF SECTION

CAJON VALLEY UNION SCHOOL DISTRICT

RIOS ES

CAMPUS FIRE ALARM

PROJECT MANUAL
DSA Submittal
Dec 21, 2023

PREPARED FOR:

CAJON VALLEY UNION SCHOOL DISTRICT
750 E. MAIN STREET
CAJON VALLEY, CA 92020

PREPARED BY:

HARLEY ELLIS DEVEREAUX
350 CAMINO DE LA REINA
SAN DIEGO, CA 92108

Project No. 2023-CV008-022

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DOCUMENT 00 01 05

CONSULTANTS PAGE

PROJECT

Rios ES – Campus Fire Alarm
14314 Rios Canyon Road,
El Cajon, CA 92021

OWNER

Cajon Valley Union School District
Contact: Sharon Dobbins
750 East Main Street
El Cajon, CA 92020
Phone: (619) 588-3016
Email: dobbinss@cajonvalley.net

ARCHITECT

HED
225 Broadway, Suite 1300
San Diego, CA 92101
Phone: (619) 398-3800

ELECTRICAL ENGINEER

IMEG
901 Via Piemonte, Suite 400
Ontario, CA 91764
Phone: (909) 477-6915

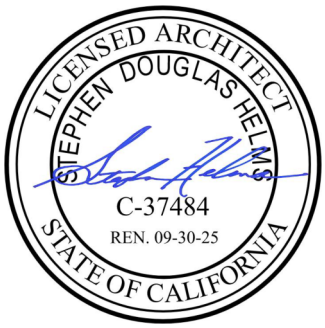
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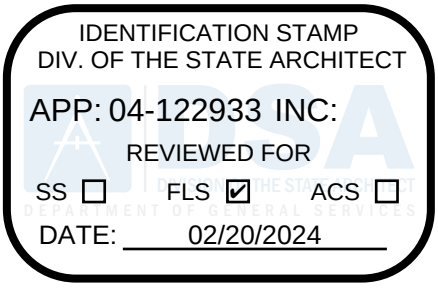
12/21/2023

SECTION 00 01 07

CERTIFICATIONS AND SEALS

ARCHITECT
I hereby certify that the Project Drawings and the Project Manual were prepared by me or under my direct supervision and that I am a duly registered Architect under the laws of the State of California.





ELECTRICAL ENGINEER
I hereby certify that the Project Drawings and the Project Manual were prepared by me or under my direct supervision and that I am a duly registered Engineer under the laws of the State of California



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DOCUMENT 00 01 10

TABLE OF CONTENTS

DIVISION 00 - PROCUREMENT AND CONTRACTING REQUIREMENTS

INTRODUCTORY INFORMATION

Document	
00 01 01	Project Manual Title Page
00 01 05	Consultants Page
00 01 07	Seals Page
00 01 10	Table of Contents

CONTRACTING REQUIREMENTS

Document

To be prepared by CVUSD

DIVISION 01 - GENERAL REQUIREMENTS

Section	
01 11 00	Summary of Work
01 25 00	Substitution Procedures
01 26 00	Contract Modification Procedures
01 29 00	Payment Procedures
01 31 00	Project Management and Coordination
01 33 00	Submittal Procedures
01 35 16	Alteration Project Procedures
01 40 00	Quality Requirements
01 41 15	Additional Requirements for DSA-Reviewed Projects
01 42 19	Reference Standards
01 45 23	Testing and Inspecting Services
01 60 00	Product Requirements
01 70 00	Execution
01 73 29	Cutting and Patching
01 77 00	Closeout Procedures
01 78 23	Operation and Maintenance Data
01 78 30	Warranties, Guarantees and Bonds
01 78 39	Project Record Documents
01 79 00	Demonstration and Training

DIVISION 02 - EXISTING CONDITIONS

Section	
02 41 19	Selective Demolition

DIVISION 03 – CONCRETE – NOT USED

DIVISION 04 - MASONRY - NOT USED

DIVISION 05 - METALS - NOT USED

DIVISION 06 - WOOD, PLASTICS, AND COMPOSITES - NOT USED

DIVISION 07 - THERMAL AND MOISTURE PROTECTION – NOT USED

DIVISION 08 - OPENINGS

Section	
08 31 13	Access Dors and Frames

DIVISION 09 – FINISHES – NOT USED

DIVISION 10 – SPECIALTIES – NOT USED

DIVISION 11 - EQUIPMENT - NOT USED

DIVISION 12 - FURNISHINGS - NOT USED

DIVISION 13 - SPECIAL CONSTRUCTION - NOT USED

DIVISION 14 - CONVEYING EQUIPMENT - NOT USED

DIVISION 21 - FIRE SUPPRESSION – NOT USED

DIVISION 22 - PLUMBING - NOT USED

DIVISION 23 - HEATING, VENTILATING, AND AIR-CONDITIONING - NOT USED

DIVISION 26 - ELECTRICAL

Section	
26 05 00	Basic Electrical Requirements
26 05 03	Through Penetration Firestopping
26 05 13	Wire and Cable
26 05 27	Supporting Devices
26 05 33	Conduit and Boxes
26 05 35	Surface Raceways
26 05 48	Seismic Requirements for Equipment and Supports
26 05 53	Electrical Identification
26 27 16	Cabinets and Enclosures

DIVISION 27 – COMMUNICATIONS - NOT USED

DIVISION 28 - ELECTRONIC SAFETY & SECURITY

Section	
28 31 00	Fire Alarm and Detection Systems

DIVISION 31 - EARTHWORK - NOT USED

DIVISION 32 - EXTERIOR IMPROVEMENTS – NOT USED

DIVISION 33 – UTILITIES – NOT USED

END OF DOCUMENT

SECTION 01 11 00

SUMMARY OF WORK

PART 1 - GENERAL

1.1 INCLUSION OF OTHER CONTRACT DOCUMENTS

A. The Agreement, General Conditions, Special Conditions, Divisions 00 and 01, and the project drawings and specifications are fully applicable to this Section, as if repeated herein.

1.2 SUMMARY

A. Section Includes:

1. Project information.
2. Work covered by Contract Documents.
3. Phased construction.
4. Work under Owner's separate contracts.
5. Owner-furnished/Contractor-installed (OFCI) products.
6. Owner-furnished/Owner-installed (OFOI) products.
7. Execution, correlation and intent.
8. Specification and drawing conventions.
9. Acceptance of work area.
10. Contactor's use of site and premises.
11. Coordination with occupants.
12. Work restrictions.
13. Existing utilities.
14. Existing conditions.
15. Asbestos.
16. Specification and Drawing conventions.

B. Related Requirements:

1. Section 01 50 00 "Temporary Facilities and Controls" for limitations and procedures governing temporary use of Owner's facilities.

1.3 PROJECT INFORMATION

A. Owner: Cajon Valley Union School District, 750 East Main Street, El Cajon, California, 92020.

1. Owner's Representative: John Heredia, Director, Facilities, Maintenance & Operations, Cajon Valley Union School District, (619) 588-3023; herediaj@cajonvalley.net

B. Architect:

1. HED, 350 Camino de la Reina, Suite 510, San Diego, California, 92108. Contact: Stephen Helms; (619) 398-3800.

C. Architect's Consultants: The Architect has retained the following design professionals who have prepared designated portions of the Contract Documents:

1. IMEG, 901 Via Piemonte, Suite 400, Ontario, CA 91764. Contact: Pat Patel; (909) 942-5573

1.4 WORK COVERED BY CONTRACT DOCUMENTS

A. The Work of Project is defined by the Contract Documents and consists of the following:

1. Campus Fire Alarm Upgrade.

B. Type of Contract:

1. Project will be constructed under a single prime contract.

C. Perform work indicated or required to produce finished results shown.

D. Laws and Regulations: The intent of the Contract Documents is to construct the Work shown therein, in accordance with all applicable codes and regulations.

1.5 EXECUTION, CORRELATION AND INTENT

A. Correlation and Intent:

1. Documents Complementary and Inclusive:
   a. The Contract Documents are complementary and are intended to include all items required for the proper execution and completion of the Work.
   b. Any item of work mentioned in the Specifications and not shown on the Drawings, or shown on the Drawings and not mentioned in the Specifications, shall be provided by Contractor as if shown or mentioned in both.
2. Dimensioning and Tolerance for Accessibility:
   a. While it is recognized that construction practices generally permit a level of reasonable dimensional tolerance, the installation of any items subject to compliance with the Americans with Disabilities Act Accessibility Guidelines and Chapter 11B of the California Building Code, typically does not allow such tolerances. Therefore, these dimensions are to be considered absolute and will be strictly enforced. Items found to be out of tolerance may require modification and/or replacement at Contractor's expense.
3. Coverage of the Drawings and Specifications:
   a. The Drawings and Specifications generally describe the work to be performed. Generally, the Specifications describe work which cannot be readily indicated on the Drawings and indicate types, qualities, and methods of installation of the various materials and equipment required for the Work.
   b. It is not intended to mention every item of Work in the Specifications, which can be adequately shown on the Drawings, or to show on the Drawings all items of Work described or required by the Specifications even if they are of such nature that they could have been shown.
   c. All materials or labor for Work which is shown by either the Drawings or the Specifications (or is reasonably inferable therefrom as being necessary to complete the Work), shall be provided by the Contractor.
   d. It is intended that the Work be of sound, quality construction, and the Contractor shall be responsible, without increase in the Contract Sum, for the installation of all items indicated, described, or implied within the scope of work.
4. Conflicts. In the event there is a discrepancy between the various Contract Documents, the District /Contractor Contract shall control. Without limiting Contractor's obligation to identify conflicts for resolution by District in accordance with the Contract Documents, including paragraph 1.07.D – "Rules of Document Interpretation", it is intended that the more stringent, higher quality, and greater quantity of Work shall apply.
5. Conformance With Laws:

a. Each and every provision of law required to be inserted in the Contract Documents shall be deemed to be inserted herein, and the Contract Documents shall be read and enforced as though it were included herein. If through mistake or otherwise any such provision is not inserted, or is not correctly inserted, then upon application of either party the Contract Documents shall be amended in writing to make such insertion or correction.

b. Before commencing any portion of the Work, Contractor shall check and review the Drawings and Specifications for such portion for conformance and compliance with all laws, ordinances, codes, rules and regulations of all governmental authorities and public utilities affecting the construction and operation of the physical plant of the Project, all quasi-governmental and other regulations affecting the construction and operation of the physical plant of the Project, and other special requirements, if any, designated in the Contract Documents.

c. In the event Contractor observes any violation of any law, ordinance, code, rule or regulation, or inconsistency with any such restrictions or special requirements of the Contract Documents, Contractor shall immediately notify District in writing of same and shall cause to be corrected any such violation or inconsistency in the manner provided hereunder.

d. Labor. The Contractor is aware of the requirements of California Labor Code sections 1720 et seq. and 1770 et seq., as well as California Code of Regulations, Title 8, section 16000 et seq. ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on certain "public works" and "maintenance" projects. Since this Project involves an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and since the total compensation is $1,000 or more, Contractor agrees to fully comply with such Prevailing Wage Laws. The Contractor shall obtain a copy of the prevailing rates of per diem wages at the commencement of this Agreement from the website of the Division of Labor Statistics and Research of the Department of Industrial Relations located at www.dir.ca.gov/dlsr/. In the alternative, the Contractor may view a copy of the prevailing rates of per diem wages at the District's Facilities Department. Contractor shall make copies of the prevailing rates of per diem wages for each craft, classification or type of worker needed to perform work on the Project available to interested parties upon request, and shall post copies at the Contractor's principal place of business and at the Project site. Contractor shall defend, indemnify and hold the District, its elected officials, officers, employees and agents free and harmless from any claims, liabilities, costs, penalties or interest arising out of any failure or allege failure to comply with the Prevailing Wage Laws.

e. As a further material part of the Contract Documents, Contractor agrees to hold harmless and indemnify the District, its Board members, and its officers, employees and agents from any and all claims, liability, loss, costs, damages, expenses, fines and penalties, of whatever kind or nature, including all costs of defense and attorneys' fees, arising from any alleged failure of Contractor or its subcontractors to comply with the Prevailing Wage Laws of the State of California. If the District or any of the indemnified parties are named as a party in any dispute arising from the failure of Contractor or its subcontractors to pay prevailing wages, Contractor agrees that the District and the other indemnified parties may appoint their own independent counsel, and Contractor agrees to pay all attorneys' fees and defense costs of the District and the other indemnified parties as billed, in addition to all other damages, fines, penalties and losses incurred by the District and the other indemnified parties as a result of the action.

6. Ambiguity:

a. Before commencing any portion of the Work, Contractor shall carefully examine all Drawings and Specifications and other information given to Contractor as to materials and methods of construction and other Project requirements.

b. Contractor shall immediately notify District of any perceived or alleged error, inconsistency, ambiguity, or lack of detail or explanation in the Drawings and Specifications in the manner provided in the Contract Documents.
c. If Contractor and/or its subcontractors, material or equipment suppliers, or any of their officers, agents, and employees performs, permits, or causes the performance of any Work under the Contract Documents, which it knows or suspects to be in error, inconsistent, or ambiguous, or not sufficiently detailed or explained, Contractor shall bear any and all costs arising therefrom including, without limitation, the cost of correction thereof without increase or adjustment to the Contract Price or the time for performance.
d. If Contractor performs, permits, or causes the performance of any Work under submittals or shop drawings prepared by or on behalf of Contractor which are in error, inconsistent or ambiguous, or not sufficiently detailed or explained, Contractor shall bear any and all resulting costs, including, without limitation, the cost of correction, without increase to or adjustment in the Contract Price or the time for performance.
e. In no case shall Contractor proceed with the Work if uncertain, without the District's written direction and/or approval.

B. Addenda and Deferred Approvals:

1. Addenda. Addenda shall govern over all other Contract Documents. Subsequent addenda issued shall govern over prior addenda only to the extent specified. In accordance with Title 24, California Code of Regulations, addenda shall be approved by DSA.
2. Deferred Approvals. The requirements approved by DSA on any item submitted as a deferred approval in accordance with Title 24, California Code of Regulations, shall take precedence over any previously issued addenda, drawing or specification.

C. Specification Interpretation and Application:

1. Titles. The Specifications are separated into titled sections for convenience only and not to dictate or determine the trade or craft involved.
2. As shown, etc. Where "as shown," "as indicated," "as detailed," or words of similar import are used, reference is made to the Drawings accompanying the Specifications unless otherwise stated. Where "as directed," "as required," "as permitted," "as authorized," "as accepted," "as selected," or words of similar import are used, the direction, requirement, permission, authorization, approval, acceptance, or selection by District and Architect is intended unless otherwise stated.
3. Provide. "Provide" means "provided complete in place," that is, furnished, installed, tested, commissioned and ready for operation and use.
4. General Conditions. The General Conditions and Supplementary Conditions are a part of each and every section of the Specifications.
5. Abbreviations:
   a. In the interest of brevity, the Specifications are generally written in an abbreviated form in the imperative mood and may not include complete sentences.
   b. Omissions of words or phrases such as "Contractor shall," "shall be," etc., are intentional. Nevertheless, the requirements of the Specifications are mandatory and directed to Contractor.
   c. Omitted words or phrases shall be supplied by inference in the same manner as they are when a "note" occurs on the Drawings.
6. Plural. Words in the singular shall include the plural whenever applicable or the context so indicates.
7. Metric. The Specifications may indicate metric units of measurement as a supplement to U.S. customary units. When indicated thus: 1" (25 mm), the U.S. customary unit is specific, and the metric unit is nonspecific. When not shown with parentheses, the unit

is specific. The metric units correspond to the “International System of Units” (SI) and generally follow ASTM E 380, “Standard for Metric Practice.”

8. Standard Specifications. Any reference to standard specifications of any society, institute, association, or governmental authority is a reference to the organization’s standard specifications, which are in effect at the date of Contractor’s proposal.
    a. If applicable specifications are revised prior to completion of any part of the Work, Contractor(s) may, if acceptable to the District, perform such Work in accordance with the revised specifications.
    b. The standard specifications, except as modified in the Specifications for the Project, shall have full force and effect as though printed in the Specifications. District will furnish, upon request, information as to how copies of the standard specifications referred to may be obtained.
    c. Procurement of reference standards and standard specifications is the sole responsibility of Contractor.
9. Absence of Modifiers. In the interest of brevity, the Contract Documents frequently omit modifying words such as “all” and “any” and articles such as “the” and “an,” but the fact that a modifier or an article is absent from one statement and appears in another shall not affect the interpretation of either statement.

D. Rules of Document Interpretation:
1. In the event of conflict within the drawings, the following rules shall apply:
    a. General Notes, when identified as such, shall be incorporated into other portions of Drawings.
    b. Schedules, when identified as such, are complementary with other notes and other portions of Drawings including those identified as General Notes.
    c. Larger scale drawings shall take precedence over smaller scale drawings.
    d. Figured, derived, or numerical dimensions shall govern. At no time shall Contractor base construction on scaled drawings.
2. Specifications shall govern as to materials, workmanship, and installation procedures.
3. In the case of disagreement or conflict between or within standards, specifications, and drawings, the more stringent, higher quality, and greater quantity of Work shall apply.

1.6 ACCEPTANCE OF WORK AREA

A. Contractor shall accept the work area in the condition in which it exists at the time it is given Notice to Proceed.

1.7 CONTRACTOR’S USE OF SITE AND PREMISES

A. Confine operations on the site to areas indicated in the Contract Documents and as directed by District. Portions of the site beyond areas in which work is indicated are not to be disturbed. Conform to site rules and regulations affecting the Work while engaged in project construction.

B. Contractor shall limit its use of the premises for work and storage to allow for work by other Contractors.

C. Existing driveways, firelanes and entrances serving the premises will be managed by District. Contractor will keep existing driveways and entrances clear of obstructions and available to the others at all times. Do not use these areas for parking or storage or materials.

D. Do not unreasonably encumber the site with materials or equipment. Confine stockpiling of materials and location of storage sheds to area approved by District. If additional storage is necessary, Contractor shall obtain and pay for such storage off site without additional expense to District.

E. Do not overload structures with weight that will endanger them.

F. Assume full responsibility for protection and safekeeping of material and tools stored at the site. Lock automotive type vehicles, such as passenger cars and trucks, and other mechanized or motorized construction equipment, when parked and unattended, so as to prevent unauthorized use. Do not leave such vehicles or equipment unattended with the motor running or the ignition key in place.

G. Move any stored products, temporary facilities, controls or fencing, under Contractor's control, which interfere with operations of District or separate contractors, on or off the site, without cost to District.

H. Contractor shall cooperate with District and governing authorities to minimize noise and disturbance. Observe all local ordinances including but not limited to those addressing noise and time of work.

I. In entrance and exit of all workmen and in bringing in, storing and removal of equipment, Contractor shall avoid unnecessary dust, mud or accumulated debris, or undue interference with the convenience, sanitation or routine of District's activities.

J. In connecting new utilities to existing, and similar operations, Contractor shall time and coordinate such operations so that there will be no interference with District/District's activities.

K. Protect improvements on adjoining properties as well as those on the Project Site.

L. Restore any improvements damaged in performing the Work to their original condition as acceptable to the District.

M. Do not interfere with use of adjacent buildings. Maintain free and safe passage to and from.

N. In the performance of the Work, Contractor shall be responsible for safety and support of structure. Cease operations and notify District immediately if Contractor's work operations endanger the safety of structure. Precautions to properly support structure should be taken prior to start of work. Do not resume operations until safety is restored. Contractor shall assume liability for such movement, settlement, damage or injury.

O. Provide, erect and maintain barricades and guard rails as required by governing regulatory agencies to protect occupants of building and workers.

P. Where demolition, removal or rework occurs, take all necessary precautions to protect existing finished work remaining in place from damage. Finished work damaged by operations under this Contract shall be repaired or replaced to the satisfaction of District at no extra cost to District.

Q. Condition of Existing Grounds: Maintain portions of existing grounds, landscaping, and hardscaping affected by construction operations throughout construction period. Repair damage caused by construction operations.

1.8 COORDINATION WITH OCCUPANTS

A. Partial Owner Occupancy: Owner will occupy the premises during entire construction period, with the exception of areas under construction. Cooperate with Owner during construction operations to minimize conflicts and facilitate Owner usage. Perform the Work so as not to interfere with Owner's operations. Maintain existing exits unless otherwise indicated.

1. Maintain access to existing walkways, corridors, and other adjacent occupied or used facilities. Do not close or obstruct walkways, corridors, or other occupied or used facilities without written permission from Owner and authorities having jurisdiction.
2. Provide not less than 72 hours' notice to Owner of activities that will affect Owner's operations.

1.9 WORK RESTRICTIONS

A. Comply with restrictions on construction operations.

1. Comply with limitations on use of public streets, work on public streets, rights of way, and other requirements of authorities having jurisdiction.

B. On-Site Work Hours: Limit work to between 8:00 a.m. to 5:00 p.m., Monday through Friday, unless otherwise indicated. Work hours may be modified to meet Project requirements if approved by Owner and authorities having jurisdiction.

1. Weekend Hours: 8:00 a.m. to 5:00 p.m..
2. Early Morning Hours: <**Insert restrictions or references to regulations by authorities having jurisdiction for restrictions on noisy work**>.
3. Work in Existing Building: <**Insert restrictions on times permitted and other Owner's restrictions**>.
4. Hours for Utility Shutdowns: <**Insert Owner's restrictions**>.
5. Hours for [**Core Drilling**] <**Insert noisy activity**>: <**Insert Owner's restrictions**>.

C. On-Site Work Day Restrictions: Do not perform work resulting in utility shutdowns or resulting in noisy activity on-site during work black-out days designated by Owner.

D. Existing Utility Interruptions: Do not interrupt utilities serving facilities occupied by Owner or others unless permitted under the following conditions and then only after arranging for temporary utility services according to requirements indicated:

1. Notify Owner not less than two days in advance of proposed utility interruptions.
2. Obtain Owner's written permission before proceeding with utility interruptions.

E. Noise, Vibration, Dust, and Odors: Coordinate operations that may result in high levels of noise and vibration, dust, odors, or other disruption to Owner occupancy with Owner.

1. Notify Owner not less than two days in advance of proposed disruptive operations.
2. Obtain Owner's written permission before proceeding with disruptive operations.

F. Smoking and Controlled Substance Restrictions: Use of tobacco products, alcoholic beverages, and other controlled substances on Project site is not permitted.

G. Employee Identification: Provide identification tags for Contractor personnel working on Project site. Require personnel to use identification tags at all times.

H. Employee Screening: Comply with Owner's requirements for drug and background screening of Contractor personnel working on Project site.

1. Maintain list of approved screened personnel with Owner's representative.

1.10 EXISTING UTILITIES

A. It is recognized by District and Contractor that the location of existing utility facilities as shown on Contract Drawings and Specifications are approximate; their exact location is unknown.

B. Recognition is given to the fact that there may be additional utilities existing on the property unknown to either party to the Contract. Location of utilities as shown on Drawings and Specifications represent the best information obtainable from utility maps and other information furnished by the various agencies involved. District warrants neither the accuracy nor the extent of actual installations as shown on the drawings and specifications.

C. Because of this uncertainty, it may become necessary to make adjustments in the line or grade of sewers or storm drains. Installation of such adjusted lines shall be made at the regular unit price bid for the work, and no additional compensation will be paid therefore, unless the scope and character of the work has been changed.

D. Locate and surface mark (various colors specified by Underground Service Alert ("USA")) all known existing underground structures and utilities before proceeding with construction operations that may damage them. Prior to commencing excavation and trenching, coordinate with Underground Service Alert for field verification and marking of utilities either offsite or within the project right-of-way. Provide USA notification permit number to the District prior to starting site work. For work being performed within the Project Site, it is the Contractor's responsibility to employ the services of an independent underground locating company for verification and marking of utilities. Existing underground structures and utilities shall be kept in service unless approval to interrupt or shut down service is obtained from District. If damaged, they shall be repaired with no adjustment of Contract Sum or Contract Time.

E. If any other structures or utilities are encountered, request the District to provide direction on how to proceed with the work.

F. If any structure or utility is damaged, take appropriate action to ensure the safety of persons and property.

G. No work is to be performed on energized electrical equipment unless scheduled with the District. District reserves the right to specify specific conditions for all work involving energized high-voltage electrical equipment.

H. Contractor shall uncover, prior to any earthwork for new construction, all existing piping where crossings, interferences or connections are shown on the Drawings, from 1' below proposed construction limit to the existing ground surface. Any variation in the actual elevations and the indicated elevations shall be brought to the District's attention. If Contractor does not expose all existing utilities, Contractor shall not be entitled to additional compensation for Work necessary to avoid interferences.

I. If interferences occur at locations other than the general locations shown on the Drawings, and such utilities are damaged before their locations have been established or create an interference, Contractor shall notify the District and a method for repairing the damage or correcting the interference shall be supplied to Contractor. Payment for additional Work due to interferences not shown on the Drawings, shall be in accordance with the General Conditions.

J. Care shall be exercised to prevent damage to adjacent facilities including walks, streets, curbs, and gutters; where equipment will pass over these obstructions suitable protection shall be placed. Damaged facilities, due to Contractor's operations, shall be removed and replaced at Contractor's expense.

K. Contractor agrees and is required to coordinate and fully cooperate with District and utility owners for the location, relocation, and protection of utilities. Contractor's attention is directed to the existence of utilities, underground and overhead necessary for all buildings within the area of work. Prior to start of trenching operations, Contractor shall meet with District to fully review known utility locations, which may affect the work.

L. In the event Contractor discovers utilities not identified in the Contract Plans or Specifications, Contractor shall immediately notify District and the utility owner by the most expeditious means available and later confirm in writing.

1.11 EXISTING CONDITIONS

A. Intent of the Drawings is to show existing conditions with information developed from field surveys and District's records, and to generally show the extent and type of work required to prepare the existing areas for new work. The information shown on the Drawings is not a guarantee of existing conditions.

1.12 ASBESTOS

A. Prior to start of work, the Contractor shall obtain and review the District's asbestos report on any existing facilities to become familiar with existing conditions.

B. If asbestos materials identified in the report are not be fully addressed in the contract documents, the contractor shall bring this to the attention of the Architect prior to start of construction for clarification.

C. Should asbestos materials outside of the scope of work be discovered during construction operations, the contractor shall immediately notify the Project Inspector and Architect and shall suspend work in the area until necessary identification, testing and abatement (if required) is completed.

1.13 SPECIFICATION AND DRAWING CONVENTIONS

A. Specification Content: The Specifications use certain conventions for the style of language and the intended meaning of certain terms, words, and phrases when used in particular situations. These conventions are as follows:

1. Imperative mood and streamlined language are generally used in the Specifications. The words "shall," "shall be," or "shall comply with," depending on the context, are implied where a colon (:) is used within a sentence or phrase.
2. Hypertext: Text used in the Specifications may contain hyperlinks. Hyperlinks may allow for access to linked information that is not residing in the Specifications. Unless otherwise indicated, linked information is not part of the Contract Documents.
3. Specification requirements are to be performed by Contractor unless specifically stated otherwise.

B. Division 00 Contracting Requirements: General provisions of the Contract, including General and Special Conditions, apply to all Sections of the Specifications.

C. Division 01 General Requirements: Requirements of Sections in Division 01 apply to the Work of all Sections in the Specifications.

D. Drawing Coordination: Requirements for materials and products identified on Drawings are described in detail in the Specifications. One or more of the following are used on Drawings to identify materials and products:

1. Terminology: Materials and products are identified by the typical generic terms used in the individual Specifications Sections.
2. Abbreviations: Materials and products are identified by abbreviations and scheduled on Drawings.

3. Keynoting: Materials and products are identified by reference keynotes referencing Specification Section numbers found in this Project Manual.

PART 2 - PRODUCTS (NOT USED)

PART 3 - EXECUTION (NOT USED)

END OF SECTION

12/21/2023

SECTION 01 25 00

SUBSTITUTION PROCEDURES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Special Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for substitutions.

B. Related Requirements:

1. Section 01 21 00 "Allowances" for products selected under an allowance.
2. Section 01 23 00 "Alternates" for products selected under an alternate.
3. Section 01 60 00 "Product Requirements" for requirements for submitting comparable product submittals for products by listed manufacturers.

1.3 DEFINITIONS

A. Substitutions: Changes in products, materials, equipment, and methods of construction from those required by the Contract Documents.

1. Substitutions for Cause: Changes proposed by Contractor that are required due to changed Project conditions, such as unavailability of product, regulatory changes, or unavailability of required warranty terms.
2. Substitutions for Convenience: Changes proposed by Contractor or Owner that are not required to meet other Project requirements but may offer advantage to Contractor or Owner.

1.4 ACTION SUBMITTALS

A. Substitution Requests: Submit documentation identifying product or fabrication or installation method to be replaced. Include Specification Section number and title and Drawing numbers and titles.

1. Substitution Request Form: Use form provided in Project Manual (see General Conditions, Article 7).
2. Documentation: Show compliance with requirements for substitutions and the following, as applicable:

a. Statement indicating why specified product or fabrication or installation method cannot be provided, if applicable.
b. Coordination of information, including a list of changes or revisions needed to other parts of the Work and to construction performed by Owner and separate contractors that will be necessary to accommodate proposed substitution.
c. Detailed comparison of significant qualities of proposed substitutions with those of the Work specified. Include annotated copy of applicable Specification Section. Significant qualities may include attributes, such as performance,

weight, size, durability, visual effect, sustainable design characteristics, warranties, and specific features and requirements indicated. Indicate deviations, if any, from the Work specified.

d. Product Data, including drawings and descriptions of products and fabrication and installation procedures.
e. Samples, where applicable or requested.
f. Certificates and qualification data, where applicable or requested.
g. List of similar installations for completed projects, with project names and addresses as well as names and addresses of architects and owners.
h. Material test reports from a qualified testing agency, indicating and interpreting test results for compliance with requirements indicated.
i. Research reports evidencing compliance with building code in effect for Project, from ICC-ES or other applicable code organization..
j. Detailed comparison of Contractor's construction schedule using proposed substitutions with products specified for the Work, including effect on the overall Contract Time. If specified product or method of construction cannot be provided within the Contract Time, include letter from manufacturer, on manufacturer's letterhead, stating date of receipt of purchase order, lack of availability, or delays in delivery.
k. Cost information, including a proposal of change, if any, in the Contract Sum.
l. Contractor's certification that proposed substitution complies with requirements in the Contract Documents, except as indicated in substitution request, is compatible with related materials and is appropriate for applications indicated.
m. Contractor's waiver of rights to additional payment or time that may subsequently become necessary because of failure of proposed substitution to produce indicated results.

3. Architect's Action: If necessary, Architect will request additional information or documentation for evaluation within seven days of receipt of a request for substitution. Architect will notify Contractor of acceptance or rejection of proposed substitution within 15 days of receipt of request, or seven days of receipt of additional information or documentation, whichever is later.

a. Forms of Acceptance: Change Order, Construction Change Directive, or Architect's Supplemental Instructions for minor changes in the Work.
b. Use product specified if Architect does not issue a decision on use of a proposed substitution within time allocated.

1.5 QUALITY ASSURANCE

A. Compatibility of Substitutions: Investigate and document compatibility of proposed substitution with related products and materials. Engage a qualified testing agency to perform compatibility tests recommended by manufacturers.

1.6 PROCEDURES

A. Coordination: Revise or adjust affected work as necessary to integrate work of the approved substitutions.

1.7 SUBSTITUTIONS

A. Substitutions for Cause: Submit requests for substitution immediately on discovery of need for change, but not later than 15 days prior to time required for preparation and review of related submittals.

1. Conditions: Architect will consider Contractor's request for substitution when the following conditions are satisfied. If the following conditions are not satisfied, Architect will return requests without action, except to record noncompliance with these requirements:

    a. Requested substitution is consistent with the Contract Documents and will produce indicated results.
    b. Substitution request is fully documented and properly submitted.
    c. Requested substitution will not adversely affect Contractor's construction schedule.
    d. Requested substitution has received necessary approvals of authorities having jurisdiction.
    e. Requested substitution is compatible with other portions of the Work.
    f. Requested substitution has been coordinated with other portions of the Work.
    g. Requested substitution provides specified warranty.
    h. If requested substitution involves more than one contractor, requested substitution has been coordinated with other portions of the Work, is uniform and consistent, is compatible with other products, and is acceptable to all contractors involved.

B. Substitutions for Convenience: Architect will consider requests for substitution if received within 30 days after the Notice to Proceed. Requests received after that time may be considered or rejected at discretion of Architect.

1. Conditions: Architect will consider Contractor's request for substitution when the following conditions are satisfied. If the following conditions are not satisfied, Architect will return requests without action, except to record noncompliance with these requirements:

    a. Requested substitution offers Owner a substantial advantage in cost, time, energy conservation, or other considerations, after deducting additional responsibilities Owner must assume. Owner's additional responsibilities may include compensation to Architect for redesign and evaluation services, increased cost of other construction by Owner, and similar considerations.
    b. Requested substitution does not require extensive revisions to the Contract Documents.
    c. Requested substitution is consistent with the Contract Documents and will produce indicated results.
    d. Substitution request is fully documented and properly submitted.
    e. Requested substitution will not adversely affect Contractor's construction schedule.
    f. Requested substitution has received necessary approvals of authorities having jurisdiction.
    g. Requested substitution is compatible with other portions of the Work.
    h. Requested substitution has been coordinated with other portions of the Work.
    i. Requested substitution provides specified warranty.
    j. If requested substitution involves more than one contractor, requested substitution has been coordinated with other portions of the Work, is uniform and consistent, is compatible with other products, and is acceptable to all contractors involved.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION

SECTION 01 26 00

CONTRACT MODIFICATION PROCEDURES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Special Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for handling and processing Contract modifications.

B. Related Requirements:

1. Section 01 25 00 "Substitution Procedures" for administrative procedures for handling requests for substitutions made after the Contract award.
2. Section 01 31 00 "Project Management and Coordination" for requirements for forms for contract modifications provided as part of web-based Project management software.

1.3 MINOR CHANGES IN THE WORK

A. Architect will issue supplemental instructions authorizing minor changes in the Work, not involving adjustment to the Contract Sum or the Contract Time, on AIA Document G710.

1.4 PROPOSAL REQUESTS

A. Owner-Initiated Proposal Requests: Architect will issue a detailed description of proposed changes in the Work that may require adjustment to the Contract Sum or the Contract Time. If necessary, the description will include supplemental or revised Drawings and Specifications.

1. Work Change Proposal Requests issued by Architect are not instructions either to stop work in progress or to execute the proposed change.
2. Within time specified in Proposal Request or 20 days, when not otherwise specified, after receipt of Proposal Request, submit a quotation estimating cost adjustments to the Contract Sum and the Contract Time necessary to execute the change.

a. Include a list of quantities of products required or eliminated and unit costs, with total amount of purchases and credits to be made. If requested, furnish survey data to substantiate quantities.
b. Indicate applicable taxes, delivery charges, equipment rental, and amounts of trade discounts.
c. Include costs of labor and supervision directly attributable to the change.
d. Include an updated Contractor's construction schedule that indicates the effect of the change, including, but not limited to, changes in activity duration, start and finish times, and activity relationship. Use available total float before requesting an extension of the Contract Time.
e. Quotation Form: Use forms acceptable to Architect.

B. Contractor-Initiated Proposals: If latent or changed conditions require modifications to the Contract, Contractor may initiate a claim by submitting a request for a change to Architect.

1. Include a statement outlining reasons for the change and the effect of the change on the Work. Provide a complete description of the proposed change. Indicate the effect of the proposed change on the Contract Sum and the Contract Time.
2. Include a list of quantities of products required or eliminated and unit costs, with total amount of purchases and credits to be made. If requested, furnish survey data to substantiate quantities.
3. Indicate applicable taxes, delivery charges, equipment rental, and amounts of trade discounts.
4. Include costs of labor and supervision directly attributable to the change.
5. Include an updated Contractor's construction schedule that indicates the effect of the change, including, but not limited to, changes in activity duration, start and finish times, and activity relationship. Use available total float before requesting an extension of the Contract Time.
6. Comply with requirements in Section 01 25 00 "Substitution Procedures" if the proposed change requires substitution of one product or system for product or system specified.
7. Proposal Request Form: Use form acceptable to Architect.

1.5 ADMINISTRATIVE CHANGE ORDERS

A. Allowance Adjustment: See Section 01 21 00 "Allowances" for administrative procedures for preparation of Change Order Proposal for adjusting the Contract Sum to reflect actual costs of allowances.

1.6 CHANGE ORDER PROCEDURES

A. On Owner's approval of a Work Change Proposal Request, Architect will issue a Change Order for signatures of Owner and Contractor on AIA Document G701.

1.7 CONSTRUCTION CHANGE DIRECTIVE

A. Construction Change Directive: Architect may issue a Construction Change Directive on AIA Document G714. Construction Change Directive instructs Contractor to proceed with a change in the Work, for subsequent inclusion in a Change Order.

1. Construction Change Directive contains a complete description of change in the Work. It also designates method to be followed to determine change in the Contract Sum or the Contract Time.

B. Documentation: Maintain detailed records on a time and material basis of work required by the Construction Change Directive.

1. After completion of change, submit an itemized account and supporting data necessary to substantiate cost and time adjustments to the Contract.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION

12/21/2023

Not Used:

A. Unit-Price Adjustment: See Section 012200 "Unit Prices" for administrative procedures for preparation of Change Order Proposal for adjusting the Contract Sum to reflect measured scope of unit-price work.

3.2 WORK CHANGE DIRECTIVE

A. Work Change Directive: **Architect** may issue a Work Change Directive on [**EJCDC Document C-940**] [**form included in Project Manual**] [**form provided as part of web-based Project management software**]. Work Change Directive instructs Contractor to proceed with a change in the Work, for subsequent inclusion in a Change Order.

1. Work Change Directive contains a complete description of change in the Work. It also designates method to be followed to determine change in the Contract Sum or the Contract Time.

B. Documentation: Maintain detailed records on a time and material basis of work required by the Work Change Directive.

1. After completion of change, submit an itemized account and supporting data necessary to substantiate cost and time adjustments to the Contract.

SECTION 01 29 00

PAYMENT PROCEDURES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Special Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements necessary to prepare and process Applications for Payment.

B. Related Requirements:

1. Section 01 21 00 "Allowances" for procedural requirements governing the handling and processing of allowances.
2. Section 01 26 00 "Contract Modification Procedures" for administrative procedures for handling changes to the Contract.
3. Section 01 32 00 "Construction Progress Documentation" for administrative requirements governing the preparation and submittal of the Contractor's construction schedule.

1.3 DEFINITIONS

A. Schedule of Values: A statement furnished by Contractor allocating portions of the Contract Sum to various portions of the Work and used as the basis for reviewing Contractor's Applications for Payment.

1.4 SCHEDULE OF VALUES

A. Coordination: Coordinate preparation of the schedule of values with preparation of Contractor's construction schedule.

1. Coordinate line items in the schedule of values with items required to be indicated as separate activities in Contractor's construction schedule.
2. Submit the schedule of values to Architect at earliest possible date, but no later than seven days before the date scheduled for submittal of initial Applications for Payment.
3. Subschedules for Phased Work: Where the Work is separated into phases requiring separately phased payments, provide subschedules showing values coordinated with each phase of payment.
4. Subschedules for Separate Elements of Work: Where the Contractor's construction schedule defines separate elements of the Work, provide subschedules showing values coordinated with each element.

B. Format and Content: Use Project Manual table of contents as a guide to establish line items for the schedule of values. Provide at least one line item for each Specification Section.

1. Identification: Include the following Project identification on the schedule of values:

a. Project name and location.
b. Owner's name.
c. Owner's Project number.
d. Name of Architect.
e. Architect's Project number.
f. Contractor's name and address.
g. Date of submittal.

2. Arrange schedule of values consistent with format of AIA Document G703.
3. Arrange the schedule of values in tabular form, with separate columns to indicate the following for each item listed:

    a. Related Specification Section or division.
    b. Description of the Work.
    c. Name of subcontractor.
    d. Name of manufacturer or fabricator.
    e. Name of supplier.
    f. Change Orders (numbers) that affect value.
    g. Dollar value of the following, as a percentage of the Contract Sum to nearest one-hundredth percent, adjusted to total 100 percent. Round dollar amounts to whole dollars, with total equal to Contract Sum.

        1) Labor.
        2) Materials.
        3) Equipment.

4. Provide a breakdown of the Contract Sum in enough detail to facilitate continued evaluation of Applications for Payment and progress reports. Provide multiple line items for principal subcontract amounts in excess of five percent of the Contract Sum.
5. Provide a separate line item in the schedule of values for each part of the Work where Applications for Payment may include materials or equipment purchased or fabricated and stored, but not yet installed.

    a. Differentiate between items stored on-site and items stored off-site.

6. Allowances: Provide a separate line item in the schedule of values for each allowance. Show line-item value of unit-cost allowances, as a product of the unit cost, multiplied by measured quantity. Use information indicated in the Contract Documents to determine quantities.
7. Purchase Contracts: Provide a separate line item in the schedule of values for each Purchase contract. Show line-item value of Purchase contract. Indicate Owner payments or deposits, if any, and balance to be paid by Contractor.
8. Overhead Costs, Proportional Distribution: Include total cost and proportionate share of general overhead and profit for each line item.
9. Temporary Facilities: Show cost of temporary facilities and other major cost items that are not direct cost of actual work-in-place as separate line items.
10. Closeout Costs. Include separate line items under Contractor and principal subcontracts for Project closeout requirements in an amount totaling five percent of the Contract Sum and subcontract amount.
11. Schedule of Values Revisions: Revise the schedule of values when Change Orders or Construction Change Directives result in a change in the Contract Sum. Include at least one separate line item for each Change Order and Construction Change Directive.

1.5 APPLICATIONS FOR PAYMENT

A. Each Application for Payment following the initial Application for Payment shall be consistent with previous applications and payments, as certified by Architect and paid for by Owner.

B. Payment Application Times: The date for each progress payment is indicated in the Owner/Contractor Agreement. The period of construction work covered by each Application for Payment is the period indicated in the Agreement.

1. Submit draft copy of Application for Payment seven days prior to due date for review by Architect.

C. Application for Payment Forms: Use AIA Document G702 and AIA Document G703 as form for Applications for Payment.

D. Application Preparation: Complete every entry on form. Notarize and execute by a person authorized to sign legal documents on behalf of Contractor. Architect will return incomplete applications without action.

1. Entries shall match data on the schedule of values and Contractor's construction schedule. Use updated schedules if revisions were made.
2. Include amounts for work completed following previous Application for Payment, whether or not payment has been received. Include only amounts for work completed at time of Application for Payment.
3. Include amounts of Change Orders and Construction Change Directives issued before last day of construction period covered by application.
4. Indicate separate amounts for work being carried out under Owner-requested project acceleration.

E. Stored Materials: Include in Application for Payment amounts applied for materials or equipment purchased or fabricated and stored, but not yet installed. Differentiate between items stored on-site and items stored off-site.

1. Provide certificate of insurance, evidence of transfer of title to Owner, and consent of surety to payment for stored materials.
2. Provide supporting documentation that verifies amount requested, such as paid invoices. Match amount requested with amounts indicated on documentation; do not include overhead and profit on stored materials.
3. Provide summary documentation for stored materials indicating the following:

    a. Value of materials previously stored and remaining stored as of date of previous Applications for Payment.
    b. Value of previously stored materials put in place after date of previous Application for Payment and on or before date of current Application for Payment.
    c. Value of materials stored since date of previous Application for Payment and remaining stored as of date of current Application for Payment.

F. Transmittal: Submit three signed and notarized original copies of each Application for Payment to Architect by a method ensuring receipt within 24 hours. One copy shall include waivers of lien and similar attachments if required.

1. Transmit each copy with a transmittal form listing attachments and recording appropriate information about application.

G. Waivers of Mechanic's Lien: With each Application for Payment, submit waivers of mechanic's lien from entities lawfully entitled to file a mechanic's lien arising out of the Contract and related to the Work covered by the payment.

1. Submit partial waivers on each item for amount requested in previous application, after deduction for retainage, on each item.
2. When an application shows completion of an item, submit conditional final or full waivers.
3. Owner reserves the right to designate which entities involved in the Work must submit waivers.
4. Submit final Application for Payment with or preceded by conditional final waivers from every entity involved with performance of the Work covered by the application who is lawfully entitled to a lien.
5. Waiver Forms: Submit executed waivers of lien on forms acceptable to Owner.

H. Initial Application for Payment: Administrative actions and submittals that must precede or coincide with submittal of first Application for Payment include the following:

1. List of subcontractors.
2. Schedule of values.
3. Contractor's construction schedule (preliminary if not final).
4. Products list (preliminary if not final).
5. Sustainable design action plans, including preliminary project materials cost data.
6. Schedule of unit prices.
7. Submittal schedule (preliminary if not final).
8. List of Contractor's staff assignments.
9. List of Contractor's principal consultants.
10. Copies of building permits.
11. Copies of authorizations and licenses from authorities having jurisdiction for performance of the Work.
12. Initial progress report.
13. Report of preconstruction conference.

I. Application for Payment at Substantial Completion: After Architect issues the Certificate of Substantial Completion, submit an Application for Payment showing 100 percent completion for portion of the Work claimed as substantially complete.

1. Include documentation supporting claim that the Work is substantially complete and a statement showing an accounting of changes to the Contract Sum.

    a. Complete administrative actions, submittals, and Work preceding this application, as described in Section 01 77 00 "Closeout Procedures."

2. This application shall reflect Certificate(s) of Substantial Completion issued previously for Owner occupancy of designated portions of the Work.

J. Final Payment Application: After completing Project closeout requirements, submit final Application for Payment with releases and supporting documentation not previously submitted and accepted, including, but not limited, to the following:

1. Evidence of completion of Project closeout requirements.
2. Certification of completion of final punch list items.
3. Insurance certificates for products and completed operations where required and proof that taxes, fees, and similar obligations were paid.
4. Updated final statement, accounting for final changes to the Contract Sum.
5. AIA Document G706.
6. AIA Document G706A.
7. AIA Document G707 (required if a surety is involved).

8. Evidence that claims have been settled.
9. Final meter readings for utilities, a measured record of stored fuel, and similar data as of date of Substantial Completion or when Owner took possession of and assumed responsibility for corresponding elements of the Work.
10. Final liquidated damages settlement statement.
11. Proof that taxes, fees, and similar obligations are paid.
12. Waivers and releases.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION

12/21/2023

Not Used:

1. Subschedules for Separate Design Contracts: Where the Owner has retained design professionals under separate contracts who will each provide certification of payment requests, provide subschedules showing values coordinated with the scope of each design services contract, as described in Section 011000 "Summary."
2. Overhead Costs, Separate Line Items: Show cost of temporary facilities and other major cost items that are not direct cost of actual work-in-place as separate line items.

B. Payment Application Times: Submit Application for Payment to Architect by the <**Insert day**> of the month. The period covered by each Application for Payment is one month, ending on the [**last day of the month**] <**Insert specific day of the month**>.

1. Other Application for Payment forms proposed by the Contractor may be acceptable to [**Architect**] [**Construction Manager**] and Owner. Submit forms for approval with initial submittal of schedule of values.

2. Certificates of insurance and insurance policies.
3. Performance and payment bonds.
4. Data needed to acquire Owner's insurance.

SECTION 01 31 00

PROJECT MANAGEMENT AND COORDINATION

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Special Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative provisions for coordinating construction operations on Project, including, but not limited to, the following:

1. General coordination procedures.
2. Coordination drawings.
3. RFIs.
4. Digital project management procedures.
5. Web-based Project management software package.
6. Project meetings.

B. Related Requirements:

1. Section 01 32 00 "Construction Progress Documentation" for preparing and submitting Contractor's construction schedule.
2. Section 01 73 00 "Execution" for procedures for coordinating general installation and field-engineering services, including establishment of benchmarks and control points.
3. Section 01 77 00 "Closeout Procedures" for coordinating closeout of the Contract.

1.3 DEFINITIONS

A. BIM: Building Information Modeling.

B. RFI: Request for Information. Request from Owner, Architect, or Contractor seeking information required by or clarifications of the Contract Documents.

1.4 INFORMATIONAL SUBMITTALS

A. Subcontract List: Prepare a written summary identifying individuals or firms proposed for each portion of the Work, including those who are to furnish products or equipment fabricated to a special design. Include the following information in tabular form:

1. Name, address, telephone number, and email address of entity performing subcontract or supplying products.
2. Number and title of related Specification Section(s) covered by subcontract.
3. Drawing number and detail references, as appropriate, covered by subcontract.

B. Key Personnel Names: Within 15 days of starting construction operations, submit a list of key personnel assignments, including superintendent and other personnel in attendance at Project site. Identify individuals and their duties and responsibilities; list addresses, cellular telephone numbers, and e-mail addresses. Provide names, addresses, and telephone

numbers of individuals assigned as alternates in the absence of individuals assigned to Project.

1. Post copies of list in Project meeting room and in temporary field office. Keep list current at all times.

1.5 GENERAL COORDINATION PROCEDURES

A. Coordination: Coordinate construction operations included in different Sections of the Specifications to ensure efficient and orderly installation of each part of the Work. Coordinate construction operations included in different Sections that depend on each other for proper installation, connection, and operation.

1. Schedule construction operations in sequence required to obtain the best results, where installation of one part of the Work depends on installation of other components, before or after its own installation.
2. Coordinate installation of different components to ensure maximum performance and accessibility for required maintenance, service, and repair.
3. Make adequate provisions to accommodate items scheduled for later installation.

B. Prepare memoranda for distribution to each party involved, outlining special procedures required for coordination. Include such items as required notices, reports, and list of attendees at meetings.

1. Prepare similar memoranda for Owner and separate contractors if coordination of their Work is required.

C. Administrative Procedures: Coordinate scheduling and timing of required administrative procedures with other construction activities to avoid conflicts and to ensure orderly progress of the Work. Such administrative activities include, but are not limited to, the following:

1. Preparation of Contractor's construction schedule.
2. Preparation of the schedule of values.
3. Installation and removal of temporary facilities and controls.
4. Delivery and processing of submittals.
5. Progress meetings.
6. Preinstallation conferences.
7. Project closeout activities.
8. Startup and adjustment of systems.

1.6 REQUEST FOR INFORMATION (RFI)

A. General: Immediately on discovery of the need for additional information, clarification, or interpretation of the Contract Documents, Contractor shall prepare and submit an RFI in the form specified.

1. Architect will return without response those RFIs submitted to Architect by other entities controlled by Contractor.
2. Coordinate and submit RFIs in a prompt manner to avoid delays in Contractor's work or work of subcontractors.

B. Content of the RFI: Include a detailed, legible description of item needing information or interpretation and the following:

1. Project name.

2. Owner name.
3. Owner's Project number.
4. Name of Architect.
5. Architect's Project number.
6. Date.
7. Name of Contractor.
8. RFI number, numbered sequentially.
9. RFI subject.
10. Specification Section number and title and related paragraphs, as appropriate.
11. Drawing number and detail references, as appropriate.
12. Field dimensions and conditions, as appropriate.
13. Contractor's suggested resolution. If Contractor's suggested resolution impacts the Contract Time or the Contract Sum, Contractor shall state impact in the RFI.
14. Contractor's signature.
15. Attachments: Include sketches, descriptions, measurements, photos, Product Data, Shop Drawings, coordination drawings, and other information necessary to fully describe items needing interpretation.

    a. Include dimensions, thicknesses, structural grid references, and details of affected materials, assemblies, and attachments on attached sketches.

C. RFI Forms: AIA Document G716, or Software-generated form with substantially the same content as indicated above, acceptable to Architect.

1. Attachments shall be electronic files in PDF format.

D. Architect's Action: Architect will review each RFI, determine action required, and respond. Allow seven business days for Architect's response for each RFI. RFIs received by Architect after 1:00 p.m. will be considered as received the following working day.

1. The following Contractor-generated RFIs will be returned without action:

    a. Requests for approval of submittals.
    b. Requests for approval of substitutions.
    c. Requests for approval of Contractor's means and methods.
    d. Requests for coordination information already indicated in the Contract Documents.
    e. Requests for adjustments in the Contract Time or the Contract Sum.
    f. Requests for interpretation of Architect's actions on submittals.
    g. Incomplete RFIs or inaccurately prepared RFIs.

2. Architect's action may include a request for additional information, in which case Architect's time for response will date from time of receipt by Architect of additional information.
3. Architect's action on RFIs that may result in a change to the Contract Time or the Contract Sum may be eligible for Contractor to submit Change Proposal according to Section 01 26 00 "Contract Modification Procedures."

    a. If Contractor believes the RFI response warrants change in the Contract Time or the Contract Sum, notify Architect in writing within 5 days of receipt of the RFI response.

E. RFI Log: Prepare, maintain, and submit a tabular log of RFIs organized by the RFI number. Submit log weekly. Include the following:

1. Project name.
2. Name and address of Contractor.
3. Name and address of Architect.

4. RFI number, including RFIs that were returned without action or withdrawn.
5. RFI description.
6. Date the RFI was submitted.
7. Date Architect's response was received.
8. Identification of related Minor Change in the Work, Construction Change Directive, and Proposal Request, as appropriate.

F. On receipt of Architect's action, update the RFI log and immediately distribute the RFI response to affected parties. Review response and notify Architect within seven days if Contractor disagrees with response.

1.7 DIGITAL PROJECT MANAGEMENT PROCEDURES

A. Use of Architect's Digital Data Files: Digital data files of Architect's CAD drawings will be provided by Architect for Contractor's use during construction.

1. Digital data files may be used by Contractor in preparing coordination drawings, Shop Drawings, and Project Record Drawings.
2. Architect makes no representations as to the accuracy or completeness of digital data files as they relate to Contract Drawings.
3. Digital Drawing Software Program: Contract Drawings are available in <**Insert name and version of digital drawing software program and operating system**>.
4. Contractor shall execute a data licensing agreement in the form of Agreement form acceptable to Owner and Architect.

    a. Subcontractors and other parties granted access by Contractor to Architect's digital data files shall execute a data licensing agreement in the form of Agreement acceptable to Owner and Architect.
5. The following digital data files will be furnished for each appropriate discipline:

    a. Floor plans.
    b. Reflected ceiling plans.
    c. Other digital data files as requested.

B. PDF Document Preparation: Where PDFs are required to be submitted to Architect, prepare as follows:

1. Assemble complete submittal package into a single indexed file, incorporating submittal requirements of a single Specification Section and transmittal form with links enabling navigation to each item.
2. Name file with submittal number or other unique identifier, including revision identifier.
3. Certifications: Where digitally submitted certificates and certifications are required, provide a digital signature with digital certificate on where indicated.

1.8 PROJECT MEETINGS

A. General: Schedule and conduct meetings and conferences at Project site unless otherwise indicated.

1. Attendees: Inform participants and others involved, and individuals whose presence is required, of date and time of each meeting. Notify Owner and Architect of scheduled meeting dates and times a minimum of 10 working days prior to meeting.
2. Agenda: Prepare the meeting agenda. Distribute the agenda to all invited attendees.

3. Minutes: Entity responsible for conducting meeting will record significant discussions and agreements achieved. Distribute the meeting minutes to everyone concerned, including Owner, and Architect, within three days of the meeting.

B. Preconstruction Conference: Architect will schedule and conduct a preconstruction conference before starting construction, at a time convenient to Owner and Architect, but no later than 15 days after execution of the Agreement.

1. Attendees: Authorized representatives of Owner, Architect, and their consultants; Contractor and its superintendent; major subcontractors; suppliers; and other concerned parties shall attend the conference. Participants at the conference shall be familiar with Project and authorized to conclude matters relating to the Work.
2. Agenda: Discuss items of significance that could affect progress, including the following:

    a. Responsibilities and personnel assignments.
    b. Tentative construction schedule.
    c. Phasing.
    d. Critical work sequencing and long lead items.
    e. Designation of key personnel and their duties.
    f. Lines of communications.
    g. Use of web-based Project software.
    h. Procedures for processing field decisions and Change Orders.
    i. Procedures for RFIs.
    j. Procedures for testing and inspecting.
    k. Procedures for processing Applications for Payment.
    l. Distribution of the Contract Documents.
    m. Submittal procedures.
    n. Preparation of Record Documents.
    o. Use of the premises.
    p. Work restrictions.
    q. Working hours.
    r. Owner's occupancy requirements.
    s. Responsibility for temporary facilities and controls.
    t. Procedures for moisture and mold control.
    u. Procedures for disruptions and shutdowns.
    v. Construction waste management and recycling.
    w. Parking availability.
    x. Office, work, and storage areas.
    y. Equipment deliveries and priorities.
    z. First aid.
    aa. Security.
    bb. Progress cleaning.

3. Minutes: Entity responsible for conducting meeting will record and distribute meeting minutes.

C. Preinstallation Conferences: Conduct a preinstallation conference at Project site before each construction activity when required by other Sections and when required for coordination with other construction.

1. Attendees: Installer and representatives of manufacturers and fabricators involved in or affected by the installation and its coordination or integration with other materials and installations that have preceded or will follow, shall attend the meeting. Advise Architect, of scheduled meeting dates.
2. Agenda: Review progress of other construction activities and preparations for the particular activity under consideration, including requirements for the following:

a. Contract Documents.
b. Options.
c. Related RFIs.
d. Related Change Orders.
e. Purchases.
f. Deliveries.
g. Submittals.
h. Review of mockups.
i. Possible conflicts.
j. Compatibility requirements.
k. Time schedules.
l. Weather limitations.
m. Manufacturer's written instructions.
n. Warranty requirements.
o. Compatibility of materials.
p. Acceptability of substrates.
q. Temporary facilities and controls.
r. Space and access limitations.
s. Regulations of authorities having jurisdiction.
t. Testing and inspecting requirements.
u. Installation procedures.
v. Coordination with other work.
w. Required performance results.
x. Protection of adjacent work.
y. Protection of construction and personnel.

3. Record significant conference discussions, agreements, and disagreements, including required corrective measures and actions.
4. Reporting: Distribute minutes of the meeting to each party present and to other parties requiring information.
5. Do not proceed with installation if the conference cannot be successfully concluded. Initiate whatever actions are necessary to resolve impediments to performance of the Work and reconvene the conference at earliest feasible date.

D. Project Closeout Conference: Schedule and conduct a project closeout conference, at a time convenient to Owner and Architect, but no later than 30 days prior to the scheduled date of Substantial Completion.

1. Conduct the conference to review requirements and responsibilities related to Project closeout.
2. Attendees: Authorized representatives of Owner, Architect, and their consultants; Contractor and its superintendent; major subcontractors; suppliers; and other concerned parties shall attend the meeting. Participants at the meeting shall be familiar with Project and authorized to conclude matters relating to the Work.
3. Agenda: Discuss items of significance that could affect or delay Project closeout, including the following:

a. Preparation of Record Documents.
b. Procedures required prior to inspection for Substantial Completion and for final inspection for acceptance.
c. Procedures for completing and archiving web-based Project software site data files.
d. Submittal of written warranties.
e. Requirements for preparing operations and maintenance data.
f. Requirements for delivery of material samples, attic stock, and spare parts.
g. Requirements for demonstration and training.
h. Preparation of Contractor's punch list.

i. Procedures for processing Applications for Payment at Substantial Completion and for final payment.
j. Submittal procedures.
k. Owner's partial occupancy requirements.
l. Installation of Owner's furniture, fixtures, and equipment.
m. Responsibility for removing temporary facilities and controls.

4. Minutes: Entity conducting meeting will record and distribute meeting minutes.

E. Progress Meetings: Conduct progress meetings at weekly intervals.

1. Coordinate dates of meetings with preparation of payment requests.
2. Attendees: In addition to representatives of Owner**,** and Architect, each contractor, subcontractor, supplier, and other entity concerned with current progress or involved in planning, coordination, or performance of future activities shall be represented at these meetings. All participants at the meeting shall be familiar with Project and authorized to conclude matters relating to the Work.
3. Agenda: Review and correct or approve minutes of previous progress meeting. Review other items of significance that could affect progress. Include topics for discussion as appropriate to status of Project.

a. Contractor's Construction Schedule: Review progress since the last meeting. Determine whether each activity is on time, ahead of schedule, or behind schedule, in relation to Contractor's construction schedule. Determine how construction behind schedule will be expedited; secure commitments from parties involved to do so. Discuss whether schedule revisions are required to ensure that current and subsequent activities will be completed within the Contract Time.

1) Review schedule for next period.

b. Review present and future needs of each entity present, including the following:

1) Interface requirements.
2) Sequence of operations.
3) Status of submittals.
4) Deliveries.
5) Off-site fabrication.
6) Access.
7) Site use.
8) Temporary facilities and controls.
9) Progress cleaning.
10) Quality and work standards.
11) Status of correction of deficient items.
12) Field observations.
13) Status of RFIs.
14) Status of Proposal Requests.
15) Pending changes.
16) Status of Change Orders.
17) Pending claims and disputes.
18) Documentation of information for payment requests.

4. Minutes: Entity responsible for conducting the meeting will record and distribute the meeting minutes to each party present and to parties requiring information.

a. Schedule Updating: Revise Contractor's construction schedule after each progress meeting, where revisions to the schedule have been made or

recognized. Issue revised schedule concurrently with the report of each meeting.

F. Coordination Meetings: Conduct Project coordination meetings at weekly intervals. Project coordination meetings are in addition to specific meetings held for other purposes, such as progress meetings and preinstallation conferences.

1. Attendees: In addition to representatives of Owner, and Architect, each contractor, subcontractor, supplier, and other entity concerned with current progress or involved in planning, coordination, or performance of future activities shall be represented at these meetings. All participants at the meetings shall be familiar with Project and authorized to conclude matters relating to the Work.
2. Agenda: Review and correct or approve minutes of the previous coordination meeting. Review other items of significance that could affect progress. Include topics for discussion as appropriate to status of Project.

    a. Combined Contractor's Construction Schedule: Review progress since the last coordination meeting. Determine whether each contract is on time, ahead of schedule, or behind schedule, in relation to combined Contractor's construction schedule. Determine how construction behind schedule will be expedited; secure commitments from parties involved to do so. Discuss whether schedule revisions are required to ensure that current and subsequent activities will be completed within the Contract Time.
    b. Schedule Updating: Revise combined Contractor's construction schedule after each coordination meeting, where revisions to the schedule have been made or recognized. Issue revised schedule concurrently with report of each meeting.
    c. Review present and future needs of each contractor present, including the following:

        1) Interface requirements.
        2) Sequence of operations.
        3) Status of submittals.
        4) Deliveries.
        5) Off-site fabrication.
        6) Access.
        7) Site use.
        8) Temporary facilities and controls.
        9) Work hours.
        10) Hazards and risks.
        11) Progress cleaning.
        12) Quality and work standards.
        13) Status of RFIs.
        14) Proposal Requests.
        15) Change Orders.
        16) Pending changes.

3. Reporting: Record meeting results and distribute copies to everyone in attendance and to others affected by decisions or actions resulting from each meeting.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION

Not Used:

A. Each contractor shall participate in coordination requirements. Certain areas of responsibility are assigned to a specific contractor.

B. Coordination of Multiple Contracts: Each contractor shall [**cooperate with Project coordinator, who shall**]coordinate its construction operations with those of other contractors and entities to ensure efficient and orderly installation of each part of the Work. Each contractor shall coordinate its own operations with operations included in different Sections that depend on each other for proper installation, connection, and operation.

1. Schedule construction operations in sequence required to obtain the best results, where installation of one part of the Work depends on installation of other components, before or after its own installation.
2. Coordinate installation of different components with other contractors to ensure maximum performance and accessibility for required maintenance, service, and repair.
3. Make adequate provisions to accommodate items scheduled for later installation.

3.2 COORDINATION DRAWINGS

A. Coordination Drawings, General: Prepare coordination drawings according to requirements in individual Sections, and additionally where installation is not completely indicated on Shop Drawings, where limited space availability necessitates coordination, or if coordination is required to facilitate integration of products and materials fabricated or installed by more than one entity.

1. Content: Project-specific information, drawn accurately to a scale large enough to indicate and resolve conflicts. Do not base coordination drawings on standard printed data. Include the following information, as applicable:

    a. Use applicable Drawings as a basis for preparation of coordination drawings. Prepare sections, elevations, and details as needed to describe relationship of various systems and components.
    b. Coordinate the addition of trade-specific information to coordination drawings [**by multiple contractors**]in a sequence that best provides for coordination of the information and resolution of conflicts between installed components before submitting for review.
    c. Indicate functional and spatial relationships of components of architectural, structural, civil, mechanical, and electrical systems.
    d. Indicate space requirements for routine maintenance and for anticipated replacement of components during the life of the installation.
    e. Show location and size of access doors required for access to concealed dampers, valves, and other controls.
    f. Indicate required installation sequences.
    g. Indicate dimensions shown on Drawings. Specifically note dimensions that appear to be in conflict with submitted equipment and minimum clearance requirements. Provide alternative sketches to Architect indicating proposed resolution of such conflicts. Minor dimension changes and difficult installations will not be considered changes to the Contract.

B. Coordination Drawing Organization: Organize coordination drawings as follows:

1. Floor Plans and Reflected Ceiling Plans: Show architectural and structural elements, and mechanical, plumbing, fire-protection, fire-alarm, and electrical Work. Show locations of visible ceiling-mounted devices relative to acoustical ceiling grid. Supplement plan drawings with section drawings where required to adequately represent the Work.
2. Plenum Space: Indicate subframing for support of ceiling**[, raised access floor,]** and wall systems, mechanical and electrical equipment, and related Work. Locate components within plenums to accommodate layout of light fixtures and other components indicated on Drawings. Indicate areas of conflict between light fixtures and other components.
3. Mechanical Rooms: Provide coordination drawings for mechanical rooms, showing plans and elevations of mechanical, plumbing, fire-protection, fire-alarm, and electrical equipment.
4. Structural Penetrations: Indicate penetrations and openings required for all disciplines.
5. Slab Edge and Embedded Items: Indicate slab edge locations and sizes and locations of embedded items for metal fabrications, sleeves, anchor bolts, bearing plates, angles, door floor closers, slab depressions for floor finishes, curbs and housekeeping pads, and similar items.
6. Mechanical and Plumbing Work: Show the following:

    a. Sizes and bottom elevations of ductwork, piping, and conduit runs, including insulation, bracing, flanges, and support systems.
    b. Dimensions of major components, such as dampers, valves, diffusers, access doors, cleanouts and electrical distribution equipment.
    c. Fire-rated enclosures around ductwork.

7. Electrical Work: Show the following:

    a. Runs of vertical and horizontal conduit 1-1/4 inches (32 mm) in diameter and larger.
    b. Light fixture, exit light, emergency battery pack, smoke detector, and other fire-alarm locations.
    c. Panel board, switchboard, switchgear, transformer, busway, generator, and motor-control center locations.
    d. Location of pull boxes and junction boxes, dimensioned from column center lines.

8. Fire-Protection System: Show the following:

    a. Locations of standpipes, mains piping, branch lines, pipe drops, and sprinkler heads.

9. Review: Architect will review coordination drawings to confirm that, in general, the Work is being coordinated, but not for the details of the coordination, which are Contractor's responsibility. If Architect determines that coordination drawings are not being prepared in sufficient scope or detail, or are otherwise deficient, Architect will so inform Contractor, who shall make suitable modifications and resubmit.
10. Coordination Drawing Prints: Prepare coordination drawing prints according to requirements in Section 013300 "Submittal Procedures."

C. Coordination Drawing Process: Prepare coordination drawings in the following manner:

1. Schedule submittal and review of Fire Sprinkler, Plumbing, HVAC, and Electrical Shop Drawings to make required changes prior to preparation of coordination drawings.
2. Commence routing of coordination drawing files with HVAC Installer, who will provide drawing plan files denoting approved ductwork. HVAC Installer will locate ductwork

and piping on a single layer, using orange color. Forward drawings to Plumbing Installer.

3. Plumbing Installer will locate plumbing and equipment on a single layer, using blue color.
4. Fire Sprinkler Installer will locate piping and equipment, using red color. Fire Sprinkler Installer shall forward drawing files to Electrical Installer.
5. Electrical Installer will indicate service and feeder conduit runs and equipment in green color. Electrical Installer shall forward drawing files to Communications and Electronic Safety and Security Installer.
6. Communications and Electronic Safety and Security Installer will indicate cable trays and cabling runs and equipment in purple color. Communications and Electronic Safety and Security Installer shall forward completed drawing files to Contractor.
7. Contractor shall perform the final coordination review. As each coordination drawing is completed, Contractor will meet with Architect to review and resolve conflicts on the coordination drawings.

D. Coordination Digital Data Files: Prepare coordination digital data files according to the following requirements:

1. File Preparation Format: Same digital data software program, version, and operating system as original Drawings.
2. File Preparation Format: [**DWG**] [**DXF**] [**DGN**], Version <**Insert designation**>, operating in [**Microsoft Windows**] [**Apple Macintosh**] operating system.
3. File Submittal Format: Submit or post coordination drawing files using [**format same as file preparation format**] [**PDF format**].
4. BIM File Incorporation: [**Develop and incorporate**] [**Construction Manager will incorporate Contractor's**] coordination drawing files into BIM established for Project.

    a. [**Perform**] [**Construction Manager will perform**] three-dimensional component conflict analysis as part of preparation of coordination drawings. Resolve component conflicts prior to submittal. Indicate where conflict resolution requires modification of design requirements by Architect.

5. Architect will furnish Contractor one set of digital data files of Drawings for use in preparing coordination digital data files.

    a. Architect makes no representations as to the accuracy or completeness of digital data files as they relate to Drawings.
    b. Digital Data Software Program: Drawings are available in <**Insert name and version of digital data software program and operating system**>.
    c. Contractor shall execute a data licensing agreement in the form of [**AIA Document C106**] [**Agreement included in this Project Manual**] [**Agreement form acceptable to Owner and Architect**].

E. Architect's Data Files Not Available: Architect will not provide Architect's [**BIM model**] [**CAD drawing**] digital data files for Contractor's use during construction.

F. Web-Based Project Management Software Package: [**Provide, administer, and use**] [**Use Architect's**] [**Use Owner's**] [**Use Construction Manager's**] web-based Project management software package for purposes of hosting and managing Project communication and documentation until Final Completion.

1. Web-based Project management software includes, at a minimum, the following features:

    a. Compilation of Project data, including Contractor, subcontractors, Architect, Architect's consultants, Owner, and other entities involved in Project. Include names of individuals and contact information.
    b. Access control for each entity for each workflow process, to determine entity's digital rights to create, modify, view, and print documents.
    c. Document workflow planning, allowing customization of workflow between project entities.
    d. Creation, logging, tracking, and notification for Project communications required in other Specification Sections, including, but not limited to, RFIs, submittals, Minor Changes in the Work, Construction Change Directives, and Change Orders.
    e. Track status of each Project communication in real time, and log time and date when responses are provided.
    f. Procedures for handling PDFs or similar file formats, allowing markups by each entity. Provide security features to lock markups against changes once submitted.
    g. Processing and tracking of payment applications.
    h. Processing and tracking of contract modifications.
    i. Creating and distributing meeting minutes.
    j. Document management for Drawings, Specifications, and coordination drawings, including revision control.
    k. Management of construction progress photographs.
    l. Mobile device compatibility, including smartphones and tablets.
    m. <**Insert description of software feature**>.

2. Provide up to [**seven**] <**Insert number**> Project management software user licenses for use of Owner[**, Owner's Commissioning Authority**] [**, Construction Manager**], Architect, and Architect's consultants. Provide [**eight**] <**Insert number**> hours of software training at Architect's office for web-based Project software users.
3. At completion of Project, provide digital archive in format that is readable by common desktop software applications in format acceptable to Architect. Provide data in locked format to prevent further changes.
4. Provide [**one of**]the following Project management software packages under their current published licensing agreements:

    a. Autodesk; Constructware.
    b. Corecon Technologies, Inc.
    c. Meridian Systems; Prolog.
    d. Newforma, Inc.
    e. Procore Technologies, Inc.
    f. Viewpoint, Inc.; [**Viewpoint Team**] [**Viewpoint for Projects**].
    g. <**Insert name of hosting company and product**>.

G. Sustainable Design Requirements Coordination Conference: [**Owner will schedule and conduct**] [**Construction Manager will schedule and conduct**] a sustainable design coordination conference before starting construction, at a time convenient to Owner[**, Construction Manager,**] Architect, and Contractor.

1. Attendees: Authorized representatives of Owner,[**Owner's Commissioning Authority,**] [**Construction Manager,**] Architect, and their consultants; Contractor and its superintendent and sustainable design coordinator; major subcontractors; suppliers; and other concerned parties shall attend the conference. Participants at the conference shall be familiar with Project and authorized to conclude matters relating to the Work.

2. Agenda: Discuss items of significance that could affect meeting sustainable design requirements, including the following:

    a. Sustainable design Project checklist.
    b. General requirements for sustainable design-related procurement and documentation.
    c. Project closeout requirements and sustainable design certification procedures.
    d. Role of sustainable design coordinator.
    e. Construction waste management.
    f. Construction operations and sustainable design requirements and restrictions.

3. Minutes: Entity responsible for conducting meeting will record and distribute meeting minutes.

SECTION 01 33 00

SUBMITTAL PROCEDURES

PART 1 - GENERAL

1.01 SUMMARY

A. Section Includes:

1. Wherever possible throughout the Contract Documents, the minimum acceptable quality of workmanship and materials has been defined by manufacturer's name and catalog number, reference to recognized industry and government standards, or description of required attributes and performance.

2. To help ensure that the specified products are furnished and installed in accordance with design intent, submit design product and data in advance for review by the Architect. Review by the Architect and the design consultants in no way relieves the contractor or subcontractor or supplier from providing the products or construction as described in the Contract Documents.

3. Make submittals required by the Contract Documents. Revise and resubmit when requested to establish compliance with the specified requirements.

B. Related Work Described Elsewhere: Additional requirements for submittals are described in other Sections of these Specifications and the General Conditions.

1.02 QUALITY ASSURANCE

A. Coordination of Submittals: Prior to each submittal, review and coordinate each item being submitted and verify that each item and the submittal conform with the requirements of the Contract Documents. By affixing the Contractor's signature to each submittal, certify that this coordination has been performed.

B. Certificates of Compliance:

1. Certify that materials used in the Work comply with specified provisions thereof. Certification shall not be construed as relieving the Contractor from furnishing satisfactory materials if, after tests are performed on selected samples, the material is found not to meet specified requirements.

2. Show on each certification the name and location of the Work, name and address of Contractor, quantity and date or dates of shipment or delivery to which the certificate applies, and name of the manufacturing or fabricating company. Certification shall be in the form of letter or company-standard forms containing required data. Certificates shall be signed by an officer of the manufacturing or fabricating company.

3. In addition to the above information, laboratory test reports submitted shall show the date or dates of testing, the specified requirements of which testing was performed, and results of the test or tests.

1.03 SUBMITTALS

A. Contractor shall submit all shop drawings, samples, requests for substitutions, mix designs, and other items, in accordance with this Section.

B. Prior to submittal of the Contractor's first application for payment, submit a schedule of all submittals required by the Contract Documents.

C. Submittals shall be submitted per the following time schedule for the following specific items. Failure to submit by these dates will be considered sufficient grounds to delay Architect's certification of Contractor's Application for Payment until these items are received in proper order.

1. Within 15 calendar days after Award of Contract:

a. All Requests for Substitutions: After this date, no further requests for substitution will be considered, and Contractor shall be obligated to provide the specified products - NO EXCEPTIONS.

2. Within 20 calendar days after Notice to Proceed:

a. Concrete mix design, steel connectors to be embedded in concrete foundations and slabs, materials for underground site plumbing, sewer, storm drainage, and underground site electrical.

3. Within 30 calendar days after Notice to Proceed:

a. Hollow metal, door hardware, fire alarm system, fire sprinkler system, glu-lam beams and other structural lumber, structural steel, miscellaneous structural connectors, mechanical, plumbing and electrical materials, and equipment and fixtures.

b. All materials requiring a color selection by the Owner and Architect.

c. All casework.

4. Within 45 calendar days prior to installation:

a. All other items not specifically mentioned in 1, 2 and 3 above.

D. Provide required submittals for the following products to interface with other portions of the Work. Submit data to verify compliance only.

1. For products specified only by reference standard, select product meeting that standard, by manufacturer.

2. For products specified by naming several products or manufacturers, select one of the products or manufacturers named.

3. For products specified by naming one or more products or manufacturers and stating "or other approved', or "or approved equivalent", or other such wording on drawings or within specifications sections, submit a request for substitutions for product or manufacturer which is not specifically named, but only after submitting bid on specified products and systems.

PART 2 - PRODUCTS

2.01 SHOP DRAWINGS AND COORDINATION DRAWINGS

A. Scale and Measurements: Make shop drawings to a scale sufficiently large to shown pertinent aspects of the item and its method of connection to the Work.

2.02 MANUFACTURER'S LITERATURE

A. General: Where submitted literature from manufacturers includes data not pertinent to the submittal, indicate which portion of the contents is being submitted for review. Submittals not clearly marked will be returned without review.

B. Number of Copies Required: Nine (9) total, three (3) for Contractor plus six (6) copies to be retained by the Architect. The Architect will distribute stamped copies to the Consultant, D.S.A., the Inspector, and two (2) to the Owner.

C. The Contractor shall make and distribute copies required for his purposes.

PART 3 - EXECUTION

3.01 IDENTIFICATION OF SUBMITTALS

A. General: Consecutively number submittals within the respective specification section. Accompany each submittal with transmittal cover letters attached to the end of this Section. Fill out each transmittal cover letter completely, number sequentially, include specification section, name of supplier or installer, and contact person and telephone number.

B. Internal Identification: On the first page of each copy of each submittal, and elsewhere as required for positive identification, indicate the submittal number.

C. Resubmittals: When material is resubmitted, transmit under a new letter of transmittal and with same submittal number plus a "alphabetic" suffix indicating its a re-submittal, e.g. 05500-1A, 05500-1B.

D. Submittal Log: Maintain submittal log for the duration of the Contract. Show current status of submittals, with columns showing "approved", "approved as corrected", etc, to match Architect's categories. Make the submittal log available for the Architect's review upon request. Log shall be available and will be reviewed at each project meeting.

3.02 COORDINATION OF SUBMITTALS

A. The Contractor's Project Engineer shall be responsible to coordinate and review all submittals prior to forwarding to Architect. All submittals shall be stamped with Contractor's stamp, signed and dated, stating:

1. Contractor has reviewed submittal for compliance with requirements of the Contract Documents.

2. Contractor has reviewed submittal for proper interfacing with other trades.

B. General: Prior to making submittals, coordinate materials including, but not

necessarily limited to:

1. Determine and verify interface conditions, catalog numbers, and similar data,

2. Coordinate with other trades as required,

3. Clearly indicate deviations from requirements of the Contract Documents. Deviations which are not clearly called out as a deviation and which subsequently become a part of an approved submittal can under no circumstances be considered legitimate grounds for an additive change order.

C. Grouping of Submittals: Make submittals in groups containing associated items to ensure that information is available for checking each item when it is received. Partial submittals may be rejected as not complying and the Contractor shall be strictly liable for occasioned delays.

D. Color selections for materials in the same space or same elevation shall be submitted at one time. "Piece meal" submission of the color samples or charts is unacceptable and will be returned awaiting a "complete" submission.

3.03 TIMING OF SUBMITTALS

A. General: Make submittals far enough in advance of dates scheduled for installation to provide time required for reviews; for possible revisions and resubmittals; and for placing orders and securing delivery, and as otherwise required by Part 1.03 of this Section.

B. Architect's Review Time: In scheduling, allow at least 20 calendar days for review by the Architect following his receipt of the submittal or as otherwise may be required under each Specification section. Allow an additional 10 days for reviews involving Architect's consultants or as otherwise may be required under each Specification section.

C. Delays: Delays caused by tardiness in making submittals or resubmittals will not be an acceptable basis for extension of the Contract completion time.

3.04 ARCHITECT'S REVIEW

A. General: Corrections or comments made on Shop Drawings during his review shall not relieve the Contractor from compliance with requirements of the Drawings and Specifications. This check is only for review of general conformance with the design concept of the project and general compliance with the information given in the Contract Documents. The Contractor is responsible for confirming and correlating quantities and dimensions; selecting fabrication processes and techniques of construction; coordinating his work with that of other trades, and performing his work in a safe and satisfactory manner.

1. Authority to Proceed: The notations "Furnish as Submitted" or "Furnish as Corrected" authorize the Contractor to proceed with fabrication, purchase, or both or the items so noted, subject to the revisions, if any, required by the Architect's review comments.

2. Revisions: The notation "Revise and Resubmit" or "Submit Specified Item" means make revisions required by the Architect and resubmit. If the Contractor considers required revision to be a change, he shall so notify the Architect as provided for under "Changes" or "Changes in the Work" in the General Conditions. Show each drawing revision by number, date, and subject in a revision block on the drawing. Make only those revisions directed by or accepted by the Architect.

3. Rejection: The notation "Rejected" means the submission does not meet requirements of project contract documents. Make new submission meeting project contract documents.

END OF SECTION

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SECTION 01 35 16

ALTERATION PROJECT PROCEDURES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Special Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes special procedures for alteration work.

1.3 DEFINITIONS

A. Alteration Work: This term includes remodeling, renovation, repair, and maintenance work performed within existing spaces or on existing surfaces as part of the Project.

B. Consolidate: To strengthen loose or deteriorated materials in place.

C. Design Reference Sample: A sample that represents the Architect's prebid selection of work to be matched; it may be existing work or work specially produced for the Project.

D. Dismantle: To remove by disassembling or detaching an item from a surface, using gentle methods and equipment to prevent damage to the item and surfaces; disposing of items unless indicated to be salvaged or reinstalled.

E. Match: To blend with adjacent construction and manifest no apparent difference in material type, species, cut, form, detail, color, grain, texture, or finish; as approved by Architect.

F. Refinish: To remove existing finishes to base material and apply new finish to match original, or as otherwise indicated.

G. Repair: To correct damage and defects, retaining existing materials, features, and finishes. This includes patching, piecing-in, splicing, consolidating, or otherwise reinforcing or upgrading materials.

H. Replace: To remove, duplicate, and reinstall entire item with new material. The original item is the pattern for creating duplicates unless otherwise indicated.

I. Replicate: To reproduce in exact detail, materials, and finish unless otherwise indicated.

J. Reproduce: To fabricate a new item, accurate in detail to the original, and from either the same or a similar material as the original, unless otherwise indicated.

K. Retain: To keep existing items that are not to be removed or dismantled.

L. Strip: To remove existing finish down to base material unless otherwise indicated.

1.4 COORDINATION

A. Alteration Work Subschedule: A construction schedule coordinating the sequencing and scheduling of alteration work for entire Project, including each activity to be performed, and based on Contractor's Construction Schedule. Secure time commitments for performing critical construction activities from separate entities responsible for alteration work.

1. Schedule construction operations in sequence required to obtain best Work results.
2. Coordinate sequence of alteration work activities to accommodate the following:

    a. Owner's continuing occupancy of portions of existing building.
    b. Owner's partial occupancy of completed Work.
    c. Other known work in progress.
    d. Tests and inspections.

3. Detail sequence of alteration work, with start and end dates.
4. Utility Services: Indicate how long utility services will be interrupted. Coordinate shutoff, capping, and continuation of utility services.
5. Use of elevator and stairs.
6. Equipment Data: List gross loaded weight, axle-load distribution, and wheel-base dimension data for mobile and heavy equipment proposed for use in existing structure. Do not use such equipment without certification from Contractor's professional engineer that the structure can support the imposed loadings without damage.

B. Pedestrian and Vehicular Circulation: Coordinate alteration work with circulation patterns within Project buildings and site. Some work is near circulation patterns. Circulation patterns cannot be closed off entirely and in places can be only temporarily redirected around small areas of work. Plan and execute the Work accordingly.

1.5 PROJECT MEETINGS FOR ALTERATION WORK

A. Preliminary Conference for Alteration Work: Before starting alteration work, Construction Manager will conduct conference at Project site.

1. Attendees: In addition to representatives of Owner, Construction Manager, Architect, and Contractor, testing service representative, specialists, and chemical-cleaner manufacturer(s) shall be represented at the meeting.
2. Agenda: Discuss items of significance that could affect progress of alteration work, including review of the following:

    a. Alteration Work Subschedule: Discuss and finalize; verify availability of materials, specialists' personnel, equipment, and facilities needed to make progress and avoid delays.
    b. Fire-prevention plan.
    c. Governing regulations.
    d. Areas where existing construction is to remain and the required protection.
    e. Hauling routes.
    f. Sequence of alteration work operations.
    g. Storage, protection, and accounting for salvaged and specially fabricated items.
    h. Existing conditions, staging, and structural loading limitations of areas where materials are stored.
    i. Qualifications of personnel assigned to alteration work and assigned duties.
    j. Requirements for extent and quality of work, tolerances, and required clearances.

k. Embedded work such as flashings and lintels, special details, collection of waste, protection of occupants and the public, and condition of other construction that affects the Work or will affect the work.

3. Reporting: Construction Manager will record conference results and distribute copies to everyone in attendance and to others affected by decisions or actions resulting from conference.

B. Coordination Meetings: Conduct coordination meetings specifically for alteration work at weekly intervals. Coordination meetings are in addition to specific meetings held for other purposes, such as progress meetings and preinstallation conferences.

1. Attendees: In addition to representatives of Owner, Construction Manager**,** Architect, and Contractor, each specialist, supplier, installer, and other entity concerned with progress or involved in planning, coordination, or performance of alteration work activities shall be represented at these meetings. All participants at conference shall be familiar with Project and authorized to conclude matters relating to alteration work.
2. Agenda: Review and correct or approve minutes of previous coordination meeting. Review other items of significance that could affect progress of alteration work. Include topics for discussion as appropriate to status of Project.

a. Alteration Work Subschedule: Review progress since last coordination meeting. Determine whether each schedule item is on time, ahead of schedule, or behind schedule. Determine how construction behind schedule will be expedited with retention of quality; secure commitments from parties involved to do so. Discuss whether schedule revisions are required to ensure that current and subsequent activities are completed within the Contract Time.
b. Schedule Updating: Revise Contractor's Alteration Work Subschedule after each coordination meeting where revisions to schedule have been made or recognized. Issue revised schedule concurrently with report of each meeting.
c. Review present and future needs of each entity present, including review items listed in the "Preliminary Conference for Alteration Work" Paragraph in this article and the following:

1) Interface requirements of alteration work with other Project Work.
2) Status of submittals for alteration work.
3) Access to alteration work locations.
4) Effectiveness of fire-prevention plan.
5) Quality and work standards of alteration work.
6) Change Orders for alteration work.

3. Reporting: Record meeting results and distribute copies to everyone in attendance and to others affected by decisions or actions resulting from each meeting.

1.6 MATERIALS OWNERSHIP

A. Historic items, relics, and similar objects including, but not limited to, cornerstones and their contents, commemorative plaques and tablets, antiques, and other items of interest or value to Owner that may be encountered or uncovered during the Work, regardless of whether they were previously documented, remain Owner's property.

1. Carefully dismantle and salvage each item or object in a manner to prevent damage and protect it from damage, then promptly deliver it to Owner where directed at Project site.

1.7 INFORMATIONAL SUBMITTALS

A. Alteration Work Subschedule:

1. Submit alteration work subschedule within seven days of date established for commencement of alteration work.

B. Preconstruction Documentation: Show preexisting conditions of adjoining construction and site improvements that are to remain, including finish surfaces, that might be misconstrued as damage caused by Contractor's alteration work operations.

C. Fire-Prevention Plan: Submit 15 days before work begins.

1.8 QUALITY ASSURANCE

A. Alteration Work Program: Prepare a written plan for alteration work for whole Project, including each phase or process and protection of surrounding materials during operations. Show compliance with indicated methods and procedures specified in this and other Sections. Coordinate this whole-Project alteration work program with specific requirements of programs required in other alteration work Sections.

1. Dust and Noise Control: Include locations of proposed temporary dust- and noise-control partitions and means of egress from occupied areas coordinated with continuing on-site operations and other known work in progress.
2. Debris Hauling: Include plans clearly marked to show debris hauling routes, turning radii, and locations and details of temporary protective barriers.

B. Fire-Prevention Plan: Prepare a written plan for preventing fires during the Work, including placement of fire extinguishers, fire blankets, rag buckets, and other fire-control devices during each phase or process. Coordinate plan with Owner's fire-protection equipment and requirements. Include fire-watch personnel's training, duties, and authority to enforce fire safety.

C. Safety and Health Standard: Comply with ANSI/ASSE A10.6.

1.9 STORAGE AND HANDLING OF SALVAGED MATERIALS

A. Salvaged Materials:

1. Clean loose dirt and debris from salvaged items unless more extensive cleaning is indicated.
2. Pack or crate items after cleaning; cushion against damage during handling. Label contents of containers.
3. Store items in a secure area until delivery to Owner.
4. Transport items to Owner's storage area on-site designated by Owner.
5. Protect items from damage during transport and storage.

B. Salvaged Materials for Reinstallation:

1. Repair and clean items for reuse as indicated.
2. Pack or crate items after cleaning and repairing; cushion against damage during handling. Label contents of containers.
3. Protect items from damage during transport and storage.
4. Reinstall items in locations indicated. Comply with installation requirements for new materials and equipment unless otherwise indicated. Provide connections, supports, and miscellaneous materials to make items functional for use indicated.

C. Existing Materials to Remain: Protect construction indicated to remain against damage and soiling from construction work. Where permitted by Architect, items may be dismantled and taken to a suitable, protected storage location during construction work and reinstalled in their original locations after alteration and other construction work in the vicinity is complete.

D. Storage: Catalog and store items within a weathertight enclosure where they are protected from moisture, weather, condensation, and freezing temperatures.

1. Identify each item for reinstallation with a nonpermanent mark to document its original location. Indicate original locations on plans, elevations, sections, or photographs by annotating the identifying marks.
2. Secure stored materials to protect from theft.
3. Control humidity so that it does not exceed 85 percent. Maintain temperatures 5 deg F or more above the dew point.

E. Storage Space:

1. Owner will arrange for limited on-site location(s) for free storage of salvaged material. This storage space does not include security and climate control for stored material.
2. Arrange for off-site locations for storage and protection of salvaged material that cannot be stored and protected on-site.

1.10 FIELD CONDITIONS

A. Survey of Existing Conditions: Record existing conditions that affect the Work by use of measured drawings, and/or preconstruction photographs.

B. Discrepancies: Notify Architect of discrepancies between existing conditions and Drawings before proceeding with removal and dismantling work.

C. Owner's Removals: Before beginning alteration work, verify in correspondence with Owner that the following items have been removed:

1. Items to be removed by Owner: To be determined.

D. Size Limitations in Existing Spaces: Materials, products, and equipment used for performing the Work and for transporting debris, materials, and products shall be of sizes that clear surfaces within existing spaces, areas, rooms, and openings, including temporary protection, by 12 inches or more.

PART 2 - PRODUCTS - (Not Used)

PART 3 - EXECUTION

3.1 PROTECTION

A. Protect persons, motor vehicles, surrounding surfaces of building, building site, plants, and surrounding buildings from harm resulting from alteration work.

1. Use only proven protection methods, appropriate to each area and surface being protected.
2. Provide temporary barricades, barriers, and directional signage to exclude the public from areas where alteration work is being performed.
3. Erect temporary barriers to form and maintain fire-egress routes.

4. Erect temporary protective covers over walkways and at points of pedestrian and vehicular entrance and exit that must remain in service during alteration work.
5. Contain dust and debris generated by alteration work, and prevent it from reaching the public or adjacent surfaces.
6. Provide shoring, bracing, and supports as necessary. Do not overload structural elements.
7. Protect floors and other surfaces along hauling routes from damage, wear, and staining.

B. Temporary Protection of Materials to Remain:

1. Protect existing materials with temporary protections and construction. Do not remove existing materials unless otherwise indicated.
2. Do not attach temporary protection to existing surfaces except as indicated as part of the alteration work program.

C. Comply with each product manufacturer's written instructions for protections and precautions. Protect against adverse effects of products and procedures on people and adjacent materials, components, and vegetation.

D. Utility and Communications Services:

1. Notify Owner, Architect, authorities having jurisdiction, and entities owning or controlling wires, conduits, pipes, and other services affected by alteration work before commencing operations.
2. Disconnect and cap pipes and services as required by authorities having jurisdiction, as required for alteration work.
3. Maintain existing services unless otherwise indicated; keep in service, and protect against damage during operations. Provide temporary services during interruptions to existing utilities.

E. Existing Drains: Prior to the start of work in an area, test drainage system to ensure that it is functioning properly. Notify Architect immediately of inadequate drainage or blockage. Do not begin work in an area until the drainage system is functioning properly.

1. Prevent solids such as adhesive or mortar residue or other debris from entering the drainage system. Clean out drains and drain lines that become sluggish or blocked by sand or other materials resulting from alteration work.
2. Protect drains from pollutants. Block drains or filter out sediments, allowing only clean water to pass.

3.2 PROTECTION FROM FIRE

A. General: Follow fire-prevention plan and the following:

1. Comply with NFPA 241 requirements unless otherwise indicated. Perform duties titled "Owner's Responsibility for Fire Protection."
2. Remove and keep area free of combustibles, including rubbish, paper, waste, and chemicals, unless necessary for the immediate work.

    a. If combustible material cannot be removed, provide fire blankets to cover such materials.

B. Heat-Generating Equipment and Combustible Materials: Comply with the following procedures while performing work with heat-generating equipment or combustible materials, including welding, torch-cutting, soldering, brazing, removing paint with heat, or

other operations where open flames or implements using high heat or combustible solvents and chemicals are anticipated:

1. Obtain Owner's approval for operations involving use of welding or other high-heat equipment. Use of open-flame equipment is not permitted. Notify Owner before each occurrence, indicating location of such work.
2. As far as practicable, restrict heat-generating equipment to shop areas or outside the building.
3. Do not perform work with heat-generating equipment in or near rooms or in areas where flammable liquids or explosive vapors are present or thought to be present. Use a combustible gas indicator test to ensure that the area is safe.
4. Use fireproof baffles to prevent flames, sparks, hot gases, or other high-temperature material from reaching surrounding combustible material.
5. Prevent the spread of sparks and particles of hot metal through open windows, doors, holes, and cracks in floors, walls, ceilings, roofs, and other openings.
6. Fire Watch: Before working with heat-generating equipment or combustible materials, station personnel to serve as a fire watch at each location where such work is performed. Fire-watch personnel shall have the authority to enforce fire safety. Station fire watch according to NFPA 51B, NFPA 241, and as follows:

    a. Train each fire watch in the proper operation of fire-control equipment and alarms.
    b. Prohibit fire-watch personnel from other work that would be a distraction from fire-watch duties.
    c. Cease work with heat-generating equipment whenever fire-watch personnel are not present.
    d. Have fire-watch personnel perform final fire-safety inspection each day beginning no sooner than 30 minutes after conclusion of work in each area to detect hidden or smoldering fires and to ensure that proper fire prevention is maintained.

C. Fire-Control Devices: Provide and maintain fire extinguishers, fire blankets, and rag buckets for disposal of rags with combustible liquids. Maintain each as suitable for the type of fire risk in each work area. Ensure that nearby personnel and the fire-watch personnel are trained in fire-extinguisher and blanket use.

D. Sprinklers: Where sprinkler protection exists and is functional, maintain it without interruption while operations are being performed. If operations are performed close to sprinklers, shield them temporarily with guards.

1. Remove temporary guards at the end of work shifts, whenever operations are paused, and when nearby work is complete.

3.3 GENERAL ALTERATION WORK

A. Have specialty work performed only by qualified specialists.

B. Ensure that supervisory personnel are present when work begins and during its progress.

C. Record existing work before each procedure (preconstruction), and record progress during the work. Use digital preconstruction documentation photographs or video recordings.

D. Perform surveys of Project site as the Work progresses to detect hazards resulting from alterations.

E. Notify Architect of visible changes in the integrity of material or components whether from environmental causes including biological attack, UV degradation, freezing, or thawing or from structural defects including cracks, movement, or distortion.

1. Do not proceed with the work in question until directed by Architect.

END OF SECTION

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F. Specialist Qualifications: An experienced firm regularly engaged in specialty work similar in nature, materials, design, and extent to alteration work as specified in each Section and that has completed a minimum of [**five**] <**Insert number**> recent projects with a record of successful in-service performance that demonstrates the firm's qualifications to perform this work.

1. Field Supervisor Qualifications: Full-time supervisors experienced in specialty work similar in nature, material, design, and extent to that indicated for this Project. Supervisors shall be on-site when specialty work begins and during its progress. Supervisors shall not be changed during Project except for causes beyond the control of the specialist firm.

a. Construct new mockups of required work whenever a supervisor is replaced.

G. Title X Requirement: Each firm conducting activities that disturb painted surfaces shall be a "Lead-Safe Certified Firm" according to 40 CFR 745, Subpart E, and use only workers that are trained in lead-safe work practices.

H. Existing Roofing: Prior to the start of work in an area, install roofing protection[**as indicated on Drawings**].

a. Maintain fire-watch personnel at[**each area of**] Project site until [**60 minutes**] [**two hours**] <**Insert time**> after conclusion of daily work.

3.4 PROTECTION DURING APPLICATION OF CHEMICALS

A. Protect motor vehicles, surrounding surfaces of building, building site, plants, and surrounding buildings from harm or spillage resulting from applications of chemicals and adhesives.

B. Cover adjacent surfaces with protective materials that are proven to resist chemicals selected for Project unless chemicals being used will not damage adjacent surfaces as indicated in alteration work program. Use covering materials and masking agents that are waterproof and UV resistant and that will not stain or leave residue on surfaces to which they are applied. Apply protective materials according to manufacturer's written instructions. Do not apply liquid masking agents or adhesives to painted or porous surfaces. When no longer needed, promptly remove protective materials.

C. Do not apply chemicals during winds of sufficient force to spread them to unprotected surfaces.

D. Neutralize alkaline and acid wastes and legally dispose of off Owner's property.

E. Collect and dispose of runoff from chemical operations by legal means and in a manner that prevents soil contamination, soil erosion, undermining of paving and foundations, damage to landscaping, or water penetration into building interior.

F. Alteration Work Program: Submit [**30 days**] <**Insert time**> before work begins.

SECTION 01 40 00

QUALITY REQUIREMENTS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Special Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for quality assurance and quality control.

B. Testing and inspection services are required to verify compliance with requirements specified or indicated. These services do not relieve Contractor of responsibility for compliance with the Contract Document requirements.

1. Specific quality-assurance and quality-control requirements for individual work results are specified in their respective Specification Sections. Requirements in individual Sections may also cover production of standard products.
2. Specified tests, inspections, and related actions do not limit Contractor's other quality-assurance and quality-control procedures that facilitate compliance with the Contract Document requirements.
3. Requirements for Contractor to provide quality-assurance and quality-control services required by Architect, Owner, or authorities having jurisdiction are not limited by provisions of this Section.

1.3 DEFINITIONS

A. Experienced: When used with an entity or individual, "experienced," unless otherwise further described, means having successfully completed a minimum of five previous projects similar in nature, size, and extent to this Project; being familiar with special requirements indicated; and having complied with requirements of authorities having jurisdiction.

B. Field Quality-Control Tests and Inspections: Tests and inspections that are performed on-site for installation of the Work and for completed Work.

C. Installer/Applicator/Erector: Contractor or another entity engaged by Contractor as an employee, subcontractor, or sub-subcontractor, to perform a particular construction operation, including installation, erection, application, assembly, and similar operations.

1. Use of trade-specific terminology in referring to a Work result does not require that certain construction activities specified apply exclusively to specific trade(s).

D. Mockups: Full-size physical assemblies that are constructed either as freestanding temporary built elements or as part of permanent construction. Mockups are constructed to verify selections made under Sample submittals; to demonstrate aesthetic effects and qualities of materials and execution; to review coordination, testing, or operation; to show interface between dissimilar materials; and to demonstrate compliance with specified

installation tolerances. Mockups are not Samples. Unless otherwise indicated, approved mockups establish the standard by which the Work will be judged.

1. Integrated Exterior Mockups: Mockups of the exterior envelope constructed on-site as indicated in-place portions of permanent construction, consisting of multiple products, assemblies, and subassemblies, with cutaways enabling inspection of concealed portions of the Work.

    a. Include each system, assembly, component, and part of the exterior wall to be constructed for the Project. Colors of components shall be those selected by the Architect for use in the Project.

2. Product Mockups: Mockups that may include multiple products, materials, or systems specified in a single Section.
3. In-Place Mockups: Mockups constructed on-site in their actual final location as part of permanent construction.

E. Preconstruction Testing: Tests and inspections performed specifically for Project before products and materials are incorporated into the Work, to verify performance or compliance with specified criteria. Unless otherwise indicated, copies of reports of tests or inspections performed for other than the Project do not meet this definition.

F. Product Tests: Tests and inspections that are performed by a nationally recognized testing laboratory (NRTL) according to 29 CFR 1910.7, by a testing agency accredited according to NIST's National Voluntary Laboratory Accreditation Program (NVLAP), or by a testing agency qualified to conduct product testing and acceptable to authorities having jurisdiction, to establish product performance and compliance with specified requirements.

G. Source Quality-Control Tests and Inspections: Tests and inspections that are performed at the source (e.g., plant, mill, factory, or shop).

H. Testing Agency: An entity engaged to perform specific tests, inspections, or both. The term "testing laboratory" shall have the same meaning as the term "testing agency."

I. Quality-Assurance Services: Activities, actions, and procedures performed before and during execution of the Work, to guard against defects and deficiencies and substantiate that proposed construction will comply with requirements.

J. Quality-Control Services: Tests, inspections, procedures, and related actions during and after execution of the Work, to evaluate that actual products incorporated into the Work and completed construction comply with requirements. Contractor's quality-control services do not include contract administration activities performed by Architect.

1.4 DELEGATED-DESIGN SERVICES

A. Performance and Design Criteria: Where professional design services or certifications by a design professional are specifically required of Contractor by the Contract Documents, provide products and systems complying with specific performance and design criteria indicated.

1. If criteria indicated are not sufficient to perform services or certification required, submit a written request for additional information to Architect.

B. Delegated-Design Services Statement: Submit a statement signed and sealed by the responsible design professional, for each product and system specifically assigned to Contractor to be designed or certified by a design professional, indicating that the products and systems are in compliance with performance and design criteria indicated. Include list of codes, loads, and other factors used in performing these services.

1.5 CONFLICTING REQUIREMENTS

A. Conflicting Standards and Other Requirements: If compliance with two or more standards or requirements is specified and the standards or requirements establish different or conflicting requirements for minimum quantities or quality levels, inform the Architect regarding the conflict and obtain clarification prior to proceeding with the Work. Refer conflicting requirements that are different, but apparently equal, to Architect for clarification before proceeding.

B. Minimum Quantity or Quality Levels: The quantity or quality level shown or specified shall be the minimum provided or performed. The actual installation may comply exactly with the minimum quantity or quality specified, or it may exceed the minimum within reasonable limits. To comply with these requirements, indicated numeric values are minimum or maximum, as appropriate, for the context of requirements. Refer uncertainties to Architect for a decision before proceeding.

1.6 INFORMATIONAL SUBMITTALS

A. Contractor's Quality-Control Plan: For quality-assurance and quality-control activities and responsibilities.

B. Qualification Data: For Contractor's quality-control personnel.

C. Testing Agency Qualifications: For testing agencies specified in "Quality Assurance" Article to demonstrate their capabilities and experience. Include proof of qualifications in the form of a recent report on the inspection of the testing agency by a recognized authority.

D. Schedule of Tests and Inspections: Prepare in tabular form and include the following:

1. Specification Section number and title.
2. Entity responsible for performing tests and inspections.
3. Description of test and inspection.
4. Identification of applicable standards.
5. Identification of test and inspection methods.
6. Number of tests and inspections required.
7. Time schedule or time span for tests and inspections.
8. Requirements for obtaining samples.
9. Unique characteristics of each quality-control service.

E. Reports: Prepare and submit certified written reports and documents as specified.

F. Permits, Licenses, and Certificates: For Owner's record, submit copies of permits, licenses, certifications, inspection reports, releases, jurisdictional settlements, notices, receipts for fee payments, judgments, correspondence, records, and similar documents established for compliance with standards and regulations bearing on performance of the Work.

1.7 CONTRACTOR'S QUALITY-CONTROL PLAN

A. Quality-Control Plan, General: Submit quality-control plan within 10 days of Notice to Proceed, and not less than five days prior to preconstruction conference. Submit in format acceptable to Architect. Identify personnel, procedures, controls, instructions, tests, records, and forms to be used to carry out Contractor's quality-assurance and quality-control responsibilities and to coordinate Owner's quality-assurance and quality-control activities. Coordinate with Contractor's Construction Schedule.

B. Quality-Control Personnel Qualifications: Engage qualified personnel trained and experienced in managing and executing quality-assurance and quality-control procedures similar in nature and extent to those required for Project.

1. Project quality-control manager may also serve as Project superintendent.

C. Submittal Procedure: Describe procedures for ensuring compliance with requirements through review and management of submittal process. Indicate qualifications of personnel responsible for submittal review.

D. Testing and Inspection: In quality-control plan, include a comprehensive schedule of Work requiring testing or inspection, including the following:

1. Contractor-performed tests and inspections, including subcontractor-performed tests and inspections. Include required tests and inspections and Contractor-elected tests and inspections. Distinguish source quality-control tests and inspections from field quality-control tests and inspections.
2. Special inspections required by authorities having jurisdiction and indicated on the Statement of Special Inspections.
3. Owner-performed tests and inspections indicated in the Contract Documents..

E. Continuous Inspection of Workmanship: Describe process for continuous inspection during construction to identify and correct deficiencies in workmanship in addition to testing and inspection specified. Indicate types of corrective actions to be required to bring the Work into compliance with standards of workmanship established by Contract requirements and approved mockups.

F. Monitoring and Documentation: Maintain testing and inspection reports, including log of approved and rejected results. Include Work Architect has indicated as nonconforming or defective. Indicate corrective actions taken to bring nonconforming Work into compliance with requirements. Comply with requirements of authorities having jurisdiction.

1.8 REPORTS AND DOCUMENTS

A. Test and Inspection Reports: Prepare and submit certified written reports specified in other Sections. Include the following:

1. Date of issue.
2. Project title and number.
3. Name, address, telephone number, and email address of testing agency.
4. Dates and locations of samples and tests or inspections.
5. Names of individuals making tests and inspections.
6. Description of the Work and test and inspection method.
7. Identification of product and Specification Section.
8. Complete test or inspection data.
9. Test and inspection results and an interpretation of test results.
10. Record of temperature and weather conditions at time of sample-taking and testing and inspection.
11. Comments or professional opinion on whether tested or inspected Work complies with the Contract Document requirements.
12. Name and signature of laboratory inspector.
13. Recommendations on retesting and reinspecting.

B. Manufacturer's Technical Representative's Field Reports: Prepare written information documenting manufacturer's technical representative's tests and inspections specified in other Sections. Include the following:

1. Name, address, telephone number, and email address of technical representative making report.
2. Statement on condition of substrates and their acceptability for installation of product.
3. Statement that products at Project site comply with requirements.
4. Summary of installation procedures being followed, whether they comply with requirements and, if not, what corrective action was taken.
5. Results of operational and other tests and a statement of whether observed performance complies with requirements.
6. Statement of whether conditions, products, and installation will affect warranty.
7. Other required items indicated in individual Specification Sections.

C. Factory-Authorized Service Representative's Reports: Prepare written information documenting manufacturer's factory-authorized service representative's tests and inspections specified in other Sections. Include the following:

1. Name, address, telephone number, and email address of factory-authorized service representative making report.
2. Statement that equipment complies with requirements.
3. Results of operational and other tests and a statement of whether observed performance complies with requirements.
4. Statement of whether conditions, products, and installation will affect warranty.
5. Other required items indicated in individual Specification Sections.

1.9 QUALITY ASSURANCE

A. Qualifications paragraphs in this article establish the minimum qualification levels required; individual Specification Sections specify additional requirements.

B. Manufacturer Qualifications: A firm experienced in manufacturing products or systems similar to those indicated for this Project and with a record of successful in-service performance, as well as sufficient production capacity to produce required units. As applicable, procure products from manufacturers able to meet qualification requirements, warranty requirements, and technical or factory-authorized service representative requirements.

C. Fabricator Qualifications: A firm experienced in producing products similar to those indicated for this Project and with a record of successful in-service performance, as well as sufficient production capacity to produce required units.

D. Installer Qualifications: A firm or individual experienced in installing, erecting, applying, or assembling work similar in material, design, and extent to that indicated for this Project, whose work has resulted in construction with a record of successful in-service performance.

E. Professional Engineer Qualifications: A professional engineer who is legally qualified to practice in jurisdiction where Project is located and who is experienced in providing engineering services of the kind indicated. Engineering services are defined as those performed for installations of the system, assembly, or product that is similar in material, design, and extent to those indicated for this Project.

F. Specialists: Certain Specification Sections require that specific construction activities shall be performed by entities who are recognized experts in those operations. Specialists shall satisfy qualification requirements indicated and shall be engaged in the activities indicated.

1. Requirements of authorities having jurisdiction shall supersede requirements for specialists.

G. Testing and Inspecting Agency Qualifications: An NRTL, an NVLAP, or an independent agency with the experience and capability to conduct testing and inspection indicated, as documented in accordance with ASTM E329, and with additional qualifications specified in individual Sections; and, where required by authorities having jurisdiction, that is acceptable to authorities.

H. Manufacturer's Technical Representative Qualifications: An authorized representative of manufacturer who is trained and approved by manufacturer to observe and inspect installation of manufacturer's products that are similar in material, design, and extent to those indicated for this Project.

I. Factory-Authorized Service Representative Qualifications: An authorized representative of manufacturer who is trained and approved by manufacturer to inspect, demonstrate, repair, and perform service on installations of manufacturer's products that are similar in material, design, and extent to those indicated for this Project.

J. Preconstruction Testing: Where testing agency is indicated to perform preconstruction testing for compliance with specified requirements for performance and test methods, comply with the following Contractor's responsibilities, including the following:

1. Provide test specimens representative of proposed products and construction.
2. Submit specimens in a timely manner with sufficient time for testing and analyzing results to prevent delaying the Work.
3. Provide sizes and configurations of test assemblies, mockups, and laboratory mockups to adequately demonstrate capability of products to comply with performance requirements.
4. Build site-assembled test assemblies and mockups, using installers who will perform same tasks for Project.
5. Testing Agency Responsibilities: Submit a certified written report of each test, inspection, and similar quality-assurance service to Architect, with copy to Contractor. Interpret tests and inspections, and state in each report whether tested and inspected Work complies with or deviates from the Contract Documents.

K. Mockups: Before installing portions of the Work requiring mockups, build mockups for each form of construction and finish required to comply with the following requirements, using materials indicated for the completed Work:

1. Build mockups of size indicated.
2. Build mockups in location indicated or, if not indicated, as directed by Architect.
3. Notify Architect seven days in advance of dates and times when mockups will be constructed.
4. Employ supervisory personnel who will oversee mockup construction. Employ workers who will be employed to perform same tasks during the construction at Project.
5. Demonstrate the proposed range of aesthetic effects and workmanship.
6. Obtain Architect's approval of mockups before starting corresponding Work, fabrication, or construction.

    a. Allow seven days for initial review and each re-review of each mockup.

7. Promptly correct unsatisfactory conditions noted by Architect's preliminary review, to the satisfaction of the Architect, before completion of final mockup.
8. Approval of mockups by the Architect does not constitute approval of deviations from the Contract Documents contained in mockups unless Architect specifically approves such deviations in writing.
9. Maintain mockups during construction in an undisturbed condition as a standard for judging the completed Work.
10. Demolish and remove mockups when directed unless otherwise indicated.

L. Integrated Exterior Mockups: Construct integrated exterior mockup. Coordinate installation of exterior envelope materials and products for which mockups are required in individual Specification Sections, along with supporting materials. Comply with requirements in "Mockups" Paragraph.

1. Coordinate construction of the mockup to allow observation of air barrier installation, flashings, air barrier integration with fenestration systems, and other portions of the building air/moisture barrier and drainage assemblies, prior to installation of veneer, cladding elements, and other components that will obscure the work.

1.10 QUALITY CONTROL

A. Owner Responsibilities: Where quality-control services are indicated as Owner's responsibility, Owner will engage a qualified testing agency to perform these services.

1. Owner will furnish Contractor with names, addresses, and telephone numbers of testing agencies engaged and a description of types of testing and inspection they are engaged to perform.
2. Costs for retesting and reinspecting construction that replaces or is necessitated by Work that failed to comply with the Contract Documents will be charged to Contractor, and the Contract Sum will be adjusted by Change Order.

B. Contractor Responsibilities: Tests and inspections not explicitly assigned to Owner are Contractor's responsibility. Perform additional quality-control activities, whether specified or not, to verify and document that the Work complies with requirements.

1. Unless otherwise indicated, provide quality-control services specified and those required by authorities having jurisdiction. Perform quality-control services required of Contractor by authorities having jurisdiction, whether specified or not.
2. Engage a qualified testing agency to perform quality-control services.

a. Contractor shall not employ same entity engaged by Owner, unless agreed to in writing by Owner.

3. Notify testing agencies at least 24 hours in advance of time when Work that requires testing or inspection will be performed.
4. Where quality-control services are indicated as Contractor's responsibility, submit a certified written report, in duplicate, of each quality-control service.
5. Testing and inspection requested by Contractor and not required by the Contract Documents are Contractor's responsibility.
6. Submit additional copies of each written report directly to authorities having jurisdiction, when they so direct.

C. Retesting/Reinspecting: Regardless of whether original tests or inspections were Contractor's responsibility, provide quality-control services, including retesting and reinspecting, for construction that replaced Work that failed to comply with the Contract Documents.

D. Manufacturer's Field Services: Where indicated, engage a factory-authorized service representative to inspect field-assembled components and equipment installation, including service connections. Report results in writing as specified in Section 01 33 00 "Submittal Procedures."

E. Manufacturer's Technical Services: Where indicated, engage a manufacturer's technical representative to observe and inspect the Work. Manufacturer's technical representative's services include participation in preinstallation conferences, examination of substrates and

conditions, verification of materials, observation of Installer activities, inspection of completed portions of the Work, and submittal of written reports.

F. Contractor's Associated Requirements and Services: Cooperate with agencies and representatives performing required tests, inspections, and similar quality-control services, and provide reasonable auxiliary services as requested. Notify agency sufficiently in advance of operations to permit assignment of personnel. Provide the following:

1. Access to the Work.
2. Incidental labor and facilities necessary to facilitate tests and inspections.
3. Adequate quantities of representative samples of materials that require testing and inspection. Assist agency in obtaining samples.
4. Facilities for storage and field curing of test samples.
5. Delivery of samples to testing agencies.
6. Preliminary design mix proposed for use for material mixes that require control by testing agency.
7. Security and protection for samples and for testing and inspection equipment at Project site.

G. Coordination: Coordinate sequence of activities to accommodate required quality-assurance and quality-control services with a minimum of delay and to avoid necessity of removing and replacing construction to accommodate testing and inspection.

1. Schedule times for tests, inspections, obtaining samples, and similar activities.

H. Schedule of Tests and Inspections: Prepare a schedule of tests, inspections, and similar quality-control services required by the Contract Documents as a component of Contractor's quality-control plan. Coordinate and submit concurrently with Contractor's Construction Schedule. Update and submit with each Application for Payment.

1. Schedule Contents: Include tests, inspections, and quality-control services, including Contractor- and Owner-retained services, commissioning activities, and other Project-required services paid for by other entities.
2. Distribution: Distribute schedule to Owner, Architect, testing agencies, and each party involved in performance of portions of the Work where tests and inspections are required.

1.11 SPECIAL TESTS AND INSPECTIONS

A. Special Tests and Inspections: Owner will engage a qualified testing agency and/or special inspector to conduct special tests and inspections required by authorities having jurisdiction as the responsibility of Owner, as indicated in the DSA-103 List of Required Structural Tests & Special Inspections – 2016 CBC attached to Section 01 45 23, and as follows:

1. Verifying that manufacturer maintains detailed fabrication and quality-control procedures, and reviewing the completeness and adequacy of those procedures to perform the Work.
2. Notifying Architect and Contractor promptly of irregularities and deficiencies observed in the Work during performance of its services.
3. Submitting a certified written report of each test, inspection, and similar quality-control service to Architect with copy to Contractor and to authorities having jurisdiction.
4. Submitting a final report of special tests and inspections at Substantial Completion, which includes a list of unresolved deficiencies.
5. Interpreting tests and inspections, and stating in each report whether tested and inspected Work complies with or deviates from the Contract Documents.
6. Retesting and reinspecting corrected Work.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 TEST AND INSPECTION LOG

A. Test and Inspection Log: Prepare a record of tests and inspections. Include the following:

1. Date test or inspection was conducted.
2. Description of the Work tested or inspected.
3. Date test or inspection results were transmitted to Architect.
4. Identification of testing agency or special inspector conducting test or inspection.

B. Maintain log at Project site. Post changes and revisions as they occur. Provide access to test and inspection log for Architect's, and authorities' having jurisdiction reference during normal working hours.

1. Submit log at Project closeout as part of Project Record Documents.

3.2 REPAIR AND PROTECTION

A. General: On completion of testing, inspection, sample-taking, and similar services, repair damaged construction and restore substrates and finishes.

1. Provide materials and comply with installation requirements specified in other Specification Sections or matching existing substrates and finishes. Restore patched areas and extend restoration into adjoining areas with durable seams that are as invisible as possible. Comply with the Contract Document requirements for cutting and patching in Section 01 73 00 "Execution."

B. Protect construction exposed by or for quality-control service activities.

C. Repair and protection are Contractor's responsibility, regardless of the assignment of responsibility for quality-control services.

END OF SECTION

SECTION 01 41 15

ADDITIONAL REQUIREMENTS FOR DSA-REVIEWED PROJECTS

PART 1 - GENERAL

1.1 GENERAL

A. The following additional requirements apply to this Project that is being reviewed by the Division of the State Architect (DSA).

1.2 ADDITIONAL REQUIREMENTS

A. In addition to the duties specified in the Contract Documents, the duties of the Contractor shall be in accordance with the requirements specified in Section 4-343 of Part 1, Title 24, California Code of Regulations (CCR).

B. In addition to the duties specified in the Contract Documents, the duties of the Architect and the Architect's consultants shall be in accordance with the requirements specified in Section 4-333(a) and 4-341 of Part 1, Title 24, CCR.

C. DSA is not subject to arbitration proceedings.

D. Notify DSA at start of construction in accordance with Section 4-331 of Part 1, Title 24, CCR.

E. All addenda and construction change documents shall be submitted for DSA approval. Do not begin any work under an addendum or construction change document until DSA approval is obtained. Addenda and construction change documents shall be in accordance with Section 4-338 of Part 1, Title 24, CCR.

F. Do not begin work under a written order until a construction change document (Category A) has been submitted to and approved by DSA (and Owner) in accordance with Section 4-338 of Part 1, Title 24, CCR. Substitutions effecting structural, fire/life/safety or access compliance shall be submitted as construction change documents for DSA approval. The Contractor will be responsible for the additional architectural and engineering costs associated with the review and regulatory processing of these substitutions.

G. Unless otherwise indicated or specified, perform the work in conformance with the latest edition of applicable regulatory requirements. A copy of Part 1 and Part 2 of Title 24, CCR shall be available on the Project site. The codes adopted by the City, County, State and Federal agencies shall govern minimum requirements for this Project.

H. Contractor, Inspectors, Architect and Engineer shall submit verified reports in accordance with Sections 4-341 and 4-343(c) of Part 1, Title 24, CCR.

I. DSA may supervise construction, reconstruction, or repair in accordance with Section 4-334 of Part 1, Title 24, CCR.

J. Construction shall be observed by a full-time Project Inspector approved by DSA in accordance with Section 4-333(b) and 4-342 of Part 1, Title 24, CCR.

K. Testing requirements of the DSA approved Owner's Testing Laboratory shall be in accordance with Section 4-335 of Part 1, Title 24, CCR.

L. Special Inspection shall be as required by Section 4-333(c), of CBC, Part 1, Title 24, CCR, and Chapter 17A of CBC Part 2, Title 24, CCR. The Owner will pay for the costs of special inspection.

M. All Substitutions and Request for Information (RFI's) that affect Structural, Fire and Life Safety, Access Compliance and/or Energy (as applicable) shall be submitted to the Division of the State Architect for review and approval.

N. Changes to the Structural, Accessibility or Fire and Life-Safety Portions of the approved plans and specifications after the work has been let shall be made by a Construction Change Document (CCD) as required in Section 4-338, Part 1, CAC and shall be submitted to and approved by DSA prior to commencement of the work. Construction Change Documents (CCD's) shall be prepared and submitted to DSA in compliance with DSA Interpretation of Regulation IR A-6.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION

12/21/2023

SECTION 01 42 19

REFERENCE STANDARDS

PART 1 - GENERAL

1.01 SUMMARY

A. Throughout the Contract Documents, reference is made to codes and standards which establish qualities and types of workmanship and materials, and methods for testing and reporting on the pertinent characteristics.

B. Provide materials and workmanship which meet or exceed the specifically named code or standard.

C. Deliver to the Architect required proof that the materials or workmanship, or both, meet or exceed the requirements of the specifically named code or standard. Such proof shall be in the form requested by the Architect and will generally be required to be copies of a certified report of tests conducted by a testing agency acceptable for that purpose to the Architect.

1.02 RELATED WORK SPECIFIED ELSEWHERE

A. Specific naming of codes or standards occurs on the Drawings and in other Sections of these Specifications. Comply with laws, ordinances, and regulations of authorities having jurisdiction. Proof of compliance with laws, ordinances, and regulations shall be by the signed approval of the respective authorities having jurisdiction. Costs relative thereto shall be borne by the Contractor.

1.03 QUALITY ASSURANCE

A. Familiarity with Pertinent Codes and Standards: Verify the requirements of the specifically named codes and standards as well as requirements mandated by law, ordinance and authority. Verify that the items procured and installed in this Work meet or exceed the specified requirements.

B. Rejection of Noncomplying Items: The Architect reserves the right to reject items incorporated into the Work which fail to meet such minimum requirements.

1.04 APPLICABLE CODES

A. Work of the project shall conform to the following list of the 2016, Title 24, California Code of Regulations (CCR), a List of Codes, copies of which shall be maintained at the job site by the Contractor throughout the duration of the work.

B. Applicable Codes as of January 1, 2017:

1. 2016 California Administrative Code (CAC), Part 1, Title 24, California Code of Regulations (CCR).

2. 2016 California Building Code (CBC), Volumes 1 and 2, Part 2, Title 24, California Code of Regulations (CCR) with 2016 California Amendments.

3. 2016 California Electrical Code (CEC), Part 3, Title 24, California Code of Regulations (CCR) with 2016 California Amendments.

4. 2016 California Mechanical Code (CMC), Part 4, Title 24, California Code of Regulations (CCR) with 2016 California Amendments.

5. 2016 California Plumbing Code (CPC), Part 5, Title 24, California Code of Regulations (CCR).

6. 2016 California Energy Code, Part 6, Title 24, California Code of Regulations (CCR).

7. 2016 California Historical Building Code, Part 8, Title 24, California Code of Regulations (CCR).

8. 2016 California Fire Code, Part 9, Title 24, California Code of Regulations (CCR).

9. 2016 California Existing Building Code, Part 10, Title 24, California Code of Regulations (CCR).

10. 2016 California Green Building Standards Code, Part 11, Title 24, California Code of Regulations (CCR)

11. 2016 California Reference Standards Code, Part 12, Title 24, California Code of Regulations (CCR). Title 19, CCR, Public Safety, State Fire Marshal Regulations.

C. Partial List of Applicable Standards:

Reference code section for NFPA Standards, 2016 CBC (SFM)

NFPA 13	Installation of Sprinkler Systems, 2016 Edition
NFPA 14	Installation of Standpipes and Hose Systems, 2016 Edition
NFPA 17	Dry Chemical Extinguishing Systems, 2016 Edition
NFPA 17a	Wet Chemical Extinguishing Systems, 2016 Edition
NFPA 20	Installation of Stationary Pumps for Fire Protection, 2016 Edition
NFPA 24	Installation of Private Fire Service Mains and their Appurtenances, 2016 Edition
NFPA 72	National Fire Alarm and Signaling Code, (California Amended) 2016 Edition (Note, see UL Standard 1971 for “Signaling Devices for the Hearing Impaired”)
NFPA 253	Critical Radiant Flux of Floor Covering Systems Using a Radiant Heat Energy Source, 2011 Edition
NFPA 2001	Clean Agent Fire Extinguishing Systems, 2012 Edition

1.05 REFERENCE STANDARDS

A. Standards referenced in the Specifications are usually referred to by the abbreviation of the organization's name and the designation of the document (e.g., ASTM A36). Documents in common use may be referred to by their own designation (e.g., the California Electrical Code is published by the National Fire Protection Association as NFPA-70 but is referred to as CEC, and is part of a series of documents or standards referred to as the National Fire Code). References are to the latest issue of the publication available on the date stipulated for the receipt of bids.

STANDARDS ORGANIZATIONS

AA	Aluminum Association
AAMA	American Architectural Manufacturer's Association
AASHTO	American Association of State Highway and Transportation Officials
ACI	American Concrete Institute
AGA	American Gas Association
AISC	American Institute of Steel Construction
AITC	American Institute of Timber Construction
AMCA	Air Movement and Control Association, Inc.
ANSI	American National Standards Institute, Inc.
APA	APA-The Engineered Wood Association
ARI	Air-Conditioning and Refrigeration Institute
ASHRAE	American Society of Heating, Refrigerating, and Air-Conditioning Engineers
ASME	American Society of Mechanical Engineers
ASTM	American Society for Testing and Materials
AWPA	American Wood Protection Association
AWPB	American Wood Preservers' Bureau
AWS	American Welding Society
AWWA	American Water Works Association
BHMA	Builders Hardware Manufacturers Association
CBC	California Building Code, 2016
CDA	Copper Development Association
CEC	California Electrical Code
CEQA	California Environmental Quality Act

CGA	Compressed Gas Association
CISPI	Cast Iron Soil Pipe Institute
CMC	California Mechanical Code - See IAPMO
CPC	California Plumbing Code - See IAPMO
CPSC	Consumer Product Safety Commission
CRSI	Concrete Reinforcing Steel Institute
CS	Commercial Standard of U.S. Dept. of Commerce
CTIOA	Ceramic Tile Institute of America (former CTI)
CSMA	Chemical Specialties Manufacturing Association
FGMA	Flat Glass Marketing Association
FM	Factory Mutual Global (former FMS)
FS	Federal Specification
GA	Gypsum Association
HI	Hydraulic Institute
HRI	Hydraulics Research Institute
IAPMO	International Association of Plumbing and Mechanical Officials
ICC	International Code Council (former ICBO)
IEEE	Institute of Electrical and Electronics Engineers
IES	Illuminating Engineering Society of North America
MIL-STD	Military Specifications (former MIL)
ML/SFA	Metal Lath/Steel Framing Association
MSS	Manufacturers Standardization Society of the Valve and Fittings Industry
NAAMM	National Association of Architectural Metal Manufacturers
NIST	National Institute of Standards and Technology (former NBS)
NEBB	National Environmental Balancing Bureau
NEMA	National Electrical Manufacturers Association
N FLUID PA	National Fluid Power Association
NFPA	National Fire Protection Association
NRCA	National Roofing Contractors Association
NSF	National Sanitation Foundation

NWWDA	National Wood Window and Door Association
PS	Voluntary Product Standard (of NIST former NBS)
SMACNA	Sheet Metal and Air Conditioning Contractors National Association
SDI	Steel Deck Institute
SJI	Steel Joist Institute
SSPC	The Society for Protective Coatings (former SSPC)
TCNA	Tile Council of North America, Inc. (former TCA)
TSIB	Technical Services Information Bureau (former WLPDIA)
UL	Underwriters Laboratories, Inc.
WI	Woodwork Institute (former WIC)
TITLE	Title 24, California Code of Regulations, Part 1, 2, 3, 4, 5, 6, 8, & 9
TITLE	Title 19, California Code of Regulations

1.06 REFERENCE COPIES

A. A minimum of one copy of Codes, Regulations, and Standards referenced in the drawings or the specifications, or applicable to the work, shall be furnished to the Owner's Representative at least (2) two weeks prior to the commencement of work affected by such codes, regulations or standards.

PART 2 - PRODUCTS
(Not Applicable)

PART 3 - EXECUTION
(Not Applicable)

END OF SECTION

12/21/2023

SECTION 01 45 23

TESTING AND INSPECTING SERVICES

PART 1 - GENERAL

1.01 SUMMARY

A. Section Includes: Cooperate with the Owner's selected testing agency, the Owner's assigned Inspector, and others responsible for testing and inspecting the Work, and assist the Owner by coordinating such testing and inspecting services as specified in this Section and/or elsewhere in the Contract Documents.

B. Related Work Specified Elsewhere:

1. Requirements for testing may be required in other Sections of these Specifications.

2. Where no testing requirements are specified or required by reference standards or authorities having jurisdiction, the Owner may require such testing to be performed under current pertinent standards for testing. Payment for such testing will be made as described herein.

C. Work Not Included:

1. The Owner will select a pre-qualified independent testing laboratory and Inspector as approved by the Division of the State Architect (DSA), Department of General Services, Architect and Structural Engineer.

2. The Owner will pay for initial services of the testing laboratory as further described hereinafter.

1.02 QUALITY ASSURANCE

A. The Owner will select an independent testing laboratory to conduct the tests. Selection of the material required to be tested shall be by the laboratory or the Owner's representative and not by the Contractor.

B. Qualifications of Testing Laboratory: The testing laboratory, approved by DSA, shall be qualified to the Owner's acceptance in accordance with ASTM E329. The testing laboratory shall be qualified by the Division of the State Architect.

C. Codes and Standards: Testing, when required, will be in accordance with pertinent codes and regulations and with selected standards of the American Society for Testing and Materials and other organizations or agencies which publish recognized codes, standards, or tests. Refer to Article 3.04 - Required Testing of this Section.

1.03 TEST REPORT DISTRIBUTION

A. Promptly process and distribute required copies of test reports and related instructions to ensure necessary retesting and/or replacement of materials with the least possible delay in progress of the Work.

B. One copy of Test Reports shall be forwarded to the Division of the State Architect by the testing agency. Such reports shall include tests made, regardless of whether such tests indicate that the material is satisfactory or unsatisfactory. Samples taken but not tested shall also be reported. Records of special sampling operations as required shall also be reported. The reports shall show that the material or materials were sampled and tested in accordance with the requirements of Title 24 and with the approved specifications. Test reports shall show the specified design strength. They shall also state definitely whether or not the material or materials tested comply with requirements.

C. Each Testing Agency shall submit to the Division of the State Architect a verified report in duplicate covering tests which are required to be made by that agency during the progress of the project. Such report shall be furnished each time that work on the project is suspended, including tests up to that time, and at the completion of the project.

1.04 PAYMENT FOR TESTING SERVICES

A. Initial Services: The Owner will pay for initial testing and inspection except as specifically modified herein- after or as specified otherwise in technical sections, provided the results of inspection indicate compliance with the Contract Documents.

B. Retesting: When initial tests or inspection indicate noncompliance with the Contract Documents, subsequent retesting or reinspection occasioned by the noncompliance shall be performed by the same testing laboratory or Inspector and the costs thereof will be deducted by the Owner from the Contract Sum. Retesting and reinspection will continue until test or inspection results indicate compliance.

C. Code Compliance Testing: Inspections and tests required by codes or ordinances, or by authorities having jurisdiction and made by a legally constituted authority, shall be the responsibility of and shall be paid for by the Owner, but backcharged to the Contractor in case of retesting due to non-compliance.

D. Specified Inspections and Tests: Tests and inspections specified in the Specifications, directly or by reference, shall be coordinated by the Contractor at his expense and paid for by the Owner. Corrections of noncompliance and test failures shall be paid for by the Owner, but shall be backcharged to the Contractor. Reinspection and retesting shall be in accordance with paragraph 1.04-B.

E. Contractor's Convenience Testing: Inspecting or testing performed exclusively for the Contractor's convenience shall be the sole responsibility of and at the expense of the Contractor.

1.05 INSPECTION BY THE OWNER

A. The Owner and his representatives will have access, for the purpose of inspection, to parts of the work and to the shops wherein the work is in preparation, and the Contractor shall maintain proper facilities and provide safe access for such inspection.

B. The Owner shall have the right to reject materials and workmanship which are defective, and to require their correction. Rejected workmanship shall be satisfactorily corrected and rejected materials shall be removed from the premises without charge to the Owner. If the Contractor does not correct such rejected work within a reasonable time, fixed by written notice, the Owner may correct rejected work and charge the expense to the Contractor.

C. Should it be considered necessary or advisable by the Owner at any time before final acceptance of the entire work to make an examination of work already completed by removing or tearing out the same, the Contractor shall on request promptly furnish necessary facilities, labor and materials. If such work is found to be defective in respect due to fault of the Contractor or his subcontractor, he shall defray expenses of such examinations and of satisfactory reconstruction. If, however, such work is found to meet the requirements of the contract, the additional cost of labor and material necessarily involved in the examination and replacement will be allowed the Contractor.

1.06 OWNER'S INSPECTOR

A. An Inspector employed by the Owner, approved by DSA in accordance with the requirements of the State of California Administrative Code, Title 24, Part 1, and qualified in accordance with Division of the State Architect will be assigned to the work. Reference DSA IR A-7 and IR A-8 for project Inspector certification and approval and duties and performance rating by DSA. The inspector duties are specifically defined in Title 24, Part 1, Section 4-219, reprinted herein:

" 4-219 Duties of the Project Inspector

(a) General. The project inspector shall act under the direction of the architect or registered engineer and under the supervision of the enforcement agency.

(b) Duties. The general duties of the project inspector in fulfilling project inspection responsibilities are as follows:

1. Continuous inspection requirement. The project inspector must have actual personal knowledge obtained by personal and continuous inspection of the work of construction in all stages of its progress that the requirements of the approved plans and specifications are being executed.

Continuous inspection means complete inspection of every part of the work. Work, such as concrete work or masonry work which can be inspected only as it is placed, shall require the constant presence of the project inspector. Other types of work which can be completely inspected after the work is installed may be carried on while the project inspector is not present. In any case, the project inspector must personally inspect every part of the work. In no case shall the inspector have or assume any duties that will prevent him or her from providing continuous inspection.

The project inspector may obtain personal knowledge of the work of construction, either on-site or off-site, from the inspections performed by special inspectors or approved assistant inspectors and from the reporting of others on testing and inspection of materials and workmanship for compliance with the plans, specifications, and applicable standards. The exercise of reasonable diligence to obtain the facts shall be required.

2. Relations with the architect or engineer. The project inspector shall work under the general direction of the architect or registered engineer. Any uncertainties in the inspector's comprehension of the plans and specifications shall be reported promptly to the architect or registered engineer for his/her interpretation and instructions. In no case shall the instructions of the architect or registered engineer be construed to cause

work to be done which is not in conformity with the DSA approved plans, specifications and documents authorizing changes.

3. Job file. The project inspector shall keep a file of approved plans and specifications (including all approved documents authorizing changes) on the job at all times.

4. Construction procedure records. The project inspector shall keep a record of certain construction procedures including, but not limited to the following:

A. Concrete pouring operations. The records show the time and date of placing concrete and the time and date of removal of forms in each portion of the structure.

B. Welding operations. The record shall include identification marks of welders, lists of defective welds, manner of correction of defects, etc.

C. Penetration under the last ten (10) blows for each pile when piles are driven for foundations. All such records of construction procedures shall be kept on the job until the completion of the work. These records shall be made a part of the permanent records of the owner.

5. Deviations. The project inspector shall notify the contractor, in writing, of any deviations from the approved plans and specifications which are not immediately corrected by the contractor when brought to the contractor's attention. Copies of such notice shall be forwarded immediately to the architect or registered engineer and to the enforcement agency.

Failure on the part of the project inspector to notify the contractor of deviations from the approved plans and specifications shall in no way relieve the contractor of any responsibility to complete the work covered by his or her contract in accordance with the approved plans and specifications and all laws and regulations.

6. Verified reports. The project inspector shall submit to the enforcement agency verified reports as required in Section 4-214.

(c) Violations. Failure, refusal or neglect on the part of the project inspector to notify the contractor of any work which does not comply with the requirements of the approved plans and specifications, or failure, refusal or neglect to report immediately, in writing any such violation to the architect or registered engineer, to the owner and to the enforcement agency shall constitute a violation of the Act and shall be cause for the enforcement agency to take action, which may result in withdrawal of the inspector's approval.

Authority: Health and Safety Code Section 16022.

Reference: Health and Safety Code Section 16017 and 16021. "

B. The work of construction in stages of progress shall be subject to the personal continuous observation of the Inspector as continuous observation is defined by Title 24. He shall have free access to all parts of the work at any time. The Contractor shall furnish the Inspector reasonable facilities for obtaining such information as may be necessary to keep him fully informed respecting the progress and manner of the work and the character of the materials. Inspection of the work shall not relieve the Contractor from obligation to fulfill this Contract.

1.07 OWNER'S OTHER PERSONNEL

A. From time to time, other personnel in the employ of the Owner may inspect the Work when the Work is in progress but shall have no authority to direct the Contractor or request changes in the Work except as may be provided elsewhere in the Contract Documents.

1.08 REPRESENTATIVE OF THE DIVISION OF THE STATE ARCHITECT

A. Architect shall have access to the site in accordance with Title 24.

B. Field Engineers and Inspectors from DSA. Structural Safety Section, Fire & Life Safety Review and Access Compliance shall have access to the site in accordance with Title 24.

PART 2 - PRODUCTS
(Not Applicable)

PART 3 - EXECUTION

3.01 COOPERATION WITH TESTING LABORATORY AND INSPECTORS

A. Inspectors and representatives of the testing laboratory shall have access to the work. Provide facilities for such access in order that the testing, inspection, and the obtaining of samples may be done properly.

B. Contractor shall deliver material specimens to the Owner's testing lab, which must by terms of the Contract be tested prior to inclusion in the Project, at least 45 days prior to scheduled delivery to the job site.

C. Material shipped by the Contractor from the source of supply prior to having satisfactorily passed such testing and inspection or prior to the receipt of notice from said representative that such testing and inspection will not be required shall not be incorporated in the job.

3.02 TAKING SPECIMENS

A. Field specimens and samples for testing, unless otherwise provided in these Contract Documents, shall be selected and taken by the Testing Laboratory or Inspector and not the Contractor. Sampling equipment and personnel will be provided by the testing laboratory. Deliveries of specimens and samples to the testing laboratory will be performed by the testing laboratory. Soil samples for approval of import fill shall be delivered to the Testing Laboratory by the Contractor, as directed by the Testing Laboratory.

3.03 SCHEDULES FOR TESTING

A. Establishing Schedule:

1. By advance discussion with the testing laboratory selected by the Owner, determine the time required for the laboratory to perform its tests and to issue each of its findings.

2. Provide required time within the Construction Schedule.

B. Revising Schedule: When changes of construction schedule are necessary during construction, coordinate such changes of schedule with the testing laboratory as required.

C. Adherence to Schedule: When the testing laboratory is ready to test according to the determined schedules, but is prevented from testing or taking specimens due to incompleteness of the work, extra charges for testing attributable to the delay may be back-charged to the Contractor and will be deducted by the Owner from the Contract Sum.

3.04 REQUIRED TESTING

Tests and inspections for the following items will be required in accordance with referenced Sections/Chapters of California Building Code, Title 24, Part 2:

A. FOUNDATIONS (Not Applicable)

B. CONCRETE (Chapters **17A** and **19A**):

1. MATERIALS:

a.	Portland Cement Test	1910A.1
b.	Concrete Aggregates	1903A.5
c.	Reinforcing Bars	1903A.8
d.	Batch Plant Inspection	1705A.3.3

2. CONCRETE QUALITY:

a.	Proportions of Concrete	1904A,
b.	Strength Test of Concrete	1905A.15
c.	Concrete Curing	1903A

3. CONCRETE INSPECTION:

a.	Job Site Inspection	1705A.3.5, 1705A.3.6
b.	Batch Plant or Weighmaster Inspection	1705A.3.3
c.	Reinforcing Bar Welding Inspection	1705A.3.1
d.	Clean Rough Construction Joints	1903A
e.	Waiver of Batch Plant Inspection	1705A.3.3.1

C. MASONRY (Not Applicable)

D. STRUCTURAL STEEL (Not Applicable)

E. WOOD (Not Applicable)

F. EXPANSION BOLTS OR EPOXY-TYPE ANCHORS IN CONCRETE (Not Applicable)

END OF SECTION

SECTION 01 60 00

PRODUCT REQUIREMENTS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Special Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for selection of products for use in Project; product delivery, storage, and handling; manufacturers' standard warranties on products; special warranties; and comparable products.

B. Related Requirements:

1. Section 01 11 00 "Summary of Work" for Contractor requirements related to Owner-furnished products.
2. Section 01 21 00 "Allowances" for products selected under an allowance.
3. Section 01 23 00 "Alternates" for products selected under an alternate.
4. Section 01 25 00 "Substitution Procedures" for requests for substitutions.
5. Section 01 42 19 "Reference Standards" for applicable industry standards for products specified.
6. Section 01 77 00" Closeout Procedures" for submitting warranties.

1.3 DEFINITIONS

A. Products: Items obtained for incorporating into the Work, whether purchased for Project or taken from previously purchased stock. The term "product" includes the terms "material," "equipment," "system," and terms of similar intent.

1. Named Products: Items identified by manufacturer's product name, including make or model number or other designation shown or listed in manufacturer's published product literature that is current as of date of the Contract Documents.
2. New Products: Items that have not previously been incorporated into another project or facility. Salvaged items or items reused from other projects are not considered new products. Items that are manufactured or fabricated to include recycled content materials are considered new products, unless indicated otherwise.
3. Comparable Product: Product by named manufacturer that is demonstrated and approved through the comparable product submittal process described in Part 2 "Comparable Products" Article, to have the indicated qualities related to type, function, dimension, in-service performance, physical properties, appearance, and other characteristics that equal or exceed those of specified product.

B. Basis-of-Design Product Specification: A specification in which a single manufacturer's product is named and accompanied by the words "basis-of-design product," including make or model number or other designation. Published attributes and characteristics of basis-of-design product establish salient characteristics of products.

1. Evaluation of Comparable Products: In addition to the basis-of-design product description, product attributes and characteristics may be listed to establish the

significant qualities related to type, function, in-service performance and physical properties, weight, dimension, durability, visual characteristics, and other special features and requirements for purposes of evaluating comparable products of additional manufacturers named in the specification. Manufacturer's published attributes and characteristics of basis-of-design product also establish salient characteristics of products for purposes of evaluating comparable products.

C. Subject to Compliance with Requirements: Where the phrase "Subject to compliance with requirements" introduces a product selection procedure in an individual Specification Section, provide products qualified under the specified product procedure. In the event that a named product or product by a named manufacturer does not meet the other requirements of the specifications, select another named product or product from another named manufacturer that does meet the requirements of the specifications; submit a comparable product request or substitution request, if applicable.

D. Comparable Product Request Submittal: An action submittal requesting consideration of a comparable product, including the following information:

1. Identification of basis-of-design product or fabrication or installation method to be replaced, including Specification Section number and title and Drawing numbers and titles.
2. Data indicating compliance with the requirements specified in Part 2 "Comparable Products" Article.

E. Basis-of-Design Product Specification Submittal: An action submittal complying with requirements in Section 01 33 00 "Submittal Procedures."

F. Substitution: Refer to Section 01 25 00 "Substitution Procedures" for definition and limitations on substitutions.

1.4 QUALITY ASSURANCE

A. Compatibility of Options: If Contractor is given option of selecting between two or more products for use on Project, select product compatible with products previously selected, even if previously selected products were also options.

1. Resolution of Compatibility Disputes between Multiple Contractors:

a. Contractors are responsible for providing products and construction methods compatible with products and construction methods of other contractors.
b. If a dispute arises between the multiple contractors over concurrently selectable but incompatible products, Architect will determine which products shall be used.

B. Identification of Products: Except for required labels and operating data, do not attach or imprint manufacturer or product names or trademarks on exposed surfaces of products or equipment that will be exposed to view in occupied spaces or on the exterior.

1. Labels: Locate required product labels and stamps on a concealed surface, or, where required for observation following installation, on a visually accessible surface that is not conspicuous.
2. Equipment Nameplates: Provide a permanent nameplate on each item of service- or power-operated equipment. Locate on a visually accessible but inconspicuous surface. Include information essential for operation, including the following:

a. Name of product and manufacturer.
b. Model and serial number.

c. Capacity.
d. Speed.
e. Ratings.

3. See individual identification Sections in Divisions 21, 22, 23, and 26 for additional equipment identification requirements.

1.5 COORDINATION

A. Modify or adjust affected work as necessary to integrate work of approved comparable products and approved substitutions.

1.6 PRODUCT DELIVERY, STORAGE, AND HANDLING

A. Deliver, store, and handle products, using means and methods that will prevent damage, deterioration, and loss, including theft and vandalism. Comply with manufacturer's written instructions.

B. Delivery and Handling:

1. Schedule delivery to minimize long-term storage at Project site and to prevent overcrowding of construction spaces.
2. Coordinate delivery with installation time to ensure minimum holding time for items that are flammable, hazardous, easily damaged, or sensitive to deterioration, theft, and other losses.
3. Deliver products to Project site in an undamaged condition in manufacturer's original sealed container or other packaging system, complete with labels and instructions for handling, storing, unpacking, protecting, and installing.
4. Inspect products on delivery to determine compliance with the Contract Documents and that products are undamaged and properly protected.

C. Storage:

1. Provide a secure location and enclosure at Project site for storage of materials and equipment.
2. Store products to allow for inspection and measurement of quantity or counting of units.
3. Store materials in a manner that will not endanger Project structure.
4. Store products that are subject to damage by the elements under cover in a weathertight enclosure above ground, with ventilation adequate to prevent condensation and with adequate protection from wind.
5. Protect foam plastic from exposure to sunlight, except to extent necessary for period of installation and concealment.
6. Comply with product manufacturer's written instructions for temperature, humidity, ventilation, and weather-protection requirements for storage.
7. Protect stored products from damage and liquids from freezing.

1.7 PRODUCT WARRANTIES

A. Warranties specified in other Sections shall be in addition to, and run concurrent with, other warranties required by the Contract Documents. Manufacturer's disclaimers and limitations on product warranties do not relieve Contractor of obligations under requirements of the Contract Documents.

1. Manufacturer's Warranty: Written standard warranty form furnished by individual manufacturer for a particular product and issued in the name of the Owner or endorsed by manufacturer to Owner.
2. Special Warranty: Written warranty required by the Contract Documents to provide specific rights for Owner and issued in the name of the Owner or endorsed by manufacturer to Owner.

B. Special Warranties: Prepare a written document that contains appropriate terms and identification, ready for execution.

1. Manufacturer's Standard Form: Modified to include Project-specific information and properly executed.
2. Specified Form: When specified forms are included in the Project Manual, prepare a written document, using indicated form properly executed.
3. See other Sections for specific content requirements and particular requirements for submitting special warranties.

C. Submittal Time: Comply with requirements in Section 01 77 00 "Closeout Procedures."

PART 2 - PRODUCTS

2.1 PRODUCT SELECTION PROCEDURES

A. General Product Requirements: Provide products that comply with the Contract Documents, are undamaged and, unless otherwise indicated, are new at time of installation.

1. Provide products complete with accessories, trim, finish, fasteners, and other items needed for a complete installation and indicated use and effect.
2. Standard Products: If available, and unless custom products or nonstandard options are specified, provide standard products of types that have been produced and used successfully in similar situations on other projects.
3. Owner reserves the right to limit selection to products with warranties meeting requirements of the Contract Documents.
4. Where products are accompanied by the term "as selected," Architect will make selection.
5. Descriptive, performance, and reference standard requirements in the Specifications establish salient characteristics of products.
6. Or Equal: For products specified by name and accompanied by the term "or equal," "or approved equal," or "or approved," comply with requirements in "Comparable Products" Article to obtain approval for use of an unnamed product.

    a. Submit additional documentation required by Architect in order to establish equivalency of proposed products. Unless otherwise indicated, evaluation of "or equal" product status is by the Architect, whose determination is final.

B. Product Selection Procedures:

1. Sole Product: Where Specifications name a single manufacturer and product, provide the named product that complies with requirements. Comparable products or substitutions for Contractor's convenience will not be considered.

    a. Sole product may be indicated by the phrase "Subject to compliance with requirements, provide the following."

2. Sole Manufacturer/Source: Where Specifications name a single manufacturer or source, provide a product by the named manufacturer or source that complies with

requirements. Comparable products or substitutions for Contractor's convenience will not be considered.

a. Sole manufacturer/source may be indicated by the phrase "Subject to compliance with requirements, provide products by the following."

3. Limited List of Products: Where Specifications include a list of names of both manufacturers and products, provide one of the products listed that complies with requirements. Comparable products or substitutions for Contractor's convenience will not be considered.

a. Limited list of products may be indicated by the phrase "Subject to compliance with requirements, provide one of the following."

4. Non-Limited List of Products: Where Specifications include a list of names of both available manufacturers and products, provide one of the products listed or an unnamed product that complies with requirements.

a. Non-limited list of products is indicated by the phrase "Subject to compliance with requirements, available products that may be incorporated in the Work include, but are not limited to, the following."
b. Provision of an unnamed product is not considered a substitution, if the product complies with requirements.

5. Limited List of Manufacturers: Where Specifications include a list of manufacturers' names, provide a product by one of the manufacturers listed that complies with requirements. Comparable products or substitutions for Contractor's convenience will be considered.

a. Limited list of manufacturers is indicated by the phrase "Subject to compliance with requirements, provide products by one of the following."

6. Non-Limited List of Manufacturers: Where Specifications include a list of available manufacturers, provide a product by one of the manufacturers listed or a product by an unnamed manufacturer that complies with requirements.

a. Non-limited list of manufacturers is indicated by the phrase "Subject to compliance with requirements, available manufacturers whose products may be incorporated in the Work include, but are not limited to, the following."
b. Provision of products of an unnamed manufacturer is not considered a substitution, if the product complies with requirements.

7. Basis-of-Design Product: Where Specifications name a product, or refer to a product indicated on Drawings, and include a list of manufacturers, provide the specified or indicated product or a comparable product by one of the other named manufacturers. Drawings and Specifications may additionally indicate sizes, profiles, dimensions, and other characteristics that are based on the product named. Comply with requirements in "Comparable Products" Article for consideration of an unnamed product by one of the other named manufacturers.

a. For approval of products by unnamed manufacturers, comply with requirements in Section 01 25 00 "Substitution Procedures" for substitutions for convenience.

C. Visual Matching Specification: Where Specifications require the phrase "match Architect's sample," provide a product that complies with requirements and matches Architect's sample. Architect's decision will be final on whether a proposed product matches.

1. If no product available within specified category matches and complies with other specified requirements, comply with requirements in Section 01 25 00 "Substitution Procedures" for proposal of product.

D. Visual Selection Specification: Where Specifications include the phrase "as selected by Architect from manufacturer's full range" or a similar phrase, select a product that complies with requirements. Architect will select color, gloss, pattern, density, or texture from manufacturer's product line that includes both standard and premium items.

2.2 COMPARABLE PRODUCTS

A. Conditions for Consideration of Comparable Products: Architect will consider Contractor's request for comparable product when the following conditions are satisfied. If the following conditions are not satisfied, Architect may return requests without action, except to record noncompliance with the following requirements:

1. Evidence that proposed product does not require revisions to the Contract Documents, is consistent with the Contract Documents, will produce the indicated results, and is compatible with other portions of the Work.
2. Detailed comparison of significant qualities of proposed product with those of the named basis-of-design product. Significant product qualities include attributes, such as type, function, in-service performance and physical properties, weight, dimension, durability, visual characteristics, and other specific features and requirements.
3. Evidence that proposed product provides specified warranty.
4. List of similar installations for completed projects, with project names and addresses and names and addresses of architects and owners, if requested.
5. Samples, if requested.

B. Architect's Action on Comparable Products Submittal: If necessary, Architect will request additional information or documentation for evaluation, as specified in Section 01 33 00 "Submittal Procedures."

1. Form of Approval of Submittal: As specified in Section 01 33 00 "Submittal Procedures."
2. Use product specified if Architect does not issue a decision on use of a comparable product request within time allocated.

C. Submittal Requirements, Two-Step Process: Approval by the Architect of Contractor's request for use of comparable product is not intended to satisfy other submittal requirements. Comply with specified submittal requirements.

PART 3 - EXECUTION (Not Used)

END OF SECTION

12/21/2023

Not Used:

PART 4 - EXECUTION (Not Used)

A. Submittal Requirements, Single-Step Process: When acceptable to Architect, incorporate specified submittal requirements of individual Specification Section in combined submittal for comparable products. Approval by the Architect of Contractor's request for use of comparable product and of individual submittal requirements will also satisfy other submittal requirements.

SECTION 01 73 00

EXECUTION

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Special Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes general administrative and procedural requirements governing execution of the Work, including, but not limited to, the following:

1. Construction layout.
2. Field engineering and surveying.
3. Installation of the Work.
4. Coordination of Owner's portion of the Work.
5. Coordination of Owner-installed products.
6. Progress cleaning.
7. Starting and adjusting.
8. Protection of installed construction.

B. Related Requirements:

1. Section 01 11 00 "Summary of Work" for coordination of Owner-furnished products, Owner-performed work, Owner's separate contracts, and limits on use of Project site.
2. Section 01 33 00 "Submittal Procedures" for submitting surveys.
3. Section 01 73 29 “Cutting and Patching” for administrative and procedural requirements for cutting and patching.
4. Section 01 77 00 "Closeout Procedures" for submitting final property survey with Project Record Documents, recording of Owner-accepted deviations from indicated lines and levels, replacing defective work, and final cleaning.
5. Section 02 41 19 "Selective Demolition" for demolition and removal of selected portions of the building.

1.3 DEFINITIONS

A. Cutting: Removal of in-place construction necessary to permit installation or performance of subsequent work.

B. Patching: Fitting and repair work required to restore construction to original conditions after installation of subsequent work.

1.4 PREINSTALLATION MEETINGS

A. Layout Conference: Conduct conference at Project site.

1. Prior to establishing layout of perimeter and structural column grid(s), review building location requirements. Review benchmark, control point, and layout and dimension

requirements. Inform Architect of scheduled meeting. Require representatives of each entity directly concerned with Project layout to attend, including the following:

a. Contractor's superintendent.
b. Professional surveyor or Contractor's personnel responsible for performing Project surveying and layout.

2. Review meanings and intent of dimensions, notes, terms, graphic symbols, and other layout information indicated on the Drawings.
3. Review requirements for including layouts on Shop Drawings and other submittals.
4. Review areas of potential interference and conflict. Coordinate procedures and resolve potential conflicts before proceeding.

1.5 INFORMATIONAL SUBMITTALS

A. Qualification Data: For land surveyor or professional engineer.

B. Certified Surveys: Submit two copies signed by land surveyor or professional engineer.

1.6 CLOSEOUT SUBMITTALS

A. Final Property Survey: Submit 2 copies showing the Work performed and record survey data.

1.7 QUALITY ASSURANCE

A. Land Surveyor Qualifications: A professional land surveyor who is legally qualified to practice in jurisdiction where Project is located and who is experienced in providing land-surveying services of the kind indicated.

B. Professional Engineer Qualifications: Refer to Section 01 40 00 "Quality Requirements."

C. Manufacturer's Installation Instructions: Obtain and maintain on-site manufacturer's written recommendations and instructions for installation of specified products and equipment.

PART 2 - PRODUCTS

2.1 MATERIALS

A. Comply with requirements specified in other Sections.

1. For projects requiring compliance with sustainable design and construction practices and procedures, use products for patching that comply with sustainable design requirements.

B. In-Place Materials: Use materials for patching identical to in-place materials. For exposed surfaces, use materials that visually match in-place adjacent surfaces to the fullest extent possible.

1. If identical materials are unavailable or cannot be used, use materials that, when installed, will provide a match acceptable to Architect for the visual and functional performance of in-place materials. Use materials that are not considered hazardous.

C. Cleaning Agents: Use cleaning materials and agents recommended by manufacturer or fabricator of the surface to be cleaned. Do not use cleaning agents that are potentially hazardous to health or property or that might damage finished surfaces.

1. Use cleaning products that comply with Green Seal's GS-37, or if GS-37 is not applicable, use products that comply with the California Code of Regulations maximum allowable VOC levels.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Existing Conditions: The existence and location of underground and other utilities and construction indicated as existing are not guaranteed. Before beginning sitework, investigate and verify the existence and location of underground utilities, mechanical and electrical systems, and other construction affecting the Work.

1. Before construction, verify the location and invert elevation at points of connection of sanitary sewer, storm sewer, gas service piping, and water-service piping; underground electrical services; and other utilities.
2. Furnish location data for work related to Project that must be performed by public utilities serving Project site.

B. Examination and Acceptance of Conditions: Before proceeding with each component of the Work, examine substrates, areas, and conditions, with Installer or Applicator present where indicated, for compliance with requirements for installation tolerances and other conditions affecting performance. Record observations.

1. Examine roughing-in for mechanical and electrical systems to verify actual locations of connections before equipment and fixture installation.
2. Examine walls, floors, and roofs for suitable conditions where products and systems are to be installed.
3. Verify compatibility with and suitability of substrates, including compatibility with existing finishes or primers.

C. Written Report: Where a written report listing conditions detrimental to performance of the Work is required by other Sections, include the following:

1. Description of the Work, including Specification Section number and paragraph, and Drawing sheet number and detail, where applicable.
2. List of detrimental conditions, including substrates.
3. List of unacceptable installation tolerances.
4. Recommended corrections.

D. Proceed with installation only after unsatisfactory conditions have been corrected. Proceeding with the Work indicates acceptance of surfaces and conditions.

3.2 PREPARATION

A. Existing Utility Information: Furnish information to local utility and Owner that is necessary to adjust, move, or relocate existing utility structures, utility poles, lines, services, or other utility appurtenances located in or affected by construction. Coordinate with authorities having jurisdiction.

B. Field Measurements: Take field measurements as required to fit the Work properly. Recheck measurements before installing each product. Where portions of the Work are indicated to fit to other construction, verify dimensions of other construction by field measurements before fabrication. Coordinate fabrication schedule with construction progress to avoid delaying the Work.

C. Space Requirements: Verify space requirements and dimensions of items shown diagrammatically on Drawings.

D. Review of Contract Documents and Field Conditions: Immediately on discovery of the need for clarification of the Contract Documents, submit a request for information to Architect in accordance with requirements in Section 01 31 00 "Project Management and Coordination."

3.3 CONSTRUCTION LAYOUT

A. Verification: Before proceeding to lay out the Work, verify layout information shown on Drawings, in relation to the property survey and existing benchmarks and existing conditions. If discrepancies are discovered, notify Architect promptly.

B. Engage a land surveyor or professional engineer experienced in laying out the Work, using the following accepted surveying practices:

1. Establish benchmarks and control points to set lines and levels at each story of construction and elsewhere as needed to locate each element of Project.
2. Establish limits on use of Project site.
3. Establish dimensions within tolerances indicated. Do not scale Drawings to obtain required dimensions.
4. Inform installers of lines and levels to which they must comply.
5. Check the location, level and plumb, of every major element as the Work progresses.
6. Notify Architect when deviations from required lines and levels exceed allowable tolerances.
7. Close site surveys with an error of closure equal to or less than the standard established by authorities having jurisdiction.

C. Site Improvements: Locate and lay out site improvements, including pavements, grading, fill and topsoil placement, utility slopes, and rim and invert elevations.

D. Building Lines and Levels: Locate and lay out control lines and levels for structures, building foundations, column grids, and floor levels, including those required for mechanical and electrical work. Transfer survey markings and elevations for use with control lines and levels. Level foundations and piers from two or more locations.

E. Record Log: Maintain a log of layout control work. Record deviations from required lines and levels. Include beginning and ending dates and times of surveys, weather conditions, name and duty of each survey party member, and types of instruments and tapes used. Make the log available for reference by Architect and IOR.

3.4 FIELD ENGINEERING

A. Reference Points: Locate existing permanent benchmarks, control points, and similar reference points before beginning the Work. Preserve and protect permanent benchmarks and control points during construction operations.

1. Do not change or relocate existing benchmarks or control points without prior written approval of Architect. Report lost or destroyed permanent benchmarks or control

points promptly. Report the need to relocate permanent benchmarks or control points to Architect before proceeding.
2. Replace lost or destroyed permanent benchmarks and control points promptly. Base replacements on the original survey control points.

B. Benchmarks: Establish and maintain a minimum of two permanent benchmarks on Project site, referenced to data established by survey control points. Comply with authorities having jurisdiction for type and size of benchmark.

1. Record benchmark locations, with horizontal and vertical data, on Project Record Documents.
2. Where the actual location or elevation of layout points cannot be marked, provide temporary reference points sufficient to locate the Work.
3. Remove temporary reference points when no longer needed. Restore marked construction to its original condition.

C. Final Property Survey: Engage a land surveyor or professional engineer to prepare a final property survey showing significant features (real property) for Project. Include on the survey a certification, signed by land surveyor or professional engineer, that principal metes, bounds, lines, and levels of Project are accurately positioned as shown on the survey.

1. Show boundary lines, monuments, streets, site improvements and utilities, existing improvements and significant vegetation, adjoining properties, acreage, grade contours, and the distance and bearing from a site corner to a legal point.
2. Recording: At Substantial Completion, have the final property survey recorded by or with authorities having jurisdiction as the official "property survey."

3.5 INSTALLATION

A. Locate the Work and components of the Work accurately, in correct alignment and elevation, as indicated.

1. Make vertical work plumb, and make horizontal work level.
2. Where space is limited, install components to maximize space available for maintenance and ease of removal for replacement.
3. Conceal pipes, ducts, and wiring in finished areas unless otherwise indicated.
4. Maintain minimum headroom clearance of 96 inches in occupied spaces and 90 inches in unoccupied spaces, unless otherwise indicated on Drawings.

B. Comply with manufacturer's written instructions and recommendations for installing products in applications indicated.

C. Install products at the time and under conditions that will ensure satisfactory results as judged by Architect. Maintain conditions required for product performance until Substantial Completion.

D. Conduct construction operations, so no part of the Work is subjected to damaging operations or loading in excess of that expected during normal conditions of occupancy of type expected for Project.

E. Sequence the Work and allow adequate clearances to accommodate movement of construction items on-site and placement in permanent locations.

F. Tools and Equipment: Select tools or equipment that minimize production of excessive noise levels.

G. Templates: Obtain and distribute to the parties involved templates for Work specified to be factory prepared and field installed. Check Shop Drawings of other portions of the Work to confirm that adequate provisions are made for locating and installing products to comply with indicated requirements.

H. Attachment: Provide blocking and attachment plates and anchors and fasteners of adequate size and number to securely anchor each component in place, accurately located and aligned with other portions of the Work. Where size and type of attachments are not indicated, verify size and type required for load conditions with manufacturer.

1. Mounting Heights: Where mounting heights are not indicated, mount components at heights directed by Architect.
2. Allow for building movement, including thermal expansion and contraction.
3. Coordinate installation of anchorages. Furnish setting drawings, templates, and directions for installing anchorages, including sleeves, concrete inserts, anchor bolts, and items with integral anchors, that are to be embedded in concrete or masonry. Deliver such items to Project site in time for installation.

I. Joints: Make joints of uniform width. Where joint locations in exposed Work are not indicated, arrange joints for the best visual effect, as judged by Architect. Fit exposed connections together to form hairline joints.

J. Repair or remove and replace damaged, defective, or nonconforming Work.

1. Comply with Section 01 77 00 "Closeout Procedures" for repairing or removing and replacing defective Work.

3.6 COORDINATION OF OWNER'S PORTION OF THE WORK

A. Site Access: Provide access to Project site for Owner's construction personnel and Owner's separate contractors.

1. Provide temporary facilities required for Owner-furnished, Contractor-installed and Owner-furnished, Owner-installed products.
2. Refer to Section 01 11 00 "Summary of Work" for other requirements for Owner-furnished, Contractor-installed and Owner-furnished, Owner-installed products

B. Coordination: Coordinate construction and operations of the Work with work performed by Owner's construction personnel and Owner's separate contractors.

1. Construction Schedule: Inform Owner of Contractor's preferred construction schedule for Owner's portion of the Work. Adjust construction schedule based on a mutually agreeable timetable. Notify Owner if changes to schedule are required due to differences in actual construction progress.
2. Preinstallation Conferences: Include Owner's construction personnel and Owner's separate contractors at preinstallation conferences covering portions of the Work that are to receive Owner's work. Attend preinstallation conferences conducted by Owner's construction personnel if portions of the Work depend on Owner's construction.

3.7 PROGRESS CLEANING

A. Clean Project site and work areas daily, including common areas. Enforce requirements strictly. Dispose of materials lawfully.

1. Comply with requirements in NFPA 241 for removal of combustible waste materials and debris.
2. Do not hold waste materials more than seven days during normal weather or three days if the temperature is expected to rise above 80 deg F.
3. Containerize hazardous and unsanitary waste materials separately from other waste. Mark containers appropriately and dispose of legally, according to regulations.

    a. Use containers intended for holding waste materials of type to be stored.

4. Coordinate progress cleaning for joint-use areas where Contractor and other contractors are working concurrently.

B. Site: Maintain Project site free of waste materials and debris.

C. Work Areas: Clean areas where Work is in progress to the level of cleanliness necessary for proper execution of the Work.

1. Remove liquid spills promptly.
2. Where dust would impair proper execution of the Work, broom-clean or vacuum the entire work area, as appropriate.

D. Installed Work: Keep installed work clean. Clean installed surfaces according to written instructions of manufacturer or fabricator of product installed, using only cleaning materials specifically recommended. If specific cleaning materials are not recommended, use cleaning materials that are not hazardous to health or property and that will not damage exposed surfaces.

E. Concealed Spaces: Remove debris from concealed spaces before enclosing the space.

F. Exposed Surfaces: Clean exposed surfaces and protect as necessary to ensure freedom from damage and deterioration at time of Substantial Completion.

G. Waste Disposal: Do not bury or burn waste materials on-site. Do not wash waste materials down sewers or into waterways. Comply with waste disposal requirements in Section 01 74 19 "Construction Waste Management and Disposal."

H. During handling and installation, clean and protect construction in progress and adjoining materials already in place. Apply protective covering where required to ensure protection from damage or deterioration at Substantial Completion.

I. Clean and provide maintenance on completed construction as frequently as necessary through the remainder of the construction period. Adjust and lubricate operable components to ensure operability without damaging effects.

J. Limiting Exposures: Supervise construction operations to ensure that no part of the construction, completed or in progress, is subject to harmful, dangerous, damaging, or otherwise deleterious exposure during the construction period.

3.8 STARTING AND ADJUSTING

A. Start equipment and operating components to confirm proper operation. Remove malfunctioning units, replace with new units, and retest.

B. Adjust equipment for proper operation. Adjust operating components for proper operation without binding.

C. Test each piece of equipment to verify proper operation. Test and adjust controls and safeties. Replace damaged and malfunctioning controls and equipment.

D. Manufacturer's Field Service: Comply with qualification requirements in Section 01 40 00 "Quality Requirements."

3.9 PROTECTION AND REPAIR OF INSTALLED CONSTRUCTION

A. Provide final protection and maintain conditions that ensure installed Work is without damage or deterioration at time of Substantial Completion.

B. Repair Work previously completed and subsequently damaged during construction period. Repair to like-new condition.

C. Protection of Existing Items: Provide protection and ensure that existing items to remain undisturbed by construction are maintained in condition that existed at commencement of the Work.

D. Comply with manufacturer's written instructions for temperature and relative humidity.

END OF SECTION

12/21/2023

Not used:

1. Section 078413 "Penetration Firestopping" for patching penetrations in fire-rated construction.

Not Used:

3.10 PREINSTALLATION MEETINGS

A. Cutting and Patching Conference: Conduct conference at [**Project site**.

1. Prior to [**submitting cutting and patching plan**] [**commencing work requiring cutting and patching**], review extent of cutting and patching anticipated and examine procedures for ensuring satisfactory result from cutting and patching work. Inform Architect [**and Construction Manager**] of scheduled meeting. Require representatives of each entity directly concerned with cutting and patching to attend, including the following:

    a. Contractor's superintendent.
    b. Trade supervisor responsible for cutting operations.
    c. Trade supervisor(s) responsible for patching of each type of substrate.
    d. Mechanical, electrical, and utilities subcontractors' supervisors, to the extent each trade is affected by cutting and patching operations.

2. Review areas of potential interference and conflict. Coordinate procedures and resolve potential conflicts before proceeding.

B. Certificates: Submit certificate signed by [**land surveyor**] [**professional engineer**], certifying that location and elevation of improvements comply with requirements.

C. Cutting and Patching Plan: Submit plan describing procedures at least [**10**] <**Insert number**> days prior to the time cutting and patching will be performed. Include the following information:

1. Extent: Describe reason for and extent of each occurrence of cutting and patching.
2. Changes to In-Place Construction: Describe anticipated results. Include changes to structural elements and operating components as well as changes in building appearance and other significant visual elements.
3. Products: List products to be used for patching and firms or entities that will perform patching work.
4. Dates: Indicate when cutting and patching will be performed.
5. Utilities and Mechanical and Electrical Systems: List services and systems that cutting and patching procedures will disturb or affect. List services and systems that will be relocated and those that will be temporarily out of service. Indicate length of time permanent services and systems will be disrupted.

    a. Include description of provisions for temporary services and systems during interruption of permanent services and systems.

D. Landfill Receipts: Submit copy of receipts issued by a landfill facility, licensed to accept hazardous materials, for hazardous waste disposal.

E. Identification: Owner will identify existing benchmarks, control points, and property corners.

F. Certified Survey: On completion of foundation walls, major site improvements, and other work requiring field-engineering services, prepare a certified survey showing dimensions, locations, angles, and elevations of construction and sitework.

G. Cutting and Patching: Comply with requirements for and limitations on cutting and patching of construction elements.

1. Structural Elements: When cutting and patching structural elements, or when encountering the need for cutting and patching of elements whose structural function is not known, notify Architect of locations and details of cutting and await directions from Architect before proceeding. Shore, brace, and support structural elements during cutting and patching. Do not cut and patch structural elements in a manner that could change their load-carrying capacity or increase deflection.
2. Operational Elements: Do not cut and patch operating elements and related components in a manner that results in reducing their capacity to perform as intended or that results in increased maintenance or decreased operational life or safety. Operational elements include the following:

    a. Primary operational systems and equipment.
    b. Fire separation assemblies.
    c. Air or smoke barriers.
    d. Fire-suppression systems.
    e. Plumbing piping systems.
    f. Mechanical systems piping and ducts.
    g. Control systems.
    h. Communication systems.
    i. Fire-detection and -alarm systems.
    j. Conveying systems.
    k. Electrical wiring systems.
    l. Operating systems of special construction.

3. Other Construction Elements: Do not cut and patch other construction elements or components in a manner that could change their load-carrying capacity, that results in reducing their capacity to perform as intended, or that results in increased maintenance or decreased operational life or safety. Other construction elements include but are not limited to the following:

    a. Water, moisture, or vapor barriers.
    b. Membranes and flashings.
    c. Exterior curtain-wall construction.
    d. Sprayed fire-resistive material.
    e. Equipment supports.
    f. Piping, ductwork, vessels, and equipment.
    g. Noise- and vibration-control elements and systems.

4. Visual Elements: Do not cut and patch construction in a manner that results in visual evidence of cutting and patching. Do not cut and patch exposed construction in a manner that would, in Architect's opinion, reduce the building's aesthetic qualities. Remove and replace construction that has been cut and patched in a visually unsatisfactory manner.

3.11 CUTTING AND PATCHING

A. General: Employ skilled workers to perform cutting and patching. Proceed with cutting and patching at the earliest feasible time, and complete without delay.

1. Cut in-place construction to provide for installation of other components or performance of other construction, and subsequently patch as required to restore surfaces to their original condition.

B. Existing Warranties: Remove, replace, patch, and repair materials and surfaces cut or damaged during installation or cutting and patching operations, by methods and with materials so as not to void existing warranties.

C. Temporary Support: Provide temporary support of Work to be cut.

D. Protection: Protect in-place construction during cutting and patching to prevent damage. Provide protection from adverse weather conditions for portions of Project that might be exposed during cutting and patching operations.

E. Adjacent Occupied Areas: Where interference with use of adjoining areas or interruption of free passage to adjoining areas is unavoidable, coordinate cutting and patching in accordance with requirements in Section 011000 "Summary."

F. Existing Utility Services and Mechanical/Electrical Systems: Where existing services/systems are required to be removed, relocated, or abandoned, bypass such services/systems before cutting to [**minimize**] [**prevent**] interruption to occupied areas.

G. Cutting: Cut in-place construction by sawing, drilling, breaking, chipping, grinding, and similar operations, including excavation, using methods least likely to damage elements retained or adjoining construction. If possible, review proposed procedures with original Installer; comply with original Installer's written recommendations.

1. In general, use hand or small power tools designed for sawing and grinding, not hammering and chopping. Cut holes and slots neatly to minimum size required, and with minimum disturbance of adjacent surfaces. Temporarily cover openings when not in use.
2. Finished Surfaces: Cut or drill from the exposed or finished side into concealed surfaces.
3. [**Concrete**] [**and**] [**Masonry**]: Cut using a cutting machine, such as an abrasive saw or a diamond-core drill.
4. Excavating and Backfilling: Comply with requirements in applicable Sections where required by cutting and patching operations.
5. Mechanical and Electrical Services: Cut off pipe or conduit in walls or partitions to be removed. Cap, valve, or plug and seal remaining portion of pipe or conduit to prevent entrance of moisture or other foreign matter after cutting.
6. Proceed with patching after construction operations requiring cutting are complete.

H. Patching: Patch construction by filling, repairing, refinishing, closing up, and similar operations following performance of other Work. Patch with durable seams that are as invisible as practicable, as judged by Architect. Provide materials and comply with installation requirements specified in other Sections, where applicable.

1. Inspection: Where feasible, test and inspect patched areas after completion to demonstrate physical integrity of installation.
2. Exposed Finishes: Restore exposed finishes of patched areas and extend finish restoration into retained adjoining construction in a manner that will eliminate evidence of patching and refinishing.

a. Clean piping, conduit, and similar features before applying paint or other finishing materials.
b. Restore damaged pipe covering to its original condition.

3. Floors and Walls: Where walls or partitions that are removed extend one finished area into another, patch and repair floor and wall surfaces in the new space. Provide an even surface of uniform finish, color, texture, and appearance. Remove in-place floor and wall coverings and replace with new materials, if necessary, to achieve uniform color and appearance.

    a. Where patching occurs in a painted surface, prepare substrate and apply primer and intermediate paint coats appropriate for substrate over the patch, and apply final paint coat over entire unbroken surface containing the patch, corner to corner of wall and edge to edge of ceiling. Provide additional coats until patch blends with adjacent surfaces.

4. Ceilings: Patch, repair, or rehang in-place ceilings as necessary to provide an even-plane surface of uniform appearance.
5. Exterior Building Enclosure: Patch components in a manner that restores enclosure to a weathertight condition and ensures thermal and moisture integrity of building enclosure.

I. Cleaning: Clean areas and spaces where cutting and patching are performed. Remove paint, mortar, oils, putty, and similar materials from adjacent finished surfaces.

3.12 STARTING AND ADJUSTING

A. Coordinate startup and adjusting of equipment and operating components with requirements in Section 019113 "General Commissioning Requirements."

SECTION 01 73 29

CUTTING AND PATCHING

PART 1 - GENERAL

1.01 SUMMARY

A. Section Includes: Administrative and procedural requirements for cutting and patching.

B. Related Work Specified Elsewhere:

1. Refer to other Sections for specific requirements and limitations applicable to cutting and patching individual parts of the work.

2. Requirements of this Section apply to mechanical and electrical installations. Refer to Division 21 through Division 28, Sections for other requirements and limitations applicable to cutting and patching plumbing, mechanical and electrical installations.

1.02 SUBMITTALS

A. Before commencing alteration or demolition work, submit for review by the Architect and approval of the Owner, a Schedule showing the commencement, the order and the completion dates for the various parts of this work. Where approval of procedures for cutting and patching is required before proceeding, submit a proposal describing procedures well in advance of the time cutting and patching will be performed and request approval to proceed. Include the following information, as applicable, in the proposal:

1. Describe the extent of cutting and patching required and how it is to be performed; indicate why it cannot be avoided.

2. Describe anticipated results in terms of changes to existing construction; include changes to structural elements and operating components as well as changes in the building's appearance and other significant visual elements.

3. List products to be used and firms or entities that will perform Work.

4. Indicate dates when cutting and patching is to be performed.

B. List utilities that will be disturbed or affected, including those that will be relocated and those that will be temporarily out-of-service. Indicate how long service will be disrupted. Before starting work relating to existing utilities (electrical, sewer, water, heat, gas, fire lines, etc.) that will temporarily discontinue or disrupt service to the existing building, notify the Architect and the Owner 72 hours in advance and obtain the Owner's approval in writing before proceeding with this phase of the work.

C. Where cutting and patching involves addition of reinforcement to structural elements, submit details and engineering calculations to show how reinforcement is integrated with the original structure. All cutting of structural elements subject to acceptance of the Structural Engineer and approval of the Division of the State Architect prior to execution.

D. Approval by the Architect to proceed with cutting and patching does not waive the Architect's right to later require complete removal and replacement of a part of the Work found to be unsatisfactory. Subject to approval by the Division of the State Architect.

E. All cutting and patching of existing hard scape or landscaping for installation or modification, shall be reinstalled in kind. When new utilities are shown or utility modifications are shown on the plans and specific cutting and patching notes are not shown, the contractor shall assume that the existing hardscape shall be saw cut, material removed and disposed, trenches prepared in accordance with local water district or county regulations, and all existing hardscape shall be returned to existing condition or better.

1.03 QUALITY ASSURANCE

A. Requirements for Structural Work: Do not cut or notch any structural elements unless specifically detailed on the Drawings.

B. Operational and Safety Limitations: Do not cut and patch operating elements or safety related components in a manner that would result in reducing their capacity to perform as intended, or result in increased maintenance, or decreased operational life or safety.

C. Visual Requirements: Do not cut and patch construction exposed on the exterior or in occupied spaces, in a manner that would, in the Architect's opinion, reduce the building's aesthetic qualities, or result in visual evidence of cutting and patching. Remove and replace Work cut and patched in a visually unsatisfactory manner.

D. If possible, retain the original installer or fabricator to cut and patch the following categories of exposed Work, or if it is not possible to engage the original installer or fabricator, engage another recognized experienced and specialized firm:

Processed concrete finishes
Stonework and stone masonry
Ornamental metal
Matched-veneer woodwork
Preformed metal panels
Window wall system
Stucco and ornamental plaster
Acoustical ceilings
Terrazzo
Finished wood flooring
Carpeting
Aggregate wall coating
Wall covering
Swimming pool finishes
HVAC enclosures, cabinets or covers

PART 2 - PRODUCTS

2.01 MATERIALS

A. Use materials that are identical to existing materials. Materials and workmanship employed in the alterations, unless otherwise shown or specified, shall conform to that of the original work, or to new construction as specified elsewhere in these specifications. If identical materials are not available or cannot be used where exposed surfaces are involved, use materials that match existing adjacent surfaces to the fullest extent possible with regard to visual effect. Use materials whose installed performance will equal or surpass that of existing materials.

B. It is intended that interior finish materials, or existing surfaces to be removed, be re-used insofar as reasonable in areas necessary to match existing surfaces. Care in removal and stockpiling shall be exercised to ensure re-use.

PART 3 - EXECUTION

3.01 INSPECTION

A. Before cutting existing surfaces, examine surfaces to be cut and patched and conditions under which cutting and patching is to be performed. Take corrective action before proceeding, if unsafe or unsatisfactory conditions are encountered.

B. Before proceeding, meet at the site with entities involved in cutting and patching, including mechanical and electrical trades. Review areas of potential interference and conflict. Coordinate procedures and resolve potential conflicts before proceeding.

3.02 PREPARATION

A. Temporary Support: Provide temporary support of Work to be cut.

B. Make such explorations and probes as are necessary to ascertain required protective measures before proceeding with demolition and removal. Give particular attention to shoring and bracing requirements so as to prevent damage to existing construction.

C. Provide, erect, and maintain catch platforms, lights barriers, weather protection, warning signs and other items as required for proper protection of the public, occupants of the building, workmen engaged in demolition operations, and adjacent construction.

D. Provide and maintain weather protection at exterior openings so as to fully protect the interior premises against damage from the elements until such openings are closed by new construction.

E. Provide and maintain temporary protection of the existing structure designated to remain where demolition, removal and new work is being done, connections made, materials handled, or equipment moved.

F. Take necessary precautions to prevent dust and dirt from rising by wetting demolished masonry, concrete, plaster and similar debris. Protect unaltered portions of the existing building affected by the operations under this Section by dustproof

partitions and other adequate means.

G. Provide adequate fire protection in accordance with local Fire Departments, and with Section 01 50 00.

H. Do not close or obstruct walkways, passageways or stairways. Do not store or place materials in passageways, stairs, or other means of egress. Conduct operations with minimum traffic interference.

I. Be responsible for damage to the existing structure or contents by reason of the insufficiency of protection provided.

J. Protection: Protect existing construction during cutting and patching to prevent damage. Provide protection from adverse weather conditions for portions of the Project that might be exposed during cutting and patching operations.

1. Avoid interference with use of adjoining areas or interruption of free passage to adjoining areas.

2. Take precautions necessary to avoid cutting existing pipe, conduit or ductwork serving the building, but scheduled to be removed or relocated until provisions have been made to bypass them.

3.03 PERFORMANCE

A. General: Employ skilled workmen to perform cutting and patching. Proceed with cutting and patching at the earliest feasible time and complete without delay.

1. Cut existing construction to provide for installation of other components or performance of other construction activities and the subsequent fitting and patching required to restore surfaces to their original condition.

B. Cutting: Cut existing construction using methods least likely to damage elements to be retained or adjoining construction. Where possible review proposed procedures with the original installer; comply with the original installer's recommendations.

1. In general, where cutting is required use hand or small power tools designed for sawing or grinding, not hammering and chopping. Cut holes and slots neatly to size required with minimum disturbance of adjacent surfaces. Temporarily cover openings when not in use.

2. To avoid marring existing finished surfaces, cut or drill from the exposed or finished side into concealed surfaces.

3. Cut through concrete and masonry using a cutting machine such as a carborundum saw or diamond core drill. Provide pilot holes at corners and do not overcut.

4. Comply with requirements of applicable Sections of Division 2 where cutting and patching requires excavating and backfilling.

5. By-pass utility services such as pipe or conduit, before cutting, where services are shown or required to be removed, relocated or abandoned. Cut-off pipe or conduit in walls or partitions to be removed. Cap, valve or plug and seal the remaining portion of pipe or conduit to prevent entrance of moisture or other foreign matter after by-passing and cutting.

C. Patching: Patch with durable seams that are as invisible as possible. Comply with specific tolerances.

1. Where feasible, inspect and test patched areas to demonstrate integrity of the installation.

2. Restore exposed finishes of patched areas and extend finish restoration into retained adjoining construction in a manner that will eliminate evidence of patching and refinishing.

3. Where removal of walls or partitions extends one finished area into another, patch and repair floor and wall surfaces in the new space to provide an even surface of uniform color and appearance. Remove existing floor and wall coverings and replace with new materials, if necessary to achieve uniform color and appearance.

    a. Where patching occurs in a smooth painted surface, extend final paint coat over entire unbroken containing the patch, after the patched area has received primer and second coat.

4. Patch, repair or rehang existing ceilings as necessary to provide an even plane surface of uniform appearance.

D. Perform demolition, removal and alteration work with due care, including shoring, bracing, etc. Be responsible for damage which may be caused by such work to part or parts of existing structures or items designated for re-use. Perform patching, restoration and new work in accordance with applicable technical sections of the Specifications.

E. Materials and/or items designated to become the property of the Owner shall be as shown. Remove such items with care, under the supervision of the trade responsible for reinstallation; protect and store until required. Replace material and/or item damaged in its removal with approved similar and equal new material.

F. Materials and/or items demolished and not designated to become the property of the Owner or to be reinstalled shall become the property of the Contractor and shall be removed from the Owner's property. Storage or sale of removed items on site will not be permitted.

G. Execute the work in a careful and orderly manner, with the least possible disturbance to the public and to the occupants of the building.

H. Where alterations occur, or new and old work join, cut, remove, patch, repair or refinish the adjacent surfaces or so much thereof as is required by the involved conditions, and leave in as a good a condition as existed prior to the commencing of the work. The alteration work shall be performed by the various respective trades which normally perform the particular items of work.

I. Finish new and adjacent existing surfaces as specified for new work. Clean existing surfaces of dirt, grease, loose paint, etc. before refinishing.

J. Where existing equipment and fixtures are indicated to be re-used, repair such equipment and fixtures and refinish to put in perfect working order. Refinish as directed.

K. Cut out embedded anchorage and attachment items as required to properly provide for patching and repair of the respective finishes.

L. Confine cutting of existing roof areas designated to remain to the limits required for the proper installation of the new work. Cut and fold back existing built-up roofing. Cut and remove insulation, etc. Provide temporary weathertight protection as required until new roofing and flashings are applied.

3.04 CLEANING

A. Thoroughly clean areas and spaces where cutting and patching is performed or used as access. Remove completely paint, mortar, oils, putty and items of similar nature. Thoroughly clean piping, conduit and similar features before painting or other finishing is applied. Restore damaged pipe covering to its original condition.

END OF SECTION

12/21/2023

SECTION 01 77 00

CLOSEOUT PROCEDURES

PART 1 - GENERAL

1.01 SUMMARY

A. Section Includes: Operations and submittals required to establish Substantial Completions, Project Acceptance, and filing of Notice of Completion.

B. Contract Completion Date is the day established by the Agreement, the Special Conditions, and the Notice to Proceed as the calendar date by which all Work must be completed in accordance with the Contract Documents. Once established, the Contract Completion Date can only be altered by Change Order. If Work is not complete in accordance with the Contract Documents by the Contract Completion Date, Contractor is obligated to pay liquidated damages to the Owner. In accordance with the terms of the Contract.

C. Substantial Completion: The Date of Substantial Completion is the date on which the Architect certifies to the Owner that construction is sufficiently complete, in accordance with the Contract Documents, that the District may occupy the Project for the use intended, and all agencies and authorities have provided written acceptance of the portions of the Work over which they have jurisdiction.

D. Project Acceptance: The District will accept completion of the Contract after the entire Work shall have been completed to the satisfaction of the District and after issuance of the Certificate of Substantial Completion. The Work may only be accepted as complete by formal action of the Governing Board of the School District. Acceptance of the Project by the Governing Board establishes the formal and official Completion Date for the Project, to be compared against the Contract Completion Date. Project Acceptance must occur prior to Contract Completion Date to preclude assessment of liquidated damages.

E. Notice of Completion: The date of record for the Notice of Completion shall be the date stamped on the Notice by the County Recorder at the time the County Recorder registers the Notice (note: this is normally not the same date as the date the Owner actually files the Notice of Completion with the Recorder office).

1.02 CLOSEOUT SCHEDULE AND PROCEDURE

A. Requirements Preparatory to Project Acceptance:

1. Contractor shall deliver certifications to Architect that no new materials containing asbestos have been included in the work.

2. Temporary facilities shall be removed from site as specified in Section 01 50 00, Temporary Facilities and Controls.

3. Entire site shall be thoroughly cleaned of all construction debris.

4. Record drawings shall be completed, signed by Contractor and Inspector and submitted to Architect as specified in the General Conditions.

5. Guarantees and warranties shall be submitted to Architect as specified in General conditions and Section 01 78 30 – Warranties.

6. Contractor's Final Verified Report (Form DSA-6) and other Reports and Affidavits required by the Division of State Architect shall be submitted.

7. Operating and maintenance data shall be submitted and instruction sessions completed as outlined in Section 01 78 23 – Operating and Maintenance Data and as required in CBC 2016 Section 110.3.10.2.

8. Contractor to provide a copy of cleaning and maintenance recommendations for countertops to the underneath side of furniture, in addition to requirements listed above and outlined in Section 01 78 23 – Operating and Maintenance Data.

B. Project Acceptance Requirements, Division of the State Architect:

1. Upon completion of construction of the project, the following reports are required to be submitted before the Division of the State Architect will issue a letter to certificate of compliance of the work:

   a. A copy of the Notice of Completion filed by the School District.

   b. Final Verified Report Form DSA 6 A/E certifying all work is 100% complete from the Architect, Structural Engineer, Mechanical Engineer and the Electrical Engineer.

   c. Contractor’s Documents and Field Reports:

      1) Final Verified Report Form DSA 6, certifying all work is 100% complete, from the Contractors (or Contractors), the Inspector of Record, and Special Inspector(s).

      2) Verified Reports of Testing and Inspection as specified on the approved drawings an specifications (i.e., Final Laboratory Report, Welding, Glued-laminated Timber, etc.).

      3) Weighmaster’s Certificate (if required by approved drawings and specifications).

      4) If responsibility was changed in any area during construction, the change must be supported by appropriate documentation and termination reports filed by the individuals originally charged with responsibility.

C. Procedure for Project Acceptance:

1. Contractor shall complete all Work as required by the Contract Documents, to the best standards of the industry and the trades involved. It shall be the Contractor's responsibility to provide a new, complete, properly operating, professionally finished, detailed, cleaned, high-quality project. There shall be no loose, untrue, or ill-fitting materials, unsightly gaps, voids, or holes, misalignments, mis-adjustments, shoddy workmanship, or damaged, missing, inoperable, or incomplete work. Work shall be free of smudges, spots, stains, dirt, nicks, tears, cracks, scratches, paint runs, flaws, oversprays, and all other unsightly blemishes.

2. Completion lists and correction lists for items described in the paragraph above, as opposed to short lists of a few minor corrective items that may have inadvertently been missed by the Contractor, shall be the responsibility of the Contractor, and not the Architect, Inspector, or District. By entering into this Contract, Contractor agrees that quality control is the responsibility of the Contractor. "Punch" list generated by the Architect is under no circumstances to be considered a vehicle to compel subcontractors to complete contract work.

3. Contractor shall prepare a comprehensive and complete list of corrective items for himself and his subcontractors, and shall verify that these items have been corrected prior to notifying the Architect of completion. Copies of the Contractor's list(s) shall be made available to the Architect and Inspector upon request.

4. Contractor shall notify the Architect *in writing* when Contractor, with concurrence of Inspector, feels the project is one-hundred percent complete and is ready to leave the Project. Architect shall then commence the construction review and prepare a "Punch List", or list of minor corrective items to be issued to Contractor. For convenience, reviews may be phased for various portions of the work, as each distinct portion becomes one-hundred percent (100%) complete.

5. Architect will arrange for Engineering Consultants to make their construction reviews, to be completed before Architect will make his construction review. Contractor and his principal superintendent, authorized to act in behalf of the Contractor, as well as principal subcontractors that the Architect may request to be present, shall accompany the Architect/Engineers during the construction reviews.

6. Excessive amounts of corrective ("punch list") items, as judged by the Architect, shall be grounds to terminate the construction review until such time as the Contractor is deemed sufficiently complete to once again start the review. As a rule of thumb, more than four minor items per typical room will be considered excessive.

7. If Owner elects to occupy the Project after the Contract Completion Date, but before the Contractor has completed the Work, Architect must make a comprehensive construction review prior to Owner's occupancy. Contractor shall reimburse Architect and Engineers for their time in conducting such review, and for the time of their clerical staffs in preparing the review documents, at the Architect's/Engineer's standard hourly rates for extra services. Contractor will be billed at the time of Contractor's Application for Payment. Payments to the Architect not received within 30 days will be deducted from subsequent Contractor's Applications for Payment in accordance with the General Conditions.

8. After completion of "Punch List" work, Contractor shall notify Architect in writing to perform an acceptance tour. Notice shall be issued at least seven (7) days in advance of the time the acceptance tour is to be performed.

9. Contractor and his principal superintendent, authorized to act in behalf of Contractor, as well as principal subcontractors that Architect may request to be present, shall accompany Architect and Inspector on acceptance tour.

a. If work has been completed in accordance with Contract Documents, and no further corrective measures are required, Architect will issue a Certificate of Substantial Completion, and recommend that Owner accept Project and file Notice of Completion.

b. If work is judged to be substantially completed in accordance with Contract Documents, and only a few corrective measures are required, Architect will issue a Certificate of Substantial Completion, (Article 64 of the General Conditions), and recommend that Owner conditionally accept Project and file Notice of Completion. Owner may conditionally accept project and withhold amount for completion per Article 64 of the General Conditions, Contractor shall issue a written notice of intent to complete the corrective measures by a specific named date agreed to by District.

c. If work has not been substantially completed in accordance with Contract Documents, and several or many corrective measures are still required, Architect will recommend that Owner not accept project and not file Notice of Completion. Instead, based on information gathered from acceptance tour, Contractor will be required to complete corrective measures and then call for another project acceptance tour following procedure outlined above. Contractor will compensate Architect and Inspector for additional acceptance tour and deduct amount paid from final payment to Contractor.

10. After Substantial Completion, Contractor shall issue an Application for Payment in accordance with Specification Section 01 29 00, Part 1.03, H. All administrative actions and submittals, including conditions, outlined therein outlined must be complete prior to Owner's release of payment, and MUST BE COMPLETED PRIOR TO AGENDIZING FOR PROJECT ACCEPTANCE BY THE OWNER'S GOVERNING BOARD.

11. Upon Contractor completing all administrative actions and submittals, and meeting all conditions, Owner will agendize acceptance of the Work for the next official meeting of the Governing Board. Official action by the Governing Board shall constitute Project Acceptance. Upon acceptance, Contractor shall immediately remove trailers and other remaining temporary facilities.

12. District shall file Notice of Completion with the County Recorder as soon as practicable following Project Acceptance. The date of record for the Notice of Completion shall be the date stamped on the Notice by the Recorder at the time the County Recorder registers the Notice.

13. The date stamped on the Notice of Completion by the County Recorder shall be the date for commencement of all warranties and guarantees, and the date the Owner becomes responsible for security, maintenance, heating and cooling, utilities, damage to the work (unless done by Contractor's forces working on corrective items), and insurance.

    Contractor shall remain responsible for these items prior to this date.
    The Owner will inform the Contractor by letter immediately after receiving confirmation in writing from the Recorder's office of registration of the Notice of Completion. Contractor is hereby notified that the process of registering, stamping, and receipt of confirmation from the County has been known to take as much as four weeks from the time of filing.

14. Upon acceptance of Project by Owner, Contractor shall submit his request for final payment in accordance with Specification Section 01 29 00 – Payment Procedures, Part 1.03, I. Payment of retention will not be made by

Owner until 35 days after Notice of Completion has been registered by the County Recorder.

In addition, retention payment will not be made until Contractor has filed the required Form DSA 6 with Division of the State Architect, with copy to the Architect.

PART 2 - PRODUCTS

(Not Applicable)

PART 3 - EXECUTION

(Not Applicable)

END OF SECTION

12/21/2023

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SECTION 01 78 23

OPERATION AND MAINTENANCE DATA

PART 1 - GENERAL

1.01 SUMMARY

A. Related Documents: Drawings and general provisions of the Contract, including General and Supplemental Conditions and Division 1 Specifications Sections, apply to this section, and including all Technical Specifications Sections, and the Operating and Maintenance Requirements of Division 21 through Division 32.

B. Section Includes:

1. Compilation of product data and related information appropriate for Owner's maintenance and operation of products and equipment furnished under the Contract per CBC 2016 Section 110.3.10.2.

2. Instruction of Owner's personnel in the maintenance of products and in the operation of equipment and systems.

1.02 SUBMITTAL PROCEDURES

A. Preliminary: Submit one copy of proposed manuals to Architect at least 15 days prior to final inspection or acceptance.

B. Final: Following the indoctrination and instruction of the Owner's operating and maintenance personnel, review proposed revisions to the manual with the Architect.

1. Submit three copies of accepted data in final form 10 days after final inspection. Approval of submittal is a pre-requisite at Substantial Completion prior to Owner's agendizing project for acceptance by the Governing Board.

PART 2 - PRODUCTS

2.01 FORMAT

A. Size: Minimum 4 inch, three-ring binders for 8-1/2" x 11" punched pages, completely clear plastic covered for insertion of labels on spines and covers.

B. Provide identifying tabbed pages. Classify by Division and by Section. All tabbing shall be in numerical order.

C. Drawings:

1. Provide reinforced punched binder tab. Bind drawings with text.
2. Fan fold larger drawings to size of text pages, for easy foldout.

D. Cover: Identify each volume with typed or printed label, List:

1. Title of Project
2. Identity of separate structures as applicable.
3. Identity of general subject matter covered in the manual.

E. Spine: Identify each volume with typed or printed label stating OPERATING AND MAINTENANCE INSTRUCTIONS, GUARANTEES AND SERVICE CONTRACTS and the following information:

1. Title of Project.
2. Divisions and Sections included within volume.
3. Volume number (i.e. "1 of 4")

PART 3 - EXECUTION

3.01 CONTENT OF MANUAL

A. Table of Contents:

1. List of each product indexed to the content of the volume.

2. List with each product the name, address, and the telephone number of:

a. Subcontractor and installer.
b. Maintenance contractor, as appropriate.
c. Local sources of supply for parts and replacement.

B. Product Data: Annotate each sheet to clearly identify the data applicable to the installation. Delete references to inapplicable information.

C. Drawings:

1. Supplement product data with Drawings as necessary to illustrate the following:

a. Relationship of component parts of equipment and systems.
b. Control and flow diagrams.

2. Do not include Project Record Drawings as maintenance drawings.

D. Instructions: Provide written text, as required to supplement product data for the particular installation.

E. Warranties, Guaranties, Bonds, and Service Contracts: Include a copy of each warranty, guaranty, bond, and service contract issued.

1. Provide information sheet for Owner's personnel describing the following:

a. Proper procedures in the event of failure or emergencies.

b. Circumstances under which the validity of warranties, guaranties, or bonds might be compromised.

3.02 MANUAL FOR MATERIALS AND FINISHES

A. Instructions for Care and Maintenance: Include Manufacturer's data as follows:

1. Recommendations for types of cleaning agents and methods.

2. Cautions against cleaning agents and methods which are detrimental to the product:

3. Recommended schedule for cleaning and maintenance.

B. Energy Conservation Features:

1. Provide a list of energy conservation features, materials, components, and mechanical devices installed in the building.

3.03 MANUAL FOR EQUIPMENT AND SYSTEMS

A. Content, for each unit of mechanical equipment and system, as appropriate:

1. Description of unit and component parts:

a. Function, normal operating characteristics, and limiting conditions.
b. Performance curves, engineering data, and tests.
c. Complete nomenclature and commercial number of replaceable parts.

2. Operating Procedures:

a. Start-up, break-in, routine, and normal operating instructions.
b. Regulation, control, stopping, shut-down, and emergency instructions.
c. Summer and winter operating instructions.

3. Maintenance Procedures:

a. Routine operations.
b. Guide to "trouble-shooting".
c. Disassembly, repair, and reassembly.
d. Alignment, adjusting, and checking.

4. Servicing and lubrication schedule including list of lubricants required.

5. Manufacturers' printed operating and maintenance instructions.

6. Description of sequence of operation by control manufacturer.

7. Original manufacture's parts list, illustrations, assembly drawings, and diagrams required for maintenance, including:

a. Predicted life of parts subject to wear.
b. Items recommended to be stocked as spare parts.

8. Control diagrams by manufacturer of controls as installed in project.

9. Coordination drawings and color coded piping diagrams.

10. Charts of valve tag numbers, with the location and function of each valve.

B. Content, for each electric and electronic system as appropriate.

1. Description of system and component parts:

a. Function, normal operating characteristics, and limiting conditions.
b. Performance curves, engineering data, and tests.
c. Complete nomenclature and commercial number of replaceable parts.

2. Circuit directories of panelboards:

a. Electrical service.
b. Controls.
c. Communications.

3. As-installed color coded wiring diagrams.

4. Operating procedures:

a. Routine and normal operating instructions.
b. Sequences required.
c. Special operating instructions.

5. Maintenance procedures:

a. Routine operations.
b. Guide to "trouble-shooting."
c. Disassembly, repair and reassembly.
d. Adjustment and checking.

6. Manufacturer's printed operating and maintenance instructions.

7. List of original manufacturer's spare parts, manufacturer's current prices, and recommended quantities to be maintained in storage.

3.04 INSTRUCTION OF OWNER'S PERSONNEL

A. Prior to final inspection or acceptance, fully instruct Owner's designated operating and maintenance personnel in the operation, adjustment and maintenance of all products, equipment, and systems installed in project.

1. Provide services of factory trained instructors from the manufacturer of each major item of equipment or system.

2. Provide for each instruction session or "in-service", a DVD Camcorder operator and DVD Camcorder to record the session. DVD recordings shall be clearly labeled as to project, subject, and date. Submit DVDs in triplicate.

B. Operating and maintenance manual shall constitute the basis of instruction.

1. Review contents of manual with personnel in full detail to explain all aspects of operation and maintenance.

2. Review instructions on how to efficiently use state required energy conservation features, materials, components, and mechanical devices.

END OF SECTION

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SECTION 01 78 30

WARRANTIES, GUARANTEES, AND BONDS

PART 1 - GENERAL

1.01 SUMMARY

A. Section Includes: General requirements for written warranties, guaranties, and bonds required by the Contract Documents.

B. Referenced Sections:

1. Section 01 77 00 – Closeout Procedures: Submittal of Final Verified Reports and Notice of Completion, as a condition of project acceptance and payment.

2. Section 01 78 23 – Operation and Maintenance Data: Incorporation of warranties, guaranties, and bonds into instruction manuals.

C. Approval of the warranties, guaranties, and bonds by the Owner is a prerequisite to payment at Substantial Completion and agendizing for acceptance by the Governing Board of the Owner.

1.02 TIME PERIOD

A. Deliver manufacturers' warranties, guaranties, and bonds required by Contract Documents, with Owner named as beneficiary. Where manufacturers' warranty or guaranty extends for a longer time period than the Contractor's warranty and guaranty, deliver manufacturer's warranties or guaranties in same manner.

1.03 WARRANTY/GUARANTY FORM

A. Submit written warranties and guaranties, except manufacturer's standard printed warranties and guaranties, on the Contractor's, subcontractors', material suppliers', or manufacturers' own letterhead, addressed to Owner, in the form attached to this Section.

B. Submit warranties and guaranties in duplicate, and in the form indicated, signed by cognizant entities, and by Contractor in every case, with modifications as approved by Owner to suit the conditions pertaining to the warranty or guaranty.

1.04 SUBMITTALS

A. Collect and assemble written warranties and guaranties into bound booklet form, and deliver bound books to Architect for delivery to Owner for final review and approval.

1. See Sections 01 77 00 and 01 78 23 for additional submittal requirements.

ATTACHMENT: Warranty/Guaranty Form

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WARRANTY/GUARANTY FORM

FOR _____ WORK

We, the undersigned, do hereby warranty and guaranty that the parts of the work described above which we have furnished or installed for:

(PROJECT NAME)

are in accordance with the Contract Documents and that all said work as installed will fulfill or exceed all the Warranty and Guaranty requirements. We agree to repair or replace work installed by us, together with any other work which is displaced or damaged by so doing, that proves to be defective in workmanship, material, or operation within a period of _____ ( ) year(s) from the date Notice of Completion is registered with the San Diego County Recorder, ordinary wear and tear and unusual neglect or abuse excepted.

In the event of our failure to comply with the above-mentioned conditions within a reasonable time period determined by the Owner, after notification in writing, we, the undersigned, all collectively and separately, hereby authorize the Owner to have said defective work repaired and/or replaced and made good, and agree to pay to the Owner upon demand all moneys that the Owner may expend in making good said defective work, including all collection cost and reasonable attorney fees.

Date: _____ _____

(Subcontractor, Sub-subcontractor, Manufacturer or Supplier)

By:_____

Title: _____

State License No: _____

Local Representative: For maintenance, repair, or replacement service, contact:

Name: _____

Address: _____

Phone Number _____

END OF SECTION

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SECTION 01 78 39

PROJECT RECORD DOCUMENTS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Special Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for Project Record Documents, including the following:

1. Record Drawings.
2. Record specifications.
3. Record Product Data.
4. Miscellaneous record submittals.

B. Related Requirements:
1. Section 01 73 00 "Execution" for final property survey.
2. Section 01 77 00 "Closeout Procedures" for general closeout procedures.
3. Section 01 78 23 "Operation and Maintenance Data" for operation and maintenance manual requirements.

1.3 CLOSEOUT SUBMITTALS

A. Record Drawings: Comply with the following:
1. Number of Copies: Submit copies of Record Drawings as follows:

a. Initial Submittal:
1) Submit PDF electronic files of scanned record prints.
2) Architect will indicate whether general scope of changes, additional information recorded, and quality of drafting are acceptable.

b. Final Submittal:

1) Submit one paper-copy set(s) of marked-up record prints.
2) Submit PDF electronic files of scanned Record Prints.
3) Print each drawing, whether or not changes and additional information were recorded.

B. Record Specifications: Submit annotated PDF electronic files of Project's Specifications, including addenda and Contract modifications.

C. Record Product Data: Submit annotated PDF electronic files and directories of each submittal.

1. Where record Product Data are required as part of operation and maintenance manuals, submit duplicate marked-up Product Data as a component of manual.

D. Miscellaneous Record Submittals: See other Specification Sections for miscellaneous record-keeping requirements and submittals in connection with various construction activities. Submit annotated PDF electronic files and directories of each submittal.

E. Reports: Submit written report weekly indicating items incorporated into Project Record Documents concurrent with progress of the Work, including revisions, concealed conditions, field changes, product selections, and other notations incorporated.

1.4 RECORD DRAWINGS

A. Record Prints: Maintain one set of marked-up paper copies of the Contract Drawings and Shop Drawings, incorporating new and revised drawings as modifications are issued.

1. Preparation: Mark record prints to show the actual installation, where installation varies from that shown originally. Require individual or entity who obtained record data, whether individual or entity is Installer, subcontractor, or similar entity, to provide information for preparation of corresponding marked-up record prints.

    a. Give particular attention to information on concealed elements that would be difficult to identify or measure and record later.
    b. Accurately record information in an acceptable drawing technique.
    c. Record data as soon as possible after obtaining it.
    d. Record and check the markup before enclosing concealed installations.
    e. Cross-reference record prints to corresponding photographic documentation.

2. Content: Types of items requiring marking include, but are not limited to, the following:

    a. Dimensional changes to Drawings.
    b. Revisions to details shown on Drawings.
    c. Depths of foundations.
    d. Locations and depths of underground utilities.
    e. Revisions to routing of piping and conduits.
    f. Revisions to electrical circuitry.
    g. Actual equipment locations.
    h. Duct size and routing.
    i. Locations of concealed internal utilities.
    j. Changes made by Change Order or Construction Change Directive.
    k. Changes made following Architect's written orders.
    l. Details not on the original Contract Drawings.
    m. Field records for variable and concealed conditions.
    n. Record information on the Work that is shown only schematically.

3. Mark the Contract Drawings and Shop Drawings completely and accurately. Use personnel proficient at recording graphic information in production of marked-up record prints.
4. Mark record prints with erasable, red-colored pencil. Use other colors to distinguish between changes for different categories of the Work at same location.
5. Mark important additional information that was either shown schematically or omitted from original Drawings.
6. Note Construction Change Directive numbers, alternate numbers, Change Order numbers, and similar identification, where applicable.

B. Record Digital Data Files: Immediately before inspection for Certificate of Substantial Completion, review marked-up record prints with Architect and IOR. When authorized, prepare a full set of corrected digital data files of the Contract Drawings, as follows:
   1. Format: Annotated PDF electronic file with comment function enabled.
   2. Incorporate changes and additional information previously marked on record prints. Delete, redraw, and add details and notations where applicable.
   3. Refer instances of uncertainty to Architect for resolution.
   4. Architect will furnish Contractor with one set of digital data files of the Contract Drawings for use in recording information.

      a. See Section 01 31 00 "Project Management and Coordination" for requirements related to use of Architect's digital data files.
      b. Architect will provide data file layer information. Record markups in separate layers.

C. Format: Identify and date each Record Drawing; include the designation "PROJECT RECORD DRAWING" in a prominent location.

   1. Record Prints: Organize record prints into manageable sets. Bind each set with durable paper cover sheets. Include identification on cover sheets.
   2. Format: Annotated PDF electronic file with comment function enabled.
   3. Record Digital Data Files: Organize digital data information into separate electronic files that correspond to each sheet of the Contract Drawings. Name each file with the sheet identification. Include identification in each digital data file.
   4. Identification: As follows:

      a. Project name.
      b. Date.
      c. Designation "PROJECT RECORD DRAWINGS."
      d. Name of Architect.
      e. Name of Contractor.

1.5 RECORD SPECIFICATIONS

A. Preparation: Mark Specifications to indicate the actual product installation, where installation varies from that indicated in Specifications, addenda, and Contract modifications.

   1. Give particular attention to information on concealed products and installations that cannot be readily identified and recorded later.
   2. Mark copy with the proprietary name and model number of products, materials, and equipment furnished, including substitutions and product options selected.
   3. Record the name of manufacturer, supplier, Installer, and other information necessary to provide a record of selections made.
   4. For each principal product, indicate whether Record Product Data has been submitted in operation and maintenance manuals instead of submitted as Record Product Data.
   5. Note related Change Orders, Record Product Data, and Record Drawings where applicable.

B. Format: Submit record specifications as annotated PDF electronic file or scanned PDF electronic file(s) of marked-up paper copy of Specifications.

1.6 RECORD PRODUCT DATA

A. Recording: Maintain one copy of each submittal during the construction period for Project Record Document purposes. Post changes and revisions to Project Record Documents as they occur; do not wait until end of Project.

B. Preparation: Mark Product Data to indicate the actual product installation where installation varies substantially from that indicated in Product Data submittal.

1. Give particular attention to information on concealed products and installations that cannot be readily identified and recorded later.
2. Include significant changes in the product delivered to Project site and changes in manufacturer's written instructions for installation.
3. Note related Change Orders, Record Specifications, and Record Drawings where applicable.

C. Format: Submit Record Product Data as annotated PDF electronic file or scanned PDF electronic file(s) of marked-up paper copy of Product Data.

1. Include Record Product Data directory organized by Specification Section number and title, electronically linked to each item of Record Product Data.

1.7 MISCELLANEOUS RECORD SUBMITTALS

A. Assemble miscellaneous records required by other Specification Sections for miscellaneous record keeping and submittal in connection with actual performance of the Work. Bind or file miscellaneous records and identify each, ready for continued use and reference.

B. Format: Submit miscellaneous record submittals as PDF electronic file or scanned PDF electronic file(s) of marked-up miscellaneous record submittals.

1. Include miscellaneous record submittals directory organized by Specification Section number and title, electronically linked to each item of miscellaneous record submittals.

1.8 MAINTENANCE OF RECORD DOCUMENTS

A. Maintenance of Record Documents: Store Record Documents in the field office apart from the Contract Documents used for construction. Do not use Project Record Documents for construction purposes. Maintain Record Documents in good order and in a clean, dry, legible condition, protected from deterioration and loss. Provide access to Project Record Documents for Architect's and IOR’s reference during normal working hours.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION

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Not Used:

a. Final Submittal:

1) Submit [**one**] <**Insert number**> paper-copy set(s) of marked-up record prints.
2) Submit Record Digital Data Files and [**three**] <**Insert number**> set(s) of Record Digital Data File plots.
3) Plot each drawing file, whether or not changes and additional information were recorded.

SECTION 01 79 00

DEMONSTRATION AND TRAINING

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Special Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for instructing Owner's personnel, including the following:

1. Instruction in operation and maintenance of systems, subsystems, and equipment.
2. Demonstration and training video recordings.

1.3 INFORMATIONAL SUBMITTALS

A. Instruction Program: Submit outline of instructional program for demonstration and training, including a list of training modules and a schedule of proposed dates, times, length of instruction time, and instructors' names for each training module. Include learning objective and outline for each training module.

1. Indicate proposed training modules using manufacturer-produced demonstration and training video recordings for systems, equipment, and products in lieu of video recording of live instructional module.

B. Qualification Data: For facilitator, instructor, and videographer, as appropriate.

C. Attendance Record: For each training module, submit list of participants and length of instruction time.

D. Evaluations: For each participant and for each training module, submit results and documentation of performance-based test.

1.4 CLOSEOUT SUBMITTALS

A. Demonstration and Training Video Recordings: Submit one copies within seven days of end of each training module.

1. Identification: On each copy, provide an applied label with the following information:

a. Name of Project.
b. Name and address of videographer.
c. Name of Architect.
d. Name of Contractor.
e. Date of video recording.

2. Transcript: Prepared in PDF electronic format. Include a cover sheet with same label information as the corresponding video recording and a table of contents with links to

corresponding training components. Include name of Project and date of video recording on each page.

3. At completion of training, submit complete training manual(s) for Owner's use prepared in same paper format required for operation and maintenance manuals specified in Section 01 78 23 "Operation and Maintenance Data."

1.5 QUALITY ASSURANCE

A. Facilitator Qualifications: A firm or individual experienced in training or educating maintenance personnel in a training program similar in content and extent to that indicated for this Project, and whose work has resulted in training or education with a record of successful learning performance.

B. Instructor Qualifications: A factory-authorized service representative, complying with requirements in Section 01 40 00 "Quality Requirements," experienced in operation and maintenance procedures and training.

C. Videographer Qualifications: A professional videographer who is experienced photographing demonstration and training events similar to those required.

D. Preinstruction Conference: Conduct conference at Project site to comply with requirements in Section 01 31 00 "Project Management and Coordination." Review methods and procedures related to demonstration and training including, but not limited to, the following:

1. Inspect and discuss locations and other facilities required for instruction.
2. Review and finalize instruction schedule and verify availability of educational materials, instructors' personnel, audiovisual equipment, and facilities needed to avoid delays.
3. Review required content of instruction.
4. For instruction that must occur outside, review weather and forecasted weather conditions and procedures to follow if conditions are unfavorable.

1.6 COORDINATION

A. Coordinate instruction schedule with Owner's operations. Adjust schedule as required to minimize disrupting Owner's operations and to ensure availability of Owner's personnel.

B. Coordinate instructors, including providing notification of dates, times, length of instruction time, and course content.

C. Coordinate content of training modules with content of approved emergency, operation, and maintenance manuals. Do not submit instruction program until operation and maintenance data have been reviewed and approved by Architect.

1.7 INSTRUCTION PROGRAM

A. Program Structure: Develop an instruction program that includes individual training modules for each system and for equipment not part of a system, as required by individual Specification Sections.

B. Training Modules: Develop a learning objective and teaching outline for each module. Include a description of specific skills and knowledge that participant is expected to master. For each module, include instruction for the following as applicable to the system, equipment, or component:

1. Basis of System Design, Operational Requirements, and Criteria: Include the following:

    a. System, subsystem, and equipment descriptions.
    b. Performance and design criteria if Contractor is delegated design responsibility.
    c. Operating standards.
    d. Regulatory requirements.
    e. Equipment function.
    f. Operating characteristics.
    g. Limiting conditions.
    h. Performance curves.

2. Documentation: Review the following items in detail:

    a. Emergency manuals.
    b. Systems and equipment operation manuals.
    c. Systems and equipment maintenance manuals.
    d. Product maintenance manuals.
    e. Project Record Documents.
    f. Identification systems.
    g. Warranties and bonds.
    h. Maintenance service agreements and similar continuing commitments.

3. Emergencies: Include the following, as applicable:

    a. Instructions on meaning of warnings, trouble indications, and error messages.
    b. Instructions on stopping.
    c. Shutdown instructions for each type of emergency.
    d. Operating instructions for conditions outside of normal operating limits.
    e. Sequences for electric or electronic systems.
    f. Special operating instructions and procedures.

4. Operations: Include the following, as applicable:

    a. Startup procedures.
    b. Equipment or system break-in procedures.
    c. Routine and normal operating instructions.
    d. Regulation and control procedures.
    e. Control sequences.
    f. Safety procedures.
    g. Instructions on stopping.
    h. Normal shutdown instructions.
    i. Operating procedures for emergencies.
    j. Operating procedures for system, subsystem, or equipment failure.
    k. Seasonal and weekend operating instructions.
    l. Required sequences for electric or electronic systems.
    m. Special operating instructions and procedures.

5. Adjustments: Include the following:

    a. Alignments.
    b. Checking adjustments.
    c. Noise and vibration adjustments.
    d. Economy and efficiency adjustments.

6. Troubleshooting: Include the following:

a. Diagnostic instructions.
b. Test and inspection procedures.

7. Maintenance: Include the following:

a. Inspection procedures.
b. Types of cleaning agents to be used and methods of cleaning.
c. List of cleaning agents and methods of cleaning detrimental to product.
d. Procedures for routine cleaning.
e. Procedures for preventive maintenance.
f. Procedures for routine maintenance.
g. Instruction on use of special tools.

8. Repairs: Include the following:

a. Diagnosis instructions.
b. Repair instructions.
c. Disassembly; component removal, repair, and replacement; and reassembly instructions.
d. Instructions for identifying parts and components.
e. Review of spare parts needed for operation and maintenance.

1.8 PREPARATION

A. Assemble educational materials necessary for instruction, including documentation and training module. Assemble training modules into a training manual organized in coordination with requirements in Section 01 78 23 "Operation and Maintenance Data."

B. Set up instructional equipment at instruction location.

1.9 INSTRUCTION

A. Facilitator: Engage a qualified facilitator to prepare instruction program and training modules, to coordinate instructors, and to coordinate between Contractor and Owner for number of participants, instruction times, and location.

B. Engage qualified instructors to instruct Owner's personnel to adjust, operate, and maintain systems, subsystems, and equipment not part of a system.

1. Architect’s designated engineering consultant will furnish an instructor to describe basis of system design, operational requirements, criteria, and regulatory requirements.
2. Owner will furnish an instructor to describe Owner's operational philosophy.
3. Owner will furnish Contractor with names and positions of participants.

C. Scheduling: Provide instruction at mutually agreed-on times. For equipment that requires seasonal operation, provide similar instruction at start of each season.

1. Schedule training with Owner, with at least seven days' advance notice.

D. Training Location and Reference Material: Conduct training on-site in the completed and fully operational facility using the actual equipment in-place. Conduct training using final operation and maintenance data submittals.

E. Evaluation: At conclusion of each training module, assess and document each participant's mastery of module by use of a written performance-based test.

F. Cleanup: Collect used and leftover educational materials and give to Owner. Remove instructional equipment. Restore systems and equipment to condition existing before initial training use.

1.10 DEMONSTRATION AND TRAINING VIDEO RECORDINGS

A. General: Engage a qualified commercial videographer to record demonstration and training video recordings. Record each training module separately. Include classroom instructions and demonstrations, board diagrams, and other visual aids, but not student practice.

1. At beginning of each training module, record each chart containing learning objective and lesson outline.

B. Digital Video Recordings: Provide high-resolution, digital video in MPEG format, produced by a digital camera with minimum sensor resolution of 12 megapixels and capable of recording in full HD mode with vibration reduction technology.

1. Submit video recordings on CD-ROM or thumb drive or by uploading to web-based Project software site.
2. File Hierarchy: Organize folder structure and file locations according to Project Manual table of contents. Provide complete screen-based menu.
3. File Names: Utilize file names based on name of equipment generally described in video segment, as identified in Project specifications.
4. Contractor and Installer Contact File: Using appropriate software, create a file for inclusion on the equipment demonstration and training recording that describes the following for each Contractor involved on the Project, arranged according to Project Manual table of contents:

    a. Name of Contractor/Installer.
    b. Business address.
    c. Business phone number.
    d. Point of contact.
    e. Email address.

C. Recording: Mount camera on tripod before starting recording, unless otherwise necessary to adequately cover area of demonstration and training. Display continuous running time.

1. Film training session(s) in segments not to exceed 15 minutes.

    a. Produce segments to present a single significant piece of equipment per segment.
    b. Organize segments with multiple pieces of equipment to follow order of Project Manual table of contents.
    c. Where a training session on a particular piece of equipment exceeds 15 minutes, stop filming and pause training session. Begin training session again upon commencement of new filming segment.

D. Light Levels: Verify light levels are adequate to properly light equipment. Verify equipment markings are clearly visible prior to recording.

1. Furnish additional portable lighting as required.

E. Narration: Describe scenes on video recording by audio narration by microphone while video recording is recorded. Include description of items being viewed.

F. Transcript: Provide a transcript of the narration. Display images and running time captured from videotape opposite the corresponding narration segment.

G. Preproduced Video Recordings: Provide video recordings used as a component of training modules in same format as recordings of live training.

H. List of Systems, Subsystems, and Equipment that Require Demonstration and Training:

1. Section 12 24 13 - Roller Window Shades.
2. Section 23 09 00 - DDC Controls and Energy Management System.
3. Section 27 41 16.51 - Classroom Audio-Visual System.
4. Section 28 16 00 - Intrusion Detection System.
5. Section 28 46 00 - Fire Detection and Alarm System.

PART 2 - PRODUCTS

PART 3 - EXECUTION

END OF SECTION

12/21/2023

Not Used:

A. Allowances: Furnish demonstration and training instruction time under the demonstration and training allowance as specified in Section 012100 "Allowances."

B. Unit Price for Instruction Time: Length of instruction time will be measured by actual time spent performing demonstration and training in required location. No payment will be made for time spent assembling educational materials, setting up, or cleaning up. See requirements in Section 012200 "Unit Prices."

1. Transcript: Prepared and bound in format matching operation and maintenance manuals. Mark appropriate identification on front and spine of each binder. Include a cover sheet with same label information as the corresponding video recording. Include name of Project and date of video recording on each page.

SECTION 02 41 19

SELECTIVE DEMOLITION

PART 1 - GENERAL

1.01 SUMMARY

A. Section includes: Project site and building demolition work to prepare for addition of new improvements, as indicated on the Drawings and specified herein. General and Special Conditions and Division 1 specification sections apply to this section.

B. Related Sections:

1. Section 01 73 29, Cutting and Patching
2. Section 01 77 00, Closeout Procedures

1.02 DEFINITIONS

A. “Remove”: Remove and legally dispose of items except those indicated to be reinstalled, salvaged, or to remain the Owner’s property.

B. “Removed and Salvaged”: Items to remain the Owner’s property shall be removed, cleaned, and packed or crated to protect against damage.

1. Identify contents of containers and deliver to Owner’s designated storage area.

C. “Existing to Remain” Protect construction indicated to remain against damage and soiling during demolition. When permitted by the Architect, items may be removed to a suitable, protected storage location during demolition and then cleaned and reinstalled in their original locations.

D. “Remove and Reinstall”: Remove items indicated; clean, service, and otherwise prepare them for reuse; store and protect against damage. Reinstall items in locations indicated.

E. Salvaged Materials (not wanted by Owner): Items which the Owner does not want and is of salvable value to Contractor may be removed from structure as work progresses. Owner and CBC 2019 require a minimum of 50% (by weight) of all non-hazardous construction materials be recycled, composted and/or salvaged. Salvage shall conform to the following:

1. Contractor shall submit salvage plan showing how all materials are to be sorted, salvaged and recycled. Plan must include all final destinations for each type of material.

2. Salvaged items must be transported from site as they are removed, unless materials are to be reused on site.

3. Storage or sale of removed items on site will not be permitted, unless materials are to be reused on site.

4. Contractor shall provide certification for all salvaged materials. Certifications may take the form of receipts from recycling facilities, manufacturers, or any other legitimate form of certification. Certification types shall be outlined in salvage plan and approved by Owner.

1.03 MATERIALS OWNERSHIP

A. Except for items or materials indicated to be reused, salvaged or otherwise indicated to remain the Owner's property, demolished materials shall become the Contractor's property and shall be removed from the site with further disposition by the Contractor(s) in a legal disposal area appropriate to the materials being disposed.

1.04 SUBMITTALS

A. Submit each item in this Article according to the Conditions of the Contract and Specifications Section 01 33 00, unless otherwise indicated.

B. Proposed Dust Control Measures.

C. Proposed Noise Control Measures.

D. Schedule of demolition activities indicating the following:

1. Detailed sequence of demolition, salvage, and removal work, with starting and ending dates for each activity.

2. Dates for shutoff, capping, and continuation of utility services.

E. Salvage Plan - Inventory of items to be removed and salvaged. Salvage plan shall show how all materials are to be sorted, salvaged and recycled. Plan must include all final destinations for each type of material.

F. Inventory of items to be removed and salvaged and deliver to Owner's designated storage area.

G. Photographs or videotape, sufficiently detailed, of existing conditions of adjoining construction and improvements that might be misconstrued as damage caused by demolition operations.

H. Record drawings at project closeout according to specifications section 01 77 00 - Closeout Procedures shall identify and accurately locate capped utilities and other subsurface structural, electrical, or mechanical conditions.

1.05 QUALITY ASSURANCE

A. Demolition Firm Qualifications: Engage an experienced firm that has successfully completed demolition work similar to that indicated for this Project.

B. Regulatory Requirements: Comply with governing EPA notification regulations before starting demolition. Comply with hauling and disposal regulations of authorities having jurisdiction.

C. Predemolition Conference: Conduct conference at Project site with Owner, Architect and Construction Manager.

D. All demolition shall comply with Ch. 33 CBC and Chapter 33 CFC.

1.06 PROJECT CONDITIONS

A. Building, where partial wall will be demolished, will be vacated and its use discontinued before start of the Work.

B. Conditions, existing at time of inspection for bidding purpose, will be maintained by Owner as far as practical.

C. Hazardous Materials: If applicable, a Hazardous Materials Study was performed on site and a specification for removal of said materials is incorporated into the project documents.

1.07 SCHEDULING

A. Arrange demolition and salvage schedule so as not to interfere with Owner's on-site operations.

PART 2 - PRODUCTS
(Not Applicable)

PART 3 - EXECUTION

3.01 EXAMINATION

A. Verify that utilities have been disconnected and capped.

B. Survey existing conditions and correlate with requirements indicted to determine extent of demolition required.

C. Inventory and record the conditions of items to be removed and reinstalled and items to be removed and salvaged.

D. Survey condition of the building to determine whether removing any element might result in a structural deficiency or unplanned collapse of any portion of the structure or adjacent structures during demolition.

E. Perform surveys as the Work progresses to detect hazards resulting from demolition activities.

3.02 UTILITY SERVICES

A. Maintain existing utilities indicated to remain in service and protect them against damage during demolition operations.

B. Do not interrupt existing utilities serving occupied or operating facilities, except when authorized in writing by Owner, and authorities having jurisdiction. Provide temporary services during interruptions to existing utilities, as acceptable to Owner and to governing authorities.

B. Provide not less than 72 hours notice to Owner if shutdown of service is required during changeover.

D. Utility Requirements: Refer to Division 33 for shutting-off, disconnecting, removing, and sealing or capping utility services. Do not start demolition work until utility disconnecting and sealing have been completed and verified in writing.

3.03 PREPARATION

A. Conduct demolition operations and remove debris to ensure minimum interference with roads, streets, walks, and other adjacent occupied and used facilities.

1. Do not close or obstruct streets, walks, or other adjacent occupied or used facilities

without permission from Owner and authorities having jurisdiction. Provide alternate routes around closed or obstructed traffic ways if required by governing regulations.

B. Conduct demolition operations to prevent injury to people and damage to adjacent buildings and facilities to remain. Ensure safe passage of people around demolition area.

1. Erect temporary protection, such as walks, fences, railings, canopies, and covered passageways.

2. Protect existing site improvements, appurtenances, and landscaping to remain.

C. Provide and maintain interior and exterior shoring, bracing, or structural support to preserve stability and prevent movement, settlement, or collapse of building to remain.

1. Strengthen or add new supports when required during progress of demolition.

3.04 EXPLOSIVES

A. The use of explosives will not be permitted.

3.05 POLLUTION CONTROLS

A. Use water mist, temporary enclosures, and other suitable methods to limit the spread of dust and dirt. Comply with governing environmental protection regulations.

1. Do not create hazardous or objectionable conditions, such as flooding, and pollution, when using water.

B. Remove and transport debris in a manner that will prevent spillage on adjacent surfaces and areas.

1. Remove debris from elevated portions of building by chute, hoist, or other device that will convey debris to grade level.

C. Clean adjacent buildings and improvements of dust, dirt, and debris caused by demolition operations. Return adjacent areas to condition existing before start of demolition.

3.06 DEMOLITION

A. Demolish partial building wall, concrete and/or asphalt paving, interior finishes, fixtures and accessories, as required to prepare for new construction, and remove from the site.

B. Locate demolition equipment throughout the building and remove debris and materials so as not to impose excessive loads on supporting walls, floors, or framing.

C. Dispose of demolished items and materials promptly. On-site storage or sale of removed items is prohibited.

D. Fill below-grade areas and voids resulting from demolition of building elements and pavements and soil materials according to requirements specified in Section 31 20 00- Earth Moving and/or the geotechnical report.

E. Promptly repair damages to adjacent facilities caused by demolition operations.

3.07 DISPOSAL OF DEMOLISHED MATERIALS

A. Promptly dispose of demolished materials. Do not allow demolished materials to accumulate on-site.

B. Burning demolished materials is not allowed.

C. Transport demolished materials off Owner's property and legally dispose of these materials.

END OF SECTION

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SECTION 08 31 13

ACCESS DOORS AND FRAMES

PART 1 - GENERAL

1.01 SECTION INCLUDES

A. Access door and frame units, fire-rated, in wall, and ceiling locations.

B. Reference drawings for extent, location and size of each type of access door required.

1.02 RELATED SECTIONS

A. Drawings and General Provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections apply to work of this section.

B. Section 03 30 00 – Cast-In-Place Concrete: Openings in concrete.

C. Division 7 – Thermal and Moisture Protection: Roof hatches.

D. Division 9 – Finishes: Access tile in suspended or furred acoustic tile ceilings.

E. Section 09 90 00 – Paints and Coatings: Field paint finish.

F. Division 22 – Plumbing: Plumbing components requiring access.

G. Division 23 – Heating, Ventilating and Air Conditioning: Mechanical components requiring access.

H. Division 26 – Electrical: Electrical components requiring access.

1.03 REFERENCES

A. ITS (DIR) - Directory of Listed Products; Intertek Testing Services NA, Inc.; current edition.

B. UL (FRD) - Fire Resistance Directory; Underwriters Laboratories Inc.; current edition.

1.04 REGULATORY REQUIREMENTS

A. Comply with 2019 California Building Code

1.05 DESIGN REQUIREMENTS

A. Fabricate floor access assemblies to support live load of 100 lb/sq ft with deflection not to exceed 1/240 of span.

1.06 SUBMITTALS

A. See Section 01 33 00 – Submittal Procedures, for administrative requirements.

B. Product Data: Provide sizes, types, finishes, hardware, scheduled locations, and details of adjoining work.

C. Shop Drawings: Indicate exact position of all access door units. Obtain specific locations and sizes for required access doors from trades requiring access to concealed equipment and indicate on submittal schedule. Submit shop drawings for fabrication and installation of customized access doors and frames, including details of each frame type, elevations of door design types, anchorage and accessory items.

D. Samples: Submit two access units, [3x5] inch minimum size illustrating frame configuration, anchors, panel face material, and factory primer color.

E. Manufacturer's Installation Instructions: Indicate installation requirements and rough-in dimensions. Submit manufacturer's technical data and installation instructions for each type of access door assembly, including setting drawings, templates, instructions and directions for installation of anchorage devices. Including complete schedule, including types, general locations, sizes, wall and ceiling construction details, finishes, latching or locking provisions, and other data pertinent to installation.

F. Size Variations: Obtain Architect's acceptance of manufacturer's standard size units which may vary slightly from sizes indicated.

G. Project Record Documents: Record actual locations of all access units.

1.07 REGULATORY REQUIREMENTS

A. Conform to applicable code for fire rated access doors.

1. Provide access doors of fire rating equivalent to the fire rated assembly in which they are to be installed. Provide access door assembly with panel door, frame, hinge, and latch from manufacturer listed in UnderWriters Laboratories, Inc., "Building Materials Directory" for rating shown.

B. Provide products listed and labeled by UL and/or ITS (Warnock Hersey) as suitable for the purpose specified and indicated. Provide UL label on each fire-rated access door.

C. Provide certificate of compliance from authority having jurisdiction indicating approval of fire rated doors.

1.08 PROJECT CONDITIONS

A. Coordinate the work with other work requiring access doors. Coordinate locations with other work, furnish inserts and anchoring devices which must be built into other work for installation of access doors. Coordinate delivery with other work to avoid delays.

PART 2 - PRODUCTS

2.01 MANUFACTURERS

A. Access Doors and Frames:

1. Karp Associates, Inc.

2. Milcor Inc: www.milcorinc.com.
3. J.L. Industries.

2.02 ACCESS DOORS AND PANELS

A. All Units: Factory fabricated, fully assembled units with corner joints welded, filled, and ground flush; square and without rack or warp; coordinate requirements with assemblies units are to be installed in.

2.03 FABRICATION AND MATERIALS

A. General: Furnish each access door assembly manufactured as an integral unit, complete with all parts and ready for installation.

B. Steel Access Doors and Frames: Fabricate units of continuous welded steel construction, unless otherwise indicated. Grind welds smooth and flush adjacent surfaces. Furnish attachment devices and fasteners of type required to secure access panels to types of support shown.

C. Frames: Fabricate from 16-gage steel.

1. Fabricate frame with exposed flange nominal 1" wide around perimeter of frame for units installed in the following construction:

a. Exposed masonry.
b. Exposed concrete.
c. Drywall finish.

2. For gypsum drywall or gypsum plaster, furnish perforated frames with drywall bead.

3. For installation in masonry construction, furnish frames with adjustable metal masonry anchors.

4. For full-bed plaster applications, furnish frames with galvanized expanded metal lath and exposed casing bead, welded to perimeter of frame.

D. Flush Panel Doors: Fabricate from not less than 14-gage sheet steel, with concealed spring hinges or concealed continuous piano hinge set to open 175 degrees. Finish with manufacturer's factory-applied prime paint.

1. For fire-rated units, provide manufacturer's standard insulated flush panel/doors, with continuous piano hinge and self-closing mechanism.

E. Recessed Panel Doors: Fabricate from not less than 18-gage sheet steel with face of panel formed to provide recess below surface of applied finish. Reinforce panel as required to prevent buckling. Finish with manufacturer's factory-applied prime paint.

1. Furnish recessed panels for concealed installation in acoustic tile ceiling systems.

2. Furnish recessed panels and frames with expanded metal lath for concealed installation in plaster.

F. Locking Devices: Furnish flush, screwdriver-operated cam locks of number required to hold door in flush, smooth plane when closed.

1. For recessed panel doors, provide access sleeves for each locking device. Furnish plastic grommets and install in holes cut through finish.

PART 3 - EXECUTION

3.01 EXAMINATION

A. Verify that rough openings are correctly sized and located.

3.02 INSTALLATION

A. Install units in accordance with manufacturer's instructions.

B. Install frames plumb and level in openings. Secure rigidly in place.

C. Position units to provide convenient access to the concealed work requiring access.

D. Adjust hardware and panels after installation for proper operation.

E. Remove and replace panels or frames which are warped, bowed or otherwise damaged.

F. Paint to match adjacent finishes, unless otherwise noted in plans.

END OF SECTION

SECTION 26 05 00

BASIC ELECTRICAL REQUIREMENTS

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Requirements applicable to all Division 26 Sections. Also refer to Division 1 - General Requirements. This section is also applicable to Fire Alarm and Detection Systems Section 28 31 00.

B. All materials and installation methods shall conform to the applicable standards, guidelines and codes referenced herein and within each specification section.

1.2 REFERENCES

A. NFPA 70 - National Electrical Code (NEC)

B. CEC California Electrical Code

C. CCR California Code of Regulation

D. CBC California Building Code

E. CFC California Fire Code

F. CMC California Mechanical Code

1.3 SCOPE OF WORK

A. This Specification and the associated drawings govern furnishing, installing, testing and placing into satisfactory operation the Electrical Systems.

B. The Contractor shall furnish and install all new materials as indicated on the drawings, and/or in these specifications, and all items required to make the portion of the Electrical Work a finished and working system.

C. Separate contracts will be awarded for the following work.

D. All work will be awarded under a single General Contract. The division of work listed below is for the Contractor's convenience and lists normal breakdown of the work.

E. Separate contracts will be awarded for the following work. The division of work listed below is for the contractors' convenience and lists a normal breakdown of the work. Please refer to the Construction Manager's scope statements for complete scope of work description.

F. Description of Systems shall be as follows:

1. Fire alarm system.
2. Removal work and/or relocation and reuse of existing systems and equipment.
3. Furnish and install firestopping systems for penetrations of fire-rated construction associated with this Contractor's work.

1.4 WORK SEQUENCE

A. All work that will produce excessive noise or interference with normal building operations, as determined by the Owner, shall be scheduled with the Owner. It may be necessary to schedule such work during unoccupied hours. The Owner reserves the right to determine when restricted construction hours are required.

1.5 QUALITY ASSURANCE

A. Contractor's Responsibility Prior to Submitting Pricing/Bid Data:

1. The Contractor is responsible for constructing complete and operating systems. The Contractor acknowledges and understands that the Contract Documents are a two-dimensional representation of a three-dimensional object, subject to human interpretation. This representation may include imperfect data, interpreted codes, utility guides, three-dimensional conflicts, and required field coordination items. Such deficiencies can be corrected when identified prior to ordering material and starting installation. The Contractor agrees to carefully study and compare the individual Contract Documents and report at once in writing to the Architect/Engineer any deficiencies the Contractor may discover. The Contractor further agrees to require each subcontractor to likewise study the documents and report at once any deficiencies discovered.
2. The Contractor shall resolve all reported deficiencies with the Architect/Engineer prior to awarding any subcontracts, ordering material, or starting any work with the Contractor's own employees. Any work performed prior to receipt of instructions from the Architect/Engineer will be done at the Contractor's risk.

B. Qualifications:

1. Only products of reputable manufacturers as determined by the Architect/Engineer are acceptable.
2. All Contractors and subcontractors shall employ only workmen who are skilled in their trades. At all times, the number of apprentices at the job site shall be less than or equal to the number of journeymen at the job site.

C. Compliance with Codes, Laws, Ordinances:

1. Conform to all requirements of the State of California Codes, Laws, Ordinances and other regulations having jurisdiction.
2. If there is a discrepancy between the codes and regulations and these specifications, the Architect/Engineer shall determine the method or equipment used.
3. If the Contractor notes, at the time of bidding, that any parts of the drawings or specifications do not comply with the codes or regulations, Contractor shall inform the Architect/Engineer in writing, requesting a clarification. If there is insufficient time for this procedure, Contractor shall submit with the proposal a separate price to make the system comply with the codes and regulations.
4. All changes to the system made after the letting of the contract to comply with codes or the requirements of the Inspector, shall be made by the Contractor without cost to the Owner.
5. If there is a discrepancy between manufacturer's recommendations and these specifications, the manufacturer's recommendations shall govern.
6. If there are no local codes having jurisdiction, the current issue of the National Electrical Code shall be followed.

D. Examination of Drawings:

1. The drawings for the electrical work are completely diagrammatic, intended to convey the scope of the work and to indicate the general arrangements and locations of equipment, outlets, etc., and the approximate sizes of equipment.

2. Contractor shall determine the exact locations of equipment and rough-ins, and the exact routing of raceways to best fit the layout of the job. Conduit entry points for electrical equipment including, but not limited to, panelboards, switchboards, switchgear and unit substations, shall be determined by the Contractor unless noted in the contract documents.
3. Scaling of the drawings will not be sufficient or accurate for determining these locations.
4. Where job conditions require reasonable changes in arrangements and locations, such changes shall be made by the Contractor at no additional cost to the Owner.
5. Because of the scale of the drawings, certain basic items, such as junction boxes, pull boxes, conduit fittings, etc., may not be shown, but where required by other sections of the specifications or required for proper installation of the work, such items shall be furnished and installed.
6. If an item is either shown on the drawings or called for in the specifications, it shall be included in this contract.
7. The Contractor shall determine quantities and quality of material and equipment required from the documents. Where discrepancies arise between drawings, schedules and/or specifications, the greater and better-quality number shall govern.
8. Where used in electrical documents the word "furnish" shall mean supply for use, the word "install" shall mean connect up complete and ready for operation, and the word "provide" shall mean to supply for use and connect up complete and ready for operation.
9. Any item listed as furnished shall also be installed unless otherwise noted.
10. Any item listed as installed shall also be furnished unless otherwise noted.

E. Electronic Media/Files:

1. Construction drawings for this project have been prepared utilizing **Revit**.
2. Contractors and Subcontractors may request electronic media files of the contract drawings and/or copies of the specifications. Specifications will be provided in PDF format.
3. Upon request for electronic media, the Contractor shall complete and return a signed "Electronic File Transmittal" form provided by IMEG.
4. If the information requested includes floor plans prepared by others, the Contractor will be responsible for obtaining approval from the appropriate Design Professional for use of that part of the document.
5. The electronic contract documents can be used for preparation of shop drawings and as-built drawings only. The information may not be used in whole or in part for any other project.
6. The drawings prepared by IMEG for bidding purposes may not be used directly for ductwork layout drawings or coordination drawings.
7. The use of these CAD documents by the Contractor does not relieve them from their responsibility for coordination of work with other trades and verification of space available for the installation.
8. The information is provided to expedite the project and assist the Contractor with no guarantee by IMEG as to the accuracy or correctness of the information provided. IMEG accepts no responsibility or liability for the Contractor's use of these documents.

F. Field Measurements:

1. Verify all pertinent dimensions at the job site before ordering any conduit, conductors, wireways, bus duct, fittings, etc.

1.6 SUBMITTALS

A. Submittals shall be required for the following items, and for additional items where required elsewhere in the specifications or on the drawings.

1. Submittals list:

Referenced Specification Section	Submittal Item	Coordination Drawing
26 05 03	Through Penetration Firestopping	
26 05 13	Wire and Cable	
26 05 33	Conduit and Boxes	+> 1.5"
26 05 35	Surface Raceways	
26 5 48	Seismic Requirements for Equipment and Supports	
26 05 53	Electrical Identification	
26 27 16	Cabinets and Enclosures	
28 31 00	Fire Alarm and Detection Systems	Yes

B. General Submittal Procedures: In addition to the provisions of Division 1, the following are required:

1. Transmittal: Each transmittal shall include the following:

   a. Date
   b. Project title and number
   c. Contractor's name and address
   d. Division of work (e.g., electrical, plumbing, heating, ventilating, etc.)
   e. Description of items submitted and relevant specification number
   f. Notations of deviations from the contract documents
   g. Other pertinent data

2. Submittal Cover Sheet: Each submittal shall include a cover sheet containing:

   a. Date
   b. Project title and number
   c. Architect/Engineer
   d. Contractor and subcontractors' names and addresses
   e. Supplier and manufacturer's names and addresses
   f. Division of work (e.g., electrical, plumbing, heating, ventilating, etc.)
   g. Description of item submitted (using project nomenclature) and relevant specification number
   h. Notations of deviations from the contract documents
   i. Other pertinent data
   j. Provide space for Contractor's review stamps

3. Composition:

   a. Submittals shall be submitted using specification sections and the project nomenclature for each item.
   b. Individual submittal packages shall be prepared for items in each specification section. All items within a single specification section shall be packaged together where possible. An individual submittal may contain items from multiple specifications sections if the items are intimately linked (e.g., pumps and motors).
   c. All sets shall contain an index of the items enclosed with a general topic description on the cover.

4. Content: Submittals shall include all fabrication, erection, layout, and setting drawings; manufacturers' standard drawings; schedules; descriptive literature, catalogs and brochures; performance and test data; wiring and control diagrams; dimensions; shipping and operating weights; shipping splits; service clearances; and all other drawings and descriptive data of materials of construction as may be required to show that the materials, equipment or systems and the location thereof conform to the requirements of the contract documents.
5. Contractor's Approval Stamp:

    a. The Contractor shall thoroughly review and approve all shop drawings before submitting them to the Architect/Engineer. The Contractor shall stamp, date and sign each submittal certifying it has been reviewed.
    b. Unstamped submittals will be rejected.
    c. The Contractor's review shall include, but not be limited to, verification of the following:

        1) Only approved manufacturers are used.
        2) Addenda items have been incorporated.
        3) Catalog numbers and options match those specified.
        4) Performance data matches that specified.
        5) Electrical characteristics and loads match those specified.
        6) Equipment connection locations, sizes, capacities, etc. have been coordinated with other affected trades.
        7) Dimensions and service clearances are suitable for the intended location.
        8) Equipment dimensions are coordinated with support steel, housekeeping pads, openings, etc.
        9) Constructability issues are resolved (e.g., weights and dimensions are suitable for getting the item into the building and into place, sinks fit into countertops, etc.).

    d. The Contractor shall review, stamp and approve all subcontractors' submittals as described above.
    e. The Contractor's approval stamp is required on all submittals. Approval will indicate the Contractor's review of all material and a complete understanding of exactly what is to be furnished. Contractor shall clearly mark all deviations from the contract documents on all submittals. If deviations are not marked by the Contractor, then the item shall be required to meet all drawing and specification requirements.

6. Submittal Identification and Markings:

    a. The Contractor shall clearly mark each item with the same nomenclature applied on the drawings or in the specifications.
    b. The Contractor shall clearly indicate the size, finish, material, etc.
    c. Where more than one model is shown on a manufacturer's sheet, the Contractor shall clearly indicate exactly which item and which data is intended.
    d. All marks and identifications on the submittals shall be unambiguous.

7. Schedule submittals to expedite the project. Coordinate submission of related items.
8. Identify variations from the contract documents and product or system limitations that may be detrimental to the successful performance of the completed work.
9. Reproduction of contract documents alone is not acceptable for submittals.
10. Incomplete submittals will be rejected without review. Partial submittals will only be reviewed with prior approval from the Architect/Engineer.
11. Submittals not required by the contract documents may be returned without review.

12. The Architect/Engineer's responsibility shall be to review one set of shop drawing submittals for each product. If the first submittal is incomplete or does not comply with the drawings and/or specifications, the Contractor shall be responsible to bear the cost for the Architect/Engineer to recheck and handle the additional shop drawing submittals.
13. Submittals shall be reviewed and approved by the Architect/Engineer before releasing any equipment for manufacture or shipment.
14. Contractor's responsibility for errors, omissions or deviation from the contract documents in submittals is not relieved by the Architect/Engineer's approval.
15. Schedule shall allow for adequate time to perform orderly and proper review of submittals, including time for consultants and Owner if required, and resubmittals by Contractor if necessary, and to cause no delay in Work or in activities of Owner or other contractors.

    a. Allow at least two weeks for Architect's/Engineer's review and processing of each submittal, excluding mailing.

16. Architect/Engineer reserves the right to withhold action on a submittal which, in the Architect/Engineer's opinion, requires coordination with other submittals until related submittals are received. The Architect/Engineer will notify the Contractor, in writing, when they exercise this right.

C. Electronic Submittal Procedures:

1. Distribution: Email submittals as attachments to all parties designated by the Architect/Engineer, unless a web-based submittal program is used.
2. Transmittals: Each submittal shall include an individual electronic letter of transmittal.
3. Format: Electronic submittals shall be in PDF format only. Scanned copies, in PDF format, of paper originals are acceptable. Submittals that are not legible will be rejected. Do not set any permission restrictions on files; protected, locked, or secured documents will be rejected.
4. File Names: Electronic submittal file names shall include the relevant specification section number followed by a description of the item submitted, as follows. Where possible, include the transmittal as the first page of the PDF instead of using multiple electronic files.

    a. Submittal file name: 26 XX XX.description.YYYYMMDD
    b. Transmittal file name: 26 XX XX.description.YYYYMMDD

5. File Size: Files shall be transmitted via a pre-approved method. Larger files may require an alternative transfer method, which shall also be pre-approved.

1.7 SCHEDULE OF VALUES

A. The requirements herein are in addition to the provisions of Division 1.

B. Format:

1. Use AIA Document Continuation Sheets G703 or another similar form approved by the Owner and Architect/Engineer.
2. Submit in Excel format.
3. Support values given with substantiating data.

C. Preparation:

1. Itemize work required by each specification section and list all providers. All work provided by subcontractors and major suppliers shall be listed on the Schedule of Values. List each subcontractor and supplier by company name.
2. Break down all costs into:

a. Material: Delivered cost of product with taxes paid.
b. Labor: Labor cost, excluding overhead and profit.

3. Itemize the cost for each of the following:

a. Overhead and profit.
b. Bonds.
c. Insurance.
d. General Requirements: Itemize all requirements.

4. For each line item having an installed cost of more than $5,000, break down costs to list major products or operations under each item. At a minimum, provide material and labor cost line items for the following:

a. Each piece of equipment requiring shop drawings. Use the equipment nomenclature (SB-1, PANEL P-1, etc.) on the Schedule of Values.
b. Each type of small unitary equipment (e.g., FDS, FCS, CS, etc.). Multiple units of the same type can be listed together provided quantities are also listed so unit costs can be determined.
c. Each conduit system (medium voltage, normal, emergency, low voltage systems, etc.). In addition, for larger projects breakdown the material and labor for each conduit system based on geography (building, floor, and/or wing).
d. Fire alarm broken down into material and labor for the following:

1) Engineering
2) Controllers, devices, sensors, etc.
3) Conduit
4) Wiring
5) Programming
6) Commissioning

e. Site utilities (5' beyond building)
f. Seismic design
g. Testing
h. Commissioning
i. Record drawings
j. Punchlist and closeout

D. Update Schedule of Values when:

1. Indicated by Architect/Engineer.
2. Change of subcontractor or supplier occurs.
3. Change of product or equipment occurs.

1.8 CHANGE ORDERS

A. A detailed material and labor takeoff shall be prepared for each change order, along with labor rates and markup percentages. Change orders shall be broken down by sheet or associated individual line item indicated in the change associated narrative, whichever provides the most detailed breakdown. Change orders with inadequate breakdown will be rejected.

B. Itemized pricing with unit cost shall be provided from all distributors and associated subcontractors.

C. Change order work shall not proceed until authorized.

1.9 PRODUCT DELIVERY, STORAGE, HANDLING and MAINTENANCE

A. Exercise care in transporting and handling to avoid damage to materials. Store materials on the site to prevent damage.

B. Keep all materials clean, dry and free from damaging environments.

C. Coordinate the installation of heavy and large equipment with the General Contractor and/or Owner. If the Electrical Contractor does not have prior documented experience in rigging and lifting similar equipment, he/she shall contract with a qualified lifting and rigging service that has similar documented experience. Follow all equipment lifting and support guidelines for handling and moving.

D. Contractor is responsible for moving equipment into the building and/or site. Contractor shall review site prior to bid for path locations and any required building modifications to allow movement of equipment. Contractor shall coordinate the work with other trades.

1.10 NETWORK / INTERNET CONNECTED EQUIPMENT

A. These specifications may require certain equipment or systems to have network, Internet and/or remote access capability ("Network Capability"). Any requirement for Network Capability shall be interpreted only as a functional capability and is not to be construed as authority to connect or enable any Network Capability. Network Capability may only be connected or enabled with the express written consent of the Owner.

B. The following network connected equipment shall be equipped with restricted access protocols:
1. Fire alarm and automatic detection

1.11 WARRANTY

A. Provide one-year warranty for all fixtures, equipment, materials, and workmanship.

B. The warranty period for all work in this specification Division shall commence on the date of Substantial Completion or successful system performance whichever occurs later. The warranty may also commence if a whole or partial system or any separate piece of equipment or component is put into use for the benefit of any party other than the installing contractor with prior written authorization of the Owner. In this instance, the warranty period shall commence on the date when such whole system, partial system or separate piece of equipment or component is placed in operation and accepted in writing by the Owner.

C. Warranty requirements extend to correction, without cost to the Owner, of all work found to be defective or nonconforming to the contract documents. The Contractor shall bear the cost of correcting all damage due to defects or nonconformance with contract documents excluding repairs required as a result of improper maintenance or operation, or of normal wear as determined by the Architect/Engineer.

1.12 INSURANCE

A. This Contractor shall maintain insurance coverage as set forth in Division 1 of these specifications.

1.13 MATERIAL SUBSTITUTION

A. Where several manufacturers' names are given, the manufacturer for which a catalog number is given is the basis for job design and establishes the quality.

B. Equivalent equipment manufactured by the other listed manufacturers may be used. Contractor shall ensure that all items submitted by these other manufacturers meet all requirements of the drawings and specifications and fits in the allocated space. When using other listed manufacturers, the Contractor shall assume responsibility for any and all modifications necessary (including, but not limited to structural supports, electrical connections and rough-in, and regulatory agency approval, etc.) and coordinate such with other contractors. The Architect/Engineer shall make the final determination of whether a product is equivalent.

C. Any material, article or equipment of other unnamed manufacturers which will adequately perform the services and duties imposed by the design and is of a quality equal to or better than the material, article or equipment identified by the drawings and specifications may be used if approval is secured in writing from the Architect/Engineer via addendum. The Contractor assumes all costs incurred as a result of using the offered material, article or equipment, on the Contractors part or on the part of other Contractors whose work is affected.

D. Voluntary add or deduct prices for alternate materials may be listed on the bid form. These items will not be used in determining the low bidder. This Contractor assumes all costs incurred as a result of using the offered material or equipment on the Contractors part or on the part of other Contractors whose work is affected.

E. All material substitutions requested after the final addendum must be listed as voluntary changes on the bid form.

PART 2 - PRODUCTS

2.1 GENERAL

A. All items of material having a similar function (e.g., safety switches, panelboards, switchboards, contactors, motor starters, dry type transformers) shall be of the same manufacturer unless specifically stated otherwise on drawings or elsewhere in specifications.

PART 3 - EXECUTION

3.1 JOBSITE SAFETY

A. Neither the professional activities of the Architect/Engineer, nor the presence of the Architect/Engineer or the employees and subconsultants at a construction site, shall relieve the Contractor and any other entity of their obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending or coordinating all portions of the work of construction in accordance with the contract documents and any health or safety precautions required by any regulatory agencies. The Architect/Engineer and personnel have no authority to exercise any control over any construction contractor or other entity or their employees in connection with their work or any health or safety precautions. The Contractor is solely responsible for jobsite safety. The Architect/Engineer and the Architect/Engineer's consultants shall be indemnified and shall be made additional insureds under the Contractor's general liability insurance policy.

3.2 EXCAVATION, FILL, BACKFILL, COMPACTION

A. General:

1. Prior to the commencement of any excavation or digging, the Contractor shall verify all underground utilities with the regional utility locator. Provide prior notice to the locator before excavations. Contact information for most regional utility locaters can be found by calling 811.

2. The Contractor shall do all excavating, filling, backfilling, compacting, and restoration in connection with the work.

B. Excavation:

1. Make all excavations to accurate, solid, undisturbed earth, and to proper dimensions.
2. If excavations are carried in error below indicated levels, concrete of same strength as specified for the foundations or thoroughly compacted sand-gravel fill, as determined by the Architect/Engineer shall be placed in such excess excavations under the foundation. Place thoroughly compacted, clean, stable fill in excess excavations under slabs on grade, at the Contractor's expense.
3. Trim bottom and sides of excavations to grades required for foundations.
4. Protect excavations against frost and freezing.
5. Take care in excavating not to damage surrounding structures, equipment or buried pipe. Do not undermine footing or foundation.
6. Perform all trenching in a manner to prevent cave-ins and risk to workmen.
7. Where original surface is pavement or concrete, the surface shall be saw cut to provide clean edges and assist in the surface restoration.
8. If satisfactory bearing soil is not found at the indicated levels, immediately notify the Architect/Engineer or their representative, and do no further work until the Architect/Engineer or their representative gives further instructions.
9. Excavation shall be performed in all ground conditions, including rock, if encountered. Bidders shall visit the premises and determine the soil conditions by actual observations, borings, or other means. The cost of all such inspections, borings, etc., shall be borne by the bidder.
10. If a trench is excavated in rock, a compacted bed with a depth of 3" (minimum) of sand and gravel shall be used to support the conduit unless masonry cradles or encasements are used.
11. Mechanical excavation of the trench to line and grade of the conduit or to the bottom level of masonry cradles or encasements is permitted, unless otherwise indicated on the electrical drawings.
12. Mechanical excavation of the trench to line and grade where direct burial cables are to be installed is permitted provided the excavation is made to a depth to permit installation of the cable on a fine sand bed at least 3 inches deep.

C. Dewatering:

1. Furnish, install, operate and remove all dewatering pumps and pipes needed to keep trenches and pits free of water.

D. Underground Obstructions:

1. Known underground piping, conduit, feeders, foundations, and other obstructions in the vicinity of construction are shown on the drawings. Review all Bid Documents for all trades on the project to determine obstructions indicated. Take great care in making installations near underground obstructions.
2. If objects not shown on the drawings are encountered, remove, relocate, or perform extra work as directed by the Architect/Engineer.

E. Fill and Backfilling:

1. No rubbish or waste material is permitted for fill or backfill.
2. Provide all necessary sand and/or CA6 for backfilling.
3. Native soil materials may be used as backfill if approved by the Geotechnical Engineer.
4. Dispose of the excess excavated earth as directed.

5. Backfill materials (native soil material, sand, and/or CA6) shall be suitable for required compaction, clean and free of perishable materials, frozen earth, debris, earth with a high void content, and stones greater than 4 inches in diameter. Water is not permitted to rise in unbackfilled trenches.
6. Backfill all trenches and excavations immediately after installing of conduit, or removing forms, unless other protection is directed.
7. Around piers and isolated foundations and structures, backfill and fill shall be placed and consolidated simultaneously on all sides to prevent wedge action and displacement. Spread fill and backfill materials in 6" uniform horizontal layers with each layer compacted separately to required density.
8. For conduits that are not concrete encased, lay all conduits on a compacted bed of sand at least 3" deep. Backfill around conduits with sand, in 6" layers and compact each layer.
9. Conduits that are concrete encased or in a ductbank, conduit spacers, and cradles shall be installed on a bed of compacted CA-6 gravel. Refer to conduit section for backfilling and ductbank requirements.
10. Backfill with native soil material (if approved) or sand up to grade for all conduits under slabs or paved areas. All other conduits shall have sand backfill to 6" above the top of the conduit.
11. Place all backfill above the sand in uniform layers not exceeding 6" deep. Place then carefully and uniformly tamp each layer to eliminate lateral or vertical displacement.
12. Where the fill and backfill will ultimately be under a building, floor or paving, each layer of fill shall be compacted to 95% of the maximum density as determined by AASHTO Designation T-99 or ASTM Designation D-698. Moisture content of soil at time of compaction shall not exceed plus or minus 2% of optimum moisture content as determined by AASHTO T-99 or ASTM D-698 test.
13. After backfilling of trenches, no superficial loads shall be placed on the exposed surface of the backfill until a period of 48 hours has elapsed.

F. Surface Restoration:

1. Where trenches are cut through graded, planted or landscaped areas, the areas shall be restored to the original condition. Replace all planting and landscaping features removed or damaged to its original condition. At least 6" of topsoil shall be applied where disturbed areas are to be seeded or sodded. All lawn areas shall be sodded unless seeding is called out in the drawings or specifications.
2. Concrete or asphalt type pavement, seal coat, rock, gravel or earth surfaces removed or damaged shall be replaced with comparable materials and restored to original condition. Broken edges shall be saw cut and repaired as directed by Architect/Engineer.

3.3 ARCHITECT/ENGINEER OBSERVATION OF WORK

A. The contractor shall provide seven (7) calendar days' notice to the Architect/Engineer prior to:

1. Placing fill over underground and underslab utilities.
2. Covering exterior walls, interior partitions and chases.
3. Installing hard or suspended ceilings and soffits.

B. The Architect/Engineer will review the installation and provide a written report noting deficiencies requiring correction. The contractor's schedule shall account for these reviews and show them as line items in the approved schedule.

C. Above-Ceiling Final Observation:

1. All work above the ceilings must be complete prior to the Architect/Engineer's review. This includes, but is not limited to:

a. All junction boxes are closed and identified in accordance with Section 26 05 53 Electrical Identification.

b. Luminaires, including ceiling-mounted exit and emergency lights, are installed and operational.
c. Luminaire whips are supported above the ceiling.
d. Conduit identification is installed in accordance with Section 26 05 53 Electrical Identification.
e. All wall penetrations have been sealed.

2. To prevent the Above-Ceiling Final Observation from occurring too early, the Contractor shall review the status of the work and certify, in writing, that the work is ready for the Above-Ceiling Final Observation.
3. It is understood that if the Architect/Engineer finds the ceilings have been installed prior to this review and prior to seven days elapsing, the Architect/Engineer may not recommend further payments to the contractor until full access has been provided.

3.4 PROJECT CLOSEOUT

A. The following paragraphs supplement the requirements of Division 1.

B. Final Jobsite Observation:

1. To prevent the Final Jobsite Observation from occurring too early, the Contractor shall review the completion status of the project and certify that the job is ready for the final jobsite observation.
2. Attached to the end of this section is a typical list of items that represent the degree of job completeness expected prior to requesting a review. The Contractor shall sign the attached certification and return it to the Architect/Engineer so that the final observation can be scheduled.
3. It is understood that if the Architect/Engineer finds the job not ready for the final observation and additional trips and observations are required to bring the project to completion, the cost of the additional time and expenses incurred by the Architect/Engineer will be deducted from the Contractor's final payment.
4. Contractor shall notify Architect/Engineer 48 hours prior to installation of ceilings or lay-in ceiling tiles.

C. The following must be submitted before Architect/Engineer recommends final payment:

1. Operation and maintenance manuals with copies of approved shop drawings.
2. Record documents including reproducible drawings and specifications.
3. A report documenting the instructions given to the Owner's representatives complete with the number of hours spent in the instruction. The report shall bear the signature of an authorized agent of this Contractor and shall be signed by the Owner's representatives.
4. Provide spare parts, maintenance, and extra materials in quantities specified in individual specification sections. Deliver to project site and place in location as directed and submit receipt to Architect/Engineer.
5. Inspection and testing report by the fire alarm system manufacturer.
6. Start-up reports on all equipment requiring a factory installation or start-up.

3.5 OPERATION AND MAINTENANCE MANUALS

A. General:

1. Provide an electronic copy of the O&M manuals as described below for Architect/Engineer's review and approval. The electronic copy shall be corrected as required to address the Architect/Engineer's comments. Once corrected, electronic copies and paper copies shall be distributed as directed by the Architect/Engineer.
2. Approved O&M manuals shall be completed and in the Owner's possession prior to Owner's acceptance and at least 10 days prior to instruction of operating personnel.

B. Electronic Submittal Procedures:

1. Distribution: Email the O&M manual as attachments to all parties designated by the Architect/Engineer.
2. Transmittals: Each submittal shall include an individual electronic letter of transmittal.
3. Format: Electronic submittals shall be in PDF format only. Scanned copies, in PDF format, of paper originals are acceptable. Submittals that are not legible will be rejected. Do not set any permission restrictions on files; protected, locked, or secured documents will be rejected.
4. File Names: Electronic submittal file names shall include the relevant specification section number followed by a description of the item submitted, as follows. Where possible, include the transmittal as the first page of the PDF instead of using multiple electronic files.

    a. O&M file name: O&M.div26.contractor.YYYYMMDD
    b. Transmittal file name: O&Mtransmittal.div26.contractor.YYYYMMDD

5. File Size: Files shall be transmitted via a pre-approved method. Larger files may require an alternative transfer method, which shall also be pre-approved.
6. Provide the Owner with an approved copy of the O&M manual on compact discs (CD), digital video discs (DVD), or flash drives with a permanently affixed label, printed with the title "Operation and Maintenance Instructions", title of the project and subject matter of disc/flash drive when multiple disc/flash drives are required.
7. All text shall be searchable.
8. Bookmarks shall be used, dividing information first by specification section, then systems, major equipment and finally individual items. All bookmark titles shall include the nomenclature used in the construction documents and shall be an active link to the first page of the section being referenced.

C. Operation and Maintenance Instructions shall include:

1. Title Page: Include title page with project title, Architect, Engineer, Contractor, all subcontractors, and major equipment suppliers, with addresses, telephone numbers, website addresses, email addresses and point of contacts. Website URLs and email addresses shall be active links in the electronic submittal.
2. Table of Contents: Include a table of contents describing specification section, systems, major equipment, and individual items.
3. Copies of all final approved shop drawings and submittals. Include Architect's/Engineer's shop drawing review comments. Insert the individual shop drawing directly after the Operation and Maintenance information for the item(s) in the review form.
4. Copies of all factory inspections and/or equipment startup reports.
5. Copies of warranties.
6. Schematic wiring diagrams of the equipment that have been updated for field conditions. Field wiring shall have label numbers to match drawings.
7. Dimensional drawings of equipment.
8. Detailed parts lists with lists of suppliers.
9. Operating procedures for each system.
10. Maintenance schedule and procedures. Include a chart listing maintenance requirements and frequency.
11. Repair procedures for major components.
12. Replacement parts and service material requirements for each system and the frequency of service required.
13. Instruction books, cards, and manuals furnished with the equipment.
14. Include record drawings of the one-line diagrams for each major system. The graphic for each piece of equipment shown on the one-line diagram shall be an active link to its associated Operation & Maintenance data.
15. Copies of all panel schedules in electronic Microsoft Excel spreadsheet (.xlsx) file. Each panelboard shall be a separate tab in the workbook.

3.6 INSTRUCTING THE OWNER'S REPRESENTATIVE

A. Adequately instruct the Owner's designated representatives in the maintenance, care, and operation of the complete systems installed under this contract.

B. Provide verbal and written instructions to the Owner's representatives by FACTORY PERSONNEL in the care, maintenance, and operation of the equipment and systems.

C. Contractor shall make a DVD video recording of instructions to the Owner while explaining the system so additional personnel may view the instructions at a later date. The video recording shall be the property of the Owner.

D. The Owner has the option to make a video recording of all instructions. Coordinate schedule of instructions to facilitate this recording.

E. The instructions shall include:

1. Maintenance of equipment.
2. Start-up procedures for all major equipment.
3. Description of emergency system operation.

F. Notify the Architect/Engineer of the time and place for the verbal instructions to be given to the Owner's representative so a representative can be present if desired.

G. Minimum hours of instruction time for each item and/or system shall be as indicated in each individual specification section.

H. Operating Instructions:

1. Contractor is responsible for all instructions to the Owner's representatives for the electrical and specialized systems.
2. If the Contractor does not have staff that can adequately provide the required instructions, the Contractor shall include in the bid an adequate amount to reimburse the Owner for the Architect/Engineer to perform these services.

3.7 RECORD DOCUMENTS

A. The following paragraphs supplement Division 1 requirements.

B. Maintain at the job site a separate and complete set of electrical drawings and specifications with all changes made to the systems clearly and permanently marked in complete detail.

C. Mark drawings and specifications to indicate approved substitutions; Change Orders, and actual equipment and materials used. All Change Orders, RFI responses, Clarifications and other supplemental instructions shall be marked on the documents. Record documents that merely reference the existence of the above items are not acceptable. Should this Contractor fail to complete Record Documents as required by this contract, this Contractor shall reimburse Architect/Engineer for all costs to develop record documents that comply with this requirement. Reimbursement shall be made at the Architect/Engineer's hourly rates in effect at the time of work.

D. Record changes daily and keep the marked drawings available for the Architect/Engineer's examination at any normal work time.

E. Upon completing the job, and before final payment is made, give the marked-up drawings to the Architect/Engineer.

F. Record actual routing of conduits exceeding **2** inches.

3.8 PAINTING

A. Paint all equipment that is marred or damaged prior to the Owner's acceptance. Paint and color shall match original equipment paint and shall be obtained from the equipment supplier if available. All equipment shall have a finished coat of paint applied unless specifically allowed to be provided with a prime coat only.

B. Equipment in finished areas that will be painted to match the room decor will be painted by others. Should this Contractor install equipment in a finished area after the area has been painted, the Contractor shall have the equipment and all its supports, hangers, etc., painted to match the room decor. Painting shall be performed as described in project specifications.

C. Equipment cabinets, casings, covers, metal jackets, etc., located in equipment rooms or concealed spaces, shall be furnished in standard finish, free from scratches, abrasions, chippings, etc.

D. Equipment in occupied spaces, or if standard to the unit, shall have a baked primer with baked enamel finish coat free from scratches, abrasions, chipping, etc. If color option is specified or is standard to the unit, verify with the Architect the color preference before ordering.

E. Paint all equipment in unfinished areas such as boiler room, mechanical spaces, and storage rooms. Equipment furnished with a suitable factory finish need not be painted; provided the factory applied finish is not marred or spattered. If so, equipment shall be refinished with the same paint as was factory applied.

F. All electrical conduit and equipment, fittings, hangers, structural supports, etc., in unfinished areas, such as equipment and storage room area, shall be painted two (2) coats of oil paint of colors selected by the Architect.

G. Do NOT paint electric conduits in crawl spaces, tunnels, or spaces above suspended ceilings except that where conduit is in a damp location give exposed threads at joints two coats of sealer after joint is made up.

H. After surfaces have been thoroughly cleaned and are free of oil, dirt or other foreign matter, paint all raceway and equipment with the following:

1. Bare Metal Surfaces - Apply one coat of metal primer suitable for the metal being painted. Finish with two coats of Alkyd base enamel paint.
2. Plastic Surfaces - Paint plastic surfaces with two coats of semi-gloss acrylic latex paint.

3.9 ADJUST AND CLEAN

A. Thoroughly clean all equipment and systems prior to the Owner's final acceptance of the project.

B. Clean all foreign paint, grease, oil, dirt, labels, stickers, etc. from all equipment.

C. Remove all rubbish, debris, etc., accumulated during construction from the premises.

3.10 SPECIAL REQUIREMENTS

A. Coordinate the installation of all equipment, controls, devices, etc., with other trades to maintain clear access area for servicing.

B. Install all equipment to maximize access to parts needing service or maintenance. Review the final location, placement, and orientation of equipment with the Owner's representative prior to setting equipment.

C. Installation of equipment or devices without regard to coordination of access requirements and confirmation with the Owner's representative will result in removal and reinstallation of the equipment at the Contractor's expense.

3.11 SYSTEM STARTING AND ADJUSTING

A. The electrical systems shall be complete and operating. System startup, testing, adjusting, and balancing to obtain satisfactory system performance is the responsibility of the Contractor. This includes all calibration and adjustment of electrical controls, balancing of loads, troubleshooting and verification of software, and final adjustments that may be needed.

B. Complete all manufacturer-recommended startup procedures and checklists to verify proper equipment operation and does not pose a danger to personnel or property.

C. All operating conditions and control sequences shall be tested during the start-up period. Testing all interlocks, safety shut-downs, controls, and alarms.

D. The Contractor, subcontractors, and equipment suppliers shall have skilled technicians to ensure that all systems perform properly. If the Architect/Engineer is requested to visit the job site for trouble shooting, assisting in start-up, obtaining satisfactory equipment operation, resolving installation and/or workmanship problems, equipment substitution issues or unsatisfactory system performance, including call backs during the warranty period, through no fault of the design; the Contractor shall reimburse the Owner on a time and materials basis for services rendered at the Architect/Engineer's standard hourly rates in effect when the services are requested. The Contractor shall pay the Owner for services required that are product, installation or workmanship related. Payment is due within 30 days after services are rendered.

3.12 FIELD QUALITY CONTROL

A. General:

1. Conduct all tests required during and after construction. Submit test results in NETA format, or equivalent form, that shows the test equipment used, calibration date, tester's name, ambient test conditions, humidity, conductor length, and results corrected to 40°C.
2. Supply necessary instruments, meters, etc., for the tests. Supply competent technicians with training in the proper testing techniques.
3. All cables and wires shall be tested for shorts and grounds following installation and connection to devices. Replace shorted or grounded wires and cables.
4. Any wiring device, electrical apparatus or luminaire, if grounded or shorted on any integral "live" part, shall have all defective parts or materials replaced.
5. Test cable insulation of service and panel feeder conductors for proper insulation values. Tests shall include the cable, all splices, and all terminations. Each conductor shall be tested and shall test free of short circuits and grounds and have an insulation value not less than Electrical Code Standards. Take readings between conductors, and between conductors and ground.
6. If the results obtained in the tests are not satisfactory, make adjustments, replacements, and changes as needed. Then repeat the tests, and make additional tests, as the Architect/Engineer or authority having jurisdiction deems necessary.

B. Other Equipment:

1. Give other equipment furnished and installed by the Contractor all standard tests normally made to assure that the equipment is electrically sound, all connections properly made, phase rotation correct, fuses and thermal elements suitable for protection against overloads, voltage complies with equipment nameplate rating, and full load amperes are within equipment rating.

C. If any test results are not satisfactory, make adjustments, replacements and changes as needed and repeat the tests and make additional tests as the Architect/Engineer or authority having jurisdiction deem necessary.

D. Contractor shall thermographic study all electrical gear, switchboard, panelboards, etc. at the end of construction to identify any unusual conditions/heating within the equipment. Coordinate with Owner/Architect/Engineer to have an Owner/Architect/Engineer representative present during testing.

E. Report shall include color printouts, in binder, of pictures taken to use as a baseline reading after building is occupied.

F. Upon completion of the project, the Contractor shall provide amperage readings for all panelboards and switchboards and turn the results over to the Owner for "benchmark" amperages.

END OF SECTION

SECTION 26 05 03

THROUGH PENETRATION FIRESTOPPING

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Through-Penetration Firestopping.

1.2 QUALITY ASSURANCE

A. Manufacturer: Company specializing in manufacturing products specified in this Section.

B. Installer: Individuals performing work shall be certified by the manufacturer of the system selected for installation.

1.3 REFERENCES

A. UL 263 - Fire Tests of Building Construction and Materials

B. UL 723 - Surface Burning Characteristics of Building Materials

C. ANSI/UL 1479 - Fire Tests of Through Penetration Firestops

D. UL 2079 - Tests for Fire Resistance of Building Joint Systems

E. UL Fire Resistance Directory Through Penetration Firestop Systems (XHEZ)

F. Intertek / Warnock Hersey - Directory of Listed Products

G. ASTM E84 - Standard Test Method for Surface Burning Characteristics of Building Materials

H. ASTM E814 - Standard Test Method for Fire Tests of Through-Penetration Firestops

I. The Building Officials and Code Administrators National Building Code

J. NFPA 5000 - Building Construction Safety Code

K. CBC California Building Code

1.4 SUBMITTALS

A. Submit under provisions of Section 26 05 00.

B. Submit Firestopping Installers Certification for all installers on the project.

C. Through-Penetration Firestop System Schedule: Indicate locations of each through-penetration firestop system, along with the following information:

1. Types of penetrating items.
2. Types of constructions penetrated, including fire-resistance ratings and, where applicable, thicknesses of construction penetrated.
3. Through-penetration firestop systems for each location identified by firestop design designation of qualified testing and inspecting agency.

4. F ratings for each firestop system.

D. Maintain a notebook on the job site at all times that contains copies of approved submittals for all through penetration firestopping to be installed. Notebook shall be made available to the Authority Having Jurisdiction at their request and turned over to the Owner at the end of construction as part of the O&M Manuals.

E. Submit VOC rating of firestopping material in g/L (less water) with documentation that it meets the limits set forth in SCAQMD Rule 1168.

1.5 DELIVERY, STORAGE, AND HANDLING

A. Store, protect and handle products on site. Accept material on site in factory containers and packing. Inspect for damage. Protect from deterioration or damage due to moisture, temperature changes, contaminants, or other causes. Follow manufacturer's instructions for storage.

B. Install material prior to expiration of product shelf life.

1.6 PERFORMANCE REQUIREMENTS

A. General: For penetrations through the following fire-resistance-rated constructions, including both empty openings and openings containing penetrating items, provide through-penetration firestop systems that are produced and installed to resist spread of fire according to requirements indicated, resist passage of smoke and other gases, and maintain original fire-resistance rating of construction penetrated.

1. Fire-resistance-rated walls including fire partitions, fire barriers, and smoke barriers.
2. Fire-resistance-rated horizontal assemblies including floors, floor/ceiling assemblies, and ceiling membranes of roof/ceiling assemblies.

B. Rated Systems: Provide through-penetration firestop systems with the following ratings determined per UL 1479:

1. F-Rated Systems: Provide through-penetration firestop systems with F-ratings indicated, but not less than that equaling or exceeding fire-resistance rating of constructions penetrated.

C. For through-penetration firestop systems exposed to light, traffic, moisture, or physical damage, provide products that, after curing, do not deteriorate when exposed to these conditions both during and after construction.

D. For through-penetration firestop systems exposed to view, provide products with flame-spread and smoke-developed indexes of less than 25 and 450, respectively, as determined per ASTM E 84.

E. For through-penetration firestop systems in air plenums, provide products with flame-spread and smoke-developed indexes of less than 25 and 50, respectively, as determined per ASTM E 84.

F. Adhesives and Sealants: All sealers, adhesives, and sealants shall comply with the low emitting material limits of the following standards:

1. CDPH Standard Method V1.1-2010 - Standard Method for the Testing and Evaluation of Volatile Organic Chemical Emissions VOC from Indoor Sources Using Environmental Chambers Version 1.1.

2. South Coast Air Quality Management District Rule 1168 - Adhesive and Sealant Applications. All adhesives and sealants wet-applied on site shall comply with the applicable chemical content requirements of SCAQMD Rule 1168.
3. South Coast Air Quality Management District Rule SCAQMD 1113 - Wet Applied Paints and Coatings. All paints and coatings wet-applied on site must meet the applicable VOC limits of SCAQMD Rule 1113.

1.7 MEETINGS

A. Pre-installation meeting: A pre-installation meeting shall be scheduled and shall include the General Contractor, all Subcontractors associated with the installation of systems penetrating fire barriers, Firestopping Manufacturer's Representative, and the Owner.

1. Review foreseeable methods related to firestopping work.
2. Tour representative areas where firestopping is to be installed; inspect and discuss each type of condition and each type of substrate that will be encountered, and preparation to be performed by other trades.

1.8 WARRANTY

A. Provide one year warranty on parts and labor.

B. Warranty shall cover repair or replacement of firestop systems which fail in joint adhesion, cohesion, abrasion resistance, weather resistance, extrusion resistance, migration resistance, stain resistance, general durability, or appear to deteriorate in any manner not clearly specified by the manufacturer as an inherent quality of the material.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. Products: Subject to compliance with requirements, provide one of the through-penetration firestop systems indicated for each application that are produced by one of the following manufacturers. All firestopping systems installed shall be provided by a single manufacturer.

1. 3M; Fire Protection Products Division
2. Hilti, Inc.

2.2 THROUGH PENETRATION FIRESTOP SYSTEMS

A. Provide materials and systems classified by or listed by Intertek / Warnock Hersey to provide firestopping equal to time rating of construction being penetrated.

B. All firestopping materials shall be free of asbestos, lead, PCB's, and other materials that would require hazardous waste removal.

C. Firestopping shall be flexible to allow for normal penetrating item movement due to expansion and contraction.

D. Provide firestopping systems capable of supporting floor loads where systems are exposed to possible floor loading or traffic.

E. Provide firestopping systems allowing continuous insulation for all insulated pipes.

F. Provide firestopping systems classified by UL or listed by Intertek / Warnock Hersey for penetrations through all fire rated construction. Firestopping systems shall be selected from the UL or listed by Intertek / Warnock Hersey Fire Resistance Directory Category XHEZ based on substrate construction and penetrating item size and material and shall fall within the range of numbers listed:

1. Combustible Framed Floors and Chase Walls - 1 or 2 Hour Rated:

a. F Rating = Floor/Wall Rating

Penetrating Item	UL System No.
No Penetrating Item	FC 0000-0999*
Metallic Pipe or Conduit	FC 1000-1999
Non-Metallic Pipe or Conduit	FC 2000-2999
Electrical Cables	FC 3000-3999
Cable Trays	FC 4000-4999
Insulated Pipes	FC 5000-5999
Bus Duct and Misc. Electrical	FC 6000-6999
Duct without Damper and Misc. Mechanical	FC 7000-7999
Multiple Penetrations	FC 8000-8999

*Alternate method of firestopping is patching opening to match original rated construction.

2. Non-Combustible Framed Walls - 1 or 2 Hour Rated:

a. F Rating = Wall Rating

Penetrating Item	UL System No.
No Penetrating Item	WL 0000-0999*
Metallic Pipe or Conduit	WL 1000-1999
Non-Metallic Pipe or Conduit	WL 2000-2999
Electrical Cables	WL 3000-3999
Cable Trays	WL 4000-4999
Insulated Pipes	WL 5000-5999
Bus Duct and Misc. Electrical	WL 6000-6999
Duct without Damper and Misc. Mechanical	WL 7000-7999
Multiple Penetrations	WL 8000-8999

*Alternate method of firestopping is patching opening to match original rated construction.

Penetrating Item	UL System No.
No Penetrating Item	CAJ 0000-0999*
Metallic Pipe or Conduit	CAJ 1000-1999
Non-Metallic Pipe or Conduit	CAJ 2000-2999
Electrical Cables	CAJ 3000-3999
Cable Trays	CAJ 4000-4999
Insulated Pipes	CAJ 5000-5999
Bus Duct and Misc. Electrical	CAJ 6000-6999
Duct without Damper and Misc. Mechanical	CAJ 7000-7999
Multiple Penetrations	CAJ 8000-8999

*Alternate method of firestopping is patching opening to match original rated construction.

G. Any opening in walls or floors not covered by the listed series of numbers shall be coordinated with the firestopping manufacturer.

H. Any openings in floors or walls not described in the UL or listed by Intertek / Warnock Hersey Fire Resistance Directory, or outlined in manufacturer's information shall be sealed in a manner agreed upon by the Firestopping Manufacturer, Owner, and the Authority Having Jurisdiction.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Ensure all surfaces that contact seal materials are free of dirt, dust, grease, oil, rust, or loose materials. Clean and repair surfaces as required. Remove laitance and form-release agents from concrete.

B. Ensure substrate and penetrating items have been permanently installed prior to installing firestopping systems. Ensure penetrating items have been properly spaced and have proper clearance prior to installing firestopping systems.

C. Surfaces to which sealing materials are to be installed must meet the selected UL or Intertek / Warnock Hersey system substrate criteria.

D. Prime substrates where recommended in writing by through-penetration firestop system manufacturer. Confine primer to area of bond.

3.2 INSTALLATION

A. In existing construction, provide firestopping of openings prior to and after installation of penetrating items. Remove any existing coatings on surfaces prior to firestopping installation. Temporary firestopping shall consist of packing openings with fire resistant mineral wool for the full thickness of substrate, or an alternate method approved by the Authority Having Jurisdiction. All openings shall be temporarily firestopped immediately upon their installation and shall remain so until the permanent UL or listed by Intertek / Warnock Hersey listed firestopping system is installed.

B. Install penetration seal materials in accordance with printed instructions of the UL or Intertek / Warnock Hersey Fire Resistance Directory and with the manufacturer's printed application instructions.

C. Install dams as required to properly contain firestopping materials within openings and as required to achieve required fire resistance rating. Remove combustible damming after appropriate curing.

3.3 CLEANING AND PROTECTING

A. Clean excess fill materials adjacent to openings as Work progresses by methods and with cleaning materials that are approved in writing by through-penetration firestop system manufacturers and that do not cause damage.

B. Provide final protection and maintain conditions during and after installation that ensure that through-penetration firestop systems are without damage or deterioration at time of Substantial Completion. If, despite such protection, damage or deterioration occurs, remove damaged or deteriorated through-penetration firestop systems immediately and install new materials to produce systems complying with specified requirements.

3.4 IDENTIFICATION

A. Provide and install labels adjacent to each firestopping location. Label shall be provided by the firestop system supplier and contain the following information in a contrasting color:

1. The words "Warning - Through Penetration Firestop System - Do Not Disturb. Notify Building Management of Any Damage."
2. Firestop System Supplier; UL or listed by Intertek / Warnock Hersey system number; date installed; contractor name and phone number; manufacturer's representative name, address, and phone number.

3.5 INSPECTION

A. All penetrations shall be inspected by the manufacturer's representative to ensure proper installation.

B. Access to firestop systems shall be maintained for examination by the Authority Having Jurisdiction at their request.

C. Proceed with enclosing through-penetration firestop system with other construction only after inspection reports are issued and firestop installations comply with requirements.

D. The contractor shall allow for visual destructive review of 5% of installed firestop systems (minimum of one) to prove compliance with specifications and manufacturer's instructions and details. Destructive system removal shall be performed by the contractor and witnessed by the Architect/Engineer and manufacturer's factory representative. The Architect/Engineer shall have sole discretion of which firestop system installations will be reviewed. The contractor is responsible for all costs associated with this requirement including labor and material for removing and replacing the installed firestop system. If any firestop system is found to not be installed per manufacturer's specific instructions and details, all firestop systems are subject to destructive review and replacement at the Architect/Engineer's discretion and the contractor's expense.

END OF SECTION

SECTION 26 05 13

WIRE AND CABLE

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Building wire

1.2 RELATED WORK

A. Section 26 05 53 - Electrical Identification: Refer to electrical identification for color and identification labeling requirements.

1.3 REFERENCES

A. ASTM B800-05 - Standard Specification for 8000 Series Aluminum Alloy Wire Electrical Purposes-Annealed and Intermediate Tempered.

B. ASTM B801-07 - Standard Specification for Concentric-Lay-Stranded Conductors of 8000 Series Aluminum Alloy for Subsequent Covering or Insulation

C. NEMA WC 70 - Power Cables Rated 2,000V or Less for the Distribution of Electrical Energy

D. NFPA 70 - National Electrical Code (NEC)

E. CEC California Electrical Code

F. UL 44 - Thermoset-Insulated Wires and Cables

G. UL 83 - Thermoplastic-Insulated Wires and Cables

H. UL 854 - Service-Entrance Cables

I. UL 1581 - Standard for Electrical Wires, Cables, and Flexible Cords

J. UL 2196 - Fire Resistive, Fire Resistant and Circuit Integrity Cables

K. California Division of State Architect (DSA) Interpretation of Regulations

1.4 SUBMITTALS

A. Submit manufacturer's installation instructions.

PART 2 - PRODUCTS

2.1 BUILDING WIRE

A. Feeders and Branch Circuits 8 AWG and larger: Copper, stranded conductor, 600-volt insulation, THHN/THWN or XHHW-2.

B. Control Circuits: Copper, stranded conductor 600-volt insulation, THHN/THWN.

C. Each 120 and 277-volt branch circuit shall have a dedicated neutral conductor. Neutral conductors shall be considered current-carrying conductors for wire derating.

PART 3 - EXECUTION

3.1 WIRE AND CABLE INSTALLATION SCHEDULE

A. Above Accessible Ceilings:

1. Building wire shall be installed in raceway.
2. Metal clad cable, Type MC, 1/2" size with minimum #12 conductors and ground, shall be allowed for flexible whips to individual luminaires on non-essential circuits. The flexible whips shall be between 18" to 72" in length per Electrical Code.

B. All Other Locations: Building wire in raceway.

C. Above Grade: All conductors installed above grade shall be type "THHN".

D. Underground or In Slab: All conductors shall be type "THWN".

E. Low Voltage Cable (less than 100 volts): Low voltage cables in ducts, plenums, and other air handling spaces shall be plenum listed. Low voltage cables in non-accessible areas shall be installed in conduit. Low voltage cable may be installed without conduit in accessible areas using the following types of cable supports. Cable support types/systems shall comply with the warranty requirements of the low voltage cable manufacturer.

1. J-hooks

F. Low Voltage Cable (less than 100 volts): Low voltage cable shall be installed in raceway.

3.2 CONTRACTOR CHANGES

A. The Contractor shall be responsible for derating and sizing conductors and conduits to equal or exceed the ampacity of the basis of design circuits, if he/she chooses to use methods or materials other than the basis of design.

B. Conductor length(s) listed on plans and schedules. The drawings are diagrammatic with intent to convey the components of the electrical distribution system. Conductor length(s) when listed on plans and schedules are for engineering calculation purposes. Conductor length(s) shall NOT be used for bidding purposes.

C. Record drawing shall include the calculations and sketches.

3.3 GENERAL WIRING METHODS

A. Use no wire smaller than 12 AWG for power and lighting circuits, and no smaller than 14 AWG for control wiring.

B. Use no wire smaller than 18 AWG for low voltage control wiring below 100 volts.

C. Use 10 AWG conductor for 20 ampere, 120-volt branch circuit home runs longer than 75 feet, and for 20 ampere, 277-volt branch circuit home runs longer than 200 feet.

D. Use no wire smaller than 8 AWG for outdoor lighting circuits.

E. The ampacity of multiple conductors in one conduit shall be derated per the Electrical Code. In no case shall more than 4 conductors be installed in one conduit to such loads as motors larger than 1/4 HP, panelboards, motor control centers, etc.

F. Where installing parallel feeders, place an equal number of conductors for each phase of a circuit in same raceway or cable.

G. Splice only in junction or outlet boxes.

H. Neatly train and lace wiring inside boxes, equipment, and panelboards.

I. Make conductor lengths for parallel circuits equal.

J. All conductors shall be continuous in conduit from last outlet to their termination.

K. Terminate all spare conductors on terminal blocks, and label the spare conductors.

L. Cables or wires shall not be laid out on the ground before pulling.

M. Cables or wires shall not be dragged over earth or paving.

N. Care shall be taken so as not to subject the cable or wire to high mechanical stresses that would cause damage to the wire and cable.

O. At least six (6)-inch loops or ends shall be left at each outlet for installation connection of luminaires or other devices.

P. All wires in outlet boxes not connected to fixtures or other devices shall be rolled up, spliced if continuity of circuit is required, and insulated.

3.4 WIRING INSTALLATION IN RACEWAYS

A. Pull all conductors into a raceway at the same time. Use UL listed wire pulling lubricant for pulling 4 AWG and larger wires

B. Install wire in raceway after interior of building has been physically protected from the weather and all mechanical work likely to injure conductors has been completed.

C. Pulling shall be continuous without unnecessary stops and starts with wire or cable only partially through raceway.

D. Where reels of cable or wire are used, they shall be set up on jacks close to the point where the wire or cable enters the conduit or duct so that the cable or wire may be unreeled and run into the conduit or duct with a minimum of change in the direction of the bend.

E. Conductors shall not be pulled through conduits until plastering or masonry work is completed and conduits are free from moisture. Care shall be taken so that long pulls of wire or pulls around several bends are not made where the wire may be permanently stretched and the insulation damaged.

F. Only nylon rope shall be permitted to pull cables into conduit and ducts.

G. Completely and thoroughly swab raceway system before installing conductors.

H. Conductor Supports in Vertical Raceways:

1. Support conductors in vertical raceways in accordance with the Electrical Code Spacing of Conductors Supports.
2. Supports shall be of insulated wedge type (OZ Gedney Type S, or equal) and installed in a tapered insulated bushing fitting or a metal woven mesh with a support ring that fits inside conduit fitting installed in an accessible junction box (Hubbell Kellems support grip or equal).

3.5 CABLE INSTALLATION

A. Provide protection for exposed cables where subject to damage.

B. Use suitable cable fittings and connectors.

C. Run all open cable parallel or perpendicular to walls, ceilings, and exposed structural members. Follow the routing as illustrated on the drawings as closely as possible. Cable routing on drawings scaled 1/4"=1'-0" or less shall be considered diagrammatical, unless noted otherwise. The correct routing, when shown diagrammatically, shall be chosen by the Contractor based on information in the contract documents; in accordance with the manufacturer's written instructions, applicable codes, the NECA's "Standard of Installation", recognized industry standards; and coordinated with other contractors.

D. Open cable shall be supported by the appropriate size J-hooks or other means if called for on the drawings. Wire and cable from different systems shall not be installed in the same J-hook. J-hooks shall be sized with 20% spare capacity. J-hooks shall provide proper bend radius support for data cable and fiber cables.

E. Open cable installed above suspended ceilings shall not rest on the suspended ceiling construction, nor utilize the ceiling support system for wire and cable support.

F. J-hook support spans shall be based on the smaller of the manufacturer's load ratings and code requirements. In no case shall horizontal spans exceed 5 feet and vertical spans exceed 4 feet. All J-hooks shall be installed where completely accessible and not blocked by piping, ductwork, inaccessible ceilings, etc. J-hooks shall be independently rigidly attached to a structural element. J-hooks shall be installed to provide 2" horizontal separation and 6" vertical separation between systems.

G. Open cable shall only be installed where specifically shown on the drawings, or permitted in these specifications.

3.6 WIRING CONNECTIONS AND TERMINATIONS

A. Splice and tap only in accessible junction boxes.

B. Use solderless, tin-plated copper, compression terminals (lugs) applied with circumferential crimp for conductor terminations, 8 AWG and larger.

C. Use solderless, tin-plated, compression terminals (lugs) applied with indenter crimp for copper conductor terminations, 10 AWG and smaller.

D. Use solderless pressure connectors with insulating covers for copper wire splices and taps, 8 AWG and smaller. For 10 AWG and smaller, use insulated spring wire connectors with plastic caps.

E. Use compression connectors applied with circumferential crimp for conductor splices and taps, 6 AWG and larger. Tape uninsulated conductors and connectors with electrical tape to 150 percent of the insulation value of conductor.

F. Thoroughly clean wires before installing lugs and connectors.

G. Make splices, taps and terminations to carry full ampacity of conductors without perceptible temperature rise.

H. Phase Sequence: All apparatus shall be connected to operate in the phase sequence A-B-C representing the time sequence in which the phase conductors so identified reach positive maximum voltage.

I. As a general rule, applicable to switches, circuit breakers, starters, panelboards, switchgear and the like, the connections to phase conductors are intended thus:

1. Facing the front and operating side of the equipment, the phase identification shall be:

a. Left to Right - A-B-C
b. Top to Bottom - A-B-C

J. Connection revisions as required to achieve correct rotation of motors shall be made at the load terminals of the starters or disconnect switches.

K. Use antioxidant joint compound on all aluminum conductor terminations. Apply antioxidant joint compound per manufacturer's recommendations.

3.7 FIELD QUALITY CONTROL

A. Field inspection and testing will be performed under provisions of Division 1.

B. Building Wire and Power Cable Testing: Perform an insulation-resistance test on each conductor with respect to ground and adjacent conductors. Test shall be made by means of a low-resistance ohmmeter, such as a "Megger". The applied potential shall be 500 volts dc for 300 volt rated cable and 1000 volts dc for 600 volt rated cable. The test duration shall be one minute. Insulation resistance must be greater than 100 mega-ohm for 600 volt and 25 mega-ohm for 300 volt rated cables per NETA Acceptance Testing Standard. Verify uniform resistance of parallel conductors.

C. Inspect wire and cable for physical damage and proper connection.

D. Torque test conductor connections and terminations to manufacturer's recommended values.

E. Perform continuity test on all power and equipment branch circuit conductors. Verify proper phasing connections.

F. Protection of wire and cable from foreign materials:

1. It is the Contractor's responsibility to provide adequate physical protection to prevent foreign material application or contact with any wire or cable type. Foreign material is defined as any material that would negatively impact the validity of the manufacturer's performance warranty. This includes, but is not limited to, overspray of paint (accidental or otherwise), drywall compound, or any other surface chemical, liquid, or compound that could come in contact with the cable, cable jacket, or cable termination components.

G. Overspray of paint on any wire or cable will not be accepted. It shall be the Contractor's responsibility to replace any component containing overspray, in its entirety, at no additional cost to the project. Cleaning of the cables with harsh chemicals is not allowed.

END OF SECTION

SECTION 26 05 27

SUPPORTING DEVICES

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Conduit and Equipment Supports

B. Fastening Hardware

1.2 QUALITY ASSURANCE

A. Support systems shall be adequate for weight of equipment and conduit, including wiring, which they carry.

1.3 COORDINATION

A. Coordinate size, shape and location of concrete pads with section on Cast-in-Place Concrete or Concrete Topping.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. Allied Support Systems

B. Cooper B-Line

C. Erico, Inc.

D. Hilti

2.2 MATERIAL

A. Support Channel: Hot-dip galvanized for wet/damp locations; painted steel for interior/dry locations. All field cut ends shall be touched up with matching finish to inhibit rusting.

B. Hardware: Corrosion resistant.

C. Conduit Sleeves and Lintels:

1. Each Contractor shall provide, to the General Contractor for installation, lintels for all openings required for the Contractor's work in masonry walls and conduit sleeves for floors, unless specifically shown as being by others.
2. Refer to Structural General Notes for lintel requirements in masonry construction.
3. Refer to Structural plans and specifications for lintel requirements and sizes.
4. Lintels:

a. Lintels in non-bearing masonry wall openings can be sized in accordance with the note below. Lintels that occur in existing bearing walls are to be sized according to similar conditions and spans in the new construction and lintel schedule. Bottom plate size shall be a minimum of 3/8" thick. The width of the plate shall be 3/4" less than the field verified wall thickness. The plate shall be the full length of the lintel member. Lintels are not required over openings that are 12" wide or less and at least 1 course below the top of the wall.
b. All lintels shall have a minimum of 8" end bearing.
c. All lintels in exterior wall construction shall be hot-dip galvanized.
d. For all openings not otherwise detailed or scheduled, minimum lintels shall be for each 4 inch of masonry width:

1) 0 to 2'-0" span: 5/16" plate (3/4" less than wall width)
2) 2'-0" to 4'-0" span: L 3 1/2 x 3 1/2 x 1/4
3) 4'-0" to 6'-0" span: L4 x 3 1/2 x 5/16 (llv)
4) 6'-0" to 8'-0" span: L5 x 3 1/2 x 5/16 (llv)

e. All angles that are back to back shall be welded top and bottom 3" at 12" minimum.

5. Fabricate all lintels from structural steel shapes or as indicated on the drawings. All lintels and grouped wall openings shall be approved by the Architect or Structural Engineer.
6. Fabricate all sleeves from standard weight black steel pipe. Provide continuous sleeve. Cut or split sleeves are not acceptable. Sleeves through concrete walls may be high density polyethylene pipe penetration sleeve with a water stop collar, suitable for use with Link-Seal mechanical seals. Century-Line Model CS.
7. Sleeves through the floors on exposed risers shall be flush with the ceiling, with planed squared ends extending 1" above the floor in unfinished areas, and flush with the floor in finished areas, to accept spring closing floor plates.
8. Sleeves shall not penetrate structural members without approval from the Structural Engineer.
9. Openings through unexcavated floors and/or foundation walls below the floor shall have a smooth finish with sufficient annular space around material passing through opening so slight settling will not place stress on the material or building structure.
10. Install all sleeves concentric with conduits. Secure sleeves in concrete to wood forms. This Contractor is responsible for sleeves dislodged or moved when pouring concrete.
11. Where conduits rise through concrete floors that are on earthen grade, provide 3/4" resilient expansion joint material (asphalt and cork) wrapped around the pipe, the full depth of concrete, at the point of penetration. Secure to prevent shifting during concrete placement and finishing.
12. Size sleeves large enough to allow expansion and contraction movement.

Model	Service	Element Material	Temperature Range
S	Standard (Stainless)	EPDM	-40°F to 250°F
T	Fire Seals (1 hour)	Silicone	-67°F to 400°F
FS	Fire Seals (3 hours)	Silicone	-67°F to 400°F
OS	Oil Resistant / Stainless	Nitrile	-40°F to 210°F

PART 3 - EXECUTION

3.1 INSTALLATION

A. Fasten hanger rods, conduit clamps, and outlet and junction boxes to building structure using expansion anchors in concrete and beam clamps on structural steel.

B. Trapeze support installation: Cut hanger rods back at trapeze supports so they do not extend more than 3/4" below bottom face of lowest fastener and blunt any sharp edges.

C. Use toggle bolts or hollow wall fasteners in hollow masonry, plaster, or gypsum board partitions and walls; expansion anchors or preset inserts in solid masonry walls; self-drilling anchors or expansion anchor on concrete surfaces; sheet metal screws in sheet metal studs; and wood screws in wood construction.

D. Do not fasten supports to ceiling systems, piping, ductwork, mechanical equipment, or conduit, unless otherwise noted.

E. Do not use powder-actuated anchors without specific permission.

F. Do not drill structural steel members.

G. Fabricate supports from structural steel or steel channel, rigidly welded or bolted to present a neat appearance. Use hexagon head bolts with spring lock washers under all nuts.

H. In wet locations and on all building floors below exterior earth grade install free-standing electrical equipment on concrete pads.

I. Install cabinets and panelboards with minimum of four anchors. Provide horizontal backing/support framing in stud walls for rigid mounting.

J. Bridge studs top and bottom with channels to support flush-mounted cabinets and panelboards in stud walls.

K. Do not exceed 25 lbs. per hanger and a minimum spacing of 2'-0" on center when attaching to metal roof decking (excludes concrete on metal deck). This 25 lbs. load and 2'-0" spacing include adjacent electrical and mechanical items hanging from deck. If the hanger restrictions cannot be achieved, supplemental framing off steel framing will need to be added.

L. Refer to Section 26 05 33 for special conduit supporting requirements.

3.2 FINISH

A. Prime coat exposed steel hangers and supports. Hangers and supports in crawl spaces, pipe shafts, and above suspended ceiling spaces are not considered exposed.

B. Trim all ends of exposed field fabricated steel hangers, slotted channel and threaded rod to within 1" of support or fastener to eliminate potential injury to personnel unless shown otherwise on the drawings. Smooth ends and install elastomeric insulation with two coats of latex paint if exposed steel is within 6'-6" of finish floor and presents potential injury to personnel.

END OF SECTION

SECTION 26 05 33

CONDUIT AND BOXES

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Rigid metallic conduit and fittings (RMC)

B. Intermediate metallic conduit and fittings (IMC)

C. Electrical metallic tubing and fittings (EMT)

D. Flexible metallic conduit and fittings (FMC)

E. Liquidtight flexible metallic conduit and fittings (LFMC)

F. Rigid polyvinyl chloride conduit and fittings (PVC)

G. Wall and ceiling outlet boxes

H. Pull and junction boxes

1.2 RELATED WORK

A. Section 26 05 53 - Electrical Identification: Refer to electrical identification for color and identification labeling requirements.

1.3 REFERENCES

A. American National Standards Institute (ANSI):

1. ANSI C80.1 - Rigid Steel Conduit, Zinc-Coated
2. ANSI C80.3 - Electrical Metallic Tubing, Zinc-Coated and Fittings
3. ANSI C80.4 - Fittings for Rigid Metal Conduit and Electrical Metallic Tubing
4. ANSI C80.6 - Intermediate Metal Conduit, Zinc Coated
5. ANSI/NEMA OS 1 - Sheet-Steel Outlet Boxes, Device Boxes, Covers and Box Supports
6. ANSI/NEMA OS 2 - Nonmetallic Outlet Boxes, Device Boxes, Covers and Box Supports

B. Federal Specifications (FS):

1. A-A-50553A - Fittings for Conduit, Metal, Rigid, (Thick-Wall and Thin-Wall (EMT) Type
2. A-A-55810 - Specification for Flexible Metal Conduit

C. NECA "Standards of Installation"

D. National Electrical Manufacturers Association (NEMA):

1. ANSI/NEMA FB 1 - Fittings, Cast Metal Boxes, and Conduit Bodies for Conduit, Electrical Metallic Tubing and Cable
2. RN 1 - Polyvinyl chloride (PVC) Externally Coated Galvanized Rigid Steel Conduit, Rigid Aluminum Conduit, and Intermediate Metal Conduit
3. TC 2 - Electrical Polyvinyl Chloride (PVC) Conduit
4. TC 9 - Fittings for PVC Plastic Utilities Duct for Underground Installation

E. NFPA 70 - National Electrical Code (NEC).

F. CEC California Electrical Code

G. Underwriters Laboratories (UL): Applicable Listings

1. UL 1 - Flexible Metal Conduit
2. UL 6 - Rigid Metal Conduit
3. UL 360 - Liquid Tight Flexible Steel Conduit
4. UL514-B - Conduit Tubing and Cable Fittings
5. UL651-A - Type EB and a PVC Conduit and HDPE Conduit
6. UL651-B - Continuous Length HDPE Conduit
7. UL746A - Standard for Polymeric Materials - Short Term Property Evaluations
8. UL797 - Electrical Metal Tubing
9. UL1242 - Intermediate Metal Conduit

H. American Standard of Testing and Materials (ASTM):

1. ASTM D 570 - Standard Test Method for Water Absorption of Plastics
2. ASTM D 638 - Standard Test Method for Tensile Properties of Plastics
3. ASTM D 648 - Standard Test Method for Deflection Temperature of Plastics under Flexural Load in the Edge Wise Position
4. ASTM D 2412 - Standard Test Method for Determination of External Loading Characteristics of Plastic Pipe by Parallel-Plate Loading
5. ASTM D 2447 - Standard Specification for Polyethylene (PE) Plastic Pipe, Schedules 40 and 80, Based on Outside Diameter
6. ASTM D 3350 - Standard Specification for Polyethylene Plastic Pipe and Fittings Material

I. Definitions:

1. Fittings: Conduit connection or coupling.
2. Body: Enlarged fittings with opening allowing access to the conductors for pulling purposes only.
3. Mechanical Spaces: Enclosed areas, usually kept separated from the general public, where the primary use is to house service equipment and to route services. These spaces generally have exposed structures, bare concrete and non-architecturally emphasized finishes.
4. Finished Spaces: Enclosed areas where the primary use is to house personnel and the general public. These spaces generally have architecturally emphasized finishes, ceilings and/or floors.
5. Concealed: Not visible by the general public. Often indicates a location either above the ceiling, in the walls, in or beneath the floor slab, in column coverings, or in the ceiling construction.
6. Above Grade: Not directly in contact with the earth. For example, an interior wall located at an elevation below the finished grade shall be considered above grade but a wall retaining earth shall be considered below grade.
7. Slab: Horizontal pour of concrete used for a floor or sub-floor.

1.4 SUBMITTALS

A. Include fittings and conduits 1.5" and larger in coordination files. Include all in--floor and underfloor conduit in coordination files. Refer to Section 26 05 00 for coordination drawing requirements.

PART 2 - PRODUCTS

2.1 RIGID METALLIC CONDUIT (RMC) AND FITTINGS

A. Manufacturers:

1. Allied
2. LTV
3. Steelduct
4. Calbond Calpipe
5. Wheatland Tube Co
6. O-Z Gedney
7. or approved equal.

B. Manufacturers of RMC Conduit Fittings:

1. Appleton Electric
2. O-Z/Gedney Co.
3. Electroline
4. Midwest
5. Regal
6. Thomas & Betts
7. or approved equal.

C. Minimum Size Galvanized Steel: 3/4 inch, unless otherwise noted.

D. Fittings and Conduit Bodies:

1. End Bell Fittings: Malleable iron, hot dip galvanized, threaded flare type with provisions for mounting to form.
2. Conduit End Bushings: Malleable iron type with molded-on high impact phenolic thermosetting insulation. Where required elsewhere in the contract documents, bushing shall be complete with ground conductor saddle and clamp. High impact phenolic threaded type bushings are not acceptable.
3. All other fittings and conduit bodies shall be of malleable iron construction and hot dip galvanized.

2.2 INTERMEDIATE METALLIC CONDUIT (IMC) AND FITTINGS

A. Minimum Size Galvanized Steel: 3/4 inch, unless otherwise noted.

B. Manufacturers:

1. Allied
2. LTV
3. Steelduct
4. Wheatland Tube Co
5. O-Z Gedney
6. or approved equal.

C. Fittings and Conduit Bodies:

1. End Bell Fittings: Malleable iron, hot dip galvanized, threaded flare type with provisions for mounting to form.
2. Conduit End Bushings: Malleable iron type with molded-on high impact phenolic thermosetting insulation. Where required elsewhere in the contract documents, bushing shall be complete with ground conductor saddle and clamp. High impact phenolic threaded type bushings are not acceptable.

3. All other fittings and conduit bodies shall be of malleable iron construction and hot dip galvanized.

2.3 ELECTRICAL METALLIC TUBING (EMT) AND FITTINGS

A. Minimum Size Electrical Metallic Tubing: 3/4 inch, unless otherwise noted.

B. Manufacturers of EMT Conduit:

1. Allied
2. Calbond Calpipe
3. LTV
4. Steelduct
5. Wheatland Tube Co
6. or approved equal.

C. Fittings and Conduit Bodies:

1. 2" Diameter or Smaller: **Compression** type of steel designed for their specific application.
2. 1/2" and 3/4" Conduit: Push-on connectors and couplers with locking ring and washer of zinc plated steel, listed for use in dry locations.
3. Manufacturers of EMT Conduit Fittings:

a. Appleton Electric
b. O-Z/Gedney Co.
c. Midwest
d. Regal
e. Thomas & Betts
f. Orbit Industries
g. or approved equal.

2.4 FLEXIBLE METALLIC CONDUIT (FMC) AND FITTINGS

A. Minimum Size Galvanized Steel: 3/4 inch, unless otherwise noted. Lighting branch circuit wiring to an individual luminaire may be a manufactured, UL listed 3/8" flexible metal conduit and fittings with #14 AWG THHN conductors and an insulated ground wire. Maximum length of 3/8" FMC shall be six (6) feet.

B. Manufacturers:

1. American Flex
2. Alflex
3. Electri-Flex Co
4. or approved equal.

C. Construction: Flexible steel, approved for conduit ground, zinc coated, threadless type formed from a continuous length of spirally wound, interlocked zinc coated strip steel. Provide a separate equipment grounding conductor when used for equipment where flexibility is required.

D. Fittings and Conduit Bodies:

1. Threadless hinged clamp type, galvanized zinc coated cadmium plated malleable cast iron.
2. Fittings and conduit bodies shall include plastic or cast metal inserts supplied by the manufacturer to protect conductors from sharp edges.
3. Manufacturers:

a. O-Z/Gedney Co.
b. Thomas & Betts
c. Appleton Electric
d. Midwest
e. Regal
f. or approved equal.

2.5 LIQUIDTIGHT FLEXIBLE METALLIC CONDUIT (LFMC) AND FITTINGS

A. Manufacturers:

1. Anaconda Type UA
2. Electri-Flex Type LA
3. Alflex
4. Carlon (Lamson & Sessions)
5. or approved equal.

B. Construction: Flexible steel, approved for conduit ground, zinc coated, threadless type formed from a continuous length of spirally wound, interlocked zinc coated strip steel and an extruded PVC cover.

C. Fittings and Conduit Bodies:

1. Watertight, compression type, galvanized zinc coated cadmium plated malleable cast iron, UL listed.
2. Fittings and conduit bodies shall include plastic or cast metal inserts supplied by the manufacturer to protect conductors from sharp edges.
3. Manufacturers:

a. Appleton Electric
b. O-Z/Gedney Co.
c. Electroline
d. Bridgeport
e. Thomas & Betts
f. Regal
g. Carlon (Lamson & Sessions)
h. Orbit Industries
i. or approved equal.

2.6 RIGID NON-METALLIC CONDUIT (PVC) AND FITTINGS

A. Minimum Size Rigid Smooth-Wall Nonmetallic Conduit: 3/4 inch, unless otherwise noted.

B. Acceptable Manufacturers:

1. Carlon (Lamson & Sessions) Type 40
2. Cantex, J.M. Mfg.
3. or approved equal.

C. Construction: Schedule 40 and Schedule 80 rigid polyvinyl chloride (PVC), UL labeled for 90°C.

D. Fittings and Conduit Bodies: NEMA TC 3; sleeve type suitable for and manufactured especially for use with the conduit by the conduit manufacturer.

E. Plastic cement for joining conduit and fittings shall be provided as recommended by the manufacturer.

2.7 OUTLET BOXES

A. Sheet Metal Outlet Boxes: ANSI/NEMA OS 1; galvanized steel, 16 gauge (approximately 0.0625 inches), with 1/2-inch male fixture studs where required.

B. Cast Boxes: NEMA FB1, Type FD, Aluminum, cast feralloy, or stainless steel deep type, gasketed cover, threaded hubs.

C. Outlet boxes for luminaires to be not less than 1-1/2" deep, deeper if required by the number of wires or construction. The box shall be coordinated with surface luminaires to conceal the box from view or provide a finished trim plate.

D. Switch outlet boxes for local light control switches, dimmers and occupancy sensors shall be 4 inches square by 2-1/8 inches deep, with raised cover to fit flush with finish wall line. Multiple gang switch outlets shall consist of the required number of gang boxes appropriate to the quantity of switches comprising the gang. Where walls are plastered, provide a plaster raised cover. Where switch outlet boxes occur in exposed concrete block walls, boxes shall be installed in the block cavity with a raised square edge tile cover of sufficient depth to extend out to face of block or masonry boxes.

E. Outlet boxes for telephone substations in walls and columns shall be 4 inches square and 2-1/8 inches deep with single gang raised cover to fit flush with finished wall line equipped with flush telephone plate.

F. Wall or column receptacle outlet boxes shall be 4 inches square with raised cover to fit flush with finished wall line. Boxes in concrete block walls shall be installed the same as for switch boxes in block walls.

2.8 JB; PULL AND JUNCTION BOXES

A. Sheet Metal Boxes: ANSI/NEMA OS 1; galvanized steel.

B. Sheet metal boxes larger than 12 inches in any dimension that contain terminations or components: Continuous hinged enclosure with 1/4 turn latch and white back panel for mounting terminal blocks and electrical components.

C. Cast Metal Boxes for Outdoor and Wet Location Installations: NEMA 250; Type 4 and Type 6, flat-flanged, surface-mounted junction box, UL listed as raintight. Galvanized cast iron box and cover with ground flange, neoprene gasket, and stainless steel cover screws.

D. Cast Metal Boxes for Underground Installations: NEMA 250; Type 4, inside flanged, recessed cover box for flush mounting, UL listed as raintight. Galvanized cast iron box and plain cover with neoprene gasket and stainless steel cover screws.

E. Flanged type boxes shall be used where installed flush in wall.

PART 3 - EXECUTION

3.1 CONDUIT INSTALLATION SCHEDULE AND SIZING

A. In the event the location of conduit installation represents conflicting installation requirements as specified in the following schedule, a clarification shall be obtained from the Architect/Engineer. If this Contractor is unable to obtain a clarification as outlined above, concealed rigid galvanized steel conduit installed per these specifications and the Electrical Code shall be required.

B. Installation Schedule: Refer to drawings.

C. Size conduit as shown on the drawings and specifications. Where not indicated in the contract documents, conduit size shall be according to the Electrical Code. Conduit and conductor sizing shall be coordinated to limit conductor fill to less than 40%, maintain conductor ampere capacity as required by the Electrical Code (to include enlarged conductors due to temperature and quantity derating values) and to prevent excessive voltage drop and pulling tension due to long conduit/conductor lengths.

D. Minimum Conduit Size (Unless Noted Otherwise):

1. Above Grade: 3/4 inch. (The use of 1/2 inch would be allowed for installation conduit to individual light switches, individual receptacles and individual fixture whips from junction box.)
2. Below Grade 5' or less from Building Foundation: **1** inch.
3. Below Grade More than 5' from Building Foundation: **1** inch.
4. Telecommunication Conduit: 1 inch.
5. Controls Conduit: **3/4 inch**.

E. Conduit Embedded in Slabs above Grade:

1. Embedded installation NOT allowed in elevated slabs with metal composite decks nor structural pour in place slabs less than 6 inches in depth unless specifically noted or shown on drawings otherwise.

F. Conduit sizes shall change only at the entrance or exit to a junction box, unless specifically noted on the drawings.

3.2 CONDUIT ARRANGEMENT

A. In general, conduit shall be installed concealed in walls, in finished spaces and where possible or practical, or as noted otherwise. Conduit shall be installed parallel or perpendicular to walls, ceilings, and exposed structural members. In unfinished spaces, mechanical and utility areas, conduit may run either concealed or exposed as conditions dictate and as practical unless noted otherwise on drawings. Installation shall maintain headroom in exposed vicinities of pedestrian or vehicular traffic.

B. Exposed conduit on exterior walls or above roof will not be allowed without prior written approval of Architect/Engineer. A drawing of the proposed routing and a photo of the location shall be submitted 14 days prior to start of conduit rough-in. Routing shall be shown on coordination drawings.

C. Conduit arrangement in elevated slabs (restricted to applications specifically noted or shown on drawings):

1. Conduit size shall not exceed one-third of the structural slab thickness. Place conduit between the top and bottom reinforcing with a minimum of 3" concrete cover.
2. Parallel conduits shall be spaced at least 8 inches apart. Exception: Within 18 inches of commonly served floor boxes, junction boxes, or similar floor devices. Arrange conduits parallel or perpendicular to building lines and walls.

D. Conduit shall not share the same cell as structural reinforcement in masonry walls.

E. Conduit runs shall be routed as shown on large scale drawings. Conduit routing on drawings scaled 1/4"=1'-0" or less shall be considered diagrammatic, unless noted otherwise. The correct routing, when shown diagrammatically shall be chosen by the Contractor based on information in the contract documents, in accordance with manufacturer's written instructions, applicable codes, the NECA's "Standard of Installation", in accordance with recognized industry standards, and coordinated with other contractors.

F. Contractor shall adapt Contractor's work to the job conditions and make such changes as required and permitted by the Architect/Engineer, such as moving to clear beams and joists, adjusting at columns, avoiding interference with windows, etc., to permit the proper installation of other mechanical and/or electrical equipment.

G. Contractor shall cooperate with all contractors on the project. Contractor shall obtain details of other contractor's work to ensure fit and avoid conflict. Any expense due to the failure of This Contractor to do so shall be paid for in full by Contractor. The other trades involved as directed by the Architect/Engineer shall perform the repair of work damaged as a result of neglect or error by This Contractor. The resultant costs shall be borne by This Contractor.

3.3 CONDUIT SUPPORT

A. Conduit runs installed above a suspended ceiling shall be properly supported. In no case shall conduit rest on the suspended ceiling construction, nor utilize ceiling support system for conduit support.

1. Support wire used to independently support raceway and wiring systems above suspending ceilings shall be supported on both ends, minimum 12 gauge suspended ceiling support wire, and distinguishable from ceiling support systems by color (field paint), tagging, or equivalent means.

B. Conduit shall not be supported from ductwork, water, sprinkler piping, or other non-structural members, unless approved by the Architect/Engineer. All supports shall be from structural slabs, walls, structural members, and bar joists, and coordinated with all other applicable contractors, unless noted otherwise.

C. Conduit shall be held in place by the correct size of galvanized one-hole conduit clamps, two-hole conduit straps, patented support devices, clamp back conduit hangers, or by other means if called for on the drawings.

D. Support individual horizontal raceways with separate, malleable-iron pipe hangers or clamps.

E. Spring-steel conduit clips specifically designed for supporting single conduits or tubing may be used in lieu of malleable-iron hangers for **1"** and smaller raceways serving lighting and receptacle branch circuits above accessible ceilings and for securing raceways to slotted channel and angle supports.

F. Group conduits in parallel runs where practical and use conduit racks or trapeze hangers constructed of steel channel, suspended with threaded solid rods or wall mounted from metal channels with conduit straps or clamps. Provide space in each rack or trapeze for 25% additional conduits.

G. Do not exceed 25 lbs. per hanger and a minimum spacing of 2'-0" on center when attaching to metal roof decking (excludes concrete on metal deck). This 25 lbs. load and 2'-0" spacing include adjacent electrical and mechanical items hanging from deck. If the hanger restrictions cannot be achieved, supplemental framing off steel framing will need to be added.

H. Arrange supports in vertical runs so the weight of raceways and enclosed conductors is carried entirely by raceway supports, with no weight load on raceway terminals.

I. Supports for metallic conduit shall be no greater than 10 feet. A smaller interval may be used if necessitated by building construction, but in no event shall support spans exceed the Electrical Code requirements. Conduit shall be securely fastened within 3 feet of each outlet box, junction box, device box, cabinet, or fitting.

J. Supports of flexible conduit shall be within 12 inches of each outlet box, junction box, device box, cabinet, or fitting and at intervals not to exceed 4.5 feet.

K. Supports for non-metallic conduit shall be at sufficiently close intervals to eliminate any sag in the conduit. The manufacturer's recommendations shall be followed, but in no event shall support spans exceed the Electrical Code requirements.

L. Where conduit is to be installed in poured concrete floors or walls, provide concrete-tight conduit inserts securely fastened to forms to prevent conduit misplacement.

M. Finish:

1. Prime coat exposed steel hangers and supports. Hangers and supports in crawl spaces, pipe shafts, and above suspended ceiling spaces are not considered exposed.
2. Trim all ends of exposed field fabricated steel hangers, slotted channel and threaded rod to within 1" of support or fastener to eliminate potential injury to personnel unless shown otherwise on the drawings. Smooth ends and install elastomeric insulation with two coats of latex paint if exposed steel is within 6'-6" of finish floor and presents potential injury to personnel.

3.4 CONDUIT INSTALLATION

A. Conduit Connections:

1. Shorter than standard conduit lengths shall be cut square using industry standards. The ends of all conduits cut shall be reamed or otherwise finished to remove all rough edges.
2. Metallic conduit connections in slab on grade installation shall be sealed and one coat of rust inhibitor primer applied after the connection is made.
3. Where conduits with tapered threads cannot be coupled with standard couplings, then approved split or Erickson couplings shall be used. Running threads will not be permitted.
4. Install expansion/deflection joints where conduit crosses structure expansion/seismic joints.

B. Conduit terminations for all low voltage wiring shall have nylon bushings installed on each end of every conduit run.

C. Conduit Bends:

1. Use a hydraulic one-shot conduit bender or factory elbows for bends in conduit 2" in size or larger. All steel conduit bending shall be done cold; no heating of steel conduit shall be permitted.
2. All bends of rigid polyvinyl chloride conduit (PVC) shall be made with the manufacturer's approved bending equipment. The use of spot heating devices will not be permitted (i.e. blow torches).
3. A run of conduit shall not contain more than the equivalent of four (4) quarter bends (360°), including those bends located immediately at the outlet or body.
4. Telecommunications conduits shall have no more than two (2) 90-degree bends between pull points and contain no continuous sections longer than 100 feet. Insert pull points or pull boxes for conduits exceeding 100 feet in length.

    a. A third bend is acceptable if:

        1) The total run is not longer than (33) feet.
        2) The conduit size is increased to the next trade size.

5. Telecommunications pull boxes shall not be used in lieu of a bend. Align conduits that enter the pull box from opposite ends with each other. Pull box size shall be twelve (12) times the diameter of the largest conduit. Slip sleeves or gutters can be used in place of a pull box.

6. Telecommunications Conduit(s): Maintain appropriate conduit bend radius at all times. For conduits with an internal diameter of less than 2", maintain a bend radius of at least 6 times the internal diameter. For conduits with an internal diameter 2" or greater, maintain a bend radius of at least 10 times the internal diameter.
7. Rigid polyvinyl chloride conduit (PVC) runs longer than 100 feet or runs which have more than two 90° equivalent bends (regardless of length) shall use rigid metal or RTRC factory elbows for bends.
8. Use conduit bodies to make sharp changes in direction (i.e. around beams).

D. Conduit Placement:

1. Conduit shall be mechanically continuous from source of current to all outlets. Conduit shall be electrically continuous from source of current to all outlets, unless a properly sized grounding conductor is routed within the conduit. All metallic conduits shall be bonded per the Electrical Code.
2. Route exposed conduit and conduit above suspended ceilings (accessible or not) parallel/perpendicular to the building structural lines, and as close to building structure as possible. Wherever possible, route horizontal conduit runs above water and steam piping.
3. Route conduit through roof openings provided for piping and ductwork where possible. If not provided or routing through provided openings is not possible, route through roof jack with pitch pocket. Coordinate roof penetrations with other trades.
4. Conduits, raceway, and boxes shall not be installed in concealed locations in metal deck roofing or less than 1.5" below bottom of roof decking.
5. Avoid moisture traps where possible. Where unavoidable, provide a junction box with drain fitting at conduit low point.
6. All conduits through walls shall be grouted or sealed into openings. Where conduit penetrates firewalls and floors, seal with a UL listed sealant.
7. CONTRACTOR SHALL BE RESPONSIBLE FOR ALL OPENINGS REQUIRED IN MASONRY OR EXTERIOR WALLS UNDER THIS DIVISION. A QUALIFIED MASON AT THE EXPENSE OF THIS CONTRACTOR SHALL REPAIR ALL OPENINGS TO MATCH EXISTING CONDITIONS.
8. Seal interior of conduit at exterior entries, air handling units, coolers/freezers, etc., and where the temperature differential can potentially be greater than 20°F, to prevent moisture penetration. Seal shall be placed where conduit enters warm space. Conduit seal fitting shall be a drain/seal, with sealing compound, identified for use with cable and raceway system, equal to O-Z/Gedney type EYD.
9. Horizontal conduit routing through slabs above grade

    a. Conduits, if run in concrete structure, shall be in middle one-third of slab thickness, and leave at least 3" min. concrete cover. Conduits shall run parallel to each other and spaced at least 8" apart centerline to centerline. Secure raceways to reinforcing rods to prevent sagging or shifting during concrete placement. Maximum conduit outside diameter 1".
    b. No conduits are allowed in concrete on metal deck unless expressly approved in writing by the Structural Engineer.
    c. No conduits are allowed to be routed horizontally through slabs above grade.

10. Do not route conduits across each other in slabs on grade.
11. Rigid polyvinyl chloride conduit (PVC) shall be installed when material surface temperatures and ambient temperature are greater than 40°F.
12. Where rigid polyvinyl chloride conduit (PVC) is used below grade, in a slab, below a slab, etc., a transition to rigid galvanized steel or PVC-coated steel conduit shall be installed before conduit exits earth. The metallic conduit shall extend a minimum of 6" into the surface concealing the non-metallic conduit.
13. Contractor shall provide suitable mechanical protection around all conduits stubbed out from floors, walls or ceilings during construction to prevent bending or damaging of stubs due to carelessness with construction equipment.

14. Contractor shall provide a polypropylene pull cord with 2000 lbs. tensile strength in each empty conduit (indoor and outdoor), except in sleeves and nipples.
15. Telecommunications conduits that protrude through the structural floor shall be installed 1 to 3" above finished floor (AFF).
16. Telecommunications conduits that enter into Telecommunications rooms below the finished ceiling shall terminate a minimum of 4" below ceiling and as close to the wall as possible.
17. Telecommunications conduits that are below grade and enter into a building shall terminate a minimum of 4" above finished floor (AFF) and as close to the wall as possible.

3.5 CONDUIT TERMINATIONS

A. Where conduit bonding is indicated or required in the contract documents, the bushings shall be a grounding type sized for the conduit and ground bonding conductor as manufactured by O-Z/Gedney, Appleton, Thomas & Betts, Burndy, Regal, Orbit Industries or approved equal.

B. Conduits with termination fittings shall be threaded for one (1) lock nut on the outside and one (1) lock nut and bushing on the inside of each box.

C. Where conduits terminate in boxes with knockouts, they shall be secured to the boxes with lock nuts and provided with approved screw type tinned iron bushings or fittings with plastic inserts.

D. Where conduits terminate in boxes, fittings, or bodies with threaded openings, they shall be tightly screwed against the shoulder portion of the threaded openings.

E. Conduit terminations to all motors shall be made with flexible metallic conduit (FMC), unless noted otherwise. Final connections to roof exhaust fans, or other exterior motors and motors in damp or wet locations shall be made with liquidtight flexible metallic conduit (LFMC). Motors in hazardous areas, as defined in the Electrical Code, shall be connected using flexible conduit rated for the environment. Flexible conduit shall not exceed 6' in length. Route equipment ground conductors from circuit ground to motor ground terminal through flexible conduit.

F. Rigid polyvinyl chloride conduit (PVC) shall be terminated using fittings and bodies produced by the manufacturer of the conduit, unless noted otherwise. Prepare conduit as per manufacturer's recommendations before joining. All joints shall be solvent welded by applying full even coat of plastic cement to the entire areas that will be joined. Turn the conduit at least a quarter to one half turn in the fitting and let the joint cure for 1-hour minimum or as per the manufacturer's recommendations.

G. All conduit ends shall be sealed with plastic immediately after installation to prevent the entrance of any foreign matter during construction. The seals shall be removed and the conduits blown clear of all foreign matter prior to any wires or pull cords being installed.

3.6 RIGID POLYVINYL CHLORIDE CONDUIT (PVC) OVERHEAD CONDUIT INSTALLATION

A. Conduit shall be installed away from high temperature piping and equipment.

B. Conduit shall be installed to prevent exposure to ultraviolet radiation.

C. Proper allowances shall be made for expansion and/or contraction of the conduit during installation.

D. Expansion fittings shall be installed in any 100' continuous run of conduit and at each 100' thereafter.

E. Supports shall be made from non-corroding materials and spacing shall not be greater than the listing in the Electrical Code, but also shall not exceed the manufacturer's recommendations depending on the expected surface temperature.

3.7 UNDERGROUND CONDUIT INSTALLATION

A. Conduit Connections:

1. Conduit joints in a multiple conduit run shall be staggered at least one foot apart.

B. Conduit Bends (Lateral):

1. Conduits shall have long sweep radius elbows instead of standard elbows wherever special bends are indicated and noted on the drawings, or as required by the manufacturer of the equipment or system being served.
2. Telecommunications conduit bend radius shall be six times the diameter for conduits under 2" and ten times the diameter for conduits over 2". Where long cable runs are involved, sidewall pressures may require larger radius bends. Coordinate with Architect/Engineer prior to conduit installation to determine bend radius.

C. Conduit Elbows (vertical):

1. Minimum metal or RTRC elbow radiuses shall be 30 inches for primary conduits (greater than 600V) and 18 inches for secondary conduits (less than 600V). Increase radius, as required, based on pulling tension calculation requirements.

D. Expansion Fittings at Finished Grade: Provide underground raceways with an expansion fitting after emerging from finished grade and exterior equipment pads. Field locate the expansion fitting above and within 24 inches of finished grade. Raceways extending less than 12 inches above finished grade, transitioning to LFMC within 12 inches of finished grade, and interior concrete building slabs do not require an expansion fitting unless required by code.

E. Conduit Placement:

1. Conduit runs shall be pitched a minimum of 4" per 100 feet to drain toward the terminations. Duct runs shall be installed deeper than the minimum wherever required to avoid any conflicts with existing or new piping, tunnels, etc.
2. For parallel runs, use suitable separators and chairs installed not greater than 4' on centers. Band conduit together with suitable banding devices. Securely anchor conduit to prevent movement during concrete placement or backfilling.
3. Where concrete is required, the materials for concreting shall be thoroughly mixed to a minimum f'c = 2500 and immediately placed in the trench around the conduits. No concrete that has been allowed to partially set shall be used.
4. Before the Contractor pulls any cables into the conduit, Contractor shall have a mandrel 1/4" smaller than the conduit inside diameter pulled through each conduit and if any concrete or obstructions are found, the Contractor shall remove them and clear the conduit. Spare conduit shall also be cleared of all obstructions.
5. Conduit terminations in manholes, masonry pull boxes, or masonry walls shall be with malleable iron end bell fittings.
6. All spare conduits not terminated in a covered enclosure shall have its terminations plugged as described above.
7. Ductbanks and conduit shall be installed a minimum of 24" below finished grade, unless otherwise noted on the drawings or elsewhere in these specifications.
8. All non-metallic conduit installed underground outside of a slab shall be rigid.

F. Horizontal Directional Drilling:

1. Entire drill path shall be accurately surveyed, with entry and exit stakes placed and coordinated with other contractors. If using a magnetic guidance system, entire drill path shall be surveyed for any surface geo-magnetic variations or anomalies.
2. Any utility locates within 20 feet of the bore path shall have the exact location physically verified by hand digging or vacuum excavation. Restore inspection holes to original condition after verification.

G. Raceway Seal:

1. Where a raceway enters a building or structure, it shall be sealed with a sealing bushing or duct seal to prevent the entry of liquids or gases. Seal must be compatible with conductors and raceway system. Spare or unused raceway shall also be sealed.
2. All telecommunications conduits and innerducts, including those containing cables, shall be plugged at the building and vault with "JackMoon" or equivalent duct seal, capable of withstanding a 10-foot head of water (5 PSI).
3. Duct Seal Alternative Option: Inflatable duct seal system. Capable of withstanding a 10-foot head of water (5 PSEI).

a. Manufacturers:

1) Raychem Rayflate Duct Sealing Systems RDSS
2) Approved equal

3.8 BOX INSTALLATION SCHEDULE

A. Galvanized steel boxes may be used in:

1. Concealed interior locations above ceilings and in hollow studded partitions.
2. Exposed interior locations in mechanical rooms and in rooms without ceilings; higher than 8' above the highest platform level.
3. Direct contact with concrete except slab on grade.
4. Recessed in stud wall of kitchens and laundries.

B. Cast boxes shall be used in:

1. Exterior locations.
2. Hazardous locations.
3. Exposed interior locations within 8' of the highest platform level.
4. Direct contact with earth.
5. Direct contact with concrete in slab on grade.
6. Wet locations.
7. Kitchens and laundries when exposed on wall surface.

3.9 COORDINATION OF BOX LOCATIONS

A. Provide electrical boxes as shown on the drawings, and as required for splices, taps, wire pulling, equipment connections, and code compliance.

B. Electrical box locations shown on the Contract Drawings are approximate, unless dimensioned. Verify location of floor boxes and outlets in offices and work areas prior to rough-in.

C. Locate and install boxes to allow access. Avoid interferences with ductwork, piping, structure, equipment, etc. Recessed luminaires shall not be used as access to outlet, pull, and junction boxes. Where installation is inaccessible, provide access doors. Coordinate locations and sizes of required access doors with the Architect/Engineer and General Contractor.

D. Locate and install to maintain headroom and to present a neat appearance.

E. Coordinate locations with Heating Contractor to avoid baseboard radiation cabinets.

3.10 OUTLET BOX INSTALLATION

A. Do not install boxes back-to-back in walls.

1. Provide a minimum horizontal separation of 6 inches between boxes installed on opposite sides of non-rated stud walls.
2. Provide a minimum horizontal separation of 24 inches between boxes installed on opposite sides of fire-rated walls. When the minimum separation cannot be maintained, the box is greater than 16 square inches or the total box area (all trades) per 100 square feet is greater than or equal to 100 square inches, install fire-rated moldable pads to all five sides of the back box to maintain the fire rating of the wall. Install moldable pads in accordance with UL listing for the specific product. Sound insulation pads are not acceptable for use in fire-rated wall applications unless the product carries the necessary fire rating.

B. Install sound insulation pads on all five sides of the back of all boxes in sound-rated wall assemblies. Sound-rated wall assemblies are defined as partition types carrying a Sound Transmission Class (STC) rating.

C. The Contractor shall anchor switch and outlet box to wall construction so that it is flush with the finished masonry, paneling, drywall, plaster, etc. The Contractor shall check the boxes as the finish wall surface is being installed to assure that the box is flush. (Provide plaster rings as necessary.)

D. Mount at heights shown or noted on the drawings or as generally accepted if not specifically noted.

E. Locate boxes in masonry walls to require cutting of masonry unit corner only. Coordinate masonry cutting to achieve neat openings for boxes.

F. Provide knockout closures for unused openings.

G. Support boxes independently of conduit.

H. Use multiple-gang boxes where more than one device is mounted together; do not use sectional boxes. Provide barriers to separate wiring of different voltage systems.

I. Install boxes in walls without damaging wall insulation.

J. Coordinate mounting heights and locations of outlets mounted above counters, benches, backsplashes, and below baseboard radiation.

K. Position outlets to locate luminaires as shown on reflected ceiling drawings.

L. Provide recessed outlet boxes in finished areas; secure boxes to interior wall and partition studs, accurately positioned to allow for surface finish thickness. Use stamped steel stud bridges for flush outlets in hollow stud wall, and adjustable steel channel fasteners for flush ceiling outlet boxes.

M. Align wall-mounted outlet boxes for switches, thermostats, and similar devices.

N. Provide cast outlet boxes in exterior locations and wet locations, and where exposed rigid or intermediate conduit is used.

3.11 PULL AND JUNCTION BOX INSTALLATION

A. Locate pull boxes and junction boxes above accessible ceilings or in unfinished areas.

B. Support pull and junction boxes independent of conduit.

C. Do not install boxes back-to-back in walls.
   1. Provide a minimum horizontal separation of 6 inches between boxes installed on opposite sides of non-rated stud walls.
   2. Provide a minimum horizontal separation of 24 inches between boxes installed on opposite sides of fire-rated walls. When the minimum separation cannot be maintained, the box is greater than 16 square inches or the total box area (all trades) per 100 square feet is greater than or equal to 100 square inches, install fire-rated moldable pads to all five sides of the back box to maintain the fire rating of the wall. Install moldable pads in accordance with UL listing for the specific product. Sound insulation pads are not acceptable for use in fire-rated wall applications unless the product carries the necessary fire rating.

D. Install sound insulation pads on all five sides of the back of all boxes in sound-rated wall assemblies. Sound-rated wall assemblies are defined as partition types carrying a Sound Transmission Class (STC) rating.

3.12 EXPOSED BOX INSTALLATION

A. Boxes shall be secured to the building structure with proper size screws, bolts, hanger rods, or structural steel elements.

B. On brick, block and concrete walls or ceilings, exposed boxes shall be supported with no less than two (2) Ackerman-Johnson, Paine, Phillips, or approved equal screw anchors or expansion shields and round head machine screws. Cast boxes shall not be drilled.

C. On steel structures, exposed boxes shall be supported to the steel member by drilling and tapping the member and fastening the boxes by means of round head machine screws.

D. Boxes may be supported on steel members by APPROVED beam clamps if conduit is supported by beam clamps.

E. Boxes shall be fastened to wood structures by means of a minimum of two (2) wood screws adequately large and long to properly support. (Quantity depends on size of box.)

F. Wood, plastic, or fiber plugs shall not be used for fastenings.

G. Explosive devices shall not be used unless specifically allowed.

END OF SECTION

SECTION 26 05 35

SURFACE RACEWAYS

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Surface metal raceways

B. Auxiliary gutters (metal wireways)

1.2 REFERENCES

A. FS W-C-582 - Conduit, Raceway, Metal, and Fitting; Surface

1.3 SUBMITTALS

A. Submit shop drawings under provisions of Section 26 05 00.

PART 2 - PRODUCTS

2.1 SURFACE METAL RACEWAY

A. Surface Metal Raceway: FS W-C-582; sheet metal channel with fitted cover, suitable for use as a continuous surface metal raceway.

B. Fittings: Couplings, elbows, and connectors designed for use with raceway system.

C. Boxes and Extension Rings: Designed for use with raceway systems.

D. Coverplates shall be same material and finish as raceway.

E. Surface metal raceway, metallic cover, minimum 2" opening, minimum 3 square inch capacity.

1. Manufacturers:

a. Wiremold G3000
b. Mono-Systems SMS3200
c. Hubbell HBL3000 Series.

F. Surface metal raceway, metallic cover, minimum 4" opening, power / communication divider, minimum 7.5 square inch capacity.

1. Manufacturers

a. Wiremold G4000/G4048
b. Mono-Systems SMS4200
c. Hubbell HBL4750 Series.

2.2 METAL WIREWAYS AND TROUGHS

A. General purpose Oil-tight and dust-tight Rain-tight type wireway, with knockouts without knockouts.

B. Cover: Hinged Screw applied Flanged and gasketed cover.

C. Connector: Slip-in construction; Flanged; hinged cover. screw applied cover.

D. Fittings and Accessories: Include couplings, offsets, elbows, expansion joints, adapters, hold down straps, end caps, and other fittings to match and mate with wireways as required for a continuous enclosed complete system.

E. Finish: Rust inhibiting primer coat. Coordinate paint color with Architect.

F. Manufacturers:

1. Hoffman F30G
2. Square D 5100
3. Hubbell-Wiegmann.

PART 3 - EXECUTION

3.1 INSTALLATION - SURFACE METAL RACEWAY AND MULTI-OUTLET ASSEMBLY

A. Use flat-head screws to fasten channel to surfaces. Mount plumb and level.

B. Use suitable insulating bushings and inserts at connections to outlets and corner fittings.

C. Maintain grounding continuity between raceway components to provide a continuous grounding path.

D. Fastener: Use clips and straps suitable for the purpose.

E. Field cuts to be clean and straight and use the proper tools as recommended by the system manufacturer to prohibit damage to factory finish or raceway. Joints to be matched so there are no gaps or spaces in the cover. Furnish and install manufacturer's raceway accessories as needed.

F. Provide conduits to technology raceway per drawings or provide a minimum of one (1) 1-1/4" conduit per six feet of assembly (minimum 2) to above ceiling for technology requirements if assembly has technology raceway (Contractor shall provide quantities of conduits that provide maximum capacity to assembly). Provide conduits equally spaced within entire length of assembly.

G. Provide one (1) 3/4" empty conduit per six feet of assembly (minimum 1) to above ceiling for future power needs. Provide conduits equally spaced within entire length of assembly.

3.2 INSTALLATION - WIREWAY AND TROUGH

A. Bolt auxiliary gutter to steel channels fastened to the wall or in self-supporting structure. Install level.

B. Gasket each joint in oil-tight gutter.

C. Mount rain-tight gutter in horizontal position only.

D. Coordinate installation with other trades on project to avoid interferences. Relocation of equipment shall be at Contractor's expense at the direction of the Architect/Engineer to resolve interference problems.

END OF SECTION

SECTION 26 05 48

SEISMIC REQUIREMENTS FOR EQUIPMENT AND SUPPORTS

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Seismic Requirements.

1.2 QUALITY ASSURANCE

A. General:

1. The contractor shall retain a specialty consultant or equipment manufacturer to develop a seismic restraint and support system and perform seismic calculations in accordance with these specifications, state, and local codes.
2. Items used for seismic restraint of equipment and systems shall be specifically manufactured for seismic restraint.
3. These requirements are beyond those listed in Section 26 05 27 of these specifications. Where a conflict arises between the seismic requirements of this section and any other section, the Architect/Engineer shall be immediately notified for direction to proceed.

B. Manufacturer:

1. System Supports/Restraints: Company specializing in the manufacture of products specified in this Section.
2. Equipment: Each company providing equipment that must meet seismic requirements shall provide certification included in project submittals the equipment supplied for the project meets or exceeds the seismic requirements of the project.

C. Testing Agency: An independent testing agency, acceptable to Authorities Having Jurisdiction, with experience and capability to conduct the testing indicated.

D. Installer: Company specializing in performing the work of this Section.

1.3 REFERENCES

A. California Building Code (CBC)

B. California Division of State Architect (DSA) Interpretation of Regulations

C. ASHRAE - A Practical Guide to Seismic Restraint.

D. Technical Manual 5-809-10, NAVFAC P-355, Air Force Manual 88-3, Chapter 13.

E. Illinois Capital Development Board, Design and Construction Manual, March 2009.

F. ASCE 7-02, Chapter 9.

G. ASCE 7-05, Chapter 13.

H. ASCE 7-10, Chapter 13.

I. ASCE 7-16, Chapter 13.

1.4 SUBMITTALS

A. Submit under provisions of Section 26 05 00.

B. Submittal to Code Official:

1. Contractor shall submit copies of the seismic shop drawings to the governing code authority for approval.

C. A seismic restraint designer shall be provided whether or not exceptions listed in the applicable building code are met. If seismic restraints are not provided for a system that requires seismic bracing, the seismic designer shall submit a signed and sealed letter to the Architect/Engineer and Authorities Having Jurisdiction stating the exceptions, along with code reference, utilized for each item. Seismic designer shall review system installation for general conformance to the exception requirements stated in the code and document, in writing, the system has been installed in accordance to the exception.

1.5 TESTING AND INSPECTION

A. Special Inspection and Testing shall be done in accordance with Chapter 17 of the International Building Code.

B. The Owner shall employ a Special Inspection Agency to perform the duties and responsibilities specified in Section 1704 and 1705.

C. Work performed on the premises of a fabricator approved by the building official need not be tested and inspected. The fabricator shall submit a certificate of compliance that the work has been performed in accordance with the approved plans and specifications to the building official and the Architect and Engineer of Record.

D. The Special Inspection Agency shall furnish inspection reports to the building official, the Owner, the Architect, the Engineer of Record, and the General Contractor. The reports shall be completed and furnished within 48 hours of inspected work. A final signed report stating whether the work requiring special inspection was, to the best of the Special Inspection Agency's knowledge, in conformance with the approved plans and specifications shall be submitted.

1.6 DELIVERY, STORAGE, AND HANDLING

A. Deliver, store, protect and handle products to site. Accept material on site in factory containers and packing. Inspect for damage. Protect from damage and contamination by maintaining factory packaging until installation. Follow manufacturer's instructions for storage.

1.7 DESIGN REQUIREMENTS

A. Equipment shall meet California Building Code and ASCE 7 seismic qualification requirements in concurrence with ICC ES AC156 Acceptance Criteria for Seismic Qualification by Shake-Table Testing of Nonstructural Components and Systems.

B. All seismic anchorage and bracing shall comply with the St. Louis County Rules & Regulations on Anchorage & Sway Bracing - Mechanical, Electrical & Plumbing (MEP) System Components.

C. All seismic anchorage and bracing shall comply with FM Global Property Loss Prevention Data Sheet 1-11, Fire Following Earthquakes.

1.8 COORDINATION

A. Coordinate layout and installation of seismic bracing with building structural systems and architectural features, and with mechanical, fire-protection, electrical and other building features in the vicinity.

B. Coordinate concrete bases with building structural system.

1.9 WARRANTY

A. Provide one-year warranty on parts and labor for manufacturer defects and installation workmanship.

PART 2 - PRODUCTS

2.1 SUPPLIERS

A. Following is a partial list of manufacturer/supplier contact information for seismic restraints:

1. B-Line Systems, Inc. (800) 851-7415, www.b-line.com.
2. Unistrut Corporation http://www.unistrut.us/
3. Kinetics Noise Control (877) 457-2695, www.kineticsnoise.com.
4. Mason Industries, Inc. www.mason-ind.com.
5. Loos & Co., Inc. (800) 321-5667, www.loosnaples.com.
6. Tolco (909) 737-5599, www.tolco.com
7. ISAT 877.523.6060, www.isatsb.com
8. Vibro-Acoustics (416) 291-7371, https://virs.vibro-acoustics.com/

2.2 MATERIALS

A. Use the following materials for restraints:

1. Indoor Dry Locations: Steel, zinc plated.
2. Outdoors and Damp Locations: Galvanized steel.
3. Corrosive Locations: Stainless steel.

2.3 ANCHORAGE AND STRUCTURAL ATTACHMENT COMPONENTS

A. Strength: Defined in reports by ICC Evaluation Service or another agency acceptable to authorities having jurisdiction.

1. Structural Safety Factor: Strength in tension and shear of components used shall be at least two times the maximum seismic forces to which they will be subjected.

B. Concrete and Masonry Anchor Bolts and Studs: Steel-expansion wedge type. Comply with IBC, ACI and ICC ES requirements for cracked concrete anchors.

C. Concrete Inserts: Steel-channel type.

D. Through Bolts: Structural type, hex head, high strength. Comply with ASTM F3125, Grade A 325.

E. Welding Lugs: Comply with MSS SP-69, Type 57.

F. Beam Clamps for Steel Beams and Joists: Double sided. Single-sided type is not acceptable.

G. Bushings for Floor-Mounted Equipment Anchors: Neoprene units designed for seismically rated rigid equipment mountings, and matched to the type and size of anchor bolts and studs used.

H. Bushing Assemblies for Wall-Mounted Equipment Anchorage: Assemblies of neoprene elements and steel sleeves designed for seismically rated rigid equipment mountings, and matched to the type and size of attachment devices used.

2.4 SEISMIC BRACING COMPONENTS

A. Slotted Steel Channel: 1-5/8-by-1-5/8-inch cross section, formed from 0.1046-inchthick steel, with 9/16-by-7/8-inch slots at a maximum of 2 inches o.c. in webs, and flange edges turned toward web.

1. Materials for Channel: ASTM A 1011, GR 33.
2. Materials for Fittings and Accessories: ASTM A 635, ASTM A 576, or ASTM A 36.
3. Fittings and Accessories: Products of the same manufacturer as channels and designed for use with that product.
4. Finish: Baked, rust-inhibiting, acrylic-enamel paint applied after cleaning and phosphate treatment, unless otherwise indicated.

B. Channel-Type Bracing Assemblies: Slotted steel channel, with adjustable hinged steel brackets and bolts.

C. Cable-Type Bracing Assemblies: Zinc-coated, high-strength steel wire rope cable attached to steel thimbles, brackets, and bolts designed for cable service.

1. Arrange units for attachment to the braced component at one end and to the structure at the other end.
2. Wire Rope Cable: Comply with ASTM A 603. Use 49- or 133-strand cable with a minimum strength of 2 times the calculated maximum seismic force to be resisted.

D. Hanger Rod Stiffeners: Slotted steel channels with internally bolted connections to hanger rod.

PART 3 - EXECUTION

3.1 INSTALLATION

A. Refer to the applicable code sections and Authority Having Jurisdiction for the exact seismic restraint requirements of conduit, equipment, etc.

B. Layout of transverse and longitudinal bracing shall follow recommendations of approved design standards listed in Part 1 of this specification section.

C. All rigid floor mounted equipment shall have a resilient media between the equipment mounting hole and the anchor bolt in concrete.

D. All seismic restraint systems shall be installed in strict accordance with the manufacturer's written instructions and all certified submittal data.

E. Installation of seismic restraints shall not cause any change in position of equipment lighting or conduits resulting in stresses or misalignment.

F. No rigid connections between equipment and the building structure shall be made that degrade the noise and vibration-isolation system specified.

G. Do not install any equipment or conduit that makes rigid connections with the building unless isolation is not specified.

H. Coordinate work with all other trades to avoid rigid contact with the building. Any conflicts with other trades that will result in rigid contact with equipment or conduit due to inadequate space or other unforeseen conditions shall be brought to the Architect/Engineer's attention prior to specific equipment selection.

I. Prior to installation, bring to the Architect/Engineer's attention any discrepancies between the specifications and the field conditions, or changes required due to specific equipment selection.

J. Bracing may occur from flanges of structural beams, upper truss cords of bar joists, cast in place inserts, or International Code Council approved seismic anchors for installation in concrete.

K. Cable restraints shall be installed slightly slack to avoid short-circuiting the isolated suspended equipment or conduit.

L. Cable assemblies shall be installed taut on non-isolated systems. Solid braces may be used in place of cables on rigidly attached systems only.

M. Do not install cables over sharp corners.

N. Brace support rods when necessary to accept compressive loads. Welding of compression braces to the vertical support rods is not acceptable.

O. Provide reinforced clevis bolts when required.

P. The vibration isolation manufacturer shall furnish integral structural steel bases as required. Independent steel rails are not acceptable.

Q. Post-Installed anchors shall be provided to meet seismic requirements.

R. Vertical conduit risers flexibly supported to accommodate thermal motion and/or conduit vibration shall be guided to maintain conduit stability and provide horizontal seismic restraint.

S. Seismic restraints shall be mechanically attached to the system. Looping restraints around the system is not acceptable.

T. Conduit crossing building seismic or expansion joints, passing from building to building, or supported from different portions of the building shall be installed to allow differential support displacements without damaging the conduit, equipment connections, or support connections. Conduit offsets, loops, anchors, and guides shall be installed as required to provide required motion capability and limit motion of adjacent conduit.

U. Do not brace a system to two different structures such as a wall and a ceiling.

V. Provide appropriately sized openings in walls, floors, and ceilings for anticipated seismic movement. Provide fire seal systems in fire-rated walls.

W. Positively attach all roof-mounted equipment to roof curbs. Positively attach all roof curbs to building structure.

X. Exposed seismic supports in occupied areas shall be guarded or covered to protect occupants.

3.2 SEISMIC RESTRAINT EXCLUSIONS

A. Refer to the applicable code sections and Authority Having Jurisdiction for allowable exclusions.

END OF SECTION

SECTION 26 05 53

ELECTRICAL IDENTIFICATION

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Adhesive Markings and Field Labels

B. Nameplates and Signs

C. Product Colors

1.2 REFERENCES

A. NFPA 70E - National Electrical Safety Code

B. NFPA 70 - National Electrical Code (NEC)

C. CEC California Electrical Code

D. ANSI A13.1 - Standard for Pipe Identification

E. ANSI Z535.4 - Standard for Product Safety Signs and Labels

1.3 QUALITY ASSURANCE

A. Electrical identification products shall be suitable for the environment installed. Identification labels damaged by the environment due to ultraviolet light fading, damp or wet conditions, physical damage, corrosion, or other conditions shall be replaced with labels suitable for the environment.

1.4 SUBMITTALS

A. General: Submit the following in accordance with Division 1 Specification Sections and under provisions of Section 26 05 00.

1. Product Data for each type of product specified.
2. Schedule of nomenclature to be used for identification signs and labels for each piece of equipment including, but not limited to, the following equipment types as specified in Division 26.
3. Samples of each color, lettering style and other graphic representation required for identification materials including samples of labels and signs.
4. Identification required in this section shall apply to equipment furnished in Division 26 and any other applicable Divisions including Division 21/22/23.

PART 2 - PRODUCTS

2.1 ADHESIVE MARKINGS AND FIELD LABELS

A. Adhesive Marking Labels for Raceway: Pre-printed, flexible, self-adhesive vinyl labels with legend indicating voltage and service (Emergency, Lighting, Power, HVAC, Communications, Control, Fire).

1. Label Size as follows:

    a. Raceways: Kroy or Brother labels 1-inch high by 12-inches long (minimum).

2. Color: As specified for various systems.

B. Colored Adhesive Marking Tape for banding Raceways, Wires, and Cables: Self-adhesive vinyl tape not less than 3 mils thick by 1 inch to 2 inches in width.

C. Wire/Cable Designation Tape Markers: Vinyl or vinyl-cloth, self-adhesive, wraparound, cable/conductor markers with preprinted numbers and letter.

D. Cable Ties: Fungus-inert, self-extinguishing, one-piece, self-locking nylon cable ties, 0.18-inch minimum width, 50-lb minimum tensile strength, and suitable for a temperature range from -40°F to 185°F (-40°C to 85°C), type 2/2S or type 21/21S based on application. Provide ties in specified colors when used for color coding. Cable ties shall be listed and identified for the application, securement, and support.

E. Aluminum, Wraparound Marker Bands: 1-inch width, 0.014 (5mm) inch thick aluminum bands with stamped or embossed legend, and fitted with slots or ears for permanently securing around wire or cable jacket or around groups of conductors.

F. Brass or Aluminum Tags: 2" (50mm) by 2" (50mm) by .05-inch metal tags with stamped legend, punched for fastener.

G. Indoor/Outdoor Number and Letters: Outdoor grade vinyl label with acrylic adhesive designed for permanent application in severe indoor and outdoor environments.

H. Text Sizes:

1. The following information shall be used for text heights, fonts, and size, unless otherwise noted.

    a. Font: Normal 721 Swiss Bold
    b. Adhesive Labels: 3/16 inch minimum text height
    c. Vinyl / Plastic Laminate Labels: 3/4" inch minimum text height

2.2 NAMEPLATES AND SIGNS

A. Engraved, Plastic-Laminated Labels, Signs and Instruction Plates: Engraving stock melamine plastic laminate, 1/16-inch minimum thick for signs up to 20 square inches, or 8 inches in length; 1/8 inch thick for larger sizes. Labels shall be punched for mechanical fasteners.

B. Text Sizes:

1. The following information shall be used for text heights, fonts, and size, unless otherwise noted.

    a. Text Height: 3/8 inch minimum

C. Baked-Enamel Signs for interior Use: Preprinted aluminum signs, punched, or drilled for fasteners, with colors, legend, and size required for application. Mounting ¼" grommets in corners.

D. Exterior, Metal-Backed, Butyrate Signs: Weather-resistant, nonfading, preprinted, cellulose-acetate butyrate signs with 0.0396 inch galvanized-steel backing: and with colors, legend, and size required for application. Mounting 1/4" grommets in corners.

E. Safety Signs: Comply with 29 CFR, Chapter XVII, Part 1910.145.

F. Fasteners for Plastic-Laminated Signs; Self-tapping stainless steel screws or number 10/32 stainless steel machine screws with nuts and flat and lock washers.

2.3 PRODUCT COLORS

A. Adhesive Markings and Field Labels:

1. All Labels: Black letters on white face
2. Normal Power and General Labels: Black letters on white face
3. Fire Alarm:Rad letters on white face

B. Nameplates and Signs:

1. NORMAL POWER: Black letters on white face

C. Box Covers:

1. Box covers shall be painted to correspond with system type as follows:

a. Normal Power and General: Silver

b. Fire Alarm System: Red

2. Box cover colors shall match conduit colors listed above.

D. Conductor Color Identification: Refer to Part 3 for additional information.

PART 3 - EXECUTION

3.1 INSTALLATION

A. Lettering and Graphics: Coordinate names, abbreviations, colors, and other designations used in electrical identification work with corresponding designations specified or indicated. Install numbers, lettering, and colors as required by code.

B. Exposed Ceilings and Finished Spaces: The project includes exposed ceilings in finished spaces. The installation of colored raceways and labeling may not be aesthetically desirable in finished spaces. The contractor shall coordinate identification requirements in exposed ceilings of finished spaces with the A/E prior to installation and ordering of materials.

C. Electrical System Color Chart: This Contractor shall furnish and install framed 8" x 12" charts of the color-coded identification scheme used for the electrical system in all electrical rooms and next to the main fire alarm panel.

D. Install identification devices in accordance with manufacturer's written instruction and requirements of Electrical Code.

E. Sequence of Work: Where identification is to be applied to surfaces that require finish, install identification after completion of finish work. All mounting surfaces shall be cleaned and degreased prior to identification installation.

F. Circuit Identification: Tag or label conductors as follows:

1. Multiple Power or Lighting Circuits in Same Enclosure: Where multiple branch circuits are terminated or spliced in a box or enclosure, label each conductor with source and circuit number.
2. Multiple Control Wiring and Communication/Signal Circuits in Same Enclosure: For control and communications/signal wiring, use wire/cable marking tape at terminations in wiring boxes, troughs, and control cabinets. Use consistent letter/number conductor designations throughout on wire/cable marking tape.
3. Match identification markings with designations used in panelboards shop drawings, Contract Documents, and similar previously established identification schemes for the facility's electrical installations.

G. Apply Danger, Warning, Caution and instruction signs as follows:

1. Install Danger, Warning, Caution or instruction signs where required by Electrical Code, where indicated, or where reasonably required to assure safe operation and maintenance of electrical systems and of the items to which they connect. Install engraved plastic-laminated instruction signs with approved legend where instructions or explanations are needed for system or equipment operation. Install metal-backed butyrate signs for outdoor items.
2. 'Danger' indicates a hazardous situation which, if not avoided, will result in death or serious injury. ANSI standard red background, white letters.
3. 'Warning' indicates a hazardous situation which, if not avoided, could result in death or serious injury. ANSI standard orange background, black letters.
4. 'Caution' indicates a hazardous situation which, if not avoided, may result in minor or moderate injury. ANSI standard yellow background, black letters.
5. Emergency Operating Signs: Install, where required by Electrical Code, where indicated, or where reasonably required to assure safe operation and maintenance of electrical systems and of the items to which they connect, engraved laminate signs with white legend on red background with minimum 3/8-inch high lettering for emergency instructions on power transfer, load shedding, or other emergency operations.

H. Apply circuit/control/item designation labels of engraved plastic laminate for pushbuttons, pilot lights, alarm/signal components, and similar items, except where labeling is specified elsewhere.

I. Install labels parallel to equipment lines at locations as required and at locations for best convenience of viewing without interference with operation and maintenance of equipment.

3.2 CONDUIT AND EXPOSED CABLE LABELING

A. Product:

1. Adhesive labels and field markings

B. Conduit Identification: Pre-printed, flexible, self-adhesive vinyl labels with legend at **10** foot (**3** meter) intervals to identify all conduits run exposed or located above accessible ceilings. Conduits located above non-accessible ceiling or in floors and walls shall be labeled within 3 feet of becoming accessible, or separated by enclosures, walls, partitions, ceilings, and floors. Labels for multiple conduits shall be aligned. Refer to color requirements in Part 2 when applicable in addition to the following:

1. Fire Alarm: Indicate "FIRE ALARM".

C. Blank conduit ends or outlet boxes for future extension of system shall have permanent identification marker indicating purpose of conduit or box and where the raceway originated.

3.3 CONDUIT AND RACEWAY COLOR BANDING FOR EXISTING CONDITIONS AND REMODELING

A. Existing Conduit and Raceways: Identify existing conduits and raceways within the limits of the project boundary with color banding.

1. Existing conduit and raceways to be color banded: 3/4 inch and larger.
2. The Contractor shall perform a review of the existing conduit, raceway, and system type prior to submitting a bid. The Contractor's review shall include a review of areas with non-finished ceilings and areas with accessible finished ceilings.

B. New Conduit and Raceways: Identify new conduits and raceways with color banding. The following products and materials shall be identified with color banding when required by Part 1 of this specification.

1. Rigid metallic conduit and fittings (RMC)
2. Intermediate metallic conduit and fittings (IMC)
3. Reinforced thermosetting resin conduit (RTRC)

C. Instructions:

1. Band exposed or accessible raceways, cables, and bare conductors of the. Bands shall be pretensioned, snap-around colored plastic sleeves, colored adhesive marking tape, or a combination of the two. Make each color band 2 inches wide, completely encircling conduit, and place adjacent bands of two-color markings in contact, side by side. Refer to Part 1 of this specification for specific systems and colors requiring banding.
2. Install bands at changes within 36 inches of direction changes, all wall/floor penetrations, at each junction box, and at 10-foot maximum intervals in straight runs.

3.4 BOX LABELING

A. Products:

1. Adhesive labels and field markings

B. Identify Junction, Pull and Connection Boxes: Labeling shall be 3/8-inch Kroy tape OR Brother self-laminating vinyl label, letters/numbers color coded same as conduits.

C. All junction, pull, and connection boxes shall be identified as follows:

1. For power and lighting circuits, indicate system voltage and identity of contained circuits ("120V, 1LA1-3,5,7").
2. Essential Electrical System EES: When applicable the label shall include "Essential Electrical System EES". Maximum interval between label intervals shall be 25 feet or as required by code.
3. For other wiring, indicate system type and description of wiring ("FIRE ALARM NAC #1").

END OF SECTION

SECTION 26 27 16

CABINETS AND ENCLOSURES

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Hinged cover enclosures

B. Cabinets

1.2 REFERENCES

A. ANSI/NEMA ICS 4 - Terminal Blocks for Industrial Control Equipment and Systems

B. ANSI/NEMA ICS 6 - Enclosures for Industrial Control Equipment and Systems

1.3 SUBMITTALS

A. Submit product data under provisions of Section 26 05 00.

PART 2 - PRODUCTS

2.1 HINGED COVER ENCLOSURES

A. Construction: NEMA 250; Type 1 14 gauge steel.

B. Finish: Manufacturer's standard polyester powder paint finish.

C. Covers: Continuous hinge with stainless steel hinge pin. Covers longer than 24 inches shall have 3-point latching.

D. Locks: Flush 1/4 turn cylinder key latch.

E. Provide interior white painted metal panel for mounting terminal blocks and electrical components.

2.2 CABINETS

A. Cabinet Boxes: Galvanized steel with removable end walls, dimensions as indicated on the drawings.

B. Cabinet Fronts: Steel, surface type with concealed trim clamps, concealed hinge and flush lock keyed to match branch circuit panelboard; finish in gray baked enamel.

2.3 FABRICATION

A. Shop assemble enclosures and cabinets housing terminal blocks or electrical components in accordance with ANSI/NEMA ICS 6.

B. Provide knockouts on enclosures.

C. Provide protective pocket inside front cover with schematic diagram, connection diagram, and layout drawing of control wiring and components within enclosure.

PART 3 - EXECUTION

3.1 INSTALLATION

A. Install cabinets and enclosures plumb; anchor securely to wall and structural supports at each corner, minimum.

B. Provide accessory feet for free-standing equipment enclosures.

C. Install trim plumb.

END OF SECTION

SECTION 28 31 00

FIRE ALARM AND DETECTION SYSTEMS

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Fire alarm and detection systems.

B. One-way emergency communications system with voice notification within building coverage.

1.2 RELATED WORK

A. Section 26 05 53 - Electrical Identification: Refer to electrical identification for color and identification labeling requirements.

1.3 QUALITY ASSURANCE

A. Manufacturer: Company specializing in smoke detection and fire alarm systems with ten years' experience.

B. Installer: A factory-authorized Electrical or Security Contractor licensed with the State and local jurisdiction with five years' experience in the design, installation, and maintenance of fire alarm systems by that manufacturer.

C. Qualifications: The person managing/overseeing the preparation of shop drawings and the system installation/programming/testing shall be trained and certified by the system manufacturer and shall be Fire Alarm Certified by NICET, minimum Level 2. This person's name and certification number shall appear on the start-up and testing reports.

1.4 REFERENCES

A. NFPA 70 - National Electrical Code (NEC)

B. CEC California Electrical Code

C. NFPA 72 - National Fire Alarm and Signaling Code

D. NFPA 101 - Life Safety Code

E. UL 2017 - General Purpose Signaling Devices and Systems

F. UL 217 / 268 - Standard for Smoke Alarms / Smoke Detectors for Fire Alarm Systems

1.5 SUBMITTALS

A. Submit shop drawings and product data under provisions of Section 26 05 00 and as noted below.

1. Failure to comply with all the following and all the provisions in 26 05 00 will result in the shop drawing submittal being rejected without review.
2. Failure to submit the fire alarm without all requirements fulfilled in a single comprehensive submittal will be grounds to require a complete resubmittal.

B. Provide product catalog data sheets as shop drawings.

1. Provide a product catalog data sheet for each item shown on the Electrical Symbols List and for each piece of equipment that is not shown on the drawings, but required for the operation of the system.
2. Where a particular Electrical Symbols List item has one or more variations (such as those denoted by subscripts, etc.) a separate additional product catalog data sheet shall be provided for each variation that requires a different part number to be ordered. The corresponding Electrical Symbols List symbol shall be shown on the top of each sheet.
3. Where multiple items and options are shown on one data sheet, the part number and options of the item to be used shall be clearly denoted.

C. Submit CAD Floor Plans as Shop Drawings:

1. The complete layout of the entire system, device addresses, auxiliary equipment, and manufacturer's wiring requirements shall be shown.
2. Indicate the precise routing of notification appliance circuits under the provisions of circuit survivability. Refer to "Wiring" under Part 3 - Execution of this specification section for requirements.
3. A legend or key shall be provided to show which symbols shown on the submittal floor plans correspond with symbols shown on the Contract Documents.

D. About all fire alarm circuits, provide the following: manufacturer's wiring requirements (manufacturer, type, size, etc.) and voltage drop calculations.

E. Provide installation and maintenance manuals under provisions of Section 26 05 00.

F. Submit manufacturer's certificate that system meets or exceeds specified requirements.

G. Provide information on the system batteries as follows: total battery capacity, total capacity used by all devices on this project, total available future capacity.

H. Voice Alarm Communication System: Submit equipment rack or console layout, grounding schematic, amplifier power calculations, and wiring diagram.

I. Submit photocopy proof of NICET certification of the person overseeing the preparation of drawings and installation/testing.

J. When required to comply with local or state regulatory reviews, the fire alarm submittal shall have a NICET Certification of the state in which the project is completed. NOTE: The Architect/Engineer cannot stamp and seal submittal drawings not prepared under their supervision.

1.6 EXTRA MATERIALS

A. Furnish extra materials that match products installed and that are packaged with protective covering for storage and identified with labels describing contents.

1. Provide quantity equal to 2 percent (2%) of amount of each type installed, but no less than two (2) units of each type.

a. Smoke and heat detectors, manual pull stations, duct smoke detectors, monitor modules, control modules and relays.
b. Notification Appliances: Speakers, speaker strobes, and strobes.

2. Keys: The installing contractor shall collect all equipment spare keys provided with each lockable or resettable device/cabinet minimum of one (1) set each and shall turn over to the Owner upon completion.

3. All spare parts shall be housed in metal cabinet labeled "Fire Alarm Spare Parts."

1.7 DELIVERY, STORAGE, AND HANDLING

A. Deliver products to site under provisions of Section 26 05 00.

B. Store and protect products under provisions of Section 26 05 00.

1.8 REGULATORY REQUIREMENTS

A. System: UL or FM Global listed.

B. Conform to requirements of NFPA 101.

C. Conform to requirements of Americans with Disabilities Act (ADA).

D. Conform to UL 864 Fire Alarm, UL 1076 Security, UL2017 General Signaling, and UL 2572 Mass Notification Communications.

1.9 SYSTEM DESCRIPTION

A. Performance Statement: This specification section and the accompanying fire alarm specific design documents describe the minimum material quality, required features, and operational requirements of the system. These documents do not convey every wire that must be installed and every equipment connection that must be made. Based on the equipment described and the performance required of the system, as presented in these documents, the Vendor and the Contractor are solely responsible for determining all wiring, programming and miscellaneous equipment required for a complete and operational system.

B. This section of the specifications includes the furnishing, installation and connection of the microprocessor controlled, intelligent reporting, fire alarm equipment required to form a complete coordinated system that is ready for operation. It shall include, but is not limited to, alarm initiating devices, voice evacuation equipment**,** control panels, auxiliary control devices, annunciators, power supplies, and wiring as indicated on the drawings and specified herein.

C. Fire Alarm System: NFPA 72; Automatic and manual fire alarm system, non-coded, analog-addressable with automatic sensitivity control of certain detectors, multiplexed signal transmission.

D. In-Building Network: A complete fire alarm system network shall be provided. Provide quantity of control panels as indicated on the drawings. The network shall be a Style 7 token ring, peer-to-peer network. The network shall be characterized by simultaneous or sequential transmission, or both, and reception of multiple signals on a signaling line circuit or communication channel. The distributed intelligent characteristic of the network shall provide for all nodes independently making pertinent system decisions with no need for a central controller. Each node shall be capable of independent operation should loss of network communications occur. In no case shall read-only network annunciation be acceptable as the only networking function.

E. Voice Communication: The facility shall have an emergency voice alarm communication system. The digitized recorded voice message shall notify occupants that a fire condition has been reported. Emergency manual voice override shall be provided.

F. Emergency Communication System (ECS): A system capable of reproduction of prerecorded, synthesized, or live messages with voice intelligibility to indicate the existence of an emergency situation and communicating information necessary to facilitate an appropriate response and action. The system shall provide alerting in the building..

G. System Supervision: Provide electrically supervised system, with supervised Signal Line Circuit (SLC) and Notification Appliance Circuit (NAC). Occurrence of single ground or open condition in initiating or signaling circuit places circuit in TROUBLE mode. Component or power supply failure places system in TROUBLE mode.

H. Alarm Reset: Key-accessible RESET function resets alarm system out of ALARM if alarm initiating circuits have cleared.

I. Lamp Test: Manual LAMP TEST function causes alarm indication at each zone at fire alarm control panel and at annunciator panels.

J. Drawings: Only device layouts and some equipment have been shown on the contract drawings. Wiring and additional equipment to make a complete and functioning system has not been shown, but shall be submitted on the shop drawings.

1.10 PROJECT RECORD DOCUMENTS

A. Submit documents under the provisions of Section 26 05 00.

B. Include location of end-of-line devices.

C. Provide a CAD drawing of each area of the building (minimum scale of 1/16" = 1'-0") showing each device on the project and its address. The devices shall be shown in their installed location and shall be labeled with the same nomenclature as is used in the fire alarm panel programming.

D. Submit test results of sound pressure level (dBA) and intelligibility (STI) with the rooms tested designated on the floor plan. Notification devices shall have the tap wattage designated.

1.11 OPERATION AND MAINTENANCE DATA

A. Submit data under provisions of Section 26 05 00.

B. Include operating instructions, and maintenance and repair procedures.

C. Include results of testing of all devices and functions.

D. Include manufacturer's representative's letter stating that system is operational.

E. Include the CAD floor plan drawings.

F. Include shop drawings as reviewed by the Architect/Engineer and the local Authority Having Jurisdiction.

1.12 DOCUMENT STORAGE CABINET

A. The cabinet shall have all fire alarm system documents, including record drawings, wiring diagrams, operation manuals, etc. A legend sheet permanently attached to the door shall contain system passwords and inspection logs. The enclosure shall also provide two (2) key ring holders for system keys and a location for a standard size business card with service contact information.

1. The cabinet will have, permanently and securely mounted inside, a digital flash memory device with a minimum of 4 GB of storage capacity and a standard USB B connector for uploading and downloading electronic versions of record documents and system programming information.

B. The final version of the system database program shall be stored within the cabinet.

1.13 WARRANTY

A. Provide one (1) year warranty on all materials and labor from Date of Substantial Completion.

B. Warranty requirements shall include furnishing and installing all software upgrades issued by the manufacturer during the one (1) year warranty period.

1.14 ANNUAL INSPECTION/TESTING AND SERVICE CONTRACT

A. Provide cost to furnish service, inspect, and test all devices of the fire alarm system per the requirement of NFPA for one (1) year, starting one year after the Date of Substantial Completion. Submit written reports of inspection testing per NFPA 72, Chapter 14.

B. Provide an alternate cost for a complete inspection/testing and service/maintenance contract for the fire alarm system for one (1) year two (2) years, starting one year after the Date of Substantial Completion. Submit sample contract terms and conditions for review with shop drawings.

C. The Owner may enter into a contract directly with the vendor after shop drawing submittals. This specification is not a contract between the Owner and the vendor to perform these services.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. Gamewell - FCI E3 series Voice-Evac control panel.

B. No Substitution Allow.

2.2 FIRE ALARM CONTROL PANEL (FAP)

A. Control Panel: Modular, power-limited electronic design. Provide surface wall-mounted enclosure as shown on plans. Enclosure shall be minimum 0.060 steel with provisions for electrical conduit connections into the sides and top. The door shall provide a key lock and shall include a glass or other transparent opening for viewing of all indicators.

B. Each Signaling Line Circuit (SLC loop) shall not be loaded over 80% of the maximum device capacity. For example, in the minimum system capacity column listed below, if the fire alarm manufacturer's system capacity of analog sensors per loop is 99 devices, then no more than 79 devices shall be wired on that loop. The minimum system capacity shall be as follows:
1. Panel Expansion Capability, Minimum Total SLC Loops: 10
2. Minimum Node Capacity for Network System: 100

C. Signal Line Circuit (SLC) and Notification Appliance Circuit (NAC) Boards:

1. Each board shall communicate directly with each addressable analog sensor and binary input to determine normal, alarm, or trouble conditions. Analog signals would be used for automatic test and determination of maintenance requirements.
2. Each board shall contain its own microprocessor and shall be provided to monitor addressable inputs and to control addressable outputs (addressable relays). The board shall communicate and provide power to all devices on its loop over a single pair of wires, except where 4-wire devices require a separate power circuit.

D. Central Processing Unit:

1. The central processing unit (CPU) shall communicate with the monitor and control all other modules in the panel. Removal, disconnection or failure of any control panel module shall be detected and reported to the CPU.
2. The CPU shall execute all control-by-event programs for specific action to be taken if a designated situation is detected in the system. A real-time system clock for time annotations on the display and printer shall be included.
3. All power for the unit shall be supervised and supplied by the FAP.

E. Display:

1. The board shall provide all controls and indicators used by the system operator and may also be used to program all control panel parameters.
2. The board shall provide an alphanumeric array for display of custom alphanumeric labels for all addressable points. It shall also provide indicators for AC Power, System Alarm, System Trouble, Display Trouble and Signal Silence.
3. Displayed descriptions of addressable points shall include actual room names/numbers selected by the Owner. This information shall be obtained prior to programming. Room names/numbers shown on floor plans shall not be used.
4. The board shall provide a touch key-pad with control capability to command all system functions and entry of any alphanumeric information. Twenty different passwords with four levels of security shall be supported to prevent unauthorized manual control or programming.

F. Memory: The CPU and display interface board shall be augmented by non-volatile field programmable memory. EPROM memory will also be allowed provided the memory is burned in with minimum expansion capability equal to the total system capacity of the panel. Memory shall not be lost upon primary and secondary power failure.

G. Serial Interface Board: The board shall provide interfaces to a printer, LCD display and other monitoring devices through RS-232 connections. The minimum operational distance between the board and the peripheral devices shall be 500 feet. Up to three (3) RS-232 outputs shall be supported.

H. Power Supply:
1. Input power shall be 120 VAC, 60 Hertz. Output power shall be as noted on the device specifications and drawings. Each component of the fire alarm system requiring 120 VAC input power shall be served from a dedicated branch circuit. Provide two #12 conductors and one #12 ground in 3/4" conduit to a dedicated 20A/1P circuit breaker with a red handle and a manufacturer's standard handle lock-on device. Identify/label breaker and branch circuit in accordance with NFPA requirements and Specification Section 26 05 53.
2. Adequate to supply 125% of all control panel and peripheral power needs as well as 125% of power required for all external audio-visual devices. The power supply may be increased as needed by adding additional modular expansion power supplies. Over-current protections shall be provided on all power outputs.
3. All power supplies shall be designed and installed to meet UL and NFPA requirements for power-limited operation on all external initiating and indicating circuits.
4. The power supply shall provide integral charger for use with internal batteries. Battery capacity shall be sufficient for operation of the entire system for 24 hours in a non-alarm state followed by alarm mode for 15 minutes, plus 25% spare capacity for future devices.

I. Surge Protection:

1. All fire alarm control panels, NAC panels, etc. shall be provided with a surge protection device (SPD). The SPD shall be UL listed to Standard 1449 Rev 3. The unit should be clearly labeled in accordance with Identification Section 26 05 53. The SPD shall have thermal fuses to protect against fire in short circuit conditions. The unit shall provide visual indication that the unit is protecting and functioning.
2. Any communications or signaling circuits associated with the fire alarm system, which leave or enter a facility, shall be provided with a surge protection device. The devices shall be as recommended by the fire alarm system manufacturer.

J. Digital Cellular Fire Communicator:

1. Provide digital internet / cellular phone interface capable of fire alarm notification to the local fire department, fire protection agency, or monitoring service. Monitoring fees and initial connection charges are not part of this project.
2. Contractor to provide connection of communicator to Owner's Ethernet 10/100 Base network connection. Wiring shall be in 1" conduit.
3. Communicator shall convert fire alarm control panel phone outputs into Ethernet packets and transmit to GSM networks in area including 2G, 3G, and 4G.
4. Communication shall include system status including individual addressable device status, power loss, low battery and earth fault, and 24-hour test signal.

K. Digitized Voice Command Center (VCC): Include integral with fire alarm system.

1. The Digitized Voice Command Center (VCC) shall contain all equipment required for all audio control, signaling, and supervisory functions. This shall include digital voice units.
2. Function: The Voice Command Center equipment shall perform the following functions:

    a. Operate as a supervised single channel automatic digitized voice evacuation system with manual emergency voice communication system.
    b. Dual channel speaker circuits shall be arranged such that there is a minimum of one (1) speaker circuit per floor of the building or smoke zone, whichever is greater.
    c. Operate as a two-way emergency firefighter phone system control center. The two-way emergency telephone system shall support a minimum of seven (7) handsets on line without degradation of the signal.
    d. Audibly and visually annunciate the active or trouble condition of every signal circuit.
    e. Audibly and visually annunciate any trouble condition of tone generators and digital voice units required for normal operation of the system.
    f. Provide all-call activities through activation of a single control switch.
    g. Provide automatic, digitally recorded voice messages and tones.

3. Audio Amplifiers (AMP): Include integral with fire alarm system.

    a. The audio amplifiers will provide a dual channel audio power at 25-volt or 70-volt RMS for distribution to speaker circuits.
    b. Provide multiple audio amplifiers mounted in the transponder or in the main fire alarm control panel, either to supply incremental audio power, or to function as an automatically switched backup amplifier(s).
    c. The audio amplifier shall include an integral power supply, and shall provide the following controls and indicators:

        1) Normal Audio Level LED
        2) Incorrect Audio Level LED
        3) Battery Trouble LED
        4) Amplifier Trouble LED

5) Audio Amplifier Gain Adjust

d. Includes audio input and amplified output supervision backup input and automatic switchover function, if primary amplifier should fail.
e. Amplifier shall be backed up in groups (one amplifier backs up several). Failure of any one amplifier in the system shall not degrade system performance in any way.

4. Audio Message Generator (Digitized Voice):

a. Each initiating zone or intelligent device shall interface with an emergency voice communication system capable of transmitting a digitized voice message to all speakers in the building.
b. Actuation of any alarm initiating device shall cause a digitized message to sound over the speakers. The message shall be repeated four (4) times.
c. A built-in microphone shall be provided to allow paging through speaker circuits.
d. The audio message generator shall have the following controls and indicators to allow for proper operator understanding and control:

1) All Call LED
2) On-Line LED
3) All Call Switch

5. Voice Messages:

a. A pre-programmed custom digital voice message shall be used for notification appliance speaker circuits. The messages shall be approved by the Authority Having Jurisdiction (AHJ). Voice messages shall be from a female voice. The messages shall be provided in the multi-lingual language of the predominant building population.
b. Message shall be preceded by a tone and message shall be repeated four times until silenced.
c. Messages shall be annunciated by a single channel in all evacuation signal zones throughout the building.
d. Primary messages shall be annunciated in the zone of fire alarm and adjoining areas' evacuation signaling zones, and the secondary message in all other evacuation signaling zones.
e. Fire Alarm Pre-Recorded Messages: Refer to drawings for fire alarm pre-recorded message schedule. Message shall be as shown in the schedule.

6. Speaker Circuit Control Switches/Indicators:

a. The speaker circuit control switches/indicators shall include visual indication of active and trouble status for each speaker circuit in the system.
b. The speaker circuit control panel shall include switches to manually activate or de-activate each speaker circuit in the system.
c. Buttons shall be provided on the voice command center to manually activate all auxiliary messages. (i.e. all clear, severe weather, homeland security warning, custom message).

2.3 FIRE ALARM PATHWAY CLASS AND SURVIVABILITY LEVEL

A. Pathway Class:

1. Pathway Class B: Circuits NOT capable of transmitting an alarm beyond the location of the fault condition. Wiring of outgoing and return conductors is permitted to be run in the same conduit or cable.
2. Pathway Class: SLC for addressable devices with less than 50 devices can be Class A or B, and more than 50 devices shall be Class A.

2.4 FIRE ALARM TERMINAL CABINET (FATC)

A. Fire Alarm Terminal Cabinet with locked hinged door. Provide as an extension of the main fire alarm system.

2.5 SIGNALING LINE CIRCUIT DEVICES

A. Combination Devices: Subscripts identify combination type devices when applicable. Contractor shall provide the combination device or provide multiple device(s) to meet the functionality when the manufacturer does not offer the required functionality with a single device.

B. Signal Line Device(s):

1. Subscripts: Subscripts are used to define the device type, installation, and identify the device with a specific sequence of operation.

a. Device type as follows:

1) W = Weather Proof
2) WG = Wire guard is required
3) Candela Ratings:

a) ## = 15 Candela, 30 Candela; 75 Candela; 110 Candela; 177 Candela
b) CD = NICET designer shall select Candela rating as required to provide full coverage of the space.

b. Sequence of operation as follows:

1) D = HVAC Control
2) DH = Door Hold Release

C. Smoke Detectors:

1. Subscripts are used to define the device type, installation, and identify the device with a specific sequence of operation.

a. Device types as follows:

1) Blank = Photoelectric
2) AT = Attic (located in)
3) BR = Beam Receiver
4) BT = Beam Transmitter
5) CO = Combination Smoke / Carbon Monoxide
6) H = Combination Smoke / Heat Detectors
7) ION = Ionization Type
8) ID = In-Duct Detector

2. (BLANK) Analog Photoelectric Type Sensor: Shall use the photoelectric principle to measure smoke density and send data to the control panel representing the analog level of smoke density measured.
3. (BR) and (BT) Projected Beam Type Detectors: This device shall utilize photoelectric analog smoke sensor technology. Provide with transmitter and associated receiver. Microprocessor-based detector shall provide a minimum of eight sensitivity levels, temperature and dirt compensation, and automatic gain control. Sensor to contain beam alignment adjustments and receiver calibration.

a. Detector shall connect directly to an SLC loop or shall be provided with multiple monitor modules, as required, to connect to the SLC loop and for monitoring alarm and trouble output contacts. The detector shall be provided complete with all mounting hardware provided and installed where indicated on the drawings.
b. Dual alarm and power indicators shall be provided that flash under normal conditions and remain continuous under alarm or trouble conditions. Remote indicator terminals shall be provided.
c. Provide with remote indicator panel providing LED indications of alarm and trouble.

4. (CO) Combination Smoke / Carbon Monoxide:

a. Multi-criteria sensor for photoelectrical smoke sensing and carbon monoxide (CO) detection. Carbon monoxide electrolytic sensing module shall provide toxic gas sensing to UL2034 and UL2075 standards.
b. The combined photoelectric smoke detection CO module shall have separate sensors that adjust the detection profile in response to the input from the sensors.
c. The combined photoelectric smoke detection / CO module shall have selectable modes of operation for OSHA compliant toxic gas sensing, enhanced fire sensing, and nuisance alarm reduction mode.
d. The detector shall use only one address on the SLC.
e. CO sensor cartridge element shall be field replaceable.

5. (H) Combination Smoke / Heat Detector:

a. Multi-criteria sensor for photoelectrical smoke sensing and rate of rise heat detection. Carbon monoxide electrolytic sensing module shall provide toxic gas sensing to UL2034 and UL2075 standards.
b. The detector shall use only one address on the SLC

6. (ION) Analog Ionization Type Sensor: Shall use the dual chamber ionization principle to measure smoke density and send data to the control panel representing the analog level of smoke density measured.
7. Each smoke detector shall connect directly to an SLC loop, unless listed as stand alone.
8. Each detector shall be mounted, where shown on the drawings, on a twist-lock base with all mounting hardware provided. Provide a two-piece head/base design.
9. Each detector shall have a manual switching means to set the internal identifying code (address) of that detector, which the control panel shall use to identify its address with the type of sensor connected.
10. Dual alarm and power indicators shall be provided that flash under normal conditions and remain continuous under alarm or trouble conditions. Remote indicator terminals shall be provided. Provide a remote LED indicator device if detector is not visible from a floor standing position.
11. A test means shall be provided to simulate an alarm condition.
12. Where operation is noted as required below 32°F and/or above 120°F, a conventional device shall be installed with a unique monitor module located in the nearest available location with maintained temperatures between 32°F and 120°F.
13. Audible Sounder Detector Base for Sleeping Room Applications:

a. The audible base shall sound an alarm in the local room in UL2017 operation and UL484 for general evacuation. The unit shall be programmable by the main control panel for the duration of operation.
b. The audible sounder base shall sound Temporal 3 (fire) or Temporal 4 (CO alarm) and be at 75 dB at 10 feet.

D. Manual Pull Stations:

1. Manual pull station, addressable, single action, reset key lock, semi-flush mount, red high abuse plastic or cast metal construction with white lettering. Provided with all necessary mounting hardware. Use surface mount only on precast concrete or structure.
2. Manual stations shall connect directly to an SLC loop. Stations shall provide address setting means using rotary decimal or DIP switches.
3. Where operation is noted as required below 32°F and/or above 120°F, a conventional device shall be installed with a unique monitor module located in the nearest available location, with maintained temperatures between 32°F and 120°F.

E. Heat Detectors:

1. Subscripts are used to define the device type, installation, and identify the device with a specific sequence of operation.

    a. Device types as follows:

        1) Blank = Combination Rate of Rise / Fixed Temp
        2) AT = Attic (located in)
        3) F = Fixed Temp

2. (BLANK) Combination rate of rise and 135°F fixed temperature analog thermal type sensor. Factory programmed to alarm at 135°F and at 15°F per minute rate-of-rise. Sensor shall measure heat level and send data to the control panel representing the analog level of thermal measurement and rate-of-rise.
3. (F) 200°F fixed temperature. Provide a remote addressable monitor module to interface with addressable system as shown on the plans.
4. Provide a two-piece head/base design, with a manual switching means to set the internal identifying code (address) of that detector, which the control panel shall use to identify its address with the type of sensor connected.
5. Heat detectors shall connect directly to SLC loops. Where fixed temperature or explosion proof detectors are used, one monitor module may be used to monitor all detectors in one room/area as shown on the drawings.
6. Detectors shall be mounted, where shown on the drawings, on a twist-lock base with all mounting hardware provided.
7. Provide a remote LED indicator device if detector is not visible from a floor-standing position.
8. Dual alarm and power indicators shall be provided that flash under normal conditions and remain continuous under alarm or trouble conditions. A connection for attachment of a remote indicator shall be provided.
9. A test means shall be provided to simulate an alarm condition.
10. Where operation is noted as required below 32°F and/or above 120°F, a conventional device shall be installed with a unique monitor module located in the nearest available location with maintained temperatures between 32°F and 120°F.

F. Monitor Modules:

G. Addressable Control Module:

1. Subscripts are used to define the device type, installation, and identify the device with a specific sequence of operation.

    a. Device types as follows:

        1) Blank = Refer to Plans
        2) DH = Door Hold Open
        3) PD = Hold Open Override

2. Relay that represents an addressable control point used primarily for the control of auxiliary devices as indicated on the drawings. Contractor to provide additional child relay(s), as required, rated for the electrical load being controlled (Contractor to match voltage, amps, etc.).
3. Relay shall connect directly to an SLC loop and receive power from a separate 24 VDC circuit.
4. The relay shall be mounted in an enclosure located in an accessible service location as near as possible to the device(s) being controlled, unless otherwise shown on the drawings. All mounting hardware shall be provided.
5. The relay shall supply 24 VDC power to the device(s) being controlled, unless otherwise indicated on the drawings.

H. Isolation Module:

1. Provide fault isolation modules or isolator detector base capable of isolating and removing the fault from Class A or Class X addressable loop data circuits while allowing the remaining data loop to continue operation. Provide a minimum of two isolation modules or bases and between every 15 devices.

2.6 NOTIFICATION APPLIANCE DEVICES

A. Combination Devices: Subscripts identify combination type devices when applicable. Contractor shall provide the combination device or provide multiple device(s) to meet the functionality when the manufacturer does not offer the required functionality with a single device.

B. Notification Appliance Device(s):

1. Subscripts: Subscripts are used to define the device type, installation, and identify the device with a specific sequence of operation.

a. Device types as follows:

1) W = Weather Proof
2) WG = Wire guard is required
3) Candela Ratings:

a) ## = 15 Candela; 30 Candela; 75 Candela; 110 Candela; 177 Candela
b) CD = NICET designer shall select Candela rating as required to provide full coverage of the space.

b. Sequence of operation as follows:

1) S = Sleeping / Patient Room

C. Notification Device(s):

1. Wall Mounted: Red housing with white lettering or pictogram.
2. Ceiling Mounted: Red housing with white lettering or pictogram.

D. Visual Alarm Devices:

1. Wall or ceiling mounted, refer to plans.
2. High intensity (Candela rating as scheduled on the drawings) xenon strobe or equivalent under a lens. Candela rating shall be visible from exterior of the device.
3. The maximum pulse duration shall be 0.2 seconds with a maximum duty cycle of 40%. The flash rate shall be 1 Hz. Where more than two strobes are visible from any one location, the fire alarm visual devices shall be synchronized.

4. Device, housing, and backbox shall be UL listed for fire alarm/emergency applications.
5. (W) Weatherproof Visual Notification Device: High intensity strobe, square housing, 75 Candela rating, suitable for wet locations. Provide with weatherproof back box.

    a. Mounting: Semi-flush wall.
    b. Conduit shall not be exposed.

E. Audio (Speaker) Alarm Devices:

1. Wall or ceiling mounted, refer to plans.
2. Sound rating shall be dependent on the tap (wattage) setting. Tap settings shall be available in 3 dBA increments. A minimum of four (4) tap settings should be available to allow field adjustment of the sound output across a minimum range of 78 to 87 dBA, 400Hz to 4KHz (6 dBA cutoff) frequency range. Speakers shall operate on a 25-volt or 70-volt RMS system, unless otherwise noted on drawings.
3. Speakers shall clearly reproduce a signal consisting of a live or prerecorded human voice and with voice intelligibility.
4. Speaker, housing, and backbox shall be UL listed for fire alarm/emergency applications.
5. Wall Mounted: Speaker, square housing, flush or semi-flush mounted.
6. Ceiling Mounted: 4" speaker, round housing, flush mounted (provide tile bridge where applicable).

F. Combination Audio (Voice) and Visual Alarm Device:

1. Wall or ceiling mounted, refer to plans.
2. Combine speaker and visual components into a single device. Refer to the corresponding paragraphs above for requirements of each component.
3. (W) Weatherproof Voice/Visual Notification Device: Speaker with high intensity 75 Candela rated strobe. 25-volt or 70-volt VRMS with a minimum of four (4) tap settings which shall allow field adjustment of the sound output across a minimum range of 78 to 87 dBA (UL 1480), 400 Hz to 4 KHz (6dBA cutoff) frequency range.

    a. Mounting: Semi-flush wall.
    b. Conduit shall not be exposed.

G. Emergency Combination Audio (Voice) and Visual Alarm Device:

1. Wall or ceiling mounted, refer to plans.
2. Combine speaker and visual components shall have a clear lens for fire alarm annunciation strobe and an amber lens for the alert strobe into a single device. Refer to the corresponding paragraphs above for requirements of each component.
3. (W) Weatherproof Voice/Visual Notification Device: Speaker with high intensity 75 Candela rated strobe. 25-volt or 70-volt VRMS with a minimum of four (4) tap settings which shall allow field adjustment of the sound output across a minimum range of 78 to 87 dBA (UL 1480), 400 Hz to 4 KHz (6dBA cutoff) frequency range.

    a. Mounting: Semi-flush wall.
    b. Conduit shall not be exposed.

H. Emergency Visual Alarm Device:

1. Wall or ceiling mounted, refer to plans.
2. High intensity xenon strobe or equivalent shall have a clear lens for fire alarm annunciation strobe and an amber lens for the alert strobe. Candela rating shall be visible from exterior of the device.
3. The maximum pulse duration shall be 0.2 seconds with a maximum duty cycle of 40%. The flash rate shall be 1 Hz. Where more than two strobes are visible from any one location, the fire alarm visual devices shall be synchronized.

4. Device, housing, and backbox shall be UL listed for fire alarm/emergency applications.
5. (W) Weatherproof Visual Notification Device: High intensity strobe, square housing, 75 Candela rating, suitable for wet locations. Provide with weatherproof back box.

    a. Mounting: Semi-flush wall.
    b. Conduit shall not be exposed.

2.7 DOOR HOLD-OPEN DEVICES

A. FA-270; Electromagnetic Door Holder Devices:

1. Surface wall mounted.
2. Voltage: 24VAC.
3. Holding force shall be 25 pounds minimum.
4. Provide fail-safe operation; power failure releases door.
5. Provide self-adjusting swivel catch plate with pivot points to adjust to door alignment changes.
6. Provide all hardware and wiring needed to accommodate the complete functioning door holder installation.
7. Ensure that the door hardware and trim projections are compatible with total projection of door release.
8. Provide firm anchoring for the electromagnet, such that the mounting box and device will not move independently from the wall or floor they are mounted to. This device and mounting will function as a doorstop and hold the force of the door closer mechanism.
9. Follow manufacturer's recommended installation and location instructions unless noted otherwise.
10. Electromagnetic door holder devices, housing, and back box shall be UL listed.

2.8 NOTIFICATION APPLIANCE CIRCUIT PANEL (NAC)

A. As shown on the plans or as a Contractor's option if not shown, furnish and install NAC extender panels as necessary to provide remote power supply for notification appliance circuits (NAC). Contractor shall indicate quantity and locations of each NAC on the shop drawing submittals.

B. Each NAC shall be self-contained remote power supply with batteries, and battery charger mounted in a surface lockable cabinet. Battery capacity shall be sufficient for operation for 60 hours in a non-alarm state followed by alarm for 15 minutes, plus 25% spare capacity for future devices. Each NAC provides a minimum of up to 4 outputs, 2A continuous, or 6A full load total capacity.

C. Power for each NAC shall be from a local 120 VAC circuit. Provide two #12 conductors and one #12 ground in 1/2" conduit to each NAC from a dedicated 20A/1P circuit breaker with a red handle and a manufacturer's standard handle lock-on device. Coordinate panel and circuit number with the Architect/Engineer prior to installation.

D. Mounting: Surface.

2.9 ANNUNCIATION

A. Remote LCD Annunciators:

1. Auxiliary annunciators shall indicate alarm and trouble conditions visually and audibly as shown on the drawings. Provide local TROUBLE ACKNOWLEDGE, TEST, and ALARM SILENCE capability. Minimum 80-character display.
2. Communications and power to the annunciators shall be supervised. The annunciator shall receive power from the fire alarm control panel.
3. A single key switch shall enable all switches on the annunciator.

4. Mounting: Flush.

2.10 ETHERNET NETWORK

A. Campus Ethernet IP Network: A complete fire alarm and mass notification Ethernet network shall be provided. The network shall be Class X wiring, Resilient Ethernet Protocol (REP) 100BaseTX / 100 Mbps that shall be able to operate with any single break and restore network communications.

2.11 CONNECTIONS TO AUXILIARY DEVICES PROVIDED BY OTHERS

A. Smoke and Fire/Smoke Damper Controller:

1. Subscripts are used to define the device type, installation, and identify the device with a specific sequence of operation.
2. Device types as follows:

   a. + = Indicates equipment system associated with smoke or fire/smoke damper.

3. Motorized type 120 VAC furnished and installed by MC. Fire alarm control and power connections by EC. A subscript is used to identify the device with a specific air handler or zone for its sequence of operation. Refer to the Fire Alarm Operation Matrix on the drawings and the sequence of operation descriptions in this specification section for additional requirements.
4. The EC provides:

   a. Fire alarm control and power connections by EC.
   b. Fire alarm addressable control module (FA-161) located within 5 feet of smoke damper.
   c. Smoke detection, selected by NICET designer based on duct size, ventilation airflow, and specific field conditions. Detector shall be mounted within 5 feet of smoke damper. Approved options include:

      1) Smoke Detector (FA-120) (ID) In-Duct Detector. In-duct smoke detector in ducts less than 18". Detector shall be listed for use in HVAC ductwork.
      2) Duct Smoke Detector (FA-122). Sampling type duct detector (FA-122) in ducts 18" and larger.

   d. Remote indicator (FA-241) or Remote Indicator with test switch (FA-242) mounted in visible location. Refer to drawings for mounting location or verify location with engineer when not shown.
   e. The smoke damper shall close upon activation of the detector, and a supervisory signal shall be sent to the fire alarm control panel. Refer to the Fire Alarm Operation Matrix and these specifications for complete requirements.

B. Flow Switch:

1. (FA-260) Connection to flow switch to monitor fire protection flow switch or discharge output contacts. Normally open dry contacts for fire alarm interface. Furnished and installed by MC; wired by EC.
2. Provide a dedicated monitor switch for each sprinkler flow switch.

C. Tamper / Monitor Switch:

1. Connection to monitor switch to monitor fire protection system supervisory switches or output contacts. Normally open dry contacts for fire alarm interface. Furnished and installed by MC; wired by EC.

2. Tamper switches in the same room or system may be monitored by a single monitor switch when shown grouped on the plans.
3. Subscripts: Subscripts are used to define the device type, installation, and identify the device with a specific sequence of operation.
4. Device types as follows:

    a. Blank = Refer to Plans
    b. PIV = Post Indicator Valve

5. (PIV) Post Indicator Valve. Connection to post indicator valve for sprinkler system supervisory notification. Normally open dry contacts for fire alarm interface. Furnished and installed by MC; wired by EC. Provide surge protection device as recommended by the fire alarm system manufacturer on line entering/leaving the facility.

D. FA-263; Electronic Bell:

1. Electronic bell for sprinkler alarm, electro-mechanical type, 120 VAC. Furnished and installed by MC. Fire alarm control and power connections by EC.

E. Door Hold Device:

1. Subscript: Subscripts are used to define the device type, installation, and identify the device with a specific sequence of operation.

    a. DH - Door Hold Open
    b. PD = Hold Open Override

2. (BLANK) Integral with door hardware,24 VAC. Furnished and installed by GC. Fire alarm control and power connections by EC.
3. (PD) Hold open override connection to GC-provided power door operator. EC shall intercept the hold open switch wiring (unless specific contacts for this purpose are provided on the door) and connect addressable relay to override this switch and allow the door to close. All modifications to the power door operator shall be coordinated with the GC.

2.12 WIRING

A. Fire alarm wiring/cabling shall be furnished and installed by the Contractor in accordance with the manufacturer's recommendations and pursuant to National Fire Codes. Cabling shall be UL listed and labeled as complying with the Electrical Code for power-limited fire alarm signal service.

B. Fire Alarm Cable:

1. Manufacturers:

    a. Comtran Corp.
    b. Helix/HiTemp Cables, Inc.
    c. Rockbestos-Suprenant Cable Corp.
    d. West Penn Wire/CDT.
    e. Radix.

PART 3 - EXECUTION

3.1 SEQUENCES OF FIRE ALARM OPERATION

A. General:

1. Refer to the Fire Alarm Operation Matrix on the drawings for basic requirements and system operation.
2. The GUI/graphic annunciator shall display audible and visual alarms. The device activated shall be immediately displayed on a CAD floor plan at approximately 1/8" scale. Visual indication shall further indicate the device by utilizing an easily recognized color change of the symbol. The use of flashing symbols is encouraged.
3. All system output programs assigned via control-by-event equations to be activated by the particular point in alarm shall be executed, and the associated system outputs (alarm notification appliances and/or relays) shall be activated.

B. Panel/Annunciator Alarm, Trouble, Supervisory Indication:

1. Appropriate system Alarm, Trouble, or Supervisory LED shall flash at the control panel, transponder, and annunciator locations.
2. A local signal in the control panel shall sound.
3. The LCD display shall indicate all information associated with the condition, including the name of the item, type of device and its location within the protected premises.
4. history storage equipment shall log the information associated with the fire alarm control panel (FAP) condition, along with the time and date.
5. Transmit the appropriate signal (supervisory, trouble, alarm) to the central station via the digital communicator.
6. Transmit the appropriate signal (supervisory, trouble, alarm) to the building automation system via addressable relays tied to contact monitors on the system.

C. Audible Alarms Sequence:

1. Audible alarms throughout the building shall sound.
2. Audible alarms within the floor or where the emergency signal originated and in adjacent areas shall sound.
3. Separate voice announcements shall be played in different fire compartments depending on proximity to the device that initiated the alarm. Refer to the requirements above for the Voice Command Center programming.

D. Visual Alarms Sequence:

1. Visual alarms throughout the building shall flash.
2. Visual alarms within the floor or where the emergency signal originated and in adjacent areas shall flash.

E. Fire Protection Electric Sprinkler Bell Sequence:

1. The fire alarm shall utilize an addressable relay to energize the electric sprinkler bell upon activation of the flow switch.

F. HVAC System Sequence:

G. Kitchen Hood Fire Suppression System Sequence:

1. The fire alarm system shall utilize an addressable relay to de-energize the hood supply fan controller.
2. The fire alarm system shall utilize an addressable monitor module to monitor the fire suppression system.

H. AHU and Mechanical Fan Shutdown Sequence:

1. The fire alarm system shall utilize addressable relays to de-energize all AHU motor controllers and mechanical fans. Coordinate other requirements with HVAC installer.
2. The fire alarm system shall directly shut down the AHU or mechanical fan through the local HVAC control device (i.e., variable frequency drive or motor starter).
3. Where a facility has more than one AHU or mechanical fan, each shall be shutdown individually based on input from initiation devices in the area served by the unit or designated for each air distribution system.
4. All AHUs and mechanical fans shall be shutdown simultaneously throughout the building.

I. Door Holder Release Sequence:

1. The fire alarm system shall utilize an addressable relay to open the power connection to integral and magnetic door holders.
2. The fire alarm system shall utilize an addressable relay to open the 'hold' switch circuitry, integral to the power door.
3. Door holders shall release individually based on initiation devices in the vicinity of the door and noted specifically for door closure.
4. All door holders throughout the building shall release simultaneously.

3.2 INSTALLATION

A. Install system in accordance with manufacturer's instructions and referenced codes.

B. Fire Alarm Control Panel:

1. Install the control panel where shown on the drawings.
2. All expansion compartments, if required, shall be located at the control panel.
3. Install the voice command center and fire command center in the location as indicated on the drawings. This location should be primary fire department "attack" location. Coordinate with the local fire department prior to submitting shop drawings.
4. The fire alarm voice prerecorded messages shall be verified by the Contractor, as approved by the Owner, prior to the shop drawing submittal process.

C. Devices:

1. General:

a. All ceiling-mounted devices shall be located where shown on the reflected ceiling and floor plans. If not shown on the reflected ceiling or reflected floor drawings, the devices shall be installed in the relative locations shown on the floor drawings in a neat and uniform pattern.
b. All devices shall be coordinated with luminaires, diffusers, sprinkler heads, piping and other obstructions to maintain a neat and operable installation. Mounting locations and spacing shall not exceed the requirements of NFPA 72.
c. Where the devices are to be installed in a grid type ceiling system, the detectors shall be centered in the ceiling tile.
d. The location of all fire alarm devices shall be coordinated with other devices mounted in the proximity. Where a conflict arises with other items or with architectural elements that will not allow the device to be mounted at the location or height shown, the Contractor shall adjust location of device so that new location meets all requirements in NFPA 72 and all applicable building codes

2. Per the requirements of NFPA, detector heads shall not be installed until after the final construction cleaning unless required by the local Authority Having Jurisdiction (AHJ). If detector heads must be installed prior to final cleaning (for partial occupancy, to monitor finished areas or as otherwise required by the AHJ), they shall not be installed until after the fire alarm panel is installed, with wires terminated, ready for operation. Any detector head installed prior to the final construction cleaning shall be removed and cleaned prior to closeout.
3. Protection of Fire Alarm System:

    a. A smoke detector shall be installed within the vicinity of the main fire alarm panel and every NAC extender panel per NFPA 72. A heat detector may be substituted when a smoke detector is not appropriate for the environment of installation.

4. Analog Smoke and Heat Detectors:

    a. In elevator shafts and elevator equipment rooms, provide a heat detector for elevator shutdown within 2' of every sprinkler head. Coordinate with fire protection contractor.

5. Manual Pull Stations:

    a. Stations shall be located where shown and at the height noted on the drawings.

6. Addressable Relays and Monitor Modules:

    a. Modules shall be located as near to the respective monitor or control devices as possible, unless otherwise indicated on the drawings.
    b. All modules shall be mounted in or on a junction box in an accessible location.
    c. Where not visible from a floor standing position, a remote indicator shall be installed to allow inspection of the device status from a local floor standing location.

7. SLC Loop Isolation Modules:

    a. Isolation modules shall be installed to limit the number of addressable devices that are incapacitated by a circuit fault.
    b. Install all Isolation Modules within the fire alarm control panel, unless otherwise indicated on the drawings. Refer to the fire alarm riser diagram for requirements. Refer to the floor plans for areas served by separate isolation modules.

8. Notification Appliance Devices:

    a. Devices shall be located where shown on the drawings.
    b. Wall-mounted audio, visual and audio/visual alarm devices shall be mounted as denoted on the drawings.
    c. Where ceiling mounted visual alarm devices or combination audio/visual alarm devices are shown where the ceiling is greater than 30'-0" high, they shall be stem mounted so that the entire unit is below 30'-0". This does not apply to audio-only alarm devices.

D. Annunciators:

1. Remote Annunciators: The annunciators shall be located where shown on the drawings and approved by the fire marshal.

E. Wiring:

1. Fire alarm wiring/cabling shall be provided by the Contractor in accordance with the manufacturer's recommendations and pursuant to National Fire Codes.

2. Wiring shall be installed in conduit.
3. Wiring shall be installed in conduit from device to above accessible ceilings. Exposed plenum-rated cable (FPLP) shall be used above accessible ceilings supported every 4 feet or run in cable trays (if applicable) maintaining a minimum of 5-inches clearance from all lighting ballasts. Fire alarm cabling shall not be installed in the same bridle rings or cable trays designated for the cabling of other systems.
4. All junction boxes with SLC and NAC circuits shall be identified on cover.
5. Partial evacuation or relocation of occupants is the standard operating procedure for this facility in the event of an alarm. Therefore, all notification appliance circuits (NAC), including circuits serving NAC extender panels and other network communication circuits, must be installed and protected in accordance with the "circuit survivability" requirements described in NFPA 72. Contractor shall maintain the following:

    a. NACs serving separate evacuation signaling zones shall be routed separately such that they are no less than 4 feet apart when run horizontally and 1 foot apart when run vertically. They may come simultaneously only within 10 feet of the control panel.
    b. NACs passing through other evacuation signaling zone(s) shall be installed in conduit and routed through the 2-hour fire-rated chase(s) or enclosure(s) identified on the drawings.
    c. NACs passing through other evacuation signaling zone(s) shall be Electrical Code classified CIC cable (Fire Alarm Circuit Integrity) installed in conduit. Provide CIC cable meeting UL requirements for 2-hour listing.

        1) The CIC cable system shall be installed in a conduit system meeting all requirements of its UL-listed installation system (conduit, boxes, connectors, etc.).

6. Fire Alarm Power Branch Circuits: Building wiring as specified in Section 26 05 13.
7. Notification Appliance Circuits shall provide the features listed below. These requirements may require separate circuits for visual and audible devices.

    a. Fire alarm temporal audible notification for all audio appliances.
    b. Synchronization of all visual devices where two or more devices are visible from the same location.
    c. Ability to silence audible alarm while maintaining visual device operation.
    d. Emergency communication alert and textual visible appliance notification.

8. Notification Appliance Circuits shall not span floors.
9. Signal line circuits connecting devices shall not span floors .
10. Signal line circuits connecting devices shall be provided with an isolation module at each floor separation or as otherwise shown on the drawings.
11. No wiring other than that directly associated with fire alarm detection, alarm or auxiliary fire protection functions shall be in fire alarm conduits. Wiring splices shall be avoided to the extent possible, and if needed, they shall be made only in junction boxes, and enclosed by plastic wire nut type connectors. Transposing or changing color coding of wires shall not be permitted. All conductors in conduit containing more than one wire shall be labeled on each end, in all junction boxes, and at each device with "E-Z Markers" or equivalent. Conductors in cabinets shall be carefully formed and harnessed so that each drops off directly opposite to its terminal. Cabinet terminals shall be numbered and coded, and no unterminated conductors are permitted in cabinets or control panels. All controls, function switches, etc. shall be clearly labeled on all equipment panels.

F. Fire Alarm Cabling Color Code: Provide circuit conductors with insulation color coding as follows, or using colored tape at each conductor termination and in each junction box.

1. Power Branch Circuit Conductors: In accordance with Section 26 05 53.
2. Signaling Line Circuit: Overall red jacket with black and red conductors.

3. DC Power Supply Circuit: Overall red jacket with violet and brown conductors.
4. Notification Appliance Circuit: Overall red jacket with blue and white conductors.
5. Door Release Circuit: Gray conductors.
6. Central Station Trip Circuit: Orange conductors.
7. Central Station Fire Alarm Loop: Black and white conductors.

G. Devices surface mounted in finished areas shall be mounted on surface backboxes furnished by fire alarm equipment supplier. Backboxes shall be painted to match device**,** shall be the same shape and size as the device shall not have visible knockouts.

H. Make conduit and wiring connections to door release devices, sprinkler flow and pressure switches, sprinkler valve monitor switches, fire suppression system control panels, duct analog smoke detectors and all other system devices shown or noted on the Contract Documents or required in the manufacturer's product data and shop drawings.

3.3 FIELD QUALITY CONTROL

A. Field inspection and testing will be performed under provisions of Section 26 05 00.

B. Test in accordance with NFPA 72, Chapter 14 and local fire department requirements. Submit documentation with O & M manuals in accordance with Section 14.6 of the Code.

C. Contractor shall test and adjust the fire alarm system as follows:

1. Speaker taps shall be adjusted to the lowest tap setting which achieves a sound level higher than or equal to the greatest of the following:

    a. 70dBA.
    b. 15 dBA above ambient levels as indicated in NFPA 72 Table A.18.4.3.
    c. 15 dBA above measured ambient. 5 dBA above the maximum measured sound level with duration of more than 60 seconds.
    d. As specified on the drawings.

2. Sound level measurement procedure shall meet the following requirements:

    a. All measurements shall use the 'A' weighted, dBA, sound measurement scale.
    b. All measurements shall be taken after furnishings, wall coverings and floor coverings are in place.
    c. All measurements shall be taken after fixed equipment (HVAC units, etc.) producing ambient noise is installed and is in operation.
    d. Final ambient sound measurements shall be taken during occupancy and the units shall be re-adjusted at that time, if necessary.
    e. All sound level measurements shall be taken at a height of 5' above the finished floor level.
    f. Measurements shall be taken in every unique room. If there are multiple rooms, which have the identical dimensions and function, 10%, or a minimum of two (2) rooms shall be tested. The results from the rooms tested shall be averaged and the remaining rooms may be adjusted per the average.
    g. Measurements shall be taken on a 20' x 20' grid and the results for all points taken shall be averaged. If the room is smaller than 20' x 20' a minimum of two measurements are required.
    h. Measurements shall be taken halfway between speakers or halfway between a speaker and the wall. No measurements shall be taken at the extreme edges of the room, nor directly under speakers.

D. Additionally, test the voice alarm communication system intelligibility per IEC 60849:

1. Utilize equipment designed to test per IEC 60849 per the equipment manufacturer's instructions. This equipment includes a signal generator, which is input to the fire alarm system and a portable measurement device. This equipment is available from Simplex Grinnell or Gold Line.
2. Testing equipment that can simulate 'crowd babble' shall be used in rooms with occupancy of greater than 200.
3. Wide-area notification intelligibility shall be tested in acoustically distinguishable spaces and areas as designated by the Owner.
4. When testing for intelligibility, the quantity and location of the measurement points shall be the same as the points used for measurement of dBA level.
5. Provide a room by room report, showing the average dBA level and STI for each room tested, the number and location of. The report shall be presented to the Architect/Engineer in an Excel .xls file.

3.4 MANUFACTURER'S FIELD SERVICES

A. Provide manufacturer's field services under provisions of Section 26 05 00.

B. Include services of the manufacturer's software programmer to write initial custom-user program (for Color Graphics Annunciation System).

C. Include services of certified technician to supervise installation, adjustments, final connections, and system testing.

D. Note that room numbers depicted on the architectural/engineering drawings will not necessarily reflect the actual room (signage) numbers that the Owner selects. Contractor and fire alarm manufacturer shall coordinate the actual room numbers as the Owner directs to identify each device. This list shall be a part of the floor plan record drawing to be turned in at the project closeout.

E. Include the services to train up to three of the Owner's staff in operation, maintenance, and programming of the fire alarm system at the manufacturer's factory. Airfare and lodging expenses for the Owner's staff will be by the Owner.

F. System Occupancy Adjustments: When requested by Owner within 12 months of date of Substantial Completion, provide on-site system adjustments to suit actual occupied conditions. For this purpose, provide up to two (2) site visits, four (4) hours each visit, outside normal occupancy hours.

3.5 SYSTEM TRAINING

A. System training shall be performed under provisions of Section 26 05 00.

B. Minimum on-site training times shall be:

1. System Operators: One (1) day.
2. GUI Operation and Editing: One (1) day.
3. Emergency Communication System: Four (4) hours.

END OF SECTION

CAJON VALLEY UNION SCHOOL DISTRICT

WD HALL ES

CAMPUS FIRE ALARM

PROJECT MANUAL
DSA Submittal
Dec 21, 2023

PREPARED FOR:

CAJON VALLEY UNION SCHOOL DISTRICT
750 E. MAIN STREET
CAJON VALLEY, CA 92020

PREPARED BY:

HARLEY ELLIS DEVEREAUX
350 CAMINO DE LA REINA
SAN DIEGO, CA 92108

Project No. 2023-CV008-017

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DOCUMENT 00 01 05

CONSULTANTS PAGE

PROJECT

WD Hall ES – Campus Fire Alarm
1376 Pepper Dr,
El Cajon, CA 92021

OWNER

Cajon Valley Union School District
Contact: Sharon Dobbins
750 East Main Street
El Cajon, CA 92020
Phone: (619) 588-3016
Email: dobbinss@cajonvalley.net

ARCHITECT

HED
225 Broadway, Suite 1300
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ELECTRICAL ENGINEER

IMEG
901 Via Piemonte, Suite 400
Ontario, CA 91764
Phone: (909) 477-6915

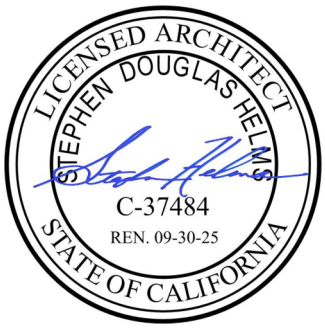
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12/21/2023

SECTION 00 01 07

CERTIFICATIONS AND SEALS

ARCHITECT
I hereby certify that the Project Drawings and the Project Manual were prepared by me or under my direct supervision and that I am a duly registered Architect under the laws of the State of California.



IDENTIFICATION STAMP
DIV. OF THE STATE ARCHITECT
APP: 04-122931 INC:
REVIEWED FOR
SS ☐ FLS ☑ ACS ☐
DATE: 02/20/2024

ELECTRICAL ENGINEER
I hereby certify that the Project Drawings and the Project Manual were prepared by me or under my direct supervision and that I am a duly registered Engineer under the laws of the State of California



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DOCUMENT 00 01 10

TABLE OF CONTENTS

DIVISION 00 - PROCUREMENT AND CONTRACTING REQUIREMENTS

INTRODUCTORY INFORMATION

Document	
00 01 01	Project Manual Title Page
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00 01 07	Seals Page
00 01 10	Table of Contents

CONTRACTING REQUIREMENTS

Document

To be prepared by CVUSD

DIVISION 01 - GENERAL REQUIREMENTS

Section	
01 11 00	Summary of Work
01 25 00	Substitution Procedures
01 26 00	Contract Modification Procedures
01 29 00	Payment Procedures
01 31 00	Project Management and Coordination
01 33 00	Submittal Procedures
01 35 16	Alteration Project Procedures
01 40 00	Quality Requirements
01 41 15	Additional Requirements for DSA-Reviewed Projects
01 42 19	Reference Standards
01 45 23	Testing and Inspecting Services
01 60 00	Product Requirements
01 70 00	Execution
01 73 29	Cutting and Patching
01 77 00	Closeout Procedures
01 78 23	Operation and Maintenance Data
01 78 30	Warranties, Guarantees and Bonds
01 78 39	Project Record Documents
01 79 00	Demonstration and Training

DIVISION 02 - EXISTING CONDITIONS

Section	
02 41 19	Selective Demolition

DIVISION 03 – CONCRETE – NOT USED

DIVISION 04 - MASONRY - NOT USED

DIVISION 05 - METALS - NOT USED

DIVISION 06 - WOOD, PLASTICS, AND COMPOSITES - NOT USED

DIVISION 07 - THERMAL AND MOISTURE PROTECTION – NOT USED

DIVISION 08 - OPENINGS

Section	
08 31 13	Access Dors and Frames

DIVISION 09 – FINISHES – NOT USED

DIVISION 10 – SPECIALTIES – NOT USED

DIVISION 11 - EQUIPMENT - NOT USED

DIVISION 12 - FURNISHINGS - NOT USED

DIVISION 13 - SPECIAL CONSTRUCTION - NOT USED

DIVISION 14 - CONVEYING EQUIPMENT - NOT USED

DIVISION 21 - FIRE SUPPRESSION – NOT USED

DIVISION 22 - PLUMBING - NOT USED

DIVISION 23 - HEATING, VENTILATING, AND AIR-CONDITIONING - NOT USED

DIVISION 26 - ELECTRICAL

Section	
26 05 00	Basic Electrical Requirements
26 05 03	Through Penetration Firestopping
26 05 13	Wire and Cable
26 05 27	Supporting Devices
26 05 33	Conduit and Boxes
26 05 35	Surface Raceways
26 05 48	Seismic Requirements for Equipment and Supports
26 05 53	Electrical Identification
26 27 16	Cabinets and Enclosures

DIVISION 27 – COMMUNICATIONS - NOT USED

DIVISION 28 - ELECTRONIC SAFETY & SECURITY

Section	
28 31 00	Fire Alarm and Detection Systems

DIVISION 31 - EARTHWORK - NOT USED

DIVISION 32 - EXTERIOR IMPROVEMENTS – NOT USED

DIVISION 33 – UTILITIES – NOT USED

END OF DOCUMENT

SECTION 01 11 00

SUMMARY OF WORK

PART 1 - GENERAL

1.1 INCLUSION OF OTHER CONTRACT DOCUMENTS

A. The Agreement, General Conditions, Special Conditions, Divisions 00 and 01, and the project drawings and specifications are fully applicable to this Section, as if repeated herein.

1.2 SUMMARY

A. Section Includes:

1. Project information.
2. Work covered by Contract Documents.
3. Phased construction.
4. Work under Owner's separate contracts.
5. Owner-furnished/Contractor-installed (OFCI) products.
6. Owner-furnished/Owner-installed (OFOI) products.
7. Execution, correlation and intent.
8. Specification and drawing conventions.
9. Acceptance of work area.
10. Contactor's use of site and premises.
11. Coordination with occupants.
12. Work restrictions.
13. Existing utilities.
14. Existing conditions.
15. Asbestos.
16. Specification and Drawing conventions.

B. Related Requirements:

1. Section 01 50 00 "Temporary Facilities and Controls" for limitations and procedures governing temporary use of Owner's facilities.

1.3 PROJECT INFORMATION

A. Owner: Cajon Valley Union School District, 750 East Main Street, El Cajon, California, 92020.

1. Owner's Representative: John Heredia, Director, Facilities, Maintenance & Operations, Cajon Valley Union School District, (619) 588-3023; herediaj@cajonvalley.net

B. Architect:

1. HED, 350 Camino de la Reina, Suite 510, San Diego, California, 92108. Contact: Stephen Helms; (619) 398-3800.

C. Architect's Consultants: The Architect has retained the following design professionals who have prepared designated portions of the Contract Documents:

1. IMEG, 901 Via Piemonte, Suite 400, Ontario, CA 91764. Contact: Pat Patel; (909) 942-5573

1.4 WORK COVERED BY CONTRACT DOCUMENTS

A. The Work of Project is defined by the Contract Documents and consists of the following:

1. Campus Fire Alarm Upgrade.

B. Type of Contract:

1. Project will be constructed under a single prime contract.

C. Perform work indicated or required to produce finished results shown.

D. Laws and Regulations: The intent of the Contract Documents is to construct the Work shown therein, in accordance with all applicable codes and regulations.

1.5 EXECUTION, CORRELATION AND INTENT

A. Correlation and Intent:

1. Documents Complementary and Inclusive:
   a. The Contract Documents are complementary and are intended to include all items required for the proper execution and completion of the Work.
   b. Any item of work mentioned in the Specifications and not shown on the Drawings, or shown on the Drawings and not mentioned in the Specifications, shall be provided by Contractor as if shown or mentioned in both.
2. Dimensioning and Tolerance for Accessibility:
   a. While it is recognized that construction practices generally permit a level of reasonable dimensional tolerance, the installation of any items subject to compliance with the Americans with Disabilities Act Accessibility Guidelines and Chapter 11B of the California Building Code, typically does not allow such tolerances. Therefore, these dimensions are to be considered absolute and will be strictly enforced. Items found to be out of tolerance may require modification and/or replacement at Contractor's expense.
3. Coverage of the Drawings and Specifications:
   a. The Drawings and Specifications generally describe the work to be performed. Generally, the Specifications describe work which cannot be readily indicated on the Drawings and indicate types, qualities, and methods of installation of the various materials and equipment required for the Work.
   b. It is not intended to mention every item of Work in the Specifications, which can be adequately shown on the Drawings, or to show on the Drawings all items of Work described or required by the Specifications even if they are of such nature that they could have been shown.
   c. All materials or labor for Work which is shown by either the Drawings or the Specifications (or is reasonably inferable therefrom as being necessary to complete the Work), shall be provided by the Contractor.
   d. It is intended that the Work be of sound, quality construction, and the Contractor shall be responsible, without increase in the Contract Sum, for the installation of all items indicated, described, or implied within the scope of work.
4. Conflicts. In the event there is a discrepancy between the various Contract Documents, the District /Contractor Contract shall control. Without limiting Contractor's obligation to identify conflicts for resolution by District in accordance with the Contract Documents, including paragraph 1.07.D – "Rules of Document Interpretation", it is intended that the more stringent, higher quality, and greater quantity of Work shall apply.
5. Conformance With Laws:

a. Each and every provision of law required to be inserted in the Contract Documents shall be deemed to be inserted herein, and the Contract Documents shall be read and enforced as though it were included herein. If through mistake or otherwise any such provision is not inserted, or is not correctly inserted, then upon application of either party the Contract Documents shall be amended in writing to make such insertion or correction.

b. Before commencing any portion of the Work, Contractor shall check and review the Drawings and Specifications for such portion for conformance and compliance with all laws, ordinances, codes, rules and regulations of all governmental authorities and public utilities affecting the construction and operation of the physical plant of the Project, all quasi-governmental and other regulations affecting the construction and operation of the physical plant of the Project, and other special requirements, if any, designated in the Contract Documents.

c. In the event Contractor observes any violation of any law, ordinance, code, rule or regulation, or inconsistency with any such restrictions or special requirements of the Contract Documents, Contractor shall immediately notify District in writing of same and shall cause to be corrected any such violation or inconsistency in the manner provided hereunder.

d. Labor. The Contractor is aware of the requirements of California Labor Code sections 1720 et seq. and 1770 et seq., as well as California Code of Regulations, Title 8, section 16000 et seq. ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on certain "public works" and "maintenance" projects. Since this Project involves an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and since the total compensation is $1,000 or more, Contractor agrees to fully comply with such Prevailing Wage Laws. The Contractor shall obtain a copy of the prevailing rates of per diem wages at the commencement of this Agreement from the website of the Division of Labor Statistics and Research of the Department of Industrial Relations located at www.dir.ca.gov/dlsr/. In the alternative, the Contractor may view a copy of the prevailing rates of per diem wages at the District's Facilities Department. Contractor shall make copies of the prevailing rates of per diem wages for each craft, classification or type of worker needed to perform work on the Project available to interested parties upon request, and shall post copies at the Contractor's principal place of business and at the Project site. Contractor shall defend, indemnify and hold the District, its elected officials, officers, employees and agents free and harmless from any claims, liabilities, costs, penalties or interest arising out of any failure or allege failure to comply with the Prevailing Wage Laws.

e. As a further material part of the Contract Documents, Contractor agrees to hold harmless and indemnify the District, its Board members, and its officers, employees and agents from any and all claims, liability, loss, costs, damages, expenses, fines and penalties, of whatever kind or nature, including all costs of defense and attorneys' fees, arising from any alleged failure of Contractor or its subcontractors to comply with the Prevailing Wage Laws of the State of California. If the District or any of the indemnified parties are named as a party in any dispute arising from the failure of Contractor or its subcontractors to pay prevailing wages, Contractor agrees that the District and the other indemnified parties may appoint their own independent counsel, and Contractor agrees to pay all attorneys' fees and defense costs of the District and the other indemnified parties as billed, in addition to all other damages, fines, penalties and losses incurred by the District and the other indemnified parties as a result of the action.

6. Ambiguity:

a. Before commencing any portion of the Work, Contractor shall carefully examine all Drawings and Specifications and other information given to Contractor as to materials and methods of construction and other Project requirements.

b. Contractor shall immediately notify District of any perceived or alleged error, inconsistency, ambiguity, or lack of detail or explanation in the Drawings and Specifications in the manner provided in the Contract Documents.
c. If Contractor and/or its subcontractors, material or equipment suppliers, or any of their officers, agents, and employees performs, permits, or causes the performance of any Work under the Contract Documents, which it knows or suspects to be in error, inconsistent, or ambiguous, or not sufficiently detailed or explained, Contractor shall bear any and all costs arising therefrom including, without limitation, the cost of correction thereof without increase or adjustment to the Contract Price or the time for performance.
d. If Contractor performs, permits, or causes the performance of any Work under submittals or shop drawings prepared by or on behalf of Contractor which are in error, inconsistent or ambiguous, or not sufficiently detailed or explained, Contractor shall bear any and all resulting costs, including, without limitation, the cost of correction, without increase to or adjustment in the Contract Price or the time for performance.
e. In no case shall Contractor proceed with the Work if uncertain, without the District's written direction and/or approval.

B. Addenda and Deferred Approvals:

1. Addenda. Addenda shall govern over all other Contract Documents. Subsequent addenda issued shall govern over prior addenda only to the extent specified. In accordance with Title 24, California Code of Regulations, addenda shall be approved by DSA.
2. Deferred Approvals. The requirements approved by DSA on any item submitted as a deferred approval in accordance with Title 24, California Code of Regulations, shall take precedence over any previously issued addenda, drawing or specification.

C. Specification Interpretation and Application:

1. Titles. The Specifications are separated into titled sections for convenience only and not to dictate or determine the trade or craft involved.
2. As shown, etc. Where "as shown," "as indicated," "as detailed," or words of similar import are used, reference is made to the Drawings accompanying the Specifications unless otherwise stated. Where "as directed," "as required," "as permitted," "as authorized," "as accepted," "as selected," or words of similar import are used, the direction, requirement, permission, authorization, approval, acceptance, or selection by District and Architect is intended unless otherwise stated.
3. Provide. "Provide" means "provided complete in place," that is, furnished, installed, tested, commissioned and ready for operation and use.
4. General Conditions. The General Conditions and Supplementary Conditions are a part of each and every section of the Specifications.
5. Abbreviations:
   a. In the interest of brevity, the Specifications are generally written in an abbreviated form in the imperative mood and may not include complete sentences.
   b. Omissions of words or phrases such as "Contractor shall," "shall be," etc., are intentional. Nevertheless, the requirements of the Specifications are mandatory and directed to Contractor.
   c. Omitted words or phrases shall be supplied by inference in the same manner as they are when a "note" occurs on the Drawings.
6. Plural. Words in the singular shall include the plural whenever applicable or the context so indicates.
7. Metric. The Specifications may indicate metric units of measurement as a supplement to U.S. customary units. When indicated thus: 1" (25 mm), the U.S. customary unit is specific, and the metric unit is nonspecific. When not shown with parentheses, the unit

is specific. The metric units correspond to the "International System of Units" (SI) and generally follow ASTM E 380, "Standard for Metric Practice."

8. Standard Specifications. Any reference to standard specifications of any society, institute, association, or governmental authority is a reference to the organization's standard specifications, which are in effect at the date of Contractor's proposal.
    a. If applicable specifications are revised prior to completion of any part of the Work, Contractor(s) may, if acceptable to the District, perform such Work in accordance with the revised specifications.
    b. The standard specifications, except as modified in the Specifications for the Project, shall have full force and effect as though printed in the Specifications. District will furnish, upon request, information as to how copies of the standard specifications referred to may be obtained.
    c. Procurement of reference standards and standard specifications is the sole responsibility of Contractor.
9. Absence of Modifiers. In the interest of brevity, the Contract Documents frequently omit modifying words such as "all" and "any" and articles such as "the" and "an," but the fact that a modifier or an article is absent from one statement and appears in another shall not affect the interpretation of either statement.

D. Rules of Document Interpretation:
1. In the event of conflict within the drawings, the following rules shall apply:
    a. General Notes, when identified as such, shall be incorporated into other portions of Drawings.
    b. Schedules, when identified as such, are complementary with other notes and other portions of Drawings including those identified as General Notes.
    c. Larger scale drawings shall take precedence over smaller scale drawings.
    d. Figured, derived, or numerical dimensions shall govern. At no time shall Contractor base construction on scaled drawings.
2. Specifications shall govern as to materials, workmanship, and installation procedures.
3. In the case of disagreement or conflict between or within standards, specifications, and drawings, the more stringent, higher quality, and greater quantity of Work shall apply.

1.6 ACCEPTANCE OF WORK AREA

A. Contractor shall accept the work area in the condition in which it exists at the time it is given Notice to Proceed.

1.7 CONTRACTOR'S USE OF SITE AND PREMISES

A. Confine operations on the site to areas indicated in the Contract Documents and as directed by District. Portions of the site beyond areas in which work is indicated are not to be disturbed. Conform to site rules and regulations affecting the Work while engaged in project construction.

B. Contractor shall limit its use of the premises for work and storage to allow for work by other Contractors.

C. Existing driveways, firelanes and entrances serving the premises will be managed by District. Contractor will keep existing driveways and entrances clear of obstructions and available to the others at all times. Do not use these areas for parking or storage or materials.

D. Do not unreasonably encumber the site with materials or equipment. Confine stockpiling of materials and location of storage sheds to area approved by District. If additional storage is necessary, Contractor shall obtain and pay for such storage off site without additional expense to District.

E. Do not overload structures with weight that will endanger them.

F. Assume full responsibility for protection and safekeeping of material and tools stored at the site. Lock automotive type vehicles, such as passenger cars and trucks, and other mechanized or motorized construction equipment, when parked and unattended, so as to prevent unauthorized use. Do not leave such vehicles or equipment unattended with the motor running or the ignition key in place.

G. Move any stored products, temporary facilities, controls or fencing, under Contractor's control, which interfere with operations of District or separate contractors, on or off the site, without cost to District.

H. Contractor shall cooperate with District and governing authorities to minimize noise and disturbance. Observe all local ordinances including but not limited to those addressing noise and time of work.

I. In entrance and exit of all workmen and in bringing in, storing and removal of equipment, Contractor shall avoid unnecessary dust, mud or accumulated debris, or undue interference with the convenience, sanitation or routine of District's activities.

J. In connecting new utilities to existing, and similar operations, Contractor shall time and coordinate such operations so that there will be no interference with District/District's activities.

K. Protect improvements on adjoining properties as well as those on the Project Site.

L. Restore any improvements damaged in performing the Work to their original condition as acceptable to the District.

M. Do not interfere with use of adjacent buildings. Maintain free and safe passage to and from.

N. In the performance of the Work, Contractor shall be responsible for safety and support of structure. Cease operations and notify District immediately if Contractor's work operations endanger the safety of structure. Precautions to properly support structure should be taken prior to start of work. Do not resume operations until safety is restored. Contractor shall assume liability for such movement, settlement, damage or injury.

O. Provide, erect and maintain barricades and guard rails as required by governing regulatory agencies to protect occupants of building and workers.

P. Where demolition, removal or rework occurs, take all necessary precautions to protect existing finished work remaining in place from damage. Finished work damaged by operations under this Contract shall be repaired or replaced to the satisfaction of District at no extra cost to District.

Q. Condition of Existing Grounds: Maintain portions of existing grounds, landscaping, and hardscaping affected by construction operations throughout construction period. Repair damage caused by construction operations.

1.8 COORDINATION WITH OCCUPANTS

A. Partial Owner Occupancy: Owner will occupy the premises during entire construction period, with the exception of areas under construction. Cooperate with Owner during construction operations to minimize conflicts and facilitate Owner usage. Perform the Work so as not to interfere with Owner's operations. Maintain existing exits unless otherwise indicated.

1. Maintain access to existing walkways, corridors, and other adjacent occupied or used facilities. Do not close or obstruct walkways, corridors, or other occupied or used facilities without written permission from Owner and authorities having jurisdiction.
2. Provide not less than 72 hours' notice to Owner of activities that will affect Owner's operations.

1.9 WORK RESTRICTIONS

A. Comply with restrictions on construction operations.

1. Comply with limitations on use of public streets, work on public streets, rights of way, and other requirements of authorities having jurisdiction.

B. On-Site Work Hours: Limit work to between 8:00 a.m. to 5:00 p.m., Monday through Friday, unless otherwise indicated. Work hours may be modified to meet Project requirements if approved by Owner and authorities having jurisdiction.

1. Weekend Hours: 8:00 a.m. to 5:00 p.m..
2. Early Morning Hours: <**Insert restrictions or references to regulations by authorities having jurisdiction for restrictions on noisy work**>.
3. Work in Existing Building: <**Insert restrictions on times permitted and other Owner's restrictions**>.
4. Hours for Utility Shutdowns: <**Insert Owner's restrictions**>.
5. Hours for [**Core Drilling**] <**Insert noisy activity**>: <**Insert Owner's restrictions**>.

C. On-Site Work Day Restrictions: Do not perform work resulting in utility shutdowns or resulting in noisy activity on-site during work black-out days designated by Owner.

D. Existing Utility Interruptions: Do not interrupt utilities serving facilities occupied by Owner or others unless permitted under the following conditions and then only after arranging for temporary utility services according to requirements indicated:

1. Notify Owner not less than two days in advance of proposed utility interruptions.
2. Obtain Owner's written permission before proceeding with utility interruptions.

E. Noise, Vibration, Dust, and Odors: Coordinate operations that may result in high levels of noise and vibration, dust, odors, or other disruption to Owner occupancy with Owner.

1. Notify Owner not less than two days in advance of proposed disruptive operations.
2. Obtain Owner's written permission before proceeding with disruptive operations.

F. Smoking and Controlled Substance Restrictions: Use of tobacco products, alcoholic beverages, and other controlled substances on Project site is not permitted.

G. Employee Identification: Provide identification tags for Contractor personnel working on Project site. Require personnel to use identification tags at all times.

H. Employee Screening: Comply with Owner's requirements for drug and background screening of Contractor personnel working on Project site.

1. Maintain list of approved screened personnel with Owner's representative.

1.10 EXISTING UTILITIES

A. It is recognized by District and Contractor that the location of existing utility facilities as shown on Contract Drawings and Specifications are approximate; their exact location is unknown.

B. Recognition is given to the fact that there may be additional utilities existing on the property unknown to either party to the Contract. Location of utilities as shown on Drawings and Specifications represent the best information obtainable from utility maps and other information furnished by the various agencies involved. District warrants neither the accuracy nor the extent of actual installations as shown on the drawings and specifications.

C. Because of this uncertainty, it may become necessary to make adjustments in the line or grade of sewers or storm drains. Installation of such adjusted lines shall be made at the regular unit price bid for the work, and no additional compensation will be paid therefore, unless the scope and character of the work has been changed.

D. Locate and surface mark (various colors specified by Underground Service Alert ("USA")) all known existing underground structures and utilities before proceeding with construction operations that may damage them. Prior to commencing excavation and trenching, coordinate with Underground Service Alert for field verification and marking of utilities either offsite or within the project right-of-way. Provide USA notification permit number to the District prior to starting site work. For work being performed within the Project Site, it is the Contractor's responsibility to employ the services of an independent underground locating company for verification and marking of utilities. Existing underground structures and utilities shall be kept in service unless approval to interrupt or shut down service is obtained from District. If damaged, they shall be repaired with no adjustment of Contract Sum or Contract Time.

E. If any other structures or utilities are encountered, request the District to provide direction on how to proceed with the work.

F. If any structure or utility is damaged, take appropriate action to ensure the safety of persons and property.

G. No work is to be performed on energized electrical equipment unless scheduled with the District. District reserves the right to specify specific conditions for all work involving energized high-voltage electrical equipment.

H. Contractor shall uncover, prior to any earthwork for new construction, all existing piping where crossings, interferences or connections are shown on the Drawings, from 1' below proposed construction limit to the existing ground surface. Any variation in the actual elevations and the indicated elevations shall be brought to the District's attention. If Contractor does not expose all existing utilities, Contractor shall not be entitled to additional compensation for Work necessary to avoid interferences.

I. If interferences occur at locations other than the general locations shown on the Drawings, and such utilities are damaged before their locations have been established or create an interference, Contractor shall notify the District and a method for repairing the damage or correcting the interference shall be supplied to Contractor. Payment for additional Work due to interferences not shown on the Drawings, shall be in accordance with the General Conditions.

J. Care shall be exercised to prevent damage to adjacent facilities including walks, streets, curbs, and gutters; where equipment will pass over these obstructions suitable protection shall be placed. Damaged facilities, due to Contractor's operations, shall be removed and replaced at Contractor's expense.

K. Contractor agrees and is required to coordinate and fully cooperate with District and utility owners for the location, relocation, and protection of utilities. Contractor's attention is directed to the existence of utilities, underground and overhead necessary for all buildings within the area of work. Prior to start of trenching operations, Contractor shall meet with District to fully review known utility locations, which may affect the work.

L. In the event Contractor discovers utilities not identified in the Contract Plans or Specifications, Contractor shall immediately notify District and the utility owner by the most expeditious means available and later confirm in writing.

1.11 EXISTING CONDITIONS

A. Intent of the Drawings is to show existing conditions with information developed from field surveys and District's records, and to generally show the extent and type of work required to prepare the existing areas for new work. The information shown on the Drawings is not a guarantee of existing conditions.

1.12 ASBESTOS

A. Prior to start of work, the Contractor shall obtain and review the District's asbestos report on any existing facilities to become familiar with existing conditions.

B. If asbestos materials identified in the report are not be fully addressed in the contract documents, the contractor shall bring this to the attention of the Architect prior to start of construction for clarification.

C. Should asbestos materials outside of the scope of work be discovered during construction operations, the contractor shall immediately notify the Project Inspector and Architect and shall suspend work in the area until necessary identification, testing and abatement (if required) is completed.

1.13 SPECIFICATION AND DRAWING CONVENTIONS

A. Specification Content: The Specifications use certain conventions for the style of language and the intended meaning of certain terms, words, and phrases when used in particular situations. These conventions are as follows:

1. Imperative mood and streamlined language are generally used in the Specifications. The words "shall," "shall be," or "shall comply with," depending on the context, are implied where a colon (:) is used within a sentence or phrase.
2. Hypertext: Text used in the Specifications may contain hyperlinks. Hyperlinks may allow for access to linked information that is not residing in the Specifications. Unless otherwise indicated, linked information is not part of the Contract Documents.
3. Specification requirements are to be performed by Contractor unless specifically stated otherwise.

B. Division 00 Contracting Requirements: General provisions of the Contract, including General and Special Conditions, apply to all Sections of the Specifications.

C. Division 01 General Requirements: Requirements of Sections in Division 01 apply to the Work of all Sections in the Specifications.

D. Drawing Coordination: Requirements for materials and products identified on Drawings are described in detail in the Specifications. One or more of the following are used on Drawings to identify materials and products:

1. Terminology: Materials and products are identified by the typical generic terms used in the individual Specifications Sections.
2. Abbreviations: Materials and products are identified by abbreviations and scheduled on Drawings.

3. Keynoting: Materials and products are identified by reference keynotes referencing Specification Section numbers found in this Project Manual.

PART 2 - PRODUCTS (NOT USED)

PART 3 - EXECUTION (NOT USED)

END OF SECTION

12/21/2023

SECTION 01 25 00

SUBSTITUTION PROCEDURES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Special Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for substitutions.

B. Related Requirements:

1. Section 01 21 00 "Allowances" for products selected under an allowance.
2. Section 01 23 00 "Alternates" for products selected under an alternate.
3. Section 01 60 00 "Product Requirements" for requirements for submitting comparable product submittals for products by listed manufacturers.

1.3 DEFINITIONS

A. Substitutions: Changes in products, materials, equipment, and methods of construction from those required by the Contract Documents.

1. Substitutions for Cause: Changes proposed by Contractor that are required due to changed Project conditions, such as unavailability of product, regulatory changes, or unavailability of required warranty terms.
2. Substitutions for Convenience: Changes proposed by Contractor or Owner that are not required to meet other Project requirements but may offer advantage to Contractor or Owner.

1.4 ACTION SUBMITTALS

A. Substitution Requests: Submit documentation identifying product or fabrication or installation method to be replaced. Include Specification Section number and title and Drawing numbers and titles.

1. Substitution Request Form: Use form provided in Project Manual (see General Conditions, Article 7).
2. Documentation: Show compliance with requirements for substitutions and the following, as applicable:

a. Statement indicating why specified product or fabrication or installation method cannot be provided, if applicable.
b. Coordination of information, including a list of changes or revisions needed to other parts of the Work and to construction performed by Owner and separate contractors that will be necessary to accommodate proposed substitution.
c. Detailed comparison of significant qualities of proposed substitutions with those of the Work specified. Include annotated copy of applicable Specification Section. Significant qualities may include attributes, such as performance,

weight, size, durability, visual effect, sustainable design characteristics, warranties, and specific features and requirements indicated. Indicate deviations, if any, from the Work specified.

d. Product Data, including drawings and descriptions of products and fabrication and installation procedures.
e. Samples, where applicable or requested.
f. Certificates and qualification data, where applicable or requested.
g. List of similar installations for completed projects, with project names and addresses as well as names and addresses of architects and owners.
h. Material test reports from a qualified testing agency, indicating and interpreting test results for compliance with requirements indicated.
i. Research reports evidencing compliance with building code in effect for Project, from ICC-ES or other applicable code organization..
j. Detailed comparison of Contractor's construction schedule using proposed substitutions with products specified for the Work, including effect on the overall Contract Time. If specified product or method of construction cannot be provided within the Contract Time, include letter from manufacturer, on manufacturer's letterhead, stating date of receipt of purchase order, lack of availability, or delays in delivery.
k. Cost information, including a proposal of change, if any, in the Contract Sum.
l. Contractor's certification that proposed substitution complies with requirements in the Contract Documents, except as indicated in substitution request, is compatible with related materials and is appropriate for applications indicated.
m. Contractor's waiver of rights to additional payment or time that may subsequently become necessary because of failure of proposed substitution to produce indicated results.

3. Architect's Action: If necessary, Architect will request additional information or documentation for evaluation within seven days of receipt of a request for substitution. Architect will notify Contractor of acceptance or rejection of proposed substitution within 15 days of receipt of request, or seven days of receipt of additional information or documentation, whichever is later.

a. Forms of Acceptance: Change Order, Construction Change Directive, or Architect's Supplemental Instructions for minor changes in the Work.
b. Use product specified if Architect does not issue a decision on use of a proposed substitution within time allocated.

1.5 QUALITY ASSURANCE

A. Compatibility of Substitutions: Investigate and document compatibility of proposed substitution with related products and materials. Engage a qualified testing agency to perform compatibility tests recommended by manufacturers.

1.6 PROCEDURES

A. Coordination: Revise or adjust affected work as necessary to integrate work of the approved substitutions.

1.7 SUBSTITUTIONS

A. Substitutions for Cause: Submit requests for substitution immediately on discovery of need for change, but not later than 15 days prior to time required for preparation and review of related submittals.

1. Conditions: Architect will consider Contractor's request for substitution when the following conditions are satisfied. If the following conditions are not satisfied, Architect will return requests without action, except to record noncompliance with these requirements:

    a. Requested substitution is consistent with the Contract Documents and will produce indicated results.
    b. Substitution request is fully documented and properly submitted.
    c. Requested substitution will not adversely affect Contractor's construction schedule.
    d. Requested substitution has received necessary approvals of authorities having jurisdiction.
    e. Requested substitution is compatible with other portions of the Work.
    f. Requested substitution has been coordinated with other portions of the Work.
    g. Requested substitution provides specified warranty.
    h. If requested substitution involves more than one contractor, requested substitution has been coordinated with other portions of the Work, is uniform and consistent, is compatible with other products, and is acceptable to all contractors involved.

B. Substitutions for Convenience: Architect will consider requests for substitution if received within 30 days after the Notice to Proceed. Requests received after that time may be considered or rejected at discretion of Architect.

1. Conditions: Architect will consider Contractor's request for substitution when the following conditions are satisfied. If the following conditions are not satisfied, Architect will return requests without action, except to record noncompliance with these requirements:

    a. Requested substitution offers Owner a substantial advantage in cost, time, energy conservation, or other considerations, after deducting additional responsibilities Owner must assume. Owner's additional responsibilities may include compensation to Architect for redesign and evaluation services, increased cost of other construction by Owner, and similar considerations.
    b. Requested substitution does not require extensive revisions to the Contract Documents.
    c. Requested substitution is consistent with the Contract Documents and will produce indicated results.
    d. Substitution request is fully documented and properly submitted.
    e. Requested substitution will not adversely affect Contractor's construction schedule.
    f. Requested substitution has received necessary approvals of authorities having jurisdiction.
    g. Requested substitution is compatible with other portions of the Work.
    h. Requested substitution has been coordinated with other portions of the Work.
    i. Requested substitution provides specified warranty.
    j. If requested substitution involves more than one contractor, requested substitution has been coordinated with other portions of the Work, is uniform and consistent, is compatible with other products, and is acceptable to all contractors involved.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION

SECTION 01 26 00

CONTRACT MODIFICATION PROCEDURES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Special Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for handling and processing Contract modifications.

B. Related Requirements:

1. Section 01 25 00 "Substitution Procedures" for administrative procedures for handling requests for substitutions made after the Contract award.
2. Section 01 31 00 "Project Management and Coordination" for requirements for forms for contract modifications provided as part of web-based Project management software.

1.3 MINOR CHANGES IN THE WORK

A. Architect will issue supplemental instructions authorizing minor changes in the Work, not involving adjustment to the Contract Sum or the Contract Time, on AIA Document G710.

1.4 PROPOSAL REQUESTS

A. Owner-Initiated Proposal Requests: Architect will issue a detailed description of proposed changes in the Work that may require adjustment to the Contract Sum or the Contract Time. If necessary, the description will include supplemental or revised Drawings and Specifications.

1. Work Change Proposal Requests issued by Architect are not instructions either to stop work in progress or to execute the proposed change.
2. Within time specified in Proposal Request or 20 days, when not otherwise specified, after receipt of Proposal Request, submit a quotation estimating cost adjustments to the Contract Sum and the Contract Time necessary to execute the change.

a. Include a list of quantities of products required or eliminated and unit costs, with total amount of purchases and credits to be made. If requested, furnish survey data to substantiate quantities.
b. Indicate applicable taxes, delivery charges, equipment rental, and amounts of trade discounts.
c. Include costs of labor and supervision directly attributable to the change.
d. Include an updated Contractor's construction schedule that indicates the effect of the change, including, but not limited to, changes in activity duration, start and finish times, and activity relationship. Use available total float before requesting an extension of the Contract Time.
e. Quotation Form: Use forms acceptable to Architect.

B. Contractor-Initiated Proposals: If latent or changed conditions require modifications to the Contract, Contractor may initiate a claim by submitting a request for a change to Architect.

1. Include a statement outlining reasons for the change and the effect of the change on the Work. Provide a complete description of the proposed change. Indicate the effect of the proposed change on the Contract Sum and the Contract Time.
2. Include a list of quantities of products required or eliminated and unit costs, with total amount of purchases and credits to be made. If requested, furnish survey data to substantiate quantities.
3. Indicate applicable taxes, delivery charges, equipment rental, and amounts of trade discounts.
4. Include costs of labor and supervision directly attributable to the change.
5. Include an updated Contractor's construction schedule that indicates the effect of the change, including, but not limited to, changes in activity duration, start and finish times, and activity relationship. Use available total float before requesting an extension of the Contract Time.
6. Comply with requirements in Section 01 25 00 "Substitution Procedures" if the proposed change requires substitution of one product or system for product or system specified.
7. Proposal Request Form: Use form acceptable to Architect.

1.5 ADMINISTRATIVE CHANGE ORDERS

A. Allowance Adjustment: See Section 01 21 00 "Allowances" for administrative procedures for preparation of Change Order Proposal for adjusting the Contract Sum to reflect actual costs of allowances.

1.6 CHANGE ORDER PROCEDURES

A. On Owner's approval of a Work Change Proposal Request, Architect will issue a Change Order for signatures of Owner and Contractor on AIA Document G701.

1.7 CONSTRUCTION CHANGE DIRECTIVE

A. Construction Change Directive: Architect may issue a Construction Change Directive on AIA Document G714. Construction Change Directive instructs Contractor to proceed with a change in the Work, for subsequent inclusion in a Change Order.

1. Construction Change Directive contains a complete description of change in the Work. It also designates method to be followed to determine change in the Contract Sum or the Contract Time.

B. Documentation: Maintain detailed records on a time and material basis of work required by the Construction Change Directive.

1. After completion of change, submit an itemized account and supporting data necessary to substantiate cost and time adjustments to the Contract.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION

12/21/2023

Not Used:

A. Unit-Price Adjustment: See Section 012200 "Unit Prices" for administrative procedures for preparation of Change Order Proposal for adjusting the Contract Sum to reflect measured scope of unit-price work.

3.2 WORK CHANGE DIRECTIVE

A. Work Change Directive: **Architect** may issue a Work Change Directive on [**EJCDC Document C-940**] [**form included in Project Manual**] [**form provided as part of web-based Project management software**]. Work Change Directive instructs Contractor to proceed with a change in the Work, for subsequent inclusion in a Change Order.

1. Work Change Directive contains a complete description of change in the Work. It also designates method to be followed to determine change in the Contract Sum or the Contract Time.

B. Documentation: Maintain detailed records on a time and material basis of work required by the Work Change Directive.

1. After completion of change, submit an itemized account and supporting data necessary to substantiate cost and time adjustments to the Contract.

SECTION 01 29 00

PAYMENT PROCEDURES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Special Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements necessary to prepare and process Applications for Payment.

B. Related Requirements:

1. Section 01 21 00 "Allowances" for procedural requirements governing the handling and processing of allowances.
2. Section 01 26 00 "Contract Modification Procedures" for administrative procedures for handling changes to the Contract.
3. Section 01 32 00 "Construction Progress Documentation" for administrative requirements governing the preparation and submittal of the Contractor's construction schedule.

1.3 DEFINITIONS

A. Schedule of Values: A statement furnished by Contractor allocating portions of the Contract Sum to various portions of the Work and used as the basis for reviewing Contractor's Applications for Payment.

1.4 SCHEDULE OF VALUES

A. Coordination: Coordinate preparation of the schedule of values with preparation of Contractor's construction schedule.

1. Coordinate line items in the schedule of values with items required to be indicated as separate activities in Contractor's construction schedule.
2. Submit the schedule of values to Architect at earliest possible date, but no later than seven days before the date scheduled for submittal of initial Applications for Payment.
3. Subschedules for Phased Work: Where the Work is separated into phases requiring separately phased payments, provide subschedules showing values coordinated with each phase of payment.
4. Subschedules for Separate Elements of Work: Where the Contractor's construction schedule defines separate elements of the Work, provide subschedules showing values coordinated with each element.

B. Format and Content: Use Project Manual table of contents as a guide to establish line items for the schedule of values. Provide at least one line item for each Specification Section.

1. Identification: Include the following Project identification on the schedule of values:

a. Project name and location.
b. Owner's name.
c. Owner's Project number.
d. Name of Architect.
e. Architect's Project number.
f. Contractor's name and address.
g. Date of submittal.

2. Arrange schedule of values consistent with format of AIA Document G703.
3. Arrange the schedule of values in tabular form, with separate columns to indicate the following for each item listed:

    a. Related Specification Section or division.
    b. Description of the Work.
    c. Name of subcontractor.
    d. Name of manufacturer or fabricator.
    e. Name of supplier.
    f. Change Orders (numbers) that affect value.
    g. Dollar value of the following, as a percentage of the Contract Sum to nearest one-hundredth percent, adjusted to total 100 percent. Round dollar amounts to whole dollars, with total equal to Contract Sum.

        1) Labor.
        2) Materials.
        3) Equipment.

4. Provide a breakdown of the Contract Sum in enough detail to facilitate continued evaluation of Applications for Payment and progress reports. Provide multiple line items for principal subcontract amounts in excess of five percent of the Contract Sum.
5. Provide a separate line item in the schedule of values for each part of the Work where Applications for Payment may include materials or equipment purchased or fabricated and stored, but not yet installed.

    a. Differentiate between items stored on-site and items stored off-site.

6. Allowances: Provide a separate line item in the schedule of values for each allowance. Show line-item value of unit-cost allowances, as a product of the unit cost, multiplied by measured quantity. Use information indicated in the Contract Documents to determine quantities.
7. Purchase Contracts: Provide a separate line item in the schedule of values for each Purchase contract. Show line-item value of Purchase contract. Indicate Owner payments or deposits, if any, and balance to be paid by Contractor.
8. Overhead Costs, Proportional Distribution: Include total cost and proportionate share of general overhead and profit for each line item.
9. Temporary Facilities: Show cost of temporary facilities and other major cost items that are not direct cost of actual work-in-place as separate line items.
10. Closeout Costs. Include separate line items under Contractor and principal subcontracts for Project closeout requirements in an amount totaling five percent of the Contract Sum and subcontract amount.
11. Schedule of Values Revisions: Revise the schedule of values when Change Orders or Construction Change Directives result in a change in the Contract Sum. Include at least one separate line item for each Change Order and Construction Change Directive.

1.5 APPLICATIONS FOR PAYMENT

A. Each Application for Payment following the initial Application for Payment shall be consistent with previous applications and payments, as certified by Architect and paid for by Owner.

B. Payment Application Times: The date for each progress payment is indicated in the Owner/Contractor Agreement. The period of construction work covered by each Application for Payment is the period indicated in the Agreement.

1. Submit draft copy of Application for Payment seven days prior to due date for review by Architect.

C. Application for Payment Forms: Use AIA Document G702 and AIA Document G703 as form for Applications for Payment.

D. Application Preparation: Complete every entry on form. Notarize and execute by a person authorized to sign legal documents on behalf of Contractor. Architect will return incomplete applications without action.

1. Entries shall match data on the schedule of values and Contractor's construction schedule. Use updated schedules if revisions were made.
2. Include amounts for work completed following previous Application for Payment, whether or not payment has been received. Include only amounts for work completed at time of Application for Payment.
3. Include amounts of Change Orders and Construction Change Directives issued before last day of construction period covered by application.
4. Indicate separate amounts for work being carried out under Owner-requested project acceleration.

E. Stored Materials: Include in Application for Payment amounts applied for materials or equipment purchased or fabricated and stored, but not yet installed. Differentiate between items stored on-site and items stored off-site.

1. Provide certificate of insurance, evidence of transfer of title to Owner, and consent of surety to payment for stored materials.
2. Provide supporting documentation that verifies amount requested, such as paid invoices. Match amount requested with amounts indicated on documentation; do not include overhead and profit on stored materials.
3. Provide summary documentation for stored materials indicating the following:

    a. Value of materials previously stored and remaining stored as of date of previous Applications for Payment.
    b. Value of previously stored materials put in place after date of previous Application for Payment and on or before date of current Application for Payment.
    c. Value of materials stored since date of previous Application for Payment and remaining stored as of date of current Application for Payment.

F. Transmittal: Submit three signed and notarized original copies of each Application for Payment to Architect by a method ensuring receipt within 24 hours. One copy shall include waivers of lien and similar attachments if required.

1. Transmit each copy with a transmittal form listing attachments and recording appropriate information about application.

G. Waivers of Mechanic's Lien: With each Application for Payment, submit waivers of mechanic's lien from entities lawfully entitled to file a mechanic's lien arising out of the Contract and related to the Work covered by the payment.

1. Submit partial waivers on each item for amount requested in previous application, after deduction for retainage, on each item.
2. When an application shows completion of an item, submit conditional final or full waivers.
3. Owner reserves the right to designate which entities involved in the Work must submit waivers.
4. Submit final Application for Payment with or preceded by conditional final waivers from every entity involved with performance of the Work covered by the application who is lawfully entitled to a lien.
5. Waiver Forms: Submit executed waivers of lien on forms acceptable to Owner.

H. Initial Application for Payment: Administrative actions and submittals that must precede or coincide with submittal of first Application for Payment include the following:

1. List of subcontractors.
2. Schedule of values.
3. Contractor's construction schedule (preliminary if not final).
4. Products list (preliminary if not final).
5. Sustainable design action plans, including preliminary project materials cost data.
6. Schedule of unit prices.
7. Submittal schedule (preliminary if not final).
8. List of Contractor's staff assignments.
9. List of Contractor's principal consultants.
10. Copies of building permits.
11. Copies of authorizations and licenses from authorities having jurisdiction for performance of the Work.
12. Initial progress report.
13. Report of preconstruction conference.

I. Application for Payment at Substantial Completion: After Architect issues the Certificate of Substantial Completion, submit an Application for Payment showing 100 percent completion for portion of the Work claimed as substantially complete.

1. Include documentation supporting claim that the Work is substantially complete and a statement showing an accounting of changes to the Contract Sum.

    a. Complete administrative actions, submittals, and Work preceding this application, as described in Section 01 77 00 "Closeout Procedures."

2. This application shall reflect Certificate(s) of Substantial Completion issued previously for Owner occupancy of designated portions of the Work.

J. Final Payment Application: After completing Project closeout requirements, submit final Application for Payment with releases and supporting documentation not previously submitted and accepted, including, but not limited, to the following:

1. Evidence of completion of Project closeout requirements.
2. Certification of completion of final punch list items.
3. Insurance certificates for products and completed operations where required and proof that taxes, fees, and similar obligations were paid.
4. Updated final statement, accounting for final changes to the Contract Sum.
5. AIA Document G706.
6. AIA Document G706A.
7. AIA Document G707 (required if a surety is involved).

8. Evidence that claims have been settled.
9. Final meter readings for utilities, a measured record of stored fuel, and similar data as of date of Substantial Completion or when Owner took possession of and assumed responsibility for corresponding elements of the Work.
10. Final liquidated damages settlement statement.
11. Proof that taxes, fees, and similar obligations are paid.
12. Waivers and releases.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION

12/21/2023

Not Used:

1. Subschedules for Separate Design Contracts: Where the Owner has retained design professionals under separate contracts who will each provide certification of payment requests, provide subschedules showing values coordinated with the scope of each design services contract, as described in Section 011000 "Summary."
2. Overhead Costs, Separate Line Items: Show cost of temporary facilities and other major cost items that are not direct cost of actual work-in-place as separate line items.

B. Payment Application Times: Submit Application for Payment to Architect by the <**Insert day**> of the month. The period covered by each Application for Payment is one month, ending on the [**last day of the month**] <**Insert specific day of the month**>.

1. Other Application for Payment forms proposed by the Contractor may be acceptable to [**Architect**] [**Construction Manager**] and Owner. Submit forms for approval with initial submittal of schedule of values.

2. Certificates of insurance and insurance policies.
3. Performance and payment bonds.
4. Data needed to acquire Owner's insurance.

SECTION 01 31 00

PROJECT MANAGEMENT AND COORDINATION

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Special Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative provisions for coordinating construction operations on Project, including, but not limited to, the following:

1. General coordination procedures.
2. Coordination drawings.
3. RFIs.
4. Digital project management procedures.
5. Web-based Project management software package.
6. Project meetings.

B. Related Requirements:

1. Section 01 32 00 "Construction Progress Documentation" for preparing and submitting Contractor's construction schedule.
2. Section 01 73 00 "Execution" for procedures for coordinating general installation and field-engineering services, including establishment of benchmarks and control points.
3. Section 01 77 00 "Closeout Procedures" for coordinating closeout of the Contract.

1.3 DEFINITIONS

A. BIM: Building Information Modeling.

B. RFI: Request for Information. Request from Owner, Architect, or Contractor seeking information required by or clarifications of the Contract Documents.

1.4 INFORMATIONAL SUBMITTALS

A. Subcontract List: Prepare a written summary identifying individuals or firms proposed for each portion of the Work, including those who are to furnish products or equipment fabricated to a special design. Include the following information in tabular form:

1. Name, address, telephone number, and email address of entity performing subcontract or supplying products.
2. Number and title of related Specification Section(s) covered by subcontract.
3. Drawing number and detail references, as appropriate, covered by subcontract.

B. Key Personnel Names: Within 15 days of starting construction operations, submit a list of key personnel assignments, including superintendent and other personnel in attendance at Project site. Identify individuals and their duties and responsibilities; list addresses, cellular telephone numbers, and e-mail addresses. Provide names, addresses, and telephone

numbers of individuals assigned as alternates in the absence of individuals assigned to Project.

1. Post copies of list in Project meeting room and in temporary field office. Keep list current at all times.

1.5 GENERAL COORDINATION PROCEDURES

A. Coordination: Coordinate construction operations included in different Sections of the Specifications to ensure efficient and orderly installation of each part of the Work. Coordinate construction operations included in different Sections that depend on each other for proper installation, connection, and operation.

1. Schedule construction operations in sequence required to obtain the best results, where installation of one part of the Work depends on installation of other components, before or after its own installation.
2. Coordinate installation of different components to ensure maximum performance and accessibility for required maintenance, service, and repair.
3. Make adequate provisions to accommodate items scheduled for later installation.

B. Prepare memoranda for distribution to each party involved, outlining special procedures required for coordination. Include such items as required notices, reports, and list of attendees at meetings.

1. Prepare similar memoranda for Owner and separate contractors if coordination of their Work is required.

C. Administrative Procedures: Coordinate scheduling and timing of required administrative procedures with other construction activities to avoid conflicts and to ensure orderly progress of the Work. Such administrative activities include, but are not limited to, the following:

1. Preparation of Contractor's construction schedule.
2. Preparation of the schedule of values.
3. Installation and removal of temporary facilities and controls.
4. Delivery and processing of submittals.
5. Progress meetings.
6. Preinstallation conferences.
7. Project closeout activities.
8. Startup and adjustment of systems.

1.6 REQUEST FOR INFORMATION (RFI)

A. General: Immediately on discovery of the need for additional information, clarification, or interpretation of the Contract Documents, Contractor shall prepare and submit an RFI in the form specified.

1. Architect will return without response those RFIs submitted to Architect by other entities controlled by Contractor.
2. Coordinate and submit RFIs in a prompt manner to avoid delays in Contractor's work or work of subcontractors.

B. Content of the RFI: Include a detailed, legible description of item needing information or interpretation and the following:

1. Project name.

2. Owner name.
3. Owner's Project number.
4. Name of Architect.
5. Architect's Project number.
6. Date.
7. Name of Contractor.
8. RFI number, numbered sequentially.
9. RFI subject.
10. Specification Section number and title and related paragraphs, as appropriate.
11. Drawing number and detail references, as appropriate.
12. Field dimensions and conditions, as appropriate.
13. Contractor's suggested resolution. If Contractor's suggested resolution impacts the Contract Time or the Contract Sum, Contractor shall state impact in the RFI.
14. Contractor's signature.
15. Attachments: Include sketches, descriptions, measurements, photos, Product Data, Shop Drawings, coordination drawings, and other information necessary to fully describe items needing interpretation.

    a. Include dimensions, thicknesses, structural grid references, and details of affected materials, assemblies, and attachments on attached sketches.

C. RFI Forms: AIA Document G716, or Software-generated form with substantially the same content as indicated above, acceptable to Architect.

1. Attachments shall be electronic files in PDF format.

D. Architect's Action: Architect will review each RFI, determine action required, and respond. Allow seven business days for Architect's response for each RFI. RFIs received by Architect after 1:00 p.m. will be considered as received the following working day.

1. The following Contractor-generated RFIs will be returned without action:

    a. Requests for approval of submittals.
    b. Requests for approval of substitutions.
    c. Requests for approval of Contractor's means and methods.
    d. Requests for coordination information already indicated in the Contract Documents.
    e. Requests for adjustments in the Contract Time or the Contract Sum.
    f. Requests for interpretation of Architect's actions on submittals.
    g. Incomplete RFIs or inaccurately prepared RFIs.

2. Architect's action may include a request for additional information, in which case Architect's time for response will date from time of receipt by Architect of additional information.
3. Architect's action on RFIs that may result in a change to the Contract Time or the Contract Sum may be eligible for Contractor to submit Change Proposal according to Section 01 26 00 "Contract Modification Procedures."

    a. If Contractor believes the RFI response warrants change in the Contract Time or the Contract Sum, notify Architect in writing within 5 days of receipt of the RFI response.

E. RFI Log: Prepare, maintain, and submit a tabular log of RFIs organized by the RFI number. Submit log weekly. Include the following:

1. Project name.
2. Name and address of Contractor.
3. Name and address of Architect.

4. RFI number, including RFIs that were returned without action or withdrawn.
5. RFI description.
6. Date the RFI was submitted.
7. Date Architect's response was received.
8. Identification of related Minor Change in the Work, Construction Change Directive, and Proposal Request, as appropriate.

F. On receipt of Architect's action, update the RFI log and immediately distribute the RFI response to affected parties. Review response and notify Architect within seven days if Contractor disagrees with response.

1.7 DIGITAL PROJECT MANAGEMENT PROCEDURES

A. Use of Architect's Digital Data Files: Digital data files of Architect's CAD drawings will be provided by Architect for Contractor's use during construction.

1. Digital data files may be used by Contractor in preparing coordination drawings, Shop Drawings, and Project Record Drawings.
2. Architect makes no representations as to the accuracy or completeness of digital data files as they relate to Contract Drawings.
3. Digital Drawing Software Program: Contract Drawings are available in <**Insert name and version of digital drawing software program and operating system**>.
4. Contractor shall execute a data licensing agreement in the form of Agreement form acceptable to Owner and Architect.

    a. Subcontractors and other parties granted access by Contractor to Architect's digital data files shall execute a data licensing agreement in the form of Agreement acceptable to Owner and Architect.
5. The following digital data files will be furnished for each appropriate discipline:

    a. Floor plans.
    b. Reflected ceiling plans.
    c. Other digital data files as requested.

B. PDF Document Preparation: Where PDFs are required to be submitted to Architect, prepare as follows:

1. Assemble complete submittal package into a single indexed file, incorporating submittal requirements of a single Specification Section and transmittal form with links enabling navigation to each item.
2. Name file with submittal number or other unique identifier, including revision identifier.
3. Certifications: Where digitally submitted certificates and certifications are required, provide a digital signature with digital certificate on where indicated.

1.8 PROJECT MEETINGS

A. General: Schedule and conduct meetings and conferences at Project site unless otherwise indicated.

1. Attendees: Inform participants and others involved, and individuals whose presence is required, of date and time of each meeting. Notify Owner and Architect of scheduled meeting dates and times a minimum of 10 working days prior to meeting.
2. Agenda: Prepare the meeting agenda. Distribute the agenda to all invited attendees.

3. Minutes: Entity responsible for conducting meeting will record significant discussions and agreements achieved. Distribute the meeting minutes to everyone concerned, including Owner, and Architect, within three days of the meeting.

B. Preconstruction Conference: Architect will schedule and conduct a preconstruction conference before starting construction, at a time convenient to Owner and Architect, but no later than 15 days after execution of the Agreement.

1. Attendees: Authorized representatives of Owner, Architect, and their consultants; Contractor and its superintendent; major subcontractors; suppliers; and other concerned parties shall attend the conference. Participants at the conference shall be familiar with Project and authorized to conclude matters relating to the Work.
2. Agenda: Discuss items of significance that could affect progress, including the following:

    a. Responsibilities and personnel assignments.
    b. Tentative construction schedule.
    c. Phasing.
    d. Critical work sequencing and long lead items.
    e. Designation of key personnel and their duties.
    f. Lines of communications.
    g. Use of web-based Project software.
    h. Procedures for processing field decisions and Change Orders.
    i. Procedures for RFIs.
    j. Procedures for testing and inspecting.
    k. Procedures for processing Applications for Payment.
    l. Distribution of the Contract Documents.
    m. Submittal procedures.
    n. Preparation of Record Documents.
    o. Use of the premises.
    p. Work restrictions.
    q. Working hours.
    r. Owner's occupancy requirements.
    s. Responsibility for temporary facilities and controls.
    t. Procedures for moisture and mold control.
    u. Procedures for disruptions and shutdowns.
    v. Construction waste management and recycling.
    w. Parking availability.
    x. Office, work, and storage areas.
    y. Equipment deliveries and priorities.
    z. First aid.
    aa. Security.
    bb. Progress cleaning.

3. Minutes: Entity responsible for conducting meeting will record and distribute meeting minutes.

C. Preinstallation Conferences: Conduct a preinstallation conference at Project site before each construction activity when required by other Sections and when required for coordination with other construction.

1. Attendees: Installer and representatives of manufacturers and fabricators involved in or affected by the installation and its coordination or integration with other materials and installations that have preceded or will follow, shall attend the meeting. Advise Architect, of scheduled meeting dates.
2. Agenda: Review progress of other construction activities and preparations for the particular activity under consideration, including requirements for the following:

a. Contract Documents.
b. Options.
c. Related RFIs.
d. Related Change Orders.
e. Purchases.
f. Deliveries.
g. Submittals.
h. Review of mockups.
i. Possible conflicts.
j. Compatibility requirements.
k. Time schedules.
l. Weather limitations.
m. Manufacturer's written instructions.
n. Warranty requirements.
o. Compatibility of materials.
p. Acceptability of substrates.
q. Temporary facilities and controls.
r. Space and access limitations.
s. Regulations of authorities having jurisdiction.
t. Testing and inspecting requirements.
u. Installation procedures.
v. Coordination with other work.
w. Required performance results.
x. Protection of adjacent work.
y. Protection of construction and personnel.

3. Record significant conference discussions, agreements, and disagreements, including required corrective measures and actions.
4. Reporting: Distribute minutes of the meeting to each party present and to other parties requiring information.
5. Do not proceed with installation if the conference cannot be successfully concluded. Initiate whatever actions are necessary to resolve impediments to performance of the Work and reconvene the conference at earliest feasible date.

D. Project Closeout Conference: Schedule and conduct a project closeout conference, at a time convenient to Owner and Architect, but no later than 30 days prior to the scheduled date of Substantial Completion.

1. Conduct the conference to review requirements and responsibilities related to Project closeout.
2. Attendees: Authorized representatives of Owner, Architect, and their consultants; Contractor and its superintendent; major subcontractors; suppliers; and other concerned parties shall attend the meeting. Participants at the meeting shall be familiar with Project and authorized to conclude matters relating to the Work.
3. Agenda: Discuss items of significance that could affect or delay Project closeout, including the following:

a. Preparation of Record Documents.
b. Procedures required prior to inspection for Substantial Completion and for final inspection for acceptance.
c. Procedures for completing and archiving web-based Project software site data files.
d. Submittal of written warranties.
e. Requirements for preparing operations and maintenance data.
f. Requirements for delivery of material samples, attic stock, and spare parts.
g. Requirements for demonstration and training.
h. Preparation of Contractor's punch list.

i. Procedures for processing Applications for Payment at Substantial Completion and for final payment.
j. Submittal procedures.
k. Owner's partial occupancy requirements.
l. Installation of Owner's furniture, fixtures, and equipment.
m. Responsibility for removing temporary facilities and controls.

4. Minutes: Entity conducting meeting will record and distribute meeting minutes.

E. Progress Meetings: Conduct progress meetings at weekly intervals.

1. Coordinate dates of meetings with preparation of payment requests.
2. Attendees: In addition to representatives of Owner**,** and Architect, each contractor, subcontractor, supplier, and other entity concerned with current progress or involved in planning, coordination, or performance of future activities shall be represented at these meetings. All participants at the meeting shall be familiar with Project and authorized to conclude matters relating to the Work.
3. Agenda: Review and correct or approve minutes of previous progress meeting. Review other items of significance that could affect progress. Include topics for discussion as appropriate to status of Project.

a. Contractor's Construction Schedule: Review progress since the last meeting. Determine whether each activity is on time, ahead of schedule, or behind schedule, in relation to Contractor's construction schedule. Determine how construction behind schedule will be expedited; secure commitments from parties involved to do so. Discuss whether schedule revisions are required to ensure that current and subsequent activities will be completed within the Contract Time.

1) Review schedule for next period.

b. Review present and future needs of each entity present, including the following:

1) Interface requirements.
2) Sequence of operations.
3) Status of submittals.
4) Deliveries.
5) Off-site fabrication.
6) Access.
7) Site use.
8) Temporary facilities and controls.
9) Progress cleaning.
10) Quality and work standards.
11) Status of correction of deficient items.
12) Field observations.
13) Status of RFIs.
14) Status of Proposal Requests.
15) Pending changes.
16) Status of Change Orders.
17) Pending claims and disputes.
18) Documentation of information for payment requests.

4. Minutes: Entity responsible for conducting the meeting will record and distribute the meeting minutes to each party present and to parties requiring information.

a. Schedule Updating: Revise Contractor's construction schedule after each progress meeting, where revisions to the schedule have been made or

recognized. Issue revised schedule concurrently with the report of each meeting.

F. Coordination Meetings: Conduct Project coordination meetings at weekly intervals. Project coordination meetings are in addition to specific meetings held for other purposes, such as progress meetings and preinstallation conferences.

1. Attendees: In addition to representatives of Owner, and Architect, each contractor, subcontractor, supplier, and other entity concerned with current progress or involved in planning, coordination, or performance of future activities shall be represented at these meetings. All participants at the meetings shall be familiar with Project and authorized to conclude matters relating to the Work.
2. Agenda: Review and correct or approve minutes of the previous coordination meeting. Review other items of significance that could affect progress. Include topics for discussion as appropriate to status of Project.

    a. Combined Contractor's Construction Schedule: Review progress since the last coordination meeting. Determine whether each contract is on time, ahead of schedule, or behind schedule, in relation to combined Contractor's construction schedule. Determine how construction behind schedule will be expedited; secure commitments from parties involved to do so. Discuss whether schedule revisions are required to ensure that current and subsequent activities will be completed within the Contract Time.
    b. Schedule Updating: Revise combined Contractor's construction schedule after each coordination meeting, where revisions to the schedule have been made or recognized. Issue revised schedule concurrently with report of each meeting.
    c. Review present and future needs of each contractor present, including the following:

        1) Interface requirements.
        2) Sequence of operations.
        3) Status of submittals.
        4) Deliveries.
        5) Off-site fabrication.
        6) Access.
        7) Site use.
        8) Temporary facilities and controls.
        9) Work hours.
        10) Hazards and risks.
        11) Progress cleaning.
        12) Quality and work standards.
        13) Status of RFIs.
        14) Proposal Requests.
        15) Change Orders.
        16) Pending changes.

3. Reporting: Record meeting results and distribute copies to everyone in attendance and to others affected by decisions or actions resulting from each meeting.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION

Not Used:

A. Each contractor shall participate in coordination requirements. Certain areas of responsibility are assigned to a specific contractor.

B. Coordination of Multiple Contracts: Each contractor shall [**cooperate with Project coordinator, who shall**]coordinate its construction operations with those of other contractors and entities to ensure efficient and orderly installation of each part of the Work. Each contractor shall coordinate its own operations with operations included in different Sections that depend on each other for proper installation, connection, and operation.

1. Schedule construction operations in sequence required to obtain the best results, where installation of one part of the Work depends on installation of other components, before or after its own installation.
2. Coordinate installation of different components with other contractors to ensure maximum performance and accessibility for required maintenance, service, and repair.
3. Make adequate provisions to accommodate items scheduled for later installation.

3.2 COORDINATION DRAWINGS

A. Coordination Drawings, General: Prepare coordination drawings according to requirements in individual Sections, and additionally where installation is not completely indicated on Shop Drawings, where limited space availability necessitates coordination, or if coordination is required to facilitate integration of products and materials fabricated or installed by more than one entity.

1. Content: Project-specific information, drawn accurately to a scale large enough to indicate and resolve conflicts. Do not base coordination drawings on standard printed data. Include the following information, as applicable:

    a. Use applicable Drawings as a basis for preparation of coordination drawings. Prepare sections, elevations, and details as needed to describe relationship of various systems and components.
    b. Coordinate the addition of trade-specific information to coordination drawings [**by multiple contractors**]in a sequence that best provides for coordination of the information and resolution of conflicts between installed components before submitting for review.
    c. Indicate functional and spatial relationships of components of architectural, structural, civil, mechanical, and electrical systems.
    d. Indicate space requirements for routine maintenance and for anticipated replacement of components during the life of the installation.
    e. Show location and size of access doors required for access to concealed dampers, valves, and other controls.
    f. Indicate required installation sequences.
    g. Indicate dimensions shown on Drawings. Specifically note dimensions that appear to be in conflict with submitted equipment and minimum clearance requirements. Provide alternative sketches to Architect indicating proposed resolution of such conflicts. Minor dimension changes and difficult installations will not be considered changes to the Contract.

B. Coordination Drawing Organization: Organize coordination drawings as follows:

1. Floor Plans and Reflected Ceiling Plans: Show architectural and structural elements, and mechanical, plumbing, fire-protection, fire-alarm, and electrical Work. Show locations of visible ceiling-mounted devices relative to acoustical ceiling grid. Supplement plan drawings with section drawings where required to adequately represent the Work.
2. Plenum Space: Indicate subframing for support of ceiling[**, raised access floor,**] and wall systems, mechanical and electrical equipment, and related Work. Locate components within plenums to accommodate layout of light fixtures and other components indicated on Drawings. Indicate areas of conflict between light fixtures and other components.
3. Mechanical Rooms: Provide coordination drawings for mechanical rooms, showing plans and elevations of mechanical, plumbing, fire-protection, fire-alarm, and electrical equipment.
4. Structural Penetrations: Indicate penetrations and openings required for all disciplines.
5. Slab Edge and Embedded Items: Indicate slab edge locations and sizes and locations of embedded items for metal fabrications, sleeves, anchor bolts, bearing plates, angles, door floor closers, slab depressions for floor finishes, curbs and housekeeping pads, and similar items.
6. Mechanical and Plumbing Work: Show the following:

    a. Sizes and bottom elevations of ductwork, piping, and conduit runs, including insulation, bracing, flanges, and support systems.
    b. Dimensions of major components, such as dampers, valves, diffusers, access doors, cleanouts and electrical distribution equipment.
    c. Fire-rated enclosures around ductwork.

7. Electrical Work: Show the following:

    a. Runs of vertical and horizontal conduit 1-1/4 inches (32 mm) in diameter and larger.
    b. Light fixture, exit light, emergency battery pack, smoke detector, and other fire-alarm locations.
    c. Panel board, switchboard, switchgear, transformer, busway, generator, and motor-control center locations.
    d. Location of pull boxes and junction boxes, dimensioned from column center lines.

8. Fire-Protection System: Show the following:

    a. Locations of standpipes, mains piping, branch lines, pipe drops, and sprinkler heads.

9. Review: Architect will review coordination drawings to confirm that, in general, the Work is being coordinated, but not for the details of the coordination, which are Contractor's responsibility. If Architect determines that coordination drawings are not being prepared in sufficient scope or detail, or are otherwise deficient, Architect will so inform Contractor, who shall make suitable modifications and resubmit.
10. Coordination Drawing Prints: Prepare coordination drawing prints according to requirements in Section 013300 "Submittal Procedures."

C. Coordination Drawing Process: Prepare coordination drawings in the following manner:

1. Schedule submittal and review of Fire Sprinkler, Plumbing, HVAC, and Electrical Shop Drawings to make required changes prior to preparation of coordination drawings.
2. Commence routing of coordination drawing files with HVAC Installer, who will provide drawing plan files denoting approved ductwork. HVAC Installer will locate ductwork

and piping on a single layer, using orange color. Forward drawings to Plumbing Installer.

3. Plumbing Installer will locate plumbing and equipment on a single layer, using blue color.
4. Fire Sprinkler Installer will locate piping and equipment, using red color. Fire Sprinkler Installer shall forward drawing files to Electrical Installer.
5. Electrical Installer will indicate service and feeder conduit runs and equipment in green color. Electrical Installer shall forward drawing files to Communications and Electronic Safety and Security Installer.
6. Communications and Electronic Safety and Security Installer will indicate cable trays and cabling runs and equipment in purple color. Communications and Electronic Safety and Security Installer shall forward completed drawing files to Contractor.
7. Contractor shall perform the final coordination review. As each coordination drawing is completed, Contractor will meet with Architect to review and resolve conflicts on the coordination drawings.

D. Coordination Digital Data Files: Prepare coordination digital data files according to the following requirements:

1. File Preparation Format: Same digital data software program, version, and operating system as original Drawings.
2. File Preparation Format: [**DWG**] [**DXF**] [**DGN**], Version <**Insert designation**>, operating in [**Microsoft Windows**] [**Apple Macintosh**] operating system.
3. File Submittal Format: Submit or post coordination drawing files using [**format same as file preparation format**] [**PDF format**].
4. BIM File Incorporation: [**Develop and incorporate**] [**Construction Manager will incorporate Contractor's**] coordination drawing files into BIM established for Project.

    a. [**Perform**] [**Construction Manager will perform**] three-dimensional component conflict analysis as part of preparation of coordination drawings. Resolve component conflicts prior to submittal. Indicate where conflict resolution requires modification of design requirements by Architect.

5. Architect will furnish Contractor one set of digital data files of Drawings for use in preparing coordination digital data files.

    a. Architect makes no representations as to the accuracy or completeness of digital data files as they relate to Drawings.
    b. Digital Data Software Program: Drawings are available in <**Insert name and version of digital data software program and operating system**>.
    c. Contractor shall execute a data licensing agreement in the form of [**AIA Document C106**] [**Agreement included in this Project Manual**] [**Agreement form acceptable to Owner and Architect**].

E. Architect's Data Files Not Available: Architect will not provide Architect's [**BIM model**] [**CAD drawing**] digital data files for Contractor's use during construction.

F. Web-Based Project Management Software Package: [**Provide, administer, and use**] [**Use Architect's**] [**Use Owner's**] [**Use Construction Manager's**] web-based Project management software package for purposes of hosting and managing Project communication and documentation until Final Completion.

1. Web-based Project management software includes, at a minimum, the following features:

    a. Compilation of Project data, including Contractor, subcontractors, Architect, Architect's consultants, Owner, and other entities involved in Project. Include names of individuals and contact information.
    b. Access control for each entity for each workflow process, to determine entity's digital rights to create, modify, view, and print documents.
    c. Document workflow planning, allowing customization of workflow between project entities.
    d. Creation, logging, tracking, and notification for Project communications required in other Specification Sections, including, but not limited to, RFIs, submittals, Minor Changes in the Work, Construction Change Directives, and Change Orders.
    e. Track status of each Project communication in real time, and log time and date when responses are provided.
    f. Procedures for handling PDFs or similar file formats, allowing markups by each entity. Provide security features to lock markups against changes once submitted.
    g. Processing and tracking of payment applications.
    h. Processing and tracking of contract modifications.
    i. Creating and distributing meeting minutes.
    j. Document management for Drawings, Specifications, and coordination drawings, including revision control.
    k. Management of construction progress photographs.
    l. Mobile device compatibility, including smartphones and tablets.
    m. <**Insert description of software feature**>.

2. Provide up to [**seven**] <**Insert number**> Project management software user licenses for use of Owner[**, Owner's Commissioning Authority**] [**, Construction Manager**], Architect, and Architect's consultants. Provide [**eight**] <**Insert number**> hours of software training at Architect's office for web-based Project software users.
3. At completion of Project, provide digital archive in format that is readable by common desktop software applications in format acceptable to Architect. Provide data in locked format to prevent further changes.
4. Provide [**one of**]the following Project management software packages under their current published licensing agreements:

    a. Autodesk; Constructware.
    b. Corecon Technologies, Inc.
    c. Meridian Systems; Prolog.
    d. Newforma, Inc.
    e. Procore Technologies, Inc.
    f. Viewpoint, Inc.; [**Viewpoint Team**] [**Viewpoint for Projects**].
    g. <**Insert name of hosting company and product**>.

G. Sustainable Design Requirements Coordination Conference: [**Owner will schedule and conduct**] [**Construction Manager will schedule and conduct**] a sustainable design coordination conference before starting construction, at a time convenient to Owner[**, Construction Manager,**] Architect, and Contractor.

1. Attendees: Authorized representatives of Owner,[**Owner's Commissioning Authority,**] [**Construction Manager,**] Architect, and their consultants; Contractor and its superintendent and sustainable design coordinator; major subcontractors; suppliers; and other concerned parties shall attend the conference. Participants at the conference shall be familiar with Project and authorized to conclude matters relating to the Work.

2. Agenda: Discuss items of significance that could affect meeting sustainable design requirements, including the following:

    a. Sustainable design Project checklist.
    b. General requirements for sustainable design-related procurement and documentation.
    c. Project closeout requirements and sustainable design certification procedures.
    d. Role of sustainable design coordinator.
    e. Construction waste management.
    f. Construction operations and sustainable design requirements and restrictions.

3. Minutes: Entity responsible for conducting meeting will record and distribute meeting minutes.

SECTION 01 33 00

SUBMITTAL PROCEDURES

PART 1 - GENERAL

1.01 SUMMARY

A. Section Includes:

1. Wherever possible throughout the Contract Documents, the minimum acceptable quality of workmanship and materials has been defined by manufacturer's name and catalog number, reference to recognized industry and government standards, or description of required attributes and performance.

2. To help ensure that the specified products are furnished and installed in accordance with design intent, submit design product and data in advance for review by the Architect. Review by the Architect and the design consultants in no way relieves the contractor or subcontractor or supplier from providing the products or construction as described in the Contract Documents.

3. Make submittals required by the Contract Documents. Revise and resubmit when requested to establish compliance with the specified requirements.

B. Related Work Described Elsewhere: Additional requirements for submittals are described in other Sections of these Specifications and the General Conditions.

1.02 QUALITY ASSURANCE

A. Coordination of Submittals: Prior to each submittal, review and coordinate each item being submitted and verify that each item and the submittal conform with the requirements of the Contract Documents. By affixing the Contractor's signature to each submittal, certify that this coordination has been performed.

B. Certificates of Compliance:

1. Certify that materials used in the Work comply with specified provisions thereof. Certification shall not be construed as relieving the Contractor from furnishing satisfactory materials if, after tests are performed on selected samples, the material is found not to meet specified requirements.

2. Show on each certification the name and location of the Work, name and address of Contractor, quantity and date or dates of shipment or delivery to which the certificate applies, and name of the manufacturing or fabricating company. Certification shall be in the form of letter or company-standard forms containing required data. Certificates shall be signed by an officer of the manufacturing or fabricating company.

3. In addition to the above information, laboratory test reports submitted shall show the date or dates of testing, the specified requirements of which testing was performed, and results of the test or tests.

1.03 SUBMITTALS

A. Contractor shall submit all shop drawings, samples, requests for substitutions, mix designs, and other items, in accordance with this Section.

B. Prior to submittal of the Contractor's first application for payment, submit a schedule of all submittals required by the Contract Documents.

C. Submittals shall be submitted per the following time schedule for the following specific items. Failure to submit by these dates will be considered sufficient grounds to delay Architect's certification of Contractor's Application for Payment until these items are received in proper order.

1. Within 15 calendar days after Award of Contract:

a. All Requests for Substitutions: After this date, no further requests for substitution will be considered, and Contractor shall be obligated to provide the specified products - NO EXCEPTIONS.

2. Within 20 calendar days after Notice to Proceed:

a. Concrete mix design, steel connectors to be embedded in concrete foundations and slabs, materials for underground site plumbing, sewer, storm drainage, and underground site electrical.

3. Within 30 calendar days after Notice to Proceed:

a. Hollow metal, door hardware, fire alarm system, fire sprinkler system, glu-lam beams and other structural lumber, structural steel, miscellaneous structural connectors, mechanical, plumbing and electrical materials, and equipment and fixtures.

b. All materials requiring a color selection by the Owner and Architect.

c. All casework.

4. Within 45 calendar days prior to installation:

a. All other items not specifically mentioned in 1, 2 and 3 above.

D. Provide required submittals for the following products to interface with other portions of the Work. Submit data to verify compliance only.

1. For products specified only by reference standard, select product meeting that standard, by manufacturer.

2. For products specified by naming several products or manufacturers, select one of the products or manufacturers named.

3. For products specified by naming one or more products or manufacturers and stating "or other approved', or "or approved equivalent", or other such wording on drawings or within specifications sections, submit a request for substitutions for product or manufacturer which is not specifically named, but only after submitting bid on specified products and systems.

PART 2 - PRODUCTS

2.01 SHOP DRAWINGS AND COORDINATION DRAWINGS

A. Scale and Measurements: Make shop drawings to a scale sufficiently large to shown pertinent aspects of the item and its method of connection to the Work.

2.02 MANUFACTURER'S LITERATURE

A. General: Where submitted literature from manufacturers includes data not pertinent to the submittal, indicate which portion of the contents is being submitted for review. Submittals not clearly marked will be returned without review.

B. Number of Copies Required: Nine (9) total, three (3) for Contractor plus six (6) copies to be retained by the Architect. The Architect will distribute stamped copies to the Consultant, D.S.A., the Inspector, and two (2) to the Owner.

C. The Contractor shall make and distribute copies required for his purposes.

PART 3 - EXECUTION

3.01 IDENTIFICATION OF SUBMITTALS

A. General: Consecutively number submittals within the respective specification section. Accompany each submittal with transmittal cover letters attached to the end of this Section. Fill out each transmittal cover letter completely, number sequentially, include specification section, name of supplier or installer, and contact person and telephone number.

B. Internal Identification: On the first page of each copy of each submittal, and elsewhere as required for positive identification, indicate the submittal number.

C. Resubmittals: When material is resubmitted, transmit under a new letter of transmittal and with same submittal number plus a "alphabetic" suffix indicating its a re-submittal, e.g. 05500-1A, 05500-1B.

D. Submittal Log: Maintain submittal log for the duration of the Contract. Show current status of submittals, with columns showing "approved", "approved as corrected", etc, to match Architect's categories. Make the submittal log available for the Architect's review upon request. Log shall be available and will be reviewed at each project meeting.

3.02 COORDINATION OF SUBMITTALS

A. The Contractor's Project Engineer shall be responsible to coordinate and review all submittals prior to forwarding to Architect. All submittals shall be stamped with Contractor's stamp, signed and dated, stating:

1. Contractor has reviewed submittal for compliance with requirements of the Contract Documents.

2. Contractor has reviewed submittal for proper interfacing with other trades.

B. General: Prior to making submittals, coordinate materials including, but not

necessarily limited to:

1. Determine and verify interface conditions, catalog numbers, and similar data,

2. Coordinate with other trades as required,

3. Clearly indicate deviations from requirements of the Contract Documents. Deviations which are not clearly called out as a deviation and which subsequently become a part of an approved submittal can under no circumstances be considered legitimate grounds for an additive change order.

C. Grouping of Submittals: Make submittals in groups containing associated items to ensure that information is available for checking each item when it is received. Partial submittals may be rejected as not complying and the Contractor shall be strictly liable for occasioned delays.

D. Color selections for materials in the same space or same elevation shall be submitted at one time. "Piece meal" submission of the color samples or charts is unacceptable and will be returned awaiting a "complete" submission.

3.03 TIMING OF SUBMITTALS

A. General: Make submittals far enough in advance of dates scheduled for installation to provide time required for reviews; for possible revisions and resubmittals; and for placing orders and securing delivery, and as otherwise required by Part 1.03 of this Section.

B. Architect's Review Time: In scheduling, allow at least 20 calendar days for review by the Architect following his receipt of the submittal or as otherwise may be required under each Specification section. Allow an additional 10 days for reviews involving Architect's consultants or as otherwise may be required under each Specification section.

C. Delays: Delays caused by tardiness in making submittals or resubmittals will not be an acceptable basis for extension of the Contract completion time.

3.04 ARCHITECT'S REVIEW

A. General: Corrections or comments made on Shop Drawings during his review shall not relieve the Contractor from compliance with requirements of the Drawings and Specifications. This check is only for review of general conformance with the design concept of the project and general compliance with the information given in the Contract Documents. The Contractor is responsible for confirming and correlating quantities and dimensions; selecting fabrication processes and techniques of construction; coordinating his work with that of other trades, and performing his work in a safe and satisfactory manner.

1. Authority to Proceed: The notations "Furnish as Submitted" or "Furnish as Corrected" authorize the Contractor to proceed with fabrication, purchase, or both or the items so noted, subject to the revisions, if any, required by the Architect's review comments.

2. Revisions: The notation "Revise and Resubmit" or "Submit Specified Item" means make revisions required by the Architect and resubmit. If the Contractor considers required revision to be a change, he shall so notify the Architect as provided for under "Changes" or "Changes in the Work" in the General Conditions. Show each drawing revision by number, date, and subject in a revision block on the drawing. Make only those revisions directed by or accepted by the Architect.

3. Rejection: The notation "Rejected" means the submission does not meet requirements of project contract documents. Make new submission meeting project contract documents.

END OF SECTION

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SECTION 01 35 16

ALTERATION PROJECT PROCEDURES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Special Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes special procedures for alteration work.

1.3 DEFINITIONS

A. Alteration Work: This term includes remodeling, renovation, repair, and maintenance work performed within existing spaces or on existing surfaces as part of the Project.

B. Consolidate: To strengthen loose or deteriorated materials in place.

C. Design Reference Sample: A sample that represents the Architect's prebid selection of work to be matched; it may be existing work or work specially produced for the Project.

D. Dismantle: To remove by disassembling or detaching an item from a surface, using gentle methods and equipment to prevent damage to the item and surfaces; disposing of items unless indicated to be salvaged or reinstalled.

E. Match: To blend with adjacent construction and manifest no apparent difference in material type, species, cut, form, detail, color, grain, texture, or finish; as approved by Architect.

F. Refinish: To remove existing finishes to base material and apply new finish to match original, or as otherwise indicated.

G. Repair: To correct damage and defects, retaining existing materials, features, and finishes. This includes patching, piecing-in, splicing, consolidating, or otherwise reinforcing or upgrading materials.

H. Replace: To remove, duplicate, and reinstall entire item with new material. The original item is the pattern for creating duplicates unless otherwise indicated.

I. Replicate: To reproduce in exact detail, materials, and finish unless otherwise indicated.

J. Reproduce: To fabricate a new item, accurate in detail to the original, and from either the same or a similar material as the original, unless otherwise indicated.

K. Retain: To keep existing items that are not to be removed or dismantled.

L. Strip: To remove existing finish down to base material unless otherwise indicated.

1.4 COORDINATION

A. Alteration Work Subschedule: A construction schedule coordinating the sequencing and scheduling of alteration work for entire Project, including each activity to be performed, and based on Contractor's Construction Schedule. Secure time commitments for performing critical construction activities from separate entities responsible for alteration work.

1. Schedule construction operations in sequence required to obtain best Work results.
2. Coordinate sequence of alteration work activities to accommodate the following:

    a. Owner's continuing occupancy of portions of existing building.
    b. Owner's partial occupancy of completed Work.
    c. Other known work in progress.
    d. Tests and inspections.

3. Detail sequence of alteration work, with start and end dates.
4. Utility Services: Indicate how long utility services will be interrupted. Coordinate shutoff, capping, and continuation of utility services.
5. Use of elevator and stairs.
6. Equipment Data: List gross loaded weight, axle-load distribution, and wheel-base dimension data for mobile and heavy equipment proposed for use in existing structure. Do not use such equipment without certification from Contractor's professional engineer that the structure can support the imposed loadings without damage.

B. Pedestrian and Vehicular Circulation: Coordinate alteration work with circulation patterns within Project buildings and site. Some work is near circulation patterns. Circulation patterns cannot be closed off entirely and in places can be only temporarily redirected around small areas of work. Plan and execute the Work accordingly.

1.5 PROJECT MEETINGS FOR ALTERATION WORK

A. Preliminary Conference for Alteration Work: Before starting alteration work, Construction Manager will conduct conference at Project site.

1. Attendees: In addition to representatives of Owner, Construction Manager, Architect, and Contractor, testing service representative, specialists, and chemical-cleaner manufacturer(s) shall be represented at the meeting.
2. Agenda: Discuss items of significance that could affect progress of alteration work, including review of the following:

    a. Alteration Work Subschedule: Discuss and finalize; verify availability of materials, specialists' personnel, equipment, and facilities needed to make progress and avoid delays.
    b. Fire-prevention plan.
    c. Governing regulations.
    d. Areas where existing construction is to remain and the required protection.
    e. Hauling routes.
    f. Sequence of alteration work operations.
    g. Storage, protection, and accounting for salvaged and specially fabricated items.
    h. Existing conditions, staging, and structural loading limitations of areas where materials are stored.
    i. Qualifications of personnel assigned to alteration work and assigned duties.
    j. Requirements for extent and quality of work, tolerances, and required clearances.

k. Embedded work such as flashings and lintels, special details, collection of waste, protection of occupants and the public, and condition of other construction that affects the Work or will affect the work.

3. Reporting: Construction Manager will record conference results and distribute copies to everyone in attendance and to others affected by decisions or actions resulting from conference.

B. Coordination Meetings: Conduct coordination meetings specifically for alteration work at weekly intervals. Coordination meetings are in addition to specific meetings held for other purposes, such as progress meetings and preinstallation conferences.

1. Attendees: In addition to representatives of Owner, Construction Manager**,** Architect, and Contractor, each specialist, supplier, installer, and other entity concerned with progress or involved in planning, coordination, or performance of alteration work activities shall be represented at these meetings. All participants at conference shall be familiar with Project and authorized to conclude matters relating to alteration work.
2. Agenda: Review and correct or approve minutes of previous coordination meeting. Review other items of significance that could affect progress of alteration work. Include topics for discussion as appropriate to status of Project.

a. Alteration Work Subschedule: Review progress since last coordination meeting. Determine whether each schedule item is on time, ahead of schedule, or behind schedule. Determine how construction behind schedule will be expedited with retention of quality; secure commitments from parties involved to do so. Discuss whether schedule revisions are required to ensure that current and subsequent activities are completed within the Contract Time.
b. Schedule Updating: Revise Contractor's Alteration Work Subschedule after each coordination meeting where revisions to schedule have been made or recognized. Issue revised schedule concurrently with report of each meeting.
c. Review present and future needs of each entity present, including review items listed in the "Preliminary Conference for Alteration Work" Paragraph in this article and the following:

1) Interface requirements of alteration work with other Project Work.
2) Status of submittals for alteration work.
3) Access to alteration work locations.
4) Effectiveness of fire-prevention plan.
5) Quality and work standards of alteration work.
6) Change Orders for alteration work.

3. Reporting: Record meeting results and distribute copies to everyone in attendance and to others affected by decisions or actions resulting from each meeting.

1.6 MATERIALS OWNERSHIP

A. Historic items, relics, and similar objects including, but not limited to, cornerstones and their contents, commemorative plaques and tablets, antiques, and other items of interest or value to Owner that may be encountered or uncovered during the Work, regardless of whether they were previously documented, remain Owner's property.

1. Carefully dismantle and salvage each item or object in a manner to prevent damage and protect it from damage, then promptly deliver it to Owner where directed at Project site.

1.7 INFORMATIONAL SUBMITTALS

A. Alteration Work Subschedule:

1. Submit alteration work subschedule within seven days of date established for commencement of alteration work.

B. Preconstruction Documentation: Show preexisting conditions of adjoining construction and site improvements that are to remain, including finish surfaces, that might be misconstrued as damage caused by Contractor's alteration work operations.

C. Fire-Prevention Plan: Submit 15 days before work begins.

1.8 QUALITY ASSURANCE

A. Alteration Work Program: Prepare a written plan for alteration work for whole Project, including each phase or process and protection of surrounding materials during operations. Show compliance with indicated methods and procedures specified in this and other Sections. Coordinate this whole-Project alteration work program with specific requirements of programs required in other alteration work Sections.

1. Dust and Noise Control: Include locations of proposed temporary dust- and noise-control partitions and means of egress from occupied areas coordinated with continuing on-site operations and other known work in progress.
2. Debris Hauling: Include plans clearly marked to show debris hauling routes, turning radii, and locations and details of temporary protective barriers.

B. Fire-Prevention Plan: Prepare a written plan for preventing fires during the Work, including placement of fire extinguishers, fire blankets, rag buckets, and other fire-control devices during each phase or process. Coordinate plan with Owner's fire-protection equipment and requirements. Include fire-watch personnel's training, duties, and authority to enforce fire safety.

C. Safety and Health Standard: Comply with ANSI/ASSE A10.6.

1.9 STORAGE AND HANDLING OF SALVAGED MATERIALS

A. Salvaged Materials:

1. Clean loose dirt and debris from salvaged items unless more extensive cleaning is indicated.
2. Pack or crate items after cleaning; cushion against damage during handling. Label contents of containers.
3. Store items in a secure area until delivery to Owner.
4. Transport items to Owner's storage area on-site designated by Owner.
5. Protect items from damage during transport and storage.

B. Salvaged Materials for Reinstallation:

1. Repair and clean items for reuse as indicated.
2. Pack or crate items after cleaning and repairing; cushion against damage during handling. Label contents of containers.
3. Protect items from damage during transport and storage.
4. Reinstall items in locations indicated. Comply with installation requirements for new materials and equipment unless otherwise indicated. Provide connections, supports, and miscellaneous materials to make items functional for use indicated.

C. Existing Materials to Remain: Protect construction indicated to remain against damage and soiling from construction work. Where permitted by Architect, items may be dismantled and taken to a suitable, protected storage location during construction work and reinstalled in their original locations after alteration and other construction work in the vicinity is complete.

D. Storage: Catalog and store items within a weathertight enclosure where they are protected from moisture, weather, condensation, and freezing temperatures.

1. Identify each item for reinstallation with a nonpermanent mark to document its original location. Indicate original locations on plans, elevations, sections, or photographs by annotating the identifying marks.
2. Secure stored materials to protect from theft.
3. Control humidity so that it does not exceed 85 percent. Maintain temperatures 5 deg F or more above the dew point.

E. Storage Space:

1. Owner will arrange for limited on-site location(s) for free storage of salvaged material. This storage space does not include security and climate control for stored material.
2. Arrange for off-site locations for storage and protection of salvaged material that cannot be stored and protected on-site.

1.10 FIELD CONDITIONS

A. Survey of Existing Conditions: Record existing conditions that affect the Work by use of measured drawings, and/or preconstruction photographs.

B. Discrepancies: Notify Architect of discrepancies between existing conditions and Drawings before proceeding with removal and dismantling work.

C. Owner's Removals: Before beginning alteration work, verify in correspondence with Owner that the following items have been removed:

1. Items to be removed by Owner: To be determined.

D. Size Limitations in Existing Spaces: Materials, products, and equipment used for performing the Work and for transporting debris, materials, and products shall be of sizes that clear surfaces within existing spaces, areas, rooms, and openings, including temporary protection, by 12 inches or more.

PART 2 - PRODUCTS - (Not Used)

PART 3 - EXECUTION

3.1 PROTECTION

A. Protect persons, motor vehicles, surrounding surfaces of building, building site, plants, and surrounding buildings from harm resulting from alteration work.

1. Use only proven protection methods, appropriate to each area and surface being protected.
2. Provide temporary barricades, barriers, and directional signage to exclude the public from areas where alteration work is being performed.
3. Erect temporary barriers to form and maintain fire-egress routes.

4. Erect temporary protective covers over walkways and at points of pedestrian and vehicular entrance and exit that must remain in service during alteration work.
5. Contain dust and debris generated by alteration work, and prevent it from reaching the public or adjacent surfaces.
6. Provide shoring, bracing, and supports as necessary. Do not overload structural elements.
7. Protect floors and other surfaces along hauling routes from damage, wear, and staining.

B. Temporary Protection of Materials to Remain:

1. Protect existing materials with temporary protections and construction. Do not remove existing materials unless otherwise indicated.
2. Do not attach temporary protection to existing surfaces except as indicated as part of the alteration work program.

C. Comply with each product manufacturer's written instructions for protections and precautions. Protect against adverse effects of products and procedures on people and adjacent materials, components, and vegetation.

D. Utility and Communications Services:

1. Notify Owner, Architect, authorities having jurisdiction, and entities owning or controlling wires, conduits, pipes, and other services affected by alteration work before commencing operations.
2. Disconnect and cap pipes and services as required by authorities having jurisdiction, as required for alteration work.
3. Maintain existing services unless otherwise indicated; keep in service, and protect against damage during operations. Provide temporary services during interruptions to existing utilities.

E. Existing Drains: Prior to the start of work in an area, test drainage system to ensure that it is functioning properly. Notify Architect immediately of inadequate drainage or blockage. Do not begin work in an area until the drainage system is functioning properly.

1. Prevent solids such as adhesive or mortar residue or other debris from entering the drainage system. Clean out drains and drain lines that become sluggish or blocked by sand or other materials resulting from alteration work.
2. Protect drains from pollutants. Block drains or filter out sediments, allowing only clean water to pass.

3.2 PROTECTION FROM FIRE

A. General: Follow fire-prevention plan and the following:

1. Comply with NFPA 241 requirements unless otherwise indicated. Perform duties titled "Owner's Responsibility for Fire Protection."
2. Remove and keep area free of combustibles, including rubbish, paper, waste, and chemicals, unless necessary for the immediate work.

    a. If combustible material cannot be removed, provide fire blankets to cover such materials.

B. Heat-Generating Equipment and Combustible Materials: Comply with the following procedures while performing work with heat-generating equipment or combustible materials, including welding, torch-cutting, soldering, brazing, removing paint with heat, or

other operations where open flames or implements using high heat or combustible solvents and chemicals are anticipated:

1. Obtain Owner's approval for operations involving use of welding or other high-heat equipment. Use of open-flame equipment is not permitted. Notify Owner before each occurrence, indicating location of such work.
2. As far as practicable, restrict heat-generating equipment to shop areas or outside the building.
3. Do not perform work with heat-generating equipment in or near rooms or in areas where flammable liquids or explosive vapors are present or thought to be present. Use a combustible gas indicator test to ensure that the area is safe.
4. Use fireproof baffles to prevent flames, sparks, hot gases, or other high-temperature material from reaching surrounding combustible material.
5. Prevent the spread of sparks and particles of hot metal through open windows, doors, holes, and cracks in floors, walls, ceilings, roofs, and other openings.
6. Fire Watch: Before working with heat-generating equipment or combustible materials, station personnel to serve as a fire watch at each location where such work is performed. Fire-watch personnel shall have the authority to enforce fire safety. Station fire watch according to NFPA 51B, NFPA 241, and as follows:

    a. Train each fire watch in the proper operation of fire-control equipment and alarms.
    b. Prohibit fire-watch personnel from other work that would be a distraction from fire-watch duties.
    c. Cease work with heat-generating equipment whenever fire-watch personnel are not present.
    d. Have fire-watch personnel perform final fire-safety inspection each day beginning no sooner than 30 minutes after conclusion of work in each area to detect hidden or smoldering fires and to ensure that proper fire prevention is maintained.

C. Fire-Control Devices: Provide and maintain fire extinguishers, fire blankets, and rag buckets for disposal of rags with combustible liquids. Maintain each as suitable for the type of fire risk in each work area. Ensure that nearby personnel and the fire-watch personnel are trained in fire-extinguisher and blanket use.

D. Sprinklers: Where sprinkler protection exists and is functional, maintain it without interruption while operations are being performed. If operations are performed close to sprinklers, shield them temporarily with guards.

1. Remove temporary guards at the end of work shifts, whenever operations are paused, and when nearby work is complete.

3.3 GENERAL ALTERATION WORK

A. Have specialty work performed only by qualified specialists.

B. Ensure that supervisory personnel are present when work begins and during its progress.

C. Record existing work before each procedure (preconstruction), and record progress during the work. Use digital preconstruction documentation photographs or video recordings.

D. Perform surveys of Project site as the Work progresses to detect hazards resulting from alterations.

E. Notify Architect of visible changes in the integrity of material or components whether from environmental causes including biological attack, UV degradation, freezing, or thawing or from structural defects including cracks, movement, or distortion.

1. Do not proceed with the work in question until directed by Architect.

END OF SECTION

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F. Specialist Qualifications: An experienced firm regularly engaged in specialty work similar in nature, materials, design, and extent to alteration work as specified in each Section and that has completed a minimum of [**five**] <**Insert number**> recent projects with a record of successful in-service performance that demonstrates the firm's qualifications to perform this work.

1. Field Supervisor Qualifications: Full-time supervisors experienced in specialty work similar in nature, material, design, and extent to that indicated for this Project. Supervisors shall be on-site when specialty work begins and during its progress. Supervisors shall not be changed during Project except for causes beyond the control of the specialist firm.

a. Construct new mockups of required work whenever a supervisor is replaced.

G. Title X Requirement: Each firm conducting activities that disturb painted surfaces shall be a "Lead-Safe Certified Firm" according to 40 CFR 745, Subpart E, and use only workers that are trained in lead-safe work practices.

H. Existing Roofing: Prior to the start of work in an area, install roofing protection[**as indicated on Drawings**].

a. Maintain fire-watch personnel at[**each area of**] Project site until [**60 minutes**] [**two hours**] <**Insert time**> after conclusion of daily work.

3.4 PROTECTION DURING APPLICATION OF CHEMICALS

A. Protect motor vehicles, surrounding surfaces of building, building site, plants, and surrounding buildings from harm or spillage resulting from applications of chemicals and adhesives.

B. Cover adjacent surfaces with protective materials that are proven to resist chemicals selected for Project unless chemicals being used will not damage adjacent surfaces as indicated in alteration work program. Use covering materials and masking agents that are waterproof and UV resistant and that will not stain or leave residue on surfaces to which they are applied. Apply protective materials according to manufacturer's written instructions. Do not apply liquid masking agents or adhesives to painted or porous surfaces. When no longer needed, promptly remove protective materials.

C. Do not apply chemicals during winds of sufficient force to spread them to unprotected surfaces.

D. Neutralize alkaline and acid wastes and legally dispose of off Owner's property.

E. Collect and dispose of runoff from chemical operations by legal means and in a manner that prevents soil contamination, soil erosion, undermining of paving and foundations, damage to landscaping, or water penetration into building interior.

F. Alteration Work Program: Submit [**30 days**] <**Insert time**> before work begins.

SECTION 01 40 00

QUALITY REQUIREMENTS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Special Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for quality assurance and quality control.

B. Testing and inspection services are required to verify compliance with requirements specified or indicated. These services do not relieve Contractor of responsibility for compliance with the Contract Document requirements.

1. Specific quality-assurance and quality-control requirements for individual work results are specified in their respective Specification Sections. Requirements in individual Sections may also cover production of standard products.
2. Specified tests, inspections, and related actions do not limit Contractor's other quality-assurance and quality-control procedures that facilitate compliance with the Contract Document requirements.
3. Requirements for Contractor to provide quality-assurance and quality-control services required by Architect, Owner, or authorities having jurisdiction are not limited by provisions of this Section.

1.3 DEFINITIONS

A. Experienced: When used with an entity or individual, "experienced," unless otherwise further described, means having successfully completed a minimum of five previous projects similar in nature, size, and extent to this Project; being familiar with special requirements indicated; and having complied with requirements of authorities having jurisdiction.

B. Field Quality-Control Tests and Inspections: Tests and inspections that are performed on-site for installation of the Work and for completed Work.

C. Installer/Applicator/Erector: Contractor or another entity engaged by Contractor as an employee, subcontractor, or sub-subcontractor, to perform a particular construction operation, including installation, erection, application, assembly, and similar operations.

1. Use of trade-specific terminology in referring to a Work result does not require that certain construction activities specified apply exclusively to specific trade(s).

D. Mockups: Full-size physical assemblies that are constructed either as freestanding temporary built elements or as part of permanent construction. Mockups are constructed to verify selections made under Sample submittals; to demonstrate aesthetic effects and qualities of materials and execution; to review coordination, testing, or operation; to show interface between dissimilar materials; and to demonstrate compliance with specified

installation tolerances. Mockups are not Samples. Unless otherwise indicated, approved mockups establish the standard by which the Work will be judged.

1. Integrated Exterior Mockups: Mockups of the exterior envelope constructed on-site as indicated in-place portions of permanent construction, consisting of multiple products, assemblies, and subassemblies, with cutaways enabling inspection of concealed portions of the Work.

    a. Include each system, assembly, component, and part of the exterior wall to be constructed for the Project. Colors of components shall be those selected by the Architect for use in the Project.
2. Product Mockups: Mockups that may include multiple products, materials, or systems specified in a single Section.
3. In-Place Mockups: Mockups constructed on-site in their actual final location as part of permanent construction.

E. Preconstruction Testing: Tests and inspections performed specifically for Project before products and materials are incorporated into the Work, to verify performance or compliance with specified criteria. Unless otherwise indicated, copies of reports of tests or inspections performed for other than the Project do not meet this definition.

F. Product Tests: Tests and inspections that are performed by a nationally recognized testing laboratory (NRTL) according to 29 CFR 1910.7, by a testing agency accredited according to NIST's National Voluntary Laboratory Accreditation Program (NVLAP), or by a testing agency qualified to conduct product testing and acceptable to authorities having jurisdiction, to establish product performance and compliance with specified requirements.

G. Source Quality-Control Tests and Inspections: Tests and inspections that are performed at the source (e.g., plant, mill, factory, or shop).

H. Testing Agency: An entity engaged to perform specific tests, inspections, or both. The term "testing laboratory" shall have the same meaning as the term "testing agency."

I. Quality-Assurance Services: Activities, actions, and procedures performed before and during execution of the Work, to guard against defects and deficiencies and substantiate that proposed construction will comply with requirements.

J. Quality-Control Services: Tests, inspections, procedures, and related actions during and after execution of the Work, to evaluate that actual products incorporated into the Work and completed construction comply with requirements. Contractor's quality-control services do not include contract administration activities performed by Architect.

1.4 DELEGATED-DESIGN SERVICES

A. Performance and Design Criteria: Where professional design services or certifications by a design professional are specifically required of Contractor by the Contract Documents, provide products and systems complying with specific performance and design criteria indicated.

1. If criteria indicated are not sufficient to perform services or certification required, submit a written request for additional information to Architect.

B. Delegated-Design Services Statement: Submit a statement signed and sealed by the responsible design professional, for each product and system specifically assigned to Contractor to be designed or certified by a design professional, indicating that the products and systems are in compliance with performance and design criteria indicated. Include list of codes, loads, and other factors used in performing these services.

1.5 CONFLICTING REQUIREMENTS

A. Conflicting Standards and Other Requirements: If compliance with two or more standards or requirements is specified and the standards or requirements establish different or conflicting requirements for minimum quantities or quality levels, inform the Architect regarding the conflict and obtain clarification prior to proceeding with the Work. Refer conflicting requirements that are different, but apparently equal, to Architect for clarification before proceeding.

B. Minimum Quantity or Quality Levels: The quantity or quality level shown or specified shall be the minimum provided or performed. The actual installation may comply exactly with the minimum quantity or quality specified, or it may exceed the minimum within reasonable limits. To comply with these requirements, indicated numeric values are minimum or maximum, as appropriate, for the context of requirements. Refer uncertainties to Architect for a decision before proceeding.

1.6 INFORMATIONAL SUBMITTALS

A. Contractor's Quality-Control Plan: For quality-assurance and quality-control activities and responsibilities.

B. Qualification Data: For Contractor's quality-control personnel.

C. Testing Agency Qualifications: For testing agencies specified in "Quality Assurance" Article to demonstrate their capabilities and experience. Include proof of qualifications in the form of a recent report on the inspection of the testing agency by a recognized authority.

D. Schedule of Tests and Inspections: Prepare in tabular form and include the following:

1. Specification Section number and title.
2. Entity responsible for performing tests and inspections.
3. Description of test and inspection.
4. Identification of applicable standards.
5. Identification of test and inspection methods.
6. Number of tests and inspections required.
7. Time schedule or time span for tests and inspections.
8. Requirements for obtaining samples.
9. Unique characteristics of each quality-control service.

E. Reports: Prepare and submit certified written reports and documents as specified.

F. Permits, Licenses, and Certificates: For Owner's record, submit copies of permits, licenses, certifications, inspection reports, releases, jurisdictional settlements, notices, receipts for fee payments, judgments, correspondence, records, and similar documents established for compliance with standards and regulations bearing on performance of the Work.

1.7 CONTRACTOR'S QUALITY-CONTROL PLAN

A. Quality-Control Plan, General: Submit quality-control plan within 10 days of Notice to Proceed, and not less than five days prior to preconstruction conference. Submit in format acceptable to Architect. Identify personnel, procedures, controls, instructions, tests, records, and forms to be used to carry out Contractor's quality-assurance and quality-control responsibilities and to coordinate Owner's quality-assurance and quality-control activities. Coordinate with Contractor's Construction Schedule.

B. Quality-Control Personnel Qualifications: Engage qualified personnel trained and experienced in managing and executing quality-assurance and quality-control procedures similar in nature and extent to those required for Project.

1. Project quality-control manager may also serve as Project superintendent.

C. Submittal Procedure: Describe procedures for ensuring compliance with requirements through review and management of submittal process. Indicate qualifications of personnel responsible for submittal review.

D. Testing and Inspection: In quality-control plan, include a comprehensive schedule of Work requiring testing or inspection, including the following:

1. Contractor-performed tests and inspections, including subcontractor-performed tests and inspections. Include required tests and inspections and Contractor-elected tests and inspections. Distinguish source quality-control tests and inspections from field quality-control tests and inspections.
2. Special inspections required by authorities having jurisdiction and indicated on the Statement of Special Inspections.
3. Owner-performed tests and inspections indicated in the Contract Documents..

E. Continuous Inspection of Workmanship: Describe process for continuous inspection during construction to identify and correct deficiencies in workmanship in addition to testing and inspection specified. Indicate types of corrective actions to be required to bring the Work into compliance with standards of workmanship established by Contract requirements and approved mockups.

F. Monitoring and Documentation: Maintain testing and inspection reports, including log of approved and rejected results. Include Work Architect has indicated as nonconforming or defective. Indicate corrective actions taken to bring nonconforming Work into compliance with requirements. Comply with requirements of authorities having jurisdiction.

1.8 REPORTS AND DOCUMENTS

A. Test and Inspection Reports: Prepare and submit certified written reports specified in other Sections. Include the following:

1. Date of issue.
2. Project title and number.
3. Name, address, telephone number, and email address of testing agency.
4. Dates and locations of samples and tests or inspections.
5. Names of individuals making tests and inspections.
6. Description of the Work and test and inspection method.
7. Identification of product and Specification Section.
8. Complete test or inspection data.
9. Test and inspection results and an interpretation of test results.
10. Record of temperature and weather conditions at time of sample-taking and testing and inspection.
11. Comments or professional opinion on whether tested or inspected Work complies with the Contract Document requirements.
12. Name and signature of laboratory inspector.
13. Recommendations on retesting and reinspecting.

B. Manufacturer's Technical Representative's Field Reports: Prepare written information documenting manufacturer's technical representative's tests and inspections specified in other Sections. Include the following:

1. Name, address, telephone number, and email address of technical representative making report.
2. Statement on condition of substrates and their acceptability for installation of product.
3. Statement that products at Project site comply with requirements.
4. Summary of installation procedures being followed, whether they comply with requirements and, if not, what corrective action was taken.
5. Results of operational and other tests and a statement of whether observed performance complies with requirements.
6. Statement of whether conditions, products, and installation will affect warranty.
7. Other required items indicated in individual Specification Sections.

C. Factory-Authorized Service Representative's Reports: Prepare written information documenting manufacturer's factory-authorized service representative's tests and inspections specified in other Sections. Include the following:

1. Name, address, telephone number, and email address of factory-authorized service representative making report.
2. Statement that equipment complies with requirements.
3. Results of operational and other tests and a statement of whether observed performance complies with requirements.
4. Statement of whether conditions, products, and installation will affect warranty.
5. Other required items indicated in individual Specification Sections.

1.9 QUALITY ASSURANCE

A. Qualifications paragraphs in this article establish the minimum qualification levels required; individual Specification Sections specify additional requirements.

B. Manufacturer Qualifications: A firm experienced in manufacturing products or systems similar to those indicated for this Project and with a record of successful in-service performance, as well as sufficient production capacity to produce required units. As applicable, procure products from manufacturers able to meet qualification requirements, warranty requirements, and technical or factory-authorized service representative requirements.

C. Fabricator Qualifications: A firm experienced in producing products similar to those indicated for this Project and with a record of successful in-service performance, as well as sufficient production capacity to produce required units.

D. Installer Qualifications: A firm or individual experienced in installing, erecting, applying, or assembling work similar in material, design, and extent to that indicated for this Project, whose work has resulted in construction with a record of successful in-service performance.

E. Professional Engineer Qualifications: A professional engineer who is legally qualified to practice in jurisdiction where Project is located and who is experienced in providing engineering services of the kind indicated. Engineering services are defined as those performed for installations of the system, assembly, or product that is similar in material, design, and extent to those indicated for this Project.

F. Specialists: Certain Specification Sections require that specific construction activities shall be performed by entities who are recognized experts in those operations. Specialists shall satisfy qualification requirements indicated and shall be engaged in the activities indicated.

1. Requirements of authorities having jurisdiction shall supersede requirements for specialists.

G. Testing and Inspecting Agency Qualifications: An NRTL, an NVLAP, or an independent agency with the experience and capability to conduct testing and inspection indicated, as documented in accordance with ASTM E329, and with additional qualifications specified in individual Sections; and, where required by authorities having jurisdiction, that is acceptable to authorities.

H. Manufacturer's Technical Representative Qualifications: An authorized representative of manufacturer who is trained and approved by manufacturer to observe and inspect installation of manufacturer's products that are similar in material, design, and extent to those indicated for this Project.

I. Factory-Authorized Service Representative Qualifications: An authorized representative of manufacturer who is trained and approved by manufacturer to inspect, demonstrate, repair, and perform service on installations of manufacturer's products that are similar in material, design, and extent to those indicated for this Project.

J. Preconstruction Testing: Where testing agency is indicated to perform preconstruction testing for compliance with specified requirements for performance and test methods, comply with the following Contractor's responsibilities, including the following:

1. Provide test specimens representative of proposed products and construction.
2. Submit specimens in a timely manner with sufficient time for testing and analyzing results to prevent delaying the Work.
3. Provide sizes and configurations of test assemblies, mockups, and laboratory mockups to adequately demonstrate capability of products to comply with performance requirements.
4. Build site-assembled test assemblies and mockups, using installers who will perform same tasks for Project.
5. Testing Agency Responsibilities: Submit a certified written report of each test, inspection, and similar quality-assurance service to Architect, with copy to Contractor. Interpret tests and inspections, and state in each report whether tested and inspected Work complies with or deviates from the Contract Documents.

K. Mockups: Before installing portions of the Work requiring mockups, build mockups for each form of construction and finish required to comply with the following requirements, using materials indicated for the completed Work:

1. Build mockups of size indicated.
2. Build mockups in location indicated or, if not indicated, as directed by Architect.
3. Notify Architect seven days in advance of dates and times when mockups will be constructed.
4. Employ supervisory personnel who will oversee mockup construction. Employ workers who will be employed to perform same tasks during the construction at Project.
5. Demonstrate the proposed range of aesthetic effects and workmanship.
6. Obtain Architect's approval of mockups before starting corresponding Work, fabrication, or construction.

    a. Allow seven days for initial review and each re-review of each mockup.

7. Promptly correct unsatisfactory conditions noted by Architect's preliminary review, to the satisfaction of the Architect, before completion of final mockup.
8. Approval of mockups by the Architect does not constitute approval of deviations from the Contract Documents contained in mockups unless Architect specifically approves such deviations in writing.
9. Maintain mockups during construction in an undisturbed condition as a standard for judging the completed Work.
10. Demolish and remove mockups when directed unless otherwise indicated.

L. Integrated Exterior Mockups: Construct integrated exterior mockup. Coordinate installation of exterior envelope materials and products for which mockups are required in individual Specification Sections, along with supporting materials. Comply with requirements in "Mockups" Paragraph.

1. Coordinate construction of the mockup to allow observation of air barrier installation, flashings, air barrier integration with fenestration systems, and other portions of the building air/moisture barrier and drainage assemblies, prior to installation of veneer, cladding elements, and other components that will obscure the work.

1.10 QUALITY CONTROL

A. Owner Responsibilities: Where quality-control services are indicated as Owner's responsibility, Owner will engage a qualified testing agency to perform these services.

1. Owner will furnish Contractor with names, addresses, and telephone numbers of testing agencies engaged and a description of types of testing and inspection they are engaged to perform.
2. Costs for retesting and reinspecting construction that replaces or is necessitated by Work that failed to comply with the Contract Documents will be charged to Contractor, and the Contract Sum will be adjusted by Change Order.

B. Contractor Responsibilities: Tests and inspections not explicitly assigned to Owner are Contractor's responsibility. Perform additional quality-control activities, whether specified or not, to verify and document that the Work complies with requirements.

1. Unless otherwise indicated, provide quality-control services specified and those required by authorities having jurisdiction. Perform quality-control services required of Contractor by authorities having jurisdiction, whether specified or not.
2. Engage a qualified testing agency to perform quality-control services.

a. Contractor shall not employ same entity engaged by Owner, unless agreed to in writing by Owner.

3. Notify testing agencies at least 24 hours in advance of time when Work that requires testing or inspection will be performed.
4. Where quality-control services are indicated as Contractor's responsibility, submit a certified written report, in duplicate, of each quality-control service.
5. Testing and inspection requested by Contractor and not required by the Contract Documents are Contractor's responsibility.
6. Submit additional copies of each written report directly to authorities having jurisdiction, when they so direct.

C. Retesting/Reinspecting: Regardless of whether original tests or inspections were Contractor's responsibility, provide quality-control services, including retesting and reinspecting, for construction that replaced Work that failed to comply with the Contract Documents.

D. Manufacturer's Field Services: Where indicated, engage a factory-authorized service representative to inspect field-assembled components and equipment installation, including service connections. Report results in writing as specified in Section 01 33 00 "Submittal Procedures."

E. Manufacturer's Technical Services: Where indicated, engage a manufacturer's technical representative to observe and inspect the Work. Manufacturer's technical representative's services include participation in preinstallation conferences, examination of substrates and

conditions, verification of materials, observation of Installer activities, inspection of completed portions of the Work, and submittal of written reports.

F. Contractor's Associated Requirements and Services: Cooperate with agencies and representatives performing required tests, inspections, and similar quality-control services, and provide reasonable auxiliary services as requested. Notify agency sufficiently in advance of operations to permit assignment of personnel. Provide the following:

1. Access to the Work.
2. Incidental labor and facilities necessary to facilitate tests and inspections.
3. Adequate quantities of representative samples of materials that require testing and inspection. Assist agency in obtaining samples.
4. Facilities for storage and field curing of test samples.
5. Delivery of samples to testing agencies.
6. Preliminary design mix proposed for use for material mixes that require control by testing agency.
7. Security and protection for samples and for testing and inspection equipment at Project site.

G. Coordination: Coordinate sequence of activities to accommodate required quality-assurance and quality-control services with a minimum of delay and to avoid necessity of removing and replacing construction to accommodate testing and inspection.

1. Schedule times for tests, inspections, obtaining samples, and similar activities.

H. Schedule of Tests and Inspections: Prepare a schedule of tests, inspections, and similar quality-control services required by the Contract Documents as a component of Contractor's quality-control plan. Coordinate and submit concurrently with Contractor's Construction Schedule. Update and submit with each Application for Payment.

1. Schedule Contents: Include tests, inspections, and quality-control services, including Contractor- and Owner-retained services, commissioning activities, and other Project-required services paid for by other entities.
2. Distribution: Distribute schedule to Owner, Architect, testing agencies, and each party involved in performance of portions of the Work where tests and inspections are required.

1.11 SPECIAL TESTS AND INSPECTIONS

A. Special Tests and Inspections: Owner will engage a qualified testing agency and/or special inspector to conduct special tests and inspections required by authorities having jurisdiction as the responsibility of Owner, as indicated in the DSA-103 List of Required Structural Tests & Special Inspections – 2016 CBC attached to Section 01 45 23, and as follows:

1. Verifying that manufacturer maintains detailed fabrication and quality-control procedures, and reviewing the completeness and adequacy of those procedures to perform the Work.
2. Notifying Architect and Contractor promptly of irregularities and deficiencies observed in the Work during performance of its services.
3. Submitting a certified written report of each test, inspection, and similar quality-control service to Architect with copy to Contractor and to authorities having jurisdiction.
4. Submitting a final report of special tests and inspections at Substantial Completion, which includes a list of unresolved deficiencies.
5. Interpreting tests and inspections, and stating in each report whether tested and inspected Work complies with or deviates from the Contract Documents.
6. Retesting and reinspecting corrected Work.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 TEST AND INSPECTION LOG

A. Test and Inspection Log: Prepare a record of tests and inspections. Include the following:

1. Date test or inspection was conducted.
2. Description of the Work tested or inspected.
3. Date test or inspection results were transmitted to Architect.
4. Identification of testing agency or special inspector conducting test or inspection.

B. Maintain log at Project site. Post changes and revisions as they occur. Provide access to test and inspection log for Architect's, and authorities' having jurisdiction reference during normal working hours.

1. Submit log at Project closeout as part of Project Record Documents.

3.2 REPAIR AND PROTECTION

A. General: On completion of testing, inspection, sample-taking, and similar services, repair damaged construction and restore substrates and finishes.

1. Provide materials and comply with installation requirements specified in other Specification Sections or matching existing substrates and finishes. Restore patched areas and extend restoration into adjoining areas with durable seams that are as invisible as possible. Comply with the Contract Document requirements for cutting and patching in Section 01 73 00 "Execution."

B. Protect construction exposed by or for quality-control service activities.

C. Repair and protection are Contractor's responsibility, regardless of the assignment of responsibility for quality-control services.

END OF SECTION

SECTION 01 41 15

ADDITIONAL REQUIREMENTS FOR DSA-REVIEWED PROJECTS

PART 1 - GENERAL

1.1 GENERAL

A. The following additional requirements apply to this Project that is being reviewed by the Division of the State Architect (DSA).

1.2 ADDITIONAL REQUIREMENTS

A. In addition to the duties specified in the Contract Documents, the duties of the Contractor shall be in accordance with the requirements specified in Section 4-343 of Part 1, Title 24, California Code of Regulations (CCR).

B. In addition to the duties specified in the Contract Documents, the duties of the Architect and the Architect's consultants shall be in accordance with the requirements specified in Section 4-333(a) and 4-341 of Part 1, Title 24, CCR.

C. DSA is not subject to arbitration proceedings.

D. Notify DSA at start of construction in accordance with Section 4-331 of Part 1, Title 24, CCR.

E. All addenda and construction change documents shall be submitted for DSA approval. Do not begin any work under an addendum or construction change document until DSA approval is obtained. Addenda and construction change documents shall be in accordance with Section 4-338 of Part 1, Title 24, CCR.

F. Do not begin work under a written order until a construction change document (Category A) has been submitted to and approved by DSA (and Owner) in accordance with Section 4-338 of Part 1, Title 24, CCR. Substitutions effecting structural, fire/life/safety or access compliance shall be submitted as construction change documents for DSA approval. The Contractor will be responsible for the additional architectural and engineering costs associated with the review and regulatory processing of these substitutions.

G. Unless otherwise indicated or specified, perform the work in conformance with the latest edition of applicable regulatory requirements. A copy of Part 1 and Part 2 of Title 24, CCR shall be available on the Project site. The codes adopted by the City, County, State and Federal agencies shall govern minimum requirements for this Project.

H. Contractor, Inspectors, Architect and Engineer shall submit verified reports in accordance with Sections 4-341 and 4-343(c) of Part 1, Title 24, CCR.

I. DSA may supervise construction, reconstruction, or repair in accordance with Section 4-334 of Part 1, Title 24, CCR.

J. Construction shall be observed by a full-time Project Inspector approved by DSA in accordance with Section 4-333(b) and 4-342 of Part 1, Title 24, CCR.

K. Testing requirements of the DSA approved Owner's Testing Laboratory shall be in accordance with Section 4-335 of Part 1, Title 24, CCR.

L. Special Inspection shall be as required by Section 4-333(c), of CBC, Part 1, Title 24, CCR, and Chapter 17A of CBC Part 2, Title 24, CCR. The Owner will pay for the costs of special inspection.

M. All Substitutions and Request for Information (RFI's) that affect Structural, Fire and Life Safety, Access Compliance and/or Energy (as applicable) shall be submitted to the Division of the State Architect for review and approval.

N. Changes to the Structural, Accessibility or Fire and Life-Safety Portions of the approved plans and specifications after the work has been let shall be made by a Construction Change Document (CCD) as required in Section 4-338, Part 1, CAC and shall be submitted to and approved by DSA prior to commencement of the work. Construction Change Documents (CCD's) shall be prepared and submitted to DSA in compliance with DSA Interpretation of Regulation IR A-6.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION

12/21/2023

SECTION 01 42 19

REFERENCE STANDARDS

PART 1 - GENERAL

1.01 SUMMARY

A. Throughout the Contract Documents, reference is made to codes and standards which establish qualities and types of workmanship and materials, and methods for testing and reporting on the pertinent characteristics.

B. Provide materials and workmanship which meet or exceed the specifically named code or standard.

C. Deliver to the Architect required proof that the materials or workmanship, or both, meet or exceed the requirements of the specifically named code or standard. Such proof shall be in the form requested by the Architect and will generally be required to be copies of a certified report of tests conducted by a testing agency acceptable for that purpose to the Architect.

1.02 RELATED WORK SPECIFIED ELSEWHERE

A. Specific naming of codes or standards occurs on the Drawings and in other Sections of these Specifications. Comply with laws, ordinances, and regulations of authorities having jurisdiction. Proof of compliance with laws, ordinances, and regulations shall be by the signed approval of the respective authorities having jurisdiction. Costs relative thereto shall be borne by the Contractor.

1.03 QUALITY ASSURANCE

A. Familiarity with Pertinent Codes and Standards: Verify the requirements of the specifically named codes and standards as well as requirements mandated by law, ordinance and authority. Verify that the items procured and installed in this Work meet or exceed the specified requirements.

B. Rejection of Noncomplying Items: The Architect reserves the right to reject items incorporated into the Work which fail to meet such minimum requirements.

1.04 APPLICABLE CODES

A. Work of the project shall conform to the following list of the 2016, Title 24, California Code of Regulations (CCR), a List of Codes, copies of which shall be maintained at the job site by the Contractor throughout the duration of the work.

B. Applicable Codes as of January 1, 2017:

1. 2016 California Administrative Code (CAC), Part 1, Title 24, California Code of Regulations (CCR).

2. 2016 California Building Code (CBC), Volumes 1 and 2, Part 2, Title 24, California Code of Regulations (CCR) with 2016 California Amendments.

3. 2016 California Electrical Code (CEC), Part 3, Title 24, California Code of Regulations (CCR) with 2016 California Amendments.

4. 2016 California Mechanical Code (CMC), Part 4, Title 24, California Code of Regulations (CCR) with 2016 California Amendments.

5. 2016 California Plumbing Code (CPC), Part 5, Title 24, California Code of Regulations (CCR).

6. 2016 California Energy Code, Part 6, Title 24, California Code of Regulations (CCR).

7. 2016 California Historical Building Code, Part 8, Title 24, California Code of Regulations (CCR).

8. 2016 California Fire Code, Part 9, Title 24, California Code of Regulations (CCR).

9. 2016 California Existing Building Code, Part 10, Title 24, California Code of Regulations (CCR).

10. 2016 California Green Building Standards Code, Part 11, Title 24, California Code of Regulations (CCR)

11. 2016 California Reference Standards Code, Part 12, Title 24, California Code of Regulations (CCR). Title 19, CCR, Public Safety, State Fire Marshal Regulations.

C. Partial List of Applicable Standards:

Reference code section for NFPA Standards, 2016 CBC (SFM)

NFPA 13	Installation of Sprinkler Systems, 2016 Edition
NFPA 14	Installation of Standpipes and Hose Systems, 2016 Edition
NFPA 17	Dry Chemical Extinguishing Systems, 2016 Edition
NFPA 17a	Wet Chemical Extinguishing Systems, 2016 Edition
NFPA 20	Installation of Stationary Pumps for Fire Protection, 2016 Edition
NFPA 24	Installation of Private Fire Service Mains and their Appurtenances, 2016 Edition
NFPA 72	National Fire Alarm and Signaling Code, (California Amended) 2016 Edition (Note, see UL Standard 1971 for “Signaling Devices for the Hearing Impaired”)
NFPA 253	Critical Radiant Flux of Floor Covering Systems Using a Radiant Heat Energy Source, 2011 Edition
NFPA 2001	Clean Agent Fire Extinguishing Systems, 2012 Edition

1.05 REFERENCE STANDARDS

A. Standards referenced in the Specifications are usually referred to by the abbreviation of the organization's name and the designation of the document (e.g., ASTM A36). Documents in common use may be referred to by their own designation (e.g., the California Electrical Code is published by the National Fire Protection Association as NFPA-70 but is referred to as CEC, and is part of a series of documents or standards referred to as the National Fire Code). References are to the latest issue of the publication available on the date stipulated for the receipt of bids.

STANDARDS ORGANIZATIONS

AA	Aluminum Association
AAMA	American Architectural Manufacturer's Association
AASHTO	American Association of State Highway and Transportation Officials
ACI	American Concrete Institute
AGA	American Gas Association
AISC	American Institute of Steel Construction
AITC	American Institute of Timber Construction
AMCA	Air Movement and Control Association, Inc.
ANSI	American National Standards Institute, Inc.
APA	APA-The Engineered Wood Association
ARI	Air-Conditioning and Refrigeration Institute
ASHRAE	American Society of Heating, Refrigerating, and Air-Conditioning Engineers
ASME	American Society of Mechanical Engineers
ASTM	American Society for Testing and Materials
AWPA	American Wood Protection Association
AWPB	American Wood Preservers' Bureau
AWS	American Welding Society
AWWA	American Water Works Association
BHMA	Builders Hardware Manufacturers Association
CBC	California Building Code, 2016
CDA	Copper Development Association
CEC	California Electrical Code
CEQA	California Environmental Quality Act

CGA	Compressed Gas Association
CISPI	Cast Iron Soil Pipe Institute
CMC	California Mechanical Code - See IAPMO
CPC	California Plumbing Code - See IAPMO
CPSC	Consumer Product Safety Commission
CRSI	Concrete Reinforcing Steel Institute
CS	Commercial Standard of U.S. Dept. of Commerce
CTIOA	Ceramic Tile Institute of America (former CTI)
CSMA	Chemical Specialties Manufacturing Association
FGMA	Flat Glass Marketing Association
FM	Factory Mutual Global (former FMS)
FS	Federal Specification
GA	Gypsum Association
HI	Hydraulic Institute
HRI	Hydraulics Research Institute
IAPMO	International Association of Plumbing and Mechanical Officials
ICC	International Code Council (former ICBO)
IEEE	Institute of Electrical and Electronics Engineers
IES	Illuminating Engineering Society of North America
MIL-STD	Military Specifications (former MIL)
ML/SFA	Metal Lath/Steel Framing Association
MSS	Manufacturers Standardization Society of the Valve and Fittings Industry
NAAMM	National Association of Architectural Metal Manufacturers
NIST	National Institute of Standards and Technology (former NBS)
NEBB	National Environmental Balancing Bureau
NEMA	National Electrical Manufacturers Association
N FLUID PA	National Fluid Power Association
NFPA	National Fire Protection Association
NRCA	National Roofing Contractors Association
NSF	National Sanitation Foundation

NWWDA	National Wood Window and Door Association
PS	Voluntary Product Standard (of NIST former NBS)
SMACNA	Sheet Metal and Air Conditioning Contractors National Association
SDI	Steel Deck Institute
SJI	Steel Joist Institute
SSPC	The Society for Protective Coatings (former SSPC)
TCNA	Tile Council of North America, Inc. (former TCA)
TSIB	Technical Services Information Bureau (former WLPDIA)
UL	Underwriters Laboratories, Inc.
WI	Woodwork Institute (former WIC)
TITLE	Title 24, California Code of Regulations, Part 1, 2, 3, 4, 5, 6, 8, & 9
TITLE	Title 19, California Code of Regulations

1.06 REFERENCE COPIES

A. A minimum of one copy of Codes, Regulations, and Standards referenced in the drawings or the specifications, or applicable to the work, shall be furnished to the Owner's Representative at least (2) two weeks prior to the commencement of work affected by such codes, regulations or standards.

PART 2 - PRODUCTS
(Not Applicable)

PART 3 - EXECUTION
(Not Applicable)

END OF SECTION

12/21/2023

SECTION 01 45 23

TESTING AND INSPECTING SERVICES

PART 1 - GENERAL

1.01 SUMMARY

A. Section Includes: Cooperate with the Owner's selected testing agency, the Owner's assigned Inspector, and others responsible for testing and inspecting the Work, and assist the Owner by coordinating such testing and inspecting services as specified in this Section and/or elsewhere in the Contract Documents.

B. Related Work Specified Elsewhere:

1. Requirements for testing may be required in other Sections of these Specifications.

2. Where no testing requirements are specified or required by reference standards or authorities having jurisdiction, the Owner may require such testing to be performed under current pertinent standards for testing. Payment for such testing will be made as described herein.

C. Work Not Included:

1. The Owner will select a pre-qualified independent testing laboratory and Inspector as approved by the Division of the State Architect (DSA), Department of General Services, Architect and Structural Engineer.

2. The Owner will pay for initial services of the testing laboratory as further described hereinafter.

1.02 QUALITY ASSURANCE

A. The Owner will select an independent testing laboratory to conduct the tests. Selection of the material required to be tested shall be by the laboratory or the Owner's representative and not by the Contractor.

B. Qualifications of Testing Laboratory: The testing laboratory, approved by DSA, shall be qualified to the Owner's acceptance in accordance with ASTM E329. The testing laboratory shall be qualified by the Division of the State Architect.

C. Codes and Standards: Testing, when required, will be in accordance with pertinent codes and regulations and with selected standards of the American Society for Testing and Materials and other organizations or agencies which publish recognized codes, standards, or tests. Refer to Article 3.04 - Required Testing of this Section.

1.03 TEST REPORT DISTRIBUTION

A. Promptly process and distribute required copies of test reports and related instructions to ensure necessary retesting and/or replacement of materials with the least possible delay in progress of the Work.

B. One copy of Test Reports shall be forwarded to the Division of the State Architect by the testing agency. Such reports shall include tests made, regardless of whether such tests indicate that the material is satisfactory or unsatisfactory. Samples taken but not tested shall also be reported. Records of special sampling operations as required shall also be reported. The reports shall show that the material or materials were sampled and tested in accordance with the requirements of Title 24 and with the approved specifications. Test reports shall show the specified design strength. They shall also state definitely whether or not the material or materials tested comply with requirements.

C. Each Testing Agency shall submit to the Division of the State Architect a verified report in duplicate covering tests which are required to be made by that agency during the progress of the project. Such report shall be furnished each time that work on the project is suspended, including tests up to that time, and at the completion of the project.

1.04 PAYMENT FOR TESTING SERVICES

A. Initial Services: The Owner will pay for initial testing and inspection except as specifically modified herein- after or as specified otherwise in technical sections, provided the results of inspection indicate compliance with the Contract Documents.

B. Retesting: When initial tests or inspection indicate noncompliance with the Contract Documents, subsequent retesting or reinspection occasioned by the noncompliance shall be performed by the same testing laboratory or Inspector and the costs thereof will be deducted by the Owner from the Contract Sum. Retesting and reinspection will continue until test or inspection results indicate compliance.

C. Code Compliance Testing: Inspections and tests required by codes or ordinances, or by authorities having jurisdiction and made by a legally constituted authority, shall be the responsibility of and shall be paid for by the Owner, but backcharged to the Contractor in case of retesting due to non-compliance.

D. Specified Inspections and Tests: Tests and inspections specified in the Specifications, directly or by reference, shall be coordinated by the Contractor at his expense and paid for by the Owner. Corrections of noncompliance and test failures shall be paid for by the Owner, but shall be backcharged to the Contractor. Reinspection and retesting shall be in accordance with paragraph 1.04-B.

E. Contractor's Convenience Testing: Inspecting or testing performed exclusively for the Contractor's convenience shall be the sole responsibility of and at the expense of the Contractor.

1.05 INSPECTION BY THE OWNER

A. The Owner and his representatives will have access, for the purpose of inspection, to parts of the work and to the shops wherein the work is in preparation, and the Contractor shall maintain proper facilities and provide safe access for such inspection.

B. The Owner shall have the right to reject materials and workmanship which are defective, and to require their correction. Rejected workmanship shall be satisfactorily corrected and rejected materials shall be removed from the premises without charge to the Owner. If the Contractor does not correct such rejected work within a reasonable time, fixed by written notice, the Owner may correct rejected work and charge the expense to the Contractor.

C. Should it be considered necessary or advisable by the Owner at any time before final acceptance of the entire work to make an examination of work already completed by removing or tearing out the same, the Contractor shall on request promptly furnish necessary facilities, labor and materials. If such work is found to be defective in respect due to fault of the Contractor or his subcontractor, he shall defray expenses of such examinations and of satisfactory reconstruction. If, however, such work is found to meet the requirements of the contract, the additional cost of labor and material necessarily involved in the examination and replacement will be allowed the Contractor.

1.06 OWNER'S INSPECTOR

A. An Inspector employed by the Owner, approved by DSA in accordance with the requirements of the State of California Administrative Code, Title 24, Part 1, and qualified in accordance with Division of the State Architect will be assigned to the work. Reference DSA IR A-7 and IR A-8 for project Inspector certification and approval and duties and performance rating by DSA. The inspector duties are specifically defined in Title 24, Part 1, Section 4-219, reprinted herein:

" 4-219 Duties of the Project Inspector

(a) General. The project inspector shall act under the direction of the architect or registered engineer and under the supervision of the enforcement agency.

(b) Duties. The general duties of the project inspector in fulfilling project inspection responsibilities are as follows:

1. Continuous inspection requirement. The project inspector must have actual personal knowledge obtained by personal and continuous inspection of the work of construction in all stages of its progress that the requirements of the approved plans and specifications are being executed.

Continuous inspection means complete inspection of every part of the work. Work, such as concrete work or masonry work which can be inspected only as it is placed, shall require the constant presence of the project inspector. Other types of work which can be completely inspected after the work is installed may be carried on while the project inspector is not present. In any case, the project inspector must personally inspect every part of the work. In no case shall the inspector have or assume any duties that will prevent him or her from providing continuous inspection.

The project inspector may obtain personal knowledge of the work of construction, either on-site or off-site, from the inspections performed by special inspectors or approved assistant inspectors and from the reporting of others on testing and inspection of materials and workmanship for compliance with the plans, specifications, and applicable standards. The exercise of reasonable diligence to obtain the facts shall be required.

2. Relations with the architect or engineer. The project inspector shall work under the general direction of the architect or registered engineer. Any uncertainties in the inspector's comprehension of the plans and specifications shall be reported promptly to the architect or registered engineer for his/her interpretation and instructions. In no case shall the instructions of the architect or registered engineer be construed to cause

work to be done which is not in conformity with the DSA approved plans, specifications and documents authorizing changes.

3. Job file. The project inspector shall keep a file of approved plans and specifications (including all approved documents authorizing changes) on the job at all times.

4. Construction procedure records. The project inspector shall keep a record of certain construction procedures including, but not limited to the following:

A. Concrete pouring operations. The records show the time and date of placing concrete and the time and date of removal of forms in each portion of the structure.

B. Welding operations. The record shall include identification marks of welders, lists of defective welds, manner of correction of defects, etc.

C. Penetration under the last ten (10) blows for each pile when piles are driven for foundations. All such records of construction procedures shall be kept on the job until the completion of the work. These records shall be made a part of the permanent records of the owner.

5. Deviations. The project inspector shall notify the contractor, in writing, of any deviations from the approved plans and specifications which are not immediately corrected by the contractor when brought to the contractor's attention. Copies of such notice shall be forwarded immediately to the architect or registered engineer and to the enforcement agency.

Failure on the part of the project inspector to notify the contractor of deviations from the approved plans and specifications shall in no way relieve the contractor of any responsibility to complete the work covered by his or her contract in accordance with the approved plans and specifications and all laws and regulations.

6. Verified reports. The project inspector shall submit to the enforcement agency verified reports as required in Section 4-214.

(c) Violations. Failure, refusal or neglect on the part of the project inspector to notify the contractor of any work which does not comply with the requirements of the approved plans and specifications, or failure, refusal or neglect to report immediately, in writing any such violation to the architect or registered engineer, to the owner and to the enforcement agency shall constitute a violation of the Act and shall be cause for the enforcement agency to take action, which may result in withdrawal of the inspector's approval.

Authority: Health and Safety Code Section 16022.

Reference: Health and Safety Code Section 16017 and 16021. "

B. The work of construction in stages of progress shall be subject to the personal continuous observation of the Inspector as continuous observation is defined by Title 24. He shall have free access to all parts of the work at any time. The Contractor shall furnish the Inspector reasonable facilities for obtaining such information as may be necessary to keep him fully informed respecting the progress and manner of the work and the character of the materials. Inspection of the work shall not relieve the Contractor from obligation to fulfill this Contract.

1.07 OWNER'S OTHER PERSONNEL

A. From time to time, other personnel in the employ of the Owner may inspect the Work when the Work is in progress but shall have no authority to direct the Contractor or request changes in the Work except as may be provided elsewhere in the Contract Documents.

1.08 REPRESENTATIVE OF THE DIVISION OF THE STATE ARCHITECT

A. Architect shall have access to the site in accordance with Title 24.

B. Field Engineers and Inspectors from DSA. Structural Safety Section, Fire & Life Safety Review and Access Compliance shall have access to the site in accordance with Title 24.

PART 2 - PRODUCTS
(Not Applicable)

PART 3 - EXECUTION

3.01 COOPERATION WITH TESTING LABORATORY AND INSPECTORS

A. Inspectors and representatives of the testing laboratory shall have access to the work. Provide facilities for such access in order that the testing, inspection, and the obtaining of samples may be done properly.

B. Contractor shall deliver material specimens to the Owner's testing lab, which must by terms of the Contract be tested prior to inclusion in the Project, at least 45 days prior to scheduled delivery to the job site.

C. Material shipped by the Contractor from the source of supply prior to having satisfactorily passed such testing and inspection or prior to the receipt of notice from said representative that such testing and inspection will not be required shall not be incorporated in the job.

3.02 TAKING SPECIMENS

A. Field specimens and samples for testing, unless otherwise provided in these Contract Documents, shall be selected and taken by the Testing Laboratory or Inspector and not the Contractor. Sampling equipment and personnel will be provided by the testing laboratory. Deliveries of specimens and samples to the testing laboratory will be performed by the testing laboratory. Soil samples for approval of import fill shall be delivered to the Testing Laboratory by the Contractor, as directed by the Testing Laboratory.

3.03 SCHEDULES FOR TESTING

A. Establishing Schedule:

1. By advance discussion with the testing laboratory selected by the Owner, determine the time required for the laboratory to perform its tests and to issue each of its findings.

2. Provide required time within the Construction Schedule.

B. Revising Schedule: When changes of construction schedule are necessary during construction, coordinate such changes of schedule with the testing laboratory as required.

C. Adherence to Schedule: When the testing laboratory is ready to test according to the determined schedules, but is prevented from testing or taking specimens due to incompleteness of the work, extra charges for testing attributable to the delay may be back-charged to the Contractor and will be deducted by the Owner from the Contract Sum.

3.04 REQUIRED TESTING

Tests and inspections for the following items will be required in accordance with referenced Sections/Chapters of California Building Code, Title 24, Part 2:

A. FOUNDATIONS (Not Applicable)

B. CONCRETE (Chapters **17A** and **19A**):

1. MATERIALS:

a.	Portland Cement Test	1910A.1
b.	Concrete Aggregates	1903A.5
c.	Reinforcing Bars	1903A.8
d.	Batch Plant Inspection	1705A.3.3

2. CONCRETE QUALITY:

a.	Proportions of Concrete	1904A,
b.	Strength Test of Concrete	1905A.15
c.	Concrete Curing	1903A

3. CONCRETE INSPECTION:

a.	Job Site Inspection	1705A.3.5, 1705A.3.6
b.	Batch Plant or Weighmaster Inspection	1705A.3.3
c.	Reinforcing Bar Welding Inspection	1705A.3.1
d.	Clean Rough Construction Joints	1903A
e.	Waiver of Batch Plant Inspection	1705A.3.3.1

C. MASONRY (Not Applicable)

D. STRUCTURAL STEEL (Not Applicable)

E. WOOD (Not Applicable)

F. EXPANSION BOLTS OR EPOXY-TYPE ANCHORS IN CONCRETE (Not Applicable)

END OF SECTION

SECTION 01 60 00

PRODUCT REQUIREMENTS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Special Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for selection of products for use in Project; product delivery, storage, and handling; manufacturers' standard warranties on products; special warranties; and comparable products.

B. Related Requirements:

1. Section 01 11 00 "Summary of Work" for Contractor requirements related to Owner-furnished products.
2. Section 01 21 00 "Allowances" for products selected under an allowance.
3. Section 01 23 00 "Alternates" for products selected under an alternate.
4. Section 01 25 00 "Substitution Procedures" for requests for substitutions.
5. Section 01 42 19 "Reference Standards" for applicable industry standards for products specified.
6. Section 01 77 00" Closeout Procedures" for submitting warranties.

1.3 DEFINITIONS

A. Products: Items obtained for incorporating into the Work, whether purchased for Project or taken from previously purchased stock. The term "product" includes the terms "material," "equipment," "system," and terms of similar intent.

1. Named Products: Items identified by manufacturer's product name, including make or model number or other designation shown or listed in manufacturer's published product literature that is current as of date of the Contract Documents.
2. New Products: Items that have not previously been incorporated into another project or facility. Salvaged items or items reused from other projects are not considered new products. Items that are manufactured or fabricated to include recycled content materials are considered new products, unless indicated otherwise.
3. Comparable Product: Product by named manufacturer that is demonstrated and approved through the comparable product submittal process described in Part 2 "Comparable Products" Article, to have the indicated qualities related to type, function, dimension, in-service performance, physical properties, appearance, and other characteristics that equal or exceed those of specified product.

B. Basis-of-Design Product Specification: A specification in which a single manufacturer's product is named and accompanied by the words "basis-of-design product," including make or model number or other designation. Published attributes and characteristics of basis-of-design product establish salient characteristics of products.

1. Evaluation of Comparable Products: In addition to the basis-of-design product description, product attributes and characteristics may be listed to establish the

significant qualities related to type, function, in-service performance and physical properties, weight, dimension, durability, visual characteristics, and other special features and requirements for purposes of evaluating comparable products of additional manufacturers named in the specification. Manufacturer's published attributes and characteristics of basis-of-design product also establish salient characteristics of products for purposes of evaluating comparable products.

C. Subject to Compliance with Requirements: Where the phrase "Subject to compliance with requirements" introduces a product selection procedure in an individual Specification Section, provide products qualified under the specified product procedure. In the event that a named product or product by a named manufacturer does not meet the other requirements of the specifications, select another named product or product from another named manufacturer that does meet the requirements of the specifications; submit a comparable product request or substitution request, if applicable.

D. Comparable Product Request Submittal: An action submittal requesting consideration of a comparable product, including the following information:

1. Identification of basis-of-design product or fabrication or installation method to be replaced, including Specification Section number and title and Drawing numbers and titles.
2. Data indicating compliance with the requirements specified in Part 2 "Comparable Products" Article.

E. Basis-of-Design Product Specification Submittal: An action submittal complying with requirements in Section 01 33 00 "Submittal Procedures."

F. Substitution: Refer to Section 01 25 00 "Substitution Procedures" for definition and limitations on substitutions.

1.4 QUALITY ASSURANCE

A. Compatibility of Options: If Contractor is given option of selecting between two or more products for use on Project, select product compatible with products previously selected, even if previously selected products were also options.

1. Resolution of Compatibility Disputes between Multiple Contractors:

a. Contractors are responsible for providing products and construction methods compatible with products and construction methods of other contractors.
b. If a dispute arises between the multiple contractors over concurrently selectable but incompatible products, Architect will determine which products shall be used.

B. Identification of Products: Except for required labels and operating data, do not attach or imprint manufacturer or product names or trademarks on exposed surfaces of products or equipment that will be exposed to view in occupied spaces or on the exterior.

1. Labels: Locate required product labels and stamps on a concealed surface, or, where required for observation following installation, on a visually accessible surface that is not conspicuous.
2. Equipment Nameplates: Provide a permanent nameplate on each item of service- or power-operated equipment. Locate on a visually accessible but inconspicuous surface. Include information essential for operation, including the following:

a. Name of product and manufacturer.
b. Model and serial number.

c. Capacity.
d. Speed.
e. Ratings.

3. See individual identification Sections in Divisions 21, 22, 23, and 26 for additional equipment identification requirements.

1.5 COORDINATION

A. Modify or adjust affected work as necessary to integrate work of approved comparable products and approved substitutions.

1.6 PRODUCT DELIVERY, STORAGE, AND HANDLING

A. Deliver, store, and handle products, using means and methods that will prevent damage, deterioration, and loss, including theft and vandalism. Comply with manufacturer's written instructions.

B. Delivery and Handling:

1. Schedule delivery to minimize long-term storage at Project site and to prevent overcrowding of construction spaces.
2. Coordinate delivery with installation time to ensure minimum holding time for items that are flammable, hazardous, easily damaged, or sensitive to deterioration, theft, and other losses.
3. Deliver products to Project site in an undamaged condition in manufacturer's original sealed container or other packaging system, complete with labels and instructions for handling, storing, unpacking, protecting, and installing.
4. Inspect products on delivery to determine compliance with the Contract Documents and that products are undamaged and properly protected.

C. Storage:

1. Provide a secure location and enclosure at Project site for storage of materials and equipment.
2. Store products to allow for inspection and measurement of quantity or counting of units.
3. Store materials in a manner that will not endanger Project structure.
4. Store products that are subject to damage by the elements under cover in a weathertight enclosure above ground, with ventilation adequate to prevent condensation and with adequate protection from wind.
5. Protect foam plastic from exposure to sunlight, except to extent necessary for period of installation and concealment.
6. Comply with product manufacturer's written instructions for temperature, humidity, ventilation, and weather-protection requirements for storage.
7. Protect stored products from damage and liquids from freezing.

1.7 PRODUCT WARRANTIES

A. Warranties specified in other Sections shall be in addition to, and run concurrent with, other warranties required by the Contract Documents. Manufacturer's disclaimers and limitations on product warranties do not relieve Contractor of obligations under requirements of the Contract Documents.

1. Manufacturer's Warranty: Written standard warranty form furnished by individual manufacturer for a particular product and issued in the name of the Owner or endorsed by manufacturer to Owner.
2. Special Warranty: Written warranty required by the Contract Documents to provide specific rights for Owner and issued in the name of the Owner or endorsed by manufacturer to Owner.

B. Special Warranties: Prepare a written document that contains appropriate terms and identification, ready for execution.

1. Manufacturer's Standard Form: Modified to include Project-specific information and properly executed.
2. Specified Form: When specified forms are included in the Project Manual, prepare a written document, using indicated form properly executed.
3. See other Sections for specific content requirements and particular requirements for submitting special warranties.

C. Submittal Time: Comply with requirements in Section 01 77 00 "Closeout Procedures."

PART 2 - PRODUCTS

2.1 PRODUCT SELECTION PROCEDURES

A. General Product Requirements: Provide products that comply with the Contract Documents, are undamaged and, unless otherwise indicated, are new at time of installation.

1. Provide products complete with accessories, trim, finish, fasteners, and other items needed for a complete installation and indicated use and effect.
2. Standard Products: If available, and unless custom products or nonstandard options are specified, provide standard products of types that have been produced and used successfully in similar situations on other projects.
3. Owner reserves the right to limit selection to products with warranties meeting requirements of the Contract Documents.
4. Where products are accompanied by the term "as selected," Architect will make selection.
5. Descriptive, performance, and reference standard requirements in the Specifications establish salient characteristics of products.
6. Or Equal: For products specified by name and accompanied by the term "or equal," "or approved equal," or "or approved," comply with requirements in "Comparable Products" Article to obtain approval for use of an unnamed product.

    a. Submit additional documentation required by Architect in order to establish equivalency of proposed products. Unless otherwise indicated, evaluation of "or equal" product status is by the Architect, whose determination is final.

B. Product Selection Procedures:

1. Sole Product: Where Specifications name a single manufacturer and product, provide the named product that complies with requirements. Comparable products or substitutions for Contractor's convenience will not be considered.

    a. Sole product may be indicated by the phrase "Subject to compliance with requirements, provide the following."

2. Sole Manufacturer/Source: Where Specifications name a single manufacturer or source, provide a product by the named manufacturer or source that complies with

requirements. Comparable products or substitutions for Contractor's convenience will not be considered.

a. Sole manufacturer/source may be indicated by the phrase "Subject to compliance with requirements, provide products by the following."

3. Limited List of Products: Where Specifications include a list of names of both manufacturers and products, provide one of the products listed that complies with requirements. Comparable products or substitutions for Contractor's convenience will not be considered.

a. Limited list of products may be indicated by the phrase "Subject to compliance with requirements, provide one of the following."

4. Non-Limited List of Products: Where Specifications include a list of names of both available manufacturers and products, provide one of the products listed or an unnamed product that complies with requirements.

a. Non-limited list of products is indicated by the phrase "Subject to compliance with requirements, available products that may be incorporated in the Work include, but are not limited to, the following."
b. Provision of an unnamed product is not considered a substitution, if the product complies with requirements.

5. Limited List of Manufacturers: Where Specifications include a list of manufacturers' names, provide a product by one of the manufacturers listed that complies with requirements. Comparable products or substitutions for Contractor's convenience will be considered.

a. Limited list of manufacturers is indicated by the phrase "Subject to compliance with requirements, provide products by one of the following."

6. Non-Limited List of Manufacturers: Where Specifications include a list of available manufacturers, provide a product by one of the manufacturers listed or a product by an unnamed manufacturer that complies with requirements.

a. Non-limited list of manufacturers is indicated by the phrase "Subject to compliance with requirements, available manufacturers whose products may be incorporated in the Work include, but are not limited to, the following."
b. Provision of products of an unnamed manufacturer is not considered a substitution, if the product complies with requirements.

7. Basis-of-Design Product: Where Specifications name a product, or refer to a product indicated on Drawings, and include a list of manufacturers, provide the specified or indicated product or a comparable product by one of the other named manufacturers. Drawings and Specifications may additionally indicate sizes, profiles, dimensions, and other characteristics that are based on the product named. Comply with requirements in "Comparable Products" Article for consideration of an unnamed product by one of the other named manufacturers.

a. For approval of products by unnamed manufacturers, comply with requirements in Section 01 25 00 "Substitution Procedures" for substitutions for convenience.

C. Visual Matching Specification: Where Specifications require the phrase "match Architect's sample," provide a product that complies with requirements and matches Architect's sample. Architect's decision will be final on whether a proposed product matches.

1. If no product available within specified category matches and complies with other specified requirements, comply with requirements in Section 01 25 00 "Substitution Procedures" for proposal of product.

D. Visual Selection Specification: Where Specifications include the phrase "as selected by Architect from manufacturer's full range" or a similar phrase, select a product that complies with requirements. Architect will select color, gloss, pattern, density, or texture from manufacturer's product line that includes both standard and premium items.

2.2 COMPARABLE PRODUCTS

A. Conditions for Consideration of Comparable Products: Architect will consider Contractor's request for comparable product when the following conditions are satisfied. If the following conditions are not satisfied, Architect may return requests without action, except to record noncompliance with the following requirements:

1. Evidence that proposed product does not require revisions to the Contract Documents, is consistent with the Contract Documents, will produce the indicated results, and is compatible with other portions of the Work.
2. Detailed comparison of significant qualities of proposed product with those of the named basis-of-design product. Significant product qualities include attributes, such as type, function, in-service performance and physical properties, weight, dimension, durability, visual characteristics, and other specific features and requirements.
3. Evidence that proposed product provides specified warranty.
4. List of similar installations for completed projects, with project names and addresses and names and addresses of architects and owners, if requested.
5. Samples, if requested.

B. Architect's Action on Comparable Products Submittal: If necessary, Architect will request additional information or documentation for evaluation, as specified in Section 01 33 00 "Submittal Procedures."

1. Form of Approval of Submittal: As specified in Section 01 33 00 "Submittal Procedures."
2. Use product specified if Architect does not issue a decision on use of a comparable product request within time allocated.

C. Submittal Requirements, Two-Step Process: Approval by the Architect of Contractor's request for use of comparable product is not intended to satisfy other submittal requirements. Comply with specified submittal requirements.

PART 3 - EXECUTION (Not Used)

END OF SECTION

12/21/2023

Not Used:

PART 4 - EXECUTION (Not Used)

A. Submittal Requirements, Single-Step Process: When acceptable to Architect, incorporate specified submittal requirements of individual Specification Section in combined submittal for comparable products. Approval by the Architect of Contractor's request for use of comparable product and of individual submittal requirements will also satisfy other submittal requirements.

SECTION 01 73 00

EXECUTION

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Special Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes general administrative and procedural requirements governing execution of the Work, including, but not limited to, the following:

1. Construction layout.
2. Field engineering and surveying.
3. Installation of the Work.
4. Coordination of Owner's portion of the Work.
5. Coordination of Owner-installed products.
6. Progress cleaning.
7. Starting and adjusting.
8. Protection of installed construction.

B. Related Requirements:

1. Section 01 11 00 "Summary of Work" for coordination of Owner-furnished products, Owner-performed work, Owner's separate contracts, and limits on use of Project site.
2. Section 01 33 00 "Submittal Procedures" for submitting surveys.
3. Section 01 73 29 “Cutting and Patching” for administrative and procedural requirements for cutting and patching.
4. Section 01 77 00 "Closeout Procedures" for submitting final property survey with Project Record Documents, recording of Owner-accepted deviations from indicated lines and levels, replacing defective work, and final cleaning.
5. Section 02 41 19 "Selective Demolition" for demolition and removal of selected portions of the building.

1.3 DEFINITIONS

A. Cutting: Removal of in-place construction necessary to permit installation or performance of subsequent work.

B. Patching: Fitting and repair work required to restore construction to original conditions after installation of subsequent work.

1.4 PREINSTALLATION MEETINGS

A. Layout Conference: Conduct conference at Project site.

1. Prior to establishing layout of perimeter and structural column grid(s), review building location requirements. Review benchmark, control point, and layout and dimension

requirements. Inform Architect of scheduled meeting. Require representatives of each entity directly concerned with Project layout to attend, including the following:

a. Contractor's superintendent.
b. Professional surveyor or Contractor's personnel responsible for performing Project surveying and layout.

2. Review meanings and intent of dimensions, notes, terms, graphic symbols, and other layout information indicated on the Drawings.
3. Review requirements for including layouts on Shop Drawings and other submittals.
4. Review areas of potential interference and conflict. Coordinate procedures and resolve potential conflicts before proceeding.

1.5 INFORMATIONAL SUBMITTALS

A. Qualification Data: For land surveyor or professional engineer.

B. Certified Surveys: Submit two copies signed by land surveyor or professional engineer.

1.6 CLOSEOUT SUBMITTALS

A. Final Property Survey: Submit 2 copies showing the Work performed and record survey data.

1.7 QUALITY ASSURANCE

A. Land Surveyor Qualifications: A professional land surveyor who is legally qualified to practice in jurisdiction where Project is located and who is experienced in providing land-surveying services of the kind indicated.

B. Professional Engineer Qualifications: Refer to Section 01 40 00 "Quality Requirements."

C. Manufacturer's Installation Instructions: Obtain and maintain on-site manufacturer's written recommendations and instructions for installation of specified products and equipment.

PART 2 - PRODUCTS

2.1 MATERIALS

A. Comply with requirements specified in other Sections.

1. For projects requiring compliance with sustainable design and construction practices and procedures, use products for patching that comply with sustainable design requirements.

B. In-Place Materials: Use materials for patching identical to in-place materials. For exposed surfaces, use materials that visually match in-place adjacent surfaces to the fullest extent possible.

1. If identical materials are unavailable or cannot be used, use materials that, when installed, will provide a match acceptable to Architect for the visual and functional performance of in-place materials. Use materials that are not considered hazardous.

C. Cleaning Agents: Use cleaning materials and agents recommended by manufacturer or fabricator of the surface to be cleaned. Do not use cleaning agents that are potentially hazardous to health or property or that might damage finished surfaces.

1. Use cleaning products that comply with Green Seal's GS-37, or if GS-37 is not applicable, use products that comply with the California Code of Regulations maximum allowable VOC levels.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Existing Conditions: The existence and location of underground and other utilities and construction indicated as existing are not guaranteed. Before beginning sitework, investigate and verify the existence and location of underground utilities, mechanical and electrical systems, and other construction affecting the Work.

1. Before construction, verify the location and invert elevation at points of connection of sanitary sewer, storm sewer, gas service piping, and water-service piping; underground electrical services; and other utilities.
2. Furnish location data for work related to Project that must be performed by public utilities serving Project site.

B. Examination and Acceptance of Conditions: Before proceeding with each component of the Work, examine substrates, areas, and conditions, with Installer or Applicator present where indicated, for compliance with requirements for installation tolerances and other conditions affecting performance. Record observations.

1. Examine roughing-in for mechanical and electrical systems to verify actual locations of connections before equipment and fixture installation.
2. Examine walls, floors, and roofs for suitable conditions where products and systems are to be installed.
3. Verify compatibility with and suitability of substrates, including compatibility with existing finishes or primers.

C. Written Report: Where a written report listing conditions detrimental to performance of the Work is required by other Sections, include the following:

1. Description of the Work, including Specification Section number and paragraph, and Drawing sheet number and detail, where applicable.
2. List of detrimental conditions, including substrates.
3. List of unacceptable installation tolerances.
4. Recommended corrections.

D. Proceed with installation only after unsatisfactory conditions have been corrected. Proceeding with the Work indicates acceptance of surfaces and conditions.

3.2 PREPARATION

A. Existing Utility Information: Furnish information to local utility and Owner that is necessary to adjust, move, or relocate existing utility structures, utility poles, lines, services, or other utility appurtenances located in or affected by construction. Coordinate with authorities having jurisdiction.

B. Field Measurements: Take field measurements as required to fit the Work properly. Recheck measurements before installing each product. Where portions of the Work are indicated to fit to other construction, verify dimensions of other construction by field measurements before fabrication. Coordinate fabrication schedule with construction progress to avoid delaying the Work.

C. Space Requirements: Verify space requirements and dimensions of items shown diagrammatically on Drawings.

D. Review of Contract Documents and Field Conditions: Immediately on discovery of the need for clarification of the Contract Documents, submit a request for information to Architect in accordance with requirements in Section 01 31 00 "Project Management and Coordination."

3.3 CONSTRUCTION LAYOUT

A. Verification: Before proceeding to lay out the Work, verify layout information shown on Drawings, in relation to the property survey and existing benchmarks and existing conditions. If discrepancies are discovered, notify Architect promptly.

B. Engage a land surveyor or professional engineer experienced in laying out the Work, using the following accepted surveying practices:

1. Establish benchmarks and control points to set lines and levels at each story of construction and elsewhere as needed to locate each element of Project.
2. Establish limits on use of Project site.
3. Establish dimensions within tolerances indicated. Do not scale Drawings to obtain required dimensions.
4. Inform installers of lines and levels to which they must comply.
5. Check the location, level and plumb, of every major element as the Work progresses.
6. Notify Architect when deviations from required lines and levels exceed allowable tolerances.
7. Close site surveys with an error of closure equal to or less than the standard established by authorities having jurisdiction.

C. Site Improvements: Locate and lay out site improvements, including pavements, grading, fill and topsoil placement, utility slopes, and rim and invert elevations.

D. Building Lines and Levels: Locate and lay out control lines and levels for structures, building foundations, column grids, and floor levels, including those required for mechanical and electrical work. Transfer survey markings and elevations for use with control lines and levels. Level foundations and piers from two or more locations.

E. Record Log: Maintain a log of layout control work. Record deviations from required lines and levels. Include beginning and ending dates and times of surveys, weather conditions, name and duty of each survey party member, and types of instruments and tapes used. Make the log available for reference by Architect and IOR.

3.4 FIELD ENGINEERING

A. Reference Points: Locate existing permanent benchmarks, control points, and similar reference points before beginning the Work. Preserve and protect permanent benchmarks and control points during construction operations.

1. Do not change or relocate existing benchmarks or control points without prior written approval of Architect. Report lost or destroyed permanent benchmarks or control

points promptly. Report the need to relocate permanent benchmarks or control points to Architect before proceeding.
2. Replace lost or destroyed permanent benchmarks and control points promptly. Base replacements on the original survey control points.

B. Benchmarks: Establish and maintain a minimum of two permanent benchmarks on Project site, referenced to data established by survey control points. Comply with authorities having jurisdiction for type and size of benchmark.

1. Record benchmark locations, with horizontal and vertical data, on Project Record Documents.
2. Where the actual location or elevation of layout points cannot be marked, provide temporary reference points sufficient to locate the Work.
3. Remove temporary reference points when no longer needed. Restore marked construction to its original condition.

C. Final Property Survey: Engage a land surveyor or professional engineer to prepare a final property survey showing significant features (real property) for Project. Include on the survey a certification, signed by land surveyor or professional engineer, that principal metes, bounds, lines, and levels of Project are accurately positioned as shown on the survey.

1. Show boundary lines, monuments, streets, site improvements and utilities, existing improvements and significant vegetation, adjoining properties, acreage, grade contours, and the distance and bearing from a site corner to a legal point.
2. Recording: At Substantial Completion, have the final property survey recorded by or with authorities having jurisdiction as the official "property survey."

3.5 INSTALLATION

A. Locate the Work and components of the Work accurately, in correct alignment and elevation, as indicated.

1. Make vertical work plumb, and make horizontal work level.
2. Where space is limited, install components to maximize space available for maintenance and ease of removal for replacement.
3. Conceal pipes, ducts, and wiring in finished areas unless otherwise indicated.
4. Maintain minimum headroom clearance of 96 inches in occupied spaces and 90 inches in unoccupied spaces, unless otherwise indicated on Drawings.

B. Comply with manufacturer's written instructions and recommendations for installing products in applications indicated.

C. Install products at the time and under conditions that will ensure satisfactory results as judged by Architect. Maintain conditions required for product performance until Substantial Completion.

D. Conduct construction operations, so no part of the Work is subjected to damaging operations or loading in excess of that expected during normal conditions of occupancy of type expected for Project.

E. Sequence the Work and allow adequate clearances to accommodate movement of construction items on-site and placement in permanent locations.

F. Tools and Equipment: Select tools or equipment that minimize production of excessive noise levels.

G. Templates: Obtain and distribute to the parties involved templates for Work specified to be factory prepared and field installed. Check Shop Drawings of other portions of the Work to confirm that adequate provisions are made for locating and installing products to comply with indicated requirements.

H. Attachment: Provide blocking and attachment plates and anchors and fasteners of adequate size and number to securely anchor each component in place, accurately located and aligned with other portions of the Work. Where size and type of attachments are not indicated, verify size and type required for load conditions with manufacturer.

1. Mounting Heights: Where mounting heights are not indicated, mount components at heights directed by Architect.
2. Allow for building movement, including thermal expansion and contraction.
3. Coordinate installation of anchorages. Furnish setting drawings, templates, and directions for installing anchorages, including sleeves, concrete inserts, anchor bolts, and items with integral anchors, that are to be embedded in concrete or masonry. Deliver such items to Project site in time for installation.

I. Joints: Make joints of uniform width. Where joint locations in exposed Work are not indicated, arrange joints for the best visual effect, as judged by Architect. Fit exposed connections together to form hairline joints.

J. Repair or remove and replace damaged, defective, or nonconforming Work.

1. Comply with Section 01 77 00 "Closeout Procedures" for repairing or removing and replacing defective Work.

3.6 COORDINATION OF OWNER'S PORTION OF THE WORK

A. Site Access: Provide access to Project site for Owner's construction personnel and Owner's separate contractors.

1. Provide temporary facilities required for Owner-furnished, Contractor-installed and Owner-furnished, Owner-installed products.
2. Refer to Section 01 11 00 "Summary of Work" for other requirements for Owner-furnished, Contractor-installed and Owner-furnished, Owner-installed products

B. Coordination: Coordinate construction and operations of the Work with work performed by Owner's construction personnel and Owner's separate contractors.

1. Construction Schedule: Inform Owner of Contractor's preferred construction schedule for Owner's portion of the Work. Adjust construction schedule based on a mutually agreeable timetable. Notify Owner if changes to schedule are required due to differences in actual construction progress.
2. Preinstallation Conferences: Include Owner's construction personnel and Owner's separate contractors at preinstallation conferences covering portions of the Work that are to receive Owner's work. Attend preinstallation conferences conducted by Owner's construction personnel if portions of the Work depend on Owner's construction.

3.7 PROGRESS CLEANING

A. Clean Project site and work areas daily, including common areas. Enforce requirements strictly. Dispose of materials lawfully.

1. Comply with requirements in NFPA 241 for removal of combustible waste materials and debris.
2. Do not hold waste materials more than seven days during normal weather or three days if the temperature is expected to rise above 80 deg F.
3. Containerize hazardous and unsanitary waste materials separately from other waste. Mark containers appropriately and dispose of legally, according to regulations.

    a. Use containers intended for holding waste materials of type to be stored.

4. Coordinate progress cleaning for joint-use areas where Contractor and other contractors are working concurrently.

B. Site: Maintain Project site free of waste materials and debris.

C. Work Areas: Clean areas where Work is in progress to the level of cleanliness necessary for proper execution of the Work.

1. Remove liquid spills promptly.
2. Where dust would impair proper execution of the Work, broom-clean or vacuum the entire work area, as appropriate.

D. Installed Work: Keep installed work clean. Clean installed surfaces according to written instructions of manufacturer or fabricator of product installed, using only cleaning materials specifically recommended. If specific cleaning materials are not recommended, use cleaning materials that are not hazardous to health or property and that will not damage exposed surfaces.

E. Concealed Spaces: Remove debris from concealed spaces before enclosing the space.

F. Exposed Surfaces: Clean exposed surfaces and protect as necessary to ensure freedom from damage and deterioration at time of Substantial Completion.

G. Waste Disposal: Do not bury or burn waste materials on-site. Do not wash waste materials down sewers or into waterways. Comply with waste disposal requirements in Section 01 74 19 "Construction Waste Management and Disposal."

H. During handling and installation, clean and protect construction in progress and adjoining materials already in place. Apply protective covering where required to ensure protection from damage or deterioration at Substantial Completion.

I. Clean and provide maintenance on completed construction as frequently as necessary through the remainder of the construction period. Adjust and lubricate operable components to ensure operability without damaging effects.

J. Limiting Exposures: Supervise construction operations to ensure that no part of the construction, completed or in progress, is subject to harmful, dangerous, damaging, or otherwise deleterious exposure during the construction period.

3.8 STARTING AND ADJUSTING

A. Start equipment and operating components to confirm proper operation. Remove malfunctioning units, replace with new units, and retest.

B. Adjust equipment for proper operation. Adjust operating components for proper operation without binding.

C. Test each piece of equipment to verify proper operation. Test and adjust controls and safeties. Replace damaged and malfunctioning controls and equipment.

D. Manufacturer's Field Service: Comply with qualification requirements in Section 01 40 00 "Quality Requirements."

3.9 PROTECTION AND REPAIR OF INSTALLED CONSTRUCTION

A. Provide final protection and maintain conditions that ensure installed Work is without damage or deterioration at time of Substantial Completion.

B. Repair Work previously completed and subsequently damaged during construction period. Repair to like-new condition.

C. Protection of Existing Items: Provide protection and ensure that existing items to remain undisturbed by construction are maintained in condition that existed at commencement of the Work.

D. Comply with manufacturer's written instructions for temperature and relative humidity.

END OF SECTION

12/21/2023

Not used:

1. Section 078413 "Penetration Firestopping" for patching penetrations in fire-rated construction.

Not Used:

3.10 PREINSTALLATION MEETINGS

A. Cutting and Patching Conference: Conduct conference at [**Project site**.

1. Prior to [**submitting cutting and patching plan**] [**commencing work requiring cutting and patching**], review extent of cutting and patching anticipated and examine procedures for ensuring satisfactory result from cutting and patching work. Inform Architect [**and Construction Manager**] of scheduled meeting. Require representatives of each entity directly concerned with cutting and patching to attend, including the following:

    a. Contractor's superintendent.
    b. Trade supervisor responsible for cutting operations.
    c. Trade supervisor(s) responsible for patching of each type of substrate.
    d. Mechanical, electrical, and utilities subcontractors' supervisors, to the extent each trade is affected by cutting and patching operations.

2. Review areas of potential interference and conflict. Coordinate procedures and resolve potential conflicts before proceeding.

B. Certificates: Submit certificate signed by [**land surveyor**] [**professional engineer**], certifying that location and elevation of improvements comply with requirements.

C. Cutting and Patching Plan: Submit plan describing procedures at least [**10**] <**Insert number**> days prior to the time cutting and patching will be performed. Include the following information:

1. Extent: Describe reason for and extent of each occurrence of cutting and patching.
2. Changes to In-Place Construction: Describe anticipated results. Include changes to structural elements and operating components as well as changes in building appearance and other significant visual elements.
3. Products: List products to be used for patching and firms or entities that will perform patching work.
4. Dates: Indicate when cutting and patching will be performed.
5. Utilities and Mechanical and Electrical Systems: List services and systems that cutting and patching procedures will disturb or affect. List services and systems that will be relocated and those that will be temporarily out of service. Indicate length of time permanent services and systems will be disrupted.

    a. Include description of provisions for temporary services and systems during interruption of permanent services and systems.

D. Landfill Receipts: Submit copy of receipts issued by a landfill facility, licensed to accept hazardous materials, for hazardous waste disposal.

E. Identification: Owner will identify existing benchmarks, control points, and property corners.

F. Certified Survey: On completion of foundation walls, major site improvements, and other work requiring field-engineering services, prepare a certified survey showing dimensions, locations, angles, and elevations of construction and sitework.

G. Cutting and Patching: Comply with requirements for and limitations on cutting and patching of construction elements.

1. Structural Elements: When cutting and patching structural elements, or when encountering the need for cutting and patching of elements whose structural function is not known, notify Architect of locations and details of cutting and await directions from Architect before proceeding. Shore, brace, and support structural elements during cutting and patching. Do not cut and patch structural elements in a manner that could change their load-carrying capacity or increase deflection.
2. Operational Elements: Do not cut and patch operating elements and related components in a manner that results in reducing their capacity to perform as intended or that results in increased maintenance or decreased operational life or safety. Operational elements include the following:

    a. Primary operational systems and equipment.
    b. Fire separation assemblies.
    c. Air or smoke barriers.
    d. Fire-suppression systems.
    e. Plumbing piping systems.
    f. Mechanical systems piping and ducts.
    g. Control systems.
    h. Communication systems.
    i. Fire-detection and -alarm systems.
    j. Conveying systems.
    k. Electrical wiring systems.
    l. Operating systems of special construction.

3. Other Construction Elements: Do not cut and patch other construction elements or components in a manner that could change their load-carrying capacity, that results in reducing their capacity to perform as intended, or that results in increased maintenance or decreased operational life or safety. Other construction elements include but are not limited to the following:

    a. Water, moisture, or vapor barriers.
    b. Membranes and flashings.
    c. Exterior curtain-wall construction.
    d. Sprayed fire-resistive material.
    e. Equipment supports.
    f. Piping, ductwork, vessels, and equipment.
    g. Noise- and vibration-control elements and systems.

4. Visual Elements: Do not cut and patch construction in a manner that results in visual evidence of cutting and patching. Do not cut and patch exposed construction in a manner that would, in Architect's opinion, reduce the building's aesthetic qualities. Remove and replace construction that has been cut and patched in a visually unsatisfactory manner.

3.11 CUTTING AND PATCHING

A. General: Employ skilled workers to perform cutting and patching. Proceed with cutting and patching at the earliest feasible time, and complete without delay.

1. Cut in-place construction to provide for installation of other components or performance of other construction, and subsequently patch as required to restore surfaces to their original condition.

B. Existing Warranties: Remove, replace, patch, and repair materials and surfaces cut or damaged during installation or cutting and patching operations, by methods and with materials so as not to void existing warranties.

C. Temporary Support: Provide temporary support of Work to be cut.

D. Protection: Protect in-place construction during cutting and patching to prevent damage. Provide protection from adverse weather conditions for portions of Project that might be exposed during cutting and patching operations.

E. Adjacent Occupied Areas: Where interference with use of adjoining areas or interruption of free passage to adjoining areas is unavoidable, coordinate cutting and patching in accordance with requirements in Section 011000 "Summary."

F. Existing Utility Services and Mechanical/Electrical Systems: Where existing services/systems are required to be removed, relocated, or abandoned, bypass such services/systems before cutting to [**minimize**] [**prevent**] interruption to occupied areas.

G. Cutting: Cut in-place construction by sawing, drilling, breaking, chipping, grinding, and similar operations, including excavation, using methods least likely to damage elements retained or adjoining construction. If possible, review proposed procedures with original Installer; comply with original Installer's written recommendations.

1. In general, use hand or small power tools designed for sawing and grinding, not hammering and chopping. Cut holes and slots neatly to minimum size required, and with minimum disturbance of adjacent surfaces. Temporarily cover openings when not in use.
2. Finished Surfaces: Cut or drill from the exposed or finished side into concealed surfaces.
3. [**Concrete**] [**and**] [**Masonry**]: Cut using a cutting machine, such as an abrasive saw or a diamond-core drill.
4. Excavating and Backfilling: Comply with requirements in applicable Sections where required by cutting and patching operations.
5. Mechanical and Electrical Services: Cut off pipe or conduit in walls or partitions to be removed. Cap, valve, or plug and seal remaining portion of pipe or conduit to prevent entrance of moisture or other foreign matter after cutting.
6. Proceed with patching after construction operations requiring cutting are complete.

H. Patching: Patch construction by filling, repairing, refinishing, closing up, and similar operations following performance of other Work. Patch with durable seams that are as invisible as practicable, as judged by Architect. Provide materials and comply with installation requirements specified in other Sections, where applicable.

1. Inspection: Where feasible, test and inspect patched areas after completion to demonstrate physical integrity of installation.
2. Exposed Finishes: Restore exposed finishes of patched areas and extend finish restoration into retained adjoining construction in a manner that will eliminate evidence of patching and refinishing.

a. Clean piping, conduit, and similar features before applying paint or other finishing materials.
b. Restore damaged pipe covering to its original condition.

3. Floors and Walls: Where walls or partitions that are removed extend one finished area into another, patch and repair floor and wall surfaces in the new space. Provide an even surface of uniform finish, color, texture, and appearance. Remove in-place floor and wall coverings and replace with new materials, if necessary, to achieve uniform color and appearance.

    a. Where patching occurs in a painted surface, prepare substrate and apply primer and intermediate paint coats appropriate for substrate over the patch, and apply final paint coat over entire unbroken surface containing the patch, corner to corner of wall and edge to edge of ceiling. Provide additional coats until patch blends with adjacent surfaces.

4. Ceilings: Patch, repair, or rehang in-place ceilings as necessary to provide an even-plane surface of uniform appearance.
5. Exterior Building Enclosure: Patch components in a manner that restores enclosure to a weathertight condition and ensures thermal and moisture integrity of building enclosure.

I. Cleaning: Clean areas and spaces where cutting and patching are performed. Remove paint, mortar, oils, putty, and similar materials from adjacent finished surfaces.

3.12 STARTING AND ADJUSTING

A. Coordinate startup and adjusting of equipment and operating components with requirements in Section 019113 "General Commissioning Requirements."

SECTION 01 73 29

CUTTING AND PATCHING

PART 1 - GENERAL

1.01 SUMMARY

A. Section Includes: Administrative and procedural requirements for cutting and patching.

B. Related Work Specified Elsewhere:

1. Refer to other Sections for specific requirements and limitations applicable to cutting and patching individual parts of the work.

2. Requirements of this Section apply to mechanical and electrical installations. Refer to Division 21 through Division 28, Sections for other requirements and limitations applicable to cutting and patching plumbing, mechanical and electrical installations.

1.02 SUBMITTALS

A. Before commencing alteration or demolition work, submit for review by the Architect and approval of the Owner, a Schedule showing the commencement, the order and the completion dates for the various parts of this work. Where approval of procedures for cutting and patching is required before proceeding, submit a proposal describing procedures well in advance of the time cutting and patching will be performed and request approval to proceed. Include the following information, as applicable, in the proposal:

1. Describe the extent of cutting and patching required and how it is to be performed; indicate why it cannot be avoided.

2. Describe anticipated results in terms of changes to existing construction; include changes to structural elements and operating components as well as changes in the building's appearance and other significant visual elements.

3. List products to be used and firms or entities that will perform Work.

4. Indicate dates when cutting and patching is to be performed.

B. List utilities that will be disturbed or affected, including those that will be relocated and those that will be temporarily out-of-service. Indicate how long service will be disrupted. Before starting work relating to existing utilities (electrical, sewer, water, heat, gas, fire lines, etc.) that will temporarily discontinue or disrupt service to the existing building, notify the Architect and the Owner 72 hours in advance and obtain the Owner's approval in writing before proceeding with this phase of the work.

C. Where cutting and patching involves addition of reinforcement to structural elements, submit details and engineering calculations to show how reinforcement is integrated with the original structure. All cutting of structural elements subject to acceptance of the Structural Engineer and approval of the Division of the State Architect prior to execution.

D. Approval by the Architect to proceed with cutting and patching does not waive the Architect's right to later require complete removal and replacement of a part of the Work found to be unsatisfactory. Subject to approval by the Division of the State Architect.

E. All cutting and patching of existing hard scape or landscaping for installation or modification, shall be reinstalled in kind. When new utilities are shown or utility modifications are shown on the plans and specific cutting and patching notes are not shown, the contractor shall assume that the existing hardscape shall be saw cut, material removed and disposed, trenches prepared in accordance with local water district or county regulations, and all existing hardscape shall be returned to existing condition or better.

1.03 QUALITY ASSURANCE

A. Requirements for Structural Work: Do not cut or notch any structural elements unless specifically detailed on the Drawings.

B. Operational and Safety Limitations: Do not cut and patch operating elements or safety related components in a manner that would result in reducing their capacity to perform as intended, or result in increased maintenance, or decreased operational life or safety.

C. Visual Requirements: Do not cut and patch construction exposed on the exterior or in occupied spaces, in a manner that would, in the Architect's opinion, reduce the building's aesthetic qualities, or result in visual evidence of cutting and patching. Remove and replace Work cut and patched in a visually unsatisfactory manner.

D. If possible, retain the original installer or fabricator to cut and patch the following categories of exposed Work, or if it is not possible to engage the original installer or fabricator, engage another recognized experienced and specialized firm:

Processed concrete finishes
Stonework and stone masonry
Ornamental metal
Matched-veneer woodwork
Preformed metal panels
Window wall system
Stucco and ornamental plaster
Acoustical ceilings
Terrazzo
Finished wood flooring
Carpeting
Aggregate wall coating
Wall covering
Swimming pool finishes
HVAC enclosures, cabinets or covers

PART 2 - PRODUCTS

2.01 MATERIALS

A. Use materials that are identical to existing materials. Materials and workmanship employed in the alterations, unless otherwise shown or specified, shall conform to that of the original work, or to new construction as specified elsewhere in these specifications. If identical materials are not available or cannot be used where exposed surfaces are involved, use materials that match existing adjacent surfaces to the fullest extent possible with regard to visual effect. Use materials whose installed performance will equal or surpass that of existing materials.

B. It is intended that interior finish materials, or existing surfaces to be removed, be re-used insofar as reasonable in areas necessary to match existing surfaces. Care in removal and stockpiling shall be exercised to ensure re-use.

PART 3 - EXECUTION

3.01 INSPECTION

A. Before cutting existing surfaces, examine surfaces to be cut and patched and conditions under which cutting and patching is to be performed. Take corrective action before proceeding, if unsafe or unsatisfactory conditions are encountered.

B. Before proceeding, meet at the site with entities involved in cutting and patching, including mechanical and electrical trades. Review areas of potential interference and conflict. Coordinate procedures and resolve potential conflicts before proceeding.

3.02 PREPARATION

A. Temporary Support: Provide temporary support of Work to be cut.

B. Make such explorations and probes as are necessary to ascertain required protective measures before proceeding with demolition and removal. Give particular attention to shoring and bracing requirements so as to prevent damage to existing construction.

C. Provide, erect, and maintain catch platforms, lights barriers, weather protection, warning signs and other items as required for proper protection of the public, occupants of the building, workmen engaged in demolition operations, and adjacent construction.

D. Provide and maintain weather protection at exterior openings so as to fully protect the interior premises against damage from the elements until such openings are closed by new construction.

E. Provide and maintain temporary protection of the existing structure designated to remain where demolition, removal and new work is being done, connections made, materials handled, or equipment moved.

F. Take necessary precautions to prevent dust and dirt from rising by wetting demolished masonry, concrete, plaster and similar debris. Protect unaltered portions of the existing building affected by the operations under this Section by dustproof

partitions and other adequate means.

G. Provide adequate fire protection in accordance with local Fire Departments, and with Section 01 50 00.

H. Do not close or obstruct walkways, passageways or stairways. Do not store or place materials in passageways, stairs, or other means of egress. Conduct operations with minimum traffic interference.

I. Be responsible for damage to the existing structure or contents by reason of the insufficiency of protection provided.

J. Protection: Protect existing construction during cutting and patching to prevent damage. Provide protection from adverse weather conditions for portions of the Project that might be exposed during cutting and patching operations.

1. Avoid interference with use of adjoining areas or interruption of free passage to adjoining areas.

2. Take precautions necessary to avoid cutting existing pipe, conduit or ductwork serving the building, but scheduled to be removed or relocated until provisions have been made to bypass them.

3.03 PERFORMANCE

A. General: Employ skilled workmen to perform cutting and patching. Proceed with cutting and patching at the earliest feasible time and complete without delay.

1. Cut existing construction to provide for installation of other components or performance of other construction activities and the subsequent fitting and patching required to restore surfaces to their original condition.

B. Cutting: Cut existing construction using methods least likely to damage elements to be retained or adjoining construction. Where possible review proposed procedures with the original installer; comply with the original installer's recommendations.

1. In general, where cutting is required use hand or small power tools designed for sawing or grinding, not hammering and chopping. Cut holes and slots neatly to size required with minimum disturbance of adjacent surfaces. Temporarily cover openings when not in use.

2. To avoid marring existing finished surfaces, cut or drill from the exposed or finished side into concealed surfaces.

3. Cut through concrete and masonry using a cutting machine such as a carborundum saw or diamond core drill. Provide pilot holes at corners and do not overcut.

4. Comply with requirements of applicable Sections of Division 2 where cutting and patching requires excavating and backfilling.

5. By-pass utility services such as pipe or conduit, before cutting, where services are shown or required to be removed, relocated or abandoned. Cut-off pipe or conduit in walls or partitions to be removed. Cap, valve or plug and seal the remaining portion of pipe or conduit to prevent entrance of moisture or other foreign matter after by-passing and cutting.

C. Patching: Patch with durable seams that are as invisible as possible. Comply with specific tolerances.

1. Where feasible, inspect and test patched areas to demonstrate integrity of the installation.

2. Restore exposed finishes of patched areas and extend finish restoration into retained adjoining construction in a manner that will eliminate evidence of patching and refinishing.

3. Where removal of walls or partitions extends one finished area into another, patch and repair floor and wall surfaces in the new space to provide an even surface of uniform color and appearance. Remove existing floor and wall coverings and replace with new materials, if necessary to achieve uniform color and appearance.

    a. Where patching occurs in a smooth painted surface, extend final paint coat over entire unbroken containing the patch, after the patched area has received primer and second coat.

4. Patch, repair or rehang existing ceilings as necessary to provide an even plane surface of uniform appearance.

D. Perform demolition, removal and alteration work with due care, including shoring, bracing, etc. Be responsible for damage which may be caused by such work to part or parts of existing structures or items designated for re-use. Perform patching, restoration and new work in accordance with applicable technical sections of the Specifications.

E. Materials and/or items designated to become the property of the Owner shall be as shown. Remove such items with care, under the supervision of the trade responsible for reinstallation; protect and store until required. Replace material and/or item damaged in its removal with approved similar and equal new material.

F. Materials and/or items demolished and not designated to become the property of the Owner or to be reinstalled shall become the property of the Contractor and shall be removed from the Owner's property. Storage or sale of removed items on site will not be permitted.

G. Execute the work in a careful and orderly manner, with the least possible disturbance to the public and to the occupants of the building.

H. Where alterations occur, or new and old work join, cut, remove, patch, repair or refinish the adjacent surfaces or so much thereof as is required by the involved conditions, and leave in as a good a condition as existed prior to the commencing of the work. The alteration work shall be performed by the various respective trades which normally perform the particular items of work.

I. Finish new and adjacent existing surfaces as specified for new work. Clean existing surfaces of dirt, grease, loose paint, etc. before refinishing.

J. Where existing equipment and fixtures are indicated to be re-used, repair such equipment and fixtures and refinish to put in perfect working order. Refinish as directed.

K. Cut out embedded anchorage and attachment items as required to properly provide for patching and repair of the respective finishes.

L. Confine cutting of existing roof areas designated to remain to the limits required for the proper installation of the new work. Cut and fold back existing built-up roofing. Cut and remove insulation, etc. Provide temporary weathertight protection as required until new roofing and flashings are applied.

3.04 CLEANING

A. Thoroughly clean areas and spaces where cutting and patching is performed or used as access. Remove completely paint, mortar, oils, putty and items of similar nature. Thoroughly clean piping, conduit and similar features before painting or other finishing is applied. Restore damaged pipe covering to its original condition.

END OF SECTION

12/21/2023

SECTION 01 77 00

CLOSEOUT PROCEDURES

PART 1 - GENERAL

1.01 SUMMARY

A. Section Includes: Operations and submittals required to establish Substantial Completions, Project Acceptance, and filing of Notice of Completion.

B. Contract Completion Date is the day established by the Agreement, the Special Conditions, and the Notice to Proceed as the calendar date by which all Work must be completed in accordance with the Contract Documents. Once established, the Contract Completion Date can only be altered by Change Order. If Work is not complete in accordance with the Contract Documents by the Contract Completion Date, Contractor is obligated to pay liquidated damages to the Owner. In accordance with the terms of the Contract.

C. Substantial Completion: The Date of Substantial Completion is the date on which the Architect certifies to the Owner that construction is sufficiently complete, in accordance with the Contract Documents, that the District may occupy the Project for the use intended, and all agencies and authorities have provided written acceptance of the portions of the Work over which they have jurisdiction.

D. Project Acceptance: The District will accept completion of the Contract after the entire Work shall have been completed to the satisfaction of the District and after issuance of the Certificate of Substantial Completion. The Work may only be accepted as complete by formal action of the Governing Board of the School District. Acceptance of the Project by the Governing Board establishes the formal and official Completion Date for the Project, to be compared against the Contract Completion Date. Project Acceptance must occur prior to Contract Completion Date to preclude assessment of liquidated damages.

E. Notice of Completion: The date of record for the Notice of Completion shall be the date stamped on the Notice by the County Recorder at the time the County Recorder registers the Notice (note: this is normally not the same date as the date the Owner actually files the Notice of Completion with the Recorder office).

1.02 CLOSEOUT SCHEDULE AND PROCEDURE

A. Requirements Preparatory to Project Acceptance:

1. Contractor shall deliver certifications to Architect that no new materials containing asbestos have been included in the work.

2. Temporary facilities shall be removed from site as specified in Section 01 50 00, Temporary Facilities and Controls.

3. Entire site shall be thoroughly cleaned of all construction debris.

4. Record drawings shall be completed, signed by Contractor and Inspector and submitted to Architect as specified in the General Conditions.

5. Guarantees and warranties shall be submitted to Architect as specified in General conditions and Section 01 78 30 – Warranties.

6. Contractor's Final Verified Report (Form DSA-6) and other Reports and Affidavits required by the Division of State Architect shall be submitted.

7. Operating and maintenance data shall be submitted and instruction sessions completed as outlined in Section 01 78 23 – Operating and Maintenance Data and as required in CBC 2016 Section 110.3.10.2.

8. Contractor to provide a copy of cleaning and maintenance recommendations for countertops to the underneath side of furniture, in addition to requirements listed above and outlined in Section 01 78 23 – Operating and Maintenance Data.

B. Project Acceptance Requirements, Division of the State Architect:

1. Upon completion of construction of the project, the following reports are required to be submitted before the Division of the State Architect will issue a letter to certificate of compliance of the work:

   a. A copy of the Notice of Completion filed by the School District.

   b. Final Verified Report Form DSA 6 A/E certifying all work is 100% complete from the Architect, Structural Engineer, Mechanical Engineer and the Electrical Engineer.

   c. Contractor’s Documents and Field Reports:

      1) Final Verified Report Form DSA 6, certifying all work is 100% complete, from the Contractors (or Contractors), the Inspector of Record, and Special Inspector(s).

      2) Verified Reports of Testing and Inspection as specified on the approved drawings an specifications (i.e., Final Laboratory Report, Welding, Glued-laminated Timber, etc.).

      3) Weighmaster’s Certificate (if required by approved drawings and specifications).

      4) If responsibility was changed in any area during construction, the change must be supported by appropriate documentation and termination reports filed by the individuals originally charged with responsibility.

C. Procedure for Project Acceptance:

1. Contractor shall complete all Work as required by the Contract Documents, to the best standards of the industry and the trades involved. It shall be the Contractor's responsibility to provide a new, complete, properly operating, professionally finished, detailed, cleaned, high-quality project. There shall be no loose, untrue, or ill-fitting materials, unsightly gaps, voids, or holes, misalignments, mis-adjustments, shoddy workmanship, or damaged, missing, inoperable, or incomplete work. Work shall be free of smudges, spots, stains, dirt, nicks, tears, cracks, scratches, paint runs, flaws, oversprays, and all other unsightly blemishes.

2. Completion lists and correction lists for items described in the paragraph above, as opposed to short lists of a few minor corrective items that may have inadvertently been missed by the Contractor, shall be the responsibility of the Contractor, and not the Architect, Inspector, or District. By entering into this Contract, Contractor agrees that quality control is the responsibility of the Contractor. "Punch" list generated by the Architect is under no circumstances to be considered a vehicle to compel subcontractors to complete contract work.

3. Contractor shall prepare a comprehensive and complete list of corrective items for himself and his subcontractors, and shall verify that these items have been corrected prior to notifying the Architect of completion. Copies of the Contractor's list(s) shall be made available to the Architect and Inspector upon request.

4. Contractor shall notify the Architect *in writing* when Contractor, with concurrence of Inspector, feels the project is one-hundred percent complete and is ready to leave the Project. Architect shall then commence the construction review and prepare a "Punch List", or list of minor corrective items to be issued to Contractor. For convenience, reviews may be phased for various portions of the work, as each distinct portion becomes one-hundred percent (100%) complete.

5. Architect will arrange for Engineering Consultants to make their construction reviews, to be completed before Architect will make his construction review. Contractor and his principal superintendent, authorized to act in behalf of the Contractor, as well as principal subcontractors that the Architect may request to be present, shall accompany the Architect/Engineers during the construction reviews.

6. Excessive amounts of corrective ("punch list") items, as judged by the Architect, shall be grounds to terminate the construction review until such time as the Contractor is deemed sufficiently complete to once again start the review. As a rule of thumb, more than four minor items per typical room will be considered excessive.

7. If Owner elects to occupy the Project after the Contract Completion Date, but before the Contractor has completed the Work, Architect must make a comprehensive construction review prior to Owner's occupancy. Contractor shall reimburse Architect and Engineers for their time in conducting such review, and for the time of their clerical staffs in preparing the review documents, at the Architect's/Engineer's standard hourly rates for extra services. Contractor will be billed at the time of Contractor's Application for Payment. Payments to the Architect not received within 30 days will be deducted from subsequent Contractor's Applications for Payment in accordance with the General Conditions.

8. After completion of "Punch List" work, Contractor shall notify Architect in writing to perform an acceptance tour. Notice shall be issued at least seven (7) days in advance of the time the acceptance tour is to be performed.

9. Contractor and his principal superintendent, authorized to act in behalf of Contractor, as well as principal subcontractors that Architect may request to be present, shall accompany Architect and Inspector on acceptance tour.

a. If work has been completed in accordance with Contract Documents, and no further corrective measures are required, Architect will issue a Certificate of Substantial Completion, and recommend that Owner accept Project and file Notice of Completion.

b. If work is judged to be substantially completed in accordance with Contract Documents, and only a few corrective measures are required, Architect will issue a Certificate of Substantial Completion, (Article 64 of the General Conditions), and recommend that Owner conditionally accept Project and file Notice of Completion. Owner may conditionally accept project and withhold amount for completion per Article 64 of the General Conditions, Contractor shall issue a written notice of intent to complete the corrective measures by a specific named date agreed to by District.

c. If work has not been substantially completed in accordance with Contract Documents, and several or many corrective measures are still required, Architect will recommend that Owner not accept project and not file Notice of Completion. Instead, based on information gathered from acceptance tour, Contractor will be required to complete corrective measures and then call for another project acceptance tour following procedure outlined above. Contractor will compensate Architect and Inspector for additional acceptance tour and deduct amount paid from final payment to Contractor.

10. After Substantial Completion, Contractor shall issue an Application for Payment in accordance with Specification Section 01 29 00, Part 1.03, H. All administrative actions and submittals, including conditions, outlined therein outlined must be complete prior to Owner's release of payment, and MUST BE COMPLETED PRIOR TO AGENDIZING FOR PROJECT ACCEPTANCE BY THE OWNER'S GOVERNING BOARD.

11. Upon Contractor completing all administrative actions and submittals, and meeting all conditions, Owner will agendize acceptance of the Work for the next official meeting of the Governing Board. Official action by the Governing Board shall constitute Project Acceptance. Upon acceptance, Contractor shall immediately remove trailers and other remaining temporary facilities.

12. District shall file Notice of Completion with the County Recorder as soon as practicable following Project Acceptance. The date of record for the Notice of Completion shall be the date stamped on the Notice by the Recorder at the time the County Recorder registers the Notice.

13. The date stamped on the Notice of Completion by the County Recorder shall be the date for commencement of all warranties and guarantees, and the date the Owner becomes responsible for security, maintenance, heating and cooling, utilities, damage to the work (unless done by Contractor's forces working on corrective items), and insurance.

    Contractor shall remain responsible for these items prior to this date.
    The Owner will inform the Contractor by letter immediately after receiving confirmation in writing from the Recorder's office of registration of the Notice of Completion. Contractor is hereby notified that the process of registering, stamping, and receipt of confirmation from the County has been known to take as much as four weeks from the time of filing.

14. Upon acceptance of Project by Owner, Contractor shall submit his request for final payment in accordance with Specification Section 01 29 00 – Payment Procedures, Part 1.03, I. Payment of retention will not be made by

Owner until 35 days after Notice of Completion has been registered by the County Recorder.

In addition, retention payment will not be made until Contractor has filed the required Form DSA 6 with Division of the State Architect, with copy to the Architect.

PART 2 - PRODUCTS

(Not Applicable)

PART 3 - EXECUTION

(Not Applicable)

END OF SECTION

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SECTION 01 78 23

OPERATION AND MAINTENANCE DATA

PART 1 - GENERAL

1.01 SUMMARY

A. Related Documents: Drawings and general provisions of the Contract, including General and Supplemental Conditions and Division 1 Specifications Sections, apply to this section, and including all Technical Specifications Sections, and the Operating and Maintenance Requirements of Division 21 through Division 32.

B. Section Includes:

1. Compilation of product data and related information appropriate for Owner's maintenance and operation of products and equipment furnished under the Contract per CBC 2016 Section 110.3.10.2.

2. Instruction of Owner's personnel in the maintenance of products and in the operation of equipment and systems.

1.02 SUBMITTAL PROCEDURES

A. Preliminary: Submit one copy of proposed manuals to Architect at least 15 days prior to final inspection or acceptance.

B. Final: Following the indoctrination and instruction of the Owner's operating and maintenance personnel, review proposed revisions to the manual with the Architect.

1. Submit three copies of accepted data in final form 10 days after final inspection. Approval of submittal is a pre-requisite at Substantial Completion prior to Owner's agendizing project for acceptance by the Governing Board.

PART 2 - PRODUCTS

2.01 FORMAT

A. Size: Minimum 4 inch, three-ring binders for 8-1/2" x 11" punched pages, completely clear plastic covered for insertion of labels on spines and covers.

B. Provide identifying tabbed pages. Classify by Division and by Section. All tabbing shall be in numerical order.

C. Drawings:

1. Provide reinforced punched binder tab. Bind drawings with text.
2. Fan fold larger drawings to size of text pages, for easy foldout.

D. Cover: Identify each volume with typed or printed label, List:

1. Title of Project
2. Identity of separate structures as applicable.
3. Identity of general subject matter covered in the manual.

E. Spine: Identify each volume with typed or printed label stating OPERATING AND MAINTENANCE INSTRUCTIONS, GUARANTEES AND SERVICE CONTRACTS and the following information:

1. Title of Project.
2. Divisions and Sections included within volume.
3. Volume number (i.e. "1 of 4")

PART 3 - EXECUTION

3.01 CONTENT OF MANUAL

A. Table of Contents:

1. List of each product indexed to the content of the volume.

2. List with each product the name, address, and the telephone number of:

a. Subcontractor and installer.
b. Maintenance contractor, as appropriate.
c. Local sources of supply for parts and replacement.

B. Product Data: Annotate each sheet to clearly identify the data applicable to the installation. Delete references to inapplicable information.

C. Drawings:

1. Supplement product data with Drawings as necessary to illustrate the following:

a. Relationship of component parts of equipment and systems.
b. Control and flow diagrams.

2. Do not include Project Record Drawings as maintenance drawings.

D. Instructions: Provide written text, as required to supplement product data for the particular installation.

E. Warranties, Guaranties, Bonds, and Service Contracts: Include a copy of each warranty, guaranty, bond, and service contract issued.

1. Provide information sheet for Owner's personnel describing the following:

a. Proper procedures in the event of failure or emergencies.

b. Circumstances under which the validity of warranties, guaranties, or bonds might be compromised.

3.02 MANUAL FOR MATERIALS AND FINISHES

A. Instructions for Care and Maintenance: Include Manufacturer's data as follows:

1. Recommendations for types of cleaning agents and methods.

2. Cautions against cleaning agents and methods which are detrimental to the product:

3. Recommended schedule for cleaning and maintenance.

B. Energy Conservation Features:

1. Provide a list of energy conservation features, materials, components, and mechanical devices installed in the building.

3.03 MANUAL FOR EQUIPMENT AND SYSTEMS

A. Content, for each unit of mechanical equipment and system, as appropriate:

1. Description of unit and component parts:

a. Function, normal operating characteristics, and limiting conditions.
b. Performance curves, engineering data, and tests.
c. Complete nomenclature and commercial number of replaceable parts.

2. Operating Procedures:

a. Start-up, break-in, routine, and normal operating instructions.
b. Regulation, control, stopping, shut-down, and emergency instructions.
c. Summer and winter operating instructions.

3. Maintenance Procedures:

a. Routine operations.
b. Guide to "trouble-shooting".
c. Disassembly, repair, and reassembly.
d. Alignment, adjusting, and checking.

4. Servicing and lubrication schedule including list of lubricants required.

5. Manufacturers' printed operating and maintenance instructions.

6. Description of sequence of operation by control manufacturer.

7. Original manufacture's parts list, illustrations, assembly drawings, and diagrams required for maintenance, including:

a. Predicted life of parts subject to wear.
b. Items recommended to be stocked as spare parts.

8. Control diagrams by manufacturer of controls as installed in project.

9. Coordination drawings and color coded piping diagrams.

10. Charts of valve tag numbers, with the location and function of each valve.

B. Content, for each electric and electronic system as appropriate.

1. Description of system and component parts:

a. Function, normal operating characteristics, and limiting conditions.
b. Performance curves, engineering data, and tests.
c. Complete nomenclature and commercial number of replaceable parts.

2. Circuit directories of panelboards:

a. Electrical service.
b. Controls.
c. Communications.

3. As-installed color coded wiring diagrams.

4. Operating procedures:

a. Routine and normal operating instructions.
b. Sequences required.
c. Special operating instructions.

5. Maintenance procedures:

a. Routine operations.
b. Guide to "trouble-shooting."
c. Disassembly, repair and reassembly.
d. Adjustment and checking.

6. Manufacturer's printed operating and maintenance instructions.

7. List of original manufacturer's spare parts, manufacturer's current prices, and recommended quantities to be maintained in storage.

3.04 INSTRUCTION OF OWNER'S PERSONNEL

A. Prior to final inspection or acceptance, fully instruct Owner's designated operating and maintenance personnel in the operation, adjustment and maintenance of all products, equipment, and systems installed in project.

1. Provide services of factory trained instructors from the manufacturer of each major item of equipment or system.

2. Provide for each instruction session or "in-service", a DVD Camcorder operator and DVD Camcorder to record the session. DVD recordings shall be clearly labeled as to project, subject, and date. Submit DVDs in triplicate.

B. Operating and maintenance manual shall constitute the basis of instruction.

1. Review contents of manual with personnel in full detail to explain all aspects of operation and maintenance.

2. Review instructions on how to efficiently use state required energy conservation features, materials, components, and mechanical devices.

END OF SECTION

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SECTION 01 78 30

WARRANTIES, GUARANTEES, AND BONDS

PART 1 - GENERAL

1.01 SUMMARY

A. Section Includes: General requirements for written warranties, guaranties, and bonds required by the Contract Documents.

B. Referenced Sections:

1. Section 01 77 00 – Closeout Procedures: Submittal of Final Verified Reports and Notice of Completion, as a condition of project acceptance and payment.

2. Section 01 78 23 – Operation and Maintenance Data: Incorporation of warranties, guaranties, and bonds into instruction manuals.

C. Approval of the warranties, guaranties, and bonds by the Owner is a prerequisite to payment at Substantial Completion and agendizing for acceptance by the Governing Board of the Owner.

1.02 TIME PERIOD

A. Deliver manufacturers' warranties, guaranties, and bonds required by Contract Documents, with Owner named as beneficiary. Where manufacturers' warranty or guaranty extends for a longer time period than the Contractor's warranty and guaranty, deliver manufacturer's warranties or guaranties in same manner.

1.03 WARRANTY/GUARANTY FORM

A. Submit written warranties and guaranties, except manufacturer's standard printed warranties and guaranties, on the Contractor's, subcontractors', material suppliers', or manufacturers' own letterhead, addressed to Owner, in the form attached to this Section.

B. Submit warranties and guaranties in duplicate, and in the form indicated, signed by cognizant entities, and by Contractor in every case, with modifications as approved by Owner to suit the conditions pertaining to the warranty or guaranty.

1.04 SUBMITTALS

A. Collect and assemble written warranties and guaranties into bound booklet form, and deliver bound books to Architect for delivery to Owner for final review and approval.

1. See Sections 01 77 00 and 01 78 23 for additional submittal requirements.

ATTACHMENT: Warranty/Guaranty Form

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WARRANTY/GUARANTY FORM

FOR _____ WORK

We, the undersigned, do hereby warranty and guaranty that the parts of the work described above which we have furnished or installed for:

(PROJECT NAME)

are in accordance with the Contract Documents and that all said work as installed will fulfill or exceed all the Warranty and Guaranty requirements. We agree to repair or replace work installed by us, together with any other work which is displaced or damaged by so doing, that proves to be defective in workmanship, material, or operation within a period of _____ ( ) year(s) from the date Notice of Completion is registered with the San Diego County Recorder, ordinary wear and tear and unusual neglect or abuse excepted.

In the event of our failure to comply with the above-mentioned conditions within a reasonable time period determined by the Owner, after notification in writing, we, the undersigned, all collectively and separately, hereby authorize the Owner to have said defective work repaired and/or replaced and made good, and agree to pay to the Owner upon demand all moneys that the Owner may expend in making good said defective work, including all collection cost and reasonable attorney fees.

Date: _____ _____

(Subcontractor, Sub-subcontractor, Manufacturer or Supplier)

By:_____

Title: _____

State License No: _____

Local Representative: For maintenance, repair, or replacement service, contact:

Name: _____

Address: _____

Phone Number _____

END OF SECTION

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SECTION 01 78 39

PROJECT RECORD DOCUMENTS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Special Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for Project Record Documents, including the following:

1. Record Drawings.
2. Record specifications.
3. Record Product Data.
4. Miscellaneous record submittals.

B. Related Requirements:
1. Section 01 73 00 "Execution" for final property survey.
2. Section 01 77 00 "Closeout Procedures" for general closeout procedures.
3. Section 01 78 23 "Operation and Maintenance Data" for operation and maintenance manual requirements.

1.3 CLOSEOUT SUBMITTALS

A. Record Drawings: Comply with the following:
1. Number of Copies: Submit copies of Record Drawings as follows:

a. Initial Submittal:
1) Submit PDF electronic files of scanned record prints.
2) Architect will indicate whether general scope of changes, additional information recorded, and quality of drafting are acceptable.

b. Final Submittal:

1) Submit one paper-copy set(s) of marked-up record prints.
2) Submit PDF electronic files of scanned Record Prints.
3) Print each drawing, whether or not changes and additional information were recorded.

B. Record Specifications: Submit annotated PDF electronic files of Project's Specifications, including addenda and Contract modifications.

C. Record Product Data: Submit annotated PDF electronic files and directories of each submittal.

1. Where record Product Data are required as part of operation and maintenance manuals, submit duplicate marked-up Product Data as a component of manual.

D. Miscellaneous Record Submittals: See other Specification Sections for miscellaneous record-keeping requirements and submittals in connection with various construction activities. Submit annotated PDF electronic files and directories of each submittal.

E. Reports: Submit written report weekly indicating items incorporated into Project Record Documents concurrent with progress of the Work, including revisions, concealed conditions, field changes, product selections, and other notations incorporated.

1.4 RECORD DRAWINGS

A. Record Prints: Maintain one set of marked-up paper copies of the Contract Drawings and Shop Drawings, incorporating new and revised drawings as modifications are issued.

1. Preparation: Mark record prints to show the actual installation, where installation varies from that shown originally. Require individual or entity who obtained record data, whether individual or entity is Installer, subcontractor, or similar entity, to provide information for preparation of corresponding marked-up record prints.

    a. Give particular attention to information on concealed elements that would be difficult to identify or measure and record later.
    b. Accurately record information in an acceptable drawing technique.
    c. Record data as soon as possible after obtaining it.
    d. Record and check the markup before enclosing concealed installations.
    e. Cross-reference record prints to corresponding photographic documentation.

2. Content: Types of items requiring marking include, but are not limited to, the following:

    a. Dimensional changes to Drawings.
    b. Revisions to details shown on Drawings.
    c. Depths of foundations.
    d. Locations and depths of underground utilities.
    e. Revisions to routing of piping and conduits.
    f. Revisions to electrical circuitry.
    g. Actual equipment locations.
    h. Duct size and routing.
    i. Locations of concealed internal utilities.
    j. Changes made by Change Order or Construction Change Directive.
    k. Changes made following Architect's written orders.
    l. Details not on the original Contract Drawings.
    m. Field records for variable and concealed conditions.
    n. Record information on the Work that is shown only schematically.

3. Mark the Contract Drawings and Shop Drawings completely and accurately. Use personnel proficient at recording graphic information in production of marked-up record prints.
4. Mark record prints with erasable, red-colored pencil. Use other colors to distinguish between changes for different categories of the Work at same location.
5. Mark important additional information that was either shown schematically or omitted from original Drawings.
6. Note Construction Change Directive numbers, alternate numbers, Change Order numbers, and similar identification, where applicable.

B. Record Digital Data Files: Immediately before inspection for Certificate of Substantial Completion, review marked-up record prints with Architect and IOR. When authorized, prepare a full set of corrected digital data files of the Contract Drawings, as follows:
   1. Format: Annotated PDF electronic file with comment function enabled.
   2. Incorporate changes and additional information previously marked on record prints. Delete, redraw, and add details and notations where applicable.
   3. Refer instances of uncertainty to Architect for resolution.
   4. Architect will furnish Contractor with one set of digital data files of the Contract Drawings for use in recording information.

      a. See Section 01 31 00 "Project Management and Coordination" for requirements related to use of Architect's digital data files.
      b. Architect will provide data file layer information. Record markups in separate layers.

C. Format: Identify and date each Record Drawing; include the designation "PROJECT RECORD DRAWING" in a prominent location.

   1. Record Prints: Organize record prints into manageable sets. Bind each set with durable paper cover sheets. Include identification on cover sheets.
   2. Format: Annotated PDF electronic file with comment function enabled.
   3. Record Digital Data Files: Organize digital data information into separate electronic files that correspond to each sheet of the Contract Drawings. Name each file with the sheet identification. Include identification in each digital data file.
   4. Identification: As follows:

      a. Project name.
      b. Date.
      c. Designation "PROJECT RECORD DRAWINGS."
      d. Name of Architect.
      e. Name of Contractor.

1.5 RECORD SPECIFICATIONS

A. Preparation: Mark Specifications to indicate the actual product installation, where installation varies from that indicated in Specifications, addenda, and Contract modifications.

   1. Give particular attention to information on concealed products and installations that cannot be readily identified and recorded later.
   2. Mark copy with the proprietary name and model number of products, materials, and equipment furnished, including substitutions and product options selected.
   3. Record the name of manufacturer, supplier, Installer, and other information necessary to provide a record of selections made.
   4. For each principal product, indicate whether Record Product Data has been submitted in operation and maintenance manuals instead of submitted as Record Product Data.
   5. Note related Change Orders, Record Product Data, and Record Drawings where applicable.

B. Format: Submit record specifications as annotated PDF electronic file or scanned PDF electronic file(s) of marked-up paper copy of Specifications.

1.6 RECORD PRODUCT DATA

A. Recording: Maintain one copy of each submittal during the construction period for Project Record Document purposes. Post changes and revisions to Project Record Documents as they occur; do not wait until end of Project.

B. Preparation: Mark Product Data to indicate the actual product installation where installation varies substantially from that indicated in Product Data submittal.

1. Give particular attention to information on concealed products and installations that cannot be readily identified and recorded later.
2. Include significant changes in the product delivered to Project site and changes in manufacturer's written instructions for installation.
3. Note related Change Orders, Record Specifications, and Record Drawings where applicable.

C. Format: Submit Record Product Data as annotated PDF electronic file or scanned PDF electronic file(s) of marked-up paper copy of Product Data.

1. Include Record Product Data directory organized by Specification Section number and title, electronically linked to each item of Record Product Data.

1.7 MISCELLANEOUS RECORD SUBMITTALS

A. Assemble miscellaneous records required by other Specification Sections for miscellaneous record keeping and submittal in connection with actual performance of the Work. Bind or file miscellaneous records and identify each, ready for continued use and reference.

B. Format: Submit miscellaneous record submittals as PDF electronic file or scanned PDF electronic file(s) of marked-up miscellaneous record submittals.

1. Include miscellaneous record submittals directory organized by Specification Section number and title, electronically linked to each item of miscellaneous record submittals.

1.8 MAINTENANCE OF RECORD DOCUMENTS

A. Maintenance of Record Documents: Store Record Documents in the field office apart from the Contract Documents used for construction. Do not use Project Record Documents for construction purposes. Maintain Record Documents in good order and in a clean, dry, legible condition, protected from deterioration and loss. Provide access to Project Record Documents for Architect's and IOR’s reference during normal working hours.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION

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Not Used:

a. Final Submittal:

1) Submit [**one**] <**Insert number**> paper-copy set(s) of marked-up record prints.
2) Submit Record Digital Data Files and [**three**] <**Insert number**> set(s) of Record Digital Data File plots.
3) Plot each drawing file, whether or not changes and additional information were recorded.

SECTION 01 79 00

DEMONSTRATION AND TRAINING

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Special Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for instructing Owner's personnel, including the following:

1. Instruction in operation and maintenance of systems, subsystems, and equipment.
2. Demonstration and training video recordings.

1.3 INFORMATIONAL SUBMITTALS

A. Instruction Program: Submit outline of instructional program for demonstration and training, including a list of training modules and a schedule of proposed dates, times, length of instruction time, and instructors' names for each training module. Include learning objective and outline for each training module.

1. Indicate proposed training modules using manufacturer-produced demonstration and training video recordings for systems, equipment, and products in lieu of video recording of live instructional module.

B. Qualification Data: For facilitator, instructor, and videographer, as appropriate.

C. Attendance Record: For each training module, submit list of participants and length of instruction time.

D. Evaluations: For each participant and for each training module, submit results and documentation of performance-based test.

1.4 CLOSEOUT SUBMITTALS

A. Demonstration and Training Video Recordings: Submit one copies within seven days of end of each training module.

1. Identification: On each copy, provide an applied label with the following information:

a. Name of Project.
b. Name and address of videographer.
c. Name of Architect.
d. Name of Contractor.
e. Date of video recording.

2. Transcript: Prepared in PDF electronic format. Include a cover sheet with same label information as the corresponding video recording and a table of contents with links to

corresponding training components. Include name of Project and date of video recording on each page.

3. At completion of training, submit complete training manual(s) for Owner's use prepared in same paper format required for operation and maintenance manuals specified in Section 01 78 23 "Operation and Maintenance Data."

1.5 QUALITY ASSURANCE

A. Facilitator Qualifications: A firm or individual experienced in training or educating maintenance personnel in a training program similar in content and extent to that indicated for this Project, and whose work has resulted in training or education with a record of successful learning performance.

B. Instructor Qualifications: A factory-authorized service representative, complying with requirements in Section 01 40 00 "Quality Requirements," experienced in operation and maintenance procedures and training.

C. Videographer Qualifications: A professional videographer who is experienced photographing demonstration and training events similar to those required.

D. Preinstruction Conference: Conduct conference at Project site to comply with requirements in Section 01 31 00 "Project Management and Coordination." Review methods and procedures related to demonstration and training including, but not limited to, the following:

1. Inspect and discuss locations and other facilities required for instruction.
2. Review and finalize instruction schedule and verify availability of educational materials, instructors' personnel, audiovisual equipment, and facilities needed to avoid delays.
3. Review required content of instruction.
4. For instruction that must occur outside, review weather and forecasted weather conditions and procedures to follow if conditions are unfavorable.

1.6 COORDINATION

A. Coordinate instruction schedule with Owner's operations. Adjust schedule as required to minimize disrupting Owner's operations and to ensure availability of Owner's personnel.

B. Coordinate instructors, including providing notification of dates, times, length of instruction time, and course content.

C. Coordinate content of training modules with content of approved emergency, operation, and maintenance manuals. Do not submit instruction program until operation and maintenance data have been reviewed and approved by Architect.

1.7 INSTRUCTION PROGRAM

A. Program Structure: Develop an instruction program that includes individual training modules for each system and for equipment not part of a system, as required by individual Specification Sections.

B. Training Modules: Develop a learning objective and teaching outline for each module. Include a description of specific skills and knowledge that participant is expected to master. For each module, include instruction for the following as applicable to the system, equipment, or component:

1. Basis of System Design, Operational Requirements, and Criteria: Include the following:

    a. System, subsystem, and equipment descriptions.
    b. Performance and design criteria if Contractor is delegated design responsibility.
    c. Operating standards.
    d. Regulatory requirements.
    e. Equipment function.
    f. Operating characteristics.
    g. Limiting conditions.
    h. Performance curves.

2. Documentation: Review the following items in detail:

    a. Emergency manuals.
    b. Systems and equipment operation manuals.
    c. Systems and equipment maintenance manuals.
    d. Product maintenance manuals.
    e. Project Record Documents.
    f. Identification systems.
    g. Warranties and bonds.
    h. Maintenance service agreements and similar continuing commitments.

3. Emergencies: Include the following, as applicable:

    a. Instructions on meaning of warnings, trouble indications, and error messages.
    b. Instructions on stopping.
    c. Shutdown instructions for each type of emergency.
    d. Operating instructions for conditions outside of normal operating limits.
    e. Sequences for electric or electronic systems.
    f. Special operating instructions and procedures.

4. Operations: Include the following, as applicable:

    a. Startup procedures.
    b. Equipment or system break-in procedures.
    c. Routine and normal operating instructions.
    d. Regulation and control procedures.
    e. Control sequences.
    f. Safety procedures.
    g. Instructions on stopping.
    h. Normal shutdown instructions.
    i. Operating procedures for emergencies.
    j. Operating procedures for system, subsystem, or equipment failure.
    k. Seasonal and weekend operating instructions.
    l. Required sequences for electric or electronic systems.
    m. Special operating instructions and procedures.

5. Adjustments: Include the following:

    a. Alignments.
    b. Checking adjustments.
    c. Noise and vibration adjustments.
    d. Economy and efficiency adjustments.

6. Troubleshooting: Include the following:

a. Diagnostic instructions.
b. Test and inspection procedures.

7. Maintenance: Include the following:

a. Inspection procedures.
b. Types of cleaning agents to be used and methods of cleaning.
c. List of cleaning agents and methods of cleaning detrimental to product.
d. Procedures for routine cleaning.
e. Procedures for preventive maintenance.
f. Procedures for routine maintenance.
g. Instruction on use of special tools.

8. Repairs: Include the following:

a. Diagnosis instructions.
b. Repair instructions.
c. Disassembly; component removal, repair, and replacement; and reassembly instructions.
d. Instructions for identifying parts and components.
e. Review of spare parts needed for operation and maintenance.

1.8 PREPARATION

A. Assemble educational materials necessary for instruction, including documentation and training module. Assemble training modules into a training manual organized in coordination with requirements in Section 01 78 23 "Operation and Maintenance Data."

B. Set up instructional equipment at instruction location.

1.9 INSTRUCTION

A. Facilitator: Engage a qualified facilitator to prepare instruction program and training modules, to coordinate instructors, and to coordinate between Contractor and Owner for number of participants, instruction times, and location.

B. Engage qualified instructors to instruct Owner's personnel to adjust, operate, and maintain systems, subsystems, and equipment not part of a system.

1. Architect’s designated engineering consultant will furnish an instructor to describe basis of system design, operational requirements, criteria, and regulatory requirements.
2. Owner will furnish an instructor to describe Owner's operational philosophy.
3. Owner will furnish Contractor with names and positions of participants.

C. Scheduling: Provide instruction at mutually agreed-on times. For equipment that requires seasonal operation, provide similar instruction at start of each season.

1. Schedule training with Owner, with at least seven days' advance notice.

D. Training Location and Reference Material: Conduct training on-site in the completed and fully operational facility using the actual equipment in-place. Conduct training using final operation and maintenance data submittals.

E. Evaluation: At conclusion of each training module, assess and document each participant's mastery of module by use of a written performance-based test.

F. Cleanup: Collect used and leftover educational materials and give to Owner. Remove instructional equipment. Restore systems and equipment to condition existing before initial training use.

1.10 DEMONSTRATION AND TRAINING VIDEO RECORDINGS

A. General: Engage a qualified commercial videographer to record demonstration and training video recordings. Record each training module separately. Include classroom instructions and demonstrations, board diagrams, and other visual aids, but not student practice.

1. At beginning of each training module, record each chart containing learning objective and lesson outline.

B. Digital Video Recordings: Provide high-resolution, digital video in MPEG format, produced by a digital camera with minimum sensor resolution of 12 megapixels and capable of recording in full HD mode with vibration reduction technology.

1. Submit video recordings on CD-ROM or thumb drive or by uploading to web-based Project software site.
2. File Hierarchy: Organize folder structure and file locations according to Project Manual table of contents. Provide complete screen-based menu.
3. File Names: Utilize file names based on name of equipment generally described in video segment, as identified in Project specifications.
4. Contractor and Installer Contact File: Using appropriate software, create a file for inclusion on the equipment demonstration and training recording that describes the following for each Contractor involved on the Project, arranged according to Project Manual table of contents:

    a. Name of Contractor/Installer.
    b. Business address.
    c. Business phone number.
    d. Point of contact.
    e. Email address.

C. Recording: Mount camera on tripod before starting recording, unless otherwise necessary to adequately cover area of demonstration and training. Display continuous running time.

1. Film training session(s) in segments not to exceed 15 minutes.

    a. Produce segments to present a single significant piece of equipment per segment.
    b. Organize segments with multiple pieces of equipment to follow order of Project Manual table of contents.
    c. Where a training session on a particular piece of equipment exceeds 15 minutes, stop filming and pause training session. Begin training session again upon commencement of new filming segment.

D. Light Levels: Verify light levels are adequate to properly light equipment. Verify equipment markings are clearly visible prior to recording.

1. Furnish additional portable lighting as required.

E. Narration: Describe scenes on video recording by audio narration by microphone while video recording is recorded. Include description of items being viewed.

F. Transcript: Provide a transcript of the narration. Display images and running time captured from videotape opposite the corresponding narration segment.

G. Preproduced Video Recordings: Provide video recordings used as a component of training modules in same format as recordings of live training.

H. List of Systems, Subsystems, and Equipment that Require Demonstration and Training:

1. Section 12 24 13 - Roller Window Shades.
2. Section 23 09 00 - DDC Controls and Energy Management System.
3. Section 27 41 16.51 - Classroom Audio-Visual System.
4. Section 28 16 00 - Intrusion Detection System.
5. Section 28 46 00 - Fire Detection and Alarm System.

PART 2 - PRODUCTS

PART 3 - EXECUTION

END OF SECTION

12/21/2023

Not Used:

A. Allowances: Furnish demonstration and training instruction time under the demonstration and training allowance as specified in Section 012100 "Allowances."

B. Unit Price for Instruction Time: Length of instruction time will be measured by actual time spent performing demonstration and training in required location. No payment will be made for time spent assembling educational materials, setting up, or cleaning up. See requirements in Section 012200 "Unit Prices."

1. Transcript: Prepared and bound in format matching operation and maintenance manuals. Mark appropriate identification on front and spine of each binder. Include a cover sheet with same label information as the corresponding video recording. Include name of Project and date of video recording on each page.

SECTION 02 41 19

SELECTIVE DEMOLITION

PART 1 - GENERAL

1.01 SUMMARY

A. Section includes: Project site and building demolition work to prepare for addition of new improvements, as indicated on the Drawings and specified herein. General and Special Conditions and Division 1 specification sections apply to this section.

B. Related Sections:

1. Section 01 73 29, Cutting and Patching
2. Section 01 77 00, Closeout Procedures

1.02 DEFINITIONS

A. “Remove”: Remove and legally dispose of items except those indicated to be reinstalled, salvaged, or to remain the Owner’s property.

B. “Removed and Salvaged”: Items to remain the Owner’s property shall be removed, cleaned, and packed or crated to protect against damage.

1. Identify contents of containers and deliver to Owner’s designated storage area.

C. “Existing to Remain” Protect construction indicated to remain against damage and soiling during demolition. When permitted by the Architect, items may be removed to a suitable, protected storage location during demolition and then cleaned and reinstalled in their original locations.

D. “Remove and Reinstall”: Remove items indicated; clean, service, and otherwise prepare them for reuse; store and protect against damage. Reinstall items in locations indicated.

E. Salvaged Materials (not wanted by Owner): Items which the Owner does not want and is of salvable value to Contractor may be removed from structure as work progresses. Owner and CBC 2019 require a minimum of 50% (by weight) of all non-hazardous construction materials be recycled, composted and/or salvaged. Salvage shall conform to the following:

1. Contractor shall submit salvage plan showing how all materials are to be sorted, salvaged and recycled. Plan must include all final destinations for each type of material.

2. Salvaged items must be transported from site as they are removed, unless materials are to be reused on site.

3. Storage or sale of removed items on site will not be permitted, unless materials are to be reused on site.

4. Contractor shall provide certification for all salvaged materials. Certifications may take the form of receipts from recycling facilities, manufacturers, or any other legitimate form of certification. Certification types shall be outlined in salvage plan and approved by Owner.

1.03 MATERIALS OWNERSHIP

A. Except for items or materials indicated to be reused, salvaged or otherwise indicated to remain the Owner's property, demolished materials shall become the Contractor's property and shall be removed from the site with further disposition by the Contractor(s) in a legal disposal area appropriate to the materials being disposed.

1.04 SUBMITTALS

A. Submit each item in this Article according to the Conditions of the Contract and Specifications Section 01 33 00, unless otherwise indicated.

B. Proposed Dust Control Measures.

C. Proposed Noise Control Measures.

D. Schedule of demolition activities indicating the following:

1. Detailed sequence of demolition, salvage, and removal work, with starting and ending dates for each activity.

2. Dates for shutoff, capping, and continuation of utility services.

E. Salvage Plan - Inventory of items to be removed and salvaged. Salvage plan shall show how all materials are to be sorted, salvaged and recycled. Plan must include all final destinations for each type of material.

F. Inventory of items to be removed and salvaged and deliver to Owner's designated storage area.

G. Photographs or videotape, sufficiently detailed, of existing conditions of adjoining construction and improvements that might be misconstrued as damage caused by demolition operations.

H. Record drawings at project closeout according to specifications section 01 77 00 - Closeout Procedures shall identify and accurately locate capped utilities and other subsurface structural, electrical, or mechanical conditions.

1.05 QUALITY ASSURANCE

A. Demolition Firm Qualifications: Engage an experienced firm that has successfully completed demolition work similar to that indicated for this Project.

B. Regulatory Requirements: Comply with governing EPA notification regulations before starting demolition. Comply with hauling and disposal regulations of authorities having jurisdiction.

C. Predemolition Conference: Conduct conference at Project site with Owner, Architect and Construction Manager.

D. All demolition shall comply with Ch. 33 CBC and Chapter 33 CFC.

1.06 PROJECT CONDITIONS

A. Building, where partial wall will be demolished, will be vacated and its use discontinued before start of the Work.

B. Conditions, existing at time of inspection for bidding purpose, will be maintained by Owner as far as practical.

C. Hazardous Materials: If applicable, a Hazardous Materials Study was performed on site and a specification for removal of said materials is incorporated into the project documents.

1.07 SCHEDULING

A. Arrange demolition and salvage schedule so as not to interfere with Owner's on-site operations.

PART 2 - PRODUCTS
(Not Applicable)

PART 3 - EXECUTION

3.01 EXAMINATION

A. Verify that utilities have been disconnected and capped.

B. Survey existing conditions and correlate with requirements indicted to determine extent of demolition required.

C. Inventory and record the conditions of items to be removed and reinstalled and items to be removed and salvaged.

D. Survey condition of the building to determine whether removing any element might result in a structural deficiency or unplanned collapse of any portion of the structure or adjacent structures during demolition.

E. Perform surveys as the Work progresses to detect hazards resulting from demolition activities.

3.02 UTILITY SERVICES

A. Maintain existing utilities indicated to remain in service and protect them against damage during demolition operations.

B. Do not interrupt existing utilities serving occupied or operating facilities, except when authorized in writing by Owner, and authorities having jurisdiction. Provide temporary services during interruptions to existing utilities, as acceptable to Owner and to governing authorities.

B. Provide not less than 72 hours notice to Owner if shutdown of service is required during changeover.

D. Utility Requirements: Refer to Division 33 for shutting-off, disconnecting, removing, and sealing or capping utility services. Do not start demolition work until utility disconnecting and sealing have been completed and verified in writing.

3.03 PREPARATION

A. Conduct demolition operations and remove debris to ensure minimum interference with roads, streets, walks, and other adjacent occupied and used facilities.

1. Do not close or obstruct streets, walks, or other adjacent occupied or used facilities

without permission from Owner and authorities having jurisdiction. Provide alternate routes around closed or obstructed traffic ways if required by governing regulations.

B. Conduct demolition operations to prevent injury to people and damage to adjacent buildings and facilities to remain. Ensure safe passage of people around demolition area.

1. Erect temporary protection, such as walks, fences, railings, canopies, and covered passageways.

2. Protect existing site improvements, appurtenances, and landscaping to remain.

C. Provide and maintain interior and exterior shoring, bracing, or structural support to preserve stability and prevent movement, settlement, or collapse of building to remain.

1. Strengthen or add new supports when required during progress of demolition.

3.04 EXPLOSIVES

A. The use of explosives will not be permitted.

3.05 POLLUTION CONTROLS

A. Use water mist, temporary enclosures, and other suitable methods to limit the spread of dust and dirt. Comply with governing environmental protection regulations.

1. Do not create hazardous or objectionable conditions, such as flooding, and pollution, when using water.

B. Remove and transport debris in a manner that will prevent spillage on adjacent surfaces and areas.

1. Remove debris from elevated portions of building by chute, hoist, or other device that will convey debris to grade level.

C. Clean adjacent buildings and improvements of dust, dirt, and debris caused by demolition operations. Return adjacent areas to condition existing before start of demolition.

3.06 DEMOLITION

A. Demolish partial building wall, concrete and/or asphalt paving, interior finishes, fixtures and accessories, as required to prepare for new construction, and remove from the site.

B. Locate demolition equipment throughout the building and remove debris and materials so as not to impose excessive loads on supporting walls, floors, or framing.

C. Dispose of demolished items and materials promptly. On-site storage or sale of removed items is prohibited.

D. Fill below-grade areas and voids resulting from demolition of building elements and pavements and soil materials according to requirements specified in Section 31 20 00- Earth Moving and/or the geotechnical report.

E. Promptly repair damages to adjacent facilities caused by demolition operations.

3.07 DISPOSAL OF DEMOLISHED MATERIALS

A. Promptly dispose of demolished materials. Do not allow demolished materials to accumulate on-site.

B. Burning demolished materials is not allowed.

C. Transport demolished materials off Owner's property and legally dispose of these materials.

END OF SECTION

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SECTION 08 31 13

ACCESS DOORS AND FRAMES

PART 1 - GENERAL

1.01 SECTION INCLUDES

A. Access door and frame units, fire-rated, in wall, and ceiling locations.

B. Reference drawings for extent, location and size of each type of access door required.

1.02 RELATED SECTIONS

A. Drawings and General Provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections apply to work of this section.

B. Section 03 30 00 – Cast-In-Place Concrete: Openings in concrete.

C. Division 7 – Thermal and Moisture Protection: Roof hatches.

D. Division 9 – Finishes: Access tile in suspended or furred acoustic tile ceilings.

E. Section 09 90 00 – Paints and Coatings: Field paint finish.

F. Division 22 – Plumbing: Plumbing components requiring access.

G. Division 23 – Heating, Ventilating and Air Conditioning: Mechanical components requiring access.

H. Division 26 – Electrical: Electrical components requiring access.

1.03 REFERENCES

A. ITS (DIR) - Directory of Listed Products; Intertek Testing Services NA, Inc.; current edition.

B. UL (FRD) - Fire Resistance Directory; Underwriters Laboratories Inc.; current edition.

1.04 REGULATORY REQUIREMENTS

A. Comply with 2019 California Building Code

1.05 DESIGN REQUIREMENTS

A. Fabricate floor access assemblies to support live load of 100 lb/sq ft with deflection not to exceed 1/240 of span.

1.06 SUBMITTALS

A. See Section 01 33 00 – Submittal Procedures, for administrative requirements.

B. Product Data: Provide sizes, types, finishes, hardware, scheduled locations, and details of adjoining work.

C. Shop Drawings: Indicate exact position of all access door units. Obtain specific locations and sizes for required access doors from trades requiring access to concealed equipment and indicate on submittal schedule. Submit shop drawings for fabrication and installation of customized access doors and frames, including details of each frame type, elevations of door design types, anchorage and accessory items.

D. Samples: Submit two access units, [3x5] inch minimum size illustrating frame configuration, anchors, panel face material, and factory primer color.

E. Manufacturer's Installation Instructions: Indicate installation requirements and rough-in dimensions. Submit manufacturer's technical data and installation instructions for each type of access door assembly, including setting drawings, templates, instructions and directions for installation of anchorage devices. Including complete schedule, including types, general locations, sizes, wall and ceiling construction details, finishes, latching or locking provisions, and other data pertinent to installation.

F. Size Variations: Obtain Architect's acceptance of manufacturer's standard size units which may vary slightly from sizes indicated.

G. Project Record Documents: Record actual locations of all access units.

1.07 REGULATORY REQUIREMENTS

A. Conform to applicable code for fire rated access doors.

1. Provide access doors of fire rating equivalent to the fire rated assembly in which they are to be installed. Provide access door assembly with panel door, frame, hinge, and latch from manufacturer listed in UnderWriters Laboratories, Inc., "Building Materials Directory" for rating shown.

B. Provide products listed and labeled by UL and/or ITS (Warnock Hersey) as suitable for the purpose specified and indicated. Provide UL label on each fire-rated access door.

C. Provide certificate of compliance from authority having jurisdiction indicating approval of fire rated doors.

1.08 PROJECT CONDITIONS

A. Coordinate the work with other work requiring access doors. Coordinate locations with other work, furnish inserts and anchoring devices which must be built into other work for installation of access doors. Coordinate delivery with other work to avoid delays.

PART 2 - PRODUCTS

2.01 MANUFACTURERS

A. Access Doors and Frames:

1. Karp Associates, Inc.

2. Milcor Inc: www.milcorinc.com.
3. J.L. Industries.

2.02 ACCESS DOORS AND PANELS

A. All Units: Factory fabricated, fully assembled units with corner joints welded, filled, and ground flush; square and without rack or warp; coordinate requirements with assemblies units are to be installed in.

2.03 FABRICATION AND MATERIALS

A. General: Furnish each access door assembly manufactured as an integral unit, complete with all parts and ready for installation.

B. Steel Access Doors and Frames: Fabricate units of continuous welded steel construction, unless otherwise indicated. Grind welds smooth and flush adjacent surfaces. Furnish attachment devices and fasteners of type required to secure access panels to types of support shown.

C. Frames: Fabricate from 16-gage steel.

1. Fabricate frame with exposed flange nominal 1" wide around perimeter of frame for units installed in the following construction:

a. Exposed masonry.
b. Exposed concrete.
c. Drywall finish.

2. For gypsum drywall or gypsum plaster, furnish perforated frames with drywall bead.

3. For installation in masonry construction, furnish frames with adjustable metal masonry anchors.

4. For full-bed plaster applications, furnish frames with galvanized expanded metal lath and exposed casing bead, welded to perimeter of frame.

D. Flush Panel Doors: Fabricate from not less than 14-gage sheet steel, with concealed spring hinges or concealed continuous piano hinge set to open 175 degrees. Finish with manufacturer's factory-applied prime paint.

1. For fire-rated units, provide manufacturer's standard insulated flush panel/doors, with continuous piano hinge and self-closing mechanism.

E. Recessed Panel Doors: Fabricate from not less than 18-gage sheet steel with face of panel formed to provide recess below surface of applied finish. Reinforce panel as required to prevent buckling. Finish with manufacturer's factory-applied prime paint.

1. Furnish recessed panels for concealed installation in acoustic tile ceiling systems.

2. Furnish recessed panels and frames with expanded metal lath for concealed installation in plaster.

F. Locking Devices: Furnish flush, screwdriver-operated cam locks of number required to hold door in flush, smooth plane when closed.

1. For recessed panel doors, provide access sleeves for each locking device. Furnish plastic grommets and install in holes cut through finish.

PART 3 - EXECUTION

3.01 EXAMINATION

A. Verify that rough openings are correctly sized and located.

3.02 INSTALLATION

A. Install units in accordance with manufacturer's instructions.

B. Install frames plumb and level in openings. Secure rigidly in place.

C. Position units to provide convenient access to the concealed work requiring access.

D. Adjust hardware and panels after installation for proper operation.

E. Remove and replace panels or frames which are warped, bowed or otherwise damaged.

F. Paint to match adjacent finishes, unless otherwise noted in plans.

END OF SECTION

SECTION 26 05 00

BASIC ELECTRICAL REQUIREMENTS

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Requirements applicable to all Division 26 Sections. Also refer to Division 1 - General Requirements. This section is also applicable to Fire Alarm and Detection Systems Section 28 31 00.

B. All materials and installation methods shall conform to the applicable standards, guidelines and codes referenced herein and within each specification section.

1.2 REFERENCES

A. NFPA 70 - National Electrical Code (NEC)

B. CEC California Electrical Code

C. CCR California Code of Regulation

D. CBC California Building Code

E. CFC California Fire Code

F. CMC California Mechanical Code

1.3 SCOPE OF WORK

A. This Specification and the associated drawings govern furnishing, installing, testing and placing into satisfactory operation the Electrical Systems.

B. The Contractor shall furnish and install all new materials as indicated on the drawings, and/or in these specifications, and all items required to make the portion of the Electrical Work a finished and working system.

C. Separate contracts will be awarded for the following work.

D. All work will be awarded under a single General Contract. The division of work listed below is for the Contractor's convenience and lists normal breakdown of the work.

E. Separate contracts will be awarded for the following work. The division of work listed below is for the contractors' convenience and lists a normal breakdown of the work. Please refer to the Construction Manager's scope statements for complete scope of work description.

F. Description of Systems shall be as follows:

1. Fire alarm system.
2. Removal work and/or relocation and reuse of existing systems and equipment.
3. Furnish and install firestopping systems for penetrations of fire-rated construction associated with this Contractor's work.

1.4 WORK SEQUENCE

A. All work that will produce excessive noise or interference with normal building operations, as determined by the Owner, shall be scheduled with the Owner. It may be necessary to schedule such work during unoccupied hours. The Owner reserves the right to determine when restricted construction hours are required.

1.5 QUALITY ASSURANCE

A. Contractor's Responsibility Prior to Submitting Pricing/Bid Data:

1. The Contractor is responsible for constructing complete and operating systems. The Contractor acknowledges and understands that the Contract Documents are a two-dimensional representation of a three-dimensional object, subject to human interpretation. This representation may include imperfect data, interpreted codes, utility guides, three-dimensional conflicts, and required field coordination items. Such deficiencies can be corrected when identified prior to ordering material and starting installation. The Contractor agrees to carefully study and compare the individual Contract Documents and report at once in writing to the Architect/Engineer any deficiencies the Contractor may discover. The Contractor further agrees to require each subcontractor to likewise study the documents and report at once any deficiencies discovered.
2. The Contractor shall resolve all reported deficiencies with the Architect/Engineer prior to awarding any subcontracts, ordering material, or starting any work with the Contractor's own employees. Any work performed prior to receipt of instructions from the Architect/Engineer will be done at the Contractor's risk.

B. Qualifications:

1. Only products of reputable manufacturers as determined by the Architect/Engineer are acceptable.
2. All Contractors and subcontractors shall employ only workmen who are skilled in their trades. At all times, the number of apprentices at the job site shall be less than or equal to the number of journeymen at the job site.

C. Compliance with Codes, Laws, Ordinances:

1. Conform to all requirements of the State of California Codes, Laws, Ordinances and other regulations having jurisdiction.
2. If there is a discrepancy between the codes and regulations and these specifications, the Architect/Engineer shall determine the method or equipment used.
3. If the Contractor notes, at the time of bidding, that any parts of the drawings or specifications do not comply with the codes or regulations, Contractor shall inform the Architect/Engineer in writing, requesting a clarification. If there is insufficient time for this procedure, Contractor shall submit with the proposal a separate price to make the system comply with the codes and regulations.
4. All changes to the system made after the letting of the contract to comply with codes or the requirements of the Inspector, shall be made by the Contractor without cost to the Owner.
5. If there is a discrepancy between manufacturer's recommendations and these specifications, the manufacturer's recommendations shall govern.
6. If there are no local codes having jurisdiction, the current issue of the National Electrical Code shall be followed.

D. Examination of Drawings:

1. The drawings for the electrical work are completely diagrammatic, intended to convey the scope of the work and to indicate the general arrangements and locations of equipment, outlets, etc., and the approximate sizes of equipment.

2. Contractor shall determine the exact locations of equipment and rough-ins, and the exact routing of raceways to best fit the layout of the job. Conduit entry points for electrical equipment including, but not limited to, panelboards, switchboards, switchgear and unit substations, shall be determined by the Contractor unless noted in the contract documents.
3. Scaling of the drawings will not be sufficient or accurate for determining these locations.
4. Where job conditions require reasonable changes in arrangements and locations, such changes shall be made by the Contractor at no additional cost to the Owner.
5. Because of the scale of the drawings, certain basic items, such as junction boxes, pull boxes, conduit fittings, etc., may not be shown, but where required by other sections of the specifications or required for proper installation of the work, such items shall be furnished and installed.
6. If an item is either shown on the drawings or called for in the specifications, it shall be included in this contract.
7. The Contractor shall determine quantities and quality of material and equipment required from the documents. Where discrepancies arise between drawings, schedules and/or specifications, the greater and better-quality number shall govern.
8. Where used in electrical documents the word "furnish" shall mean supply for use, the word "install" shall mean connect up complete and ready for operation, and the word "provide" shall mean to supply for use and connect up complete and ready for operation.
9. Any item listed as furnished shall also be installed unless otherwise noted.
10. Any item listed as installed shall also be furnished unless otherwise noted.

E. Electronic Media/Files:

1. Construction drawings for this project have been prepared utilizing **Revit**.
2. Contractors and Subcontractors may request electronic media files of the contract drawings and/or copies of the specifications. Specifications will be provided in PDF format.
3. Upon request for electronic media, the Contractor shall complete and return a signed "Electronic File Transmittal" form provided by IMEG.
4. If the information requested includes floor plans prepared by others, the Contractor will be responsible for obtaining approval from the appropriate Design Professional for use of that part of the document.
5. The electronic contract documents can be used for preparation of shop drawings and as-built drawings only. The information may not be used in whole or in part for any other project.
6. The drawings prepared by IMEG for bidding purposes may not be used directly for ductwork layout drawings or coordination drawings.
7. The use of these CAD documents by the Contractor does not relieve them from their responsibility for coordination of work with other trades and verification of space available for the installation.
8. The information is provided to expedite the project and assist the Contractor with no guarantee by IMEG as to the accuracy or correctness of the information provided. IMEG accepts no responsibility or liability for the Contractor's use of these documents.

F. Field Measurements:

1. Verify all pertinent dimensions at the job site before ordering any conduit, conductors, wireways, bus duct, fittings, etc.

1.6 SUBMITTALS

A. Submittals shall be required for the following items, and for additional items where required elsewhere in the specifications or on the drawings.

1. Submittals list:

Referenced Specification Section	Submittal Item	Coordination Drawing
26 05 03	Through Penetration Firestopping	
26 05 13	Wire and Cable	
26 05 33	Conduit and Boxes	+> 1.5"
26 05 35	Surface Raceways	
26 5 48	Seismic Requirements for Equipment and Supports	
26 05 53	Electrical Identification	
26 27 16	Cabinets and Enclosures	
28 31 00	Fire Alarm and Detection Systems	Yes

B. General Submittal Procedures: In addition to the provisions of Division 1, the following are required:

1. Transmittal: Each transmittal shall include the following:

   a. Date
   b. Project title and number
   c. Contractor's name and address
   d. Division of work (e.g., electrical, plumbing, heating, ventilating, etc.)
   e. Description of items submitted and relevant specification number
   f. Notations of deviations from the contract documents
   g. Other pertinent data

2. Submittal Cover Sheet: Each submittal shall include a cover sheet containing:

   a. Date
   b. Project title and number
   c. Architect/Engineer
   d. Contractor and subcontractors' names and addresses
   e. Supplier and manufacturer's names and addresses
   f. Division of work (e.g., electrical, plumbing, heating, ventilating, etc.)
   g. Description of item submitted (using project nomenclature) and relevant specification number
   h. Notations of deviations from the contract documents
   i. Other pertinent data
   j. Provide space for Contractor's review stamps

3. Composition:

   a. Submittals shall be submitted using specification sections and the project nomenclature for each item.
   b. Individual submittal packages shall be prepared for items in each specification section. All items within a single specification section shall be packaged together where possible. An individual submittal may contain items from multiple specifications sections if the items are intimately linked (e.g., pumps and motors).
   c. All sets shall contain an index of the items enclosed with a general topic description on the cover.

4. Content: Submittals shall include all fabrication, erection, layout, and setting drawings; manufacturers' standard drawings; schedules; descriptive literature, catalogs and brochures; performance and test data; wiring and control diagrams; dimensions; shipping and operating weights; shipping splits; service clearances; and all other drawings and descriptive data of materials of construction as may be required to show that the materials, equipment or systems and the location thereof conform to the requirements of the contract documents.
5. Contractor's Approval Stamp:

    a. The Contractor shall thoroughly review and approve all shop drawings before submitting them to the Architect/Engineer. The Contractor shall stamp, date and sign each submittal certifying it has been reviewed.
    b. Unstamped submittals will be rejected.
    c. The Contractor's review shall include, but not be limited to, verification of the following:

        1) Only approved manufacturers are used.
        2) Addenda items have been incorporated.
        3) Catalog numbers and options match those specified.
        4) Performance data matches that specified.
        5) Electrical characteristics and loads match those specified.
        6) Equipment connection locations, sizes, capacities, etc. have been coordinated with other affected trades.
        7) Dimensions and service clearances are suitable for the intended location.
        8) Equipment dimensions are coordinated with support steel, housekeeping pads, openings, etc.
        9) Constructability issues are resolved (e.g., weights and dimensions are suitable for getting the item into the building and into place, sinks fit into countertops, etc.).

    d. The Contractor shall review, stamp and approve all subcontractors' submittals as described above.
    e. The Contractor's approval stamp is required on all submittals. Approval will indicate the Contractor's review of all material and a complete understanding of exactly what is to be furnished. Contractor shall clearly mark all deviations from the contract documents on all submittals. If deviations are not marked by the Contractor, then the item shall be required to meet all drawing and specification requirements.

6. Submittal Identification and Markings:

    a. The Contractor shall clearly mark each item with the same nomenclature applied on the drawings or in the specifications.
    b. The Contractor shall clearly indicate the size, finish, material, etc.
    c. Where more than one model is shown on a manufacturer's sheet, the Contractor shall clearly indicate exactly which item and which data is intended.
    d. All marks and identifications on the submittals shall be unambiguous.

7. Schedule submittals to expedite the project. Coordinate submission of related items.
8. Identify variations from the contract documents and product or system limitations that may be detrimental to the successful performance of the completed work.
9. Reproduction of contract documents alone is not acceptable for submittals.
10. Incomplete submittals will be rejected without review. Partial submittals will only be reviewed with prior approval from the Architect/Engineer.
11. Submittals not required by the contract documents may be returned without review.

12. The Architect/Engineer's responsibility shall be to review one set of shop drawing submittals for each product. If the first submittal is incomplete or does not comply with the drawings and/or specifications, the Contractor shall be responsible to bear the cost for the Architect/Engineer to recheck and handle the additional shop drawing submittals.
13. Submittals shall be reviewed and approved by the Architect/Engineer before releasing any equipment for manufacture or shipment.
14. Contractor's responsibility for errors, omissions or deviation from the contract documents in submittals is not relieved by the Architect/Engineer's approval.
15. Schedule shall allow for adequate time to perform orderly and proper review of submittals, including time for consultants and Owner if required, and resubmittals by Contractor if necessary, and to cause no delay in Work or in activities of Owner or other contractors.

    a. Allow at least two weeks for Architect's/Engineer's review and processing of each submittal, excluding mailing.

16. Architect/Engineer reserves the right to withhold action on a submittal which, in the Architect/Engineer's opinion, requires coordination with other submittals until related submittals are received. The Architect/Engineer will notify the Contractor, in writing, when they exercise this right.

C. Electronic Submittal Procedures:

1. Distribution: Email submittals as attachments to all parties designated by the Architect/Engineer, unless a web-based submittal program is used.
2. Transmittals: Each submittal shall include an individual electronic letter of transmittal.
3. Format: Electronic submittals shall be in PDF format only. Scanned copies, in PDF format, of paper originals are acceptable. Submittals that are not legible will be rejected. Do not set any permission restrictions on files; protected, locked, or secured documents will be rejected.
4. File Names: Electronic submittal file names shall include the relevant specification section number followed by a description of the item submitted, as follows. Where possible, include the transmittal as the first page of the PDF instead of using multiple electronic files.

    a. Submittal file name: 26 XX XX.description.YYYYMMDD
    b. Transmittal file name: 26 XX XX.description.YYYYMMDD

5. File Size: Files shall be transmitted via a pre-approved method. Larger files may require an alternative transfer method, which shall also be pre-approved.

1.7 SCHEDULE OF VALUES

A. The requirements herein are in addition to the provisions of Division 1.

B. Format:

1. Use AIA Document Continuation Sheets G703 or another similar form approved by the Owner and Architect/Engineer.
2. Submit in Excel format.
3. Support values given with substantiating data.

C. Preparation:

1. Itemize work required by each specification section and list all providers. All work provided by subcontractors and major suppliers shall be listed on the Schedule of Values. List each subcontractor and supplier by company name.
2. Break down all costs into:

a. Material: Delivered cost of product with taxes paid.
b. Labor: Labor cost, excluding overhead and profit.

3. Itemize the cost for each of the following:

a. Overhead and profit.
b. Bonds.
c. Insurance.
d. General Requirements: Itemize all requirements.

4. For each line item having an installed cost of more than $5,000, break down costs to list major products or operations under each item. At a minimum, provide material and labor cost line items for the following:

a. Each piece of equipment requiring shop drawings. Use the equipment nomenclature (SB-1, PANEL P-1, etc.) on the Schedule of Values.
b. Each type of small unitary equipment (e.g., FDS, FCS, CS, etc.). Multiple units of the same type can be listed together provided quantities are also listed so unit costs can be determined.
c. Each conduit system (medium voltage, normal, emergency, low voltage systems, etc.). In addition, for larger projects breakdown the material and labor for each conduit system based on geography (building, floor, and/or wing).
d. Fire alarm broken down into material and labor for the following:

1) Engineering
2) Controllers, devices, sensors, etc.
3) Conduit
4) Wiring
5) Programming
6) Commissioning

e. Site utilities (5' beyond building)
f. Seismic design
g. Testing
h. Commissioning
i. Record drawings
j. Punchlist and closeout

D. Update Schedule of Values when:

1. Indicated by Architect/Engineer.
2. Change of subcontractor or supplier occurs.
3. Change of product or equipment occurs.

1.8 CHANGE ORDERS

A. A detailed material and labor takeoff shall be prepared for each change order, along with labor rates and markup percentages. Change orders shall be broken down by sheet or associated individual line item indicated in the change associated narrative, whichever provides the most detailed breakdown. Change orders with inadequate breakdown will be rejected.

B. Itemized pricing with unit cost shall be provided from all distributors and associated subcontractors.

C. Change order work shall not proceed until authorized.

1.9 PRODUCT DELIVERY, STORAGE, HANDLING and MAINTENANCE

A. Exercise care in transporting and handling to avoid damage to materials. Store materials on the site to prevent damage.

B. Keep all materials clean, dry and free from damaging environments.

C. Coordinate the installation of heavy and large equipment with the General Contractor and/or Owner. If the Electrical Contractor does not have prior documented experience in rigging and lifting similar equipment, he/she shall contract with a qualified lifting and rigging service that has similar documented experience. Follow all equipment lifting and support guidelines for handling and moving.

D. Contractor is responsible for moving equipment into the building and/or site. Contractor shall review site prior to bid for path locations and any required building modifications to allow movement of equipment. Contractor shall coordinate the work with other trades.

1.10 NETWORK / INTERNET CONNECTED EQUIPMENT

A. These specifications may require certain equipment or systems to have network, Internet and/or remote access capability ("Network Capability"). Any requirement for Network Capability shall be interpreted only as a functional capability and is not to be construed as authority to connect or enable any Network Capability. Network Capability may only be connected or enabled with the express written consent of the Owner.

B. The following network connected equipment shall be equipped with restricted access protocols:
1. Fire alarm and automatic detection

1.11 WARRANTY

A. Provide one-year warranty for all fixtures, equipment, materials, and workmanship.

B. The warranty period for all work in this specification Division shall commence on the date of Substantial Completion or successful system performance whichever occurs later. The warranty may also commence if a whole or partial system or any separate piece of equipment or component is put into use for the benefit of any party other than the installing contractor with prior written authorization of the Owner. In this instance, the warranty period shall commence on the date when such whole system, partial system or separate piece of equipment or component is placed in operation and accepted in writing by the Owner.

C. Warranty requirements extend to correction, without cost to the Owner, of all work found to be defective or nonconforming to the contract documents. The Contractor shall bear the cost of correcting all damage due to defects or nonconformance with contract documents excluding repairs required as a result of improper maintenance or operation, or of normal wear as determined by the Architect/Engineer.

1.12 INSURANCE

A. This Contractor shall maintain insurance coverage as set forth in Division 1 of these specifications.

1.13 MATERIAL SUBSTITUTION

A. Where several manufacturers' names are given, the manufacturer for which a catalog number is given is the basis for job design and establishes the quality.

B. Equivalent equipment manufactured by the other listed manufacturers may be used. Contractor shall ensure that all items submitted by these other manufacturers meet all requirements of the drawings and specifications and fits in the allocated space. When using other listed manufacturers, the Contractor shall assume responsibility for any and all modifications necessary (including, but not limited to structural supports, electrical connections and rough-in, and regulatory agency approval, etc.) and coordinate such with other contractors. The Architect/Engineer shall make the final determination of whether a product is equivalent.

C. Any material, article or equipment of other unnamed manufacturers which will adequately perform the services and duties imposed by the design and is of a quality equal to or better than the material, article or equipment identified by the drawings and specifications may be used if approval is secured in writing from the Architect/Engineer via addendum. The Contractor assumes all costs incurred as a result of using the offered material, article or equipment, on the Contractors part or on the part of other Contractors whose work is affected.

D. Voluntary add or deduct prices for alternate materials may be listed on the bid form. These items will not be used in determining the low bidder. This Contractor assumes all costs incurred as a result of using the offered material or equipment on the Contractors part or on the part of other Contractors whose work is affected.

E. All material substitutions requested after the final addendum must be listed as voluntary changes on the bid form.

PART 2 - PRODUCTS

2.1 GENERAL

A. All items of material having a similar function (e.g., safety switches, panelboards, switchboards, contactors, motor starters, dry type transformers) shall be of the same manufacturer unless specifically stated otherwise on drawings or elsewhere in specifications.

PART 3 - EXECUTION

3.1 JOBSITE SAFETY

A. Neither the professional activities of the Architect/Engineer, nor the presence of the Architect/Engineer or the employees and subconsultants at a construction site, shall relieve the Contractor and any other entity of their obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending or coordinating all portions of the work of construction in accordance with the contract documents and any health or safety precautions required by any regulatory agencies. The Architect/Engineer and personnel have no authority to exercise any control over any construction contractor or other entity or their employees in connection with their work or any health or safety precautions. The Contractor is solely responsible for jobsite safety. The Architect/Engineer and the Architect/Engineer's consultants shall be indemnified and shall be made additional insureds under the Contractor's general liability insurance policy.

3.2 EXCAVATION, FILL, BACKFILL, COMPACTION

A. General:

1. Prior to the commencement of any excavation or digging, the Contractor shall verify all underground utilities with the regional utility locator. Provide prior notice to the locator before excavations. Contact information for most regional utility locaters can be found by calling 811.

2. The Contractor shall do all excavating, filling, backfilling, compacting, and restoration in connection with the work.

B. Excavation:

1. Make all excavations to accurate, solid, undisturbed earth, and to proper dimensions.
2. If excavations are carried in error below indicated levels, concrete of same strength as specified for the foundations or thoroughly compacted sand-gravel fill, as determined by the Architect/Engineer shall be placed in such excess excavations under the foundation. Place thoroughly compacted, clean, stable fill in excess excavations under slabs on grade, at the Contractor's expense.
3. Trim bottom and sides of excavations to grades required for foundations.
4. Protect excavations against frost and freezing.
5. Take care in excavating not to damage surrounding structures, equipment or buried pipe. Do not undermine footing or foundation.
6. Perform all trenching in a manner to prevent cave-ins and risk to workmen.
7. Where original surface is pavement or concrete, the surface shall be saw cut to provide clean edges and assist in the surface restoration.
8. If satisfactory bearing soil is not found at the indicated levels, immediately notify the Architect/Engineer or their representative, and do no further work until the Architect/Engineer or their representative gives further instructions.
9. Excavation shall be performed in all ground conditions, including rock, if encountered. Bidders shall visit the premises and determine the soil conditions by actual observations, borings, or other means. The cost of all such inspections, borings, etc., shall be borne by the bidder.
10. If a trench is excavated in rock, a compacted bed with a depth of 3" (minimum) of sand and gravel shall be used to support the conduit unless masonry cradles or encasements are used.
11. Mechanical excavation of the trench to line and grade of the conduit or to the bottom level of masonry cradles or encasements is permitted, unless otherwise indicated on the electrical drawings.
12. Mechanical excavation of the trench to line and grade where direct burial cables are to be installed is permitted provided the excavation is made to a depth to permit installation of the cable on a fine sand bed at least 3 inches deep.

C. Dewatering:

1. Furnish, install, operate and remove all dewatering pumps and pipes needed to keep trenches and pits free of water.

D. Underground Obstructions:

1. Known underground piping, conduit, feeders, foundations, and other obstructions in the vicinity of construction are shown on the drawings. Review all Bid Documents for all trades on the project to determine obstructions indicated. Take great care in making installations near underground obstructions.
2. If objects not shown on the drawings are encountered, remove, relocate, or perform extra work as directed by the Architect/Engineer.

E. Fill and Backfilling:

1. No rubbish or waste material is permitted for fill or backfill.
2. Provide all necessary sand and/or CA6 for backfilling.
3. Native soil materials may be used as backfill if approved by the Geotechnical Engineer.
4. Dispose of the excess excavated earth as directed.

5. Backfill materials (native soil material, sand, and/or CA6) shall be suitable for required compaction, clean and free of perishable materials, frozen earth, debris, earth with a high void content, and stones greater than 4 inches in diameter. Water is not permitted to rise in unbackfilled trenches.
6. Backfill all trenches and excavations immediately after installing of conduit, or removing forms, unless other protection is directed.
7. Around piers and isolated foundations and structures, backfill and fill shall be placed and consolidated simultaneously on all sides to prevent wedge action and displacement. Spread fill and backfill materials in 6" uniform horizontal layers with each layer compacted separately to required density.
8. For conduits that are not concrete encased, lay all conduits on a compacted bed of sand at least 3" deep. Backfill around conduits with sand, in 6" layers and compact each layer.
9. Conduits that are concrete encased or in a ductbank, conduit spacers, and cradles shall be installed on a bed of compacted CA-6 gravel. Refer to conduit section for backfilling and ductbank requirements.
10. Backfill with native soil material (if approved) or sand up to grade for all conduits under slabs or paved areas. All other conduits shall have sand backfill to 6" above the top of the conduit.
11. Place all backfill above the sand in uniform layers not exceeding 6" deep. Place then carefully and uniformly tamp each layer to eliminate lateral or vertical displacement.
12. Where the fill and backfill will ultimately be under a building, floor or paving, each layer of fill shall be compacted to 95% of the maximum density as determined by AASHTO Designation T-99 or ASTM Designation D-698. Moisture content of soil at time of compaction shall not exceed plus or minus 2% of optimum moisture content as determined by AASHTO T-99 or ASTM D-698 test.
13. After backfilling of trenches, no superficial loads shall be placed on the exposed surface of the backfill until a period of 48 hours has elapsed.

F. Surface Restoration:

1. Where trenches are cut through graded, planted or landscaped areas, the areas shall be restored to the original condition. Replace all planting and landscaping features removed or damaged to its original condition. At least 6" of topsoil shall be applied where disturbed areas are to be seeded or sodded. All lawn areas shall be sodded unless seeding is called out in the drawings or specifications.
2. Concrete or asphalt type pavement, seal coat, rock, gravel or earth surfaces removed or damaged shall be replaced with comparable materials and restored to original condition. Broken edges shall be saw cut and repaired as directed by Architect/Engineer.

3.3 ARCHITECT/ENGINEER OBSERVATION OF WORK

A. The contractor shall provide seven (7) calendar days' notice to the Architect/Engineer prior to:

1. Placing fill over underground and underslab utilities.
2. Covering exterior walls, interior partitions and chases.
3. Installing hard or suspended ceilings and soffits.

B. The Architect/Engineer will review the installation and provide a written report noting deficiencies requiring correction. The contractor's schedule shall account for these reviews and show them as line items in the approved schedule.

C. Above-Ceiling Final Observation:

1. All work above the ceilings must be complete prior to the Architect/Engineer's review. This includes, but is not limited to:

a. All junction boxes are closed and identified in accordance with Section 26 05 53 Electrical Identification.

b. Luminaires, including ceiling-mounted exit and emergency lights, are installed and operational.
c. Luminaire whips are supported above the ceiling.
d. Conduit identification is installed in accordance with Section 26 05 53 Electrical Identification.
e. All wall penetrations have been sealed.

2. To prevent the Above-Ceiling Final Observation from occurring too early, the Contractor shall review the status of the work and certify, in writing, that the work is ready for the Above-Ceiling Final Observation.
3. It is understood that if the Architect/Engineer finds the ceilings have been installed prior to this review and prior to seven days elapsing, the Architect/Engineer may not recommend further payments to the contractor until full access has been provided.

3.4 PROJECT CLOSEOUT

A. The following paragraphs supplement the requirements of Division 1.

B. Final Jobsite Observation:

1. To prevent the Final Jobsite Observation from occurring too early, the Contractor shall review the completion status of the project and certify that the job is ready for the final jobsite observation.
2. Attached to the end of this section is a typical list of items that represent the degree of job completeness expected prior to requesting a review. The Contractor shall sign the attached certification and return it to the Architect/Engineer so that the final observation can be scheduled.
3. It is understood that if the Architect/Engineer finds the job not ready for the final observation and additional trips and observations are required to bring the project to completion, the cost of the additional time and expenses incurred by the Architect/Engineer will be deducted from the Contractor's final payment.
4. Contractor shall notify Architect/Engineer 48 hours prior to installation of ceilings or lay-in ceiling tiles.

C. The following must be submitted before Architect/Engineer recommends final payment:

1. Operation and maintenance manuals with copies of approved shop drawings.
2. Record documents including reproducible drawings and specifications.
3. A report documenting the instructions given to the Owner's representatives complete with the number of hours spent in the instruction. The report shall bear the signature of an authorized agent of this Contractor and shall be signed by the Owner's representatives.
4. Provide spare parts, maintenance, and extra materials in quantities specified in individual specification sections. Deliver to project site and place in location as directed and submit receipt to Architect/Engineer.
5. Inspection and testing report by the fire alarm system manufacturer.
6. Start-up reports on all equipment requiring a factory installation or start-up.

3.5 OPERATION AND MAINTENANCE MANUALS

A. General:

1. Provide an electronic copy of the O&M manuals as described below for Architect/Engineer's review and approval. The electronic copy shall be corrected as required to address the Architect/Engineer's comments. Once corrected, electronic copies and paper copies shall be distributed as directed by the Architect/Engineer.
2. Approved O&M manuals shall be completed and in the Owner's possession prior to Owner's acceptance and at least 10 days prior to instruction of operating personnel.

B. Electronic Submittal Procedures:

1. Distribution: Email the O&M manual as attachments to all parties designated by the Architect/Engineer.
2. Transmittals: Each submittal shall include an individual electronic letter of transmittal.
3. Format: Electronic submittals shall be in PDF format only. Scanned copies, in PDF format, of paper originals are acceptable. Submittals that are not legible will be rejected. Do not set any permission restrictions on files; protected, locked, or secured documents will be rejected.
4. File Names: Electronic submittal file names shall include the relevant specification section number followed by a description of the item submitted, as follows. Where possible, include the transmittal as the first page of the PDF instead of using multiple electronic files.

    a. O&M file name: O&M.div26.contractor.YYYYMMDD
    b. Transmittal file name: O&Mtransmittal.div26.contractor.YYYYMMDD

5. File Size: Files shall be transmitted via a pre-approved method. Larger files may require an alternative transfer method, which shall also be pre-approved.
6. Provide the Owner with an approved copy of the O&M manual on compact discs (CD), digital video discs (DVD), or flash drives with a permanently affixed label, printed with the title "Operation and Maintenance Instructions", title of the project and subject matter of disc/flash drive when multiple disc/flash drives are required.
7. All text shall be searchable.
8. Bookmarks shall be used, dividing information first by specification section, then systems, major equipment and finally individual items. All bookmark titles shall include the nomenclature used in the construction documents and shall be an active link to the first page of the section being referenced.

C. Operation and Maintenance Instructions shall include:

1. Title Page: Include title page with project title, Architect, Engineer, Contractor, all subcontractors, and major equipment suppliers, with addresses, telephone numbers, website addresses, email addresses and point of contacts. Website URLs and email addresses shall be active links in the electronic submittal.
2. Table of Contents: Include a table of contents describing specification section, systems, major equipment, and individual items.
3. Copies of all final approved shop drawings and submittals. Include Architect's/Engineer's shop drawing review comments. Insert the individual shop drawing directly after the Operation and Maintenance information for the item(s) in the review form.
4. Copies of all factory inspections and/or equipment startup reports.
5. Copies of warranties.
6. Schematic wiring diagrams of the equipment that have been updated for field conditions. Field wiring shall have label numbers to match drawings.
7. Dimensional drawings of equipment.
8. Detailed parts lists with lists of suppliers.
9. Operating procedures for each system.
10. Maintenance schedule and procedures. Include a chart listing maintenance requirements and frequency.
11. Repair procedures for major components.
12. Replacement parts and service material requirements for each system and the frequency of service required.
13. Instruction books, cards, and manuals furnished with the equipment.
14. Include record drawings of the one-line diagrams for each major system. The graphic for each piece of equipment shown on the one-line diagram shall be an active link to its associated Operation & Maintenance data.
15. Copies of all panel schedules in electronic Microsoft Excel spreadsheet (.xlsx) file. Each panelboard shall be a separate tab in the workbook.

3.6 INSTRUCTING THE OWNER'S REPRESENTATIVE

A. Adequately instruct the Owner's designated representatives in the maintenance, care, and operation of the complete systems installed under this contract.

B. Provide verbal and written instructions to the Owner's representatives by FACTORY PERSONNEL in the care, maintenance, and operation of the equipment and systems.

C. Contractor shall make a DVD video recording of instructions to the Owner while explaining the system so additional personnel may view the instructions at a later date. The video recording shall be the property of the Owner.

D. The Owner has the option to make a video recording of all instructions. Coordinate schedule of instructions to facilitate this recording.

E. The instructions shall include:

1. Maintenance of equipment.
2. Start-up procedures for all major equipment.
3. Description of emergency system operation.

F. Notify the Architect/Engineer of the time and place for the verbal instructions to be given to the Owner's representative so a representative can be present if desired.

G. Minimum hours of instruction time for each item and/or system shall be as indicated in each individual specification section.

H. Operating Instructions:

1. Contractor is responsible for all instructions to the Owner's representatives for the electrical and specialized systems.
2. If the Contractor does not have staff that can adequately provide the required instructions, the Contractor shall include in the bid an adequate amount to reimburse the Owner for the Architect/Engineer to perform these services.

3.7 RECORD DOCUMENTS

A. The following paragraphs supplement Division 1 requirements.

B. Maintain at the job site a separate and complete set of electrical drawings and specifications with all changes made to the systems clearly and permanently marked in complete detail.

C. Mark drawings and specifications to indicate approved substitutions; Change Orders, and actual equipment and materials used. All Change Orders, RFI responses, Clarifications and other supplemental instructions shall be marked on the documents. Record documents that merely reference the existence of the above items are not acceptable. Should this Contractor fail to complete Record Documents as required by this contract, this Contractor shall reimburse Architect/Engineer for all costs to develop record documents that comply with this requirement. Reimbursement shall be made at the Architect/Engineer's hourly rates in effect at the time of work.

D. Record changes daily and keep the marked drawings available for the Architect/Engineer's examination at any normal work time.

E. Upon completing the job, and before final payment is made, give the marked-up drawings to the Architect/Engineer.

F. Record actual routing of conduits exceeding **2** inches.

3.8 PAINTING

A. Paint all equipment that is marred or damaged prior to the Owner's acceptance. Paint and color shall match original equipment paint and shall be obtained from the equipment supplier if available. All equipment shall have a finished coat of paint applied unless specifically allowed to be provided with a prime coat only.

B. Equipment in finished areas that will be painted to match the room decor will be painted by others. Should this Contractor install equipment in a finished area after the area has been painted, the Contractor shall have the equipment and all its supports, hangers, etc., painted to match the room decor. Painting shall be performed as described in project specifications.

C. Equipment cabinets, casings, covers, metal jackets, etc., located in equipment rooms or concealed spaces, shall be furnished in standard finish, free from scratches, abrasions, chippings, etc.

D. Equipment in occupied spaces, or if standard to the unit, shall have a baked primer with baked enamel finish coat free from scratches, abrasions, chipping, etc. If color option is specified or is standard to the unit, verify with the Architect the color preference before ordering.

E. Paint all equipment in unfinished areas such as boiler room, mechanical spaces, and storage rooms. Equipment furnished with a suitable factory finish need not be painted; provided the factory applied finish is not marred or spattered. If so, equipment shall be refinished with the same paint as was factory applied.

F. All electrical conduit and equipment, fittings, hangers, structural supports, etc., in unfinished areas, such as equipment and storage room area, shall be painted two (2) coats of oil paint of colors selected by the Architect.

G. Do NOT paint electric conduits in crawl spaces, tunnels, or spaces above suspended ceilings except that where conduit is in a damp location give exposed threads at joints two coats of sealer after joint is made up.

H. After surfaces have been thoroughly cleaned and are free of oil, dirt or other foreign matter, paint all raceway and equipment with the following:

1. Bare Metal Surfaces - Apply one coat of metal primer suitable for the metal being painted. Finish with two coats of Alkyd base enamel paint.
2. Plastic Surfaces - Paint plastic surfaces with two coats of semi-gloss acrylic latex paint.

3.9 ADJUST AND CLEAN

A. Thoroughly clean all equipment and systems prior to the Owner's final acceptance of the project.

B. Clean all foreign paint, grease, oil, dirt, labels, stickers, etc. from all equipment.

C. Remove all rubbish, debris, etc., accumulated during construction from the premises.

3.10 SPECIAL REQUIREMENTS

A. Coordinate the installation of all equipment, controls, devices, etc., with other trades to maintain clear access area for servicing.

B. Install all equipment to maximize access to parts needing service or maintenance. Review the final location, placement, and orientation of equipment with the Owner's representative prior to setting equipment.

C. Installation of equipment or devices without regard to coordination of access requirements and confirmation with the Owner's representative will result in removal and reinstallation of the equipment at the Contractor's expense.

3.11 SYSTEM STARTING AND ADJUSTING

A. The electrical systems shall be complete and operating. System startup, testing, adjusting, and balancing to obtain satisfactory system performance is the responsibility of the Contractor. This includes all calibration and adjustment of electrical controls, balancing of loads, troubleshooting and verification of software, and final adjustments that may be needed.

B. Complete all manufacturer-recommended startup procedures and checklists to verify proper equipment operation and does not pose a danger to personnel or property.

C. All operating conditions and control sequences shall be tested during the start-up period. Testing all interlocks, safety shut-downs, controls, and alarms.

D. The Contractor, subcontractors, and equipment suppliers shall have skilled technicians to ensure that all systems perform properly. If the Architect/Engineer is requested to visit the job site for trouble shooting, assisting in start-up, obtaining satisfactory equipment operation, resolving installation and/or workmanship problems, equipment substitution issues or unsatisfactory system performance, including call backs during the warranty period, through no fault of the design; the Contractor shall reimburse the Owner on a time and materials basis for services rendered at the Architect/Engineer's standard hourly rates in effect when the services are requested. The Contractor shall pay the Owner for services required that are product, installation or workmanship related. Payment is due within 30 days after services are rendered.

3.12 FIELD QUALITY CONTROL

A. General:

1. Conduct all tests required during and after construction. Submit test results in NETA format, or equivalent form, that shows the test equipment used, calibration date, tester's name, ambient test conditions, humidity, conductor length, and results corrected to 40°C.
2. Supply necessary instruments, meters, etc., for the tests. Supply competent technicians with training in the proper testing techniques.
3. All cables and wires shall be tested for shorts and grounds following installation and connection to devices. Replace shorted or grounded wires and cables.
4. Any wiring device, electrical apparatus or luminaire, if grounded or shorted on any integral "live" part, shall have all defective parts or materials replaced.
5. Test cable insulation of service and panel feeder conductors for proper insulation values. Tests shall include the cable, all splices, and all terminations. Each conductor shall be tested and shall test free of short circuits and grounds and have an insulation value not less than Electrical Code Standards. Take readings between conductors, and between conductors and ground.
6. If the results obtained in the tests are not satisfactory, make adjustments, replacements, and changes as needed. Then repeat the tests, and make additional tests, as the Architect/Engineer or authority having jurisdiction deems necessary.

B. Other Equipment:

1. Give other equipment furnished and installed by the Contractor all standard tests normally made to assure that the equipment is electrically sound, all connections properly made, phase rotation correct, fuses and thermal elements suitable for protection against overloads, voltage complies with equipment nameplate rating, and full load amperes are within equipment rating.

C. If any test results are not satisfactory, make adjustments, replacements and changes as needed and repeat the tests and make additional tests as the Architect/Engineer or authority having jurisdiction deem necessary.

D. Contractor shall thermographic study all electrical gear, switchboard, panelboards, etc. at the end of construction to identify any unusual conditions/heating within the equipment. Coordinate with Owner/Architect/Engineer to have an Owner/Architect/Engineer representative present during testing.

E. Report shall include color printouts, in binder, of pictures taken to use as a baseline reading after building is occupied.

F. Upon completion of the project, the Contractor shall provide amperage readings for all panelboards and switchboards and turn the results over to the Owner for "benchmark" amperages.

END OF SECTION

SECTION 26 05 03

THROUGH PENETRATION FIRESTOPPING

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Through-Penetration Firestopping.

1.2 QUALITY ASSURANCE

A. Manufacturer: Company specializing in manufacturing products specified in this Section.

B. Installer: Individuals performing work shall be certified by the manufacturer of the system selected for installation.

1.3 REFERENCES

A. UL 263 - Fire Tests of Building Construction and Materials

B. UL 723 - Surface Burning Characteristics of Building Materials

C. ANSI/UL 1479 - Fire Tests of Through Penetration Firestops

D. UL 2079 - Tests for Fire Resistance of Building Joint Systems

E. UL Fire Resistance Directory Through Penetration Firestop Systems (XHEZ)

F. Intertek / Warnock Hersey - Directory of Listed Products

G. ASTM E84 - Standard Test Method for Surface Burning Characteristics of Building Materials

H. ASTM E814 - Standard Test Method for Fire Tests of Through-Penetration Firestops

I. The Building Officials and Code Administrators National Building Code

J. NFPA 5000 - Building Construction Safety Code

K. CBC California Building Code

1.4 SUBMITTALS

A. Submit under provisions of Section 26 05 00.

B. Submit Firestopping Installers Certification for all installers on the project.

C. Through-Penetration Firestop System Schedule: Indicate locations of each through-penetration firestop system, along with the following information:

1. Types of penetrating items.
2. Types of constructions penetrated, including fire-resistance ratings and, where applicable, thicknesses of construction penetrated.
3. Through-penetration firestop systems for each location identified by firestop design designation of qualified testing and inspecting agency.

4. F ratings for each firestop system.

D. Maintain a notebook on the job site at all times that contains copies of approved submittals for all through penetration firestopping to be installed. Notebook shall be made available to the Authority Having Jurisdiction at their request and turned over to the Owner at the end of construction as part of the O&M Manuals.

E. Submit VOC rating of firestopping material in g/L (less water) with documentation that it meets the limits set forth in SCAQMD Rule 1168.

1.5 DELIVERY, STORAGE, AND HANDLING

A. Store, protect and handle products on site. Accept material on site in factory containers and packing. Inspect for damage. Protect from deterioration or damage due to moisture, temperature changes, contaminants, or other causes. Follow manufacturer's instructions for storage.

B. Install material prior to expiration of product shelf life.

1.6 PERFORMANCE REQUIREMENTS

A. General: For penetrations through the following fire-resistance-rated constructions, including both empty openings and openings containing penetrating items, provide through-penetration firestop systems that are produced and installed to resist spread of fire according to requirements indicated, resist passage of smoke and other gases, and maintain original fire-resistance rating of construction penetrated.

1. Fire-resistance-rated walls including fire partitions, fire barriers, and smoke barriers.
2. Fire-resistance-rated horizontal assemblies including floors, floor/ceiling assemblies, and ceiling membranes of roof/ceiling assemblies.

B. Rated Systems: Provide through-penetration firestop systems with the following ratings determined per UL 1479:

1. F-Rated Systems: Provide through-penetration firestop systems with F-ratings indicated, but not less than that equaling or exceeding fire-resistance rating of constructions penetrated.

C. For through-penetration firestop systems exposed to light, traffic, moisture, or physical damage, provide products that, after curing, do not deteriorate when exposed to these conditions both during and after construction.

D. For through-penetration firestop systems exposed to view, provide products with flame-spread and smoke-developed indexes of less than 25 and 450, respectively, as determined per ASTM E 84.

E. For through-penetration firestop systems in air plenums, provide products with flame-spread and smoke-developed indexes of less than 25 and 50, respectively, as determined per ASTM E 84.

F. Adhesives and Sealants: All sealers, adhesives, and sealants shall comply with the low emitting material limits of the following standards:

1. CDPH Standard Method V1.1-2010 - Standard Method for the Testing and Evaluation of Volatile Organic Chemical Emissions VOC from Indoor Sources Using Environmental Chambers Version 1.1.

2. South Coast Air Quality Management District Rule 1168 - Adhesive and Sealant Applications. All adhesives and sealants wet-applied on site shall comply with the applicable chemical content requirements of SCAQMD Rule 1168.
3. South Coast Air Quality Management District Rule SCAQMD 1113 - Wet Applied Paints and Coatings. All paints and coatings wet-applied on site must meet the applicable VOC limits of SCAQMD Rule 1113.

1.7 MEETINGS

A. Pre-installation meeting: A pre-installation meeting shall be scheduled and shall include the General Contractor, all Subcontractors associated with the installation of systems penetrating fire barriers, Firestopping Manufacturer's Representative, and the Owner.

1. Review foreseeable methods related to firestopping work.
2. Tour representative areas where firestopping is to be installed; inspect and discuss each type of condition and each type of substrate that will be encountered, and preparation to be performed by other trades.

1.8 WARRANTY

A. Provide one year warranty on parts and labor.

B. Warranty shall cover repair or replacement of firestop systems which fail in joint adhesion, cohesion, abrasion resistance, weather resistance, extrusion resistance, migration resistance, stain resistance, general durability, or appear to deteriorate in any manner not clearly specified by the manufacturer as an inherent quality of the material.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. Products: Subject to compliance with requirements, provide one of the through-penetration firestop systems indicated for each application that are produced by one of the following manufacturers. All firestopping systems installed shall be provided by a single manufacturer.

1. 3M; Fire Protection Products Division
2. Hilti, Inc.

2.2 THROUGH PENETRATION FIRESTOP SYSTEMS

A. Provide materials and systems classified by or listed by Intertek / Warnock Hersey to provide firestopping equal to time rating of construction being penetrated.

B. All firestopping materials shall be free of asbestos, lead, PCB's, and other materials that would require hazardous waste removal.

C. Firestopping shall be flexible to allow for normal penetrating item movement due to expansion and contraction.

D. Provide firestopping systems capable of supporting floor loads where systems are exposed to possible floor loading or traffic.

E. Provide firestopping systems allowing continuous insulation for all insulated pipes.

F. Provide firestopping systems classified by UL or listed by Intertek / Warnock Hersey for penetrations through all fire rated construction. Firestopping systems shall be selected from the UL or listed by Intertek / Warnock Hersey Fire Resistance Directory Category XHEZ based on substrate construction and penetrating item size and material and shall fall within the range of numbers listed:

1. Combustible Framed Floors and Chase Walls - 1 or 2 Hour Rated:

a. F Rating = Floor/Wall Rating

Penetrating Item	UL System No.
No Penetrating Item	FC 0000-0999*
Metallic Pipe or Conduit	FC 1000-1999
Non-Metallic Pipe or Conduit	FC 2000-2999
Electrical Cables	FC 3000-3999
Cable Trays	FC 4000-4999
Insulated Pipes	FC 5000-5999
Bus Duct and Misc. Electrical	FC 6000-6999
Duct without Damper and Misc. Mechanical	FC 7000-7999
Multiple Penetrations	FC 8000-8999

*Alternate method of firestopping is patching opening to match original rated construction.

2. Non-Combustible Framed Walls - 1 or 2 Hour Rated:

a. F Rating = Wall Rating

Penetrating Item	UL System No.
No Penetrating Item	WL 0000-0999*
Metallic Pipe or Conduit	WL 1000-1999
Non-Metallic Pipe or Conduit	WL 2000-2999
Electrical Cables	WL 3000-3999
Cable Trays	WL 4000-4999
Insulated Pipes	WL 5000-5999
Bus Duct and Misc. Electrical	WL 6000-6999
Duct without Damper and Misc. Mechanical	WL 7000-7999
Multiple Penetrations	WL 8000-8999

*Alternate method of firestopping is patching opening to match original rated construction.

Penetrating Item	UL System No.
No Penetrating Item	CAJ 0000-0999*
Metallic Pipe or Conduit	CAJ 1000-1999
Non-Metallic Pipe or Conduit	CAJ 2000-2999
Electrical Cables	CAJ 3000-3999
Cable Trays	CAJ 4000-4999
Insulated Pipes	CAJ 5000-5999
Bus Duct and Misc. Electrical	CAJ 6000-6999
Duct without Damper and Misc. Mechanical	CAJ 7000-7999
Multiple Penetrations	CAJ 8000-8999

*Alternate method of firestopping is patching opening to match original rated construction.

G. Any opening in walls or floors not covered by the listed series of numbers shall be coordinated with the firestopping manufacturer.

H. Any openings in floors or walls not described in the UL or listed by Intertek / Warnock Hersey Fire Resistance Directory, or outlined in manufacturer's information shall be sealed in a manner agreed upon by the Firestopping Manufacturer, Owner, and the Authority Having Jurisdiction.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Ensure all surfaces that contact seal materials are free of dirt, dust, grease, oil, rust, or loose materials. Clean and repair surfaces as required. Remove laitance and form-release agents from concrete.

B. Ensure substrate and penetrating items have been permanently installed prior to installing firestopping systems. Ensure penetrating items have been properly spaced and have proper clearance prior to installing firestopping systems.

C. Surfaces to which sealing materials are to be installed must meet the selected UL or Intertek / Warnock Hersey system substrate criteria.

D. Prime substrates where recommended in writing by through-penetration firestop system manufacturer. Confine primer to area of bond.

3.2 INSTALLATION

A. In existing construction, provide firestopping of openings prior to and after installation of penetrating items. Remove any existing coatings on surfaces prior to firestopping installation. Temporary firestopping shall consist of packing openings with fire resistant mineral wool for the full thickness of substrate, or an alternate method approved by the Authority Having Jurisdiction. All openings shall be temporarily firestopped immediately upon their installation and shall remain so until the permanent UL or listed by Intertek / Warnock Hersey listed firestopping system is installed.

B. Install penetration seal materials in accordance with printed instructions of the UL or Intertek / Warnock Hersey Fire Resistance Directory and with the manufacturer's printed application instructions.

C. Install dams as required to properly contain firestopping materials within openings and as required to achieve required fire resistance rating. Remove combustible damming after appropriate curing.

3.3 CLEANING AND PROTECTING

A. Clean excess fill materials adjacent to openings as Work progresses by methods and with cleaning materials that are approved in writing by through-penetration firestop system manufacturers and that do not cause damage.

B. Provide final protection and maintain conditions during and after installation that ensure that through-penetration firestop systems are without damage or deterioration at time of Substantial Completion. If, despite such protection, damage or deterioration occurs, remove damaged or deteriorated through-penetration firestop systems immediately and install new materials to produce systems complying with specified requirements.

3.4 IDENTIFICATION

A. Provide and install labels adjacent to each firestopping location. Label shall be provided by the firestop system supplier and contain the following information in a contrasting color:

1. The words "Warning - Through Penetration Firestop System - Do Not Disturb. Notify Building Management of Any Damage."
2. Firestop System Supplier; UL or listed by Intertek / Warnock Hersey system number; date installed; contractor name and phone number; manufacturer's representative name, address, and phone number.

3.5 INSPECTION

A. All penetrations shall be inspected by the manufacturer's representative to ensure proper installation.

B. Access to firestop systems shall be maintained for examination by the Authority Having Jurisdiction at their request.

C. Proceed with enclosing through-penetration firestop system with other construction only after inspection reports are issued and firestop installations comply with requirements.

D. The contractor shall allow for visual destructive review of 5% of installed firestop systems (minimum of one) to prove compliance with specifications and manufacturer's instructions and details. Destructive system removal shall be performed by the contractor and witnessed by the Architect/Engineer and manufacturer's factory representative. The Architect/Engineer shall have sole discretion of which firestop system installations will be reviewed. The contractor is responsible for all costs associated with this requirement including labor and material for removing and replacing the installed firestop system. If any firestop system is found to not be installed per manufacturer's specific instructions and details, all firestop systems are subject to destructive review and replacement at the Architect/Engineer's discretion and the contractor's expense.

END OF SECTION

SECTION 26 05 13

WIRE AND CABLE

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Building wire

1.2 RELATED WORK

A. Section 26 05 53 - Electrical Identification: Refer to electrical identification for color and identification labeling requirements.

1.3 REFERENCES

A. ASTM B800-05 - Standard Specification for 8000 Series Aluminum Alloy Wire Electrical Purposes-Annealed and Intermediate Tempered.

B. ASTM B801-07 - Standard Specification for Concentric-Lay-Stranded Conductors of 8000 Series Aluminum Alloy for Subsequent Covering or Insulation

C. NEMA WC 70 - Power Cables Rated 2,000V or Less for the Distribution of Electrical Energy

D. NFPA 70 - National Electrical Code (NEC)

E. CEC California Electrical Code

F. UL 44 - Thermoset-Insulated Wires and Cables

G. UL 83 - Thermoplastic-Insulated Wires and Cables

H. UL 854 - Service-Entrance Cables

I. UL 1581 - Standard for Electrical Wires, Cables, and Flexible Cords

J. UL 2196 - Fire Resistive, Fire Resistant and Circuit Integrity Cables

K. California Division of State Architect (DSA) Interpretation of Regulations

1.4 SUBMITTALS

A. Submit manufacturer's installation instructions.

PART 2 - PRODUCTS

2.1 BUILDING WIRE

A. Feeders and Branch Circuits 8 AWG and larger: Copper, stranded conductor, 600-volt insulation, THHN/THWN or XHHW-2.

B. Control Circuits: Copper, stranded conductor 600-volt insulation, THHN/THWN.

C. Each 120 and 277-volt branch circuit shall have a dedicated neutral conductor. Neutral conductors shall be considered current-carrying conductors for wire derating.

PART 3 - EXECUTION

3.1 WIRE AND CABLE INSTALLATION SCHEDULE

A. Above Accessible Ceilings:

1. Building wire shall be installed in raceway.
2. Metal clad cable, Type MC, 1/2" size with minimum #12 conductors and ground, shall be allowed for flexible whips to individual luminaires on non-essential circuits. The flexible whips shall be between 18" to 72" in length per Electrical Code.

B. All Other Locations: Building wire in raceway.

C. Above Grade: All conductors installed above grade shall be type "THHN".

D. Underground or In Slab: All conductors shall be type "THWN".

E. Low Voltage Cable (less than 100 volts): Low voltage cables in ducts, plenums, and other air handling spaces shall be plenum listed. Low voltage cables in non-accessible areas shall be installed in conduit. Low voltage cable may be installed without conduit in accessible areas using the following types of cable supports. Cable support types/systems shall comply with the warranty requirements of the low voltage cable manufacturer.

1. J-hooks

F. Low Voltage Cable (less than 100 volts): Low voltage cable shall be installed in raceway.

3.2 CONTRACTOR CHANGES

A. The Contractor shall be responsible for derating and sizing conductors and conduits to equal or exceed the ampacity of the basis of design circuits, if he/she chooses to use methods or materials other than the basis of design.

B. Conductor length(s) listed on plans and schedules. The drawings are diagrammatic with intent to convey the components of the electrical distribution system. Conductor length(s) when listed on plans and schedules are for engineering calculation purposes. Conductor length(s) shall NOT be used for bidding purposes.

C. Record drawing shall include the calculations and sketches.

3.3 GENERAL WIRING METHODS

A. Use no wire smaller than 12 AWG for power and lighting circuits, and no smaller than 14 AWG for control wiring.

B. Use no wire smaller than 18 AWG for low voltage control wiring below 100 volts.

C. Use 10 AWG conductor for 20 ampere, 120-volt branch circuit home runs longer than 75 feet, and for 20 ampere, 277-volt branch circuit home runs longer than 200 feet.

D. Use no wire smaller than 8 AWG for outdoor lighting circuits.

E. The ampacity of multiple conductors in one conduit shall be derated per the Electrical Code. In no case shall more than 4 conductors be installed in one conduit to such loads as motors larger than 1/4 HP, panelboards, motor control centers, etc.

F. Where installing parallel feeders, place an equal number of conductors for each phase of a circuit in same raceway or cable.

G. Splice only in junction or outlet boxes.

H. Neatly train and lace wiring inside boxes, equipment, and panelboards.

I. Make conductor lengths for parallel circuits equal.

J. All conductors shall be continuous in conduit from last outlet to their termination.

K. Terminate all spare conductors on terminal blocks, and label the spare conductors.

L. Cables or wires shall not be laid out on the ground before pulling.

M. Cables or wires shall not be dragged over earth or paving.

N. Care shall be taken so as not to subject the cable or wire to high mechanical stresses that would cause damage to the wire and cable.

O. At least six (6)-inch loops or ends shall be left at each outlet for installation connection of luminaires or other devices.

P. All wires in outlet boxes not connected to fixtures or other devices shall be rolled up, spliced if continuity of circuit is required, and insulated.

3.4 WIRING INSTALLATION IN RACEWAYS

A. Pull all conductors into a raceway at the same time. Use UL listed wire pulling lubricant for pulling 4 AWG and larger wires

B. Install wire in raceway after interior of building has been physically protected from the weather and all mechanical work likely to injure conductors has been completed.

C. Pulling shall be continuous without unnecessary stops and starts with wire or cable only partially through raceway.

D. Where reels of cable or wire are used, they shall be set up on jacks close to the point where the wire or cable enters the conduit or duct so that the cable or wire may be unreeled and run into the conduit or duct with a minimum of change in the direction of the bend.

E. Conductors shall not be pulled through conduits until plastering or masonry work is completed and conduits are free from moisture. Care shall be taken so that long pulls of wire or pulls around several bends are not made where the wire may be permanently stretched and the insulation damaged.

F. Only nylon rope shall be permitted to pull cables into conduit and ducts.

G. Completely and thoroughly swab raceway system before installing conductors.

H. Conductor Supports in Vertical Raceways:

1. Support conductors in vertical raceways in accordance with the Electrical Code Spacing of Conductors Supports.
2. Supports shall be of insulated wedge type (OZ Gedney Type S, or equal) and installed in a tapered insulated bushing fitting or a metal woven mesh with a support ring that fits inside conduit fitting installed in an accessible junction box (Hubbell Kellems support grip or equal).

3.5 CABLE INSTALLATION

A. Provide protection for exposed cables where subject to damage.

B. Use suitable cable fittings and connectors.

C. Run all open cable parallel or perpendicular to walls, ceilings, and exposed structural members. Follow the routing as illustrated on the drawings as closely as possible. Cable routing on drawings scaled 1/4"=1'-0" or less shall be considered diagrammatical, unless noted otherwise. The correct routing, when shown diagrammatically, shall be chosen by the Contractor based on information in the contract documents; in accordance with the manufacturer's written instructions, applicable codes, the NECA's "Standard of Installation", recognized industry standards; and coordinated with other contractors.

D. Open cable shall be supported by the appropriate size J-hooks or other means if called for on the drawings. Wire and cable from different systems shall not be installed in the same J-hook. J-hooks shall be sized with 20% spare capacity. J-hooks shall provide proper bend radius support for data cable and fiber cables.

E. Open cable installed above suspended ceilings shall not rest on the suspended ceiling construction, nor utilize the ceiling support system for wire and cable support.

F. J-hook support spans shall be based on the smaller of the manufacturer's load ratings and code requirements. In no case shall horizontal spans exceed 5 feet and vertical spans exceed 4 feet. All J-hooks shall be installed where completely accessible and not blocked by piping, ductwork, inaccessible ceilings, etc. J-hooks shall be independently rigidly attached to a structural element. J-hooks shall be installed to provide 2" horizontal separation and 6" vertical separation between systems.

G. Open cable shall only be installed where specifically shown on the drawings, or permitted in these specifications.

3.6 WIRING CONNECTIONS AND TERMINATIONS

A. Splice and tap only in accessible junction boxes.

B. Use solderless, tin-plated copper, compression terminals (lugs) applied with circumferential crimp for conductor terminations, 8 AWG and larger.

C. Use solderless, tin-plated, compression terminals (lugs) applied with indenter crimp for copper conductor terminations, 10 AWG and smaller.

D. Use solderless pressure connectors with insulating covers for copper wire splices and taps, 8 AWG and smaller. For 10 AWG and smaller, use insulated spring wire connectors with plastic caps.

E. Use compression connectors applied with circumferential crimp for conductor splices and taps, 6 AWG and larger. Tape uninsulated conductors and connectors with electrical tape to 150 percent of the insulation value of conductor.

F. Thoroughly clean wires before installing lugs and connectors.

G. Make splices, taps and terminations to carry full ampacity of conductors without perceptible temperature rise.

H. Phase Sequence: All apparatus shall be connected to operate in the phase sequence A-B-C representing the time sequence in which the phase conductors so identified reach positive maximum voltage.

I. As a general rule, applicable to switches, circuit breakers, starters, panelboards, switchgear and the like, the connections to phase conductors are intended thus:

1. Facing the front and operating side of the equipment, the phase identification shall be:

a. Left to Right - A-B-C
b. Top to Bottom - A-B-C

J. Connection revisions as required to achieve correct rotation of motors shall be made at the load terminals of the starters or disconnect switches.

K. Use antioxidant joint compound on all aluminum conductor terminations. Apply antioxidant joint compound per manufacturer's recommendations.

3.7 FIELD QUALITY CONTROL

A. Field inspection and testing will be performed under provisions of Division 1.

B. Building Wire and Power Cable Testing: Perform an insulation-resistance test on each conductor with respect to ground and adjacent conductors. Test shall be made by means of a low-resistance ohmmeter, such as a "Megger". The applied potential shall be 500 volts dc for 300 volt rated cable and 1000 volts dc for 600 volt rated cable. The test duration shall be one minute. Insulation resistance must be greater than 100 mega-ohm for 600 volt and 25 mega-ohm for 300 volt rated cables per NETA Acceptance Testing Standard. Verify uniform resistance of parallel conductors.

C. Inspect wire and cable for physical damage and proper connection.

D. Torque test conductor connections and terminations to manufacturer's recommended values.

E. Perform continuity test on all power and equipment branch circuit conductors. Verify proper phasing connections.

F. Protection of wire and cable from foreign materials:

1. It is the Contractor's responsibility to provide adequate physical protection to prevent foreign material application or contact with any wire or cable type. Foreign material is defined as any material that would negatively impact the validity of the manufacturer's performance warranty. This includes, but is not limited to, overspray of paint (accidental or otherwise), drywall compound, or any other surface chemical, liquid, or compound that could come in contact with the cable, cable jacket, or cable termination components.

G. Overspray of paint on any wire or cable will not be accepted. It shall be the Contractor's responsibility to replace any component containing overspray, in its entirety, at no additional cost to the project. Cleaning of the cables with harsh chemicals is not allowed.

END OF SECTION

SECTION 26 05 27

SUPPORTING DEVICES

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Conduit and Equipment Supports

B. Fastening Hardware

1.2 QUALITY ASSURANCE

A. Support systems shall be adequate for weight of equipment and conduit, including wiring, which they carry.

1.3 COORDINATION

A. Coordinate size, shape and location of concrete pads with section on Cast-in-Place Concrete or Concrete Topping.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. Allied Support Systems

B. Cooper B-Line

C. Erico, Inc.

D. Hilti

2.2 MATERIAL

A. Support Channel: Hot-dip galvanized for wet/damp locations; painted steel for interior/dry locations. All field cut ends shall be touched up with matching finish to inhibit rusting.

B. Hardware: Corrosion resistant.

C. Conduit Sleeves and Lintels:

1. Each Contractor shall provide, to the General Contractor for installation, lintels for all openings required for the Contractor's work in masonry walls and conduit sleeves for floors, unless specifically shown as being by others.
2. Refer to Structural General Notes for lintel requirements in masonry construction.
3. Refer to Structural plans and specifications for lintel requirements and sizes.
4. Lintels:

a. Lintels in non-bearing masonry wall openings can be sized in accordance with the note below. Lintels that occur in existing bearing walls are to be sized according to similar conditions and spans in the new construction and lintel schedule. Bottom plate size shall be a minimum of 3/8" thick. The width of the plate shall be 3/4" less than the field verified wall thickness. The plate shall be the full length of the lintel member. Lintels are not required over openings that are 12" wide or less and at least 1 course below the top of the wall.
b. All lintels shall have a minimum of 8" end bearing.
c. All lintels in exterior wall construction shall be hot-dip galvanized.
d. For all openings not otherwise detailed or scheduled, minimum lintels shall be for each 4 inch of masonry width:

1) 0 to 2'-0" span: 5/16" plate (3/4" less than wall width)
2) 2'-0" to 4'-0" span: L 3 1/2 x 3 1/2 x 1/4
3) 4'-0" to 6'-0" span: L4 x 3 1/2 x 5/16 (llv)
4) 6'-0" to 8'-0" span: L5 x 3 1/2 x 5/16 (llv)

e. All angles that are back to back shall be welded top and bottom 3" at 12" minimum.

5. Fabricate all lintels from structural steel shapes or as indicated on the drawings. All lintels and grouped wall openings shall be approved by the Architect or Structural Engineer.
6. Fabricate all sleeves from standard weight black steel pipe. Provide continuous sleeve. Cut or split sleeves are not acceptable. Sleeves through concrete walls may be high density polyethylene pipe penetration sleeve with a water stop collar, suitable for use with Link-Seal mechanical seals. Century-Line Model CS.
7. Sleeves through the floors on exposed risers shall be flush with the ceiling, with planed squared ends extending 1" above the floor in unfinished areas, and flush with the floor in finished areas, to accept spring closing floor plates.
8. Sleeves shall not penetrate structural members without approval from the Structural Engineer.
9. Openings through unexcavated floors and/or foundation walls below the floor shall have a smooth finish with sufficient annular space around material passing through opening so slight settling will not place stress on the material or building structure.
10. Install all sleeves concentric with conduits. Secure sleeves in concrete to wood forms. This Contractor is responsible for sleeves dislodged or moved when pouring concrete.
11. Where conduits rise through concrete floors that are on earthen grade, provide 3/4" resilient expansion joint material (asphalt and cork) wrapped around the pipe, the full depth of concrete, at the point of penetration. Secure to prevent shifting during concrete placement and finishing.
12. Size sleeves large enough to allow expansion and contraction movement.

Model	Service	Element Material	Temperature Range
S	Standard (Stainless)	EPDM	-40°F to 250°F
T	Fire Seals (1 hour)	Silicone	-67°F to 400°F
FS	Fire Seals (3 hours)	Silicone	-67°F to 400°F
OS	Oil Resistant / Stainless	Nitrile	-40°F to 210°F

PART 3 - EXECUTION

3.1 INSTALLATION

A. Fasten hanger rods, conduit clamps, and outlet and junction boxes to building structure using expansion anchors in concrete and beam clamps on structural steel.

B. Trapeze support installation: Cut hanger rods back at trapeze supports so they do not extend more than 3/4" below bottom face of lowest fastener and blunt any sharp edges.

C. Use toggle bolts or hollow wall fasteners in hollow masonry, plaster, or gypsum board partitions and walls; expansion anchors or preset inserts in solid masonry walls; self-drilling anchors or expansion anchor on concrete surfaces; sheet metal screws in sheet metal studs; and wood screws in wood construction.

D. Do not fasten supports to ceiling systems, piping, ductwork, mechanical equipment, or conduit, unless otherwise noted.

E. Do not use powder-actuated anchors without specific permission.

F. Do not drill structural steel members.

G. Fabricate supports from structural steel or steel channel, rigidly welded or bolted to present a neat appearance. Use hexagon head bolts with spring lock washers under all nuts.

H. In wet locations and on all building floors below exterior earth grade install free-standing electrical equipment on concrete pads.

I. Install cabinets and panelboards with minimum of four anchors. Provide horizontal backing/support framing in stud walls for rigid mounting.

J. Bridge studs top and bottom with channels to support flush-mounted cabinets and panelboards in stud walls.

K. Do not exceed 25 lbs. per hanger and a minimum spacing of 2'-0" on center when attaching to metal roof decking (excludes concrete on metal deck). This 25 lbs. load and 2'-0" spacing include adjacent electrical and mechanical items hanging from deck. If the hanger restrictions cannot be achieved, supplemental framing off steel framing will need to be added.

L. Refer to Section 26 05 33 for special conduit supporting requirements.

3.2 FINISH

A. Prime coat exposed steel hangers and supports. Hangers and supports in crawl spaces, pipe shafts, and above suspended ceiling spaces are not considered exposed.

B. Trim all ends of exposed field fabricated steel hangers, slotted channel and threaded rod to within 1" of support or fastener to eliminate potential injury to personnel unless shown otherwise on the drawings. Smooth ends and install elastomeric insulation with two coats of latex paint if exposed steel is within 6'-6" of finish floor and presents potential injury to personnel.

END OF SECTION

SECTION 26 05 33

CONDUIT AND BOXES

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Rigid metallic conduit and fittings (RMC)

B. Intermediate metallic conduit and fittings (IMC)

C. Electrical metallic tubing and fittings (EMT)

D. Flexible metallic conduit and fittings (FMC)

E. Liquidtight flexible metallic conduit and fittings (LFMC)

F. Rigid polyvinyl chloride conduit and fittings (PVC)

G. Wall and ceiling outlet boxes

H. Pull and junction boxes

1.2 RELATED WORK

A. Section 26 05 53 - Electrical Identification: Refer to electrical identification for color and identification labeling requirements.

1.3 REFERENCES

A. American National Standards Institute (ANSI):

1. ANSI C80.1 - Rigid Steel Conduit, Zinc-Coated
2. ANSI C80.3 - Electrical Metallic Tubing, Zinc-Coated and Fittings
3. ANSI C80.4 - Fittings for Rigid Metal Conduit and Electrical Metallic Tubing
4. ANSI C80.6 - Intermediate Metal Conduit, Zinc Coated
5. ANSI/NEMA OS 1 - Sheet-Steel Outlet Boxes, Device Boxes, Covers and Box Supports
6. ANSI/NEMA OS 2 - Nonmetallic Outlet Boxes, Device Boxes, Covers and Box Supports

B. Federal Specifications (FS):

1. A-A-50553A - Fittings for Conduit, Metal, Rigid, (Thick-Wall and Thin-Wall (EMT) Type
2. A-A-55810 - Specification for Flexible Metal Conduit

C. NECA "Standards of Installation"

D. National Electrical Manufacturers Association (NEMA):

1. ANSI/NEMA FB 1 - Fittings, Cast Metal Boxes, and Conduit Bodies for Conduit, Electrical Metallic Tubing and Cable
2. RN 1 - Polyvinyl chloride (PVC) Externally Coated Galvanized Rigid Steel Conduit, Rigid Aluminum Conduit, and Intermediate Metal Conduit
3. TC 2 - Electrical Polyvinyl Chloride (PVC) Conduit
4. TC 9 - Fittings for PVC Plastic Utilities Duct for Underground Installation

E. NFPA 70 - National Electrical Code (NEC).

F. CEC California Electrical Code

G. Underwriters Laboratories (UL): Applicable Listings

1. UL 1 - Flexible Metal Conduit
2. UL 6 - Rigid Metal Conduit
3. UL 360 - Liquid Tight Flexible Steel Conduit
4. UL514-B - Conduit Tubing and Cable Fittings
5. UL651-A - Type EB and a PVC Conduit and HDPE Conduit
6. UL651-B - Continuous Length HDPE Conduit
7. UL746A - Standard for Polymeric Materials - Short Term Property Evaluations
8. UL797 - Electrical Metal Tubing
9. UL1242 - Intermediate Metal Conduit

H. American Standard of Testing and Materials (ASTM):

1. ASTM D 570 - Standard Test Method for Water Absorption of Plastics
2. ASTM D 638 - Standard Test Method for Tensile Properties of Plastics
3. ASTM D 648 - Standard Test Method for Deflection Temperature of Plastics under Flexural Load in the Edge Wise Position
4. ASTM D 2412 - Standard Test Method for Determination of External Loading Characteristics of Plastic Pipe by Parallel-Plate Loading
5. ASTM D 2447 - Standard Specification for Polyethylene (PE) Plastic Pipe, Schedules 40 and 80, Based on Outside Diameter
6. ASTM D 3350 - Standard Specification for Polyethylene Plastic Pipe and Fittings Material

I. Definitions:

1. Fittings: Conduit connection or coupling.
2. Body: Enlarged fittings with opening allowing access to the conductors for pulling purposes only.
3. Mechanical Spaces: Enclosed areas, usually kept separated from the general public, where the primary use is to house service equipment and to route services. These spaces generally have exposed structures, bare concrete and non-architecturally emphasized finishes.
4. Finished Spaces: Enclosed areas where the primary use is to house personnel and the general public. These spaces generally have architecturally emphasized finishes, ceilings and/or floors.
5. Concealed: Not visible by the general public. Often indicates a location either above the ceiling, in the walls, in or beneath the floor slab, in column coverings, or in the ceiling construction.
6. Above Grade: Not directly in contact with the earth. For example, an interior wall located at an elevation below the finished grade shall be considered above grade but a wall retaining earth shall be considered below grade.
7. Slab: Horizontal pour of concrete used for a floor or sub-floor.

1.4 SUBMITTALS

A. Include fittings and conduits 1.5" and larger in coordination files. Include all in--floor and underfloor conduit in coordination files. Refer to Section 26 05 00 for coordination drawing requirements.

PART 2 - PRODUCTS

2.1 RIGID METALLIC CONDUIT (RMC) AND FITTINGS

A. Manufacturers:

1. Allied
2. LTV
3. Steelduct
4. Calbond Calpipe
5. Wheatland Tube Co
6. O-Z Gedney
7. or approved equal.

B. Manufacturers of RMC Conduit Fittings:

1. Appleton Electric
2. O-Z/Gedney Co.
3. Electroline
4. Midwest
5. Regal
6. Thomas & Betts
7. or approved equal.

C. Minimum Size Galvanized Steel: 3/4 inch, unless otherwise noted.

D. Fittings and Conduit Bodies:

1. End Bell Fittings: Malleable iron, hot dip galvanized, threaded flare type with provisions for mounting to form.
2. Conduit End Bushings: Malleable iron type with molded-on high impact phenolic thermosetting insulation. Where required elsewhere in the contract documents, bushing shall be complete with ground conductor saddle and clamp. High impact phenolic threaded type bushings are not acceptable.
3. All other fittings and conduit bodies shall be of malleable iron construction and hot dip galvanized.

2.2 INTERMEDIATE METALLIC CONDUIT (IMC) AND FITTINGS

A. Minimum Size Galvanized Steel: 3/4 inch, unless otherwise noted.

B. Manufacturers:

1. Allied
2. LTV
3. Steelduct
4. Wheatland Tube Co
5. O-Z Gedney
6. or approved equal.

C. Fittings and Conduit Bodies:

1. End Bell Fittings: Malleable iron, hot dip galvanized, threaded flare type with provisions for mounting to form.
2. Conduit End Bushings: Malleable iron type with molded-on high impact phenolic thermosetting insulation. Where required elsewhere in the contract documents, bushing shall be complete with ground conductor saddle and clamp. High impact phenolic threaded type bushings are not acceptable.

3. All other fittings and conduit bodies shall be of malleable iron construction and hot dip galvanized.

2.3 ELECTRICAL METALLIC TUBING (EMT) AND FITTINGS

A. Minimum Size Electrical Metallic Tubing: 3/4 inch, unless otherwise noted.

B. Manufacturers of EMT Conduit:

1. Allied
2. Calbond Calpipe
3. LTV
4. Steelduct
5. Wheatland Tube Co
6. or approved equal.

C. Fittings and Conduit Bodies:

1. 2" Diameter or Smaller: **Compression** type of steel designed for their specific application.
2. 1/2" and 3/4" Conduit: Push-on connectors and couplers with locking ring and washer of zinc plated steel, listed for use in dry locations.
3. Manufacturers of EMT Conduit Fittings:

a. Appleton Electric
b. O-Z/Gedney Co.
c. Midwest
d. Regal
e. Thomas & Betts
f. Orbit Industries
g. or approved equal.

2.4 FLEXIBLE METALLIC CONDUIT (FMC) AND FITTINGS

A. Minimum Size Galvanized Steel: 3/4 inch, unless otherwise noted. Lighting branch circuit wiring to an individual luminaire may be a manufactured, UL listed 3/8" flexible metal conduit and fittings with #14 AWG THHN conductors and an insulated ground wire. Maximum length of 3/8" FMC shall be six (6) feet.

B. Manufacturers:

1. American Flex
2. Alflex
3. Electri-Flex Co
4. or approved equal.

C. Construction: Flexible steel, approved for conduit ground, zinc coated, threadless type formed from a continuous length of spirally wound, interlocked zinc coated strip steel. Provide a separate equipment grounding conductor when used for equipment where flexibility is required.

D. Fittings and Conduit Bodies:

1. Threadless hinged clamp type, galvanized zinc coated cadmium plated malleable cast iron.
2. Fittings and conduit bodies shall include plastic or cast metal inserts supplied by the manufacturer to protect conductors from sharp edges.
3. Manufacturers:

a. O-Z/Gedney Co.
b. Thomas & Betts
c. Appleton Electric
d. Midwest
e. Regal
f. or approved equal.

2.5 LIQUIDTIGHT FLEXIBLE METALLIC CONDUIT (LFMC) AND FITTINGS

A. Manufacturers:

1. Anaconda Type UA
2. Electri-Flex Type LA
3. Alflex
4. Carlon (Lamson & Sessions)
5. or approved equal.

B. Construction: Flexible steel, approved for conduit ground, zinc coated, threadless type formed from a continuous length of spirally wound, interlocked zinc coated strip steel and an extruded PVC cover.

C. Fittings and Conduit Bodies:

1. Watertight, compression type, galvanized zinc coated cadmium plated malleable cast iron, UL listed.
2. Fittings and conduit bodies shall include plastic or cast metal inserts supplied by the manufacturer to protect conductors from sharp edges.
3. Manufacturers:

a. Appleton Electric
b. O-Z/Gedney Co.
c. Electroline
d. Bridgeport
e. Thomas & Betts
f. Regal
g. Carlon (Lamson & Sessions)
h. Orbit Industries
i. or approved equal.

2.6 RIGID NON-METALLIC CONDUIT (PVC) AND FITTINGS

A. Minimum Size Rigid Smooth-Wall Nonmetallic Conduit: 3/4 inch, unless otherwise noted.

B. Acceptable Manufacturers:

1. Carlon (Lamson & Sessions) Type 40
2. Cantex, J.M. Mfg.
3. or approved equal.

C. Construction: Schedule 40 and Schedule 80 rigid polyvinyl chloride (PVC), UL labeled for 90°C.

D. Fittings and Conduit Bodies: NEMA TC 3; sleeve type suitable for and manufactured especially for use with the conduit by the conduit manufacturer.

E. Plastic cement for joining conduit and fittings shall be provided as recommended by the manufacturer.

2.7 OUTLET BOXES

A. Sheet Metal Outlet Boxes: ANSI/NEMA OS 1; galvanized steel, 16 gauge (approximately 0.0625 inches), with 1/2-inch male fixture studs where required.

B. Cast Boxes: NEMA FB1, Type FD, Aluminum, cast feralloy, or stainless steel deep type, gasketed cover, threaded hubs.

C. Outlet boxes for luminaires to be not less than 1-1/2" deep, deeper if required by the number of wires or construction. The box shall be coordinated with surface luminaires to conceal the box from view or provide a finished trim plate.

D. Switch outlet boxes for local light control switches, dimmers and occupancy sensors shall be 4 inches square by 2-1/8 inches deep, with raised cover to fit flush with finish wall line. Multiple gang switch outlets shall consist of the required number of gang boxes appropriate to the quantity of switches comprising the gang. Where walls are plastered, provide a plaster raised cover. Where switch outlet boxes occur in exposed concrete block walls, boxes shall be installed in the block cavity with a raised square edge tile cover of sufficient depth to extend out to face of block or masonry boxes.

E. Outlet boxes for telephone substations in walls and columns shall be 4 inches square and 2-1/8 inches deep with single gang raised cover to fit flush with finished wall line equipped with flush telephone plate.

F. Wall or column receptacle outlet boxes shall be 4 inches square with raised cover to fit flush with finished wall line. Boxes in concrete block walls shall be installed the same as for switch boxes in block walls.

2.8 JB; PULL AND JUNCTION BOXES

A. Sheet Metal Boxes: ANSI/NEMA OS 1; galvanized steel.

B. Sheet metal boxes larger than 12 inches in any dimension that contain terminations or components: Continuous hinged enclosure with 1/4 turn latch and white back panel for mounting terminal blocks and electrical components.

C. Cast Metal Boxes for Outdoor and Wet Location Installations: NEMA 250; Type 4 and Type 6, flat-flanged, surface-mounted junction box, UL listed as raintight. Galvanized cast iron box and cover with ground flange, neoprene gasket, and stainless steel cover screws.

D. Cast Metal Boxes for Underground Installations: NEMA 250; Type 4, inside flanged, recessed cover box for flush mounting, UL listed as raintight. Galvanized cast iron box and plain cover with neoprene gasket and stainless steel cover screws.

E. Flanged type boxes shall be used where installed flush in wall.

PART 3 - EXECUTION

3.1 CONDUIT INSTALLATION SCHEDULE AND SIZING

A. In the event the location of conduit installation represents conflicting installation requirements as specified in the following schedule, a clarification shall be obtained from the Architect/Engineer. If this Contractor is unable to obtain a clarification as outlined above, concealed rigid galvanized steel conduit installed per these specifications and the Electrical Code shall be required.

B. Installation Schedule: Refer to drawings.

C. Size conduit as shown on the drawings and specifications. Where not indicated in the contract documents, conduit size shall be according to the Electrical Code. Conduit and conductor sizing shall be coordinated to limit conductor fill to less than 40%, maintain conductor ampere capacity as required by the Electrical Code (to include enlarged conductors due to temperature and quantity derating values) and to prevent excessive voltage drop and pulling tension due to long conduit/conductor lengths.

D. Minimum Conduit Size (Unless Noted Otherwise):

1. Above Grade: 3/4 inch. (The use of 1/2 inch would be allowed for installation conduit to individual light switches, individual receptacles and individual fixture whips from junction box.)
2. Below Grade 5' or less from Building Foundation: **1** inch.
3. Below Grade More than 5' from Building Foundation: **1** inch.
4. Telecommunication Conduit: 1 inch.
5. Controls Conduit: **3/4 inch**.

E. Conduit Embedded in Slabs above Grade:

1. Embedded installation NOT allowed in elevated slabs with metal composite decks nor structural pour in place slabs less than 6 inches in depth unless specifically noted or shown on drawings otherwise.

F. Conduit sizes shall change only at the entrance or exit to a junction box, unless specifically noted on the drawings.

3.2 CONDUIT ARRANGEMENT

A. In general, conduit shall be installed concealed in walls, in finished spaces and where possible or practical, or as noted otherwise. Conduit shall be installed parallel or perpendicular to walls, ceilings, and exposed structural members. In unfinished spaces, mechanical and utility areas, conduit may run either concealed or exposed as conditions dictate and as practical unless noted otherwise on drawings. Installation shall maintain headroom in exposed vicinities of pedestrian or vehicular traffic.

B. Exposed conduit on exterior walls or above roof will not be allowed without prior written approval of Architect/Engineer. A drawing of the proposed routing and a photo of the location shall be submitted 14 days prior to start of conduit rough-in. Routing shall be shown on coordination drawings.

C. Conduit arrangement in elevated slabs (restricted to applications specifically noted or shown on drawings):

1. Conduit size shall not exceed one-third of the structural slab thickness. Place conduit between the top and bottom reinforcing with a minimum of 3" concrete cover.
2. Parallel conduits shall be spaced at least 8 inches apart. Exception: Within 18 inches of commonly served floor boxes, junction boxes, or similar floor devices. Arrange conduits parallel or perpendicular to building lines and walls.

D. Conduit shall not share the same cell as structural reinforcement in masonry walls.

E. Conduit runs shall be routed as shown on large scale drawings. Conduit routing on drawings scaled 1/4"=1'-0" or less shall be considered diagrammatic, unless noted otherwise. The correct routing, when shown diagrammatically shall be chosen by the Contractor based on information in the contract documents, in accordance with manufacturer's written instructions, applicable codes, the NECA's "Standard of Installation", in accordance with recognized industry standards, and coordinated with other contractors.

F. Contractor shall adapt Contractor's work to the job conditions and make such changes as required and permitted by the Architect/Engineer, such as moving to clear beams and joists, adjusting at columns, avoiding interference with windows, etc., to permit the proper installation of other mechanical and/or electrical equipment.

G. Contractor shall cooperate with all contractors on the project. Contractor shall obtain details of other contractor's work to ensure fit and avoid conflict. Any expense due to the failure of This Contractor to do so shall be paid for in full by Contractor. The other trades involved as directed by the Architect/Engineer shall perform the repair of work damaged as a result of neglect or error by This Contractor. The resultant costs shall be borne by This Contractor.

3.3 CONDUIT SUPPORT

A. Conduit runs installed above a suspended ceiling shall be properly supported. In no case shall conduit rest on the suspended ceiling construction, nor utilize ceiling support system for conduit support.

1. Support wire used to independently support raceway and wiring systems above suspending ceilings shall be supported on both ends, minimum 12 gauge suspended ceiling support wire, and distinguishable from ceiling support systems by color (field paint), tagging, or equivalent means.

B. Conduit shall not be supported from ductwork, water, sprinkler piping, or other non-structural members, unless approved by the Architect/Engineer. All supports shall be from structural slabs, walls, structural members, and bar joists, and coordinated with all other applicable contractors, unless noted otherwise.

C. Conduit shall be held in place by the correct size of galvanized one-hole conduit clamps, two-hole conduit straps, patented support devices, clamp back conduit hangers, or by other means if called for on the drawings.

D. Support individual horizontal raceways with separate, malleable-iron pipe hangers or clamps.

E. Spring-steel conduit clips specifically designed for supporting single conduits or tubing may be used in lieu of malleable-iron hangers for **1"** and smaller raceways serving lighting and receptacle branch circuits above accessible ceilings and for securing raceways to slotted channel and angle supports.

F. Group conduits in parallel runs where practical and use conduit racks or trapeze hangers constructed of steel channel, suspended with threaded solid rods or wall mounted from metal channels with conduit straps or clamps. Provide space in each rack or trapeze for 25% additional conduits.

G. Do not exceed 25 lbs. per hanger and a minimum spacing of 2'-0" on center when attaching to metal roof decking (excludes concrete on metal deck). This 25 lbs. load and 2'-0" spacing include adjacent electrical and mechanical items hanging from deck. If the hanger restrictions cannot be achieved, supplemental framing off steel framing will need to be added.

H. Arrange supports in vertical runs so the weight of raceways and enclosed conductors is carried entirely by raceway supports, with no weight load on raceway terminals.

I. Supports for metallic conduit shall be no greater than 10 feet. A smaller interval may be used if necessitated by building construction, but in no event shall support spans exceed the Electrical Code requirements. Conduit shall be securely fastened within 3 feet of each outlet box, junction box, device box, cabinet, or fitting.

J. Supports of flexible conduit shall be within 12 inches of each outlet box, junction box, device box, cabinet, or fitting and at intervals not to exceed 4.5 feet.

K. Supports for non-metallic conduit shall be at sufficiently close intervals to eliminate any sag in the conduit. The manufacturer's recommendations shall be followed, but in no event shall support spans exceed the Electrical Code requirements.

L. Where conduit is to be installed in poured concrete floors or walls, provide concrete-tight conduit inserts securely fastened to forms to prevent conduit misplacement.

M. Finish:

1. Prime coat exposed steel hangers and supports. Hangers and supports in crawl spaces, pipe shafts, and above suspended ceiling spaces are not considered exposed.
2. Trim all ends of exposed field fabricated steel hangers, slotted channel and threaded rod to within 1" of support or fastener to eliminate potential injury to personnel unless shown otherwise on the drawings. Smooth ends and install elastomeric insulation with two coats of latex paint if exposed steel is within 6'-6" of finish floor and presents potential injury to personnel.

3.4 CONDUIT INSTALLATION

A. Conduit Connections:

1. Shorter than standard conduit lengths shall be cut square using industry standards. The ends of all conduits cut shall be reamed or otherwise finished to remove all rough edges.
2. Metallic conduit connections in slab on grade installation shall be sealed and one coat of rust inhibitor primer applied after the connection is made.
3. Where conduits with tapered threads cannot be coupled with standard couplings, then approved split or Erickson couplings shall be used. Running threads will not be permitted.
4. Install expansion/deflection joints where conduit crosses structure expansion/seismic joints.

B. Conduit terminations for all low voltage wiring shall have nylon bushings installed on each end of every conduit run.

C. Conduit Bends:

1. Use a hydraulic one-shot conduit bender or factory elbows for bends in conduit 2" in size or larger. All steel conduit bending shall be done cold; no heating of steel conduit shall be permitted.
2. All bends of rigid polyvinyl chloride conduit (PVC) shall be made with the manufacturer's approved bending equipment. The use of spot heating devices will not be permitted (i.e. blow torches).
3. A run of conduit shall not contain more than the equivalent of four (4) quarter bends (360°), including those bends located immediately at the outlet or body.
4. Telecommunications conduits shall have no more than two (2) 90-degree bends between pull points and contain no continuous sections longer than 100 feet. Insert pull points or pull boxes for conduits exceeding 100 feet in length.

    a. A third bend is acceptable if:

        1) The total run is not longer than (33) feet.
        2) The conduit size is increased to the next trade size.

5. Telecommunications pull boxes shall not be used in lieu of a bend. Align conduits that enter the pull box from opposite ends with each other. Pull box size shall be twelve (12) times the diameter of the largest conduit. Slip sleeves or gutters can be used in place of a pull box.

6. Telecommunications Conduit(s): Maintain appropriate conduit bend radius at all times. For conduits with an internal diameter of less than 2", maintain a bend radius of at least 6 times the internal diameter. For conduits with an internal diameter 2" or greater, maintain a bend radius of at least 10 times the internal diameter.
7. Rigid polyvinyl chloride conduit (PVC) runs longer than 100 feet or runs which have more than two 90° equivalent bends (regardless of length) shall use rigid metal or RTRC factory elbows for bends.
8. Use conduit bodies to make sharp changes in direction (i.e. around beams).

D. Conduit Placement:

1. Conduit shall be mechanically continuous from source of current to all outlets. Conduit shall be electrically continuous from source of current to all outlets, unless a properly sized grounding conductor is routed within the conduit. All metallic conduits shall be bonded per the Electrical Code.
2. Route exposed conduit and conduit above suspended ceilings (accessible or not) parallel/perpendicular to the building structural lines, and as close to building structure as possible. Wherever possible, route horizontal conduit runs above water and steam piping.
3. Route conduit through roof openings provided for piping and ductwork where possible. If not provided or routing through provided openings is not possible, route through roof jack with pitch pocket. Coordinate roof penetrations with other trades.
4. Conduits, raceway, and boxes shall not be installed in concealed locations in metal deck roofing or less than 1.5" below bottom of roof decking.
5. Avoid moisture traps where possible. Where unavoidable, provide a junction box with drain fitting at conduit low point.
6. All conduits through walls shall be grouted or sealed into openings. Where conduit penetrates firewalls and floors, seal with a UL listed sealant.
7. CONTRACTOR SHALL BE RESPONSIBLE FOR ALL OPENINGS REQUIRED IN MASONRY OR EXTERIOR WALLS UNDER THIS DIVISION. A QUALIFIED MASON AT THE EXPENSE OF THIS CONTRACTOR SHALL REPAIR ALL OPENINGS TO MATCH EXISTING CONDITIONS.
8. Seal interior of conduit at exterior entries, air handling units, coolers/freezers, etc., and where the temperature differential can potentially be greater than 20°F, to prevent moisture penetration. Seal shall be placed where conduit enters warm space. Conduit seal fitting shall be a drain/seal, with sealing compound, identified for use with cable and raceway system, equal to O-Z/Gedney type EYD.
9. Horizontal conduit routing through slabs above grade

    a. Conduits, if run in concrete structure, shall be in middle one-third of slab thickness, and leave at least 3" min. concrete cover. Conduits shall run parallel to each other and spaced at least 8" apart centerline to centerline. Secure raceways to reinforcing rods to prevent sagging or shifting during concrete placement. Maximum conduit outside diameter 1".
    b. No conduits are allowed in concrete on metal deck unless expressly approved in writing by the Structural Engineer.
    c. No conduits are allowed to be routed horizontally through slabs above grade.

10. Do not route conduits across each other in slabs on grade.
11. Rigid polyvinyl chloride conduit (PVC) shall be installed when material surface temperatures and ambient temperature are greater than 40°F.
12. Where rigid polyvinyl chloride conduit (PVC) is used below grade, in a slab, below a slab, etc., a transition to rigid galvanized steel or PVC-coated steel conduit shall be installed before conduit exits earth. The metallic conduit shall extend a minimum of 6" into the surface concealing the non-metallic conduit.
13. Contractor shall provide suitable mechanical protection around all conduits stubbed out from floors, walls or ceilings during construction to prevent bending or damaging of stubs due to carelessness with construction equipment.

14. Contractor shall provide a polypropylene pull cord with 2000 lbs. tensile strength in each empty conduit (indoor and outdoor), except in sleeves and nipples.
15. Telecommunications conduits that protrude through the structural floor shall be installed 1 to 3" above finished floor (AFF).
16. Telecommunications conduits that enter into Telecommunications rooms below the finished ceiling shall terminate a minimum of 4" below ceiling and as close to the wall as possible.
17. Telecommunications conduits that are below grade and enter into a building shall terminate a minimum of 4" above finished floor (AFF) and as close to the wall as possible.

3.5 CONDUIT TERMINATIONS

A. Where conduit bonding is indicated or required in the contract documents, the bushings shall be a grounding type sized for the conduit and ground bonding conductor as manufactured by O-Z/Gedney, Appleton, Thomas & Betts, Burndy, Regal, Orbit Industries or approved equal.

B. Conduits with termination fittings shall be threaded for one (1) lock nut on the outside and one (1) lock nut and bushing on the inside of each box.

C. Where conduits terminate in boxes with knockouts, they shall be secured to the boxes with lock nuts and provided with approved screw type tinned iron bushings or fittings with plastic inserts.

D. Where conduits terminate in boxes, fittings, or bodies with threaded openings, they shall be tightly screwed against the shoulder portion of the threaded openings.

E. Conduit terminations to all motors shall be made with flexible metallic conduit (FMC), unless noted otherwise. Final connections to roof exhaust fans, or other exterior motors and motors in damp or wet locations shall be made with liquidtight flexible metallic conduit (LFMC). Motors in hazardous areas, as defined in the Electrical Code, shall be connected using flexible conduit rated for the environment. Flexible conduit shall not exceed 6' in length. Route equipment ground conductors from circuit ground to motor ground terminal through flexible conduit.

F. Rigid polyvinyl chloride conduit (PVC) shall be terminated using fittings and bodies produced by the manufacturer of the conduit, unless noted otherwise. Prepare conduit as per manufacturer's recommendations before joining. All joints shall be solvent welded by applying full even coat of plastic cement to the entire areas that will be joined. Turn the conduit at least a quarter to one half turn in the fitting and let the joint cure for 1-hour minimum or as per the manufacturer's recommendations.

G. All conduit ends shall be sealed with plastic immediately after installation to prevent the entrance of any foreign matter during construction. The seals shall be removed and the conduits blown clear of all foreign matter prior to any wires or pull cords being installed.

3.6 RIGID POLYVINYL CHLORIDE CONDUIT (PVC) OVERHEAD CONDUIT INSTALLATION

A. Conduit shall be installed away from high temperature piping and equipment.

B. Conduit shall be installed to prevent exposure to ultraviolet radiation.

C. Proper allowances shall be made for expansion and/or contraction of the conduit during installation.

D. Expansion fittings shall be installed in any 100' continuous run of conduit and at each 100' thereafter.

E. Supports shall be made from non-corroding materials and spacing shall not be greater than the listing in the Electrical Code, but also shall not exceed the manufacturer's recommendations depending on the expected surface temperature.

3.7 UNDERGROUND CONDUIT INSTALLATION

A. Conduit Connections:

1. Conduit joints in a multiple conduit run shall be staggered at least one foot apart.

B. Conduit Bends (Lateral):

1. Conduits shall have long sweep radius elbows instead of standard elbows wherever special bends are indicated and noted on the drawings, or as required by the manufacturer of the equipment or system being served.
2. Telecommunications conduit bend radius shall be six times the diameter for conduits under 2" and ten times the diameter for conduits over 2". Where long cable runs are involved, sidewall pressures may require larger radius bends. Coordinate with Architect/Engineer prior to conduit installation to determine bend radius.

C. Conduit Elbows (vertical):

1. Minimum metal or RTRC elbow radiuses shall be 30 inches for primary conduits (greater than 600V) and 18 inches for secondary conduits (less than 600V). Increase radius, as required, based on pulling tension calculation requirements.

D. Expansion Fittings at Finished Grade: Provide underground raceways with an expansion fitting after emerging from finished grade and exterior equipment pads. Field locate the expansion fitting above and within 24 inches of finished grade. Raceways extending less than 12 inches above finished grade, transitioning to LFMC within 12 inches of finished grade, and interior concrete building slabs do not require an expansion fitting unless required by code.

E. Conduit Placement:

1. Conduit runs shall be pitched a minimum of 4" per 100 feet to drain toward the terminations. Duct runs shall be installed deeper than the minimum wherever required to avoid any conflicts with existing or new piping, tunnels, etc.
2. For parallel runs, use suitable separators and chairs installed not greater than 4' on centers. Band conduit together with suitable banding devices. Securely anchor conduit to prevent movement during concrete placement or backfilling.
3. Where concrete is required, the materials for concreting shall be thoroughly mixed to a minimum f'c = 2500 and immediately placed in the trench around the conduits. No concrete that has been allowed to partially set shall be used.
4. Before the Contractor pulls any cables into the conduit, Contractor shall have a mandrel 1/4" smaller than the conduit inside diameter pulled through each conduit and if any concrete or obstructions are found, the Contractor shall remove them and clear the conduit. Spare conduit shall also be cleared of all obstructions.
5. Conduit terminations in manholes, masonry pull boxes, or masonry walls shall be with malleable iron end bell fittings.
6. All spare conduits not terminated in a covered enclosure shall have its terminations plugged as described above.
7. Ductbanks and conduit shall be installed a minimum of 24" below finished grade, unless otherwise noted on the drawings or elsewhere in these specifications.
8. All non-metallic conduit installed underground outside of a slab shall be rigid.

F. Horizontal Directional Drilling:

1. Entire drill path shall be accurately surveyed, with entry and exit stakes placed and coordinated with other contractors. If using a magnetic guidance system, entire drill path shall be surveyed for any surface geo-magnetic variations or anomalies.
2. Any utility locates within 20 feet of the bore path shall have the exact location physically verified by hand digging or vacuum excavation. Restore inspection holes to original condition after verification.

G. Raceway Seal:

1. Where a raceway enters a building or structure, it shall be sealed with a sealing bushing or duct seal to prevent the entry of liquids or gases. Seal must be compatible with conductors and raceway system. Spare or unused raceway shall also be sealed.
2. All telecommunications conduits and innerducts, including those containing cables, shall be plugged at the building and vault with "JackMoon" or equivalent duct seal, capable of withstanding a 10-foot head of water (5 PSI).
3. Duct Seal Alternative Option: Inflatable duct seal system. Capable of withstanding a 10-foot head of water (5 PSEI).

a. Manufacturers:

1) Raychem Rayflate Duct Sealing Systems RDSS
2) Approved equal

3.8 BOX INSTALLATION SCHEDULE

A. Galvanized steel boxes may be used in:

1. Concealed interior locations above ceilings and in hollow studded partitions.
2. Exposed interior locations in mechanical rooms and in rooms without ceilings; higher than 8' above the highest platform level.
3. Direct contact with concrete except slab on grade.
4. Recessed in stud wall of kitchens and laundries.

B. Cast boxes shall be used in:

1. Exterior locations.
2. Hazardous locations.
3. Exposed interior locations within 8' of the highest platform level.
4. Direct contact with earth.
5. Direct contact with concrete in slab on grade.
6. Wet locations.
7. Kitchens and laundries when exposed on wall surface.

3.9 COORDINATION OF BOX LOCATIONS

A. Provide electrical boxes as shown on the drawings, and as required for splices, taps, wire pulling, equipment connections, and code compliance.

B. Electrical box locations shown on the Contract Drawings are approximate, unless dimensioned. Verify location of floor boxes and outlets in offices and work areas prior to rough-in.

C. Locate and install boxes to allow access. Avoid interferences with ductwork, piping, structure, equipment, etc. Recessed luminaires shall not be used as access to outlet, pull, and junction boxes. Where installation is inaccessible, provide access doors. Coordinate locations and sizes of required access doors with the Architect/Engineer and General Contractor.

D. Locate and install to maintain headroom and to present a neat appearance.

E. Coordinate locations with Heating Contractor to avoid baseboard radiation cabinets.

3.10 OUTLET BOX INSTALLATION

A. Do not install boxes back-to-back in walls.

1. Provide a minimum horizontal separation of 6 inches between boxes installed on opposite sides of non-rated stud walls.
2. Provide a minimum horizontal separation of 24 inches between boxes installed on opposite sides of fire-rated walls. When the minimum separation cannot be maintained, the box is greater than 16 square inches or the total box area (all trades) per 100 square feet is greater than or equal to 100 square inches, install fire-rated moldable pads to all five sides of the back box to maintain the fire rating of the wall. Install moldable pads in accordance with UL listing for the specific product. Sound insulation pads are not acceptable for use in fire-rated wall applications unless the product carries the necessary fire rating.

B. Install sound insulation pads on all five sides of the back of all boxes in sound-rated wall assemblies. Sound-rated wall assemblies are defined as partition types carrying a Sound Transmission Class (STC) rating.

C. The Contractor shall anchor switch and outlet box to wall construction so that it is flush with the finished masonry, paneling, drywall, plaster, etc. The Contractor shall check the boxes as the finish wall surface is being installed to assure that the box is flush. (Provide plaster rings as necessary.)

D. Mount at heights shown or noted on the drawings or as generally accepted if not specifically noted.

E. Locate boxes in masonry walls to require cutting of masonry unit corner only. Coordinate masonry cutting to achieve neat openings for boxes.

F. Provide knockout closures for unused openings.

G. Support boxes independently of conduit.

H. Use multiple-gang boxes where more than one device is mounted together; do not use sectional boxes. Provide barriers to separate wiring of different voltage systems.

I. Install boxes in walls without damaging wall insulation.

J. Coordinate mounting heights and locations of outlets mounted above counters, benches, backsplashes, and below baseboard radiation.

K. Position outlets to locate luminaires as shown on reflected ceiling drawings.

L. Provide recessed outlet boxes in finished areas; secure boxes to interior wall and partition studs, accurately positioned to allow for surface finish thickness. Use stamped steel stud bridges for flush outlets in hollow stud wall, and adjustable steel channel fasteners for flush ceiling outlet boxes.

M. Align wall-mounted outlet boxes for switches, thermostats, and similar devices.

N. Provide cast outlet boxes in exterior locations and wet locations, and where exposed rigid or intermediate conduit is used.

3.11 PULL AND JUNCTION BOX INSTALLATION

A. Locate pull boxes and junction boxes above accessible ceilings or in unfinished areas.

B. Support pull and junction boxes independent of conduit.

C. Do not install boxes back-to-back in walls.
   1. Provide a minimum horizontal separation of 6 inches between boxes installed on opposite sides of non-rated stud walls.
   2. Provide a minimum horizontal separation of 24 inches between boxes installed on opposite sides of fire-rated walls. When the minimum separation cannot be maintained, the box is greater than 16 square inches or the total box area (all trades) per 100 square feet is greater than or equal to 100 square inches, install fire-rated moldable pads to all five sides of the back box to maintain the fire rating of the wall. Install moldable pads in accordance with UL listing for the specific product. Sound insulation pads are not acceptable for use in fire-rated wall applications unless the product carries the necessary fire rating.

D. Install sound insulation pads on all five sides of the back of all boxes in sound-rated wall assemblies. Sound-rated wall assemblies are defined as partition types carrying a Sound Transmission Class (STC) rating.

3.12 EXPOSED BOX INSTALLATION

A. Boxes shall be secured to the building structure with proper size screws, bolts, hanger rods, or structural steel elements.

B. On brick, block and concrete walls or ceilings, exposed boxes shall be supported with no less than two (2) Ackerman-Johnson, Paine, Phillips, or approved equal screw anchors or expansion shields and round head machine screws. Cast boxes shall not be drilled.

C. On steel structures, exposed boxes shall be supported to the steel member by drilling and tapping the member and fastening the boxes by means of round head machine screws.

D. Boxes may be supported on steel members by APPROVED beam clamps if conduit is supported by beam clamps.

E. Boxes shall be fastened to wood structures by means of a minimum of two (2) wood screws adequately large and long to properly support. (Quantity depends on size of box.)

F. Wood, plastic, or fiber plugs shall not be used for fastenings.

G. Explosive devices shall not be used unless specifically allowed.

END OF SECTION

SECTION 26 05 35

SURFACE RACEWAYS

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Surface metal raceways

B. Auxiliary gutters (metal wireways)

1.2 REFERENCES

A. FS W-C-582 - Conduit, Raceway, Metal, and Fitting; Surface

1.3 SUBMITTALS

A. Submit shop drawings under provisions of Section 26 05 00.

PART 2 - PRODUCTS

2.1 SURFACE METAL RACEWAY

A. Surface Metal Raceway: FS W-C-582; sheet metal channel with fitted cover, suitable for use as a continuous surface metal raceway.

B. Fittings: Couplings, elbows, and connectors designed for use with raceway system.

C. Boxes and Extension Rings: Designed for use with raceway systems.

D. Coverplates shall be same material and finish as raceway.

E. Surface metal raceway, metallic cover, minimum 2" opening, minimum 3 square inch capacity.

1. Manufacturers:

a. Wiremold G3000
b. Mono-Systems SMS3200
c. Hubbell HBL3000 Series.

F. Surface metal raceway, metallic cover, minimum 4" opening, power / communication divider, minimum 7.5 square inch capacity.

1. Manufacturers

a. Wiremold G4000/G4048
b. Mono-Systems SMS4200
c. Hubbell HBL4750 Series.

2.2 METAL WIREWAYS AND TROUGHS

A. General purpose Oil-tight and dust-tight Rain-tight type wireway, with knockouts without knockouts.

B. Cover: Hinged Screw applied Flanged and gasketed cover.

C. Connector: Slip-in construction; Flanged; hinged cover. screw applied cover.

D. Fittings and Accessories: Include couplings, offsets, elbows, expansion joints, adapters, hold down straps, end caps, and other fittings to match and mate with wireways as required for a continuous enclosed complete system.

E. Finish: Rust inhibiting primer coat. Coordinate paint color with Architect.

F. Manufacturers:

1. Hoffman F30G
2. Square D 5100
3. Hubbell-Wiegmann.

PART 3 - EXECUTION

3.1 INSTALLATION - SURFACE METAL RACEWAY AND MULTI-OUTLET ASSEMBLY

A. Use flat-head screws to fasten channel to surfaces. Mount plumb and level.

B. Use suitable insulating bushings and inserts at connections to outlets and corner fittings.

C. Maintain grounding continuity between raceway components to provide a continuous grounding path.

D. Fastener: Use clips and straps suitable for the purpose.

E. Field cuts to be clean and straight and use the proper tools as recommended by the system manufacturer to prohibit damage to factory finish or raceway. Joints to be matched so there are no gaps or spaces in the cover. Furnish and install manufacturer's raceway accessories as needed.

F. Provide conduits to technology raceway per drawings or provide a minimum of one (1) 1-1/4" conduit per six feet of assembly (minimum 2) to above ceiling for technology requirements if assembly has technology raceway (Contractor shall provide quantities of conduits that provide maximum capacity to assembly). Provide conduits equally spaced within entire length of assembly.

G. Provide one (1) 3/4" empty conduit per six feet of assembly (minimum 1) to above ceiling for future power needs. Provide conduits equally spaced within entire length of assembly.

3.2 INSTALLATION - WIREWAY AND TROUGH

A. Bolt auxiliary gutter to steel channels fastened to the wall or in self-supporting structure. Install level.

B. Gasket each joint in oil-tight gutter.

C. Mount rain-tight gutter in horizontal position only.

D. Coordinate installation with other trades on project to avoid interferences. Relocation of equipment shall be at Contractor's expense at the direction of the Architect/Engineer to resolve interference problems.

END OF SECTION

SECTION 26 05 48

SEISMIC REQUIREMENTS FOR EQUIPMENT AND SUPPORTS

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Seismic Requirements.

1.2 QUALITY ASSURANCE

A. General:

1. The contractor shall retain a specialty consultant or equipment manufacturer to develop a seismic restraint and support system and perform seismic calculations in accordance with these specifications, state, and local codes.
2. Items used for seismic restraint of equipment and systems shall be specifically manufactured for seismic restraint.
3. These requirements are beyond those listed in Section 26 05 27 of these specifications. Where a conflict arises between the seismic requirements of this section and any other section, the Architect/Engineer shall be immediately notified for direction to proceed.

B. Manufacturer:

1. System Supports/Restraints: Company specializing in the manufacture of products specified in this Section.
2. Equipment: Each company providing equipment that must meet seismic requirements shall provide certification included in project submittals the equipment supplied for the project meets or exceeds the seismic requirements of the project.

C. Testing Agency: An independent testing agency, acceptable to Authorities Having Jurisdiction, with experience and capability to conduct the testing indicated.

D. Installer: Company specializing in performing the work of this Section.

1.3 REFERENCES

A. California Building Code (CBC)

B. California Division of State Architect (DSA) Interpretation of Regulations

C. ASHRAE - A Practical Guide to Seismic Restraint.

D. Technical Manual 5-809-10, NAVFAC P-355, Air Force Manual 88-3, Chapter 13.

E. Illinois Capital Development Board, Design and Construction Manual, March 2009.

F. ASCE 7-02, Chapter 9.

G. ASCE 7-05, Chapter 13.

H. ASCE 7-10, Chapter 13.

I. ASCE 7-16, Chapter 13.

1.4 SUBMITTALS

A. Submit under provisions of Section 26 05 00.

B. Submittal to Code Official:

1. Contractor shall submit copies of the seismic shop drawings to the governing code authority for approval.

C. A seismic restraint designer shall be provided whether or not exceptions listed in the applicable building code are met. If seismic restraints are not provided for a system that requires seismic bracing, the seismic designer shall submit a signed and sealed letter to the Architect/Engineer and Authorities Having Jurisdiction stating the exceptions, along with code reference, utilized for each item. Seismic designer shall review system installation for general conformance to the exception requirements stated in the code and document, in writing, the system has been installed in accordance to the exception.

1.5 TESTING AND INSPECTION

A. Special Inspection and Testing shall be done in accordance with Chapter 17 of the International Building Code.

B. The Owner shall employ a Special Inspection Agency to perform the duties and responsibilities specified in Section 1704 and 1705.

C. Work performed on the premises of a fabricator approved by the building official need not be tested and inspected. The fabricator shall submit a certificate of compliance that the work has been performed in accordance with the approved plans and specifications to the building official and the Architect and Engineer of Record.

D. The Special Inspection Agency shall furnish inspection reports to the building official, the Owner, the Architect, the Engineer of Record, and the General Contractor. The reports shall be completed and furnished within 48 hours of inspected work. A final signed report stating whether the work requiring special inspection was, to the best of the Special Inspection Agency's knowledge, in conformance with the approved plans and specifications shall be submitted.

1.6 DELIVERY, STORAGE, AND HANDLING

A. Deliver, store, protect and handle products to site. Accept material on site in factory containers and packing. Inspect for damage. Protect from damage and contamination by maintaining factory packaging until installation. Follow manufacturer's instructions for storage.

1.7 DESIGN REQUIREMENTS

A. Equipment shall meet California Building Code and ASCE 7 seismic qualification requirements in concurrence with ICC ES AC156 Acceptance Criteria for Seismic Qualification by Shake-Table Testing of Nonstructural Components and Systems.

B. All seismic anchorage and bracing shall comply with the St. Louis County Rules & Regulations on Anchorage & Sway Bracing - Mechanical, Electrical & Plumbing (MEP) System Components.

C. All seismic anchorage and bracing shall comply with FM Global Property Loss Prevention Data Sheet 1-11, Fire Following Earthquakes.

1.8 COORDINATION

A. Coordinate layout and installation of seismic bracing with building structural systems and architectural features, and with mechanical, fire-protection, electrical and other building features in the vicinity.

B. Coordinate concrete bases with building structural system.

1.9 WARRANTY

A. Provide one-year warranty on parts and labor for manufacturer defects and installation workmanship.

PART 2 - PRODUCTS

2.1 SUPPLIERS

A. Following is a partial list of manufacturer/supplier contact information for seismic restraints:

1. B-Line Systems, Inc. (800) 851-7415, www.b-line.com.
2. Unistrut Corporation http://www.unistrut.us/
3. Kinetics Noise Control (877) 457-2695, www.kineticsnoise.com.
4. Mason Industries, Inc. www.mason-ind.com.
5. Loos & Co., Inc. (800) 321-5667, www.loosnaples.com.
6. Tolco (909) 737-5599, www.tolco.com
7. ISAT 877.523.6060, www.isatsb.com
8. Vibro-Acoustics (416) 291-7371, https://virs.vibro-acoustics.com/

2.2 MATERIALS

A. Use the following materials for restraints:

1. Indoor Dry Locations: Steel, zinc plated.
2. Outdoors and Damp Locations: Galvanized steel.
3. Corrosive Locations: Stainless steel.

2.3 ANCHORAGE AND STRUCTURAL ATTACHMENT COMPONENTS

A. Strength: Defined in reports by ICC Evaluation Service or another agency acceptable to authorities having jurisdiction.

1. Structural Safety Factor: Strength in tension and shear of components used shall be at least two times the maximum seismic forces to which they will be subjected.

B. Concrete and Masonry Anchor Bolts and Studs: Steel-expansion wedge type. Comply with IBC, ACI and ICC ES requirements for cracked concrete anchors.

C. Concrete Inserts: Steel-channel type.

D. Through Bolts: Structural type, hex head, high strength. Comply with ASTM F3125, Grade A 325.

E. Welding Lugs: Comply with MSS SP-69, Type 57.

F. Beam Clamps for Steel Beams and Joists: Double sided. Single-sided type is not acceptable.

G. Bushings for Floor-Mounted Equipment Anchors: Neoprene units designed for seismically rated rigid equipment mountings, and matched to the type and size of anchor bolts and studs used.

H. Bushing Assemblies for Wall-Mounted Equipment Anchorage: Assemblies of neoprene elements and steel sleeves designed for seismically rated rigid equipment mountings, and matched to the type and size of attachment devices used.

2.4 SEISMIC BRACING COMPONENTS

A. Slotted Steel Channel: 1-5/8-by-1-5/8-inch cross section, formed from 0.1046-inchthick steel, with 9/16-by-7/8-inch slots at a maximum of 2 inches o.c. in webs, and flange edges turned toward web.

1. Materials for Channel: ASTM A 1011, GR 33.
2. Materials for Fittings and Accessories: ASTM A 635, ASTM A 576, or ASTM A 36.
3. Fittings and Accessories: Products of the same manufacturer as channels and designed for use with that product.
4. Finish: Baked, rust-inhibiting, acrylic-enamel paint applied after cleaning and phosphate treatment, unless otherwise indicated.

B. Channel-Type Bracing Assemblies: Slotted steel channel, with adjustable hinged steel brackets and bolts.

C. Cable-Type Bracing Assemblies: Zinc-coated, high-strength steel wire rope cable attached to steel thimbles, brackets, and bolts designed for cable service.

1. Arrange units for attachment to the braced component at one end and to the structure at the other end.
2. Wire Rope Cable: Comply with ASTM A 603. Use 49- or 133-strand cable with a minimum strength of 2 times the calculated maximum seismic force to be resisted.

D. Hanger Rod Stiffeners: Slotted steel channels with internally bolted connections to hanger rod.

PART 3 - EXECUTION

3.1 INSTALLATION

A. Refer to the applicable code sections and Authority Having Jurisdiction for the exact seismic restraint requirements of conduit, equipment, etc.

B. Layout of transverse and longitudinal bracing shall follow recommendations of approved design standards listed in Part 1 of this specification section.

C. All rigid floor mounted equipment shall have a resilient media between the equipment mounting hole and the anchor bolt in concrete.

D. All seismic restraint systems shall be installed in strict accordance with the manufacturer's written instructions and all certified submittal data.

E. Installation of seismic restraints shall not cause any change in position of equipment lighting or conduits resulting in stresses or misalignment.

F. No rigid connections between equipment and the building structure shall be made that degrade the noise and vibration-isolation system specified.

G. Do not install any equipment or conduit that makes rigid connections with the building unless isolation is not specified.

H. Coordinate work with all other trades to avoid rigid contact with the building. Any conflicts with other trades that will result in rigid contact with equipment or conduit due to inadequate space or other unforeseen conditions shall be brought to the Architect/Engineer's attention prior to specific equipment selection.

I. Prior to installation, bring to the Architect/Engineer's attention any discrepancies between the specifications and the field conditions, or changes required due to specific equipment selection.

J. Bracing may occur from flanges of structural beams, upper truss cords of bar joists, cast in place inserts, or International Code Council approved seismic anchors for installation in concrete.

K. Cable restraints shall be installed slightly slack to avoid short-circuiting the isolated suspended equipment or conduit.

L. Cable assemblies shall be installed taut on non-isolated systems. Solid braces may be used in place of cables on rigidly attached systems only.

M. Do not install cables over sharp corners.

N. Brace support rods when necessary to accept compressive loads. Welding of compression braces to the vertical support rods is not acceptable.

O. Provide reinforced clevis bolts when required.

P. The vibration isolation manufacturer shall furnish integral structural steel bases as required. Independent steel rails are not acceptable.

Q. Post-Installed anchors shall be provided to meet seismic requirements.

R. Vertical conduit risers flexibly supported to accommodate thermal motion and/or conduit vibration shall be guided to maintain conduit stability and provide horizontal seismic restraint.

S. Seismic restraints shall be mechanically attached to the system. Looping restraints around the system is not acceptable.

T. Conduit crossing building seismic or expansion joints, passing from building to building, or supported from different portions of the building shall be installed to allow differential support displacements without damaging the conduit, equipment connections, or support connections. Conduit offsets, loops, anchors, and guides shall be installed as required to provide required motion capability and limit motion of adjacent conduit.

U. Do not brace a system to two different structures such as a wall and a ceiling.

V. Provide appropriately sized openings in walls, floors, and ceilings for anticipated seismic movement. Provide fire seal systems in fire-rated walls.

W. Positively attach all roof-mounted equipment to roof curbs. Positively attach all roof curbs to building structure.

X. Exposed seismic supports in occupied areas shall be guarded or covered to protect occupants.

3.2 SEISMIC RESTRAINT EXCLUSIONS

A. Refer to the applicable code sections and Authority Having Jurisdiction for allowable exclusions.

END OF SECTION

SECTION 26 05 53

ELECTRICAL IDENTIFICATION

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Adhesive Markings and Field Labels

B. Nameplates and Signs

C. Product Colors

1.2 REFERENCES

A. NFPA 70E - National Electrical Safety Code

B. NFPA 70 - National Electrical Code (NEC)

C. CEC California Electrical Code

D. ANSI A13.1 - Standard for Pipe Identification

E. ANSI Z535.4 - Standard for Product Safety Signs and Labels

1.3 QUALITY ASSURANCE

A. Electrical identification products shall be suitable for the environment installed. Identification labels damaged by the environment due to ultraviolet light fading, damp or wet conditions, physical damage, corrosion, or other conditions shall be replaced with labels suitable for the environment.

1.4 SUBMITTALS

A. General: Submit the following in accordance with Division 1 Specification Sections and under provisions of Section 26 05 00.

1. Product Data for each type of product specified.
2. Schedule of nomenclature to be used for identification signs and labels for each piece of equipment including, but not limited to, the following equipment types as specified in Division 26.
3. Samples of each color, lettering style and other graphic representation required for identification materials including samples of labels and signs.
4. Identification required in this section shall apply to equipment furnished in Division 26 and any other applicable Divisions including Division 21/22/23.

PART 2 - PRODUCTS

2.1 ADHESIVE MARKINGS AND FIELD LABELS

A. Adhesive Marking Labels for Raceway: Pre-printed, flexible, self-adhesive vinyl labels with legend indicating voltage and service (Emergency, Lighting, Power, HVAC, Communications, Control, Fire).

1. Label Size as follows:

    a. Raceways: Kroy or Brother labels 1-inch high by 12-inches long (minimum).

2. Color: As specified for various systems.

B. Colored Adhesive Marking Tape for banding Raceways, Wires, and Cables: Self-adhesive vinyl tape not less than 3 mils thick by 1 inch to 2 inches in width.

C. Wire/Cable Designation Tape Markers: Vinyl or vinyl-cloth, self-adhesive, wraparound, cable/conductor markers with preprinted numbers and letter.

D. Cable Ties: Fungus-inert, self-extinguishing, one-piece, self-locking nylon cable ties, 0.18-inch minimum width, 50-lb minimum tensile strength, and suitable for a temperature range from -40°F to 185°F (-40°C to 85°C), type 2/2S or type 21/21S based on application. Provide ties in specified colors when used for color coding. Cable ties shall be listed and identified for the application, securement, and support.

E. Aluminum, Wraparound Marker Bands: 1-inch width, 0.014 (5mm) inch thick aluminum bands with stamped or embossed legend, and fitted with slots or ears for permanently securing around wire or cable jacket or around groups of conductors.

F. Brass or Aluminum Tags: 2" (50mm) by 2" (50mm) by .05-inch metal tags with stamped legend, punched for fastener.

G. Indoor/Outdoor Number and Letters: Outdoor grade vinyl label with acrylic adhesive designed for permanent application in severe indoor and outdoor environments.

H. Text Sizes:

1. The following information shall be used for text heights, fonts, and size, unless otherwise noted.

    a. Font: Normal 721 Swiss Bold
    b. Adhesive Labels: 3/16 inch minimum text height
    c. Vinyl / Plastic Laminate Labels: 3/4" inch minimum text height

2.2 NAMEPLATES AND SIGNS

A. Engraved, Plastic-Laminated Labels, Signs and Instruction Plates: Engraving stock melamine plastic laminate, 1/16-inch minimum thick for signs up to 20 square inches, or 8 inches in length; 1/8 inch thick for larger sizes. Labels shall be punched for mechanical fasteners.

B. Text Sizes:

1. The following information shall be used for text heights, fonts, and size, unless otherwise noted.

    a. Text Height: 3/8 inch minimum

C. Baked-Enamel Signs for interior Use: Preprinted aluminum signs, punched, or drilled for fasteners, with colors, legend, and size required for application. Mounting ¼" grommets in corners.

D. Exterior, Metal-Backed, Butyrate Signs: Weather-resistant, nonfading, preprinted, cellulose-acetate butyrate signs with 0.0396 inch galvanized-steel backing: and with colors, legend, and size required for application. Mounting 1/4" grommets in corners.

E. Safety Signs: Comply with 29 CFR, Chapter XVII, Part 1910.145.

F. Fasteners for Plastic-Laminated Signs; Self-tapping stainless steel screws or number 10/32 stainless steel machine screws with nuts and flat and lock washers.

2.3 PRODUCT COLORS

A. Adhesive Markings and Field Labels:

1. All Labels: Black letters on white face
2. Normal Power and General Labels: Black letters on white face
3. Fire Alarm:Rad letters on white face

B. Nameplates and Signs:

1. NORMAL POWER: Black letters on white face

C. Box Covers:

1. Box covers shall be painted to correspond with system type as follows:

a. Normal Power and General: Silver

b. Fire Alarm System: Red

2. Box cover colors shall match conduit colors listed above.

D. Conductor Color Identification: Refer to Part 3 for additional information.

PART 3 - EXECUTION

3.1 INSTALLATION

A. Lettering and Graphics: Coordinate names, abbreviations, colors, and other designations used in electrical identification work with corresponding designations specified or indicated. Install numbers, lettering, and colors as required by code.

B. Exposed Ceilings and Finished Spaces: The project includes exposed ceilings in finished spaces. The installation of colored raceways and labeling may not be aesthetically desirable in finished spaces. The contractor shall coordinate identification requirements in exposed ceilings of finished spaces with the A/E prior to installation and ordering of materials.

C. Electrical System Color Chart: This Contractor shall furnish and install framed 8" x 12" charts of the color-coded identification scheme used for the electrical system in all electrical rooms and next to the main fire alarm panel.

D. Install identification devices in accordance with manufacturer's written instruction and requirements of Electrical Code.

E. Sequence of Work: Where identification is to be applied to surfaces that require finish, install identification after completion of finish work. All mounting surfaces shall be cleaned and degreased prior to identification installation.

F. Circuit Identification: Tag or label conductors as follows:

1. Multiple Power or Lighting Circuits in Same Enclosure: Where multiple branch circuits are terminated or spliced in a box or enclosure, label each conductor with source and circuit number.
2. Multiple Control Wiring and Communication/Signal Circuits in Same Enclosure: For control and communications/signal wiring, use wire/cable marking tape at terminations in wiring boxes, troughs, and control cabinets. Use consistent letter/number conductor designations throughout on wire/cable marking tape.
3. Match identification markings with designations used in panelboards shop drawings, Contract Documents, and similar previously established identification schemes for the facility's electrical installations.

G. Apply Danger, Warning, Caution and instruction signs as follows:

1. Install Danger, Warning, Caution or instruction signs where required by Electrical Code, where indicated, or where reasonably required to assure safe operation and maintenance of electrical systems and of the items to which they connect. Install engraved plastic-laminated instruction signs with approved legend where instructions or explanations are needed for system or equipment operation. Install metal-backed butyrate signs for outdoor items.
2. 'Danger' indicates a hazardous situation which, if not avoided, will result in death or serious injury. ANSI standard red background, white letters.
3. 'Warning' indicates a hazardous situation which, if not avoided, could result in death or serious injury. ANSI standard orange background, black letters.
4. 'Caution' indicates a hazardous situation which, if not avoided, may result in minor or moderate injury. ANSI standard yellow background, black letters.
5. Emergency Operating Signs: Install, where required by Electrical Code, where indicated, or where reasonably required to assure safe operation and maintenance of electrical systems and of the items to which they connect, engraved laminate signs with white legend on red background with minimum 3/8-inch high lettering for emergency instructions on power transfer, load shedding, or other emergency operations.

H. Apply circuit/control/item designation labels of engraved plastic laminate for pushbuttons, pilot lights, alarm/signal components, and similar items, except where labeling is specified elsewhere.

I. Install labels parallel to equipment lines at locations as required and at locations for best convenience of viewing without interference with operation and maintenance of equipment.

3.2 CONDUIT AND EXPOSED CABLE LABELING

A. Product:

1. Adhesive labels and field markings

B. Conduit Identification: Pre-printed, flexible, self-adhesive vinyl labels with legend at **10** foot (**3** meter) intervals to identify all conduits run exposed or located above accessible ceilings. Conduits located above non-accessible ceiling or in floors and walls shall be labeled within 3 feet of becoming accessible, or separated by enclosures, walls, partitions, ceilings, and floors. Labels for multiple conduits shall be aligned. Refer to color requirements in Part 2 when applicable in addition to the following:

1. Fire Alarm: Indicate "FIRE ALARM".

C. Blank conduit ends or outlet boxes for future extension of system shall have permanent identification marker indicating purpose of conduit or box and where the raceway originated.

3.3 CONDUIT AND RACEWAY COLOR BANDING FOR EXISTING CONDITIONS AND REMODELING

A. Existing Conduit and Raceways: Identify existing conduits and raceways within the limits of the project boundary with color banding.

1. Existing conduit and raceways to be color banded: 3/4 inch and larger.
2. The Contractor shall perform a review of the existing conduit, raceway, and system type prior to submitting a bid. The Contractor's review shall include a review of areas with non-finished ceilings and areas with accessible finished ceilings.

B. New Conduit and Raceways: Identify new conduits and raceways with color banding. The following products and materials shall be identified with color banding when required by Part 1 of this specification.

1. Rigid metallic conduit and fittings (RMC)
2. Intermediate metallic conduit and fittings (IMC)
3. Reinforced thermosetting resin conduit (RTRC)

C. Instructions:

1. Band exposed or accessible raceways, cables, and bare conductors of the. Bands shall be pretensioned, snap-around colored plastic sleeves, colored adhesive marking tape, or a combination of the two. Make each color band 2 inches wide, completely encircling conduit, and place adjacent bands of two-color markings in contact, side by side. Refer to Part 1 of this specification for specific systems and colors requiring banding.
2. Install bands at changes within 36 inches of direction changes, all wall/floor penetrations, at each junction box, and at 10-foot maximum intervals in straight runs.

3.4 BOX LABELING

A. Products:

1. Adhesive labels and field markings

B. Identify Junction, Pull and Connection Boxes: Labeling shall be 3/8-inch Kroy tape OR Brother self-laminating vinyl label, letters/numbers color coded same as conduits.

C. All junction, pull, and connection boxes shall be identified as follows:

1. For power and lighting circuits, indicate system voltage and identity of contained circuits ("120V, 1LA1-3,5,7").
2. Essential Electrical System EES: When applicable the label shall include "Essential Electrical System EES". Maximum interval between label intervals shall be 25 feet or as required by code.
3. For other wiring, indicate system type and description of wiring ("FIRE ALARM NAC #1").

END OF SECTION

SECTION 26 27 16

CABINETS AND ENCLOSURES

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Hinged cover enclosures

B. Cabinets

1.2 REFERENCES

A. ANSI/NEMA ICS 4 - Terminal Blocks for Industrial Control Equipment and Systems

B. ANSI/NEMA ICS 6 - Enclosures for Industrial Control Equipment and Systems

1.3 SUBMITTALS

A. Submit product data under provisions of Section 26 05 00.

PART 2 - PRODUCTS

2.1 HINGED COVER ENCLOSURES

A. Construction: NEMA 250; Type 1 14 gauge steel.

B. Finish: Manufacturer's standard polyester powder paint finish.

C. Covers: Continuous hinge with stainless steel hinge pin. Covers longer than 24 inches shall have 3-point latching.

D. Locks: Flush 1/4 turn cylinder key latch.

E. Provide interior white painted metal panel for mounting terminal blocks and electrical components.

2.2 CABINETS

A. Cabinet Boxes: Galvanized steel with removable end walls, dimensions as indicated on the drawings.

B. Cabinet Fronts: Steel, surface type with concealed trim clamps, concealed hinge and flush lock keyed to match branch circuit panelboard; finish in gray baked enamel.

2.3 FABRICATION

A. Shop assemble enclosures and cabinets housing terminal blocks or electrical components in accordance with ANSI/NEMA ICS 6.

B. Provide knockouts on enclosures.

C. Provide protective pocket inside front cover with schematic diagram, connection diagram, and layout drawing of control wiring and components within enclosure.

PART 3 - EXECUTION

3.1 INSTALLATION

A. Install cabinets and enclosures plumb; anchor securely to wall and structural supports at each corner, minimum.

B. Provide accessory feet for free-standing equipment enclosures.

C. Install trim plumb.

END OF SECTION

SECTION 28 31 00

FIRE ALARM AND DETECTION SYSTEMS

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Fire alarm and detection systems.

B. One-way emergency communications system with voice notification within building coverage.

1.2 RELATED WORK

A. Section 26 05 53 - Electrical Identification: Refer to electrical identification for color and identification labeling requirements.

1.3 QUALITY ASSURANCE

A. Manufacturer: Company specializing in smoke detection and fire alarm systems with ten years' experience.

B. Installer: A factory-authorized Electrical or Security Contractor licensed with the State and local jurisdiction with five years' experience in the design, installation, and maintenance of fire alarm systems by that manufacturer.

C. Qualifications: The person managing/overseeing the preparation of shop drawings and the system installation/programming/testing shall be trained and certified by the system manufacturer and shall be Fire Alarm Certified by NICET, minimum Level 2. This person's name and certification number shall appear on the start-up and testing reports.

1.4 REFERENCES

A. NFPA 70 - National Electrical Code (NEC)

B. CEC California Electrical Code

C. NFPA 72 - National Fire Alarm and Signaling Code

D. NFPA 101 - Life Safety Code

E. UL 2017 - General Purpose Signaling Devices and Systems

F. UL 217 / 268 - Standard for Smoke Alarms / Smoke Detectors for Fire Alarm Systems

1.5 SUBMITTALS

A. Submit shop drawings and product data under provisions of Section 26 05 00 and as noted below.

1. Failure to comply with all the following and all the provisions in 26 05 00 will result in the shop drawing submittal being rejected without review.
2. Failure to submit the fire alarm without all requirements fulfilled in a single comprehensive submittal will be grounds to require a complete resubmittal.

B. Provide product catalog data sheets as shop drawings.

1. Provide a product catalog data sheet for each item shown on the Electrical Symbols List and for each piece of equipment that is not shown on the drawings, but required for the operation of the system.
2. Where a particular Electrical Symbols List item has one or more variations (such as those denoted by subscripts, etc.) a separate additional product catalog data sheet shall be provided for each variation that requires a different part number to be ordered. The corresponding Electrical Symbols List symbol shall be shown on the top of each sheet.
3. Where multiple items and options are shown on one data sheet, the part number and options of the item to be used shall be clearly denoted.

C. Submit CAD Floor Plans as Shop Drawings:

1. The complete layout of the entire system, device addresses, auxiliary equipment, and manufacturer's wiring requirements shall be shown.
2. Indicate the precise routing of notification appliance circuits under the provisions of circuit survivability. Refer to "Wiring" under Part 3 - Execution of this specification section for requirements.
3. A legend or key shall be provided to show which symbols shown on the submittal floor plans correspond with symbols shown on the Contract Documents.

D. About all fire alarm circuits, provide the following: manufacturer's wiring requirements (manufacturer, type, size, etc.) and voltage drop calculations.

E. Provide installation and maintenance manuals under provisions of Section 26 05 00.

F. Submit manufacturer's certificate that system meets or exceeds specified requirements.

G. Provide information on the system batteries as follows: total battery capacity, total capacity used by all devices on this project, total available future capacity.

H. Voice Alarm Communication System: Submit equipment rack or console layout, grounding schematic, amplifier power calculations, and wiring diagram.

I. Submit photocopy proof of NICET certification of the person overseeing the preparation of drawings and installation/testing.

J. When required to comply with local or state regulatory reviews, the fire alarm submittal shall have a NICET Certification of the state in which the project is completed. NOTE: The Architect/Engineer cannot stamp and seal submittal drawings not prepared under their supervision.

1.6 EXTRA MATERIALS

A. Furnish extra materials that match products installed and that are packaged with protective covering for storage and identified with labels describing contents.

1. Provide quantity equal to 2 percent (2%) of amount of each type installed, but no less than two (2) units of each type.

a. Smoke and heat detectors, manual pull stations, duct smoke detectors, monitor modules, control modules and relays.
b. Notification Appliances: Speakers, speaker strobes, and strobes.

2. Keys: The installing contractor shall collect all equipment spare keys provided with each lockable or resettable device/cabinet minimum of one (1) set each and shall turn over to the Owner upon completion.

3. All spare parts shall be housed in metal cabinet labeled "Fire Alarm Spare Parts."

1.7 DELIVERY, STORAGE, AND HANDLING

A. Deliver products to site under provisions of Section 26 05 00.

B. Store and protect products under provisions of Section 26 05 00.

1.8 REGULATORY REQUIREMENTS

A. System: UL or FM Global listed.

B. Conform to requirements of NFPA 101.

C. Conform to requirements of Americans with Disabilities Act (ADA).

D. Conform to UL 864 Fire Alarm, UL 1076 Security, UL2017 General Signaling, and UL 2572 Mass Notification Communications.

1.9 SYSTEM DESCRIPTION

A. Performance Statement: This specification section and the accompanying fire alarm specific design documents describe the minimum material quality, required features, and operational requirements of the system. These documents do not convey every wire that must be installed and every equipment connection that must be made. Based on the equipment described and the performance required of the system, as presented in these documents, the Vendor and the Contractor are solely responsible for determining all wiring, programming and miscellaneous equipment required for a complete and operational system.

B. This section of the specifications includes the furnishing, installation and connection of the microprocessor controlled, intelligent reporting, fire alarm equipment required to form a complete coordinated system that is ready for operation. It shall include, but is not limited to, alarm initiating devices, voice evacuation equipment**,** control panels, auxiliary control devices, annunciators, power supplies, and wiring as indicated on the drawings and specified herein.

C. Fire Alarm System: NFPA 72; Automatic and manual fire alarm system, non-coded, analog-addressable with automatic sensitivity control of certain detectors, multiplexed signal transmission.

D. In-Building Network: A complete fire alarm system network shall be provided. Provide quantity of control panels as indicated on the drawings. The network shall be a Style 7 token ring, peer-to-peer network. The network shall be characterized by simultaneous or sequential transmission, or both, and reception of multiple signals on a signaling line circuit or communication channel. The distributed intelligent characteristic of the network shall provide for all nodes independently making pertinent system decisions with no need for a central controller. Each node shall be capable of independent operation should loss of network communications occur. In no case shall read-only network annunciation be acceptable as the only networking function.

E. Voice Communication: The facility shall have an emergency voice alarm communication system. The digitized recorded voice message shall notify occupants that a fire condition has been reported. Emergency manual voice override shall be provided.

F. Emergency Communication System (ECS): A system capable of reproduction of prerecorded, synthesized, or live messages with voice intelligibility to indicate the existence of an emergency situation and communicating information necessary to facilitate an appropriate response and action. The system shall provide alerting in the building..

G. System Supervision: Provide electrically supervised system, with supervised Signal Line Circuit (SLC) and Notification Appliance Circuit (NAC). Occurrence of single ground or open condition in initiating or signaling circuit places circuit in TROUBLE mode. Component or power supply failure places system in TROUBLE mode.

H. Alarm Reset: Key-accessible RESET function resets alarm system out of ALARM if alarm initiating circuits have cleared.

I. Lamp Test: Manual LAMP TEST function causes alarm indication at each zone at fire alarm control panel and at annunciator panels.

J. Drawings: Only device layouts and some equipment have been shown on the contract drawings. Wiring and additional equipment to make a complete and functioning system has not been shown, but shall be submitted on the shop drawings.

1.10 PROJECT RECORD DOCUMENTS

A. Submit documents under the provisions of Section 26 05 00.

B. Include location of end-of-line devices.

C. Provide a CAD drawing of each area of the building (minimum scale of 1/16" = 1'-0") showing each device on the project and its address. The devices shall be shown in their installed location and shall be labeled with the same nomenclature as is used in the fire alarm panel programming.

D. Submit test results of sound pressure level (dBA) and intelligibility (STI) with the rooms tested designated on the floor plan. Notification devices shall have the tap wattage designated.

1.11 OPERATION AND MAINTENANCE DATA

A. Submit data under provisions of Section 26 05 00.

B. Include operating instructions, and maintenance and repair procedures.

C. Include results of testing of all devices and functions.

D. Include manufacturer's representative's letter stating that system is operational.

E. Include the CAD floor plan drawings.

F. Include shop drawings as reviewed by the Architect/Engineer and the local Authority Having Jurisdiction.

1.12 DOCUMENT STORAGE CABINET

A. The cabinet shall have all fire alarm system documents, including record drawings, wiring diagrams, operation manuals, etc. A legend sheet permanently attached to the door shall contain system passwords and inspection logs. The enclosure shall also provide two (2) key ring holders for system keys and a location for a standard size business card with service contact information.

1. The cabinet will have, permanently and securely mounted inside, a digital flash memory device with a minimum of 4 GB of storage capacity and a standard USB B connector for uploading and downloading electronic versions of record documents and system programming information.

B. The final version of the system database program shall be stored within the cabinet.

1.13 WARRANTY

A. Provide one (1) year warranty on all materials and labor from Date of Substantial Completion.

B. Warranty requirements shall include furnishing and installing all software upgrades issued by the manufacturer during the one (1) year warranty period.

1.14 ANNUAL INSPECTION/TESTING AND SERVICE CONTRACT

A. Provide cost to furnish service, inspect, and test all devices of the fire alarm system per the requirement of NFPA for one (1) year, starting one year after the Date of Substantial Completion. Submit written reports of inspection testing per NFPA 72, Chapter 14.

B. Provide an alternate cost for a complete inspection/testing and service/maintenance contract for the fire alarm system for one (1) year two (2) years, starting one year after the Date of Substantial Completion. Submit sample contract terms and conditions for review with shop drawings.

C. The Owner may enter into a contract directly with the vendor after shop drawing submittals. This specification is not a contract between the Owner and the vendor to perform these services.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. Gamewell - FCI E3 series Voice-Evac control panel.

B. No Substitution Allow.

2.2 FIRE ALARM CONTROL PANEL (FAP)

A. Control Panel: Modular, power-limited electronic design. Provide surface wall-mounted enclosure as shown on plans. Enclosure shall be minimum 0.060 steel with provisions for electrical conduit connections into the sides and top. The door shall provide a key lock and shall include a glass or other transparent opening for viewing of all indicators.

B. Each Signaling Line Circuit (SLC loop) shall not be loaded over 80% of the maximum device capacity. For example, in the minimum system capacity column listed below, if the fire alarm manufacturer's system capacity of analog sensors per loop is 99 devices, then no more than 79 devices shall be wired on that loop. The minimum system capacity shall be as follows:
1. Panel Expansion Capability, Minimum Total SLC Loops: 10
2. Minimum Node Capacity for Network System: 100

C. Signal Line Circuit (SLC) and Notification Appliance Circuit (NAC) Boards:

1. Each board shall communicate directly with each addressable analog sensor and binary input to determine normal, alarm, or trouble conditions. Analog signals would be used for automatic test and determination of maintenance requirements.
2. Each board shall contain its own microprocessor and shall be provided to monitor addressable inputs and to control addressable outputs (addressable relays). The board shall communicate and provide power to all devices on its loop over a single pair of wires, except where 4-wire devices require a separate power circuit.

D. Central Processing Unit:

1. The central processing unit (CPU) shall communicate with the monitor and control all other modules in the panel. Removal, disconnection or failure of any control panel module shall be detected and reported to the CPU.
2. The CPU shall execute all control-by-event programs for specific action to be taken if a designated situation is detected in the system. A real-time system clock for time annotations on the display and printer shall be included.
3. All power for the unit shall be supervised and supplied by the FAP.

E. Display:

1. The board shall provide all controls and indicators used by the system operator and may also be used to program all control panel parameters.
2. The board shall provide an alphanumeric array for display of custom alphanumeric labels for all addressable points. It shall also provide indicators for AC Power, System Alarm, System Trouble, Display Trouble and Signal Silence.
3. Displayed descriptions of addressable points shall include actual room names/numbers selected by the Owner. This information shall be obtained prior to programming. Room names/numbers shown on floor plans shall not be used.
4. The board shall provide a touch key-pad with control capability to command all system functions and entry of any alphanumeric information. Twenty different passwords with four levels of security shall be supported to prevent unauthorized manual control or programming.

F. Memory: The CPU and display interface board shall be augmented by non-volatile field programmable memory. EPROM memory will also be allowed provided the memory is burned in with minimum expansion capability equal to the total system capacity of the panel. Memory shall not be lost upon primary and secondary power failure.

G. Serial Interface Board: The board shall provide interfaces to a printer, LCD display and other monitoring devices through RS-232 connections. The minimum operational distance between the board and the peripheral devices shall be 500 feet. Up to three (3) RS-232 outputs shall be supported.

H. Power Supply:
1. Input power shall be 120 VAC, 60 Hertz. Output power shall be as noted on the device specifications and drawings. Each component of the fire alarm system requiring 120 VAC input power shall be served from a dedicated branch circuit. Provide two #12 conductors and one #12 ground in 3/4" conduit to a dedicated 20A/1P circuit breaker with a red handle and a manufacturer's standard handle lock-on device. Identify/label breaker and branch circuit in accordance with NFPA requirements and Specification Section 26 05 53.
2. Adequate to supply 125% of all control panel and peripheral power needs as well as 125% of power required for all external audio-visual devices. The power supply may be increased as needed by adding additional modular expansion power supplies. Over-current protections shall be provided on all power outputs.
3. All power supplies shall be designed and installed to meet UL and NFPA requirements for power-limited operation on all external initiating and indicating circuits.
4. The power supply shall provide integral charger for use with internal batteries. Battery capacity shall be sufficient for operation of the entire system for 24 hours in a non-alarm state followed by alarm mode for 15 minutes, plus 25% spare capacity for future devices.

I. Surge Protection:

1. All fire alarm control panels, NAC panels, etc. shall be provided with a surge protection device (SPD). The SPD shall be UL listed to Standard 1449 Rev 3. The unit should be clearly labeled in accordance with Identification Section 26 05 53. The SPD shall have thermal fuses to protect against fire in short circuit conditions. The unit shall provide visual indication that the unit is protecting and functioning.
2. Any communications or signaling circuits associated with the fire alarm system, which leave or enter a facility, shall be provided with a surge protection device. The devices shall be as recommended by the fire alarm system manufacturer.

J. Digital Cellular Fire Communicator:

1. Provide digital internet / cellular phone interface capable of fire alarm notification to the local fire department, fire protection agency, or monitoring service. Monitoring fees and initial connection charges are not part of this project.
2. Contractor to provide connection of communicator to Owner's Ethernet 10/100 Base network connection. Wiring shall be in 1" conduit.
3. Communicator shall convert fire alarm control panel phone outputs into Ethernet packets and transmit to GSM networks in area including 2G, 3G, and 4G.
4. Communication shall include system status including individual addressable device status, power loss, low battery and earth fault, and 24-hour test signal.

K. Digitized Voice Command Center (VCC): Include integral with fire alarm system.

1. The Digitized Voice Command Center (VCC) shall contain all equipment required for all audio control, signaling, and supervisory functions. This shall include digital voice units.
2. Function: The Voice Command Center equipment shall perform the following functions:

    a. Operate as a supervised single channel automatic digitized voice evacuation system with manual emergency voice communication system.
    b. Dual channel speaker circuits shall be arranged such that there is a minimum of one (1) speaker circuit per floor of the building or smoke zone, whichever is greater.
    c. Operate as a two-way emergency firefighter phone system control center. The two-way emergency telephone system shall support a minimum of seven (7) handsets on line without degradation of the signal.
    d. Audibly and visually annunciate the active or trouble condition of every signal circuit.
    e. Audibly and visually annunciate any trouble condition of tone generators and digital voice units required for normal operation of the system.
    f. Provide all-call activities through activation of a single control switch.
    g. Provide automatic, digitally recorded voice messages and tones.

3. Audio Amplifiers (AMP): Include integral with fire alarm system.

    a. The audio amplifiers will provide a dual channel audio power at 25-volt or 70-volt RMS for distribution to speaker circuits.
    b. Provide multiple audio amplifiers mounted in the transponder or in the main fire alarm control panel, either to supply incremental audio power, or to function as an automatically switched backup amplifier(s).
    c. The audio amplifier shall include an integral power supply, and shall provide the following controls and indicators:

        1) Normal Audio Level LED
        2) Incorrect Audio Level LED
        3) Battery Trouble LED
        4) Amplifier Trouble LED

5) Audio Amplifier Gain Adjust

d. Includes audio input and amplified output supervision backup input and automatic switchover function, if primary amplifier should fail.
e. Amplifier shall be backed up in groups (one amplifier backs up several). Failure of any one amplifier in the system shall not degrade system performance in any way.

4. Audio Message Generator (Digitized Voice):

a. Each initiating zone or intelligent device shall interface with an emergency voice communication system capable of transmitting a digitized voice message to all speakers in the building.
b. Actuation of any alarm initiating device shall cause a digitized message to sound over the speakers. The message shall be repeated four (4) times.
c. A built-in microphone shall be provided to allow paging through speaker circuits.
d. The audio message generator shall have the following controls and indicators to allow for proper operator understanding and control:

1) All Call LED
2) On-Line LED
3) All Call Switch

5. Voice Messages:

a. A pre-programmed custom digital voice message shall be used for notification appliance speaker circuits. The messages shall be approved by the Authority Having Jurisdiction (AHJ). Voice messages shall be from a female voice. The messages shall be provided in the multi-lingual language of the predominant building population.
b. Message shall be preceded by a tone and message shall be repeated four times until silenced.
c. Messages shall be annunciated by a single channel in all evacuation signal zones throughout the building.
d. Primary messages shall be annunciated in the zone of fire alarm and adjoining areas' evacuation signaling zones, and the secondary message in all other evacuation signaling zones.
e. Fire Alarm Pre-Recorded Messages: Refer to drawings for fire alarm pre-recorded message schedule. Message shall be as shown in the schedule.

6. Speaker Circuit Control Switches/Indicators:

a. The speaker circuit control switches/indicators shall include visual indication of active and trouble status for each speaker circuit in the system.
b. The speaker circuit control panel shall include switches to manually activate or de-activate each speaker circuit in the system.
c. Buttons shall be provided on the voice command center to manually activate all auxiliary messages. (i.e. all clear, severe weather, homeland security warning, custom message).

2.3 FIRE ALARM PATHWAY CLASS AND SURVIVABILITY LEVEL

A. Pathway Class:

1. Pathway Class B: Circuits NOT capable of transmitting an alarm beyond the location of the fault condition. Wiring of outgoing and return conductors is permitted to be run in the same conduit or cable.
2. Pathway Class: SLC for addressable devices with less than 50 devices can be Class A or B, and more than 50 devices shall be Class A.

2.4 FIRE ALARM TERMINAL CABINET (FATC)

A. Fire Alarm Terminal Cabinet with locked hinged door. Provide as an extension of the main fire alarm system.

2.5 SIGNALING LINE CIRCUIT DEVICES

A. Combination Devices: Subscripts identify combination type devices when applicable. Contractor shall provide the combination device or provide multiple device(s) to meet the functionality when the manufacturer does not offer the required functionality with a single device.

B. Signal Line Device(s):

1. Subscripts: Subscripts are used to define the device type, installation, and identify the device with a specific sequence of operation.

a. Device type as follows:

1) W = Weather Proof
2) WG = Wire guard is required
3) Candela Ratings:

a) ## = 15 Candela, 30 Candela; 75 Candela; 110 Candela; 177 Candela
b) CD = NICET designer shall select Candela rating as required to provide full coverage of the space.

b. Sequence of operation as follows:

1) D = HVAC Control
2) DH = Door Hold Release

C. Smoke Detectors:

1. Subscripts are used to define the device type, installation, and identify the device with a specific sequence of operation.

a. Device types as follows:

1) Blank = Photoelectric
2) AT = Attic (located in)
3) BR = Beam Receiver
4) BT = Beam Transmitter
5) CO = Combination Smoke / Carbon Monoxide
6) H = Combination Smoke / Heat Detectors
7) ION = Ionization Type
8) ID = In-Duct Detector

2. (BLANK) Analog Photoelectric Type Sensor: Shall use the photoelectric principle to measure smoke density and send data to the control panel representing the analog level of smoke density measured.
3. (BR) and (BT) Projected Beam Type Detectors: This device shall utilize photoelectric analog smoke sensor technology. Provide with transmitter and associated receiver. Microprocessor-based detector shall provide a minimum of eight sensitivity levels, temperature and dirt compensation, and automatic gain control. Sensor to contain beam alignment adjustments and receiver calibration.

a. Detector shall connect directly to an SLC loop or shall be provided with multiple monitor modules, as required, to connect to the SLC loop and for monitoring alarm and trouble output contacts. The detector shall be provided complete with all mounting hardware provided and installed where indicated on the drawings.
b. Dual alarm and power indicators shall be provided that flash under normal conditions and remain continuous under alarm or trouble conditions. Remote indicator terminals shall be provided.
c. Provide with remote indicator panel providing LED indications of alarm and trouble.

4. (CO) Combination Smoke / Carbon Monoxide:

a. Multi-criteria sensor for photoelectrical smoke sensing and carbon monoxide (CO) detection. Carbon monoxide electrolytic sensing module shall provide toxic gas sensing to UL2034 and UL2075 standards.
b. The combined photoelectric smoke detection CO module shall have separate sensors that adjust the detection profile in response to the input from the sensors.
c. The combined photoelectric smoke detection / CO module shall have selectable modes of operation for OSHA compliant toxic gas sensing, enhanced fire sensing, and nuisance alarm reduction mode.
d. The detector shall use only one address on the SLC.
e. CO sensor cartridge element shall be field replaceable.

5. (H) Combination Smoke / Heat Detector:

a. Multi-criteria sensor for photoelectrical smoke sensing and rate of rise heat detection. Carbon monoxide electrolytic sensing module shall provide toxic gas sensing to UL2034 and UL2075 standards.
b. The detector shall use only one address on the SLC

6. (ION) Analog Ionization Type Sensor: Shall use the dual chamber ionization principle to measure smoke density and send data to the control panel representing the analog level of smoke density measured.
7. Each smoke detector shall connect directly to an SLC loop, unless listed as stand alone.
8. Each detector shall be mounted, where shown on the drawings, on a twist-lock base with all mounting hardware provided. Provide a two-piece head/base design.
9. Each detector shall have a manual switching means to set the internal identifying code (address) of that detector, which the control panel shall use to identify its address with the type of sensor connected.
10. Dual alarm and power indicators shall be provided that flash under normal conditions and remain continuous under alarm or trouble conditions. Remote indicator terminals shall be provided. Provide a remote LED indicator device if detector is not visible from a floor standing position.
11. A test means shall be provided to simulate an alarm condition.
12. Where operation is noted as required below 32°F and/or above 120°F, a conventional device shall be installed with a unique monitor module located in the nearest available location with maintained temperatures between 32°F and 120°F.
13. Audible Sounder Detector Base for Sleeping Room Applications:

a. The audible base shall sound an alarm in the local room in UL2017 operation and UL484 for general evacuation. The unit shall be programmable by the main control panel for the duration of operation.
b. The audible sounder base shall sound Temporal 3 (fire) or Temporal 4 (CO alarm) and be at 75 dB at 10 feet.

D. Manual Pull Stations:

1. Manual pull station, addressable, single action, reset key lock, semi-flush mount, red high abuse plastic or cast metal construction with white lettering. Provided with all necessary mounting hardware. Use surface mount only on precast concrete or structure.
2. Manual stations shall connect directly to an SLC loop. Stations shall provide address setting means using rotary decimal or DIP switches.
3. Where operation is noted as required below 32°F and/or above 120°F, a conventional device shall be installed with a unique monitor module located in the nearest available location, with maintained temperatures between 32°F and 120°F.

E. Heat Detectors:

1. Subscripts are used to define the device type, installation, and identify the device with a specific sequence of operation.

    a. Device types as follows:

        1) Blank = Combination Rate of Rise / Fixed Temp
        2) AT = Attic (located in)
        3) F = Fixed Temp

2. (BLANK) Combination rate of rise and 135°F fixed temperature analog thermal type sensor. Factory programmed to alarm at 135°F and at 15°F per minute rate-of-rise. Sensor shall measure heat level and send data to the control panel representing the analog level of thermal measurement and rate-of-rise.
3. (F) 200°F fixed temperature. Provide a remote addressable monitor module to interface with addressable system as shown on the plans.
4. Provide a two-piece head/base design, with a manual switching means to set the internal identifying code (address) of that detector, which the control panel shall use to identify its address with the type of sensor connected.
5. Heat detectors shall connect directly to SLC loops. Where fixed temperature or explosion proof detectors are used, one monitor module may be used to monitor all detectors in one room/area as shown on the drawings.
6. Detectors shall be mounted, where shown on the drawings, on a twist-lock base with all mounting hardware provided.
7. Provide a remote LED indicator device if detector is not visible from a floor-standing position.
8. Dual alarm and power indicators shall be provided that flash under normal conditions and remain continuous under alarm or trouble conditions. A connection for attachment of a remote indicator shall be provided.
9. A test means shall be provided to simulate an alarm condition.
10. Where operation is noted as required below 32°F and/or above 120°F, a conventional device shall be installed with a unique monitor module located in the nearest available location with maintained temperatures between 32°F and 120°F.

F. Monitor Modules:

G. Addressable Control Module:

1. Subscripts are used to define the device type, installation, and identify the device with a specific sequence of operation.

    a. Device types as follows:

        1) Blank = Refer to Plans
        2) DH = Door Hold Open
        3) PD = Hold Open Override

2. Relay that represents an addressable control point used primarily for the control of auxiliary devices as indicated on the drawings. Contractor to provide additional child relay(s), as required, rated for the electrical load being controlled (Contractor to match voltage, amps, etc.).
3. Relay shall connect directly to an SLC loop and receive power from a separate 24 VDC circuit.
4. The relay shall be mounted in an enclosure located in an accessible service location as near as possible to the device(s) being controlled, unless otherwise shown on the drawings. All mounting hardware shall be provided.
5. The relay shall supply 24 VDC power to the device(s) being controlled, unless otherwise indicated on the drawings.

H. Isolation Module:

1. Provide fault isolation modules or isolator detector base capable of isolating and removing the fault from Class A or Class X addressable loop data circuits while allowing the remaining data loop to continue operation. Provide a minimum of two isolation modules or bases and between every 15 devices.

2.6 NOTIFICATION APPLIANCE DEVICES

A. Combination Devices: Subscripts identify combination type devices when applicable. Contractor shall provide the combination device or provide multiple device(s) to meet the functionality when the manufacturer does not offer the required functionality with a single device.

B. Notification Appliance Device(s):

1. Subscripts: Subscripts are used to define the device type, installation, and identify the device with a specific sequence of operation.

a. Device types as follows:

1) W = Weather Proof
2) WG = Wire guard is required
3) Candela Ratings:

a) ## = 15 Candela; 30 Candela; 75 Candela; 110 Candela; 177 Candela
b) CD = NICET designer shall select Candela rating as required to provide full coverage of the space.

b. Sequence of operation as follows:

1) S = Sleeping / Patient Room

C. Notification Device(s):

1. Wall Mounted: Red housing with white lettering or pictogram.
2. Ceiling Mounted: Red housing with white lettering or pictogram.

D. Visual Alarm Devices:

1. Wall or ceiling mounted, refer to plans.
2. High intensity (Candela rating as scheduled on the drawings) xenon strobe or equivalent under a lens. Candela rating shall be visible from exterior of the device.
3. The maximum pulse duration shall be 0.2 seconds with a maximum duty cycle of 40%. The flash rate shall be 1 Hz. Where more than two strobes are visible from any one location, the fire alarm visual devices shall be synchronized.

4. Device, housing, and backbox shall be UL listed for fire alarm/emergency applications.
5. (W) Weatherproof Visual Notification Device: High intensity strobe, square housing, 75 Candela rating, suitable for wet locations. Provide with weatherproof back box.

    a. Mounting: Semi-flush wall.
    b. Conduit shall not be exposed.

E. Audio (Speaker) Alarm Devices:

1. Wall or ceiling mounted, refer to plans.
2. Sound rating shall be dependent on the tap (wattage) setting. Tap settings shall be available in 3 dBA increments. A minimum of four (4) tap settings should be available to allow field adjustment of the sound output across a minimum range of 78 to 87 dBA, 400Hz to 4KHz (6 dBA cutoff) frequency range. Speakers shall operate on a 25-volt or 70-volt RMS system, unless otherwise noted on drawings.
3. Speakers shall clearly reproduce a signal consisting of a live or prerecorded human voice and with voice intelligibility.
4. Speaker, housing, and backbox shall be UL listed for fire alarm/emergency applications.
5. Wall Mounted: Speaker, square housing, flush or semi-flush mounted.
6. Ceiling Mounted: 4" speaker, round housing, flush mounted (provide tile bridge where applicable).

F. Combination Audio (Voice) and Visual Alarm Device:

1. Wall or ceiling mounted, refer to plans.
2. Combine speaker and visual components into a single device. Refer to the corresponding paragraphs above for requirements of each component.
3. (W) Weatherproof Voice/Visual Notification Device: Speaker with high intensity 75 Candela rated strobe. 25-volt or 70-volt VRMS with a minimum of four (4) tap settings which shall allow field adjustment of the sound output across a minimum range of 78 to 87 dBA (UL 1480), 400 Hz to 4 KHz (6dBA cutoff) frequency range.

    a. Mounting: Semi-flush wall.
    b. Conduit shall not be exposed.

G. Emergency Combination Audio (Voice) and Visual Alarm Device:

1. Wall or ceiling mounted, refer to plans.
2. Combine speaker and visual components shall have a clear lens for fire alarm annunciation strobe and an amber lens for the alert strobe into a single device. Refer to the corresponding paragraphs above for requirements of each component.
3. (W) Weatherproof Voice/Visual Notification Device: Speaker with high intensity 75 Candela rated strobe. 25-volt or 70-volt VRMS with a minimum of four (4) tap settings which shall allow field adjustment of the sound output across a minimum range of 78 to 87 dBA (UL 1480), 400 Hz to 4 KHz (6dBA cutoff) frequency range.

    a. Mounting: Semi-flush wall.
    b. Conduit shall not be exposed.

H. Emergency Visual Alarm Device:

1. Wall or ceiling mounted, refer to plans.
2. High intensity xenon strobe or equivalent shall have a clear lens for fire alarm annunciation strobe and an amber lens for the alert strobe. Candela rating shall be visible from exterior of the device.
3. The maximum pulse duration shall be 0.2 seconds with a maximum duty cycle of 40%. The flash rate shall be 1 Hz. Where more than two strobes are visible from any one location, the fire alarm visual devices shall be synchronized.

4. Device, housing, and backbox shall be UL listed for fire alarm/emergency applications.
5. (W) Weatherproof Visual Notification Device: High intensity strobe, square housing, 75 Candela rating, suitable for wet locations. Provide with weatherproof back box.

    a. Mounting: Semi-flush wall.
    b. Conduit shall not be exposed.

2.7 DOOR HOLD-OPEN DEVICES

A. FA-270; Electromagnetic Door Holder Devices:

1. Surface wall mounted.
2. Voltage: 24VAC.
3. Holding force shall be 25 pounds minimum.
4. Provide fail-safe operation; power failure releases door.
5. Provide self-adjusting swivel catch plate with pivot points to adjust to door alignment changes.
6. Provide all hardware and wiring needed to accommodate the complete functioning door holder installation.
7. Ensure that the door hardware and trim projections are compatible with total projection of door release.
8. Provide firm anchoring for the electromagnet, such that the mounting box and device will not move independently from the wall or floor they are mounted to. This device and mounting will function as a doorstop and hold the force of the door closer mechanism.
9. Follow manufacturer's recommended installation and location instructions unless noted otherwise.
10. Electromagnetic door holder devices, housing, and back box shall be UL listed.

2.8 NOTIFICATION APPLIANCE CIRCUIT PANEL (NAC)

A. As shown on the plans or as a Contractor's option if not shown, furnish and install NAC extender panels as necessary to provide remote power supply for notification appliance circuits (NAC). Contractor shall indicate quantity and locations of each NAC on the shop drawing submittals.

B. Each NAC shall be self-contained remote power supply with batteries, and battery charger mounted in a surface lockable cabinet. Battery capacity shall be sufficient for operation for 60 hours in a non-alarm state followed by alarm for 15 minutes, plus 25% spare capacity for future devices. Each NAC provides a minimum of up to 4 outputs, 2A continuous, or 6A full load total capacity.

C. Power for each NAC shall be from a local 120 VAC circuit. Provide two #12 conductors and one #12 ground in 1/2" conduit to each NAC from a dedicated 20A/1P circuit breaker with a red handle and a manufacturer's standard handle lock-on device. Coordinate panel and circuit number with the Architect/Engineer prior to installation.

D. Mounting: Surface.

2.9 ANNUNCIATION

A. Remote LCD Annunciators:

1. Auxiliary annunciators shall indicate alarm and trouble conditions visually and audibly as shown on the drawings. Provide local TROUBLE ACKNOWLEDGE, TEST, and ALARM SILENCE capability. Minimum 80-character display.
2. Communications and power to the annunciators shall be supervised. The annunciator shall receive power from the fire alarm control panel.
3. A single key switch shall enable all switches on the annunciator.

4. Mounting: Flush.

2.10 ETHERNET NETWORK

A. Campus Ethernet IP Network: A complete fire alarm and mass notification Ethernet network shall be provided. The network shall be Class X wiring, Resilient Ethernet Protocol (REP) 100BaseTX / 100 Mbps that shall be able to operate with any single break and restore network communications.

2.11 CONNECTIONS TO AUXILIARY DEVICES PROVIDED BY OTHERS

A. Smoke and Fire/Smoke Damper Controller:

1. Subscripts are used to define the device type, installation, and identify the device with a specific sequence of operation.
2. Device types as follows:

   a. + = Indicates equipment system associated with smoke or fire/smoke damper.

3. Motorized type 120 VAC furnished and installed by MC. Fire alarm control and power connections by EC. A subscript is used to identify the device with a specific air handler or zone for its sequence of operation. Refer to the Fire Alarm Operation Matrix on the drawings and the sequence of operation descriptions in this specification section for additional requirements.
4. The EC provides:

   a. Fire alarm control and power connections by EC.
   b. Fire alarm addressable control module (FA-161) located within 5 feet of smoke damper.
   c. Smoke detection, selected by NICET designer based on duct size, ventilation airflow, and specific field conditions. Detector shall be mounted within 5 feet of smoke damper. Approved options include:

      1) Smoke Detector (FA-120) (ID) In-Duct Detector. In-duct smoke detector in ducts less than 18". Detector shall be listed for use in HVAC ductwork.
      2) Duct Smoke Detector (FA-122). Sampling type duct detector (FA-122) in ducts 18" and larger.

   d. Remote indicator (FA-241) or Remote Indicator with test switch (FA-242) mounted in visible location. Refer to drawings for mounting location or verify location with engineer when not shown.
   e. The smoke damper shall close upon activation of the detector, and a supervisory signal shall be sent to the fire alarm control panel. Refer to the Fire Alarm Operation Matrix and these specifications for complete requirements.

B. Flow Switch:

1. (FA-260) Connection to flow switch to monitor fire protection flow switch or discharge output contacts. Normally open dry contacts for fire alarm interface. Furnished and installed by MC; wired by EC.
2. Provide a dedicated monitor switch for each sprinkler flow switch.

C. Tamper / Monitor Switch:

1. Connection to monitor switch to monitor fire protection system supervisory switches or output contacts. Normally open dry contacts for fire alarm interface. Furnished and installed by MC; wired by EC.

2. Tamper switches in the same room or system may be monitored by a single monitor switch when shown grouped on the plans.
3. Subscripts: Subscripts are used to define the device type, installation, and identify the device with a specific sequence of operation.
4. Device types as follows:

    a. Blank = Refer to Plans
    b. PIV = Post Indicator Valve

5. (PIV) Post Indicator Valve. Connection to post indicator valve for sprinkler system supervisory notification. Normally open dry contacts for fire alarm interface. Furnished and installed by MC; wired by EC. Provide surge protection device as recommended by the fire alarm system manufacturer on line entering/leaving the facility.

D. FA-263; Electronic Bell:

1. Electronic bell for sprinkler alarm, electro-mechanical type, 120 VAC. Furnished and installed by MC. Fire alarm control and power connections by EC.

E. Door Hold Device:

1. Subscript: Subscripts are used to define the device type, installation, and identify the device with a specific sequence of operation.

    a. DH - Door Hold Open
    b. PD = Hold Open Override

2. (BLANK) Integral with door hardware,24 VAC. Furnished and installed by GC. Fire alarm control and power connections by EC.
3. (PD) Hold open override connection to GC-provided power door operator. EC shall intercept the hold open switch wiring (unless specific contacts for this purpose are provided on the door) and connect addressable relay to override this switch and allow the door to close. All modifications to the power door operator shall be coordinated with the GC.

2.12 WIRING

A. Fire alarm wiring/cabling shall be furnished and installed by the Contractor in accordance with the manufacturer's recommendations and pursuant to National Fire Codes. Cabling shall be UL listed and labeled as complying with the Electrical Code for power-limited fire alarm signal service.

B. Fire Alarm Cable:

1. Manufacturers:

    a. Comtran Corp.
    b. Helix/HiTemp Cables, Inc.
    c. Rockbestos-Suprenant Cable Corp.
    d. West Penn Wire/CDT.
    e. Radix.

PART 3 - EXECUTION

3.1 SEQUENCES OF FIRE ALARM OPERATION

A. General:

1. Refer to the Fire Alarm Operation Matrix on the drawings for basic requirements and system operation.
2. The GUI/graphic annunciator shall display audible and visual alarms. The device activated shall be immediately displayed on a CAD floor plan at approximately 1/8" scale. Visual indication shall further indicate the device by utilizing an easily recognized color change of the symbol. The use of flashing symbols is encouraged.
3. All system output programs assigned via control-by-event equations to be activated by the particular point in alarm shall be executed, and the associated system outputs (alarm notification appliances and/or relays) shall be activated.

B. Panel/Annunciator Alarm, Trouble, Supervisory Indication:

1. Appropriate system Alarm, Trouble, or Supervisory LED shall flash at the control panel, transponder, and annunciator locations.
2. A local signal in the control panel shall sound.
3. The LCD display shall indicate all information associated with the condition, including the name of the item, type of device and its location within the protected premises.
4. history storage equipment shall log the information associated with the fire alarm control panel (FAP) condition, along with the time and date.
5. Transmit the appropriate signal (supervisory, trouble, alarm) to the central station via the digital communicator.
6. Transmit the appropriate signal (supervisory, trouble, alarm) to the building automation system via addressable relays tied to contact monitors on the system.

C. Audible Alarms Sequence:

1. Audible alarms throughout the building shall sound.
2. Audible alarms within the floor or where the emergency signal originated and in adjacent areas shall sound.
3. Separate voice announcements shall be played in different fire compartments depending on proximity to the device that initiated the alarm. Refer to the requirements above for the Voice Command Center programming.

D. Visual Alarms Sequence:

1. Visual alarms throughout the building shall flash.
2. Visual alarms within the floor or where the emergency signal originated and in adjacent areas shall flash.

E. Fire Protection Electric Sprinkler Bell Sequence:

1. The fire alarm shall utilize an addressable relay to energize the electric sprinkler bell upon activation of the flow switch.

F. HVAC System Sequence:

G. Kitchen Hood Fire Suppression System Sequence:

1. The fire alarm system shall utilize an addressable relay to de-energize the hood supply fan controller.
2. The fire alarm system shall utilize an addressable monitor module to monitor the fire suppression system.

H. AHU and Mechanical Fan Shutdown Sequence:

1. The fire alarm system shall utilize addressable relays to de-energize all AHU motor controllers and mechanical fans. Coordinate other requirements with HVAC installer.
2. The fire alarm system shall directly shut down the AHU or mechanical fan through the local HVAC control device (i.e., variable frequency drive or motor starter).
3. Where a facility has more than one AHU or mechanical fan, each shall be shutdown individually based on input from initiation devices in the area served by the unit or designated for each air distribution system.
4. All AHUs and mechanical fans shall be shutdown simultaneously throughout the building.

I. Door Holder Release Sequence:

1. The fire alarm system shall utilize an addressable relay to open the power connection to integral and magnetic door holders.
2. The fire alarm system shall utilize an addressable relay to open the 'hold' switch circuitry, integral to the power door.
3. Door holders shall release individually based on initiation devices in the vicinity of the door and noted specifically for door closure.
4. All door holders throughout the building shall release simultaneously.

3.2 INSTALLATION

A. Install system in accordance with manufacturer's instructions and referenced codes.

B. Fire Alarm Control Panel:

1. Install the control panel where shown on the drawings.
2. All expansion compartments, if required, shall be located at the control panel.
3. Install the voice command center and fire command center in the location as indicated on the drawings. This location should be primary fire department "attack" location. Coordinate with the local fire department prior to submitting shop drawings.
4. The fire alarm voice prerecorded messages shall be verified by the Contractor, as approved by the Owner, prior to the shop drawing submittal process.

C. Devices:

1. General:

a. All ceiling-mounted devices shall be located where shown on the reflected ceiling and floor plans. If not shown on the reflected ceiling or reflected floor drawings, the devices shall be installed in the relative locations shown on the floor drawings in a neat and uniform pattern.
b. All devices shall be coordinated with luminaires, diffusers, sprinkler heads, piping and other obstructions to maintain a neat and operable installation. Mounting locations and spacing shall not exceed the requirements of NFPA 72.
c. Where the devices are to be installed in a grid type ceiling system, the detectors shall be centered in the ceiling tile.
d. The location of all fire alarm devices shall be coordinated with other devices mounted in the proximity. Where a conflict arises with other items or with architectural elements that will not allow the device to be mounted at the location or height shown, the Contractor shall adjust location of device so that new location meets all requirements in NFPA 72 and all applicable building codes

2. Per the requirements of NFPA, detector heads shall not be installed until after the final construction cleaning unless required by the local Authority Having Jurisdiction (AHJ). If detector heads must be installed prior to final cleaning (for partial occupancy, to monitor finished areas or as otherwise required by the AHJ), they shall not be installed until after the fire alarm panel is installed, with wires terminated, ready for operation. Any detector head installed prior to the final construction cleaning shall be removed and cleaned prior to closeout.
3. Protection of Fire Alarm System:

    a. A smoke detector shall be installed within the vicinity of the main fire alarm panel and every NAC extender panel per NFPA 72. A heat detector may be substituted when a smoke detector is not appropriate for the environment of installation.

4. Analog Smoke and Heat Detectors:

    a. In elevator shafts and elevator equipment rooms, provide a heat detector for elevator shutdown within 2' of every sprinkler head. Coordinate with fire protection contractor.

5. Manual Pull Stations:

    a. Stations shall be located where shown and at the height noted on the drawings.

6. Addressable Relays and Monitor Modules:

    a. Modules shall be located as near to the respective monitor or control devices as possible, unless otherwise indicated on the drawings.
    b. All modules shall be mounted in or on a junction box in an accessible location.
    c. Where not visible from a floor standing position, a remote indicator shall be installed to allow inspection of the device status from a local floor standing location.

7. SLC Loop Isolation Modules:

    a. Isolation modules shall be installed to limit the number of addressable devices that are incapacitated by a circuit fault.
    b. Install all Isolation Modules within the fire alarm control panel, unless otherwise indicated on the drawings. Refer to the fire alarm riser diagram for requirements. Refer to the floor plans for areas served by separate isolation modules.

8. Notification Appliance Devices:

    a. Devices shall be located where shown on the drawings.
    b. Wall-mounted audio, visual and audio/visual alarm devices shall be mounted as denoted on the drawings.
    c. Where ceiling mounted visual alarm devices or combination audio/visual alarm devices are shown where the ceiling is greater than 30'-0" high, they shall be stem mounted so that the entire unit is below 30'-0". This does not apply to audio-only alarm devices.

D. Annunciators:

1. Remote Annunciators: The annunciators shall be located where shown on the drawings and approved by the fire marshal.

E. Wiring:

1. Fire alarm wiring/cabling shall be provided by the Contractor in accordance with the manufacturer's recommendations and pursuant to National Fire Codes.

2. Wiring shall be installed in conduit.
3. Wiring shall be installed in conduit from device to above accessible ceilings. Exposed plenum-rated cable (FPLP) shall be used above accessible ceilings supported every 4 feet or run in cable trays (if applicable) maintaining a minimum of 5-inches clearance from all lighting ballasts. Fire alarm cabling shall not be installed in the same bridle rings or cable trays designated for the cabling of other systems.
4. All junction boxes with SLC and NAC circuits shall be identified on cover.
5. Partial evacuation or relocation of occupants is the standard operating procedure for this facility in the event of an alarm. Therefore, all notification appliance circuits (NAC), including circuits serving NAC extender panels and other network communication circuits, must be installed and protected in accordance with the "circuit survivability" requirements described in NFPA 72. Contractor shall maintain the following:

    a. NACs serving separate evacuation signaling zones shall be routed separately such that they are no less than 4 feet apart when run horizontally and 1 foot apart when run vertically. They may come simultaneously only within 10 feet of the control panel.
    b. NACs passing through other evacuation signaling zone(s) shall be installed in conduit and routed through the 2-hour fire-rated chase(s) or enclosure(s) identified on the drawings.
    c. NACs passing through other evacuation signaling zone(s) shall be Electrical Code classified CIC cable (Fire Alarm Circuit Integrity) installed in conduit. Provide CIC cable meeting UL requirements for 2-hour listing.

        1) The CIC cable system shall be installed in a conduit system meeting all requirements of its UL-listed installation system (conduit, boxes, connectors, etc.).

6. Fire Alarm Power Branch Circuits: Building wiring as specified in Section 26 05 13.
7. Notification Appliance Circuits shall provide the features listed below. These requirements may require separate circuits for visual and audible devices.

    a. Fire alarm temporal audible notification for all audio appliances.
    b. Synchronization of all visual devices where two or more devices are visible from the same location.
    c. Ability to silence audible alarm while maintaining visual device operation.
    d. Emergency communication alert and textual visible appliance notification.

8. Notification Appliance Circuits shall not span floors.
9. Signal line circuits connecting devices shall not span floors .
10. Signal line circuits connecting devices shall be provided with an isolation module at each floor separation or as otherwise shown on the drawings.
11. No wiring other than that directly associated with fire alarm detection, alarm or auxiliary fire protection functions shall be in fire alarm conduits. Wiring splices shall be avoided to the extent possible, and if needed, they shall be made only in junction boxes, and enclosed by plastic wire nut type connectors. Transposing or changing color coding of wires shall not be permitted. All conductors in conduit containing more than one wire shall be labeled on each end, in all junction boxes, and at each device with "E-Z Markers" or equivalent. Conductors in cabinets shall be carefully formed and harnessed so that each drops off directly opposite to its terminal. Cabinet terminals shall be numbered and coded, and no unterminated conductors are permitted in cabinets or control panels. All controls, function switches, etc. shall be clearly labeled on all equipment panels.

F. Fire Alarm Cabling Color Code: Provide circuit conductors with insulation color coding as follows, or using colored tape at each conductor termination and in each junction box.

1. Power Branch Circuit Conductors: In accordance with Section 26 05 53.
2. Signaling Line Circuit: Overall red jacket with black and red conductors.

3. DC Power Supply Circuit: Overall red jacket with violet and brown conductors.
4. Notification Appliance Circuit: Overall red jacket with blue and white conductors.
5. Door Release Circuit: Gray conductors.
6. Central Station Trip Circuit: Orange conductors.
7. Central Station Fire Alarm Loop: Black and white conductors.

G. Devices surface mounted in finished areas shall be mounted on surface backboxes furnished by fire alarm equipment supplier. Backboxes shall be painted to match device**,** shall be the same shape and size as the device shall not have visible knockouts.

H. Make conduit and wiring connections to door release devices, sprinkler flow and pressure switches, sprinkler valve monitor switches, fire suppression system control panels, duct analog smoke detectors and all other system devices shown or noted on the Contract Documents or required in the manufacturer's product data and shop drawings.

3.3 FIELD QUALITY CONTROL

A. Field inspection and testing will be performed under provisions of Section 26 05 00.

B. Test in accordance with NFPA 72, Chapter 14 and local fire department requirements. Submit documentation with O & M manuals in accordance with Section 14.6 of the Code.

C. Contractor shall test and adjust the fire alarm system as follows:

1. Speaker taps shall be adjusted to the lowest tap setting which achieves a sound level higher than or equal to the greatest of the following:

    a. 70dBA.
    b. 15 dBA above ambient levels as indicated in NFPA 72 Table A.18.4.3.
    c. 15 dBA above measured ambient. 5 dBA above the maximum measured sound level with duration of more than 60 seconds.
    d. As specified on the drawings.

2. Sound level measurement procedure shall meet the following requirements:

    a. All measurements shall use the 'A' weighted, dBA, sound measurement scale.
    b. All measurements shall be taken after furnishings, wall coverings and floor coverings are in place.
    c. All measurements shall be taken after fixed equipment (HVAC units, etc.) producing ambient noise is installed and is in operation.
    d. Final ambient sound measurements shall be taken during occupancy and the units shall be re-adjusted at that time, if necessary.
    e. All sound level measurements shall be taken at a height of 5' above the finished floor level.
    f. Measurements shall be taken in every unique room. If there are multiple rooms, which have the identical dimensions and function, 10%, or a minimum of two (2) rooms shall be tested. The results from the rooms tested shall be averaged and the remaining rooms may be adjusted per the average.
    g. Measurements shall be taken on a 20' x 20' grid and the results for all points taken shall be averaged. If the room is smaller than 20' x 20' a minimum of two measurements are required.
    h. Measurements shall be taken halfway between speakers or halfway between a speaker and the wall. No measurements shall be taken at the extreme edges of the room, nor directly under speakers.

D. Additionally, test the voice alarm communication system intelligibility per IEC 60849:

1. Utilize equipment designed to test per IEC 60849 per the equipment manufacturer's instructions. This equipment includes a signal generator, which is input to the fire alarm system and a portable measurement device. This equipment is available from Simplex Grinnell or Gold Line.
2. Testing equipment that can simulate 'crowd babble' shall be used in rooms with occupancy of greater than 200.
3. Wide-area notification intelligibility shall be tested in acoustically distinguishable spaces and areas as designated by the Owner.
4. When testing for intelligibility, the quantity and location of the measurement points shall be the same as the points used for measurement of dBA level.
5. Provide a room by room report, showing the average dBA level and STI for each room tested, the number and location of. The report shall be presented to the Architect/Engineer in an Excel .xls file.

3.4 MANUFACTURER'S FIELD SERVICES

A. Provide manufacturer's field services under provisions of Section 26 05 00.

B. Include services of the manufacturer's software programmer to write initial custom-user program (for Color Graphics Annunciation System).

C. Include services of certified technician to supervise installation, adjustments, final connections, and system testing.

D. Note that room numbers depicted on the architectural/engineering drawings will not necessarily reflect the actual room (signage) numbers that the Owner selects. Contractor and fire alarm manufacturer shall coordinate the actual room numbers as the Owner directs to identify each device. This list shall be a part of the floor plan record drawing to be turned in at the project closeout.

E. Include the services to train up to three of the Owner's staff in operation, maintenance, and programming of the fire alarm system at the manufacturer's factory. Airfare and lodging expenses for the Owner's staff will be by the Owner.

F. System Occupancy Adjustments: When requested by Owner within 12 months of date of Substantial Completion, provide on-site system adjustments to suit actual occupied conditions. For this purpose, provide up to two (2) site visits, four (4) hours each visit, outside normal occupancy hours.

3.5 SYSTEM TRAINING

A. System training shall be performed under provisions of Section 26 05 00.

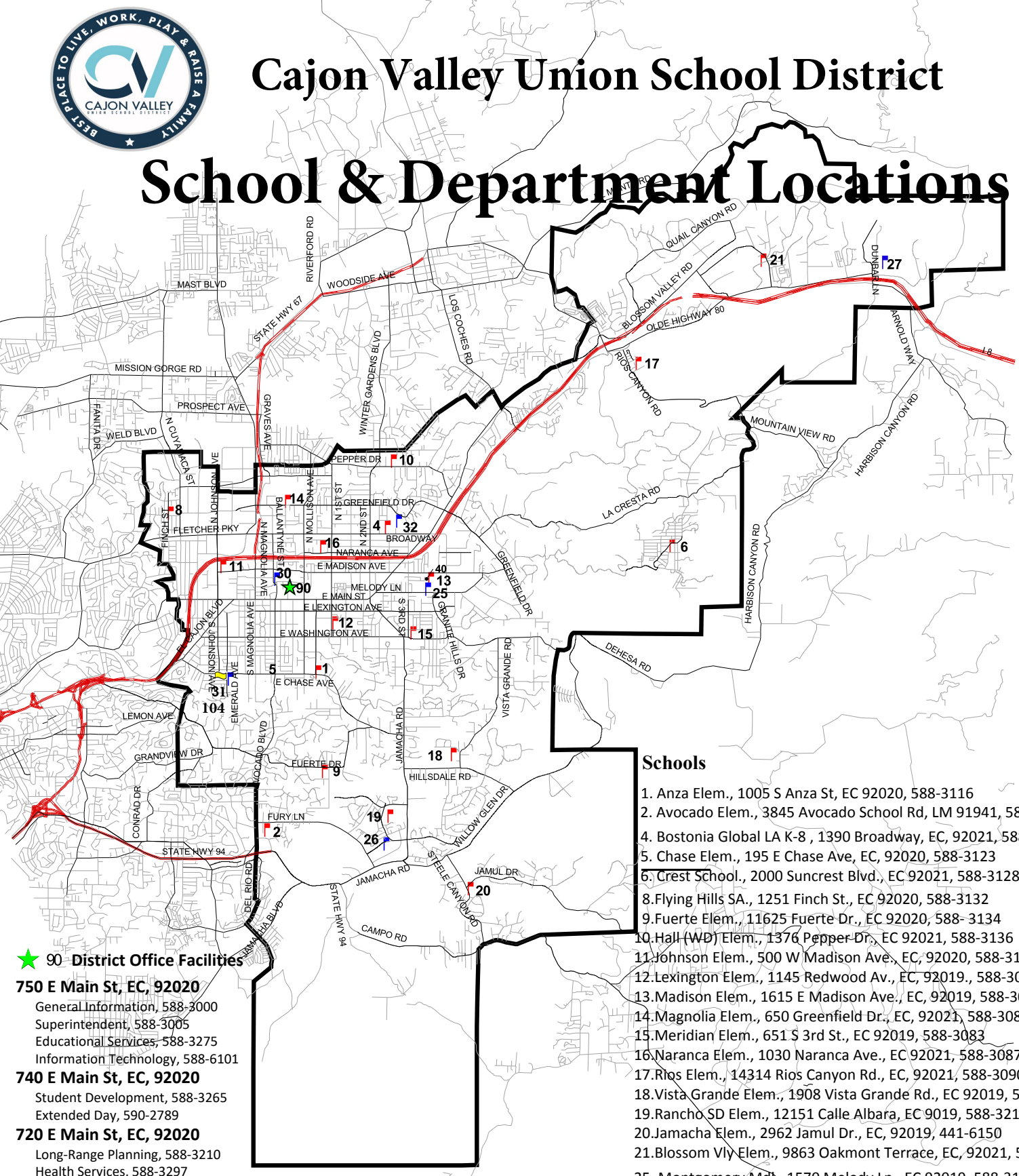
B. Minimum on-site training times shall be:

1. System Operators: One (1) day.
2. GUI Operation and Editing: One (1) day.
3. Emergency Communication System: Four (4) hours.

END OF SECTION

Cajon Valley Union School District

School & Department Locations



Schools

1. Anza Elem., 1005 S Anza St, EC 92020, 588-3116
2. Avocado Elem., 3845 Avocado School Rd, LM 91941, 588-3100
4. Bostonia Global LA K-8 , 1390 Broadway, EC, 92021, 588-3121
5. Chase Elem., 195 E Chase Ave, EC, 92020, 588-3123
6. Crest School., 2000 Suncrest Blvd., EC 92021, 588-3128
8. Flying Hills SA., 1251 Finch St., EC 92020, 588-3132
9. Fuerte Elem., 11625 Fuerte Dr., EC 92020, 588- 3134
10. Hall (WD) Elem., 1376 Pepper Dr., EC 92021, 588-3136
11. Johnson Elem., 500 W Madison Ave., EC, 92020, 588-3139
12. Lexington Elem., 1145 Redwood Av., EC, 92019., 588-3075
13. Madison Elem., 1615 E Madison Ave., EC, 92019, 588-3077
14. Magnolia Elem., 650 Greenfield Dr., EC, 92021, 588-3080
15. Meridian Elem., 651 S 3rd St., EC 92019, 588-3083
16. Naranca Elem., 1030 Naranca Ave., EC 92021, 588-3087
17. Rios Elem., 14314 Rios Canyon Rd., EC, 92021, 588-3090
18. Vista Grande Elem., 1908 Vista Grande Rd., EC 92019, 588-3170
19. Rancho SD Elem., 12151 Calle Albara, EC 9019, 588-3211
20. Jamacha Elem., 2962 Jamul Dr., EC, 92019, 441-6150
21. Blossom Vly Elem., 9863 Oakmont Terrace, EC, 92021, 588-3678
25. Montgomery Mdl., 1570 Melody Ln., EC 92019, 588-3107
26. Hillsdale Mdl., 1301 Brabham St., EC 92019, 441-6156
27. Los Coches Creek Mdl., 9669 Dunbar Ln., EC 92021, 938-8600
30. Cajon Valley Mdl., 550 E Park Ave., EC, 92020, 588-3092
31. Emerald Mdl., 1221 S Emerald Av, EC 92021, 588-3097
32. Greenfield Mdl, 1495 Greenfield Dr., EC 92021, 588-3103
40. Sevick, 1609 E Madison Ave, EC 92019, 588-3146
90. Empower Academy, 165 Roanoke Rd, EC 9201, 593-5211
104. Bostonia Global High, 9-10, 1221 S Emerald Av, EC 92021, 590-8615

★ 90 District Office Facilities

750 E Main St, EC, 92020
General Information, 588-3000
Superintendent, 588-3005
Educational Services, 588-3275
Information Technology, 588-6101

740 E Main St, EC, 92020
Student Development, 588-3265
Extended Day, 590-2789

720 E Main St, EC, 92020
Long-Range Planning, 588-3210
Health Services, 588-3297

710 E Main, EC, 92020
Business Services, 588-3061
Fiscal Services/Accounting, 588-3067
Payroll, 588-3070

189 Roanoke Rd, EC, 92020
Maintenance & Operations, 588-3023

225 Roanoke Rd, EC, 92020
Child Nutrition, 588-3111
Digital Print Center, 588-3046
Purchasing, 588-3010
Logistics, 588-3026

721 E Park Ave, EC 92020
Transportation, 588-3177

A. APPLICABILITY

The Project or Program to which the construction work covered by this Contract pertains is being assisted by the United States of America, and the following Federal Labor Standards Provisions are included in this Contract pursuant to the provisions applicable to such Federal assistance.

(1) MINIMUM WAGES

(i) All laborers and mechanics employed or working upon the site of the work will be paid unconditionally and not less often than once a week, and without subsequent deduction or rebate on any account (except such payroll deductions as are permitted by regulations issued by the Secretary of Labor under the Copeland Act (29 CFR Part 3)), the full amount of wages and bona fide fringe benefits (or cash equivalents thereof) due at time of payment, computed at rates not less than those contained in the wage determination of the Secretary of Labor (which is attached hereto and made a part hereof), regardless of any contractual relationship which may be alleged to exist between the contractor and such laborers and mechanics. Contributions made or costs reasonably anticipated for bona fide fringe benefits under Section 1(b)(2) of the Davis-Bacon Act on behalf of laborers or mechanics are considered wages paid to such laborers or mechanics, subject to the provisions of 29 CFR 5.5(a)(1)(iv); also, regular contributions made or costs incurred for more than a weekly period (but not less often than quarterly) under plans, funds, or programs, which cover the particular weekly period, are deemed to be constructively made or incurred during such weekly period.

Such laborers and mechanics shall be paid the appropriate wage rate and fringe benefits on the wage determination for the classification of work actually performed, without regard to skill, except as provided in 29 CFR 5.5(a)(4). Laborers or mechanics performing work in more than one classification may be compensated at the rate specified for each classification for the time actually worked therein: Provided, that the employer's payroll records accurately set forth the time spent in each classification in which work is performed. The wage determination (including any additional classification and wage rates conformed under 29 CFR 5.5(a)(1)(ii) and the Davis-Bacon poster (WH1321)) shall be posted at all times by the contractor and its subcontractors at the site of the work in a prominent and accessible place, where it can be easily seen by the workers.

(ii) Additional Classifications.

(A) Any class of laborers or mechanics which is not listed in the wage determination and which is to be employed under the contract shall be classified in conformance with the wage determination. HUD shall approve an additional classification and wage rate and fringe benefits therefor only when the following criteria have been met:

(1) The work to be performed by the classification requested is not performed by a classification in the wage determination;
(2) The classification is utilized in the area by the construction industry; and
(3) The proposed wage rate, including any bona fide fringe benefits, bears a reasonable relationship to the wage rates contained in the wage determination.

(B) If the contractor, the laborers and mechanics to be employed in the classification (if known), or their representatives, and HUD or its designee agree on the proposed classification and wage rate (including the amount designated for fringe benefits, where appropriate), a report of the action taken shall be sent by HUD or its designee to the Administrator of the Wage and Hour Division ("Administrator"), Employment Standards Administration, U.S. Department of Labor, Washington, D.C. 20210. The Administrator, or an authorized representative, will approve, modify, or disapprove every additional classification action within 30 days of receipt and so advise HUD or its designee or will notify HUD or its designee within the 30-day period that additional time is necessary. (Approved by the Office of Management and Budget ("OMB") under OMB control number 1235-0023.)

(C) In the event the contractor, the laborers or mechanics to be employed in the classification or their representatives, or HUD or its designee do not agree on the proposed classification and wage rate (including the amount designated for fringe benefits, where appropriate), HUD or its designee shall refer the questions, including the views of all interested parties and the recommendation of HUD or its designee, to the Administrator for determination. The Administrator, or an authorized representative, will issue a determination within 30 days of receipt and so advise HUD or its designee or will notify HUD or its designee within the 30-day period that additional time is necessary. (Approved by the Office of Management and Budget under OMB Control Number 1235-0023.)

(D) The wage rate (including fringe benefits, where appropriate) determined pursuant to subparagraphs (1)(ii)(B) or (C) of this paragraph, shall be paid to all workers performing work in the classification under this Contract from the first day on which work is performed in the classification.

(iii) Whenever the minimum wage rate prescribed in the contract for a class of laborers or mechanics includes a fringe benefit which is not expressed as an hourly rate, the contractor shall either pay the benefit as stated in the wage determination or shall pay another bona fide fringe benefit or an hourly cash equivalent thereof.

(iv) If the contractor does not make payments to a trustee or other third person, the contractor may consider as part of the wages of any laborer or mechanic the amount of any costs reasonably anticipated in providing bona fide fringe benefits under a plan or program, Provided, that the Secretary of Labor has found, upon the written request of the contractor, that the applicable standards of the Davis-Bacon Act have been met. The Secretary of Labor may require the contractor to set aside in a separate account assets for the meeting of obligations under the plan or program. (Approved by the Office of Management and Budget under OMB Control Number 1235-0023.)

(2) Withholding. HUD or its designee shall, upon its own action or upon written request of an authorized representative of the U.S. Department of Labor, withhold or cause to be withheld from the contractor under this contract or any other Federal contract with the same prime contractor, or any other Federally-assisted contract subject to Davis-Bacon prevailing wage requirements which is held by the same prime contractor, so much of the accrued payments or advances as may be considered necessary to pay laborers and mechanics, including apprentices, trainees and helpers, employed by the contractor or any subcontractor the full amount of wages required by the contract. In the event of failure to pay any laborer or mechanic, including any apprentice, trainee or helper, employed or working on the site of the work, all or part of the wages required by the contract, HUD or its designee may, after written notice to the contractor, sponsor, applicant, or owner, take such action as may be necessary to cause the suspension of any further payment, advance, or guarantee of funds until such violations have ceased. HUD or its designee may, after written notice to the contractor, disburse such amounts withheld for and on account of the contractor or subcontractor to the respective employees to whom they are due. The U.S. Department of Labor shall make such disbursements in the case of direct Davis-Bacon Act contracts.

(3) Payrolls and basic records.

(i) Maintaining Payroll Records. Payrolls and basic records relating thereto shall be maintained by the contractor during the course of the work and preserved for a period of three years thereafter for all laborers and mechanics working at the site of the work. Such records shall contain the name, address, and social security number of each such worker, his or her correct classification(s), hourly rates of wages paid (including rates of contributions or costs anticipated for bona fide fringe benefits or cash equivalents thereof of the types described in Section 1(b)(2)(B) of the Davis-Bacon Act), daily and weekly number of hours worked, deductions made, and actual wages paid.

Whenever the Secretary of Labor has found, under 29 CFR 5.5(a)(1)(iv), that the wages of any laborer or mechanic include the amount of any costs reasonably anticipated in providing benefits under a plan or program described in Section 1(b)(2)(B) of the Davis-Bacon Act, the contractor shall maintain records which show that the commitment to provide such benefits is enforceable, that the plan or program is financially responsible, and that the plan or program has been communicated in writing to the laborers or mechanics affected, and records which show the costs anticipated or the actual cost incurred in providing such benefits.

Contractors employing apprentices or trainees under approved programs shall maintain written evidence of the registration of apprenticeship programs and certification of trainee programs, the registration of the apprentices and trainees, and the ratios and wage rates prescribed in the applicable programs. (Approved by the Office of Management and Budget under OMB Control Numbers 1235-0023 and 1215-0018)

(ii) Certified Payroll Reports.

(A) The contractor shall submit weekly, for each week in which any contract work is performed, a copy of all payrolls to HUD or its designee if the agency is a party to the contract, but if the agency is not such a party, the contractor will submit the payrolls to the applicant sponsor, or owner, as the case may be, for transmission to HUD or its designee. The payrolls submitted shall set out accurately and completely all of the information required to be maintained under 29 CFR 5.5(a)(3)(i), except that full social security numbers and home addresses shall not be included on weekly transmittals. Instead, the payrolls only need to include an individually identifying number for each employee (e.g., the last four digits of the employee's social security number). The required weekly payroll information may be submitted in any form desired. Optional Form WH-347 is available for this purpose from the Wage and Hour Division Web site at **https://www.dol.gov/agencies/whd/forms** or its successor site. The prime contractor is responsible for the submission of copies of payrolls by all subcontractors.

Contractors and subcontractors shall maintain the full social security number and current address of each covered worker, and shall provide them upon request to HUD or its designee if the agency is a party to the contract, but if the agency is not such a party, the contractor will submit the payrolls to the applicant sponsor, or owner, as the case may be, for transmission to HUD or its designee, the contractor, or the Wage and Hour Division of the U.S. Department of Labor for purposes of an investigation or audit of compliance with prevailing wage requirements. It is not a violation of this subparagraph for a prime contractor to require a subcontractor to provide addresses and social security numbers to the prime contractor for its own records, without weekly submission to HUD or its designee. (Approved by the Office of Management and Budget under OMB Control Number 1235-0008.)

(B) Each payroll submitted shall be accompanied by a "Statement of Compliance," signed by the contractor or subcontractor or his or her agent who pays or supervises the payment of the persons employed under the contract and shall certify the following:

(1) That the payroll for the payroll period contains the information required to be provided under 29 CFR 5.5(a)(3)(ii), the appropriate information is being maintained under 29 CFR 5.5(a)(3)(i), and that such information is correct and complete;

(2) That each laborer or mechanic (including each helper, apprentice, and trainee) employed on the contract during the payroll period has been paid the full weekly wages earned, without rebate, either directly or indirectly, and that no deductions have been made either directly or indirectly from the full wages earned, other than permissible deductions as set forth in 29 CFR Part 3;

(3) That each laborer or mechanic has been paid not less than the applicable wage rates and fringe benefits or cash equivalents for the classification of work performed, as specified in the applicable wage determination incorporated into the contract; and

(C) The weekly submission of a properly executed certification set forth on the reverse side of Optional Form WH-347 shall satisfy the requirement for submission of the "Statement of Compliance" required by subparagraph (a)(3)(ii)(b).

(D) The falsification of any of the above certifications may subject the contractor or subcontractor to civil or criminal prosecution under Section 1001 of Title 18 and Section 3729 of Title 31 of the United States Code.

(iii) The contractor or subcontractor shall make the records required under subparagraph (a)(3)(i) available for inspection, copying, or transcription by authorized representatives of HUD or its designee or the U.S. Department of Labor, and shall permit such representatives to interview employees during working hours on the job. If the contractor or subcontractor fails to submit the required records or to make them available, HUD or its designee may, after written notice to the contractor, sponsor, applicant, or owner, take such action as may be necessary to cause the suspension of any further payment, advance, or guarantee of funds. Furthermore, failure to submit the required records upon request or to make such records available may be grounds for debarment action pursuant to 29 CFR 5.12.

(4) Apprentices and Trainees.

(i) Apprentices. Apprentices will be permitted to work at less than the predetermined rate for the work they performed when they are employed pursuant to and individually registered in a bona fide apprenticeship program registered with the U.S. Department of Labor, Employment and Training Administration, Office of Apprenticeship Training, Employer and Labor Services, or with a State Apprenticeship Agency recognized by the Office, or if a person is employed in his or her first 90 days of probationary employment as an apprentice in such an apprenticeship program, who is not individually registered in the program, but who has been certified by the Office of Apprenticeship Training, Employer and Labor Services, or a State Apprenticeship Agency (where appropriate), to be eligible for probationary employment as an apprentice.

The allowable ratio of apprentices to journeymen on the job site in any craft classification shall not be greater than the ratio permitted to the contractor as to the entire work force under the registered program. Any worker listed on a payroll at an apprentice wage rate, who is not registered or otherwise employed as stated above, shall be paid not less than the applicable wage rate on the wage determination for the classification of work actually performed. In addition, any apprentice performing work on the job site in excess of the ratio permitted under the registered program shall be paid not less than the applicable wage rate on the wage determination for the work actually performed. Where a contractor is performing construction on a project in a locality other than that in which its program is registered, the ratios and wage rates (expressed in percentages of the journeyman's hourly rate) specified in the contractor's or subcontractor's registered program shall be observed.

Every apprentice must be paid at not less than the rate specified in the registered program for the apprentice's level of progress, expressed as a percentage of the journeymen hourly rate specified in the applicable wage determination. Apprentices shall be paid fringe benefits in accordance with the provisions of the apprenticeship program.

If the apprenticeship program does not specify fringe benefits, apprentices must be paid the full amount of fringe benefits listed on the wage determination for the applicable classification. If the Administrator determines that a different practice prevails for the applicable apprentice classification, fringe benefits shall be paid in accordance with that determination. In the event the Office of Apprenticeship Training, Employer and Labor Services, or a State Apprenticeship Agency recognized by the Office, withdraws approval of an apprenticeship program, the contractor will no longer be permitted to utilize apprentices at less than the applicable predetermined rate for the work performed until an acceptable program is approved.

(ii) Trainees. Except as provided in 29 CFR 5.16, trainees will not be permitted to work at less than the predetermined rate for the work performed, unless they are employed pursuant to and individually registered in a program which has received prior approval, evidenced by formal certification by the U.S. Department of Labor, Employment and Training Administration. The ratio of trainees to journeymen on the job site shall not be greater than permitted under the plan approved by the Employment and Training Administration. Every trainee must be paid at not less than the rate specified in the approved program for the trainee's level of progress, expressed as a percentage of the journeyman hourly rate specified in the applicable wage determination. Trainees shall be paid fringe benefits in accordance with the provisions of the trainee program. If the trainee program does not mention fringe benefits, trainees shall be paid the full amount of fringe benefits listed on the wage determination unless the Administrator of the Wage and Hour Division determines that there is an apprenticeship program associated with the corresponding journeyman wage rate on the wage determination which provides for less than full fringe benefits for apprentices. Any employee listed on the payroll at a trainee rate who is not registered and participating in a training plan approved by the Employment and Training Administration shall be paid not less than the applicable wage rate on the wage determination for the work actually performed.

In addition, any trainee performing work on the job site in excess of the ratio permitted under the registered program shall be paid not less than the applicable wage rate on the wage determination for the work actually performed. In the event the Employment and Training Administration withdraws approval of a training program, the contractor will no longer be permitted to utilize trainees at less than the applicable predetermined rate for the work performed until an acceptable program is approved.

(iii) Equal employment opportunity. The utilization of apprentices, trainees, and journeymen under 29 CFR Part 5 shall be in conformity with the equal employment opportunity requirements of Executive Order 11246, as amended, and 29 CFR Part 30.

(5) Compliance with Copeland Act requirements. The contractor shall comply with the requirements of 29 CFR Part 3, which are incorporated by reference in this Contract.

(6) Subcontracts. The contractor or subcontractor will insert in any subcontracts the clauses contained in subparagraphs (1) through (11) in this paragraph (a) and such other clauses as HUD or its designee may, by appropriate instructions, require, and a copy of the applicable prevailing wage decision, and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for the compliance by any subcontractor or lower tier subcontractor with all the contract clauses in this paragraph.

(7) Contract termination; debarment. A breach of the contract clauses in 29 CFR 5.5 may be grounds for termination of the contract and for debarment as a contractor and a subcontractor as provided in 29 CFR 5.12.

(8) Compliance with Davis-Bacon and Related Act Requirements. All rulings and interpretations of the Davis-Bacon and Related Acts contained in 29 CFR Parts 1, 3, and 5 are herein incorporated by reference in this Contract.

(9) Disputes concerning labor standards. Disputes arising out of the labor standards provisions of this Contract shall not be subject to the general disputes clause of this Contract. Such disputes shall be resolved in accordance with the procedures of the U.S. Department of Labor set forth in 29 CFR Parts 5, 6, and 7. Disputes within the meaning of this clause include disputes between the contractor (or any of its subcontractors) and HUD or its designee, the U.S. Department of Labor, or the employees or their representatives.

(10) Certification of Eligibility.

(i) By entering into this Contract, the contractor certifies that neither it (nor he or she) nor any person or firm who has an interest in the contractor's firm is a person or firm ineligible to be awarded Government contracts by virtue of Section 3(a) of the Davis-Bacon Act or 29 CFR 5.12(a)(1) or to be awarded HUD contracts or participate in HUD programs pursuant to 24 CFR Part 24.

(ii) No part of this Contract shall be subcontracted to any person or firm ineligible for award of a Government contract by virtue of Section 3(a) of the Davis-Bacon Act or 29 CFR 5.12(a)(1) or to be awarded HUD contracts or participate in HUD programs pursuant to 24 CFR Part 24.

(iii) Anyone who knowingly makes, presents, or submits a false, fictitious, or fraudulent statement, representation or certification is subject to criminal, civil and/or administrative sanctions, including fines, penalties, and imprisonment (e.g., 18 U.S.C. §§ 287, 1001, 1010, 1012; 31 U.S.C. §§ 3729, 3802.

(11) Complaints, Proceedings, or Testimony by Employees. No laborer or mechanic, to whom the wage, salary, or other labor standards provisions of this Contract are applicable, shall be discharged or in any other manner discriminated against by the contractor or any subcontractor because such employee has filed any complaint or instituted or caused to be instituted any proceeding or has testified or is about to testify in any proceeding under or relating to the labor standards applicable under this Contract to his employer.

B. CONTRACT WORK HOURS AND SAFETY STANDARDS ACT

The provisions of this paragraph (b) are applicable where the amount of the prime contract exceeds **$100,000**. As used in this paragraph, the terms "laborers" and "mechanics" include watchmen and guards.

(1) Overtime requirements. No contractor or subcontractor contracting for any part of the contract work, which may require or involve the employment of laborers or mechanics, shall require or permit any such laborer or mechanic in any workweek in which the individual is employed on such work to work in excess of 40 hours in such workweek, unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of 40 hours in such workweek.

(2) Violation; liability for unpaid wages; liquidated damages. In the event of any violation of the clause set forth in subparagraph B(1) of this paragraph, the contractor, and any subcontractor responsible therefor, shall be liable for the unpaid wages. In addition, such contractor and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory) for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in subparagraph B(1) of this paragraph, **in the sum set by the U.S. Department of Labor at 29 CFR 5.5(b)(2)** for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of 40 hours without payment of the overtime wages required by the clause set forth in subparagraph B(1) of this paragraph. In accordance with the Federal Civil Penalties Inflation Adjustment Act of 1990 (28 U.S.C. § 2461 Note), the DOL adjusts this civil monetary penalty for inflation no later than January 15 each year.

(3) Withholding for unpaid wages and liquidated damages. HUD or its designee shall, upon its own action or upon written request of an authorized representative of the U.S. Department of Labor, withhold or cause to be withheld from any moneys payable on account of work performed by the contractor or subcontractor under any such contract, or any other Federal contract with the same prime contract, or any other Federally-assisted contract subject to the Contract Work Hours and Safety Standards Act which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages, as provided in the clause set forth in subparagraph B(2) of this paragraph.

(4) Subcontracts. The contractor or subcontractor shall insert in any subcontracts the clauses set forth in subparagraph B(1) through (4) of this paragraph and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in subparagraphs B(1) through (4) of this paragraph.

C. HEALTH AND SAFETY

The provisions of this paragraph (c) are applicable where the amount of the prime contract exceeds **$100,000**.

(1) No laborer or mechanic shall be required to work in surroundings or under working conditions which are unsanitary, hazardous, or dangerous to his or her health and safety, as determined under construction safety and health standards promulgated by the Secretary of Labor by regulation.

(2) The contractor shall comply with all regulations issued by the Secretary of Labor pursuant to 29 CFR Part 1926 and failure to comply may result in imposition of sanctions pursuant to the Contract Work Hours and Safety Standards Act, (Public Law 91-54, 83 Stat 96), 40 U.S.C. § 3701 et seq.

(3) The contractor shall include the provisions of this paragraph in every subcontract, so that such provisions will be binding on each subcontractor. The contractor shall take such action with respect to any subcontractor as the Secretary of Housing and Urban Development or the Secretary of Labor shall direct as a means of enforcing such provisions.

"General Decision Number: CA20240001 02/23/2024

Superseded General Decision Number: CA20230001

State: California

Construction Types: Building, Heavy (Heavy and Dredging), Highway and Residential

County: San Diego County in California.

BUILDING CONSTRUCTION PROJECTS; DREDGING PROJECTS (does not include hopper dredge work); HEAVY CONSTRUCTION PROJECTS (does not include water well drilling); HIGHWAY CONSTRUCTION PROJECTS; RESIDENTIAL CONSTRUCTION PROJECTS (consisting of single family homes and apartments up to and including 4 stories)

Note: Contracts subject to the Davis-Bacon Act are generally required to pay at least the applicable minimum wage rate required under Executive Order 14026 or Executive Order 13658. Please note that these Executive Orders apply to covered contracts entered into by the federal government that are subject to the Davis-Bacon Act itself, but do not apply to contracts subject only to the Davis-Bacon Related Acts, including those set forth at 29 CFR 5.1(a)(1).

If the contract is entered into on or after January 30, 2022, or the contract is renewed or extended (e.g., an option is exercised) on or after January 30, 2022:	. Executive Order 14026 generally applies to the contract. . The contractor must pay all covered workers at least $17.20 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract in 2024.
If the contract was awarded on or between January 1, 2015 and January 29, 2022, and the contract is not renewed or extended on or after January 30, 2022:	. Executive Order 13658 generally applies to the contract. . The contractor must pay all covered workers at least $12.90 per hour (or the applicable wage rate listed on this wage determination,

	if it is higher) for all hours spent performing on that contract in 2024.

The applicable Executive Order minimum wage rate will be adjusted annually. If this contract is covered by one of the Executive Orders and a classification considered necessary for performance of work on the contract does not appear on this wage determination, the contractor must still submit a conformance request.

Additional information on contractor requirements and worker protections under the Executive Orders is available at http://www.dol.gov/whd/govcontracts.

Modification Number	Publication Date
0	01/05/2024
1	01/12/2024
2	02/09/2024
3	02/23/2024

ASBE0005-002 09/01/2023

	Rates	Fringes
Asbestos Workers/Insulator (Includes the application of all insulating materials, protective coverings, coatings, and finishes to all types of mechanical systems)	$ 49.58	25.27
Fire Stop Technician (Application of Firestopping Materials for wall openings and penetrations in walls, floors, ceilings and curtain walls)	$ 36.97	20.36

ASBE0005-004 07/04/2022

	Rates	Fringes
Asbestos Removal worker/hazardous material handler (Includes preparation, wetting, stripping, removal, scrapping, vacuuming, bagging		

and disposing of all
insulation materials from
mechanical systems, whether
they contain asbestos or not)....$ 23.52 13.37

BOIL0092-003 01/01/2024

	Rates	Fringes
BOILERMAKER.....$	51.98	42.11

BRCA0004-008 11/01/2022

	Rates	Fringes
BRICKLAYER; MARBLE SETTER.....$	44.65	19.00

BRCA0018-004 06/01/2022

	Rates	Fringes
MARBLE FINISHER.....$	37.87	14.13
TILE FINISHER.....$	32.44	12.54
TILE LAYER.....$	45.05	18.33

BRCA0018-010 09/01/2022

	Rates	Fringes
TERRAZZO FINISHER.....$	38.37	14.13
TERRAZZO WORKER/SETTER.....$	46.49	14.66

CARP0213-003 07/01/2021

	Rates	Fringes
Drywall		
(1) Work on wood framed construction of single family residences, apartments or condominiums under four stories		
Drywall Installer/Lather...$	32.14	16.28
Drywall Stocker/Scrapper...$	22.16	8.62

CARP0619-002 07/01/2021

	Rates	Fringes
Drywall		

(2) All other work
Drywall Installer/Lather...$ 42.80 16.28
Drywall Stocker/Scrapper...$ 23.07 8.62

CARP0619-003 07/01/2021

	Rates	Fringes
CARPENTER		
(1) Bridge	$ 51.53	16.28
(2) Commercial Building	$ 46.30	16.28
(3) Heavy & Highway	$ 51.40	16.28
(4) Residential Carpenter	$ 38.47	16.28
(5) Residential Insulation Installer	$ 24.16	15.76
PILEDRIVERMAN	$ 51.53	16.28

CARP0619-004 07/01/2021

	Rates	Fringes
Diver		
(1) Wet	$ 831.20	16.28
(2) Standby	$ 444.24	16.28
(3) Tender	$ 436.24	16.28
(4) Assistant Tender	$ 412.24	16.28

Amounts in ""Rates' column are per day

CARP0721-001 07/01/2021

	Rates	Fringes
Modular Furniture Installer	$ 21.85	7.15

CARP1607-004 07/01/2021

	Rates	Fringes
MILLWRIGHT	$ 51.90	16.48

ELEC0569-001 06/05/2023

	Rates	Fringes
Electricians (Tunnel Work)		
Cable Splicer	$ 60.30	17.84
Electrician	$ 59.46	17.81
Electricians: (All Other Work, Including 4 Stories		

Residential)
Cable Splicer.....$ 53.60 17.64
Electrician.....$ 52.85 17.62

ELEC0569-004 08/28/2023

	Rates	Fringes
ELECTRICIAN (Sound & Communications Sound Technician).....	$ 40.78	15.00

SCOPE OF WORK Assembly, installation, operation, service and maintenance of components or systems as used in closed circuit television, amplified master television distribution, CATV on private property, intercommunication, burglar alarm, fire alarm, life support and all security alarms, private and public telephone and related telephone interconnect, public address, paging, audio, language, electronic, background music system less than line voltage or any system acceptable for class two wiring for private, commercial, or industrial use furnished by leased wire, freuency modulation or other recording devices, electrical apparatus by means of which electricity is applied to the amplification, transmission, transference, recording or reproduction of voice, music, sound, impulses and video. Excluded from this Scope of Work - transmission, service and maintenance of background music. All of the above shall include the installation and transmission over fiber optics.

ELEC0569-005 08/28/2023

	Rates	Fringes
Sound & Communications Sound Technician.....	$ 40.78	15.00

SCOPE OF WORK Assembly, installation, operation, service and maintenance of components or systems as used in closed circuit television, amplified master television distribution, CATV on private property, intercommunication, burglar alarm, fire alarm, life support and all security alarms, private and public telephone and related telephone interconnect, public address, paging, audio, language, electronic, background music system less than line voltage or any system acceptable for class two wiring for private, commercial, or industrial use furnished by leased wire, freuency modulation or other recording devices, electrical apparatus by means of which electricity is applied to the amplification, transmission, transference, recording or reproduction of voice, music, sound, impulses and video. Excluded from this Scope of Work - transmission, service and maintenance of background music.

All of the above shall include the installation and transmission over fiber optics.

SOUND TECHNICIAN: Terminating, operating and performing final check-out

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ELEC0569-006 06/06/2022

Work on street lighting; traffic signals; and underground systems and/or established easements outside of buildings

	Rates	Fringes
Traffic signal, street light and underground work		
Utility Technician #1	$ 38.67	9.11
Utility Technician #2	$ 30.10	8.85

STREET LIGHT & TRAFFIC SIGNAL WORK:

UTILITY TECHNICIAN #1: Installation of street lights and traffic signals, including electrical circuitry, programmable controller, pedestal-mounted electrical meter enclosures and laying of pre-assembled cable in ducts. The layout of electrical systems and communication installation including proper position of trench depths, and radius at duct banks, location for manholes, street lights and traffic signals.

UTILITY TECHNICIAN #2: Distribution of material at jobsite, installation of underground ducts for electrical, telephone, cable TV land communication systems. The setting, leveling, grounding and racking of precast manholes, handholes and transformer pads.

ELEC0569-008 06/05/2023

	Rates	Fringes
ELECTRICIAN (Residential, 1-3 Stories)	$ 40.50	8.18

ELEC1245-001 06/01/2022

	Rates	Fringes
LINE CONSTRUCTION		

(1) Lineman; Cable splicer	$ 64.40	22.58
(2) Equipment specialist (operates crawler tractors, commercial motor vehicles, backhoes, trenchers, cranes (50 tons and below), overhead & underground distribution line equipment)	$ 50.00	21.30
(3) Groundman	$ 38.23	20.89
(4) Powderman	$ 51.87	18.79

HOLIDAYS: New Year's Day, M.L. King Day, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day and day after Thanksgiving, Christmas Day

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* ELEV0018-001 01/01/2024

	Rates	Fringes
ELEVATOR MECHANIC	$ 66.63	37.885+a+b

FOOTNOTE:

a. PAID VACATION: Employer contributes 8% of regular hourly rate as vacation pay credit for employees with more than 5 years of service, and 6% for 6 months to 5 years of service.

b. PAID HOLIDAYS: New Year's Day, Memorial Day, Independence Day, Labor Day, Veterans' Day, Thanksgiving Day, Friday after Thanksgiving, and Christmas Day.

ENGI0012-004 08/01/2023

	Rates	Fringes
OPERATOR: Power Equipment (DREDGING)		
(1) Leverman	$ 64.10	34.60
(2) Dredge dozer	$ 58.13	34.60
(3) Deckmate	$ 58.02	34.60
(4) Winch operator (stern winch on dredge)	$ 57.47	34.60
(5) Fireman-Oiler, Deckhand, Bargeman, Leveehand	$ 56.93	34.60
(6) Barge Mate	$ 57.54	34.60

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* ENGI0012-024 07/01/2023

	Rates	Fringes
OPERATOR: Power Equipment (All Other Work)		
GROUP 1	$ 53.90	32.80
GROUP 2	$ 54.68	32.80
GROUP 3	$ 54.97	32.80
GROUP 4	$ 56.46	32.80
GROUP 6	$ 56.68	32.80
GROUP 8	$ 56.79	32.80
GROUP 10	$ 56.91	32.80
GROUP 12	$ 57.08	32.80
GROUP 13	$ 57.18	32.80
GROUP 14	$ 57.21	32.80
GROUP 15	$ 57.29	32.80
GROUP 16	$ 57.41	32.80
GROUP 17	$ 57.58	32.80
GROUP 18	$ 57.68	32.80
GROUP 19	$ 57.79	32.80
GROUP 20	$ 57.91	32.80
GROUP 21	$ 58.08	32.80
GROUP 22	$ 58.18	32.80
GROUP 23	$ 58.29	32.80
GROUP 24	$ 58.41	32.80
GROUP 25	$ 58.58	32.80
OPERATOR: Power Equipment (Cranes, Piledriving & Hoisting)		
GROUP 1	$ 55.25	32.80
GROUP 2	$ 56.03	32.80
GROUP 3	$ 56.32	32.80
GROUP 4	$ 56.46	32.80
GROUP 5	$ 56.68	32.80
GROUP 6	$ 56.79	32.80
GROUP 7	$ 56.91	32.80
GROUP 8	$ 57.08	32.80
GROUP 9	$ 57.25	32.80
GROUP 10	$ 58.25	32.80
GROUP 11	$ 59.25	32.80
GROUP 12	$ 60.25	32.80
GROUP 13	$ 61.25	32.80
OPERATOR: Power Equipment (Tunnel Work)		
GROUP 1	$ 55.75	32.80
GROUP 2	$ 56.53	32.80
GROUP 3	$ 56.82	32.80
GROUP 4	$ 56.96	32.80
GROUP 5	$ 57.18	32.80
GROUP 6	$ 57.29	32.80

GROUP 7.....$ 57.41 32.80

PREMIUM PAY:
$10.00 per hour shall be paid on all Power Equipment Operator work on the followng Military Bases: China Lake Naval Reserve, Vandenberg AFB, Point Arguello, Seely Naval Base, Fort Irwin, Nebo Annex Marine Base, Marine Corp Logistics Base Yermo, Edwards AFB, 29 Palms Marine Base and Camp Pendleton

Workers required to suit up and work in a hazardous material environment: $2.00 per hour additional. Combination mixer and compressor operator on gunite work shall be classified as a concrete mobile mixer operator.

SEE ZONE DEFINITIONS AFTER CLASSIFICATIONS

POWER EQUIPMENT OPERATORS CLASSIFICATIONS

GROUP 1: Bargeman; Brakeman; Compressor operator; Ditch Witch, with seat or similar type equipment; Elevator operator-inside; Engineer Oiler; Forklift operator (includes loed, lull or similar types under 5 tons; Generator operator; Generator, pump or compressor plant operator; Pump operator; Signalman; Switchman

GROUP 2: Asphalt-rubber plant operator (nurse tank operator);Coil Tubing Rig Operator, Concrete mixer operator-skip type; Conveyor operator; Fireman; Forklift operator (includes loed, lull or similar types over 5 tons; Hydrostatic pump operator; oiler crusher (asphalt or concrete plant); Petromat laydown machine; PJU side dum jack; Screening and conveyor machine operator (or similar types); Skiploader (wheel type up to 3/4 yd. without attachment); Tar pot fireman; Temporary heating plant operator; Trenching machine oiler

GROUP 3: Asphalt-rubber blend operator; Bobcat or similar type (Skid steer); Equipment greaser (rack); Ford Ferguson (with dragtype attachments); Helicopter radioman (ground); Stationary pipe wrapping and cleaning machine operator

GROUP 4: Asphalt plant fireman; Backhoe operator (mini-max or similar type); Boring machine operator; Boxman or mixerman (asphalt or concrete); Chip spreading machine operator; Concrete cleaning decontamination machine operator; Concrete Pump Operator (small portable);Direct Push Operator (Geoprobe or similar types) Drilling machine operator, small auger types (Texoma super economatic or similar types - Hughes 100 or 200 or similar types -

drilling depth of 30' maximum); Equipment greaser (grease truck); Guard rail post driver operator; Highline cableway signalman; Hydra-hammer-aero stomper; Micro Tunneling (above ground tunnel); Power concrete curing machine operator; Power concrete saw operator; Power-driven jumbo form setter operator; Power sweeper operator; Rock Wheel Saw/Trencher; Roller operator (compacting); Screed operator (asphalt or concrete); Trenching machine operator (up to 6 ft.); Vacuum or much truck

GROUP 6: Articulating material hauler; Asphalt plant engineer; Batch plant operator; Bit sharpener; Concrete joint machine operator (canal and similar type); Concrete planer operator; Dandy digger; Deck engine operator; Derrickman (oilfield type); Drilling machine operator, bucket or auger types (Calweld 100 bucket or similar types - Watson 1000 auger or similar types - Texoma 330, 500 or 600 auger or similar types - drilling depth of 45' maximum); Drilling machine operator; Hydrographic seeder machine operator (straw, pulp or seed), Jackson track maintainer, or similar type; Kalamazoo Switch tamper, or similar type; Machine tool operator; Maginnis internal full slab vibrator, Mechanical berm, curb or gutter(concrete or asphalt); Mechanical finisher operator (concrete, Clary-Johnson-Bidwell or similar); Micro tunnel system (below ground); Pavement breaker operator (truck mounted); Road oil mixing machine operator; Roller operator (asphalt or finish), rubber-tired earth moving equipment (single engine, up to and including 25 yds. struck); Self-propelled tar pipelining machine operator; Skiploader operator (crawler and wheel type, over 3/4 yd. and up to and including 1-1/2 yds.); Slip form pump operator (power driven hydraulic lifting device for concrete forms); Tractor operator-bulldozer, tamper-scraper (single engine, up to 100 h.p. flywheel and similar types, up to and including D-5 and similar types); Tugger hoist operator (1 drum); Ultra high pressure waterjet cutting tool system operator; Vacuum blasting machine operator

GROUP 8: Asphalt or concrete spreading operator (tamping or finishing); Asphalt paving machine operator (Barber Greene or similar type); Asphalt-rubber distribution operator; Backhoe operator (up to and including 3/4 yd.), small ford, Case or similar types; Cable Bundling Machine Operator (excluding handheld); Cable Trenching Machine Operator (Spider Plow or similar types) Cast-in-place pipe laying machine operator; Combination mixer and compressor operator (gunite work); Compactor operator (self-propelled); Concrete mixer operator (paving); Crushing plant operator;

Drill Doctor; Drilling machine operator, Bucket or auger types (Calweld 150 bucket or similar types - Watson 1500, 2000 2500 auger or similar types - Texoma 700, 800 auger or similar types - drilling depth of 60' maximum); Elevating grader operator; Grade checker; Gradall operator; Grouting machine operator; Heavy-duty repairman; Heavy equipment robotics operator; Kalamazoo balliste regulator or similar type; Kolman belt loader and similar type; Le Tourneau blob compactor or similar type; Loader operator (Athey, Euclid, Sierra and similar types); Mobark Chipper or similar; Ozzie padder or similar types; P.C. slot saw; Pneumatic concrete placing machine operator (Hackley-Presswell or similar type); Pumpcrete gun operator; RCM Cementing Unit Operator, Rail/Switch Grinder Operator (Harsco or similar types) Rock Drill or similar types; Rotary drill operator (excluding caisson type); Rubber-tired earth-moving equipment operator (single engine, caterpillar, Euclid, Athey Wagon and similar types with any and all attachments over 25 yds. up to and including 50 cu. yds. struck); Rubber-tired earth-moving equipment operator (multiple engine up to and including 25 yds. struck); Rubber-tired scraper operator (self-loading paddle wheel type-John Deere, 1040 and similar single unit); Self- propelled curb and gutter machine operator; Shuttle buggy; Skiploader operator (crawler and wheel type over 1-1/2 yds. up to and including 6-1/2 yds.); Soil remediation plant operator; Surface heaters and planer operator; Tractor compressor drill combination operator; Tractor operator (any type larger than D-5 - 100 flywheel h.p. and over, or similar-bulldozer, tamper, scraper and push tractor single engine); Tractor operator (boom attachments), Traveling pipe wrapping, cleaning and bendng machine operator; Trenching machine operator (over 6 ft. depth capacity, manufacturer's rating); trenching Machine with Road Miner attachment (over 6 ft depth capacity): Ultra high pressure waterjet cutting tool system mechanic; Water pull (compaction) operator

GROUP 10: Drilling machine operator, Bucket or auger types (Calweld 200 B bucket or similar types-Watson 3000 or 5000 auger or similar types-Texoma 900 auger or similar types-drilling depth of 105' maximum); Dual drum mixer, dynamic compactor LDC350 (or similar types); Monorail locomotive operator (diesel, gas or electric); Motor patrol-blade operator (single engine); Multiple engine tractor operator (Euclid and similar type-except Quad 9 cat.); Rubber-tired earth-moving equipment operator (single engine, over 50 yds. struck); Pneumatic pipe ramming tool and similar types; Prestressed wrapping machine operator; Rubber-tired earth-moving equipment operator (single

engine, over 50 yds. struck); Rubber tired earth moving equipment operator (multiple engine, Euclid, caterpillar and similar over 25 yds. and up to 50 yds. struck), Tower crane repairman; Tractor loader operator (crawler and wheel type over 6-1/2 yds.); Woods mixer operator (and similar Pugmill equipment)

GROUP 12: Auto grader operator; Automatic slip form operator; Drilling machine operator, bucket or auger types (Calweld, auger 200 CA or similar types - Watson, auger 6000 or similar types - Hughes Super Duty, auger 200 or similar types - drilling depth of 175' maximum); Hoe ram or similar with compressor; Mass excavator operator less tha 750 cu. yards; Mechanical finishing machine operator; Mobile form traveler operator; Motor patrol operator (multi-engine); Pipe mobile machine operator; Rubber-tired earth- moving equipment operator (multiple engine, Euclid, Caterpillar and similar type, over 50 cu. yds. struck); Rubber-tired self- loading scraper operator (paddle-wheel-auger type self-loading - two (2) or more units)

GROUP 13: Rubber-tired earth-moving equipment operator operating equipment with push-pull system (single engine, up to and including 25 yds. struck)

GROUP 14: Canal liner operator; Canal trimmer operator; Remote- control earth-moving equipment operator (operating a second piece of equipment: $1.00 per hour additional); Wheel excavator operator (over 750 cu. yds.)

GROUP 15: Rubber-tired earth-moving equipment operator, operating equipment with push-pull system (single engine, Caterpillar, Euclid, Athey Wagon and similar types with any and all attachments over 25 yds. and up to and including 50 yds. struck); Rubber-tired earth-moving equipment operator, operating equipment with push-pull system (multiple engine-up to and including 25 yds. struck)

GROUP 16: Rubber-tired earth-moving equipment operator, operating equipment with push-pull system (single engine, over 50 yds. struck); Rubber-tired earth-moving equipment operator, operating equipment with push-pull system (multiple engine, Euclid, Caterpillar and similar, over 25 yds. and up to 50 yds. struck)

GROUP 17: Rubber-tired earth-moving equipment operator, operating equipment with push-pull system (multiple engine, Euclid, Caterpillar and similar, over 50 cu. yds. struck); Tandem tractor operator (operating crawler type tractors in tandem - Quad 9 and similar type)

GROUP 18: Rubber-tired earth-moving equipment operator, operating in tandem (scrapers, belly dumps and similar types in any combination, excluding compaction units - single engine, up to and including 25 yds. struck)

GROUP 19: Rotex concrete belt operator (or similar types); Rubber-tired earth-moving equipment operator, operating in tandem (scrapers, belly dumps and similar types in any combination, excluding compaction units - single engine, Caterpillar, Euclid, Athey Wagon and similar types with any and all attachments over 25 yds.and up to and including 50 cu. yds. struck); Rubber-tired earth-moving equipment operator, operating in tandem (scrapers, belly dumps and similar types in any combination, excluding compaction units - multiple engine, up to and including 25 yds. struck)

GROUP 20: Rubber-tired earth-moving equipment operator, operating in tandem (scrapers, belly dumps and similar types in any combination, excluding compaction units - single engine, over 50 yds. struck); Rubber-tired earth-moving equipment operator, operating in tandem (scrapers, belly dumps, and similar types in any combination, excluding compaction units - multiple engine, Euclid, Caterpillar and similar, over 25 yds. and up to 50 yds. struck)

GROUP 21: Rubber-tired earth-moving equipment operator, operating in tandem (scrapers, belly dumps and similar types in any combination, excluding compaction units - multiple engine, Euclid, Caterpillar and similar type, over 50 cu. yds. struck)

GROUP 22: Rubber-tired earth-moving equipment operator, operating equipment with the tandem push-pull system (single engine, up to and including 25 yds. struck)

GROUP 23: Rubber-tired earth-moving equipment operator, operating equipment with the tandem push-pull system (single engine, Caterpillar, Euclid, Athey Wagon and similar types with any and all attachments over 25 yds. and up to and including 50 yds. struck); Rubber-tired earth-moving equipment operator, operating with the tandem push-pull system (multiple engine, up to and including 25 yds. struck)

GROUP 24: Rubber-tired earth-moving equipment operator, operating equipment with the tandem push-pull system (single engine, over 50 yds. struck); Rubber-tired earth-moving equipment operator, operating equipment with

the tandem push-pull system (multiple engine, Euclid, Caterpillar and similar, over 25 yds. and up to 50 yds. struck)

GROUP 25: Concrete pump operator-truck mounted; Rubber-tired earth-moving equipment operator, operating equipment with the tandem push-pull system (multiple engine, Euclid, Caterpillar and similar type, over 50 cu. yds. struck); Spyder Excavator Operator, with all attachments

CRANES, PILEDRIVING AND HOISTING EQUIPMENT CLASSIFICATIONS

GROUP 1: Engineer oiler; Fork lift operator (includes loed, lull or similar types)

GROUP 2: Truck crane oiler

GROUP 3: A-frame or winch truck operator; Ross carrier operator (jobsite)

GROUP 4: Bridge-type unloader and turntable operator; Helicopter hoist operator

GROUP 5: Hydraulic boom truck; Stinger crane (Austin-Western or similar type); Tugger hoist operator (1 drum)

GROUP 6: Bridge crane operator; Cretor crane operator; Hoist operator (Chicago boom and similar type); Lift mobile operator; Lift slab machine operator (Vagtborg and similar types); Material hoist and/or manlift operator; Polar gantry crane operator; Self Climbing scaffold (or similar type); Shovel, backhoe, dragline, clamshell operator (over 3/4 yd. and up to 5 cu. yds. mrc); Tugger hoist operator

GROUP 7: Pedestal crane operator; Shovel, backhoe, dragline, clamshell operator (over 5 cu. yds. mrc); Tower crane repair; Tugger hoist operator (3 drum)

GROUP 8: Crane operator (up to and including 25 ton capacity); Crawler transporter operator; Derrick barge operator (up to and including 25 ton capacity); Hoist operator, stiff legs, Guy derrick or similar type (up to and including 25 ton capacity); Shovel, backhoe, dragline, clamshell operator (over 7 cu. yds., M.R.C.)

GROUP 9: Crane operator (over 25 tons and up to and including 50 tons mrc); Derrick barge operator (over 25 tons up to and including 50 tons mrc); Highline cableway operator; Hoist operator, stiff legs, Guy derrick or similar type (over 25 tons up to and including 50 tons mrc); K-crane

operator; Polar crane operator; Self erecting tower crane operator maximum lifting capacity ten tons

GROUP 10: Crane operator (over 50 tons and up to and including 100 tons mrc); Derrick barge operator (over 50 tons up to and including 100 tons mrc); Hoist operator, stiff legs, Guy derrick or similar type (over 50 tons up to and including 100 tons mrc), Mobile tower crane operator (over 50 tons, up to and including 100 tons M.R.C.);

GROUP 11: Crane operator (over 100 tons and up to and including 200 tons mrc); Derrick barge operator (over 100 tons up to and including 200 tons mrc); Hoist operator, stiff legs, Guy derrick or similar type (over 100 tons up to and including 200 tons mrc); Mobile tower crane operator (over 100 tons up to and including 200 tons mrc) ; Tower crane operator and tower gantry

GROUP 12: Crane operator (over 200 tons up to and including 300 tons mrc); Derrick barge operator (over 200 tons up to and including 300 tons mrc); Hoist operator, stiff legs, Guy derrick or similar type (over 200 tons, up to and including 300 tons mrc); Mobile tower crane operator (over 200 tons, up to and including 300 tons mrc)

GROUP 13: Crane operator (over 300 tons); Derrick barge operator (over 300 tons); Helicopter pilot; Hoist operator, stiff legs, Guy derrick or similar type (over 300 tons); Mobile tower crane operator (over 300 tons)

TUNNEL CLASSIFICATIONS

GROUP 1: Skiploader (wheel type up to 3/4 yd. without attachment)

GROUP 2: Power-driven jumbo form setter operator

GROUP 3: Dinkey locomotive or motorperson (up to and including 10 tons)

GROUP 4: Bit sharpener; Equipment greaser (grease truck); Slip form pump operator (power-driven hydraulic lifting device for concrete forms); Tugger hoist operator (1 drum); Tunnel locomotive operator (over 10 and up to and including 30 tons)

GROUP 5: Backhoe operator (up to and including 3/4 yd.); Small Ford, Case or similar; Drill doctor; Grouting machine operator; Heading shield operator; Heavy-duty repairperson; Loader operator (Athey, Euclid, Sierra and similar types);

Mucking machine operator (1/4 yd., rubber-tired, rail or track type); Pneumatic concrete placing machine operator (Hackley-Presswell or similar type); Pneumatic heading shield (tunnel); Pumpcrete gun operator; Tractor compressor drill combination operator; Tugger hoist operator (2 drum); Tunnel locomotive operator (over 30 tons)

GROUP 6: Heavy Duty Repairman

GROUP 7: Tunnel mole boring machine operator

ENGINEERS ZONES

$1.00 additional per hour for all of IMPERIAL County and the portions of KERN, RIVERSIDE & SAN BERNARDINO Counties as defined below:

That area within the following Boundary: Begin in San Bernardino County, approximately 3 miles NE of the intersection of I-15 and the California State line at that point which is the NW corner of Section 1, T17N,m R14E, San Bernardino Meridian. Continue W in a straight line to that point which is the SW corner of the northwest quarter of Section 6, T27S, R42E, Mt. Diablo Meridian. Continue North to the intersection with the Inyo County Boundary at that point which is the NE corner of the western half of the northern quarter of Section 6, T25S, R42E, MDM. Continue W along the Inyo and San Bernardino County boundary until the intersection with Kern County, as that point which is the SE corner of Section 34, T24S, R40E, MDM. Continue W along the Inyo and Kern County boundary until the intersection with Tulare County, at that point which is the SW corner of the SE quarter of Section 32, T24S, R37E, MDM. Continue W along the Kern and Tulare County boundary, until that point which is the NW corner of T25S, R32E, MDM. Continue S following R32E lines to the NW corner of T31S, R32E, MDM. Continue W to the NW corner of T31S, R31E, MDM. Continue S to the SW corner of T32S, R31E, MDM. Continue W to SW corner of SE quarter of Section 34, T32S, R30E, MDM. Continue S to SW corner of T11N, R17W, SBM. Continue E along south boundary of T11N, SBM to SW corner of T11N, R7W, SBM. Continue S to SW corner of T9N, R7W, SBM. Continue E along south boundary of T9N, SBM to SW corner of T9N, R1E, SBM. Continue S along west boundary of R1E, SMB to Riverside County line at the SW corner of T1S, R1E, SBM. Continue E along south boundary of T1s, SBM (Riverside County Line) to SW corner of T1S, R10E, SBM. Continue S along west boundary of R10E, SBM to Imperial County line at the SW corner of T8S, R10E, SBM. Continue W along Imperial and Riverside county line to NW corner of T9S, R9E, SBM. Continue S along the boundary between Imperial and San Diego Counties, along the west edge of R9E,

SBM to the south boundary of Imperial County/California state line. Follow the California state line west to Arizona state line, then north to Nevada state line, then continuing NW back to start at the point which is the NW corner of Section 1, T17N, R14E, SBM

$1.00 additional per hour for portions of SAN LUIS OBISPO, KERN, SANTA BARBARA & VENTURA as defined below:

That area within the following Boundary: Begin approximately 5 miles north of the community of Cholame, on the Monterey County and San Luis Obispo County boundary at the NW corner of T25S, R16E, Mt. Diablo Meridian. Continue south along the west side of R16E to the SW corner of T30S, R16E, MDM. Continue E to SW corner of T30S, R17E, MDM. Continue S to SW corner of T31S, R17E, MDM. Continue E to SW corner of T31S, R18E, MDM. Continue S along West side of R18E, MDM as it crosses into San Bernardino Meridian numbering area and becomes R30W. Follow the west side of R30W, SBM to the SW corner of T9N, R30W, SBM. Continue E along the south edge of T9N, SBM to the Santa Barbara County and Ventura County boundary at that point whch is the SW corner of Section 34.T9N, R24W, SBM, continue S along the Ventura County line to that point which is the SW corner of the SE quarter of Section 32, T7N, R24W, SBM. Continue E along the south edge of T7N, SBM to the SE corner to T7N, R21W, SBM. Continue N along East side of R21W, SBM to Ventura County and Kern County boundary at the NE corner of T8N, R21W. Continue W along the Ventura County and Kern County boundary to the SE corner of T9N, R21W. Continue North along the East edge of R21W, SBM to the NE corner of T12N, R21W, SBM. Continue West along the north edge of T12N, SBM to the SE corner of T32S, R21E, MDM. [T12N SBM is a think strip between T11N SBM and T32S MDM]. Continue North along the East side of R21E, MDM to the Kings County and Kern County border at the NE corner of T25S, R21E, MDM, continue West along the Kings County and Kern County Boundary until the intersection of San Luis Obispo County. Continue west along the Kings County and San Luis Obispo County boundary until the intersection with Monterey County. Continue West along the Monterey County and San Luis Obispo County boundary to the beginning point at the NW corner of T25S, R16E, MDM.

$2.00 additional per hour for INYO and MONO Counties and the Northern portion of SAN BERNARDINO County as defined below:

That area within the following Boundary: Begin at the intersection of the northern boundary of Mono County and the California state line at the point which is the center of Section 17, T10N, R22E, Mt. Diablo Meridian. Continue S then

SE along the entire western boundary of Mono County, until it reaches Inyo County at the point which is the NE corner of the Western half of the NW quarter of Section 2, T8S, R29E, MDM. Continue SSE along the entire western boundary of Inyo County, until the intersection with Kern County at the point which is the SW corner of the SE 1/4 of Section 32, T24S, R37E, MDM. Continue E along the Inyo and Kern County boundary until the intersection with San Bernardino County at that point which is the SE corner of section 34, T24S, R40E, MDM. Continue E along the Inyo and San Bernardino County boundary until the point which is the NE corner of the Western half of the NW quarter of Section 6, T25S, R42E, MDM. Continue S to that point which is the SW corner of the NW quarter of Section 6, T27S, R42E, MDM. Continue E in a straight line to the California and Nevada state border at the point which is the NW corner of Section 1, T17N, R14E, San Bernardino Meridian. Then continue NW along the state line to the starting point, which is the center of Section 18, T10N, R22E, MDM.

REMAINING AREA NOT DEFINED ABOVE RECIEVES BASE RATE

IRON0229-001 01/01/2024

	Rates	Fringes
IRONWORKER		
Fence Erector	$ 42.53	26.26
Ornamental, Reinforcing and Structural	$ 47.45	34.90

PREMIUM PAY:

$6.00 additional per hour at the following locations:

China Lake Naval Test Station, Chocolate Mountains Naval Reserve-Niland,
Edwards AFB, Fort Irwin Military Station, Fort Irwin Training Center-Goldstone, San Clemente Island, San Nicholas Island, Susanville Federal Prison, 29 Palms - Marine Corps, U.S. Marine Base - Barstow, U.S. Naval Air Facility - Sealey, Vandenberg AFB

$4.00 additional per hour at the following locations:

Army Defense Language Institute - Monterey, Fallon Air Base, Naval Post Graduate School - Monterey, Yermo Marine Corps Logistics Center

$2.00 additional per hour at the following locations:

Port Hueneme, Port Mugu, U.S. Coast Guard Station - Two Rock

LABO0089-001 07/01/2022

	Rates	Fringes
LABORER (BUILDING and all other Residential Construction)		
Group 1	$ 37.68	22.44
Group 2	$ 38.37	22.44
Group 3	$ 39.12	22.44
Group 4	$ 39.98	22.44
Group 5	$ 41.60	22.44
LABORER (RESIDENTIAL CONSTRUCTION - See definition below)		
(1) Laborer	$ 35.58	20.77
(2) Cleanup, Landscape, Fencing (Chain Link & Wood)	$ 34.29	20.77

RESIDENTIAL DEFINITION: Wood or metal frame construction of single family residences, apartments and condominums - excluding (a) projects that exceed three stories over a garage level, (b) any utility work such as telephone, gas, water, sewer and other utilities and (c) any fine grading work, utility work or paving work in the future street and public right-of-way; but including all rough grading work at the job site behind the existing right of way

LABORER CLASSIFICATIONS

GROUP 1: Cleaning and handling of panel forms; Concrete Screeding for Rought Strike-off; Concrete, water curing; Demolition laborer; Flagman; Gas, oil and/or water pipeline laborer; General Laborer; General clean-up laborer; Landscape laborer; Jetting laborer; Temporary water and air lines laborer; Material hoseman (walls, slabs, floors and decks); Plugging, filling of Shee-bolt holes; Dry packing of concrete; Railroad maintenance, Repair Trackman and road beds, Streetcar and railroad construction trac laborers; Slip form raisers; Slurry seal crews (mixer operator, applicator operator, squeegee man, Shuttle man, top man), filling of cracks by any method on any surface; Tarman and mortar man; Tool crib or tool house laborer; Window cleaner; Wire Mesh puling-all concrete pouring operations

GROUP 2: Asphalt Shoveler; Cement Dumper (on 1 yard or larger mixer and handling bulk cement); Cesspool digger and installer; Chucktender; Chute man, pouring concrete, the handling of the cute from ready mix trucks, such as walls, slabs, decks, floors, foundations, footings, curbs, gutters and sidewalks; Concrete curer-impervious membrane and form oiler; Cutting torch operator (demoliton); Guinea chaser; Headboard man-asphlt; Laborer,
packing rod steel and pans; membrane vapor barrier installer; Power broom sweepers (small); Riiprap, stonepaver, placing stone or wet sacked concrete; Roto scraper and tiller; Tank sealer and cleaner; Tree climber, faller, chain saw operator, Pittsburgh Chipper and similar type brush shredders; Underground laborers, including caisson bellower

GROUP 3: Buggymobile; Concrete cutting torch; Concrete cutting torch; Concrete pile cutter; Driller, jackhammer, 2 1/2 feet drill steel or longer; Dri Pak-it machine; High sealer (including drilling of same); Hydro seeder and similar type; Impact wrench, mult-plate; Kettlemen, potmen and mean applying asphalt, lay-kold, creosote, line caustic and similar type materials (applying means applying, dipping, brushing or handling of such materials for pipe wrapping and waterproofing); Operators of pneumatic, gas, electric tools, vibratring machines, pavement breakers, air blasting, come-along, and similar mechanical tools not separately classified herein; Pipelayers back up man coating, grouting, making of joints, sealing, caulking, diapering and inclduing rubber gasket joints, pointing and any and all other services; Rotary Scarifier or multiple head concrete chipping scaarifier; Steel header board man and guideline setter; Tampers, Barko, Wacker and similar type; Trenching machine, handpropelled

GROUP 4: Asphalt raker, luterman, ironer, apshalt dumpman and asphalt spreader boxes (all types); Concrete core cutter (walls, floors or ceilings), Grinder or sander; Concrete saw man; cutting walls or flat work, scoring old or new concrete; Cribber, shorer, lagging, sheeting and trench bracing, hand-guided lagging hammer; Laser beam in connection with laborer's work; Oversize concrete vibrator operator 70 pounds and over; Pipelayer performing all services in the laying, installation and all forms of connection of pipe from the point of receiving pipe in the ditch until completion of oepration, including any and all forms of tubular material, whether pipe, metallic or non-metallic, conduit, and any other stationary type of tubular device used for the conveying of any substance or element, whether water, sewage, solid, gas, air or other

product whatsoever and without regard to the nature of material from which the tubular material is fabricated; No joint pipe and stripping of same; Prefabricated manhole installer; Sandblaster (nozzleman), Porta shot-blast, water blasting

GROUP 5: Blasters Powderman-All work of loading holes, placing and blasting of all pwder and explosives of whatever type, regardless of method used for such loading and placing; Driller-all power drills, excluding jackhammer, whether core, diamond, wagon, track, multiple unit, and any and all other types of mechanical drills without regard to the form of motive power.

LABO0089-002 11/01/2020

	Rates	Fringes
LABORER (MASON TENDER).....	$ 33.00	19.23

LABO0089-004 07/01/2022

HEAVY AND HIGHWAY CONSTRUCTION

	Rates	Fringes
Laborers:		
Group 1.....	$ 38.80	22.44
Group 2.....	$ 39.27	22.44
Group 3.....	$ 39.72	22.44
Group 4.....	$ 40.62	22.44
Group 5.....	$ 43.58	22.44

LABORER CLASSIFICATIONS

GROUP 1: Laborer: General or Construction Laborer, Landscape Laborer. Asphalt Rubber Material Loader. Boring Machine Tender (outside), Carpenter Laborer (cleaning, handling, oiling & blowing of panel forms and lumber), Concrete Laborer, Concrete Screeding for rough strike-off, Concrete water curing. Concrete Curb & Gutter laborer, Certified Confined Space Laborer, Demolition laborer & Cleaning of Brick and lumber,Expansion Joint Caulking; Environmental Remediation, Monitoring Well, Toxic waste and Geotechnical Drill tender, Fine Grader, Fire Watcher, Limbers, Brush Loader, Pilers and Debris Handlers. flagman. Gas Oil and Water Pipeline Laborer. Material Hoseman (slabs, walls, floors, decks); Plugging, filling of shee bolt holes; Dry packing of concrete and patching; Post Holer Digger

(manual); Railroad maintenance, repair trackman, road beds; Rigging & signaling; Scaler, Slip-Form Raisers, Filling cracks on any surface, tool Crib or Tool House Laborer, Traffic control (signs, barriers, barricades, delineator, cones etc.), Window Cleaner

GROUP 2: Asphalt abatement; Buggymobile; Cement dumper (on 1 yd. or larger mixers and handling bulk cement); Concrete curer, impervious membrane and form oiler; Chute man, pouring concrete; Concrete cutting torch; Concrete pile cutter; driller/Jackhammer, with drill steel 2 1/'2 feet or longer; Dry pak-it machine; Fence erector; Pipeline wrapper, gas, oil, water, pot tender & form man; Grout man; Installation of all asphalt overlay fabric and materials used for reinforcing asphalt; Irrigation laborer; Kettleman-Potman hot mop, includes applying asphalt, lay-klold, creosote, lime caustic and similar tyhpes of materials (dipping, brushing, handling) and waterproofing; Membrane vapor barrier installer; Pipelayer backup man (coating, grouting, making of joints, sealing caulkiing, diapering including rubber basket joints, pointing); Rotary scarifier, multiple head concrete chipper; Rock slinger; Roto scraper & tiller; Sandblaster pot tender; Septic tank digger/installer; Tamper/wacker operator; Tank scaler & cleaner; Tar man & mortar man; Tree climber/faller, chainb saw operator, Pittsburgh chipper & similar type brush shredders.

GROUP 3: Asphalt, installation of all frabrics; Buggy Mobile Man, Bushing hammer; Compactor (all types), Concrete Curer - Impervious membrane, Form Oiler, Concrete Cutting Torch, Concrete Pile Cutter,Driller/Jackhammer with drill steel 2 1/2 ft or longer, Dry Pak-it machine, Fence erector including manual post hole digging, Gas oil or water Pipeline Wrapper - 6 ft pipe and over, Guradrail erector, Hydro seeder, Impact Wrench man (multi plate), kettleman-Potman Hot Mop includes applying Asphalt, Lay-Kold, Creosote, lime caustic and similar types of materials (dipping, brushing or handling) and waterproofing. Laser Beam in connection with Laborer work. High Scaler, Operators of Pneumatic Gas or Electric Tools, Vibrating Machines, Pavement Breakers, Air Blasting, Come-Alongs and similar mechanical tools, Remote-Controlled Robotic Tools in connection with Laborers work. Pipelayer Backup Man (Coating, grouting,m makeing of joints, sealing, caulking, diapering including rubber gasket joints, pointing and other services). Power Post Hole Digger, Rotary Scarifier (multiple head concrete chipper scarifier), Rock Slinger, Shot Blast equipment (8 to 48 inches), Steel Headerboard Man and Guideline Setter,

Tamper/Wacker operator and similar types, Trenching Machine hand propelled.

GROUP 4: Any worker exposed to raw sewage. Asphalt Raker, Luteman, Asphalt Dumpman, Asphalt Spreader Boxes, Concrete Core Cutter, Concrete Saw Man, Cribber, Shorer, Head Rock Slinger. Installation of subsurface instrumentation, monitoring wells or points, remediation system installer; Laborer, asphalt-rubber distributor bootman; Oversize concrete vibrator operators, 70 pounds or over. Pipelayer, Prfefabricated Manhole Installer, Sandblast Nozzleman (Water Balsting-Porta Shot Blast), Traffic Lane Closure.

GROUP 5: Blasters Powderman-All work of loading holes, placing and blasting of all powder and explosives of whatever type, regardless of method used for such loading and placing; Horizontal directional driller, Boring system, Electronic traking, Driller: all power drills excluding jackhammer, whether core, diamond, wagon, track, multiple unit, and all other types of mechanical drills without regard to form of motive power. Environmental remediation, Monitoring well, Toxic waste and Geotechnical driller, Toxic waste removal. Welding in connection with Laborer's work.

LABO0300-005 08/01/2022

	Rates	Fringes
Asbestos Removal Laborer	$ 39.23	23.28

SCOPE OF WORK: Includes site mobilization, initial site cleanup, site preparation, removal of asbestos-containing material and toxic waste, encapsulation, enclosure and disposal of asbestos- containing materials and toxic waste by hand or with equipment or machinery; scaffolding, fabrication of temporary wooden barriers and assembly of decontamination stations.

LABO0345-001 07/01/2022

	Rates	Fringes
LABORER (GUNITE)		
GROUP 1	$ 48.50	21.37
GROUP 2	$ 47.55	21.37
GROUP 3	$ 44.01	21.37

FOOTNOTE: GUNITE PREMIUM PAY: Workers working from a Bosn'n's Chair or suspended from a rope or cable shall receive 40 cents per hour above the foregoing applicable classification rates. Workers doing gunite and/or shotcrete work in a tunnel shall receive 35 cents per hour above the foregoing applicable classification rates, paid on a portal-to-portal basis. Any work performed on, in or above any smoke stack, silo, storage elevator or similar type of structure, when such structure is in excess of 75'-0"" above base level and which work must be performed in whole or in part more than 75'-0"" above base level, that work performed above the 75'-0"" level shall be compensated for at 35 cents per hour above the applicable classification wage rate.

GUNITE LABORER CLASSIFICATIONS

GROUP 1: Rodmen, Nozzlemen

GROUP 2: Gunmen

GROUP 3: Reboundmen

LABO1184-001 07/01/2022

	Rates	Fringes
Laborers: (HORIZONTAL DIRECTIONAL DRILLING)		
(1) Drilling Crew Laborer	$ 40.69	18.25
(2) Vehicle Operator/Hauler	$ 40.86	18.25
(3) Horizontal Directional Drill Operator	$ 42.71	18.25
(4) Electronic Tracking Locator	$ 44.71	18.25
Laborers: (STRIPING/SLURRY SEAL)		
GROUP 1	$ 41.90	21.32
GROUP 2	$ 43.20	21.32
GROUP 3	$ 45.21	21.32
GROUP 4	$ 46.95	21.32

LABORERS - STRIPING CLASSIFICATIONS

GROUP 1: Protective coating, pavement sealing, including repair and filling of cracks by any method on any surface in parking lots, game courts and playgrounds; carstops; operation of all related machinery and equipment; equipment repair technician

GROUP 2: Traffic surface abrasive blaster; pot tender - removal of all traffic lines and markings by any method (sandblasting, waterblasting, grinding, etc.) and preparation of surface for coatings. Traffic control person: controlling and directing traffic through both conventional and moving lane closures; operation of all related machinery and equipment

GROUP 3: Traffic delineating device applicator: Layout and application of pavement markers, delineating signs, rumble and traffic bars, adhesives, guide markers, other traffic delineating devices including traffic control. This category includes all traffic related surface preparation (sandblasting, waterblasting, grinding) as part of the application process. Traffic protective delineating system installer: removes, relocates, installs, permanently affixed roadside and parking delineation barricades, fencing, cable anchor, guard rail, reference signs, monument markers; operation of all related machinery and equipment; power broom sweeper

GROUP 4: Striper: layout and application of traffic stripes and markings; hot thermo plastic; tape traffic stripes and markings, including traffic control; operation of all related machinery and equipment

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LABO1414-003 08/03/2022

	Rates	Fringes
LABORER		
PLASTER CLEAN-UP LABORER	$ 38.92	23.32
PLASTER TENDER	$ 41.47	23.32

Work on a swing stage scaffold: $1.00 per hour additional.

Work at Military Bases - $3.00 additional per hour: Coronado Naval Amphibious Base, Fort Irwin, Marine Corps Air Station-29 Palms, Imperial Beach Naval Air Station, Marine Corps Logistics Supply Base, Marine Corps Pickle Meadows, Mountain Warfare Training Center, Naval Air Facility-Seeley, North Island Naval Air Station, Vandenberg AFB.

PAIN0036-001 07/01/2023

	Rates	Fringes

Painters: (Including Lead Abatement)
(1) Repaint (excludes San Diego County).....$ 29.59 17.12
(2) All Other Work.....$ 38.52 18.64

REPAINT of any previously painted structure. Exceptions: work involving the aerospace industry, breweries, commercial recreational facilities, hotels which operate commercial establishments as part of hotel service, and sports facilities.

PAIN0036-010 09/01/2022

	Rates	Fringes
DRYWALL FINISHER/TAPER		
(1) Building & Heavy Construction	$ 39.54	21.50
(2) Residential Construction (Wood frame apartments, single family homes and multi-duplexes up to and including four stories)	$ 32.27	14.70

PAIN0036-012 10/01/2023

	Rates	Fringes
GLAZIER	$ 50.40	21.41

PAIN0036-019 01/01/2024

	Rates	Fringes
SOFT FLOOR LAYER	$ 38.77	18.62

PLAS0200-005 08/03/2022

	Rates	Fringes
PLASTERER	$ 47.37	19.64

NORTH ISLAND NAVAL AIR STATION, COLORADO NAVAL AMPHIBIOUS BASE, IMPERIAL BEACH NAVAL AIR STATION: $3.00 additional per hour.

PLAS0500-001 07/01/2018

	Rates	Fringes
CEMENT MASON/CONCRETE FINISHER		
GROUP 1	$ 26.34	19.77
GROUP 2	$ 27.99	19.77
GROUP 3	$ 30.07	21.12

CEMENT MASONS - work inside the building line, meeting the following criteria:

GROUP 1: Residential wood frame project of any size; work classified as Type III, IV or Type V construction; interior tenant improvement work regardless the size of the project; any wood frame project of four stories or less.

GROUP 2: Work classified as type I and II construction

GROUP 3: All other work

PLUM0016-006 09/01/2023

	Rates	Fringes
PLUMBER, PIPEFITTER, STEAMFITTER		
Camp Pendleton; Vandenberg Air Force Base	$ 61.68	26.51
Work ONLY on new additions and remodeling of commercial buildings, bars, restaurants, and stores not to exceed 5,000 sq. ft. of floor space	$ 53.51	25.28
Work ONLY on strip malls, light commercial, tenant improvement and remodel work	$ 42.49	23.86
All other work except work on new additions and remodeling of bars, restaurant, stores and commercial buildings not to exceed 5,000 sq. ft. of floor space and work on strip malls, light commercial, tenant		

improvement and remodel
work.....$ 55.18 26.26

PLUM0016-011 09/01/2023

	Rates	Fringes
PLUMBER/PIPEFITTER		
Residential	$ 45.22	22.43

PLUM0345-001 09/01/2023

	Rates	Fringes
PLUMBER		
Landscape/Irrigation Fitter	$ 40.20	25.90
Sewer & Storm Drain Work	$ 44.29	23.28

ROOF0045-001 07/01/2023

	Rates	Fringes
ROOFER	$ 41.30	12.04

SFCA0669-001 01/01/2024

	Rates	Fringes
SPRINKLER FITTER	$ 47.05	26.30

SHEE0206-001 07/01/2023

	Rates	Fringes
SHEET METAL WORKER		
Camp Pendleton	$ 50.20	30.80
Except Camp Pendleton	$ 48.20	30.80
Sheet Metal Technician	$ 36.21	10.24

SHEET METAL TECHNICIAN - SCOPE:
a. Existing residential buildings, both single and multi-family, where each unit is heated and/or cooled by a separate system b. New single family residential buildings including tracts. c. New multi-family residential buildings, not exceeding five stories of living space in height, provided each unit is heated or cooled by a separate system. Hotels and motels are excluded. d. LIGHT COMMERCIAL WORK: Any sheet metal, heating and air conditioning work performed on a project where the total construction cost, excluding land, is under $1,000,000 e. TENANT IMPROVEMENT WORK: Any work necessary to

finish interior spaces to conform to the occupants of commercial buildings, after completion of the building shell

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TEAM0166-001 07/01/2023

	Rates	Fringes
Truck drivers:		
GROUP 1	$ 30.12	25.57
GROUP 2	$ 40.71	25.57
GROUP 3	$ 40.91	25.57
GROUP 4	$ 41.11	25.57
GROUP 5	$ 41.31	25.57
GROUP 6	$ 41.80	25.57
GROUP 7	$ 43.31	25.57

FOOTNOTE: HAZMAT PAY: Work on a hazmat job, where hazmat certification is required, shall be paid, in addition to the classification working in, as follows: Levels A, B and C - +$1.00 per hour. Workers shall be paid hazmat pay in increments of four (4) and eight (8) hours.

TRUCK DRIVER CLASSIFICATIONS

GROUP 1: Fuel Man, Swamper

GROUP 2: 2-axle Dump Truck, 2-axle Flat Bed,Concrete Pumping Truck, Industrial Lift Truck, Motorized Traffic Control, Pickup Truck on Jobsite

GROUP 3: 2-axle Water Truck, 3-axle Dump Truck, 3-axle Flat Bed, Erosion Control Nozzleman, Dump Crete Truck under 6.5 yd, Forklift 15,000 lbs and over, Prell Truck, Pipeline Work Truck Driver, Road Oil Spreader, Cement Distributor or Slurry Driver, Bootman, Ross Carrier

GROUP 4: Off-road Dump Truck under 35 tons 4-axles but less than 7-axles, Low-Bed Truck & Trailer, Transit Mix Trucks under 8 yd, 3-axle Water Truck, Erosion Control Driver, Grout Mixer Truck, Dump Crete 6.5yd and over, Dumpster Trucks, DW 10, DW 20 and over, Fuel Truck and Dynamite, Truck Greaser, Truck Mounted Mobile Sweeper 2-axle Winch Truck

GROUP 5: Off-road Dump Truck 35 tons and over, 7-axles or more, Transit Mix Trucks 8 yd and over, A-Frame Truck, Swedish Cranes

GROUP 6: Off-Road Special Equipment (including but not limited to Water Pull Tankers, Athey Wagons, DJB, B70 Wuclids or like Equipment)

GROUP 7: Repairman

WELDERS - Receive rate prescribed for craft performing operation to which welding is incidental.

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Note: Executive Order (EO) 13706, Establishing Paid Sick Leave for Federal Contractors applies to all contracts subject to the Davis-Bacon Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2017. If this contract is covered by the EO, the contractor must provide employees with 1 hour of paid sick leave for every 30 hours they work, up to 56 hours of paid sick leave each year. Employees must be permitted to use paid sick leave for their own illness, injury or other health-related needs, including preventive care; to assist a family member (or person who is like family to the employee) who is ill, injured, or has other health-related needs, including preventive care; or for reasons resulting from, or to assist a family member (or person who is like family to the employee) who is a victim of, domestic violence, sexual assault, or stalking. Additional information on contractor requirements and worker protections under the EO is available at https://www.dol.gov/agencies/whd/government-contracts.

Unlisted classifications needed for work not included within the scope of the classifications listed may be added after award only as provided in the labor standards contract clauses (29CFR 5.5 (a) (1) (iii)).

The body of each wage determination lists the classification and wage rates that have been found to be prevailing for the cited type(s) of construction in the area covered by the wage determination. The classifications are listed in alphabetical order of ""identifiers"" that indicate whether the particular rate is a union rate (current union negotiated rate for local), a survey rate (weighted average rate) or a union average rate (weighted union average rate).

Union Rate Identifiers

A four letter classification abbreviation identifier enclosed in dotted lines beginning with characters other than ""SU"" or ""UAVG"" denotes that the union classification and rate were prevailing for that classification in the survey. Example: PLUM0198-005 07/01/2014. PLUM is an abbreviation identifier of the union which prevailed in the survey for this classification, which in this example would be Plumbers. 0198 indicates the local union number or district council number where applicable, i.e., Plumbers Local 0198. The next number, 005 in the example, is an internal number used in processing the wage determination. 07/01/2014 is the effective date of the most current negotiated rate, which in this example is July 1, 2014.

Union prevailing wage rates are updated to reflect all rate changes in the collective bargaining agreement (CBA) governing this classification and rate.

Survey Rate Identifiers

Classifications listed under the ""SU"" identifier indicate that no one rate prevailed for this classification in the survey and the published rate is derived by computing a weighted average rate based on all the rates reported in the survey for that classification. As this weighted average rate includes all rates reported in the survey, it may include both union and non-union rates. Example: SULA2012-007 5/13/2014. SU indicates the rates are survey rates based on a weighted average calculation of rates and are not majority rates. LA indicates the State of Louisiana. 2012 is the year of survey on which these classifications and rates are based. The next number, 007 in the example, is an internal number used in producing the wage determination. 5/13/2014 indicates the survey completion date for the classifications and rates under that identifier.

Survey wage rates are not updated and remain in effect until a new survey is conducted.

Union Average Rate Identifiers

Classification(s) listed under the UAVG identifier indicate that no single majority rate prevailed for those classifications; however, 100% of the data reported for the classifications was union data. EXAMPLE: UAVG-OH-0010 08/29/2014. UAVG indicates that the rate is a weighted union average rate. OH indicates the state. The next number, 0010 in the example, is an internal number used in producing the wage

determination. 08/29/2014 indicates the survey completion date for the classifications and rates under that identifier.

A UAVG rate will be updated once a year, usually in January of each year, to reflect a weighted average of the current negotiated/CBA rate of the union locals from which the rate is based.

WAGE DETERMINATION APPEALS PROCESS

1.) Has there been an initial decision in the matter? This can be:

* an existing published wage determination
* a survey underlying a wage determination
* a Wage and Hour Division letter setting forth a position on a wage determination matter
* a conformance (additional classification and rate) ruling

On survey related matters, initial contact, including requests for summaries of surveys, should be with the Wage and Hour National Office because National Office has responsibility for the Davis-Bacon survey program. If the response from this initial contact is not satisfactory, then the process described in 2.) and 3.) should be followed.

With regard to any other matter not yet ripe for the formal process described here, initial contact should be with the Branch of Construction Wage Determinations. Write to:

Branch of Construction Wage Determinations
Wage and Hour Division
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

2.) If the answer to the question in 1.) is yes, then an interested party (those affected by the action) can request review and reconsideration from the Wage and Hour Administrator (See 29 CFR Part 1.8 and 29 CFR Part 7). Write to:

Wage and Hour Administrator
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

The request should be accompanied by a full statement of the interested party's position and by any information (wage payment data, project description, area practice material, etc.) that the requestor considers relevant to the issue.

3.) If the decision of the Administrator is not favorable, an interested party may appeal directly to the Administrative Review Board (formerly the Wage Appeals Board). Write to:

Administrative Review Board
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

4.) All decisions by the Administrative Review Board are final.

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END OF GENERAL DECISION"

EMPLOYEE RIGHTS

UNDER THE DAVIS-BACON ACT

FOR LABORERS AND MECHANICS EMPLOYED ON FEDERAL OR FEDERALLY ASSISTED CONSTRUCTION PROJECTS

PREVAILING WAGES

You must be paid not less than the wage rate listed in the Davis-Bacon Wage Decision posted with this Notice for the work you perform.

OVERTIME

You must be paid not less than one and one-half times your basic rate of pay for all hours worked over 40 in a work week. There are few exceptions.

ENFORCEMENT

Contract payments can be withheld to ensure workers receive wages and overtime pay due, and liquidated damages may apply if overtime pay requirements are not met. Davis-Bacon contract clauses allow contract termination and debarment of contractors from future federal contracts for up to three years. A contractor who falsifies certified payroll records or induces wage kickbacks may be subject to civil or criminal prosecution, fines and/or imprisonment.

APPRENTICES

Apprentice rates apply only to apprentices properly registered under approved Federal or State apprenticeship programs.

PROPER PAY

If you do not receive proper pay, or require further information on the applicable wages, contact the Contracting Officer listed below:

or contact the U.S. Department of Labor's Wage and Hour Division.

WAGE AND HOUR DIVISION
UNITED STATES DEPARTMENT OF LABOR

1-866-487-9243
TTY: 1-877-889-5627
www.dol.gov/whd

WH1321 REV 10/17

DERECHOS DEL EMPLEADO
BAJO LA LEY DAVIS-BACON

PARA OBREROS Y MECÁNICOS EMPLEADOS EN PROYECTOS DE CONSTRUCCIÓN FEDERAL O CON ASISTENCIA FEDERAL

SALARIOS PREVALECIENTES

No se le puede pagar menos de la tasa de pago indicada en la Decisión de Salarios Davis-Bacon fijada con este Aviso para el trabajo que Ud. desempeña.

SOBRETIEMPO

Se le ha de pagar no menos de tiempo y medio de su tasa básica de pago por todas las horas trabajadas en exceso de 40 en una semana laboral. Existen pocas excepciones.

CUMPLIMIENTO

Se pueden retener pagos por contratos para asegurarse que los obreros reciban los salarios y el pago de sobretiempo debidos, y se podría aplicar daños y perjuicios si no se cumple con las exigencias del pago de sobretiempo. Las cláusulas contractuales de Davis-Bacon permiten la terminación y exclusión de contratistas para efectuar futuros contratos federales hasta tres años. El contratista que falsifique los registros certificados de las nóminas de pago o induzca devoluciones de salarios puede ser sujeto a procesamiento civil o criminal, multas y/o encarcelamiento.

APRENDICES

Las tasas de aprendices sólo se aplican a aprendices correctamente inscritos bajo programas federales o estatales aprobados.

PAGO APROPIADO

Si Ud. no recibe el pago apropiado, o precisa de información adicional sobre los salarios aplicables, póngase en contacto con el Contratista Oficial que aparece abajo:

o póngase en contacto con la División de Horas y Salarios del Departamento de Trabajo de los EE.UU.

DIVISIÓN DE HORAS Y SALARIOS
DEPARTAMENTO DE TRABAJO DE LOS EE.UU.

1-866-487-9243
TTY: 1-877-889-5627
www.dol.gov/whd

WH1321 SPA REV 10/17