



Dated: August 2025

Request for Proposal  
**Toll System Integration and Maintenance**

Solicitation No.: 601440000047481

NIGP Class-Item: 920-39

Purchaser: Kristi Wright, CTCM, CTDC

<b>Solicitation Calendar of Events</b>	
<b>Solicitation Open Date:</b>	<b>August 15, 2025</b>
<b>Non-Mandatory Pre-Response Conference:</b>	<b>August 26, 2025, 10:00 AM Central Time</b>
<b>Deadline for Submission of Questions: Reference Paragraph 7 – Contact Information</b>	<b>August 28, 2025</b>
<b>TxDOT Response to Questions to be posted by Date:</b>	<b>September 5, 2025</b>
<b>Solicitation Close Date:</b>	<b>September 15, 2025, 3:00 PM Central Time</b>
<b>Tentative Date for Contract Award:</b>	<b>January 2, 2026</b>

1. Description:  
This solicitation is to establish a contract for Services to provide integration and maintenance of a toll management system. Service includes providing materials, equipment, labor, and undertaking all efforts necessary to design, develop, configure, fabricate, assemble, install, integrate, test, and maintain the System required to operate traditional, all-electronic, open road toll roads and dynamically priced managed lanes (ML) throughout Texas.
2. Electronic State Business Daily (ESBD):  
A notification of this solicitation and any updates are posted on the ESBD. The solicitation, addenda, or additional information are posted on Bonfire. It is the responsibility of the interested parties to periodically check the ESBD and Bonfire for updates to the procurement prior to submitting a response. Vendors active on the CMBL at the time the solicitation was posted will receive notifications regarding addenda or additional information related to the solicitation.  
<http://www.txsmartbuy.com/esbd>  
<https://txdot.bonfirehub.com>
3. Proprietary:  
Not applicable for this solicitation.
4. Service or Delivery Location:  
Specified on each Project-Specific BPOR.
5. Work or Delivery Hours:  
Work hours may be flexible, based on type of work and TxDOT requirements. All work performed by the vendor must be in accordance with a TxDOT-approved work schedule. Vendor employees must be available to work per the TxDOT-approved work schedule.
6. Estimated Quantities:  
Quantities are estimates only to be used for the purpose of comparing responses. The respondent must enter their unit price on Attachment B – Pricing. Total price will be evaluated by multiplying the unit price for each line by the estimated quantities listed on Attachment B – Pricing.  
TxDOT will issue blanket purchase order releases (BPOR) based on the amount needed to satisfy TxDOT’s operating requirements. BPOR may be up to the aggregate contract amount subject to further allocation of funds, and the total contract amount is increased in accordance with the terms and conditions. There is no guarantee any BPOR will be issued under this contract.
7. Contact Information:  
The individuals listed below are the only authorized TxDOT contacts. **Contacting any other TxDOT personnel regarding this solicitation, may result in the respondent being disqualified.** Any changes as a result of questions will be made by TxDOT in the form of an addendum to the solicitation; no oral changes will be considered.  
For clarification or questions regarding this solicitation, respondents may contact: Primary Contact: Kristi Wright, CTCD, CTCM  
Phone: 817-370-6803

Email: [kristi.wright@txdot.gov](mailto:kristi.wright@txdot.gov)

Secondary Contact: Stacie Collins, CTCD, CTCM

Phone: 936-633-4339

Email: [Stacie.Collins@txdot.gov](mailto:Stacie.Collins@txdot.gov)

When submitting questions through vendor Discussion, the vendor must include the name of the document and paragraph number related to the question.

NOTE: For assistance in submitting questions through Bonfire use the following link and reference the document and paragraph the question pertains to:

<https://vendorsupport.gobonfire.com/hc/en-us/articles/6832480724503-How-do-I-contact-the-Project-Owner->

8. Pre-Response Conference:

TxDOT will conduct a non-mandatory pre-response conference for all interested respondents to familiarize them with the requested goods and/or services and to give all potential respondents an opportunity to seek answers to any questions which they may have concerning the solicitation.

Respondents should arrive not later than the scheduled start time stated in the solicitation. TxDOT will not be responsible for repeating information already provided.

Respondent should have a representative attend the pre-response conference.

Respondent's representative must sign a register.

Any changes to the solicitation requirements resulting from the pre-response conference will be made by TxDOT in the form of an addendum to the solicitation.

The pre-response conference information is shown below:

All personnel attending the pre-conference must log in to the WebEx using the following steps:

Respondent must list their name and company when attending the WebEx, as shown below:

Example: John Doe – TxDOT

Meeting number: 2310 812 0287

Meeting password: 682xUFKrDJy

WebEx Link:

<https://txdot.webex.com/txdot/j.php?MTID=m5c87938b992b0b0fccc83901a8643125>

Call-in number: 415-655-0003 United States TOLL

**IMPORTANT NOTICE:** Please note that this WebEx service allows audio and other information sent during the session to be recorded, which may be discoverable in a legal matter. By joining this session, you automatically consent to such recordings. If you do not consent to being recorded, discuss your concerns with the host, or do not join the session.

9. Logo License:

Not applicable for this solicitation.

10. Financial Requirements:

Be in good financial standing and current in payment of all taxes and fees such as state franchise fees.

Vendor must have the financial capacity to perform the requirements in accordance with the contract. TxDOT will review the vendor's audited or un-audited financial statement in accordance with Texas Government Code, Title 10, Subtitle D, Section 2156.007, to evaluate the vendor's financial stability.

Consolidated financial statements are not acceptable. The financial statements must be for the specific business entity that is responding to the solicitation and throughout the duration of the term of contract.

The financial statements must be provided at the lowest level for which the financial statements are available and for the past three years. If vendor has been in business less than three years, the requirement is for all available years. For any financial statements submitted at a level above Level 1, vendor must include an explanation why the financial statements are not available at a lower level. The financial statements do not have to be at the same level for each period submitted, but an explanation of the need for the variation is required with the response.

Acceptable Levels of financial statements (submit at the lowest feasible level):

- 10.1. Level 1 – A complete set of audited financial statements based on US Generally Accepted Accounting Principles (US GAAP). The submission must include the notes to the financial statements as well as any other information covered by the auditor's opinion.
  - 10.2. Level 2 – A complete set of audited financial statements based on other than US GAAP but acceptable to the country of origin. The submission must include a letter from the certified public accountant discussing the areas of the financial statements that would be affected by a conversion to US GAAP, the notes to the financial statements as well as any other information covered by the auditor's opinion.
  - 10.3. Level 3 – A complete set of reviewed statements based on US GAAP reviewed by an independent CPA. The submission must include the notes to the financial statements as well as any other information covered by the auditor's report.
  - 10.4. Level 4 – A complete set of compiled statements compiled by an independent CPA (income statement and balance sheet at a minimum) as well as the note disclosures and any report issued by the auditor with regards to the statements. If the CPA is not independent, the report must state the accountant is not independent.
  - 10.5. Level 5 – Properly classified and presented balance sheets and income statements generated by the vendor's accounting system. The submission must state the basis on which the statements are created and must be certified as true and reliable by an officer of the vendor's business.
11. Performance and Payment Bonds:  
Reference Terms and Conditions Part B, Paragraph 33, PERFORMANCE, PAYMENT, AND WARRANTY BONDS, Attachment E – Performance Bond Forms and Attachment F – Payment Bond Forms.
12. Security Requirements:
- 12.1. Any third party creating, accessing, transmitting, storing, or using Sensitive data in the third-party's environment must comply with the TxDOT Moderate security baseline with the Sensitive Overlay. Reference Terms and Conditions – Part B, Section 26. for additional Security Requirement information.

- 12.2. A copy of the TxDOT Information Security Controls Standards Catalog and Attachment I – Information Resources and Security Requirements outlining the security baseline requirements can be downloaded from:  
<https://www.txdot.gov/inside-txdot/division/information-technology/Cybersecurity/cybersecurity-resources.html>
- 12.3. Vendor must maintain Texas Risk and Authorization Management Program (TX-RAMP) Level 2 Certification.
- 12.4. The vendor must provide to TxDOT a completed TxDOT Security Questionnaire (TSQ) within seven business days of request by TxDOT.
13. Accessibility Requirements:  
The successful respondent must provide to TxDOT the following documents in accordance with TxDOT Terms and Conditions within seven business days of request by TxDOT.
  - 13.1. Vendor Accessibility Dev Services Info Request (VADSIR)
  - 13.2. Policy Driving Adoption of Accessibility (PDAA) Vendor Assessment
14. License Agreement, Master Service Agreements or Order Forms:  
Not applicable for this solicitation.
15. Disadvantaged Business Enterprises (DBE) Program:  
This procurement is anticipated to be funded, in whole or in part, with federal funds and therefore subject to Title 49, Code of Federal Regulations, Part 26 (49 CFR 26), entitled “Participation by Disadvantaged Business Enterprises in Department of Transportation Financial Assistance Programs.” Reference Terms and Conditions Part B, Paragraph 20.15 for DBE goal attainment and reporting.
16. Response Submission:
  - 16.1. GENERAL FORMAT: The respondent must submit one signed and dated response to include the documentation required per response paragraph 16.3 through the Bonfire system: <https://txdot.bonfirehub.com/>.  
  
NOTE: Any response sent to TxDOT personnel via email - whether directly, courtesy copy (cc), or blind copy (bcc) - will be considered non-responsive. For hand delivery or courier service, United States Postal Service, Federal Express, United Parcel Service, or other mail service, contact the purchaser for assistance.
  - 16.2. The respondent shall not encrypt, or password protect response or embed documents within the response; each section must be its own separate document.
  - 16.3. RESPONSE: Failure by the respondent to submit the documentation listed below will result in the response being considered non-responsive. The response submission must be submitted with each section named with the “Section #” and brief description not to exceed 30 total characters as a separate document in the following format:
    - 16.3.1. Section 1 – Attachment B – Pricing
    - 16.3.2. Section 2 – Execution of Proposal
    - 16.3.3. Section 3 – Texas Family Code Schedule
    - 16.3.4. Section 4 – Addenda: Acknowledgement of Associated Addenda, if applicable.
    - 16.3.5. Section 5 – Location Schedule: Not applicable for this solicitation.

- 16.3.6. Section 6 – DBE Attachments: Not applicable for this solicitation. DBE goal(s) will be determined and established for each BPOR (Reference RFP Paragraph 15.).
- 16.3.7. Section 7 – Vendor Qualifications and Experience Schedule: Complete and return detailing respondent qualifications and experience to include certifications or licenses required.
- 16.3.8. Section 8 – Vendor Personnel Qualifications and Experience Schedule: Complete and return for each proposed key or respondent personnel position to include certifications or licenses required.
- 16.3.9. Section 9 – Demonstration of Capability: The respondent’s approach and ability to meet the service requirements as specified in the solicitation must be demonstrated. The response should be specific and address all requirements described in the solicitation in the order presented in the SOW to include but not limited to the below key topics:
  - 16.3.9.1. System Approach - Provide a demonstration of overall understanding and capability of delivering the System development, implementation, and performance and availability. System Approach must include and detailed description of proposes System design and development, a description of how the design offers ease of maintenance and minimizes lane closures and address System Availability through redundancy.
  - 16.3.9.2. Technical Approach - Provide approach and ability to meet technical requirements. Approach must include proposed conceptual Toll Zone design, installation strategy for implementing toll systems throughout the State, dynamic pricing approach including configurability of proposed algorithm, maintenance tracking and reporting approach, approach to System upgrades and maintenance processes.
  - 16.3.9.3. Roadmap of Future Technology - Provide a proposed roadmap for future technology, to include approach to ensuring systems are flexible and configurable in a way that allows for integration of new technology, and efforts to stay abreast of and incorporate emerging technologies into solutions.
- 16.3.10. Section 10 – Staffing Plan: Submit a proposed staffing plan to demonstrate staff qualification and experience, including subcontractors. This plan should describe the number of staff proposed for this project, the functions they will perform, and the percentage of time they will be assigned to this project during the contract term.
- 16.3.11. Section 11 – Security Plan: Respondent must submit a security plan detailing how they propose to meet the security requirements outlined

in RFP Paragraph 12 Include an example of the Non-Disclosure Form and Agreement to be used for each employee.

- 16.3.12. Section 12 – Quality Management Plan: Respondent must submit a plan in accordance with SOW Paragraph 3.2(h).
- 16.3.13. Section 13 – Business Continuity and Disaster Recovery Plan: Respondent must submit a business continuity and disaster recovery plan, limit one page, detailing how the respondent proposes to meet the specifications in the event the respondent's service is interrupted. The plan must detail the respondent's backup and recovery process (Reference Paragraph 3.2(m)).
- 16.3.14. Section 14 – Assumptions Schedule: The respondent must provide a comprehensive listing of all assumptions made in preparing its response to this solicitation. All respondent assumptions must reference the solicitation section and/or paragraph number. No price data may be included in the assumptions. If the respondent does not have assumptions to the solicitation, please note this on the Assumptions Schedule document.
- 16.3.15. Section 15 – Exceptions Schedule: If the respondent takes exceptions to any portion of the solicitation, these exceptions must be specifically and clearly identified by paragraph in the response and the respondent's proposed alternative must also be provided for consideration. If the respondent does not have exceptions to the solicitation, please mark it on the Exceptions Schedule. The respondent must not take a 'blanket exception' to the entire solicitation.
- 16.3.16. Section 16 – Financial Standing:
  - 16.3.16.1. Submit the most recent three years audited financial statements, or if audited financial statements are unavailable, un-audited financial statements must be submitted and certified as true, correct and accurate by the chief financial officer or treasurer of the respondent's company (Reference RFP Paragraph 10.).
  - 16.3.16.2. Additional information demonstrating financial stability and ability to meet the financial responsibilities for the requirements to perform this service.
- 16.3.17. Section 17 – Respondent References Schedule: The respondent must submit a minimum of 3 references to substantiate the qualifications and experience requirements for similar services completed for 5 years within the past 7 years. References must illustrate respondent's ability to provide the services outlined in the SOW.



- 16.3.18. Section 18 – Scope of Work Compliance Matrix Schedule
- 16.3.19. Section 19 – Project Management Plan: Respondent must submit a project management plan that includes a description of the following:
  - a) The respondent’s overall understanding and ability to manage the program.
  - b) The respondent’s proposed approach to contract administration and the contract administration procedures and systems and document management.
  - c) The respondent’s proposed approach to integrating and liaising with TxDOT, its consultants, and other third parties.
- 16.3.20. Section 20 – Escrow Proposal Documents (EPDs): The respondent must submit EPDs with its response that contain information regarding the vendor’s assumptions made in determining the Scope of Work and calculating the unit prices included in Attachment B – Pricing and Hypothetical Scenario Pricing Attachment, and meeting the following requirements:
  - a) The EPDs must include detailed information from all subcontractors identified in the response and any other potential subcontractors who provided data upon which the response is based.
  - b) The vendor must also organize the EPDs, numbering and labeling each page so that it is obvious that each page is a part of the EPDs, and to enable a person reviewing the page out-of-context to determine where it can be found within the EPDs.
  - c) The EPDs must include an index that lists each document included in the EPDs and briefly describes the document and its location in the EPDs.
- 16.3.21. Section 21 – Third Party IP: Identify the owner and nature of all Third-Party IP proposed in the response that is required by, incorporated into or combined with the Project, System or Work. Only if the respondent cannot provide, or the owner of such Third Party IP refuses to agree to, the license grant, rights, and obligations of Section 21.3(a) of the Terms and Conditions – Part B, the respondent shall:
  - a) identify all Third Party IP exceptions to the license grant, rights and obligations of Section 19.3(a);
  - b) provide a negotiated license or other agreement between the owner of each Third Party IP and TxDOT that includes all terms and conditions, license grants and obligations to which the owner of the Third Party IP will agree; and
  - c) identify optional software, mechanism or other IP that may be a substitute for such Third Party IP, if any.
- 16.3.22. Section 22 – Hypothetical Scenario Pricing: Must be received in excel format.

NOTE: TxDOT reserves the right to waive minor errors and omissions, reference paragraph 2.02(h) of TxDOT Terms and Conditions – Part A.

17. Evaluation:

- 17.1. TxDOT will consider best value for the state (reference TxDOT Terms and Conditions – Part A, Paragraph 2.07).
- 17.2. TxDOT reserves the right to omit Discussions, Negotiations or not make an award.
- 17.3. Respondent is strongly encouraged to provide its best Proposal in the response. TxDOT makes no guarantee there will be any opportunity to make Oral

Presentations, attend Discussions or to negotiate at any point during the evaluation process. TxDOT may seek additional information, negotiate, and solicit Best and Final Offers (BAFO) from respondents determined to be in the competitive range.

- 17.4. Evaluation of Responses: Only a complete response with the listed required submittal documents and meeting minimum qualifications will be considered. Failure to meet the minimum qualifications and submit the required documents will result in a response being declared non-responsive. TxDOT reserves the right to conduct studies and other investigations as necessary to evaluate any response.
- 17.5. Respondent’s assumptions and exceptions will be reviewed to ensure they do not descope or significantly change the solicitation, as advertised. Any assumptions or exceptions which descope or significantly change the solicitation will result in the respondent being disqualified. All questions regarding assumptions or exceptions will be addressed during Discussions or Negotiations.

17.6. Evaluation Criteria:

Pass/Fail Criteria: In addition to the weighted criteria, TxDOT will review responses based on the Pass/Fail criteria as follows:

- 17.6.1. All Documents in Response Submission section above are included in the response.
- 17.6.2. Financial review – The determination of whether the respondent has the financial capability to carry out the responsibilities as described in this solicitation is in TxDOT’s sole discretion.
- 17.6.3. Vendor performance rating through the CPA Vendor Performance Report: <http://www.txsmartbuy.com/vpts> - Reference Terms and Conditions – Part A, Paragraph 2.11.
- 17.6.4. DBE Attachments

17.7. A TxDOT evaluation committee will evaluate and score each response based on the established criteria described in this solicitation. Respondents must not contact members of the evaluation team. Responses will be evaluated according to the respondent’s ability to best satisfy TxDOT requirements. Responses will be evaluated and scored on a weighted system to determine the response offering the best value.

- 17.7.1. Only responses that pass the criteria referenced in Pass/Fail will be reviewed and scored.
- 17.7.2. Written responses will be evaluated as indicated below:

Respondent qualifications and experience	42 Points
Respondent’s approach to meeting requirements detailed in the SOW	88 Points
Pricing from Respondent’s original written proposal	60 Points

- 17.8. TxDOT reserves the right to check references and include in scoring of the next evaluation phase.
- 17.9. Definitions Oral Presentation, Discussion, Revised Proposal, Negotiations:

- 17.9.1. Oral Presentation – A visual representation of the respondent’s proposal which should highlight the strengths and unique aspects of the respondent’s proposal and may include a site visit or a demonstration of the proposed solution and must provide answers to clarification questions from the evaluation team. The presentation must be drafted based on the agenda format provided and time allocated by TxDOT.
- 17.9.2. Discussion – A conversation between the respondent(s) and TxDOT to discuss the Proposal. This meeting is to resolve outstanding or unanswered questions and for clarifications by both parties; will not include Negotiations.
- 17.9.3. Revised Proposal – A revision to the original proposal based on clarifications and questions answered in the Discussion phase.
- 17.9.4. Negotiations – This phase will include only those items that require finalizing. The Negotiations may include but not be limited to: Exceptions to the Terms and Conditions – Parts A and B, pricing, or additional items within the scope of work based on the respondent’s proposal.

17.10. Oral Presentations:

- 17.10.1. TxDOT reserves the right to down select and invite the highest scoring respondents to participate in Oral Presentations.
- 17.10.2. If Oral Presentations are requested, TxDOT will advise each respondent in writing of the location, date, and time of the scheduled Oral Presentation. A minimum of 14 business days’ notice will be given to the respondent(s) selected for the Oral Presentation phase. Attendance at the Oral Presentation is mandatory. Failure to attend the Oral Presentation at the location, date, and time designated by TxDOT will disqualify the response submitted by the respondent.
- 17.10.3. TxDOT may provide the respondent with a list of proposed key personnel required to attend and participate in the meeting.
- 17.10.4. Oral Presentations, if conducted, will be evaluated as indicated below and scores will replace the written response scores below:

Respondent qualifications and experience	42 Points
Respondent’s approach to meeting requirements detailed in the SOW	88 Points
Pricing from Respondent’s original written proposal	60 Points

17.11. Discussions:

- 17.11.1. TxDOT reserves the right to down select and invite the highest scoring respondents to participate in Discussions and may request Revised Proposal.
- 17.11.2. If Discussions are requested, TxDOT will advise each respondent in writing of the location, date, and time of the scheduled Discussion. A minimum of 5 business days’ notice will be given to the respondent(s)

selected for the Discussion phase. Attendance at the Discussion meeting is mandatory. Failure to attend the Discussion meeting at the location, date and time designated by TxDOT will disqualify the response submitted by the respondent.

- 17.11.3. TxDOT may provide the respondent with a list of proposed key personnel required to attend and participate in the meeting.
- 17.11.4. When a Revised Proposal is requested, respondents must submit one clean and one red-lined version as instructed by TxDOT.
- 17.11.5. Discussions, if conducted, whether a Revised Proposal is requested or not, will be evaluated as indicated below and scores will replace the previous evaluation scores (i.e., written, or oral responses).

Respondent's revised approach to meeting the requirements detailed in the SOW	130 Points
Respondent's revised pricing	60 Points

18. **Negotiations:** TxDOT reserves the right to select and invite the highest scoring respondent(s) to participate in Negotiations and may request a BAFO upon completion of Negotiations. TxDOT will conduct Negotiations at a designated location and mutually agreed to date(s) and time for the meeting(s).

18.1. When a BAFO is requested, respondents must submit one clean and one red-lined version as instructed by TxDOT.

NOTE: Any assumptions or exceptions taken by the down selected respondent(s) that require Negotiations will also be addressed during these meetings.

19. **Post Award Meeting:** The successful respondent(s) may be required to attend a post award meeting with TxDOT within 10 business days after the award. If a post award meeting is scheduled, TxDOT will advise each respondent in writing of the location, date, and time. The purpose of the meeting is to discuss the terms and conditions of the award and to provide additional information regarding the contract. The awarded vendor and TxDOT shall identify specific goals, strategies, and activities planned for meeting program area objectives.

20. **Debriefing Meeting:** A respondent who responded to the solicitation may request a debriefing meeting within 30 calendar days of the award being posted to the ESBD. Respondent must request this meeting in writing from the purchaser listed on the solicitation.